

AUDIT & GOVERNANCE COMMITTEE

Minutes of the Audit and Governance Committee Meeting
held on Tuesday 1 March 2016, at 6:37pm
at the Unley Civic Centre - 181 Unley Road Unley

PRESENT:

Mr John Rawson (Presiding Member)
Mr Ed Parker (Independent Member)
Mr Sean Tu (Independent Member)
Councillor Michael Rabbitt
Councillor Rob Sangster

OFFICERS PRESENT

Mr Peter Tsokas, Chief Executive Officer
Ms Nicola Tinning, Group Manager Business Support and Improvement
Ms Rebecca Wilson, Group Manager Governance
Mr Mike Carey, Manager Finance
Ms Ruth Box, Executive Assistant Corporate Services

REPORT TO COUNCIL:

22 March 2016

APOLOGIES

Nil

CONFLICT OF INTEREST

Nil

BUSINESS ADJOURNED

Nil

CONFIRMATION OF MINUTES

MOVED Michael Rabbitt
SECONDED Sean Tu

1. That the minutes of the Audit and Governance Committee meeting, held on Tuesday 13 October 2015, as printed and circulated be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

CHANGE TO ORDER OF AGENDA

The Presiding Member advised the Committee that he would like to move the order of business in the Agenda.

With a two thirds majority, it was agreed that the first item listed under Deputations/Presentations be moved to be discussed after Item 27.

DEPUTATIONS / PRESENTATIONS

1. Moved to follow Agenda Item 27
2. A verbal update was provided by Peter Tsokas (CEO) on the Efficiency and Effectiveness Review.

MOTION WITHOUT NOTICE

MOVED Michael Rabbitt
SECONDED Sean Tu

That:

1. The Audit and Governance Committee recommends to Council that the administration advise the preferred supplier, LKS Quaero that they have been selected to undertake Park B of the Efficiency and Effectiveness Review.

CARRIED UNANIMOUSLY

ITEM 23
CORRESPONDENCE

MOVED Sean Tu
SECONDED Michael Rabbit

That the correspondence from:

1. Centennial Park Cemetery Authority
 - 1.1 Audit and Risk Management Committee Minutes – 9 November 2015

be received.

CARRIED UNANIMOUSLY

MOTION WITHOUT NOTICE

MOVED John Rawson
SECONDED Ed Parker

That:

1. The Audit and Governance Committee recommend that Council request that the Centennial Park Audit Committee reinstate a City of Unley staff member onto the CPCA Audit and Risk Management Committee.

CARRIED UNANIMOUSLY

ITEM 24
INTERNAL AUDIT UPDATE RE IMPLEMENTATION OF INTERNAL AUDIT
RECOMMENDATIONS

MOVED Sean Tu
SECONDED Michael Rabbit

1. That the reports and attachment (Implementation of Audit Recommendations) be received.

CARRIED UNANIMOUSLY

ITEM 25
INTERNAL AUDIT – REBATE OF RATES**

MOVED Rob Sangster
SECONDED Ed Parker

That the reports and attachment (Rebate of Rates) be received.

Sean Tu MOVED as an AMENDMENT, SECONDED by Ed Parker

That:

1. The reports and attachments (Rebates of Rates) be received.
2. A recommendation is made to Council to request that all future Audit Reports contain the following:
 - 2.1 Greater context, details and relevance, and
 - 2.2 The Risk Framework contained in the reports be more reflective of the City of Unley's Risk focus.

The AMENDMENT on being put was **CARRIED**

The AMENDMENT then became the **MOTION** which was put and **CARRIED**
UNANIMOUSLY

** Denotes Change

ITEM 26
FUTURE ASSET REVALUATION SCHEDULE

MOVED Michael Rabbitt
SECONDED Rob Sangster

1. That the reports and attachment be received.

CARRIED UNANIMOUSLY

ITEM 27

2015-16 EXTERNAL AUDIT PLAN AND CERTIFICATION OF THE ANNUAL FINANCIAL STATEMENTS

MOVED Ed Parker
SECONDED Rob Sangster

That:

1. The report and attachments be received.
2. The Audit and Governance Committee recommends to Council that:
 - 2.1 The Annual Audit Plan (Attachment 1 to Item 27) confirms consistency with the scope of the External Audit engagement and relevant legislation.
 - 2.2 The Financial Statements including the Audit Report for the year ended 30 June 2016 be presented to Council no later than 31 October 2016.
 - 2.3 Authorisation be given to the Mayor and the Chief Executive Officer to sign the certification of the statements in their final form once the annual audited financial statements have been completed.

CARRIED UNANIMOUSLY

PRESENTATION

Manager Finance presented on the 2015/16 Long Term Financial Plan.

CLOSURE

The Presiding Member closed the Meeting at 8:39pm.

PROPOSED AGENDA ITEMS FOR NEXT MEETING

Work plan as endorsed - Item 22/15.

MEETING DATES

Tuesday 24 May 2016

Tuesday 30 August 2016

Wednesday 12 October 2016

PRESIDING MEMBER **DATE**