

AUDIT & GOVERNANCE COMMITTEE

Minutes of the Audit and Governance Committee Meeting
held on Wednesday 19 October 2016, at 6:06pm
at the Unley Civic Centre - 181 Unley Road Unley

PRESENT:

Mr John Rawson (Presiding Member)
Mr Ed Parker (Independent Member)
Mr Sean Tu (Independent Member)
Councillor Michael Rabbitt
Councillor Rob Sangster

OFFICERS PRESENT

Mr Peter Tsokas, Chief Executive Officer
Ms Nicola Tinning, Acting General Manager Business Support & Improvement
Mr Mike Carey, Manager Finance & Procurement
Ms Ruth Box, Executive Assistant Business Support & Improvement

GUEST

Mr Geoff Edwards – Partner Audit, BDO

REPORT TO COUNCIL:

28 November 2016

COMMITTEE MEETING - ORDER OF BUSINESS

APOLOGIES

Nil

CONFIRMATION OF MINUTES

MOVED	Michael Rabbitt
SECONDED	Rob Sangster

That the minutes of the Audit and Governance Committee meeting, held on Tuesday 30 August 2016, as printed and circulated be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

BUSINESS ADJOURNED

Nil

DEPUTATIONS / PRESENTATIONS

Nil

ITEM 39 **COINFLICT OF INTEREST**

Nil

ITEM 40 **2015-16 GENERAL PURPOSE FINANCIAL STATEMENTS**

MOVED: Mr Sean Tu
SECONDED: Mr Ed Parker

SUSPENSION OF MEETING PROCEDURES

The Presiding Member advised members that he thought the meeting would benefit from a suspension of meeting procedures for up to 20 minutes to discuss this item.

This was agreed with a two thirds majority.
Meeting procedures were suspended at 6:08pm.
Meeting procedures resumed at 6:26pm

FURTHER SUSPENSION OF MEETING PROCEDURES

The Presiding Member advised members that he thought the meeting would benefit from a further suspension of meeting procedures for up to 10 minutes to discuss this item

This was agreed with a two thirds majority
Meeting procedures were suspended at 6:27pm

The Presiding Member asked staff to leave the meeting at 6:28pm to facilitate a discussion with the Committee Members and the Auditor

Staff were recalled to the meeting at 6:39pm
Meeting procedures resumed at 6:40pm

FURTHER SUSPENSION OF MEETING PROCEDURES

The Presiding Member advised members that he thought the meeting would benefit from a suspension of meeting procedures for up to 10 minutes to discuss this item.

This was agreed with a two thirds majority.
Meeting procedures were suspended at 6:41pm.
Meeting procedures resumed at 6:51pm

That:

1. The report be received.
2. The Audit and Governance Committee:
 - a) Having reviewed the City of Unley's 2015-16 General Purpose Financial Statements, contained in Attachment 1 and External Auditor BDO's Audit Completion Report contained in Attachment 2, considers that the 2015-16 General Purpose Financial Statements present fairly the state of affairs of Council and can be presented to Council for noting on 28 November 2016.
 - b) Considers that the City of Unley's 2015-16 General Purpose Financial Statements, contained in Attachment 1, can be certified by the Chief Executive Officer and the Mayor.
 - c) Notes the draft Certification of Auditor Independence proposed by BDO as contained in Attachment 2 and considers that Council's Certification of Auditor Independence contained in Attachment 3 can be certified by the Chief Executive Officer and the Presiding Member of the Audit and Governance Committee.
 - d) Notes the Centennial Park General Purpose Financial Statements for 2015-16, signed by Centennial Park's External Auditor, contained in Attachment 4.

CARRIED UNANIMOUSLY

Mr Geoff Edwards left the meeting at 6:52pm

ITEM 41

AUDIT AND GOVERNANCE COMMITTEE WORK PLAN 2017

MOVED: Rob Sangster
SECONDED: Michael Rabbitt

That:

1. The report be received.
2. The Work Plan is noted by the Audit and Governance Committee.

CARRIED UNANIMOUSLY

OTHER BUSINESS

The CEO, Mr Peter Tsokas provided a verbal update on the following topics :

- The Strategic Efficiency and Economy Review Report
 - Council will consider the establishment of a Strategic Property Acquisition and Divestment Committee at its meeting on the 24th October 2016.
 - Administration has considered the recommendations within the report and will review the Community Plan in the next couple of months and develop a draft four year plan for Council consideration before the end of this year.
- Centennial Park Cemetery Authority
 - The development of a Strategic Plan and Asset Management Plan is progressing and it is expected that a report will be presented to Council in November.
- ICT Service Review
 - In August the Committee was provided a copy of the review and the recommendations contained within the report have been considered. The recruitment of a Manager is well underway.

CLOSURE

The Presiding Member closed the Meeting at 7:30pm.

PROPOSED AGENDA ITEMS FOR NEXT MEETING

Workplan as endorsed Item 41/16

MEETING DATES

2017 meeting dates to be confirmed

PRESIDING MEMBER **DATE**