

# COUNCIL AGENDA

## **Council Meeting**

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

***Monday 27 November 2017 –  
7.00pm***

for the purpose of considering the items included on the Agenda.

Peter Tsokas  
**Chief Executive Officer**

## **OUR VISION 2033**

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

### **COUNCIL IS COMMITTED TO**

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

## **ACKNOWLEDGEMENT**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

## **PRAYER AND SERVICE ACKNOWLEDGEMENT**

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

## **WELCOME**

## **ORDER OF BUSINESS**

### **ITEM NO**

### **PAGE NO**

#### **APOLOGIES**

#### **LEAVE OF ABSENCE**

Mayor Lachlan Clyne

1016	<b>CONFLICT OF INTEREST</b>	1
1017	<b>MINUTES</b>	2
	Minutes of the Council meeting held on	
	Monday 3 October 2017	
	<b>Minutes issued separately</b>	

**ITEM NO****PAGE NO****DEFERRED / ADJOURNED ITEMS**

Nil

1018	<b>PETITION</b>	3-4
------	-----------------	-----

Petition re Works in Second Avenue Forestville

1019	<b>DEPUTATIONS</b>	5
------	--------------------	---

1. Ms Denise Tipper – Goodwood  
Re Almond Street Shared Zone.
2. Ms Wendy Stewart and Ms Lynda Simons –  
Dara School  
Re Utilisation of premises currently leased by  
Kirinari at 18 Trimmer Terrace Unley.
3. Mr Philip Alstin and Ms Alison Jokela – Goodwood  
Impact of School community upon the wider  
community, ie building works, ongoing  
maintenance leaf blowers and the proposed  
school crossing.

**PRESENTATION****REPORTS OF COMMITTEES**

To receive and adopt or otherwise the reports and  
recommendations of the undermentioned Committees

Nil reports this month

**REPORTS OF OFFICERS**

1020	Almond Street Goodwood – Shared Zone	6-11
1021	Priority Projects at Goodwood Oval and Millswood Sporting Complex	12-25
1022	Goodwood Community Centre Performance Review	26-34
1023	Multi-Year Community Impact Grants Program	35-40
1024	Community Grants Program – Recommendations for Funding	41-45
1025	First Quarter Budget Review 2017-18	46-51

<b><u>ITEM NO</u></b>		<b><u>PAGE NO</u></b>
1026	Brown Hill Keswick Creek Regional Subsidiary Charter	52-59
1027	Council Action Report	60
1028	<b>MOTIONS OF WHICH NOTICE HAS BEEN GIVEN</b>	61-63
	Councillor Hewitson – Making Unley Road a Continuous Avenue of Trees	
	<b>QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN</b>	
	Nil	
	<b>QUESTIONS WITHOUT NOTICE</b>	
1029	<b>CORRESPONDENCE</b>	64
1030	<b>MAYOR’S REPORT</b>	65
1031	<b>DEPUTY MAYOR’S REPORT</b>	66
1032	<b>REPORT OF MEMBERS</b>	67
	<ul style="list-style-type: none"> <li>• Councillor Michael Rabbitt</li> <li>• Councillor Peter Hughes</li> <li>• Councillor Bob Schnell</li> </ul>	
	<b>MOTIONS WITHOUT NOTICE</b>	
	If applicable	
	<b>CONFIDENTIAL ITEMS</b>	
1033	Confidentiality Motion for Item 1034 – Kirinari School	68
1034	Kirinari School	69-73
1035	Confidentiality Motion to Remain in Confidence – Item 1034 – Kirinari School	74
1036	Confidentiality Motion for Item 1037 – Unley Central	75
1037	Unley Central Update	76-82

**ITEM NO****PAGE NO**

1038 Confidentiality Motion to Remain in Confidence – Item  
1037 – Unley Central

83

**NEXT MEETING**

Monday 11 December 2017 – 7.00pm

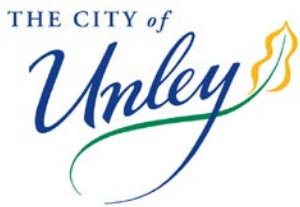
## **CONFLICT OF INTEREST**

<b>TITLE:</b>	CONFLICT OF INTEREST
<b>ITEM NUMBER:</b>	1016
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>ATTACHMENT:</b>	1. CONFLICT OF INTEREST DISCLOSURE FORM

---

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda.

---



## CONFLICT OF INTEREST DISCLOSURE FORM

I, \_\_\_\_\_ have received a  
*[insert name]*

copy of the agenda for the (Ordinary / Special) **Council / Committee / Board**  
*[delete that which is not applicable]*

meeting to be held on \_\_\_\_\_  
*[insert date]*

I consider that I have a **\*material** conflict of interest pursuant to section 73 / **\*actual** or **\*perceived** conflict of interest pursuant to section 74 *[\*delete that which is not applicable]* of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

\_\_\_\_\_  
*[insert details]*

which is to be discussed by the **\*Council / \*Committee / \*Board** at that meeting.  
*[delete that which is not applicable]*

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above].*

---

---

---

---

**OR**

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interest might lead to a decision that is contrary to the public interest in relation to the agenda item described above].*

---

---

---

---



I intend to deal with my **actual** conflict of interest in the follow transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way]*

---

---

---

---

**OR**

The nature of my **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter]*

---

---

---

---

I intend to deal with the **perceived** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way]*

---

---

---

---

---

*Signature*

---

*Date*

## **CONFIRMATION OF MINUTES**

**TITLE:** CONFIRMATION OF MINUTES FOR COUNCIL  
MEETING HELD ON 23 OCTOBER 2017

**ITEM NUMBER:** 1017

**DATE OF MEETING:** 27 NOVEMBER 2017

**ATTACHMENTS:** NIL

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The minutes of the Council Meeting held on Monday 23 October 2017, as printed and circulated, be taken as read and signed as a correct record.
-

## **RECEIPT OF PETITION**

**TITLE:** PETITION RE WORKS IN SECOND AVENUE  
FORESTVILLE

**ITEM NUMBER:** 1018

**DATE OF MEETING:** 27 NOVEMBER 2017

**ATTACHMENTS:** 1. PETITION

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The petition be received.
  2. The principal petitioner be advised that at the time the Petition was received, construction work on the rain garden at Second Avenue Forestville had been completed and that following a review of the communication process related to the project Council is satisfied that information was provided to relevant properties prior to the commencement of the project.
- 

## **OFFICER'S COMMENTS**

The installation of a Rain Garden at Second Avenue Forestville was a component of the Water Sensitive Urban Design (WSUD) program approved in the 2017/18 budget. It was a small project that included removal of two trees and the loss of 2 car parking spaces.

In addition to the Council budget allocation, Grant funding of \$6,000 was received from the Environment Protection Authority (EPA) via the Rain Garden 500 Program. A resident approached Council regarding the Rain Garden 500 grants and the possibility of constructing a rain garden at the Second Avenue location, and offering a contribution of \$3,000 to the project, half of the Council contribution required for the Rain Garden 500 grant. This was seen as a 'good news story', having residents engaged with, and willing to contribute to, water sensitive urban design on Council land, with the agreement that ongoing maintenance would be their responsibility. A Memorandum of Understanding was executed with the resident to formalise the agreement and set out responsibilities of the resident and Council in relation to installation and ongoing maintenance of the rain garden. This document is legally binding on both parties.

Golden Rain Trees of a certain age are being progressively removed across the city as they have reached the end of their useful life expectancy. The two trees

removed in Second Avenue fell within this category. In line with Council policy, a notification letter was sent to residents who live close to the trees, advising them of the proposed tree removals. The required catchment area was extended slightly (letters sent to 19 properties) and the communication also contained advice about the planned rain garden installation, including a plan of the proposed location. No responses or objections to this letter were received prior to the commencement of work on the project.

At the time the petition was received, work had concluded on the construction of the rain garden, with planting the only task to be completed.

## DEPUTATIONS

**TITLE:** DEPUTATIONS  
**ITEM NUMBER:** 1019  
**DATE OF MEETING:** 27 NOVEMBER 2017  
**ATTACHMENTS:** NIL

---

1. Ms Denise Tipper – Goodwood  
Re Almond Street Shared Zone (Living with 10 km/hr) Link & Place.
  2. Ms Wendy Stewart and Ms Lynda Simons – Dara School  
Re Utilisation of premises currently leased by Kirinari at 18 Trimmer Terrace Unley.
  3. Mr Philip Alstin and Ms Alison Jokela – Goodwood  
Impact of the school community upon the wider community, ie building works, ongoing maintenance, leaf blowers and the proposed school crossing.
-

## **DECISION REPORT**

<b>REPORT TITLE:</b>	ALMOND STREET, GOODWOOD – SHARED ZONE
<b>ITEM NUMBER:</b>	1020
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>AUTHOR:</b>	SATYEN GANDHI
<b>JOB TITLE:</b>	TRANSPORT AND TRAFFIC LEAD

---

### **EXECUTIVE SUMMARY**

At its meeting held on 27-28 February 2017, Council directed Administration to undertake community consultation with Almond Street residents regarding on street parking and related matters. This consultation was completed in June 2017 and resulted in survey respondents unanimously (16 respondents, 21 surveys mailed) supporting the creation of a shared zone with a posted speed limit of 10 km/hr.

In South Australia, a shared zone must be approved by the Department of Planning, Transport and Infrastructure (DPTI) and designed in accordance with DPTI guidelines (Attachment 1). Administration has met with DPTI officers to discuss the potential of creating a shared zone in Almond Street and DPTI have reinforced the requirements of the guidelines. A concept design will therefore be required for DPTI approval.

Both traffic volumes (cyclists and motorists) and vehicle speeds are low along the street and there are no recorded crashes based on the State Government's Locations SA website. Therefore, there is little traffic management or road safety justification for the project.

However, there could be some justification for the project based on improvements to amenity and pedestrian accessibility and Council may therefore wish to develop a concept design for future implementation. The design could be based on a shared zone treatment or alternatively one that is less costly. Funds will need to be identified for the design work if it is to be undertaken in the current financial year as part of the next budget review.

### **RECOMMENDATION**

That:

1. The report be received.
  2. No further action be taken to create a shared zone in Almond Street.
-

## 1. **RELEVANT CORE STRATEGIES/POLICIES**

### **Community Living**

1.1 Our community is active, healthy and feels safe.

1.5 Our City is connected and accessible

### **Civic Leadership**

4.2 Council provides best value services to the community

## 2. **DISCUSSION**

At its meeting held on 27- 28 February 2017, Council resolved:

5. *Council further consult with the residents of Almond Street and Essex Street South with regard to their requirements for restricted parking in their streets and implement agreed changes*

...

*Item 768, Council Meeting, 27 February 2017*

Administration engaged with the local residents in May – June 2017 seeking their preference regarding parking and other related issues. As part of the community feedback, the respondents unanimously (16 responses, 21 surveys mailed) supported the creation of a shared zone with a posted speed limit of 10 km/hr.

In SA, shared zones must be approved by the Department of Planning, Transport and Infrastructure (DPTI). The shared zone is considered based on DPTI's speed limit guidelines (Attachment 1 to Item 1020/17). Some of the key requirements for a shared zone and their relevance to Almond Street are outlined below:

### *Attachment 1*

- Speed limit change – It is a mandatory requirement that all shared zones must be sign posted with 10km/hr speed limits. This lower speed limit needs to be supported by infrastructure changes that assist drivers to recognise the reduced speed environment and also to adhere to the new speed limit.
- Shared Zone design – Shared zones are generally installed in streets/areas (such as pedestrian malls) where there is a high level of pedestrian activity. The high usage and high pedestrian numbers assist in 'natural' speed reduction. Consequently, some key considerations with any shared zone design is that throughout the length of the street, motorists should not be able to drive faster than a walking pace. The design should also ensure that motorists are intuitively aware that pedestrians have priority.

To achieve this in Almond Street, changes will have to be made to the road cross section at either end and approximately halfway along the street. While, the speeds are already low along the street (around 26.8km/hr), the design challenge is to achieve a speed environment that is closer to 10km/hr and this will be difficult due to the low pedestrian numbers.

- Entrance arrangement – The entrance arrangement to a shared zone should be such that motorists are aware that they are entering a low speed environment. What this means for Almond Street is that both ends of the street need to be upgraded to achieve this visual distinction and speed attenuation.
- Road surface – The road surface may require reconstruction to achieve the necessary design alignments characteristic for that in a shared zone.
- Parking – DPTI's guideline for shared zones recommends removal of parking or only allows for minimal parking to restrict vehicle manoeuvres conflicting with pedestrian movements. Some loss in on street parking is therefore inevitable with a shared zone upgrade.

Administration has met with DPTI officers regarding this matter and DPTI have reinforced the requirements stated in the guidelines as mentioned above. A concept design will therefore need to be undertaken for DPTI's approval should Council wish to proceed further.

Council has been proactively collecting both cyclist and vehicle data for Almond Street and the following table shows a summary of the latest data:

Street	Cyclist data (2017)		Vehicle data (2017)	
	Average daily volume	85 <sup>th</sup> %ile speed*	Average daily volume	85 <sup>th</sup> %ile speed*
Almond Street, Goodwood	108 to 120	22 km/hr to 25.1 km/hr	67	26.8km/hr

*\*85<sup>th</sup> %ile speeds - the speed at or below which 85% of all vehicles are observed to travel under free flowing conditions past a nominated point*

It is evident from the traffic data, that both vehicle volumes and speeds are low. The vehicle traffic has reduced from 91 vehicles per day in 2014 to around 67 vehicles per day in 2017. This could potentially be attributed to implementation of time limited parking (4P) along the street which reduced the commuter traffic looking for parking. More recently in 2017, Council changed these parking controls to Resident Permit Parking Only.

There have been no recorded crashes along Almond Street (during the last five year period) based on the State Government's Locations SA database.

The combination of factors such as low speeds, low volumes, and lack of crash history, do not justify the creation of a shared zone from a traffic management or road safety perspective.

Almond Street was reconstructed in 2011/12 and the kerbs, spoon drain, pavement and seal are in very good condition and have long useful lives ranging from 25 years for the seal to 80 years for the pavement. From an asset management viewpoint, there is no reason to undertake any work in Almond Street at this stage.



The residents of Almond Street have requested Council considers a 'streets for people' type of approach for the street. Since the street does not have any footpath, there is some justification for the project on the basis of amenity and improvements to pedestrian accessibility.

If Council is supportive of a shared zone concept in Almond Street, then designs are required and these are likely to cost in the order of \$10,000. There is no guarantee that DPTI will approve the concept as there are no perceived road safety issues in the street.

Alternatively, the Council may wish to investigate a less costly solution in the form of upgrading the entry arrangements at both ends of the street together with a road treatment (e.g. mural) to provide a visual cue for a low speed environment.

### **3. ANALYSIS OF OPTIONS**

#### **Option 1 – No further action be taken to implement a shared zone in Almond Street.**

Under this option, the existing conditions will remain unchanged. Currently, Almond Street traffic volumes and speeds are low and do not by themselves justify a shared zone. This option will save Council the costs associated with development of a concept design, road design and upgrade works.

#### **Option 2 –**

- The creation of a shared zone in Almond Street is considered as part of the budget process for the 2018/19 financial year.
- A budget provision of \$10,000 is considered at the second Budget Review in 2017/18 to allow the preparation of concept design works for a shared zone in Almond Street.

This option allows Council to develop the concept designs to understand the required infrastructure changes and costs associated with the project. Based on this information, Council can then consider a budget allocation along with the other priorities for the 2018/19 financial year.

The project is an unfunded initiative in the current financial year and as such, a funding allocation of \$10,000 would be required to enable the concept design works for DPTI consideration.

Almond Street residents have supported the creation of a shared zone in Almond Street and this option will ensure that Council gives full consideration to the residents' request.

Typically works of this scale involve changes to the existing road design including (but not limited to) entry statements, mid-block cross section, redesign/slow point, road surface changes, potential upgrade to lighting, landscaping, speed limit changes and parking restrictions.

The costs cannot be estimated until the concept design works are undertaken. Notwithstanding the above, generally this type of work can cost in the order of \$100,000. (Members may recall that a previous example in Anderson Street was estimated to cost over \$200,000)

#### Option 3 –

- The amenity of the street be improved by modifying Almond Street through the use of treatments such as murals on the road surface and changes to the entry points.
- A budget allocation of \$5,000 be made towards concept development in the current financial year.
- The works be considered as part of the 2018/19 budget process.

This option allows for improvement in the amenity of the street through the use of 'artwork/murals' on the road surface together with an upgrade of the entry points at both ends of Almond Street. This is consistent with a contemporary urban design approach without incurring the higher costs associated with a shared zone. However, this option is not aligned with the resident's expectation to create a shared zone.

The works associated with implementation of changes to entry points and murals on the road surface can cost in the order of \$30,000 - \$50,000. However, the costs will be better understood once the design works have been completed.

#### Option 4 – Council may provide alternative direction on the matter.

Council may provide alternative option/direction on the matter.

### **4. RECOMMENDED OPTION**

Option 1 is the recommended option on the basis that current traffic volumes, speeds and the crash history in Almond Street do not present a substantial traffic management or road safety rationale for the implementation of a shared zone.

### **5. POLICY IMPLICATIONS**

Please consider the following issues when discussing the policy implications of the recommended option:

#### **5.1 Financial/budget**

- The project is not part of Council's 4 year plan and is an unfunded initiative.

#### **5.2 Legislative/Risk Management**

- Shared zones must be approved by DPTI. Therefore, a design that is compliant with DPTI requirements is mandatory. Based on the DPTI feedback and technical assessment, there is no substantial traffic management or road safety rationale for the project.

- However, it could be a positive amenity improvement for the local area and DPTI is prepared to consider the shared zone subject to road designs meeting DPTI guidelines.
- Option 3 would not require DPTI approval as the treatments are likely to be as per the current standards and within the Council delegations.

### **5.3 Staffing/Work Plans**

- The concept design work has not been planned for and as such, a provision of up to \$10,000 (subject to which Option is preferred) is required to undertake engineering survey and concept design works.
- The current staffing plan and existing projects/studies in the current financial year will require to be rescheduled.

### **5.4 Stakeholder Engagement**

- Meetings with the local residents' have been held on a number of occasions and feedback has been positive regarding the shared zone idea. Should Council opt to support the introduction of a shared zone and DPTI approvals are subsequently obtained, the community would then be engaged based on concept designs which would identify the exact changes required. The engagement would also include other stakeholders such as UBUG as a number of cyclists regularly use the street to access the Mike Turtur Bikeway and changes in speed limit will also impact on these cyclists.

## **6. REPORT CONSULTATION**

Assets team

Finance team

## **7. ATTACHMENTS**

1. DPTI's speed limit guidelines (including shared zones)

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager City Development
Peter Tsokas	Chief Executive Officer

## DECISION REPORT

**REPORT TITLE:** PRIORITY PROJECTS AT GOODWOOD OVAL AND MILLSWOOD SPORTING COMPLEX

**ITEM NUMBER:** 1021

**DATE OF MEETING:** 27 NOVEMBER 2017

**AUTHOR:** JOHN WILKINSON

**JOB TITLE:** SPORT & RECREATION PLANNER

---

### **EXECUTIVE SUMMARY**

The Council has for several years been working on a master plan for Goodwood Oval and the Millswood Sporting complex. More recently, Council considered a report on 12 August 2017 (Item 933) and endorsed three priority projects at Goodwood Oval and Millswood Sporting Complex, including upgrades to the Goodwood Oval (football and cricket) grandstand, sports lighting at Millswood Tennis Complex (Goodwood Oval) and a new building and surrounds at Millswood Croquet Club.

These projects are aimed at improving existing facilities and increasing participation rates. At its meeting on 12 August 2017, Council were also advised that the State Government funding application for the grandstand upgrade associated with female change rooms was unsuccessful and Council resolved:

3. *The Goodwood Oval grandstand upgrade project be added to the list of priority projects that Council actively seeks funding for, as a result of the unsuccessful funding application to the State Government's Female Facilities Program.*

The Administration has held a number of discussions with the Goodwood Saints Football Club and the Goodwood Cricket Club, with both clubs indicating their preference for a new facility on Goodwood Oval, rather than refurbishment of the existing grandstand.

An announcement has recently been made by the State Government offering a grant to the City of Unley of up to \$2.5m to assist with the development of the Goodwood Oval and surrounding areas. While details of the offer are yet to be clarified, the grant relates to a new facility being provided (i.e. not Option 4) for the cricket and football clubs. The grant would require the City of Unley to enter into a funding deed with the State Government to deliver the project.

This report considers the funding requirements for each of the three projects and proposes an approach to enable delivery of these key projects. The report recommends that the grant offer from the State Government for the construction of a new facility at the Goodwood oval be accepted, and outlines the proposed approach to progressing this project. The report also seeks endorsement of the proposals for the Tennis Lighting and Croquet Club projects to facilitate submission of grant funding applications with a view to reducing the current funding gaps and enabling the projects to proceed.

## **RECOMMENDATION**

That:

1. The report be received.
  2. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project.
  3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process.
  4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA:
    - a. a development application for the project is to be submitted by the Administration; and
    - b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project.
  5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

### **Community Living**

**Goal 1:** People value our City with its enviable lifestyle, activities, facilities and services.

- 1.1 Our community is active, healthy and feels safe.
- 1.3 Our City meets the needs of all generations
- 1.5 Our City is connected and accessible.

The improvement of Council's sport and recreation infrastructure is also identified in a number of key Council strategies and plans:

- Living Active, Sport and Recreation Plan 2015-2020, City of Unley
- Open Space Strategy, City of Unley
- Disability Action Plan, City of Unley
- Long Term Financial Plan (includes funding allocated in years 2019 to 2021)

## **2. DISCUSSION**

Council has been investigating upgrades at the Goodwood Oval and Millswood Sporting Complex since 2014, which has included the following stages and milestones:

- Goodwood Oval and Millswood Sporting Complex Improvement Plan, endorsed in August 2014.
- Staged Implementation Plan, outlining priority projects and funding considerations, endorsed in April 2015.
- Investigations into a new croquet lawn and synthetic lawn bowling green at Millswood Sporting Complex during 2015/16. An agreed direction however could not be reached and Council resolved not to undertake any further action on this project, but to commence design work for upgrades to the existing croquet club building (endorsed in July 2017).
- Following Council's resolution to develop concept designs and cost estimates to improve the Goodwood Oval for female participants and umpires in December 2016, the designs were presented to Council in April 2017 (Item 829) and Council gave in principle endorsement to grandstand upgrade Option 1.
- An application to the State Government's Female Facilities Program for the grandstand upgrade was submitted in April 2017 but was unsuccessful in terms of grant funding.

At its meeting on 12 August 2017 (Item 933), Council considered a report regarding priority projects at both the Goodwood Oval and Millswood Sporting Complex. Council were also advised that the State Government funding application for the grandstand upgrade (Option 1) was unsuccessful and after consideration of this matter, resolved that:

1. *The report be received.*
2. *Designs, promotional marketing material, and project estimates be prepared for improved sports lighting at the Tennis SA Millswood Tennis Complex (improving existing lighting to 8 courts only at this stage), improved clubroom facilities for Millswood Croquet Club, and accessibility improvements at Goodwood Oval.*
3. *The Goodwood Oval grandstand upgrade project be added to the list of priority projects that Council actively seeks funding for, as a result of the unsuccessful funding application to the State Government's Female Facilities Program.*
4. *The concept designs for any of these projects, for which funding partners have been secured, be presented back to Council prior to community engagement, for further consideration.*
5. *Council Delegate the Chief Executive Officer to meet with representatives of the major political parties and the State Government, seeking funding commitments for these priority projects.*

*Council Meeting, 12 August 2017 (Item 933)*

### **Goodwood Oval grandstand improvements**

The intent of this project has been to achieve improved facilities at Goodwood Oval to meet the needs of the football and cricket clubs, the broader community and more specifically, requirements for female participants and umpires.

For Council's reference, the latest participant and spectator numbers for both clubs are as follows:

#### Goodwood Saints Football Club

- Senior players (males) – 220 (including support staff)
- Junior players (males) – 270
- Junior players (females) – 75
- Auskick players - 150
- Average spectator numbers at senior home games – 500
- Average spectator numbers at junior home games – 500
- Average spectator numbers at junior and Auskick training – 250

#### Goodwood Cricket Club

- Senior players (males) – 100
- Junior players (males) – 227
- Junior players (females) – 40
- Average spectator numbers at junior training – Over 150 (including parents and other club officials)

Four grandstand upgrade options were identified and these are summarised below:

#### Option 1 (\$450k plus \$250k for external public toilets)

- Includes new toilets, showers, storage and a medical room in the existing change rooms, by relocating the existing public toilets, canteen and medical room to a new separate building.
- Includes two separate umpire change rooms with toilet and shower facilities.

#### Option 2 (\$80k)

- Limited to minor improvements in the existing change rooms and wet areas, such as painting, tiling and flooring; however, Council has not pursued this option further.

#### Option 3 (\$920k)

- Includes the upgrades outlined in Option 1, and modifies the existing function space to create two new change rooms with new toilet, shower and medical facilities (providing four change rooms in the existing grandstand).
- Relocates the bar and kitchen together and includes an operable wall in the new change room area, to enable this space to be used for functions.
- Both clubs felt this option did not meet their needs as use of the relocated bar and kitchen would clash with the new change room areas, and Council has not pursued this option further.

#### Option 4 (\$2.033m)

- Includes the upgrades outlined in Options 1 and 3, and relocates the bar, kitchen and function spaces to a new mezzanine level.
- New lift, stairs and toilet facilities provided in the mezzanine level.
- Retains some existing external seating in the grandstand.

Option 1 was developed to achieve short term grandstand upgrades and enable Option 4 to be realised in the future. Preliminary advice was subsequently sought from a structural engineer regarding the feasibility of Option 4 as it largely involves retro-fitting the existing facility. This advice involved a visual assessment of the existing grandstand from a structural perspective, and provided commentary in relation to the provisions of Australian Standards and Building Code of Australia/National Construction Codes. The conclusion from the structural engineering advice is as follows:

*This report has discussed the potential impacts from a structural engineering perspective of the various upgrade and refurbishment options of the Goodwood Oval Stand. The lack of existing structural engineering drawings has meant the actual construction detailing of the various elements (notably the suspended concrete slabs, beams, footings and columns) is currently unknown.*

*Consequently any wall that contributes to the support of the floor slabs and beams must be maintained in the original configuration or, if removed, then a compensating insertion of new structural support beams to maintain that original support configuration will be required.*



Further testing of the existing structure has not been undertaken at this time, as this would incur significant cost. Therefore, the extent and accurate cost of the structural work to achieve Option 4 is currently unknown, but initial estimates have this work at approximately \$400k.

The cricket and football club have also expressed concerns about whether Option 4 would meet their future needs and instead have indicated their preference for a new building to replace the existing grandstand. Given the uncertainty of costs associated with Option 4, and both of the clubs preference, the option of a new single storey and 2-storey club room was subsequently investigated.

To inform further decisions regarding this project, additional advice was sought from the architect and cost consultant regarding the potential costs of a new single or 2-storey building to replace the existing grandstand, in comparison to Option 4. The preliminary concept designs for each option are included as Attachment 1 to Item 1021/17.

*Attachment 1*

A summary of each of the new facility options is set out below:

New building – single storey

- New single storey facility with a floor area of approximately 756m<sup>2</sup>.
- Four player change rooms and two umpire change rooms with separate toilet and shower facilities in each.
- Unisex and accessible public toilets provided in the footprint of the new building.
- Separate storage, medical and office spaces.
- Kitchen, bar, canteen and function areas in the footprint of the new building.

New building – 2-storey

- New 2 storey development with a total floor area of 1015m<sup>2</sup> and ground floor area of approximately 557m<sup>2</sup>.
- Four player change rooms and two umpire change rooms with separate toilet and shower facilities in each.
- Separate storage, medical and office spaces.
- Unisex and accessible public toilets provided on the ground floor.
- Kitchen, bar, toilet and function areas in the second storey, including a lift and stairs.

Concept designs for a new facility have been prepared in recognition of the AFL Preferred Facilities Guidelines for 'local' level facilities, and feedback from the football and cricket clubs. The new single and 2-storey building options would require the demolition of the existing grandstand and construction of a new building in approximately the same location. These costs are included in the cost estimates provided.

The cost estimates for the potential options are outlined in the table below. These costs have been reviewed in consideration of recent similar projects, such as the Glenunga Oval sports building.

Option	Details	Cost estimate
Option 4 – mezzanine in existing grandstand	Initial cost estimate provide by cost consultant was approximately \$2 million, however the full extent of structural work is not known. Initial estimates are in the order of an additional \$400k.  New external public toilets would also be required at a cost of approximately \$250k.	\$2.65 million (includes \$250k for new public toilets)
New building – 1 storey	Ground floor area approximately 756m <sup>2</sup> , including public toilets in the same building.	\$2.6 million
New building – 2 storey	Ground floor area approximately 557m <sup>2</sup> and total area is 1015m <sup>2</sup> , including public toilets in the same building.	\$3.6 million

Each option has a range of differences, particularly floor area and building height, and there are various positive and negative aspects for each option, which are outlined in Attachment 2 to Item 1021/17.

*Attachment 2*

The Administration has sought feedback from the Goodwood Saints Football Club and Goodwood Cricket Club and both clubs prefer the new 2-storey building option. The clubs have indicated they can contribute a combined amount of \$75k to the project, and have provided written feedback, included as Attachment 3 to Item 1021/17.

*Attachment 3*

Following receipt of these letters, the clubs have subsequently advised that they are prepared to contribute \$45k upfront with the additional \$30k to be paid over a two year period. This is considered to be an acceptable arrangement.

The Administration has also met with the SANFL, who administer AFL funding for local facility upgrades, and they have advised that they may be able to contribute an amount of \$75k-\$100k for the grandstand upgrades.

As Members are aware, an announcement has also recently been made by the State Government that they are offering a grant to the City of Unley of up to \$2.5m to assist with the development of the Goodwood Oval and surrounding areas. While details of the offer are yet to be clarified, the grant relates to a new facility being provided (i.e. not Option 4) for the cricket and football clubs. The grant would require the City of Unley to enter into a funding deed with the State Government to deliver the project.

*Attachment 5*

### **Sports lighting upgrade at Millswood Tennis Complex (Goodwood Oval)**

As endorsed by Council at its 12 August 2017 meeting, this project involves the replacement of the existing sports lighting on 8 courts at the Millswood Tennis Complex at Goodwood Oval with new poles and light fittings.

This facility is leased by Tennis SA, and comprises 12 hard court tennis courts. The project involves the removal of existing lights and poles and the installation of nine new light poles and 12 new LED light fittings to meet the Australian Standard for tennis lighting. The project also involves an upgrade to the electricity supply at the complex. The total cost for these works are estimated at \$150k.

This project could qualify for funding from the State Government, through the Office for Recreation & Sport, where applications for up to 50% of the total project cost can be made. Initial discussions with Tennis SA have also indicated that they may be in a position to contribute approximately \$35k to the project, meaning Council's contribution to the project would be \$40k (best case scenario).

### **New building at Millswood Croquet Club**

As endorsed by Council at its 12 August 2017 meeting, this project involves a new building at Millswood Croquet Club (located at Millswood Sporting Complex), to replace the club's existing building.

Concept designs for the new building and surrounds have been developed with feedback from the croquet club, as well as input from relevant Council staff regarding development planning, building and arboriculture considerations. Key features of the new croquet club building are:

- Relocation of the building to the existing car park area, providing improved access to the lawns.
- Function space for 100 people, including a covered deck area, providing views across all lawns.
- Unisex and accessible public toilets.
- Kitchen, bar, storage and office spaces.
- Improvements to the surrounding areas of the new building, including car parking and access through the site.

The proposed designs are included as Attachment 4 to Item 1021/17.

*Attachment 4*

The total project cost is estimated at \$1.7m including building cost, external work and professional fees. Stage 1 works involving construction of a new building and improvements to the existing driveway and pedestrian access to the new building are estimated to cost in the order of \$1.4m. Stage 2 works involving landscaping/planting, spectator areas with seating and shade and the construction of 8 car parks is estimated to cost \$300k.

The Millwood Croquet Club has indicated that they are in a position to contribute \$50k towards the project. Given the timing of the Goodwood grandstand project and the funding required, Council's available funding contribution based on the current long term financial plan is approx. \$260k, meaning the funding gap is approx. \$1.4m. Support for this project should therefore be sought through the 2018 State Government election or future Federal election. Council will also be able to review the long term financial plan in the coming months to revise its contribution or timing of the project.

## **Community Engagement**

Community engagement will occur in accordance with Council's Community Consultation Policy, meaning a different community engagement methodology for each project will be followed and further details are outlined under each project below.

Once a decision for each of the priority projects is achieved, marketing materials for each project will be finalised to assist with community engagement. The marketing materials will also enable the CEO to approach major political parties (and key stakeholders) in the lead up to the 2018 State Government election seeking a funding contribution towards the cost of the projects.

### Goodwood Oval grandstand

The existing Goodwood Oval grandstand is not heritage listed, but it is used by the community for shelter, views and fitness activities, and community feedback will be an important step to inform the design of upgrades to the grandstand.

Given the announcement by the State Government and the community expectation around a new facility, it is recommended that community feedback be sought on details and features of the proposed facility rather than seeking views as to whether a new facility is required. As per previous community engagement approaches a combination of a direct mail campaign (to properties bounded by East Avenue, Victoria Street and Cromer Parade), as well as promotion via the Eastern Courier newspaper, and information and a survey placed on Council's website will be used to engage with the community. Hard copy surveys will also be posted to individuals as requested.

Plans will also be displayed at the oval, in the Civic Centre foyer, libraries and Community Centres. Council will be seeking comment on the plans from the community as a whole. A suggested engagement period is from January 2018 to March 2018, which is before the 2018 State Government election. Key stakeholders will be encouraged to inform their contact lists of the invitation to comment when the engagement is underway.

The engagement will need to stress that it is proposed to replace the existing grandstand with a new facility and that the project is a partnership between the State Government, Council and key bodies/ sporting clubs. The construction process will also go through the normal statutory notification processes for development applications.

### Millswood Croquet Club new building

Millswood Croquet Club is the sole lessee of this facility; however, community engagement will also be important in guiding the design and use of the new building. At this stage, additional design work needs to be undertaken with input from the croquet club to refine the concept and cost estimate. Community engagement is therefore premature at this stage.

Furthermore, construction of a new building would be contingent on securing satisfactory grant funding for the project. Community engagement would not be undertaken until such time as grant funding was secured, to ensure expectations were not raised inappropriately within the community.

If grant funding can be secured, proposed community engagement for this project would involve a direct mail campaign to properties within approximately 500 metres of the site and display of plans on Council's website, at the croquet club, in the Civic Centre foyer, in Council's libraries and at the Goodwood and Clarence Park Community Centres.

The engagement would also be promoted via the Eastern Courier newspaper, with information and a survey placed on Council's website. Hard copy surveys will also be posted to individuals as requested. Subject to securing grant funding, an appropriate engagement period could be from January 2018 to March 2018, prior to the 2018 State Government election.

If the construction proceeds, it will also go through the normal statutory notification processes for development applications.

### Millswood Tennis Complex lighting upgrade

As this project involves the upgrade of existing sports lighting to meet the Australian Standard recommendations, it is proposed that community engagement be guided by the normal statutory notification processes for development applications.

This process will enable neighbouring properties to provide feedback through a formal process, and as the project aims to improve the lighting situation for all parties, a large amount of negative feedback is not anticipated. The development application could be lodged soon, to strengthen an application to the relevant Office for Recreation & Sport funding program in February 2018.

### **Next Steps**

Investigations regarding a new building to replace the existing Goodwood Oval grandstand have shown that these options have considerable benefits. The cricket and football clubs have indicated that their preference is for a new 2-storey facility to replace the existing grandstand.

The State Government have offered Council a grant of up to \$2.5m towards a new facility. It is recommended that Council accept the offer and work with the Government and clubs to identify an acceptable facility to replace the grandstand. The clubs have offered to contribute \$75k to the works and the

SANFL have also indicated that they may fund \$75k-100k towards the project. This means that Council will have to fund up to \$950k to enable the project to proceed. In the event of the final costs being above the estimate, Council will need to fund any shortfall.

This report also provides concept designs and cost estimates for the other projects at Millswood Tennis Complex and Millswood Croquet Club, for Council's consideration. Both of these projects require additional funding if they are to proceed but if Council has endorsed a proposal it facilitates submission of grant funding applications as grants become available to contribute to the project costs.

### **3. ANALYSIS OF OPTIONS**

#### **Option 1 –**

1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project.
2. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process.
3. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA:
  - a. a development application for the project is to be submitted by the Administration; and
  - b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project.
4. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.

#### ***Advantages of this option:***

This option enables Council to work with the Office for Recreation and Sport to identify an appropriate new build facility for Goodwood Oval that addresses the needs of the Cricket and Football clubs and to enter into a funding deed with the South Australian Government for the delivery of the project. As part of the process, community feedback would be sought on the features of the facility.

Given that the facility may be fully funded, construction work could proceed sometime in 2018 subject to funding deed details being negotiated in terms of project delivery time frames etc.

With regards to the Millswood Croquet Club, Council's endorsement of a preferred concept will enable the Administration to try and seek grant funding opportunities to implement this project. Presently, there is a funding gap in the order of \$1.4m but the concept can be refined and the Council will also be able to consider this project in terms of timing when it reviews the Long Term Financial Plan.

The Option also suggests that Council commit \$40k towards the upgrade of the tennis court lights and accepts Tennis SA's contribution of \$35k. This will allow a grant application to be made in 2018 for the balance of \$75k required to deliver the project.

#### Option 2 – Endorse an alternative option.

Council may wish to endorse an alternative option; however consideration should be given to the results of the investigations outlined in this report, feedback from the clubs, funding contributions from key stakeholders and the offer from the State Government.

Council should also consider the links of this project to Council's strategic plans, and the potential financial and resource impacts and constraints.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

## **5. POLICY IMPLICATIONS**

### **5.1 *Financial/budget***

Council has budgeted \$1.450m between 2017/18 and 2020/21 for the priority projects at Goodwood Oval and Millswood Sporting Complex and this is outlined below:

- \$200,000 in the 2017/18 budget for the design work on the priority projects. To date, approx. \$30,000 has been used but it is likely that most of the funds will be fully expended in undertaking detailed designs.
- \$250,000 in the 2017/18 budget to support the Goodwood Oval grandstand upgrades (Option 1), for the relocation of the public toilet from the grandstand to a new external site. As this project will not proceed, this budget could be incorporated in the Goodwood Oval facility upgrade.
- \$1 million in Council's Long Term Financial Plan for improvements at Goodwood Oval and Millswood Sporting Complex, including \$500,000 in 2019/20 and \$500,000 in 2020/21.

Adjustments will need to be made to the current Long Term Financial Plan to reflect changes to the timing of works.

Clubs and other stakeholders have indicated funding contributions for the projects outlined in this report, and incorporating the funding amounts provided, an indicative funding model for all projects is as follows:

	<b>Grandstand – option 4</b>	<b>Grandstand – new 1 storey</b>	<b>Grandstand – new 2 storey</b>	<b>Croquet building</b>	<b>Tennis lighting</b>
<b>Total cost</b>	\$2.7m	\$2.6m	\$3.6m	\$1.7m	\$150K
<b>State Govt. funding</b>	Nil	TBA	\$2.5m	Nil	Nil
<b>*Council funding</b>	\$950K	\$950K	\$950K	\$260K	\$40K
<b>*Club/sport funding</b>	\$150K	\$150K	\$150K	\$50K	\$35K
<b>GAP</b>	\$1.6m	\$1.5m	Nil	\$1.4m	\$75K

*\*Indicative funding amount, not yet confirmed.*

### **5.2 *Legislative/Risk Management***

Community and stakeholder engagement will be a key element of the design process to ensure any legislative and risk implications are identified and addressed. Legislative and risk implications will also be considered as part of the development application and construction process.

### **5.3 *Staffing/Work Plans***

Council owns these assets, and therefore will be responsible for managing the construction and long term management of them. There will be some costs associated with project management of these works and this has not been



factored into the costings. This staff cost could be estimated at \$120,000 over the life of the actual upgrades. Because the specific timing of the project is unclear at this stage, it cannot be ascertained at this time how much of that staff commitment can be absorbed into existing staff workloads.

#### **5.4 Environmental/Social/Economic**

The new facilities will meet the needs of the clubs and community thereby having a positive social impact. There is also the opportunity to build in key environmental initiatives such as water storage and solar panels into the final design.

#### **5.3 Stakeholder Engagement**

The football and cricket clubs will continue to be engaged during the development of a final concept for the Goodwood grandstand facility. The croquet club will also be involved in finalising the design for their new club room.

The process for community engagement is outlined in the discussion section of this report.

### **6. REPORT CONSULTATION**

Consultation has occurred with the General Manager City Development and Executive Manager, Office of the CEO.

### **7. ATTACHMENTS**

- 1 – Goodwood Oval Grandstand - Draft concepts for new single and 2-storey building options
- 2 – Goodwood Oval Grandstand - Comparison of upgrade options
- 3 – Letter from Goodwood Saints Football Club and Goodwood Cricket Club
- 4 – Millswood Croquet Club - Draft concepts
- 5 – Letter from Office of Recreation and Sport

### **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Peter Tsokas	Chief Executive Officer

## **DECISION REPORT**

<b>REPORT TITLE:</b>	GOODWOOD COMMUNITY CENTRE PERFORMANCE REVIEW
<b>ITEM NUMBER:</b>	1022
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>AUTHOR:</b>	RABECKA STOKES
<b>JOB TITLE:</b>	TEAM LEADER COMMUNITY CENTRES

---

### **EXECUTIVE SUMMARY**

The purpose of this report is to:

- Provide Council with a summary of the findings from the first annual review of the Goodwood Community Centre's performance since the commencement of its new management model in May 2016.
- Seek direction from Council on the renewal of the current Lease Agreement with Goodwood Community Services Inc. for occupancy and management of the Goodwood Community Centre.

Council's Lease Agreement with Goodwood Community Services Inc. (GCS) for the independent management of the Goodwood Community Centre is now 18 months into its first two years. As outlined in the GCS Lease Agreement, several documents are required to be provided to Council annually, along with data on the Centre's performance against key performance indicators (KPIs), all of which have been attained.

This report provides a summary of Goodwood Community Centre's performance in 2016/17. Based on the performance, it is recommended that the Lease Agreement that Council has with the GCS for the independent management of the Goodwood community Centre be extended for a further three years.

### **RECOMMENDATION**

That:

1. The report be received.
  2. The renewal of Goodwood Community Services Inc. Lease Agreement for the management of Goodwood Community Centre for a further three years (expiry date 16 May 2021) in accordance with the terms of the current lease, be approved.
  3. Further discussion occur with GCS to further align KPI requirements
-

## **1. BACKGROUND**

The Goodwood Community Centre is the newest of Council's Community Centres, constructed in 1999 as a purpose-built centre with an estimated capital value of \$3.1m.

The Centre has been a valuable part of the Goodwood community and was operated by Council in partnership with the Goodwood Community Services Inc. (GCS) from 1999-2016.

Following a request from GCS in February 2016, Council endorsed that the Goodwood Community Centre be independently managed by GCS. An Agreement to implement this decision was executed in May 2016 via a 2+3 year Lease Agreement between Council and GCS, with the right of renewal being with Council.

Under the current Lease Agreement:

- GCS is fully responsible for the complete operations and administration of the Goodwood Community Centre, including provision of all programs, hall hire and all associated staff and volunteers of the Centre.
- GCS receive all income from hall hire fees in lieu of a management fee and pay a subsidised rent of \$750 per annum to Council.
- Council is required to maintain the building (approximate costs \$85,000 per annum) with utility costs to be shared equally by Council and GCS (50% each).
- GCS were required to honour existing hire agreements in place at the time of the transfer of management. A clause is contained in the Lease Agreement to provide for organisations that have a longer term relationship with the Centre, stating these 'legacy users' are to be given a fair opportunity to hire the facility for the same purpose and at a fair fee.
- A number of detailed key performance Indicators (KPIs) were included within the Lease Agreement, which provide direction on the intended use of the Community Centre, and enable the monitoring of the performance of the Centre, as part of Council's annual review process.

## **2. RELEVANT CORE STRATEGIES/POLICIES**

- 2.1 Theme Community Living: Goal - People value our City with its enviable lifestyle, activities and services
- 2.2 Community centre programs and services are also linked to the following Council strategies and plans:
- *Community Centres Direction Paper*
  - *Living Active*, Sport and Recreation Plan
  - *Living Young*, Youth Development Plan
  - Active Ageing Strategy
  - *Living Well* – A Regional Health Plan for the Cities of Unley and Mitcham

## **3. DISCUSSION**

Council's Lease Agreement with GCS for the independent management of the Goodwood Community Centre is now 18 months into its first two years. Given the Lease Agreement was executed in May 2016, a review was not conducted in 2016 as GCS required time to transition the service and develop and implement their business model.

This is the first review conducted since the execution of the Lease Agreement and the findings are based on the Goodwood Community Centre's performance for the financial year 2016/17, noting this is GCS's first full year of operation under the Lease Agreement.

### **Review Method**

As part of the Lease Agreement, a number of reports are required to be provided to Council annually in order for Council to monitor and evaluate the Centre's performance under the independent management by GCS. These reports include:

- The GCS Annual Business Plan and Annual Activity Report
- Details on how the identified KPIs have been met
- A list of all services and programs provided
- The Annual Audited Financial Statement, including revenue achieved from hiring the premises and programs

### **Findings**

#### **Key Performance Indicators**

Attachment 1 to Item 2022/17, provides a summary of the Centre's performance against the set KPIs contained within the Lease Agreement. KPIs were set based on the Centre's previous year's performance while under Council's Management (in partnership with GCS).

The KPI's measure community participation, utilisation rates, customer satisfaction and the visitor numbers achieved.

*Attachment 1*

Information provided by GCS indicates that visitor numbers, community participation and the type of programs provided achieved the set KPI targets. GCS have also exceeded targets in relation to maintaining volunteer numbers and volunteering at the Centre has significantly increased under this new model of centre management.

There has been a decrease of 18% in the number of regular hirers at the Centre according to the figures provided by GCS, with GCS reporting 48 regular hirers at the Centre, noting that the number of regular hirers recorded at handover was 59. However, some of the reduction in numbers can be attributed to an inconsistent definition of a regular hirer. The decline in regular hirers has not adversely affected visitor numbers or utilisation rates, due to an increase of one off hirers and events.

GCS undertook a customer satisfaction survey, however there was a low rate of response to the survey. As the customer satisfaction survey tool GCS used was not consistent with Council's own satisfaction monitoring for community centres, a comparison cannot be made. It is recommended that GCS be required to align future customer satisfaction surveys to Council's method and survey tool to enable a consistent approach to customer satisfaction monitoring of all community centres located in the City of Unley. This would also ensure a consistent assessment of the quality of programs delivered (not just the number and range of programs) and provide valuable data to GCS and Council on local community needs in relation to community centre programs.

Maintenance works and utility costs have remained within expectations with no undue demands on repairs and maintenance or replacement. Fifty per cent of utility costs are invoiced to GCS monthly with no apparent outstanding amounts, and consumption is relative to pre-lease levels.

### **Annual Activity Report**

Attachment 2 to Item 2022/17 is the Annual Activity Report provided by GCS. This report indicates that over 65,000 people attended the centre in 2016/17 through 10 different centre run programs, hirers and several one off events

*Attachment 2*

### **Business Plan**

Attachment 3 to Item 2022/17 is GCS's Business plan for 2017/18. This business plan indicates GCS aims to:

- Implement a revised Governance structure
- Develop a marketing and PR strategy to increase bookings and program participation
- Increase volunteer numbers by 25%

*Attachment 3*

## **Financial Performance**

Attachment 4 to Item 2022/17 is a copy of GCS's Annual Financial Statement, which indicates for the financial year 2016/17, an income of \$153,315 was achieved and the expenditure was \$266,645 resulting in a deficit of \$113,330 for 2016/17.

*Attachment 4*

The Administration has reviewed the 2016/17 Annual Financial Statement provided by GCS and note that while GCS has restructured its staffing profile in an effort to reduce costs, future savings may need to be identified if revenue does not increase in line with expenditure. GCS's auditors (MGI Assurance) have stated that the entity is a going concern as at 30 June 2017, and based on this opinion, we accept the Annual Financial Statements in good faith. It is recommended that close attention be paid to future financial performance.

GCS has noted that the deficit is largely due to changes to their staffing model which resulted in redundancy payments to two staff members:

- Toy Library Coordinator (this program has been restructured to a volunteer run program).
- Redundancy of a coordinator as a result of loss of Commonwealth and State Funding for the STAINES program (a child development program).

In order to increase income of the Centre, GCS has increased hall hire fees by approximately 17% from the fees Council charged for the Centre in 2015/16. GCS's fees for 2017/18 are now comparable with that of Fullarton Park Community Centre, however through the City of Unley's Community Centre Discount Policy, many hirers of the Council-run centres receive a discount (as residents or not for profit groups). GCS no longer give resident discounts for the use of the Centre. GCS has advised that they do give discounts to not-for-profit organisations and that each booking is assessed on a case by case basis. As per the Lease Agreement, the fees charged for the use of the Goodwood Community Centre is at the discretion of GCS and Council is not in the position to affect change to these fees. Utilisation rates and income from hire will be monitored.

The Administration has been informed of several hirers who ceased using Goodwood Community Centre in 2016/17 due to the increased fees being charged. While some of these organisations have been accommodated in other City of Unley facilities, there are two who have relocated out of the Council area.

## **Community Feedback**

The customer satisfaction survey results provided by GCS are contained in Attachment 5 Item 2022/17.

*Attachment 5*

Over the period 2016/17, Council has received feedback from two community members in relation to the operations of Goodwood Community Centre. These related to:

1. A concern over the replacement of the Toy Library Coordinator with volunteers. This complaint was forward to GCS who provided a response.
2. A concern that the Centre's Board was not focusing on the needs of the broader community. It was suggested to the complainant that this concern be raised directly with GCS in the first instance and then escalated to Administration/Council should they continue to be unhappy with the Management of the Centre.

## **Governance**

At the GCS Annual General Meeting held in September 2017, GCS made some changes to their constitution, including:

- A change in the membership definition, requiring members now to be participants or to pay a membership fee (previously anyone living in the area could be a member). Noting the current membership fee is \$1.
- The Board shall be seven persons, four elected at the Annual General Meeting and three appointed by the elected persons (previously nine members, all of whom were elected at the Annual General Meeting)

Under the current Lease Agreement, Council has no input into the GCS constitution or Governance matters.

## **Promotion**

GCS programs and services were not included within the City of Unley's 2017 Community Centres Annual Program. However, the Administration is currently liaising with GCS and it is the intention that programs held at the Goodwood Community Centre shall be listed in the 2018 program.

## **Future Direction**

The current Lease Agreement expires on 16 May 2018. As per the existing Agreement, Council will need to advise GCS of its intentions in relation to renewing the lease three months prior to the expiry date (February 2018). Given the outcomes achieved in 2016/17, it is recommended that the Lease Agreement be renewed.

Advice received is that should Council wish to make any changes to the current arrangements/ lease terms, a new lease would need to be negotiated. Given that the long-term financial sustainability of the model is unknown, Council could consider reducing the length of the term of the Lease Agreement, however as noted, this would require the negotiation of a new lease. This is likely to require a lengthy process and would rely on GCS's willingness to accept a reduced term.

There are opportunities to improve the annual reporting arrangements to assist in administering the current Lease Agreement, including developing an annual reporting template and ensuring greater consistency in the customer satisfaction monitoring process. These are operational issues that Administration believes can be negotiated within the current Lease Agreement terms, for mutual benefit of both parties and thus do not require the development of a new lease.

### **3. ANALYSIS OF OPTIONS**

Option 1 – The renewal of Goodwood Community Services Inc. Lease Agreement for the management of Goodwood Community Centre for a further three years (expiry date 16 May 2021) in accordance with the terms of the current lease be approved, with further discussion to occur with GCS to align KPI requirements.

This option would enable the continuation of the existing Lease Agreement, under the same conditions, for a further 3 years. This is the preferred option of GCS and would allow additional time for them to implement and deliver their business plan.

A community managed community centre is aligned to good community development principles and builds community capacity by supporting and empowering the community to identify and respond to local needs. This model also represents a financial benefit to Council, given the cost effectiveness of the model.

The risk associated with outsourced model is public perception that Council is responsible for the community centre, despite Council having very limited control over the operations of the Centre. Given the financial deficit of 2016/17, the long term sustainability of the model is also unknown.

Option 2 – Investigation is conducted into Council resuming the management of the Goodwood Community Centre, including the staffing, operations and program management from the expiry of the current lease in May 2018.

A Council-managed centre provides Council with full control of the operations and programs of the centre and enables centre activities, services and events to be aligned with Council's strategic directions.



The cost to Council of resuming management and re-employing appropriate staffing at the Centre would be considerable. This could also represent a reputational risk for Council, anticipating community upset in response to the decision. Additionally this Option would result in a level of disruption for existing users as they once again are required to transfer to an alternative management model.

Any investigation into an alternative operating model would need to be completed and reported back to Council in time for advice to be provided to GCS regarding whether the option to extend the lease will be exercised (February 2018).

Option 3 – Do not extend the current lease agreement with Goodwood Community Services Inc for the management of the Goodwood Community Centre for a further three (3) years and instead negotiations be entered into a new lease agreement for the facility.

This option would enable new Lease Agreement terms to be negotiated based on the performance of the Centre over the first review period. These terms may include:

- An alternative duration of term
- Modified KPI's
- Alternative customer satisfaction monitoring processes

In exploring this option, consideration will need to be given to the potentially lengthy negotiation process, the willingness of GCS to negotiate alternative terms and the need to manage the relationship between Council and GCS. This option has the potential to create instability to current users, volunteers and staff of the Centre.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

#### **5. POLICY IMPLICATIONS**

##### **5.1 *Financial/budget***

The recommended option has no immediate financial implications, the resources required for the management of the lease agreement are within Council's operating budget. Other financial details are outlined in the discussion of this report

##### **5.2 *Legislative/Risk Management***

The independent management of a Council facility always poses a degree of reputational risk to Council as the public perception is often that Council are fully responsible for community facilities. The current Lease Agreement includes a number of clauses to reduce the risk to Council of an outsourced management model for the Centre.

### **5.5 Stakeholder Engagement**

Broader community consultation was not required for this report.

## **6. REPORT CONSULTATION**

The following Departments have been consulted in the preparation of this report.

- Office of the CEO
- Finance and Procurement
- Property Assets

## **7. ATTACHMENTS**

- 1) KPI Performance Summary
- 2) Annual Activity Report
- 3) GCS Business Plan
- 4) Audited Financial Statement for 2016/17
- 5) Client Satisfaction Survey Outcomes

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Mandy Smith	Manager Community Development & Wellbeing
Megan Berghuis	General Manager City Services

## **DECISION REPORT**

<b>REPORT TITLE:</b>	MULTI-YEAR COMMUNITY IMPACT GRANTS PROGRAM
<b>ITEM NUMBER:</b>	1023
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>AUTHOR:</b>	MATTHEW IVES
<b>JOB TITLE:</b>	CULTURAL DEVELOPMENT COORDINATOR

---

### **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's endorsement of the recommendations for grant funding under the multi-year Community Impact Grants Program.

The multi-year Community Impact Grants Program was endorsed by Council in June 2017 and utilises the existing budget allocated for Community Grant Agreements.

The purpose of the multi-year Community Impact Grants Program is to provide three-year funding to community initiatives that directly benefit the City of Unley community and promote social inclusion and innovation. As the funding is for a three year period, this is an entry application round and the program will be reviewed in 2019/20.

This report outlines the recommendations for funding. These recommendations were presented on 7 November 2017 to an Elected Members Working Party, comprising Councillors Hughes, Rabbitt and Palmer, established to assist in reviewing these grant applications which are now presented to Council for endorsement.

### **RECOMMENDATION**

That:

1. The report be received.
2. Funding be awarded under the multi-year Community Impact Grants program annually for three years as follows:
  - \$6,000 per annum to the Unley Concert Band for the 2018-2020 Concert Series;
  - \$9,700 per annum to Access2Arts for a program of creative activities designed by and for adults with learning disability;
  - \$6,100 per annum to Sustainable Communities SA – Unley Group for a program to promote and encourage the community to grow more of its own food, in particular those groups who are marginalised and vulnerable in terms of nutrition;

- \$9,820 per annum to Social Entrepreneurship and Education Design (SEED) for a half-day excursion enabling participants to meet and interact with successful entrepreneurs.
3. All applicants to the multi-year Community Impact Grants program be notified of the outcome of their application.
  4. Individual agreements for the multi-year be prepared with the successful applicants and the Chief Executive Officer be delegated to sign the agreement on behalf of Council.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

Community Plan 2033 – “Living: Our Path to a Thriving City”

4 Year Delivery Plan 2017 – 2021

**Community Living Goal 1:** People value our City with its enviable lifestyle, activities, facilities and services.

1.2 Our community participates in community activities, learning opportunities and volunteering.

## **2. DISCUSSION**

The multi-year Community Impact Grants are a new grants program. As the funding is for a three year period, this is an entry application round and the program will be reviewed in 2019/20.

This Program complements existing Council grants programs and builds on the strengths of the community as a source of solutions to respond to identified community need. The Program aligns to Local Government’s strength as a broker rather than service provider. It presents an opportunity to strengthen the City of Unley’s community leadership by supporting stakeholders and interest groups to undertake new projects, which contribute to Council’s strategic direction in social inclusion and promotes innovation and community capacity building.

An amount of \$30,000 is available for allocation for the multi-year Community Impact Grants Program from the Community Grant Agreement allocation in the 2017/18 budget (maximum of up to \$10,000 per annum, per application). In contrast to the Community Grants Program and due to the multi-year support available, partial funding of applications in this Program is not considered.

A total of six applications were received and the total funding requested was \$46,620. Applications were received from organisations with diverse priorities.

The Administration has assessed the applications in accordance with the grant funding criteria and proposes the funding of the projects as outlined in Attachment 1 to Item 1023/17.

The assessment panel was made up of:

- Cultural Development Coordinator
- Active Ageing Project Officer
- Sport and Recreation Planner
- Coordinator Environmental Projects and Strategy
- Team Leader Community and Cultural Development

*Attachment 1*

Applications were assessed using an evaluation matrix based on the mandatory criteria consisting of the requirements listed in the multi-year Community Impact Grants guidelines. Applications that did not meet these requirements were deemed ineligible and excluded from further assessment.

One application was deemed ineligible and another scored lower than the other remaining applications and will be encouraged to apply for a Community Grant in the March 2018 round.

The Administration determined to allocate funding to four organisations using the evaluation matrix. A scoring system, consistent with the weighting of the criteria, produced a ranking for all initiatives. The total amount requested from the four recommended applications is \$31,620. The additional \$1,620 required will be found from other savings in the various Community Grants programs.

An Elected Member Working Party comprising Councillors Hughes, Rabbitt and Palmer met on 7 November 2017. The Working Party was in agreement with the recommendations put forward by the Administration.

#### *Attachment 2*

A copy of the Multi-Year Community Impact Grant applications, together with a summary of the Administration's recommendations for funding is available in the Members Room.

Once the applicants have been informed of the endorsed recommendations, individual agreements will be negotiated with successful applicants. Built into these agreements will be a requirement for annual reports, evaluation processes and budget updates. The Administration's Cultural Development Coordinator will monitor each of the projects.

### **3. ANALYSIS OF OPTIONS**

Option 1 – Funding be awarded under the multi-year Community Impact Grants program annually for three years as follows:

- \$6,000 per annum to the Unley Concert Band for the 2018-2020 Concert Series;
- \$9,700 per annum to Access2Arts for a program of creative activities designed by and for adults with learning disability;
- \$6,100 per annum to Sustainable Communities SA – Unley Group for a program to promote and encourage the community to grow more of its own food, in particular those groups who are marginalised and vulnerable in terms of nutrition;
- \$9,820 per annum to Social Entrepreneurship and Education Design (SEED) for a half-day excursion enabling participants to meet and interact with successful entrepreneurs.

All applicants to the multi-year Community Impact Grants program be notified of the outcome of their application.

Individual agreements for the multi-year be prepared with the successful applicants and the Chief Executive Officer be delegated to sign the agreement on behalf of Council.

This option endorses the recommendations made by Administration and the Elected Member Working Party. A cross-section of groups in the Unley community will benefit long-term from these projects. Valuable support will be provided to City of Unley residents by supporting the delivery of initiatives that make a positive impact in the community over three years.

Option 2 – Council may wish to make changes to the recommendations for funding.

Council may wish to change the funding allocations to reflect alternate funding priorities. However, in making any changes, Council should consider the budget, the guidelines, existing policies and probity of decision making.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

#### **5. POLICY IMPLICATIONS**

There are no significant policy implications with this decision and the recommendations are consistent with the Community Grants and Sponsorships Policy.

##### **5.1 *Financial/budget***

There is an allocation of \$42,500 in the 2017/18 Annual Budget and Business Plan, which includes the allocation of the grant funding in this report, along with pre-existing agreements with Broughton Art Society Inc and Rosefield Community Shed, which total \$12,500.

##### **5.2 *Legislative/Risk Management***

Option 1 ensures consistency and probity in determining the administration of funds.

##### **5.3 *Environmental/Social/Economic***

Option 1 has the potential to positively impact all of Council's key strategic directions.

##### **5.4 *Stakeholder Engagement***

The Multi-Year Community Impact Grants Program was advertised during February and March 2017 in the *Eastern Courier Messenger*, on Council's website and at Council's community centres and libraries.

Information was also circulated to a number of local community organisations, individuals and community groups. Peak South Australian bodies which would have an interest in particular communities in Unley were also approached regarding funding.

A workshop was held for prospective applicants to assist with the preparation of submissions. Twelve representatives of organisations and community groups attended. Additional one-on-one meetings were held with various groups to provide advice and guidance regarding eligibility for the Program.

The Administration's recommendations were presented for comment to a Working Party comprising Councillors Rabbitt, Hughes and Palmer to assist in reviewing the grants.

## **6. REPORT CONSULTATION**

Consultation on this report has been undertaken with the following staff:

- Executive Manager, Office of the CEO
- Manager Finance
- Active Ageing Project Officer
- Sport and Recreation Planner
- Coordinator Environmental Projects and Strategy
- Team Leader Community and Cultural Development
- Manager Community Development and Wellbeing
- General Manager City Services

## **7. ATTACHMENTS**

1. Multi-year Community Impact Grants Program funding allocations
2. Multi-year Community Impact Grants Program evaluation matrix

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Mandy Smith	Manager Community Development and Wellbeing
Megan Berghuis	General Manager City Services



## **DRAFT DECISION REPORT**

<b>REPORT TITLE:</b>	ROUND 1, 2017/18 COMMUNITY GRANTS PROGRAM – RECOMMENDATIONS FOR FUNDING
<b>ITEM NUMBER:</b>	1024
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>AUTHOR:</b>	MATTHEW IVES
<b>JOB TITLE:</b>	CULTURAL DEVELOPMENT COORDINATOR

---

### **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's endorsement of the recommendations for grant funding under the Community Grants Program for Round 1 of the 2017/18 financial year.

The Community Grants Program is a distribution of Council funding that supports the provision of programs, projects and activities for the local community to participate in a wide range of recreational, cultural, community and environmental activities. There are two rounds each financial year.

This report reflects the recommendations made by the Administration from the applications received by 30 September 2017.

The Administration's recommendations were presented for comment to a working party of four Elected Members established to assist in reviewing the grants and these are now presented directly to Council for endorsement.

### **RECOMMENDATION**

That:

1. The report be received.
2. Funding be awarded under Round 1 of the 2017/18 financial year for the Community Grants program as follows:
  - \$1,500 to Studio Flamenco for instruction by international artist, Angel Atienza, for the Studio's Youth Company and to other young emerging artists aged 10-25 years;
  - \$4,000 to Student Robotics Club of SA to develop student skills in all aspects associated with the building of a training/demonstration robot for use at outreach activities;

- \$2,450 to The Caring Choir for assistance towards the fees for and attendance by the choir's musical director at regular practice and concerts;
  - \$3,200 to Bangladesh Club Australia for promotion of children's and young people's access to South Asia by developing their skills in cultural activities;
  - \$3,120 to Parkinson's SA for a 10 week exercise/education program with qualified instructors based on the PD Warrior model, an advanced exercise program that incorporates both physical and cognitive activity for people in the early stages of Parkinson's;
  - \$3,600 to Forestville Hockey Club for purchase of playing, coaching and fundraising equipment;
  - \$3,000 to Unley Physiotherapy for a display featuring the work and story of artists in Unley with disabilities;
  - \$1,000 to Unley United Soccer Club for purchase of equipment requiring renewal;
  - \$3,533.22 to Tornado Association Inc for purchase of new volleyball equipment to assist in the development of the Club's junior players;
  - \$1,500 to Scouts Australia – Mawson District for purchase of a kayak for coastal and sheltered waters use;
  - \$1,400 to Alternative 3 Inc for development of a rain garden using an existing pond site;
  - \$4,000 to Effective Living Centre for a series of parenting sessions for parents to address common issues experienced in raising children;
  - \$3,200 to Louise Place (Catholic Services) for an 8 week wellbeing program for current Louise Place residents with past residents acting as mentors;
  - \$2,760 to Gold Foundation for establishment of a Youth Group social program for 12-20 year olds in the Unley Council area with Asperger Syndrome.
3. All applicants to Round 1 of the 2017/18 financial year for the Community Grants Program be notified of the outcome of their application.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

*Community Living:*

- 1.2 Our community participates in community activities, learning opportunities and volunteering.
- 1.3 Our City meets the needs of all generations.

The City of Unley Community Grant Policy is the relevant Policy.

## **2. DISCUSSION**

The Community Grants Program has been in operation since 1979. Its purpose is to encourage active citizenship, community capacity building and to support community members to respond to local needs by providing assistance to individuals, community groups and organisations that provide projects and service programs for residents of the City.

There are two rounds each financial year.

A total of 16 applications were received with a total funding request for \$53,375.80.

Approximately \$37,300 is available for allocation to community grants for the September 2017 funding round (with a maximum of up to \$4,000 per application). This amount is an arbitrary figure based on a 50% split of the 2017/2018 annual budget allocation of \$74,590 for community grants.

An administrative working party comprising Council's Cultural Development Coordinator, Executive Assistant City Services, Sport and Recreation Planner and Coordinator Environmental Projects and Strategy met on 31 October 2017 to assess the applications and to propose funding of the projects and programs as outlined in Attachment 1 to Item 1024/17.

*Attachment 1*

Applications were assessed and ranked using an evaluation matrix (Attachment 2 to Item 1024/17) based on the mandatory criteria outlined in the Community Grant Guidelines. Applications that did not meet these requirements were deemed ineligible and excluded from further assessment. A scoring system, consistent with the weighting of the criteria, produced a ranking for all projects. Ranking is then used to determine levels of funding, i.e. full or partial.

*Attachment 2*

The Elected Member working party comprising Councillors Hughes, Rabbitt and Palmer met on 7 November 2017, to review and comment on the Administration's recommendations prior to the formalities of the November 2017 Council meeting.

A copy of the Community Grant applications, together with a summary of the Administration's recommendations for funding, is available in the Members Room.

### **3. ANALYSIS OF OPTIONS**

Option 1 – Funding be awarded under Round 1 of the 2017/18 financial year for the Community Grants program as follows:

- \$1,500 to Studio Flamenco for instruction by international artist, Angel Atienza, for the Studio's Youth Company and to other young emerging artists aged 10-25 years;
- \$4,000 to Student Robotics Club of SA to develop student skills in all aspects associated with the building of a training/demonstration robot for use at outreach activities;
- \$2,450 to The Caring Choir for assistance towards the fees for and attendance by the choir's musical director at regular practice and concerts;
- \$3,200 to Bangladesh Club Australia for promotion of children's and young people's access to South Asia by developing their skills in cultural activities;
- \$3,120 to Parkinson's SA for a 10 week exercise/education program with qualified instructors based on the PD Warrior model, an advanced exercise program that incorporates both physical and cognitive activity for people in the early stages of Parkinson's;
- \$3,600 to Forestville Hockey Club for purchase of playing, coaching and fundraising equipment;
- \$3,000 to Unley Physiotherapy for a display featuring the work and story of artists in Unley with disabilities;
- \$1,000 to Unley United Soccer Club for purchase of equipment requiring renewal;
- \$3,533.22 to Tornado Association Inc for purchase of new volleyball equipment to assist in the development of the Club's junior players;
- \$1,500 to Scouts Australia – Mawson District for purchase of a kayak for coastal and sheltered waters use;
- \$1,400 to Alternative 3 Inc for development of a rain garden using an existing pond site;
- \$4,000 to Effective Living Centre for a series of parenting sessions for parents to address common issues experienced in raising children;
- \$3,200 to Louise Place (Catholic Services) for an 8 week wellbeing program for current Louise Place residents with past residents acting as mentors;
- \$2,760 to Gold Foundation for establishment of a Youth Group social program for 12-20 year olds in the Unley Council area with Asperger Syndrome.

All applicants to Round 1 of the 2017/18 financial year for the Community Grants Program be notified of the outcome of their application.

The advantage of this option is that valuable support will be provided to City of Unley residents by supporting the delivery of programs, projects and activities that make a positive impact in the community.

Option 2 – Council may wish to make changes to the recommendations for funding.

Council may wish to change the funding allocations to reflect alternate funding priorities. However, in making any changes, Council should consider the budget, the guidelines, existing policies and probity of decision making.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

#### **5. POLICY IMPLICATIONS**

There are no significant policy implications with this decision and the recommendations are consistent with the Community Grant Policy.

##### **5.1 *Financial/budget***

The 2017/2018 annual budget allocation is \$74,590 for Community Grants. An amount of \$38,263 is recommended for allocation in the September 2017 funding round, leaving \$36,327 to be allocated in the March 2018 funding round.

##### **5.2 *Stakeholder Engagement***

The Community Grants Program was advertised during August and September 2017 in the *Eastern Courier Messenger*, on Council's website and at Council's community centres and libraries. Information was also circulated to a number of community organisations, individuals and community groups. Informal sessions were offered to prospective applicants to assist with the preparation of submissions. One group took up this offer.

The Administration's recommendations were presented for comment to the working party comprising Councillors Rabbitt, Hughes and Palmer to assist in reviewing the grants.

#### **6. ATTACHMENTS**

- 1 – Community Grant funding allocation
- 2 – Evaluation matrix

#### **7. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Mandy Smith	Manager Community Development & Wellbeing
Megan Berghuis	General Manager City Services

## **DECISION REPORT**

**REPORT TITLE:** FIRST QUARTER BUDGET REVIEW 2017-18  
**ITEM NUMBER:** 1025  
**DATE OF MEETING:** 27 NOVEMBER 2017  
**AUTHOR:** SARAH TAYLOR  
**JOB TITLE:** MANAGER FINANCE & PROCUREMENT

---

### **EXECUTIVE SUMMARY**

Section 9 (1) of the Local Government (Financial Management) Regulations 2011 requires Council to formally consider its Budget at least three times during the financial year.

This report represents the First Budget Review of the 2017-18 financial year for Council's consideration.

The proposed budget requests will change the budgeted Operating Surplus of \$2.8m and the Net Borrowing result of \$1.9m for the year ended 30 June 2018 to be \$2.2m Operating Surplus and Net Borrowings of \$2.5m.

### **RECOMMENDATION**

That:

1. The report, including Attachments 1 – 3 to Item 1025/17 be received.
  2. The budget variations totalling \$680k (Attachments 2 -3 to item 1025/17) from the First Quarter 2017-18 Budget Review be approved.
  3. The revised budgeted Uniform Presentation of Finances reflecting a decrease to the Budgeted Operating Surplus from \$2.8m to \$2.2m, and an increase in Net Borrowing from \$1.8m to \$2.5m be adopted.
-

## 1. **RELEVANT CORE STRATEGIES/POLICIES**

- Local Government Act 1999 Section 123
- Local government (Financial Management) Regulations 2011 Regulation 7 and 9

### **Civic Leadership**

Goal 4: Council will listen to the community and make transparent decisions for the long term benefit of the City

4.1 Support Elected Members to provide effective leadership to the City

## 2. **DISCUSSION**

The Regulations require Council to formally consider its budget three times per year. This statutory requirement recognises the likelihood that events will occur that require, or offer opportunities for changes to the budget during the year.

At the Council meeting held on the 28 August 2017, Council adopted changes to the 2017-18 Annual Budget after the Original Annual Business Plan and Budget was adopted on 26 June 2017. These changes related to accounting for 2016-17 carry forwards. This adoption reflected a revised Budget Operating Funding Surplus before Capital Revenue of \$2.8m and an estimated Net Borrowing of the financial year of \$1.9m as per the Uniform Presentation of Finances Statement.

*Attachment 1*

### **First Quarter Budget Review**

The proposed variations to the current budget are considered under three categories; operating budget, capital budget and zero balance variations. Each of these are described below.

#### **Operating Budget Variations**

The current 2017-18 adopted budget reflects a Net Operating Surplus before Capital Revenue of \$2.8m. The proposed adjustments, detailed below, will reduce the Operating Surplus to \$2.2m.

	<b>\$'000</b>
Current Adopted Budget Net Operating Surplus before Capital Revenue	2 837
Net Impact of First Quarter Budget Review Variations	
Decrease in Income	492
Increase in Expenditure	168
Transfer to Capital	(70)
First Quarter Budget Review Operating Surplus	2 247

Details of the proposed key budget changes are as follows:

**Decrease in Operating Income of \$492k**

- Reduction in the amount of the Financial Assistance Grants to be received this financial year, \$593k, this is as a result of receiving part of the 2017-18 grant funding allocation in May 2017. This will be partly offset by a small increase (CPI) being applied to the grant funding allocation that will be received during 2017-18, \$34k.
- Additional sponsorship and stall holder income is to be received for the Double Shot Coffee Fiesta of \$68k. This will be partly offset by an increase in expenditure.

**Increase in Operating Expenditure of \$168k.**

- Expenditure for the grant funding income recorded last financial year. Expenditure will occur in relation to Dementia Friendly Training, \$25k and the ERA Resilient East Coordinator of \$100k.
- Conservation grant funding of \$20k will be provided to the Capri Theatre for the painting of the exterior of their building.
- Double Shot Coffee Fiesta will incur an additional expenditure of \$23k which is offset by an increase in income.

*Attachment 2*

**Capital Budget Variations**

The current 2017-18 adopted budget reflects a Net Outlay on Assets of \$4.7m. The proposed adjustments, detailed below, will increase the Net Outlay on Assets \$4.8m.

	<b>\$'000</b>
Current Budget Net Outlay on Assets	4 695
Net Impact of First Quarter Budget Review Variations	
Increase in Expenditure	20
Transfer from Operating	70
First Quarter Budget Net Outlay on Assets	4 785

Details of the proposed key budget change is as follows:

- Expenditure incurred for a safety review of the detailed engineering design for the intersection at Young and Porter as requested by Council at its June 2017 meeting.

*Attachment 2*

**Zero Balance Budget Variations**

During the first quarter there have been further changes proposed to the Adopted Budget which relate to movements between income and expenditure categories.

These generally relate to:

- The receipt of additional grant funding for projects that require a matched council contribution



- An increase in expenditure required for a service but savings have been found to compensate for this elsewhere within Council, and
- Transfers between capital and operating to reflect accounting requirements in relation to expenditure definition
- Transfers between Divisions for operating income and expenditure

In relation to zero balance budget variations, the proposed adjustments relate to:

- Grant funding confirmed in regards to the UCC-HACC Centre Base Program, with associated expenditure
- Recognition of the Clarence Park Community Centre contribution of \$15k for building works performed, offset by \$15k matching expenditure. Noting Council's contribution for \$15k was already included in the budget. Total building works is \$30k for the verandah.
- Transfer of operating expenditure to capital to reflect correct accounting treatment of the implementation of Self Service Kiosks and Communication System.
- Reallocation of operating expenditure to the operating project Unley City Wide Greening of \$25k. This is to ensure plantings occur at the optimal time. Reference to Item 947, 28 August Council meeting.

*Attachment 3*

## **Budget Review Presentation**

As a result of changes to the Local Government (Financial Management) Regulations, the Budget Review Presentation has been simplified for the First and Third Budget review for the year whereby it is now required to produce under Section 9 (1)(a);

*“a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances”*

In accordance with the Regulations of the Uniform Presentation of Finances the movements in the current and proposed budgets is shown as Attachment 1 to Item 1025/17.

*Attachment 1*

## **Movements in Budgeted Borrowings**

The 2017-18 Adopted Annual Business Plan and Budget in June 2017 showed forecast borrowings at 30 June 2018 of \$12.490m. After adjusting the opening balance to reflect the 2016-17 audited financial statements and taking into account the 2016-17 carry forwards approved from Council Report 957/17 on 28 August 2017, forecast borrowings have subsequently been revised to \$8.78m.

The borrowing movements are shown below.

Borrowings	Opening Balance 28.8.17	New Borrowings	Repayments	Forecast 30.6.18
	\$'000s	\$'000s	\$'000s	\$'000s
CAD (Short Term Drawdown)	1 942	-	-	1 942
Current Fixed Term Borrowings	2 211	-	-	2 211
Non-Current Fixed Term Borrowings	2 237	4 947	(2 554)	4 630
	<b>6 390</b>	<b>4 947</b>	<b>( 2 544)</b>	<b>8 783</b>

### 3. **ANALYSIS OF OPTIONS**

#### Option 1 –

- The budget variations totalling \$680k (Attachments 2-3 to Item 1025/17) from the First Quarter 2017-18 Budget Review be approved.
- The revised budgeted Uniform Presentation of Finances reflecting a decrease to the Budgeted Operating Surplus from \$2.8m to \$2.2m, and an increase in Net Borrowing from \$1.8m to \$2.5m be adopted.

This option will ensure Council meets the requirements of section 7 and 9 of the Local Government (Financial Management) Regulations 2011.

The Council is required to undertake at least three budget reviews of its annual budget. This report is the first of these. This enables Council to address occasions where the adopted budget for a particular project or service has changed. It also enables the inclusion of new projects and initiatives as the opportunity or need arises during the year.

### 4. **RECOMMENDED OPTION**

Option 1 is the recommended option.

### 5. **POLICY IMPLICATIONS**

These proposed adjustments will decrease Council's Operating Surplus for the 2017-18 year.

## **6. REPORT CONSULTATION**

All budget requests have been requested through the relevant Business Unit Managers and approved by the relevant General Manager of the Division.

## **7. ATTACHMENTS**

1. Proposed Budgeted Uniform Presentation of Finances for the Year Ended 30 June 2018.
2. Proposed Budget Requests.
3. Proposed Zero Budget Changes.

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Nicola Tinning	Acting General Manager Business Support & Improvement
Peter Tsokas	Chief Executive Officer

## Attachment 1


Uniform Presentation of Finances  
For the year ended 30 June 2018

\$ '000	Current Budget 2018	Zero Budget Changes	Additional Requests Increase/ (Decrease)	1st Quarter Budget Review
Income	47,245	26	(492)	46,779
less Expenses	(44,408)	(44)	168	(44,532)
<b>Operating Surplus / (Deficit)</b>	<b>2,837</b>	<b>70</b>	<b>(660)</b>	<b>2,247</b>
<b>less Net Outlays on Existing Assets</b>				
Capital Expenditure on Renewal and Replacement of Existing Assets	8,242	70	-	8,312
less Depreciation, Amortisation and Impairment	(7,122)	0	-	(7,122)
less Proceeds from Sale of Replaced Assets	(229)	-	-	(229)
<b>Subtotal</b>	<b>891</b>	<b>70</b>	<b>-</b>	<b>961</b>
<b>less Net Outlays on New and Upgraded Assets</b>				
Capital Expenditure on New and Upgraded Assets	4,899	15	20	4,934
less Amounts Received Specifically for New and Upgraded Assets	(450)	(15)	-	(465)
less Proceeds from Sale of Surplus Assets	(645)	-	-	(645)
<b>Subtotal</b>	<b>3,804</b>	<b>-</b>	<b>20</b>	<b>3,824</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(1,858)</b>	<b>(0)</b>	<b>(680)</b>	<b>(2,538)</b>
<b>Net Financial Liabilities at Beginning of Year</b>	(13,821)			(15,347)
Decrease / (increase) in Other	90			90
<b>Net Financial Liabilities at End of Year</b>	<b>(15,589)</b>			<b>(17,795)</b>


The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the

**Budget Requests**

## Operating Income

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Amount \$</b>	<b>Comment</b>
201000 1181	Road Maintenance Corporate Activities	(190 690) (402,936)	2017-18 Financial Assistance Grant received in May 2016
201000 1181	Road Maintenance Corporate Activities	12 649 21 375	Confirmation received in regards to the Financial Assistance Grant for 2017-18 which includes a CPI increase
202232	Events – Double Shot Coffee Fiesta	68 000	Additional sponsorship and stall holder income to be received. Part offset by additional expenditure (see below) 
<b>Operating Income Decrease</b>		<b>(491 602)</b>	

## Operating Expenditure

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Amount \$</b>	<b>Comment</b>
202655	Dementia Friendly Training	25 000	Expenditure of the grant income received in 2016-17 Financial Year
202674	ERA Resilient East Coordinator	100 000	Expenditure of the grant income received in 2016-17 Financial Year
1490	Development & Compliance	20 000	Conservation grant funding to the Capri Theatre for exterior paint work
202232	Events – Double Shot Coffee Fiesta	23 000	Additional expenditure, partially offsetting additional income (see above) 
<b>Operating Expenditure Increase</b>		<b>168 000</b>	
<b>Net Change to Operating Surplus (Decrease to Surplus)</b>		<b>(659 602)</b>	

 Income with Expenditure Offset

**Net Outlays on New and Upgraded Assets**  
**Capital Expenditure on New and Upgraded Assets**

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Amount \$</b>	<b>Comment</b>
202648	Rugby/Porter Bikeway Stage 1	(20 000)	Expenditure incurred as a result of a safety review of detailed engineering design at the Young and Porter intersection. Requested by Council at the June Council meeting.
<b>Capital Expenditure Increase</b>		<b>(20 000)</b>	

## Zero Budget Requests

Cost Centre/ Project	Description	Uniform Presentation Category	Amount \$	Comment
202218	UCC-HACC Centre Base Program	Operating Income Operating Expenditure	(28 000) 28 000	Additional grant funding to be received and associated expenditure
202680	Clarence Park Community Centre Building Work	Capital Expenditure on New and Upgraded Assets Amounts received specifically for New & Upgraded Assets	(15 000) 15 000	Clarence Park Community Centre contribution to veranda construction. Total building works of \$30k with Council's contribution being \$15k.
1123/ 1120 202681 201230	Service/ Information Technology ICT Infrastructure Upgrades IT Asset Replacement Program	Operating Expenditure Capital Expenditure on Renewal and Replacement of Existing Assets	(70 000) 20 000 50 000	Transfer of operating budget to capital works. Implementation of Self Service Kiosks, Communication System
202622	Unley City Wide Greening	Operating Expenditure (Operating Project)	25 000	Additional funds requested to ensure plantings for greening verges occurs at the optimal time, as per Council Report 947, 28 August meeting
1181	Corporate Activities	Operating Expenditure	(25 000)	
<b>Total</b>			<b>0</b>	

## **DECISION REPORT**

<b>REPORT TITLE:</b>	BROWN HILL KESWICK CREEK REGIONAL SUBSIDIARY CHARTER
<b>ITEM NUMBER:</b>	1026
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>AUTHOR:</b>	JOHN DEVINE
<b>JOB TITLE:</b>	GENERAL MANAGER CITY DEVELOPMENT

---

### **EXECUTIVE SUMMARY**

In March 2016, the BHKC Project Steering Group (on behalf of the five (5) catchment councils) submitted a revised Stormwater Management Plan (SMP) to the Stormwater Management Authority for approval.

The five (5) catchment councils were subsequently advised by the State Government, on 7 March 2017, that the SMP had been approved and gazetted. The State Government has indicated that it will provide funding assistance to the project totalling 50% of the remaining estimated project expenditure. This offer is dependent on the five (5) catchment councils forming a Regional Subsidiary within 12 months of the SMP being gazetted, being by 28 February 2018.

Each catchment council has agreed on the role of the Regional Subsidiary and the composition of its Board (24 July 2017). The proposed draft Charter of the Regional Subsidiary, if approved, will limit its role and responsibility to building the works required under the SMP, maintenance thereafter once the assets exist, and any non-infrastructure activities included in the SMP. The Board is intended to be an independent, skills based governing body of five persons, with a Chairperson from within the Board membership.

This report submits the draft Charter for the proposed Regional Subsidiary to Council (Attachment A) for consideration and, if resolved accordingly, to approve and refer the draft Charter to The Honourable Minister for Local Government for approval and Gazettal.

The five (5) catchment councils will each be receiving a similar report and the draft Charter for consideration.

### **RECOMMENDATION**

That:

1. The report be received.



2. As a partner in the delivery of the Brown Hill Keswick Creek (BHKC) Storm Water Management Plan approve the following recommendations of the Brown Hill Keswick Creek Project Steering Group regarding the draft Charter (Brown Hill Keswick Creek Regional Subsidiary)
    - 2.1 Approve the draft Charter (Brown Hill Keswick Creek Regional Subsidiary) as per Attachment 1 - Draft Brown Hill Keswick Creek Regional Subsidiary Charter, as recommended by the Brown Hill Keswick Creek Project Steering Group.
    - 2.2 In conjunction with the catchment councils, (Cities of Burnside, Mitcham, Unley and West Torrens), make an application to The Honourable Geoff Brock, Minister for Local Government to establish the Regional Subsidiary (to be known as the Brown Hill Keswick Creek Stormwater Authority) as a separate body corporate in accordance with section 43 of and Schedule 2 (Parts 2 and 3) to the *Local Government Act 1999* ('the Act').
    - 2.3 Provide all necessary approvals and, as required, delegations to the Regional Subsidiary to exercise the powers, functions and responsibilities set out in its Charter as recognised and approved by Council in providing its approval to the Charter.
  3. The Chief Executive Officer is delegated authority to do all things necessary to finalise and clarify items relating to the Draft Brown Hill Keswick Creek Regional Subsidiary Charter, namely;
    - 3.1 Ensure that the application to establish the Regional Subsidiary is in a form acceptable to the Minister and accompanied by the information required by the Minister;
    - 3.2 Liaise with the office of the Minister and the other proposed catchment councils for the purpose of making any necessary amendments to the draft Charter (which are not material in nature) for the purpose of satisfying any requirements of the Minister;
    - 3.3 Co-ordinate with the Chief Executive Officers of the other proposed catchment Councils to ensure publication of a copy of the Charter in the Gazette in conjunction with the Minister's notice of approval to the establishment of the Regional Subsidiary; and
    - 3.4 Notes that the Stormwater Management Authority has set 28 February 2018 as the date by which the Regional Subsidiary is to be established.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

### Environmental Stewardship

Goal 2: We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our community.

- 2.4 Efficient, effective and sustainable water management is ensured.
- 2.5 The City's resilience to climate change is increased.

## **2. DISCUSSION**

In August 2012, the City of Unley (and the four (4) catchment councils, Cities of Burnside, Mitcham, West Torrens and Adelaide City Council) endorsed the '2012 Stormwater Management Plan' (SMP).

In September 2015, Council formally endorsed the findings of the community consultation process and the last package of works (Option D - Part B works). This gave direction to the BHKC Project Steering Group (Chief Executive Officers and delegates) to finalise the SMP and re-submit the finalised document to the Stormwater Management Authority (SMA) for approval and subsequent Gazettal.

In March 2016, the BHKC Project Steering Group (on behalf of the five (5) catchment councils) submitted a revised SMP to the SMA for approval. The five (5) catchment councils were subsequently advised by the State Government, on 7 March 2017, that the SMP had been approved and gazetted. The State Government has indicated that it will provide funding assistance to the project totalling 50% of the remaining estimated project expenditure. The State Government's funding offer requires the five (5) catchment councils to form a Regional Subsidiary (a body corporate owned by the five (5) catchment councils) within twelve (12) months of the SMP being gazetted, being by 28 February 2018.

Each catchment council has agreed on the role of the Regional Subsidiary and the composition of its Board (24 July 2017), generally following a '*Construct and Maintain SMP Assets Only*' approach.

This report submits the draft Charter for the proposed Regional Subsidiary to Council (Attachment A) for consideration and, if resolved accordingly, to approve and refer the draft Charter to The Honourable Geoff Brock, Minister for Local Government for Ministerial approval and Gazettal.

The five (5) catchment councils will each be receiving a similar report and the draft Charter for consideration.

The BHKC Project Steering Group has reviewed and endorsed the final version of the draft Charter for the establishment of the Regional Subsidiary as the vehicle to deliver the BHKC Stormwater Management Plan.

The BHKC Project Steering Group recommends that the five (5) catchment councils approve the final draft Charter and provide authority for application to be made to the Minister for Local Government to establish the Regional Subsidiary.

A condition set out in the SMP, and of the State Government funding offer, is that the five (5) catchment Councils form a Regional Subsidiary (a body corporate owned by the five (5) catchment Councils). The scope and complexity of the BHKC project is such that the project can only be delivered effectively and efficiently by the five (5) catchment Councils working collaboratively.

Section 43 of, and Schedule 2 (Parts 2 and 3) to, the Local Government Act (the Act) provide for two (2) or more councils, subject to obtaining Ministerial approval, to form a separately incorporated entity (a regional subsidiary) to provide specified services and/or activities on behalf of its constituent councils.

A regional subsidiary is established within the legislative framework of the Act and operates in a similar environment to that of its constituent councils. Further, a regional subsidiary, whilst having a level of flexibility as set out in its charter, it is still subject to direction by its constituent councils and to higher levels of regulation under the Act and the *Government Business Enterprises (Competition) Act 1996*.

The purpose, powers and functions and the activities/services of a regional subsidiary, together with governance provisions of Schedule 2 to the Act, are required to be addressed in the Charter which sets out its role and operating principles.

A regional subsidiary has body corporate status, but this does not derogate from the sovereign power of a constituent council to act in a matter. The Charter also provides the Constituent Councils with a legally enforceable agreement specifying their rights and obligations in achieving common interests. It is not dissimilar to a contract between parties to jointly achieve a common objective.

The Charter must address the constitution of the Board of Management of the subsidiary as its governing body, including the method by which board members will be appointed and their terms of office.

It is noted that the proposed draft Charter of the Regional Subsidiary, if approved, will limit its role and responsibility to building the works required under the SMP, maintenance thereafter once the assets exist, and any non-infrastructure activities included in the SMP.

## Charter Context

The draft Charter, as recommended by the BHKC Project Steering Group, includes the following key points:

- as previously endorsed by the five (5) catchment councils, the Regional Subsidiary will be primarily charged with construction and maintenance of the infrastructure detailed in the SMP, but may also undertake non-infrastructure provisions included in the SMP;
- the Board will be an independent, skills based governing body of five (5) persons. The Board members will elect a Chairperson from within the Board membership;
- a Nominations Committee, comprising a representative from each Council (the Chief Executive Officer or nominee and the Lord Mayor / Mayor or authorised councillor) is responsible for making recommendations to the catchment councils for the appointment of Board members and the setting of Board members' fees;
- the financial contributions of the Councils, both of a capital and of an operating nature, to the Regional Subsidiary are set out at Clause 14 of the draft charter.

In all other respects, the prerequisites of the draft Charter have a degree of commonality and consistency with those found in charters for other regional subsidiaries in South Australia.

## **3. ANALYSIS OF OPTIONS**

### Option 1 –

2. As a partner in the delivery of the Brown Hill Keswick Creek (BHKC) Storm Water Management Plan approve the following recommendations of the Brown Hill Keswick Creek Project Steering Group regarding the draft Charter (Brown Hill Keswick Creek Regional Subsidiary)
  - 2.1 Approve the draft Charter (Brown Hill Keswick Creek Regional Subsidiary) as per Attachment 1 - Draft Brown Hill Keswick Creek Regional Subsidiary Charter, as recommended by the Brown Hill Keswick Creek Project Steering Group.
  - 2.2 In conjunction with the catchment councils, (Cities of Burnside, Mitcham, Unley and West Torrens), make an application to The Honourable Geoff Brock, Minister for Local Government to establish the Regional Subsidiary (to be known as the Brown Hill Keswick Creek Stormwater Authority) as a separate body corporate in accordance with section 43 of and Schedule 2 (Parts 2 and 3) to the *Local Government Act 1999* ('the Act').
  - 2.3 Provide all necessary approvals and, as required, delegations to the Regional Subsidiary to exercise the powers, functions and responsibilities set out in its Charter as recognised and approved by Council in providing its approval to the Charter.

3. The Chief Executive Officer is delegated authority to do all things necessary to finalise and clarify items relating to the Draft Brown Hill Keswick Creek Regional Subsidiary Charter, namely:
- 3.1 Ensure that the application to establish the Regional Subsidiary is in a form acceptable to the Minister and accompanied by the information required by the Minister;
  - 3.2 Liaise with the office of the Minister and the other proposed catchment councils for the purpose of making any necessary amendments to the draft Charter (which are not material in nature) for the purpose of satisfying any requirements of the Minister;
  - 3.3 Co-ordinate with the Chief Executive Officers of the other proposed catchment Councils to ensure publication of a copy of the Charter in the Gazette in conjunction with the Minister's notice of approval to the establishment of the Regional Subsidiary; and
  - 3.4 Notes that the Stormwater Management Authority has set 28 February 2018 as the date by which the Regional Subsidiary is to be established.

Option 2 – Council does not endorse the attached draft charter and makes changes to the Charter.

All catchment Councils are being presented with the same recommendations and draft charter to endorse. Council has already endorsed the role of the regional subsidiary and the composition of its Board. If endorsement is delayed, it may mean the State Government funding offer could be at risk.

#### 4. **RECOMMENDED OPTION**

Option 1 is the recommended option.

#### 5. **POLICY IMPLICATIONS**

##### 5.1 ***Financial/budget***

The forecast cost of the overall scheme is estimated at \$140M (2016 estimate) with funding to be provided by State, Federal and Local Governments.

The State Government has indicated that it will fund 50% of the remaining estimated project expenditure (being 50% of \$131M) over a twenty-year (20) period subject to certain criteria, one being the formation of a Local Government Subsidiary to manage the design, construction and delivery phase of the project. This pre-condition must be satisfied by 28 February 2018.

Each of the catchment councils has agreed to a fixed capital percentage (%) for their contribution towards the project. These contribution rates as (Table 1: Costs Allocation) are confirmed as:

**Table 1 – Cost Allocation:**

<b>Constituent Council</b>	<b>Capital Works (Equitable Interest) Percentage Share %</b>	<b>Operating, Maintenance &amp; Administration Expenses Percentage Share %</b>
City of Adelaide	8	20
City of Burnside	12	20
City of Mitcham	10	20
<b>City of Unley</b>	<b>21</b>	<b>20</b>
City of West Torrens	49	20
<b>Total</b>	<b>100%</b>	<b>100%</b>

For budget purposes, the original project budget included an annual allowance for operating, maintenance and administration expenses of around 0.3%-0.4% of the capital cost of completed works.

1. Whilst this is an indicative costing a budget for operating, maintenance and administration expenses would be set each year by the Regional Subsidiary as part of its annual business planning process on a cost recovery basis and submitted to the catchment councils as part of their budget process.
2. The catchment councils currently receive up to 50% subsidy for expenditure on the project from the Stormwater Management Authority under the stormwater provisions of the Local Government Act.

Some early construction has been undertaken for parts of the approved SMP works including Ridge Park Dam and a culvert under the Goodwood Rail Grade Separation works. Preliminary design is also underway for South East Park Lands wetland (Parks 16 and 20), Glenside detention basins and a section of creek upgrading in Brown Hill Creek between Angus and George Streets Hawthorn. This latter piece of work has been authorised to coincide with significant building and landscaping works in the Hawthorn Reserve (through which Brown Hill Creek runs) to enable concurrent construction.

## **5.2 Legislative/Risk Management**

The Charter has been developed by Kelledy Jones Lawyers based on drafting instructions from the BHKC Project Steering Group.

The Regional Subsidiary will be established under section 43 of and Schedule 2 (Parts 2 and 3) to the Local Government Act.

## **5.3 Stakeholder Engagement**

The catchment councils undertook extensive public consultation in relation to the draft SMP and the subsequent discussions around the Part B works that informed the development, approval and Gazettal of the Stormwater Management Plan.

No specific public consultation is required in relation to the development and / or approval of the draft Charter.

The Brown Hill Keswick Creek (BHKC) Project Steering Group are seeking council approval of the draft Charter (Brown Hill Keswick Creek Regional Subsidiary) to be known as the Brown Hill Keswick Creek Stormwater Authority.

**6. REPORT CONSULTATION**

**7. ATTACHMENTS**

1. Draft Brown Hill Keswick Creek Regional Subsidiary Charter.

**8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager City Development
Peter Tsokas	Chief Executive Officer

## **INFORMATION REPORT**

<b>REPORT TITLE:</b>	COUNCIL ACTION RECORDS
<b>ITEM NUMBER:</b>	1027
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>AUTHOR:</b>	CAROL GOWLAND
<b>JOB TITLE:</b>	EXECUTIVE ASSISTANT TO CEO & MAYOR

---

### **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be noted.
-



## **ITEM 1028**

### **NOTICE OF MOTION FROM COUNCILLOR HEWITSON RE MAKING UNLEY ROAD A CONTINUOUS AVENUE OF TREES**

Councillor Hewitson has given notice of intention to move the following motion at the Council meeting to be held on Monday 27 November 2017:

#### **Motion**

That Council provide a report considering an estimate of the cost of planting trees down either or both sides of Unley Road, and provides an outline of the technical and other difficulties that need to be overcome. The report is to canvass a range of possibilities to plant trees in sections of the existing Footpaths and either the Road, or a new format for Unley Road.

#### **Comments – Councillor Hewitson**

Many of us share Andrew Lothian's vision for Unley Road to be an avenue of trees. If it was straight forward Unley Road would probably already have been planted. However if we do not even investigate how this might be achieved then the next generation will also have an Unley Road that is less than it might be. It is a DPTI road so this may also add restrictions or help provide solutions.

*Andrew Lothian "Dear Michael.....I am writing with a suggestion that the Council embark on planting jacaranda trees along the length of Unley Road. There are a few there now but they are rather patchy. Nothing like the continuous avenue that there should be.*

*I was formerly a member of the Power Line Environment Committee (PLEC) which worked with Council some years ago to underground the powerlines along Unley Road. However the Council has failed to capitalise on its large undergrounding investment by improving the streetscape through street tree planting. I appreciate that there are many verandahs which may limit trees but if Council wanted to they could plant adjacent to these verandahs in the parking lane.*

*Improving the streetscape through a continuous avenue of jacaranda trees would greatly improve its appearance and act as an attractant for businesses. People are attracted to such streets"*

Unley Road has just 39 Jacaranda Trees along the western side. There are none on the eastern side probably due to the purported high volume Telstra line. The line may run from the city to Northgate Street somewhere along the eastern side of the road. There are probably reasons why Unley Road is not today an Avenue of Trees providing a sense of place, cool shade and an enticement for business and shoppers. With underground power lines one major obstacle has been removed some years ago. Now is the time to carry out a review to determine the cost of planting an Avenue of Trees down both sides of Unley Road.

Unless we explore the ways Unley Road might be planted we will lose the opportunity to have a main street which is tree lined that

- Makes Unley a Place, not just a through road. (We picture Victoria Avenue Unley Park... the avenue makes it a place.)
- Will assist achieving our environmental and sustainability strategy target to maintain at least 26% tree cover across the City of Unley.
- Council has a policy to line all our streets with trees and Unley Road should also be an example of our policy at work
- Shade in summer and sunlight in winter improves the amenity of our shopping strip for customers
- Improving the streetscape through a continuous avenue of trees would greatly improve its appearance and act as an attractant for businesses. People are attracted to such streets
- The species of tree selected could also be part of the report as this may make the project feasible

The report may identify locations where there are no significant obstacles to trees being planted forthwith.

### **OFFICER'S COMMENTS**

The desire to line both sides of Unley Road with trees while having good environmental and aesthetic merit, has a number of difficulties which will need to be overcome, including:

- A major Telstra coaxial cable along the eastern side, along with a range of other services. The cost to relocate these services would be high.
- The footpaths are not that wide at the moment & tree planting along the path would limit accessibility, which is another core objective of Council
- If trees are to be planted in the kerb side lane they would greatly hinder the clearway, and make the use of bike lanes impossible, not to mention safety concerns with large trees planted so close to a major thoroughfare
- DPTI are currently looking at improving the efficiency of its north south arterial road network and seeking to improve capacity. A move to reduce the capacity of Unley Road, such as this idea, would not be expected to be supported by them. Some traffic modelling would have to be undertaken to assess the road's capacity if it was reduced to one lane each way
- While it may never happen, some consideration would have to be given to the likelihood of putting a tram down Unley Road. This would further limit the opportunity for tree planting.

Rather than a detailed assessment of planting trees along Unley Road in the first instance, it would seem prudent to do a high level assessment of advantages, issues and risks, and costs.

An important part of this high level assessment would be an early conversation with DPTI to determine if they were likely to approve such an option, and any constraints they would impose. This high level assessment could then be brought back to Council for consideration.

## **CORRESPONDENCE**

<b>TITLE:</b>	CORRESPONDENCE
<b>ITEM NUMBER:</b>	1029
<b>DATE OF MEETING:</b>	27 NOVEMBER 2017
<b>ATTACHMENTS:</b>	CORRESPONDENCE

---

The correspondence from

- The Hon John Rau MP, re Inner and Middle Metropolitan Corridor (Sites) Development Plan Amendment
- Mr MA Zhongyi re Expression of Interest to be Sister Cities with Xining City in China
- The Hon John Rau MP re consultation process for the Inner and Middle Metropolitan Corridor (Sites) Development Plan Amendment
- The Hon Darren Chester MP, Roads to Recovery

be noted.

---

## **MAYOR'S REPORT**

**TITLE:** MAYOR'S REPORT FOR MONTH OF  
NOVEMBER 2017

**ITEM NUMBER:** 1030

**DATE OF MEETING:** 27 NOVEMBER 2017

**ATTACHMENTS:** 1. FUNCTIONS ATTENDED

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
-

**MAYOR'S FUNCTIONS ATTENDED – 23 OCTOBER 2017 –  
23 NOVEMBER 2017**

MONTH	DATE	FUNCTION
<b>October</b>		
	25	<ul style="list-style-type: none"> <li>• High Tea Delight – Unley Community Centre</li> <li>• Capri Theatre – Reception</li> <li>• Concordia College Valedictory Service</li> </ul>
	27	<ul style="list-style-type: none"> <li>• Parkside Primary School – Minister for Education and Child Development Awards</li> </ul>
	30	<ul style="list-style-type: none"> <li>• Group Legion of Honour Awards – Adelaide Town Hall</li> </ul>
<b>November</b>		
	3	<ul style="list-style-type: none"> <li>• VIP Event Double Shot Coffee Fiesta</li> </ul>
	5	<ul style="list-style-type: none"> <li>• Double Shot Coffee Fiesta</li> <li>• Italian Festival - Carnevale</li> </ul>
	8	<ul style="list-style-type: none"> <li>• Australian Migrant Resource Centre – AGM and Volunteer Awards Ceremony</li> </ul>
	10	<ul style="list-style-type: none"> <li>• Ribbon cutting ceremony – Unley Shopping Centre</li> <li>• South Australia, France and the First World War</li> </ul>
	11	<ul style="list-style-type: none"> <li>• Remembrance Day Service – Soldiers Memorial Gardens</li> </ul>
	16	<ul style="list-style-type: none"> <li>• Launching of New Building for Mercedes Benz – Unley Road</li> </ul>
	17	<ul style="list-style-type: none"> <li>• Volunteers Christmas Celebration</li> </ul>
	18	<ul style="list-style-type: none"> <li>• Credit Union Christmas Pageant – Marching with Unley Concert Bank</li> <li>• Alumni Awards Gala Dinner</li> </ul>
<p>In addition to attending the above functions, I also met with various members of the community.</p> <p>I would like to thank the Deputy Mayor and other Elected Members who have represented me at various functions during the month, where I have been unable to attend.</p>		

## **DEPUTY MAYOR'S REPORT**

**TITLE:** DEPUTY MAYOR'S REPORT FOR MONTH OF  
NOVEMBER 2017

**ITEM NUMBER:** 1031

**DATE OF MEETING:** 27 NOVEMBER 2017

**ATTACHMENTS:** 1. REPORT

---

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
-

## REPORT OF DEPUTY MAYOR

---

### (a) Items of particular interest, concern or urgency

#### **Mayor's Leave**

This next meeting (November) will be my 3<sup>rd</sup> deputising for the Mayor. He is due to return to the chair in December.

I am pleased to have been able to fill in for him during his leave of absence. My time in the chair has been an experience I have enjoyed. I trust I have carried out the duties required of me appropriately.

Mayor Clyne, as we all know, is intending to resign in January. Should he do this I confirm it is my intention to nominate at the January meeting for the role of Mayor between then and next year's council elections.

I do so in the belief that Council needs continuity in the role of Mayor, given my involvement in the last three months. My continuing in the role until the next election will provide I believe in the eyes of the public a stable governance for Council, a perception of stability as it were.

And I have the time and energy to put to the role in the ensuing 7 months leading up to caretaker mode and the election.

#### **LGA AGM**

Refer to appendix for report on LGA Annual Conference and AGM

### (b) Functions Attended (up to the time of writing this report)

These functions/events are in excess of those I would normally attend.

15 October	Liaised with Presiding Member of Goodwood Oval Reference Group
16 October	Provided DA advice to St Augustine's Anglican Church
17 October	ICAC Seminar with Cr Rabbitt URTA Pride of Workmanship Awards KWRTA AGM
18 October	Assisted Mayor with Mayor for a Day with student of Annesley College
19 October	Goodwood Oval Workshop with Cricket Club re condition of Centre Pitch, with Cr Boisvert and Administration.
20 October	Me 'N Me Mates concert at Goodwood Institute Fern Ave Community Garden Pizza night with a number of members
22 October	Goodwood Alive Streetscape Launch Clarence Park Community Kindergarten Verandah Vibe
23 October	Site Visit crnr Porter and Young Streets
24 October	With our CEO met with Dan from the Messenger



Met with new executive of Unley RSL

25 October Zest Fest and Unley Community Centre 50 year celebration by way of a Hi Tea Delight, with Crs Rabbitt and Hewitson  
CPCC Board of Management Meeting, first as non-board member.

26 October attended Badcoe Liberal Candidate forum on Development in Badcoe

27 October Opening of Ageing and Disability Lifestyle Expo at Showgrounds  
Opened Adversity's Diversity Broughton Arts 49<sup>th</sup> annual art exhibition.

28 October attended Fullarton markets with Cr Hughes followed by Halloween on King William.  
Played Croquet with Labor Candidate at Millswood Croquet Club

29 October Fork on the Road event at Orphanage Park with Cr Rabbitt.

30 October Opening of Nautilus Centre, Concordia College  
Briefing with clubs on Goodwood Oval Grandstand.  
Small Business Commissioner briefing with Cr Lapidge

1 November With CEO, met with Liberal Candidate for Badcoe re campaign wish list.  
CPCA Owners' Executive Committee Quarterly Meetings

2 November Opening of Campus 3 at Unley Primary School with Crs Hewitson and Rabbitt.

3 November Attended Double Shot Coffee VIP event with Cr Rabbitt

5 November Opened Double Shot Coffee Fiesta with in attendance Crs Rabbitt, Boisvert and Hughes.

6 November Funeral of Brenton Curtis with Cr Hewitson

7 November Site Visit 2<sup>nd</sup> Avenue Rain Garden

8 November tossed coin for National Over 70's interstate cricket match SA v Tas  
Remembering Brenton event at Town Hall  
Metro Mayors Luncheon  
MLGG bi-monthly meeting

10 Nov South Australia, France and the First World War gathering, opened by Cr Rabbitt.

11 Nov Remembrance Day Service with Mayor and Crs Rabbitt, Lapidge, Boisvert, Schnell and Salaman.

13 Nov Met with Nate Overbeeke re mentorship in the Change Makers program.

14 Nov Unley Road Traders Association AGM

15-16 Nov LGA Annual Conference and AGM

16 Nov Business Networking Breakfast at Concordia College (unable to attend due to revised timing of AGM).

17 Nov With CEO, met with Labor Candidate for Badcoe re campaign wish list.  
Volunteers Christmas Celebration at Goodwood Community Centre

18 Nov Spent time familiarising myself with the workings of Almond Street, Goodwood.

19 Nov Attended Fullarton Christmas Markets  
Attended Unley Market.

21 Nov Discussed Young street, Porter Street project with GM Devine.  
FOCUS

I also had one on one conversations with many elected members, and a number with the CEO and Administration. I also assisted a higher number of ratepayers than usual with concerns.

## Report on LGA Annual Conference and AGM

### Annual Conference.

Numerous speakers had valuable observations for us to recognise and take on board. Both speakers representing the various minor parties in State politics and outside speakers such as our very own Amanda Blair (speaking as a journalist and a rate payer), indicated a need for Local Government to be more open and citizen focused rather than government focused.

The very same people showed a dislike for rate capping and understood the implications. Amanda Blair noted the democratic right of the community to decide what the community want is removed with rate capping. Some spoke of the ever-increasing cost shifting the sector is having thrust upon it by successive governments. Once again many of these suggested LG needs to promote more positively the benefits received from their sector with the smallest tax base.

We heard not to fear your electorate. To be honest about the problems our community faces. Include them in the solutions. They are not happy with governments because they are not leading. Too much talk and not enough action. They want us to lead. Notably while they are not happy with government and what they are facing in life, they are happy in themselves.

We were told also to become more relevant. Engagement we were told is the answer to relevance. Information is not the name of the game, relevance is. Can only do that by engaging. **Why** drives **how** to achieve **what**

### AGM

The following motions of some relevance to us were passed.

- ✓ Watering down the Conflicts of Interest provisions. 84.4% in favour.
- ✓ A request for better warnings from essential services for road works was approved without debate.
- ✓ A call on DECS to provide kiss and drop areas within school boundaries rather than on our roads, also without debate.
- ✓ A request for development application fees to be increased with a cost recovery focus was passed with 94.4% in favour
- ✓ Our own motion on arborist qualifications to report on regulated trees.

The motion I put on behalf of Unley (see below) was an alternative suggested by the LGA, which I accepted.

In promoting the motion, and to better demonstrate to councils not facing this problem, I told a story (a parable if you like). A case example. The motion was approved with 90.9% in favour.

*That the Annual General Meeting requests the LGA to:*

- 1. investigate with councils and the Department of Planning, Transport and Infrastructure the development of a Planning Circular which outlines the 'special circumstances' which should apply to request an expert or technical report relating to a tree; and*
- 2. advocate for arborists involved in the assessment of Significant and Regulated Trees to be included in the Accredited Professionals scheme and Code of Practice to be established under the Planning, Development and Infrastructure Act.*

A motion calling on future state governments to cap taxes and levies affecting LG. This was defeated with the rationale that we can't bleat about them telling us what to do and then in the next breath do the same to them.

## **REPORTS OF MEMBERS**

**TITLE:** REPORTS OF MEMBERS  
**ITEM NUMBER:** 1032  
**DATE OF MEETING:** 27 NOVEMBER 2017  
**ATTACHMENTS:** 1. REPORTS

---

Council to note the attached reports from Members

1. Councillor Michael Rabbitt
  2. Councillor Peter Hughes
  3. Councillor Bob Schnell
- .
-

## REPORTS OF MEMBERS

**TITLE:** REPORT FROM COUNCILLOR RABBITT

---

During the month I met / exchanged emails with residents and business owners over a range of issues. Our Administration helped provide appropriate advice on actions / responses.

### Functions Attended

#### 20 October - *Fern Avenue Community Garden*

Together with the Mayor and other Councillors, I attended the pizza night and enjoyed the garden, company and of course, the home made pizzas.

#### 25 October - *Zest Fest – High Tea Delight (Unley Community Centre's 50<sup>th</sup> Birthday*

This was a great 'double celebration' and I was fortunate enough to sit with two of our Unley Legends – Irene and June. Guests were most appreciative of the invitation to attend this event.

#### 26 October - *Planning & Development Forum – Badcoe*

The Deputy Mayor and I attended this forum – Hosted by David Pisoni MP and Lachlan Clyne, Liberal Candidate for Badcoe.

Spot rezoning was the focus of the evening, particularly the site at 192 Anzac Highway. Similar to other sites in the Inner Metropolitan Area, consultation with residents and businesses was virtually non-existent.

#### 27 October - *Broughton Art Exhibition Opening*

This was an excellent showcase of artwork by Broughton members. It was unfortunate that the date coincided with a conference interstate and there were only three Elected Members present.

#### 28 October - *Halloween on King William Road*

It was great to see an added 'buzz' along King William Road. Although I wasn't able to attend until the afternoon, there were still families enjoying themselves, with some parents dressed for the occasion along with their children.

#### 29 October - *Fork On the Road – Orphanage Park*

It was great to see Orphanage Park used as the venue for this event.

Three Goodwood Road 'eateries' participated and many families came to enjoy the variety of food, entertainment and company. Given the size of this facility, the western oval was the perfect location to accommodate the vans, leaving the other areas of the park available for other activities.

#### 2 November - *Unley Primary School*

The new garden and play space at Campus 3 was declared open and presents an interesting mix of a

- ✓ Children's Adventure Play Area
- ✓ Garden of Australian Native Plants and
- ✓ Vegetable Garden

It is a concept that we should look to replicate at other locations.

### 3 - 5 November - *Double Shot Coffee Fiesta*

The Friday evening VIP event provided an opportunity to meet some of the sponsors, stall-holders and baristas.

On Saturday, we were educated and entertained by the baristas competing in the Western Region State Championships

Sunday was the time to taste the product and enjoy another great community occasion.

### 7 November - *Stand Out From the Crowd*

Unley traders were invited to this workshop, presented by The Pop-Up Co. to help them develop their marketing and presentation skills at 'pop up' events, as well as at their bricks and mortar premises.

While the number who attended was modest, this allowed ample opportunity for all to participate and they were very appreciative of Council providing such a practical workshop for our local businesses.

### 9 November - *'Beyond the Kerb' Community Tour*

Together with about 15 other residents, Cr Schnell and I joined this KESAB tour. We visited an Electronic recycler, Blue bin waste facility, Demolition recycler, Green bin transfer station; and Yellow bin separation and transfer facility.

While in transit, Sarah from KESAB provided a raft of information about waste and the benefits of recycling. Staff at each facility explained their specific processes.

I suggest that such tours be incorporated into the Induction Programme for Elected Members and we should look to provide the opportunity for more tours for our residents.

### 10 November - *Unley, France and the First World War*

About 70 guests attended this forum, presented by Dr Romain Fathi, Lecturer in Australian History at Flinders University. Dr Fathi's research interests focus on the First World War and he gave a very interesting presentation on Australia's involvement in the war and the link between, Unley, the 27<sup>th</sup> Battalion and Pozières.

The second part of the evening was a reception at the Unley Museum, with most guests having objects to show Dr Fathi and also talk about their ancestry.

### 11 November - *Remembrance Day Service*

Many residents of Unley attended the service in the Soldiers' memorial Gardens to mark the 99th anniversary of the Armistice.

### 15 November - *Unley Symphony Orchestra*

The Orchestra played to a near 'full house' at Gillingham Hall, Annesley Junior School. We are fortunate to have so many talented musicians in our orchestra.

### 19 November - *Tennis Fest*

I represented the Mayor at this event, held at the new City of Playford Tennis Centre. This \$9.5m facility has 16 courts at different levels, with a raised Function Centre & viewing area.

The City of Unley was acknowledged and thanked for our support of tennis through the Millswood facility.

## **REPORTS OF MEMBERS**

**TITLE: NOVEMBER 2017      REPORT FROM COUNCILLOR  
PETER HUGHES**

---

**(a) Items of particular interest, concern or urgency**

**(b) Functions Attended**

22<sup>nd</sup> Oct. Attended the Goodwood Road Opening. An excellent street activation on both sides of GWR and very well supported by the public..

25-27 Oct. Attended the International Cities and Town Centres Conference in Melbourne.

**Many concepts, strategies and actions were referred to that we already do (to some extent):**

- The 'Heat Island effect' is very real and must be mapped to enable mitigation.
- Every tree is a valuable asset. Recognise every tree.
- Co-working spaces are a huge, expanding business worldwide.
- Main Streets need Trader Associations (with budgets), Business Levies, Business Breakfasts, Promotional Logos, Social Media.
- More safe(r) pathways for cyclists and pedestrians.
- WSUD.
- The Arts, in all its forms, must be actively supported and promoted. Creative people are great for communities.
- Food events.
- Parklets, making streets 'for people', and making shopping precincts 'Lifestyle Destinations' were mentioned frequently. Kerb extensions.
- Transport Oriented Residential Developments.

**Other concepts, strategies and actions that we could initiate, (or do more of):**

- Main Street Activation. Follow established Principles, Install features that attract and hold people, Provide relief from hot, cold and wet weather, Build in facilities for 'pop ups', Add features that encourage the night time economy
- If we are aiming to do 'business as usual', we will soon fall behind.
- Continue to engage with Landlords. One Council has a system in place so that no shop front remains vacant for more than about 4-5 months before an intervention happens.
- One Main Street Traders Group has a motto. 'We don't want any business to fail'.
- Have a retired Business person as a main Street Trader Association adviser.
- Data Collection. Automatically with sensors. There is exponential growth in sensory data collection and its interrogation. Data must inform Public Policy decision making.

- Be alert to underutilisation of assets. Examples: Melbourne's trams spend an average 30% of their time stopped at traffic lights (unresolved for now), and, a University in South Africa was 'at capacity' 30 years ago with 5000 enrolments. It now has 12,000 and with no new buildings. (Longer opening hours and timetabling changes).
- Key terms to understand. Human Capital, Disrupters, the Real value of Tourism, especially Local Government Tourism, Creative Infrastructure.
- Live music venues activate precincts.
- Tactical Urbanism. (A worldwide movement that challenges red tape and gets results, eventually). Communities have great power. Witness responses after disasters. There is an untapped resource of neighbourhood creativity and energy.
- Cities (and Villages) have personalities and psychologies. Do we understand ours?
- Historical markers can now be enhanced with IT links.
- Support additional uses of shops. (Socialisation - as Book Club venues, Knitter, Natter group in a Haberdashery etc).

3<sup>rd</sup> Nov. Attended the Launch of the Double Shot Coffee Fiesta in the Town Hall with sponsors, exhibitors, stall holders and baristas.

4<sup>th</sup> Nov. Attended St Chad's Annual Fayre I Fullarton. The Rev Tracey Gracey continues to lead a vibrant community.

5<sup>th</sup> Nov. Attended the Coffee Fiesta. An extremely well planned event. The day was a magnificent success. Well laid out stalls, natural shade, extra umbrellas and marquees, activities for families, excellent live entertainment. Very well done to all involved.

5<sup>th</sup> Nov. Attended the Fern Ave Community Garden Open Day. Live entertainment, organic food and a great setting were appreciated by hundreds of visitors including many in mobility devices with carers.

12<sup>th</sup> Nov. Attended the United Nations Annual Fundraising Dinner. UN's 17 Sustainable Development Goals to Transform Our World were referred to. They have been adopted unanimously by the 193 Member States and include: No Poverty, Zero Hunger, Good Health and Well-Being, Quality Education, Gender Equality, Clean Water and Sanitation, Affordable Clean Energy and Sustainable Cities and Communities. There are 169 Targets that are monitored using Global Indicators.

17<sup>th</sup> Nov. Attended our Volunteers Appreciation Xmas thank you event.. This was very well supported by many of our 380 volunteers. I pondered if Council has a role in engaging all age groups in volunteering (especially the younger unemployed and under employed).

20<sup>th</sup> Nov. Participated in the Centennial Park Board Review.



## **Councillor BOB SCHNELL**

**GOODWOOD WARD: includes the suburbs of Wayville, Goodwood, Forestville and Everard Park.**

### **Monthly Report, October - November 2017**

The list below mostly excludes events and activities that I would normally attend as an Elected Member eg. Council/Committee meetings, Workshops, Briefing sessions, discussions with staff and community events.

At all events attended, any expense incurred was funded by myself.

A very busy period in the lead up to the end of year with community events, AGMs and fairs and festivals.

Unley does well with its summer program of community events.

There's a lot of enthusiasm in the community about the upcoming French Market and Etsy pop-up and later the street party in Goodwood.

During the month I have had discussions with residents about:

Street trees, especially the replacement program Verge planting, especially replacing dolomite The double fence along the tramline Rain gardens Cycle and walking shared paths Goodwood Oval and the new grandstand Graffiti and a blocked drain at Forestville Intersection of Victoria Street and Goodwood Road

#### **Highlight events:**

I enjoyed a day on the bus with Cr Michael Rabbitt. We joined a group of Unley residents and toured recycling facilities scattered across the Adelaide suburbs. An enjoyable educational tour organised by KESAB.

I was impressed by the electronic recycling facility at 149 Holbrooks Road, Underdale. All components (including the plastic casings) are prepared for sale to factories for reuse. A significant discovery was that styrofoam will soon be able to be recycled. This has come about due to technology advances and machines that are becoming available.

We were advised that residents may deposit large cardboard, styrofoam and old TVs etc. in bins at the front of the factory at Underdale (24x7h. Informing the community of this facility will help to reduce dumping of e-waste on our streets.

Four other recycling facilities were visited in the Wingfield area; covering disposal and recycling from our blue, green and yellow bins.

A great day with good company.

I highly recommend that residents book a future bus tour of the recycling facilities.

#### **Tips from the recycling tour:**

Biodegradable plastic bags can not be composted so don't put them in the green bin. Roll small pieces of metal foil into a large ball and gather small pieces of paper into a paper bag (or roll in newspaper) before placing in the yellow bin; otherwise they just blow away during the processing and sorting.

Styrofoam can't yet be recycled via the yellow bin; so place it in the blue bin.

Remove all tops from bottles and jars.

I attended the 99th anniversary of the Declaration of Independence of Latvia @ Wayville.

It was a moving ceremony with accounts of Latvia's long struggle for independence. The ceremony ended with a performance by the male choir. Absolutely fantastic. Next year, the 100th anniversary will be a huge event and I look forward to attending. I was delighted that the City of Unley recently flew the Latvian flag in recognition of the anniversary.

The streets of Unley are a blaze of purple with the flowering of the jacaranda street trees. These trees are reflective of Unley and we need to maintain avenues of jacarandas; they add so much colour to our city. Perhaps a few more may be planted along Unley Road.

## **DECISION REPORT**

**REPORT TITLE:** CONFIDENTIALITY MOTION FOR ITEM 1034 – KIRINARI SCHOOL  
**ITEM NUMBER:** 1033  
**DATE OF MEETING:** 27 NOVEMBER 2017  
**AUTHOR:** CAROL GOWLAND  
**JOB TITLE:** EA TO CEO AND MAYOR

---

### **PURPOSE**

To recommend that Item 1034 be considered in confidence at the 27 November 2017 Council meeting and that the Minutes and Report referring to this report remain confidential until the item is revoked by the Chief Executive Officer at a future date.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999 the Council orders the public be excluded, with the exception of the following:

Mr P Tsokas, Chief Executive Officer  
Mr J Devine, General Manager City Development  
Ms N Tinning, General Manager Business & Service Improvement  
Ms M Berghuis, General Manager City Services  
Mr D Litchfield, Director Strategic Projects  
Ms T Norman, Executive Manager Office of the CEO  
Ms D Van Wold, Principal Governance Officer  
Ms L Jones, Executive Assistant Office of the CEO

on the basis that it will receive and consider a report on Kirinari School and that the Council is satisfied that the requirement that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because the report contains:

- (b) information the disclosure of which
  - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - (ii) would, on balance, be contrary to the public interest.

It would be in the best interest of the Council to consider this matter in confidence.

## DECISION REPORT

**REPORT TITLE:** CONFIDENTIALITY MOTION TO REMAIN IN  
CONFIDENCE ITEM 1034 – KIRINARI SCHOOL

**ITEM NUMBER:** 1035

**DATE OF MEETING:** 27 NOVEMBER 2017

**AUTHOR:** CAROL GOWLAND

**JOB TITLE:** EA TO CEO AND MAYOR

---

### **PURPOSE**

To recommend that Item 1034 remain in confidence at the 27 November 2017 Council meeting until the order is revoked by the Chief Executive Officer.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
2. Pursuant to Section 91(7) and (3)(a)(b) of the Local Government Act:
  - 2.1 The
    - ☒ Minutes
    - ☒ Report

remain confidential on the basis that the information contained in this report could confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, and
  - 2.2 the minutes and report will be kept confidential until the item is revoked by the Chief Executive Officer.
  - 2.3 Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a) & (b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

## **DECISION REPORT**

**REPORT TITLE:** CONFIDENTIALITY MOTION FOR ITEM 1037 – UNLEY CENTRAL  
**ITEM NUMBER:** 1036  
**DATE OF MEETING:** 27 NOVEMBER 2017  
**AUTHOR:** CAROL GOWLAND  
**JOB TITLE:** EA TO CEO AND MAYOR

---

### **PURPOSE**

To recommend that Item 1037 be considered in confidence at the 27 November 2017 Council meeting and that the Minutes and Report referring to this Item remain confidential until the item is revoked by the Chief Executive Officer at a future date.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. Pursuant to Section 90(2) and (3)(b) of the Local Government Act 1999 the Council orders the public be excluded, with the exception of the following:

Mr P Tsokas, Chief Executive Officer  
Mr J Devine, General Manager City Development  
Ms N Tinning, General Manager Business & Service Improvement  
Ms M Berghuis, General Manager City Services  
Mr D Litchfield, Director Strategic Projects  
Ms T Norman, Executive Manager Office of the CEO  
Ms D Von Wald, Principal Governance Officer  
Ms L Jones, Executive Assistant Office of the CEO

on the basis that it will receive and consider a report on Unley Central and that the Council is satisfied that the requirement that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because the report contains:

- (b) information the disclosure of which
  - (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
  - (ii) would, on balance, be contrary to the public interest.

It would be in the best interest of the Council to consider this matter in confidence.

## DECISION REPORT

**REPORT TITLE:** CONFIDENTIALITY MOTION TO REMAIN IN  
CONFIDENCE ITEM 1037 – UNLEY CENTRAL

**ITEM NUMBER:** 1038

**DATE OF MEETING:** 27 NOVEMBER 2017

**AUTHOR:** CAROL GOWLAND

**JOB TITLE:** EA TO CEO AND MAYOR

---

### **PURPOSE**

To recommend that Item 1037 remain in confidence at the 27 November 2017 Council meeting until the order is revoked by the Chief Executive Officer.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
2. Pursuant to Section 91(7) and (3)(a)(b) of the Local Government Act:
  - 2.1 The
    - ☒ Minutes
    - ☒ Reportremain confidential on the basis that the information contained in this report could confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, and
  - 2.2 the minutes and report will be kept confidential until the item is revoked by the Chief Executive Officer.
  - 2.3 Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7)(a) & (b) prior to any review or as a result of any review is delegated to the Chief Executive Officer.