

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

***Monday 12 December 2016
7.00pm***

for the purpose of considering the items included on the Agenda.

Peter Tsokas
Chief Executive Officer

OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to acknowledge this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM NO

PAGE NO

APOLOGIES

698	CONFLICT OF INTEREST	1
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699	MINUTES	2
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Minutes of the Council meeting held on Monday 28
November 2016

Minutes issued separately

DEFERRED / ADJOURNED ITEMS

PETITION

ITEM NO**PAGE NO****PRESENTATION**

719	DEPUTATIONS	2A
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Re Goodwood Saints Football Club and Goodwood Cricket Club

REPORTS OF COMMITTEES

To receive and adopt or otherwise the reports and recommendations of the undermentioned Committees

700	Minutes of the City Strategy and Development Committee	3
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Minutes of the City Strategy and Development Committee Meeting – 6 December 2016

Minutes Attached

REPORTS OF OFFICERS

701	Annual Business Plan 2016/17 – Projects Requiring Further Council Consideration	4 – 11
702	Buying Local	12 – 20
703	Appointment of Deputy Mayor	21 – 24
704	Committee Membership Audit and Governance and Unley Business and Economic Development Committees	25 – 27
705	Centennial Park Cemetery Authority Board – Council Appointments	28 – 30
706	Nomination LGSA Grants Commission	31 – 33
707	Revocation of Supported Residential Facilities Act Delegations to Eastern Health Authority	34 – 36
708	Council Meeting Dates 2017	37 – 39

ITEM NO**PAGE NO****QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN****QUESTIONS WITHOUT NOTICE****CORRESPONDENCE**

Nil

709 **MAYOR'S REPORT** 40

710 **DEPUTY MAYOR'S REPORT** 41

711 **REPORT OF MEMBERS** 42

- Councillor Hewitson
- Councillor Schnell
- Councillor Hughes
- Councillor Palmer

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

712 Notice of Motion – Councillor Schnell – re Petition 43

713 Notice of Motion – Councillor Palmer re Goodwood Oval 44 – 45

714 Notice of Motion – Councillor Smolucha re Shared Zone Nairne Terrace Goodwood 46 – 47

MOTIONS WITHOUT NOTICE**UNRESOLVED ITEMS**

715 Item 584 – Council 12 September 2016 – Millswood Sporting Complex Detailed Design 48

CONFIDENTIAL ITEMS

Items 716, 717 and 718 have been removed from the agenda and will not be presented to Council

719

DEPUTATIONS

2A

Re Goodwood Saints Football Club and Goodwood Cricket Club

PLANNED ITEMS FOR NEXT AGENDA (to be confirmed)

Road Closure – Haslop Reserve Malvern	Portion of Rugby Street was closed to traffic in the 1970's and the intention was for it to be sold to Education Dept as Unley Primary School expanded. This never eventuated and Haslop Reserve was created. There is a playground on this reserve and the Unley Primary School use this during school hours and should have a licence with Council to use this area. Due to the school use and as Council recently upgraded the reserve, it is not believed it will be made into a road again and should therefore be permanently closed and a Certificate of Title created.
Existing Encroachment	This Report provides information on the number, type and location of existing encroachments and recommends a licensing system that passes risk from Council to the property owner.
Level of Service for Property, Bridge and Road Asset Classes	This report will be a decision report to allow Council to sign off on the agreed levels of service for the property, bridges and road asset classes following the recent Council briefing.
Design Development of Oxford Terrace Streetscape Concept and Details Design of Stage 1A.	A concept design for Oxford Terrace will be presented to Council seeking approval for community engagement and design work to commence.
Questions on Notice – Councillor Rabbitt re Paid Parking	

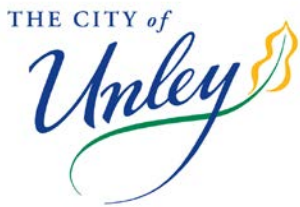
NEXT MEETING

Monday 23 January 2017 – 7.00pm – to be confirmed

CONFLICT OF INTEREST

TITLE:	CONFLICT OF INTEREST
ITEM NUMBER:	698
DATE OF MEETING:	12 DECEMBER 2016
ATTACHMENT:	1. CONFLICT OF INTEREST DISCLOSURE FORM

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda.



CONFLICT OF INTEREST DISCLOSURE FORM

I, _____ have received a
[insert name]

copy of the agenda for the (Ordinary / Special) **Council / Committee / Board**
[delete that which is not applicable]

meeting to be held on _____
[insert date]

I consider that I have a ***material** conflict of interest pursuant to section 73 / ***actual** or ***perceived** conflict of interest pursuant to section 74 *[*delete that which is not applicable]* of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

[insert details]

which is to be discussed by the ***Council / *Committee / *Board** at that meeting.
[delete that which is not applicable]

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above].*

OR

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interest might lead to a decision that is contrary to the public interest in relation to the agenda item described above].*

I intend to deal with my **actual** conflict of interest in the follow transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way]*

OR

The nature of my **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter]*

I intend to deal with the **perceived** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way]*

Signature

Date

CONFIRMATION OF MINUTES

TITLE: CONFIRMATION OF MINUTES FOR COUNCIL
MEETING HELD ON 28 NOVEMBER 2016

ITEM NUMBER: 699

DATE OF MEETING: 12 DECEMBER 2016

ATTACHMENTS: NIL

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The minutes of the Council Meeting held on Monday 28 November 2016, as printed and circulated, be taken as read and signed as a correct record.
-

DEPUTATION

TITLE:	DEPUTATION RE GOODWOOD SAINTS FOOTBALL CLUB AND GOODWOOD CRICKET CLUB
ITEM NUMBER:	719
DATE OF MEETING:	12 DECEMBER 2016
ATTACHMENTS:	NIL

Mr Craig Scott, representing the Goodwood Saints Football Club and Goodwood Cricket Club, who would like the opportunity to explain to the Council the state of the clubrooms and the urgency to get some areas upgraded with the long term approach of new clubrooms.

REPORT OF COMMITTEE

TITLE: MINUTES OF CITY STRATEGY AND
DEVELOPMENT POLICY COMMITTEE

ITEM NUMBER: 700

DATE OF MEETING: 12 DECEMBER 2016

ATTACHMENTS: 1. MINUTES OF MEETING

EXECUTIVE SUMMARY

The Committee heard representations from 36 residents regarding the Unley Central Precinct Development Plan Amendment.
The recommendation listed in the report was carried unanimously by the Committee for endorsement by Council.

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The minutes of the City Strategy and Development Policy Committee meeting held on Tuesday 6 December 2016, be received.
2. The recommendations listed under:

Item 3
Unley Central Precinct Development Plan Amendment

inclusive, be adopted.

CITY STRATEGY AND DEVELOPMENT POLICY COMMITTEE

Minutes of Meeting held

6 December 2016 – 5.30pm

**Council Chambers
181 Unley Road Unley**

MEMBERS:

Deputy Mayor, Michael Rabbitt – Presiding Member
Mayor Lachlan Clyne – ex officio
Councillor Jennie Boisvert
Councillor Don Palmer
Councillor Michael Hewitson
Mr Doug Wallace
Mr Lloyd Roberts

OFFICER'S PRESENT:

Mr Peter Tsokas, Chief Executive Officer
Mr David Brown, Principal Policy Planner
Ms Reb Rowe, Open Space/Place Making/Urban Design
Mr Geoff Butler, URPS
Ms Carol Gowland, Executive Assistant to CEO & Mayor

ELECTED MEMBERS PRESENT AS OBSERVERS:

Councillors	Hudson
	Schnell
	Lapidge
	Hughes
	Sangster
	Salaman
	Smolucha

ACKNOWLEDGEMENT:

The Presiding Member opened the meeting with the Kaurna acknowledgement.

WELCOME:

The Presiding Member welcomed everyone to the first meeting of the Committee and introduced the Committee to the Gallery.

The Presiding Member then outlined the meeting procedures for the deputations.

APOLOGIES:

Mr Grant Pember

1. CONFLICT OF INTEREST

Nil

2. DEPUTATIONS - PUBLIC SUBMISSIONS – UNLEY CENTRAL PRECINCT DEVELOPMENT PLAN AMENDMENT

The following people had advised they wish to make a deputation to the Committee regarding their submission and did so in the following order:

- Ms Helen Dyer – for Lifecare
- Mr John Nairn
- Mr Chris Vounasis – Optage
- Ms Susan Frayne
- Ms Anne Crowther
- Mr John Crowther
- Mr Chris Hewitson
- Mr James Morris
- Mr David Bleby

The first session of the meeting concluded at 6.30pm.

The meeting was adjourned for 30 minutes and resumed at 7.00 pm.

The Presiding Member welcomed members of the gallery to the second session of the City Strategy and Development Policy Committee and outlined the procedures for the meeting.

2. DEPUTATIONS - PUBLIC SUBMISSIONS – UNLEY CENTRAL PRECINCT DEVELOPMENT PLAN AMENDMENT – Cont'd.

The following people had advised they wish to make a deputation to the Committee regarding their submission and did so in the following order:

- Ms Laura Pieracinni
- Mr Ron Green
- Ms Mary Kolusniewski
- Ms Val Nairne
- Mr Rufus Salaman
- Ms Melanie Dolphin
- Mr Warren Jones – FOCUS
- Mr Geoff Nairn for Ms Indira Wrigley
- Mr Joe Haslam
- Ms Kay Anastassiadis
- Ms Ros Islip
- Mr Ben Whelan
- Ms Alison Bogdonowicz
- Mr Roland Gregory – Adelaide Potters Club
- Mr Jim Allender
- Ms Joanne Fryar
- Mr Robert Freak
- Ms Julie Jahmes-Freak
- Mr Ben Moretti
- Mr Russell McMahon
- Mr Robert Jones
- Mr Phil Brunning – Duke Corporation

The Presiding Member then called for any deputations from members of the gallery who had made a submission but had not responded by the due date.

- Mr John Abbott

The Presiding Member then called for any deputations from members of the gallery who had made a submission but had not indicated they wished to speak to the Committee.

- Ms Cecile Storrie
- Ms Wendy Fawcus

The Presiding Member then called for any other deputations from the gallery. The following people made a submission to the Committee.

- Mr Christopher Short
- Mr Paul Turnbull

3. **UNLEY CENTRAL PRECINCT DEVELOPMENT PLAN AMENDMENT**

MOVED Councillor Palmer
SECONDED Lloyd Roberts

That it be recommended to Council that:

1. The report be received.
2. The public and agency submissions, and further verbal submissions, regarding the draft *Unley Central Precinct Development Plan Amendment* be received and noted.
3. All the submissions and issues be documented, reviewed and responses considered as part of the *Summary of Consultation and Proposed Amendments Report* to be presented to Council, via the City Strategy and Development Policy Committee, in February 2017.

CARRIED UNANIMOUSLY

NEXT MEETING

To be advised

CLOSURE

The Presiding Member closed the meeting at 9.32 pm.

.....
PRESIDING MEMBER

.....

DECISION REPORT

REPORT TITLE: ANNUAL BUSINESS PLAN 2016/17 -
PROJECTS REQUIRING FURTHER COUNCIL
CONSIDERATION

ITEM NUMBER: 701

DATE OF MEETING: 12 DECEMBER 2016

AUTHOR: JOHN DEVINE

JOB TITLE: GENERAL MANAGER CITY DEVELOPMENT

EXECUTIVE SUMMARY

As part of the 2016-17 Annual Business Plan & Budget process, several new capital projects were identified as requiring further Council consideration before any expenditure was committed. These projects were waiting on more information and/or confirmation of contribution from a project partner.

The following capital projects are now presented to Council for consideration:

- Traffic Calming Wood Street Hyde Park/Millswood
- Pedestrian Refuge Facility – Marlborough Street Malvern
- Safety Works at Goodwood Primary School
- Green Infrastructure Implementation
- Install Solar Panels and Battery Storage – Council Buildings

Endorsement of the projects to commence works in early 2017 is sought.

RECOMMENDATION

That:

1. The report be received.
2. Council endorse resident notification and traffic calming works in Wood Street as per Attachment 1 to Item 701/16.
3. This project be deferred and Council consider the project as part of the 2017/18 budget process.
4. Council endorse the proposed notification and safety works at Goodwood Primary School in collaboration with DPTI as per Attachment 3 to Item 701/16.
5. Council endorse the proposed green infrastructure project on Little Charles Street, Unley (Attachment 4 to Item 701/16).

6. Council endorse the procurement and installation of solar panels at the Fullarton Park Community Centre in 2016/17, trialling battery storage for peak lopping.
-

1. RELEVANT CORE STRATEGIES/POLICIES

5.3 Good governance & legislative framework

5.5 A financially sustainable approach to business and planning activity

2. DISCUSSION

During the 2015/16 budget preparation workshops with Council, a number of potential projects did not have sufficient detail for a decision to be made on whether they should proceed.

Consequently, Council asked that these projects have the budget set aside, but before any expenditure could be incurred, further explanation on the scope of work, or where necessary, approvals to co-fund work from other stakeholders be obtained.

The list of projects included:

- Traffic Calming Wood Street Hyde Park/Millswood
- Pedestrian Refuge Facility – Marlborough Street Malvern
- Safety Works at Goodwood Primary School
- Green Infrastructure Implementation
- Install Solar Panels and Battery Storage – Council Buildings

During the last few months, Administration has been working on each of the above projects to ensure sufficient clarity of the scope of work, and where necessary held conversations with relevant stakeholders to determine if they were willing to invest in the project.

In order for relevant projects to be progressed this financial year, the allocated funds now need to be released by Council.

Below is a summary of each of the above projects and a recommendation on whether Administration believes the project should proceed.

Traffic calming Wood Street, Millswood

Scope/ Objectives

The project involves modifications to existing slow points at Wood Street. The modifications are aimed at speed calming and creating safer access for cyclists. Improvements to Wood Street slow points are also consistent with Council's Walking and Cycling Plan recommendations.

Description

As shown in Attachment 1 to Item 701/16, the proposed treatment will create separated access points for cyclists at the slow points and restrict parking for 5 metres on either side of cyclists' access. This will minimise the likelihood of conflict between motor vehicles and cyclists, which has been raised as a concern from cyclists. The modifications also include

installation of road humps within the existing slow points. This will reduce the vehicle speed which has been raised as a safety issue in Wood Street by the local community.

Attachment 1

The latest data collection shows 85th percentile vehicle speeds are 43.6 km/hr with approximately 36% of vehicles traveling above the posted speed limit. The project will also include modifications to the 'concrete median island' at Wood Street intersections with Mitchell and Northgate Streets, to improve access for vehicles turning in/out of Wood Street.

The Administration believes that there is merit in proceeding with this project.

Proposed action/s

- The local community (Wood Street residents) will be notified of the proposal via letter.
- Release budget to enable construction in early 2017.

Pedestrian refuge – Marlborough Street, Malvern

Scope/ Objectives

Council in its 2016/17 financial year, has provided \$20,000 as a co-contribution towards installing intersection improvements and a pedestrian crossing at Marlborough Street intersection with Cambridge Terrace in Malvern. The total project is estimated to cost in the order of \$40 000. The project was the result of a request from a local resident of Resthaven aged care facility at Marlborough Street.

Resthaven has recently advised Council that they will not co-contribute to the project following consideration of this matter at their executive meeting.

After investigating the site, there is sufficient justification to proceed with a pedestrian refuge (Attachment 2 to Item 701/16) given the number of older residents in the vicinity. However, there is no provision in the current year's budget to fully fund the works. It is therefore suggested that the project be deferred and Council consider fully funding the project as part of the 2017/18 budget process.

Attachment 2

Safety works at Goodwood Primary School

Scope/ Objectives

As part of the State Government's Residents Win Program, a member of the public applied to DPTI for infrastructure changes in the vicinity of Goodwood Primary School. Council in its current financial year has allowed a budget provision of \$30,000 towards a co-contribution to the project should DPTI support the initiatives. Following consideration by DPTI and the program committee, DPTI has asked council to undertake

changes to provide a compliant traffic design for the infrastructure changes proposed. The designs are shown in Attachment 3 to Item 701/16. Updated designs have been provided to DPTI and they have been supported.

Attachment 3

Description

The proposed works include mainly two infrastructure improvements:

1. Kerb extensions/build outs at the intersection of Surrey Street and Hampton Street South.

2. Installation of a children crossing (Emu crossing) at Hampton Street South near the school entrance.

The proposed changes are designed to improve road safety for children at the primary school and childcare facility in the area. The changes would work as traffic calming measures at the intersection and improve the accessibility for children walking to school. Appropriate community engagement will be undertaken as part of the project.

Proposed action/s

It is recommended Council continue supporting the project. In anticipation of DPTI approval of the funding application, Council endorse proceeding with the works.

Green infrastructure implementation

Scope/ Objectives

This is year 2 of a Council program under the Environmental Sustainability Strategy to undertake green infrastructure initiatives, such as green wall/roofs at Council owned facilities or enhancing environmental outcomes by greening at key infrastructure works.

Description

Year 1 of the program saw the installation of a new vertical garden at the Unley Civic centre. While the outcomes and asset maintenance of the pilot vertical garden initiative are still being assessed, for 2016-17 it is proposed that the program focus on enhancing a streetscape infrastructure project.

Administration has identified an opportunity to trial permeable paving and greening along the eastern side of Little Charles Street, Unley.

Little Charles Street is part of the 2016-17 footpath renewal program scheduled in April 2017 and three *Melaluca stypheliodes* (prickly paperbark) on the eastern side are being removed due to poor condition. The infrastructure works are already scheduled and the available width of Little Charles Street provides a green infrastructure opportunity to:

- install permeable paving on both sides of the street,
- add a green verge on both sides of the street

- trial street tree planting on the eastern side of the street with triangular water sensitive urban design protuberances (Attachment 4 to Item 701/16).

Attachment 4

Proposed action/s

Proceed with permeable paving and additional greening pilot on Little Charles Street, Unley.

Install solar panels and battery storage

Scope/ Objectives

This initiative provides an opportunity for Council to demonstrate leadership in energy efficiency by proposing the installation of solar panels and battery storage on a Council owned building.

Description

By investing in solar photovoltaic (PV) systems, Council will be able to offset electricity consumption, reduce carbon footprint, contribute to climate change mitigation and reduce financial risk against future electricity price rises. In 2015/16 a 10kW system was installed on the Unley Swimming Pool which is on track to pay for itself within 5 years.

Improvements in battery storage are creating new options to enhance solar pv systems through peak lopping (optimise peak and off-peak electricity costs particularly at locations with high night time usage). Council could provide support for this new industry and trial the technology on a small scale before potential large-scale application in the future.

A high level suitability and feasibility assessment has been undertaken covering 9 Council owned buildings. The Fullarton Park Community Centre was identified as a suitable pilot site.

Proposed action/s

Proceed with procurement and installation of solar and associated battery storage equipment at the Fullarton Park Community Centre in 2016/17.

3. ANALYSIS OF OPTIONS

Option 1 – Council endorse resident notification and traffic calming works in Wood Street as per Attachment 1.

Council defer the pedestrian refuge on Marlborough Street, Malvern and consider this as part of the 2017/18 budget process, creating a \$20,000 budget saving in 2016/17. Attachment 2.

Council endorse the proposed notification and safety works at Goodwood Primary School in collaboration with DPTI as per Attachment 3.

Council endorse the proposed green infrastructure project on Little Charles Street, Unley (Attachment 4).

Council endorse the procurement and installation of solar panels at the Fullarton Park Community Centre in 2016/17, trialling battery storage for peak lopping.

Each of the above projects has been further explored by Council's Administration and the desired scope of works for each has been identified. By endorsing this option, 4 of the 5 relevant projects can be progressed as described, enabling them to be delivered this year as per the business plan.

Option 2 – Council makes alternative decisions on one or more of the projects outlined in this report.

Projects identified in this year's Business Plan, subject to further consideration by Council, may not be completed by the end of June 2017.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Financial/budget*

- Budget will be released as appropriate.
- A budget saving of \$20 000 will be realised due to the pedestrian refuge not proceeding on Marlborough Street, Malvern this year.

5.2 *Legislative/Risk Management*

- There are no legislative implications.
- Risks will be identified and managed for each project as appropriate.

5.3 *Staffing/Work Plans*

- Required work can be accommodated within existing staff work plans.

5.4 *Environmental/Social/Economic*

- There are a range of benefits as a result of the completion of these projects such as traffic calming along Wood Street, improved safety of school children near Goodwood Primary School and improved environmental outcomes along Little Charles Street.

5.5 *Stakeholder Engagement*

- As mentioned in the report the local community in the vicinity of Wood Street, Millswood will be notified about the modification to the slow points if Council endorses the recommendation.

- An engagement program will be conducted to advise the local and school community of improvements around Goodwood Primary School.
- There is no planned engagement for the green infrastructure or solar panel/battery storage projects.

6. **REPORT CONSULTATION**

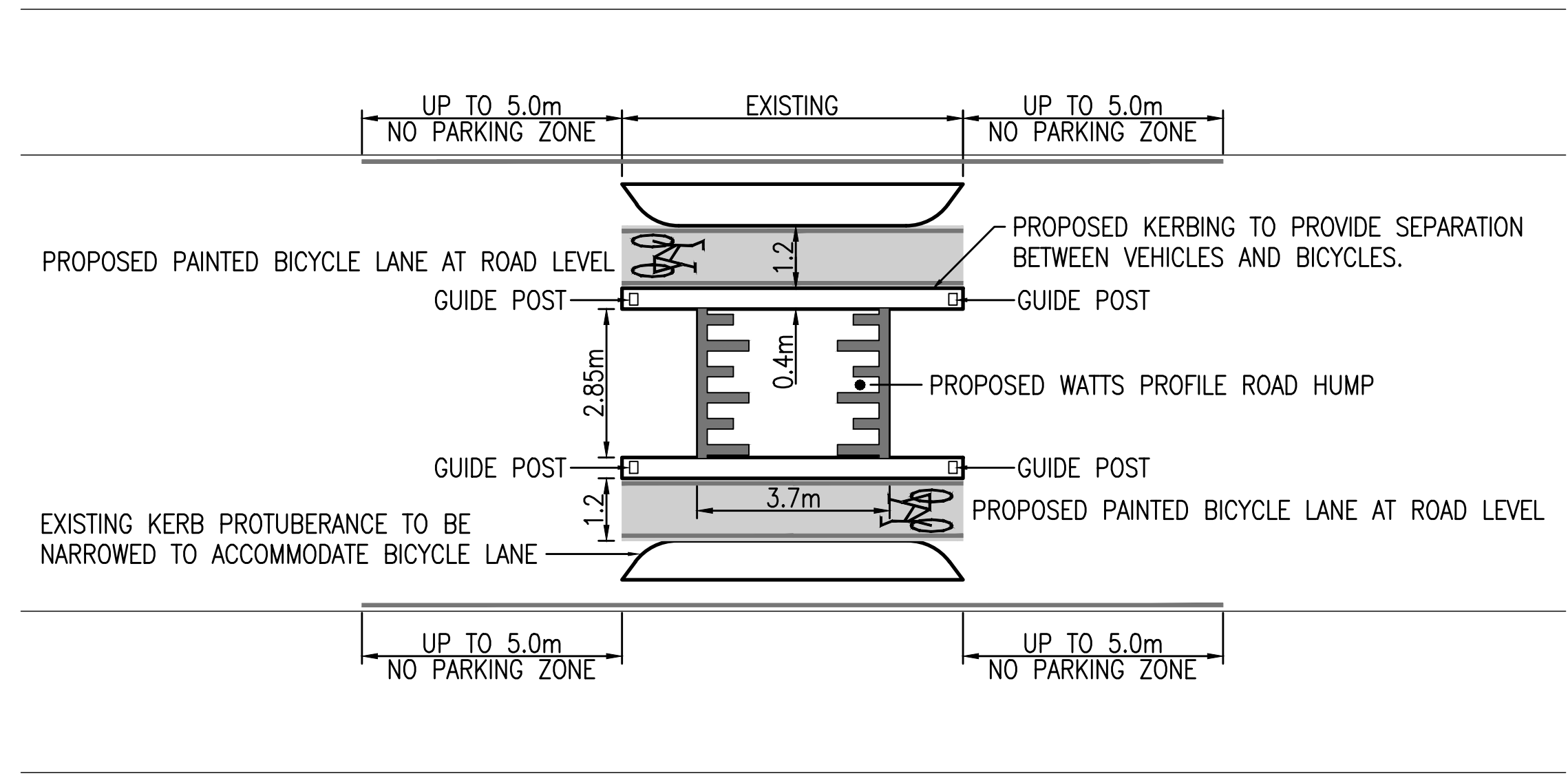
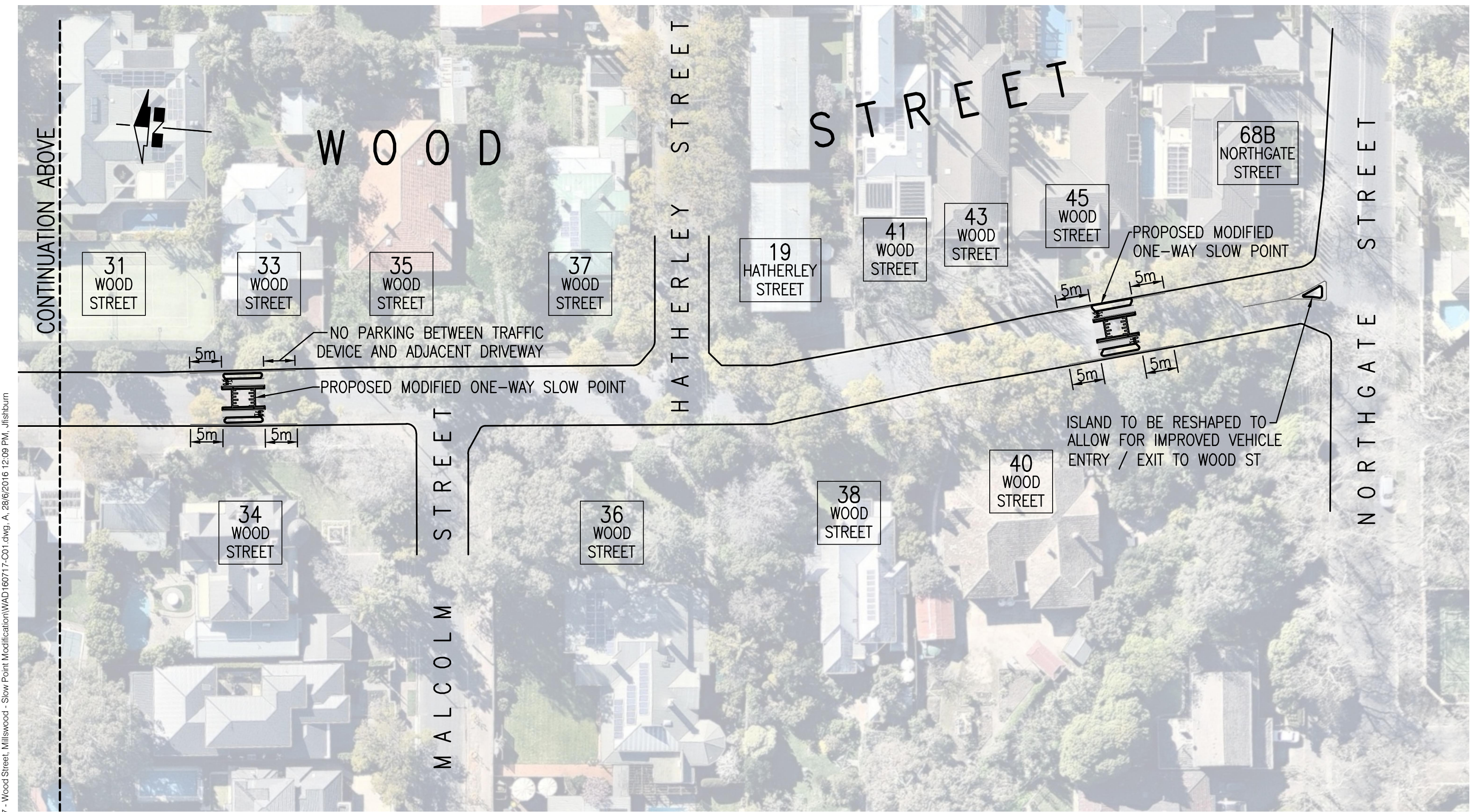
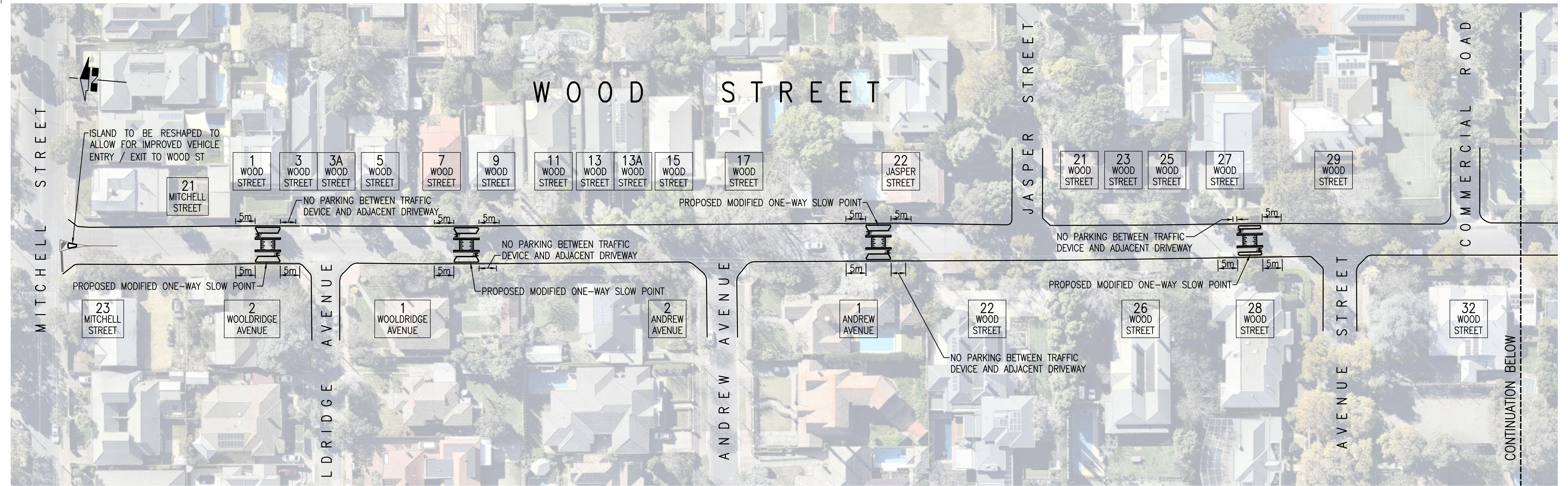
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7. **ATTACHMENTS**

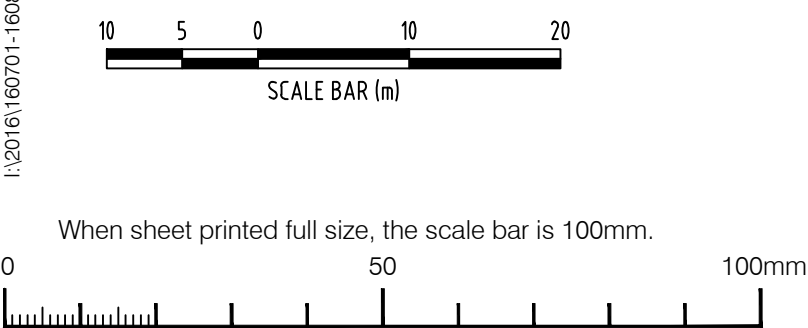
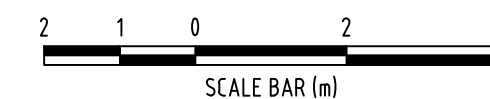
1. Traffic Calming Wood Street Hyde Park/Millswood
2. Pedestrian Refuge Facility – Marlborough Street Malvern
3. Safety Works at Goodwood Primary School
4. Green Infrastructure Implementation

8. **REPORT AUTHORISERS**

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
John Devine	General Manager City Development



PROPOSED MODIFIED ONE-WAY SLOW POINT



PRELIMINARY ISSUE
NOT FOR CONSTRUCTION

REV.	DATE	DESCRIPTION	DRAFT	ENG.	CHKD
A	27.06.16	ISSUED FOR COMMENT	JJF	HSB	PJF

W&G

WALLBRIDGE & GILBERT
Consulting Engineers

60 Wyatt Street Adelaide South Australia 5000
Telephone (08) 8223 7433 Facsimile (08) 8232 0967
Email adelaide@wgeng.com

W&G Engineers Pty Ltd ACN 052 528 926
trading as Wallbridge & Gilbert

CITY OF UNLEY
WOOD STREET
TRAFFIC CONTROL DEVICES
CONCEPT DESIGN

A1

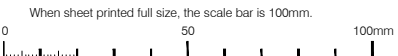
Design
PJF

DRAWING NUMBER

Job Number Sheet No. Rev.

WAD160717 C01

1:2016 (0201-160301) 160301 160301 - Marlborough Street, Malvern Pedestrian Refuge (WAD 160295 01.dwg) - A: 11/3/2016 12:00 PM - rRoad



CONCEPT
NOT FOR CONSTRUCTION

REV.	DATE	DESCRIPTION	DRAFT	ENG.	CHKD
A	11/3/2016	ISSUED FOR COMMENT	P/JF	P/JF	HSB

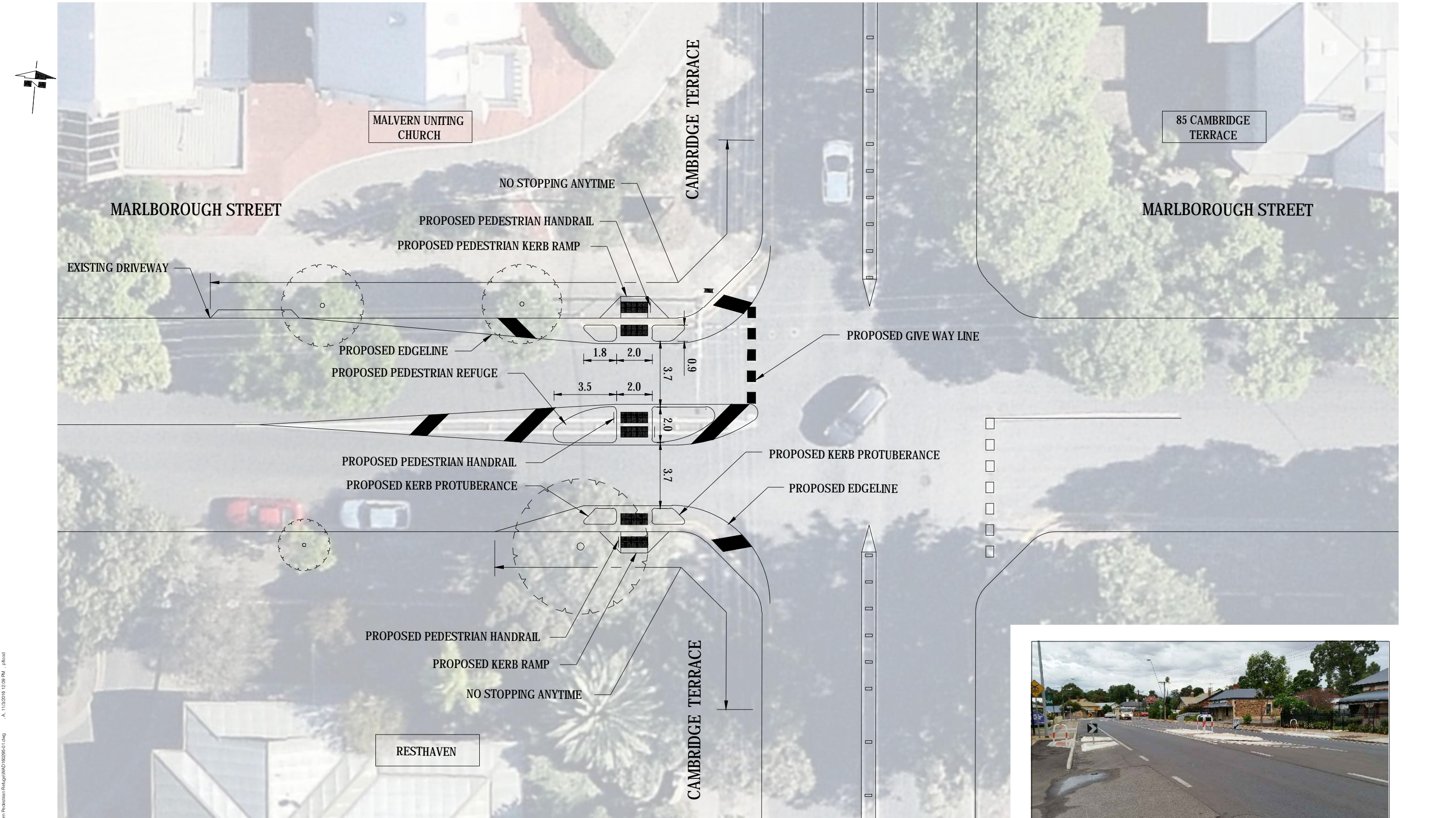
W&G
WALLBRIDGE & GILBERT
Consulting Engineers
80 Wyatt Street Adelaide South Australia 5000
Telephone (08) 8223 7433 Facsimile (08) 8232 0967
Email: adelaide@weng.com
W&G Engineers Pty Ltd ACN 052 528 926
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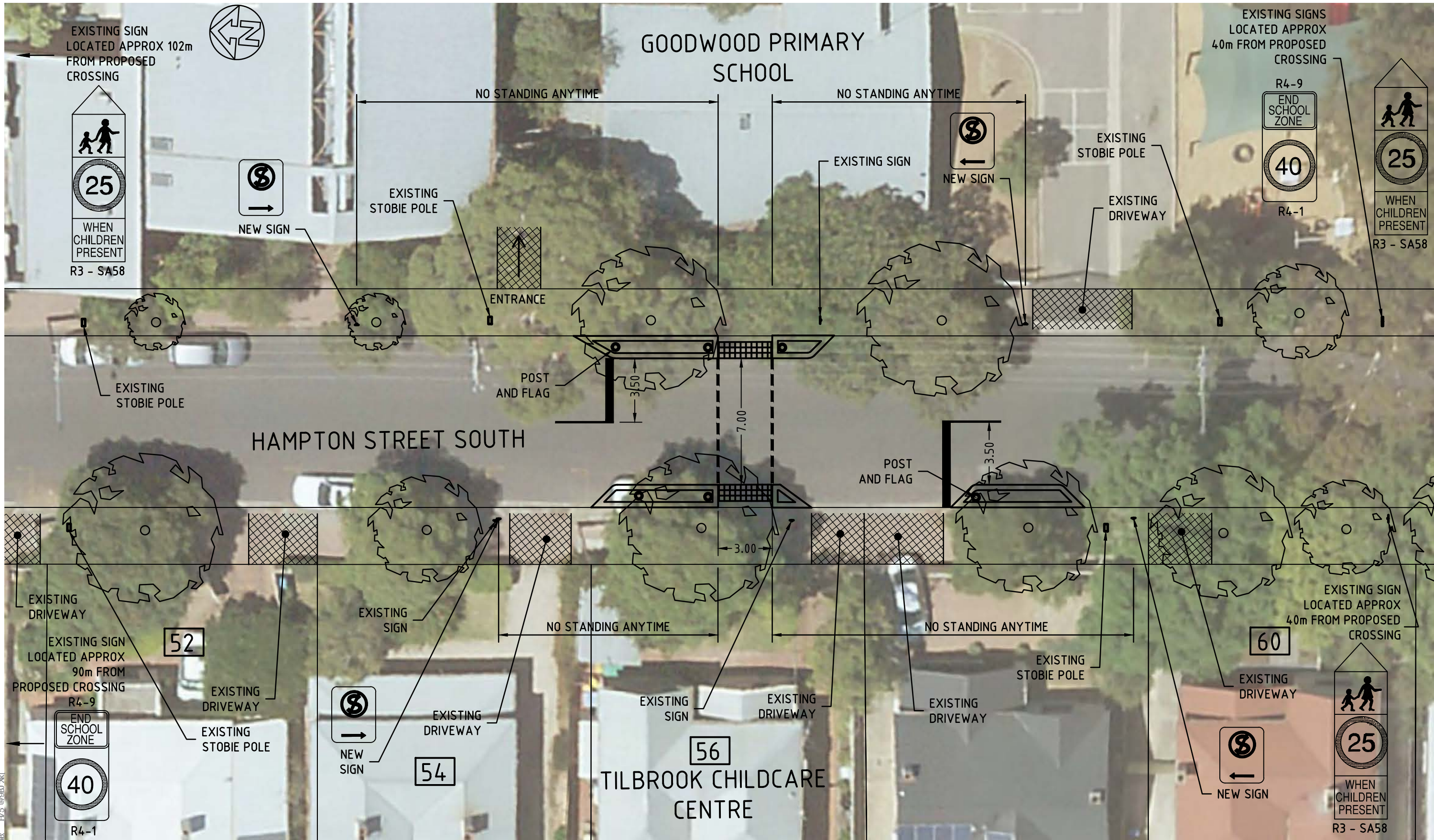
**MARLBOROUGH STREET
MALVERN
CITY OF UNLEY
PEDESTRIAN REFUGE CONCEPT**
A1
Design P/JF Draw P/JF

DRAWING NUMBER
Job Number Street No. Hdr.
WAD160295 01

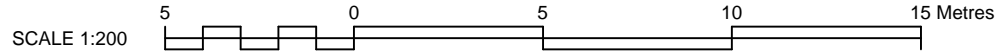


A SIMILAR PEDESTRIAN REFUGE TO THE ONE THE PROPOSED FOR THIS SITE

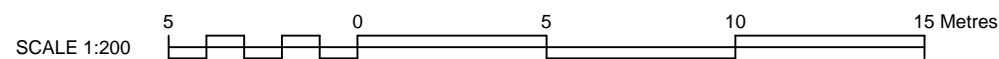
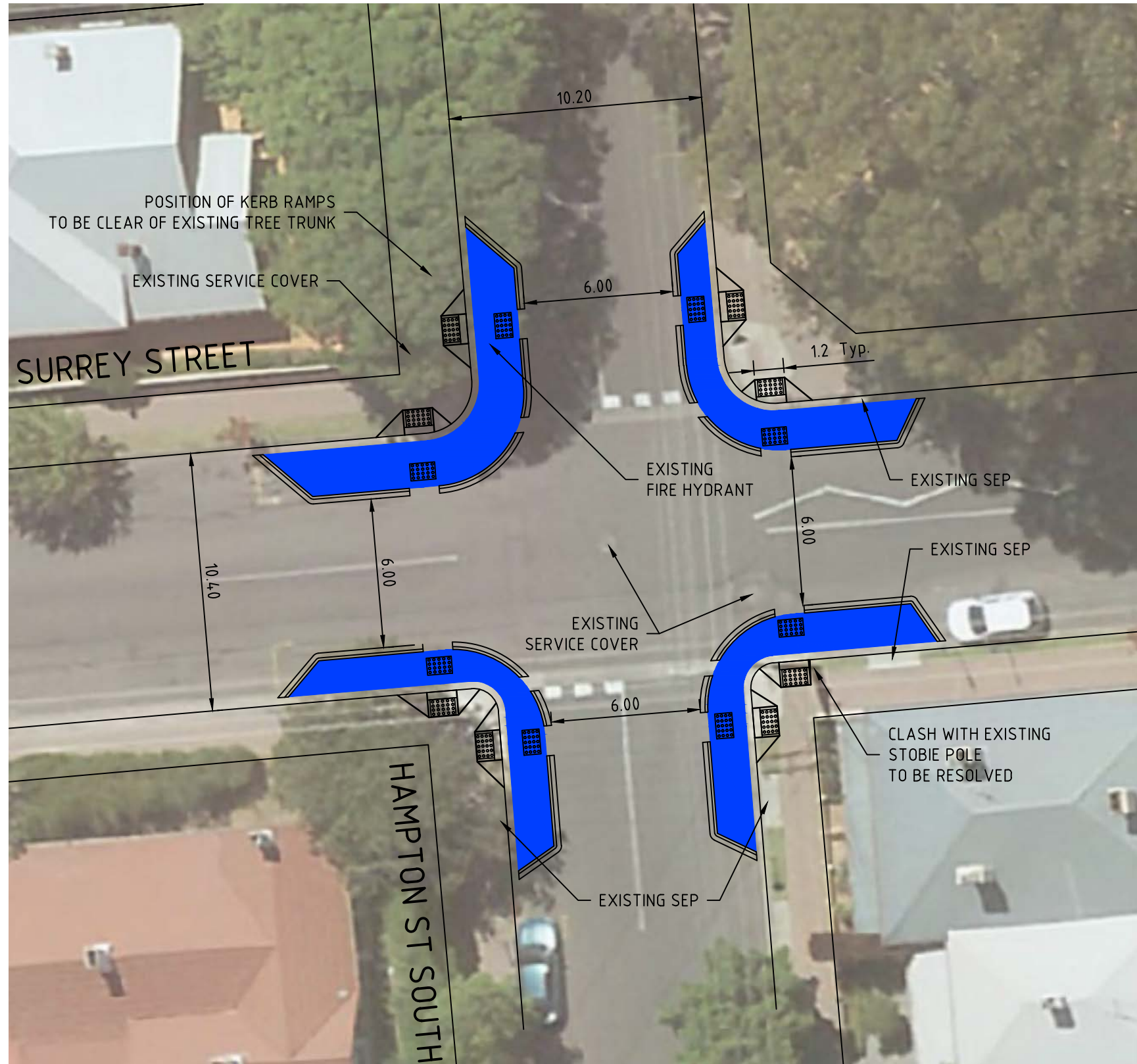




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2		ALL LEVELS TO A.H.D.						
REV	ISSUED FOR CLIENT COMMENT	DATE	DES.	DWN.	DWGCHK.	VERIFIED	APPROVED	
	AMENDMENT/ REASON FOR ISSUE							



2		ISSUED FOR CLIENT COMMENT		ALL LEVELS TO A.H.D.					
REV	AMENDMENT / REASON FOR ISSUE	DATE	DES.	DWN.	DWGCHK.	VERIFIED	APPROVED		
		03.11.16	NF	JDT				NF	

www.tonkin.com.au



Job No: 20161301
Filename: 20161301 INT HAMPTON ST AND SURREY ST.DWG
Survey By: NA
Survey Date: NA
Scale: 1:200 @ A3
Sheet Size: A3

INTERSECTION HAMPTON ST SOUTH & SURREY ST

CITY OF UNLEY
PROPOSED PROTUBERANCE AT INTERSECTION

GOODWOOD

ATTACHMENT D:

GREEN INFRASTRUCTURE IMPLEMENTATION



Figure 1: Aerial shot of Little Charles Street
The three *Melaluca stypheliodes* (prickly paperbark) on the eastern side are being removed due to poor condition and both sides will be paved as part of the footpath renewal program.



Figure 2: Looking south on eastern side of Little Charles Street
Existing bitumen footpath is 2.1m wide on a neighbourhood street allows space for a nature strip and greening to be added

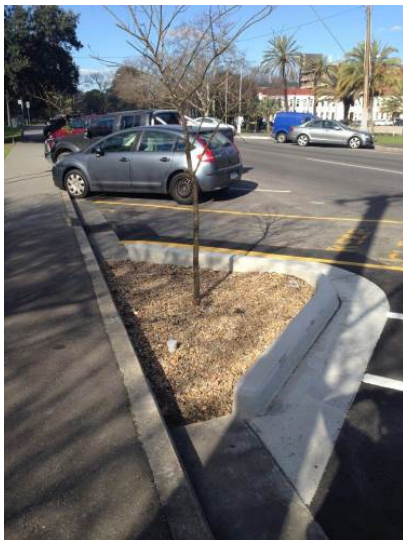


Figure 3: On street planting protuberance example in Adelaide City Council
Stormwater can be utilised by tree, while the curved triangle shape will allow easy navigation by street sweeper. (image from C.Lovering, Adelaide e City Council).

Urban Tree Planting Options

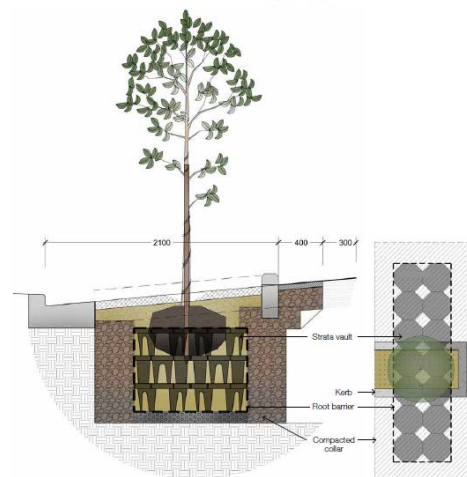


Figure 4: Under street vault diagram (image from C.Lovering, Adelaide e City Council).

DECISION REPORT

REPORT TITLE:	BUYING LOCAL
ITEM NUMBER:	702
DATE OF MEETING:	12 DECEMBER 2016
AUTHOR:	AKARRA KLEINBERG
JOB TITLE:	COORDINATOR BUSINESS AND ECONOMIC DEVELOPMENT

1. EXECUTIVE SUMMARY

On the 26 of September 2016, a notice of motion from Councillor Schnell was adopted (616/16) requesting that a report be prepared to provide options on formulating a 'Buy Local in Unley' campaign, targeting residents along with the applicability of such a campaign to purchases made by Council.

This report provides Council some options for considering a 'Buy Local in Unley' campaign that targets residents and provides guidance to Council in terms of procurement.

Three concepts have been identified as possible options for implementing a Campaign ranging from minor cost to a higher spend. All options would require significant resourcing to deliver such a campaign, as well as an on-going commitment to maintain the campaign.

2. RECOMMENDATION

That:

1. The report is received.
 2. Administration conduct a survey with local businesses via an online survey tool, before pursuing any type of Buy Local Campaign. The research will be conducted to measure the need, level of interest and commitment for such a campaign in the City of Unley. The findings of the survey be brought back to Council for the February 2017 Council meeting.
-

1. RELEVANT CORE STRATEGIES/POLICIES

- 1.1 The City of Unley 4 Year Plan 2013-2016, Goal 1 Emerging Our Path to a Future City.
- 1.1 A thriving and prosperous business community
 - 1.2 Emerging Technology is embraced
 - 1.3 A dynamic mix of uses and activities in selected precincts
- 1.2 The 'Find Your Everything' digital marketing campaign (FYE) an element of the Unley Mainstreet Digital Economy Strategy. The campaign aims to strengthen, protect and foster the City of Unley's local economy by embracing emerging digital technologies to promote traders operating traditional 'bricks and mortar' businesses in Unley.
- 1.3 One of the key principals of the City of Unley's Procurement Policy is to maximise opportunities to benefit the local community, its economy, and the environment.

2. DISCUSSION

At the Council meeting on the 26 of September 2016, a notice of motion from Councillor Schnell was adopted requesting that a report be prepared to provide options on formulating a 'Buy Local in Unley' campaign, targeting residents along with the applicability of such a campaign to purchases made by Council.

A buy local campaign would aim to encourage residents to shop at local, independent stores in the City of Unley. Studies show that when you buy from independent, locally-owned businesses, more of the money is used to make purchases from other local businesses and services, thereby strengthening the economic base of the community.

The Unley Mainstreet Digital Economy Strategy, "Find Your Everything" has four clear objectives that supports local businesses and promotes buy local. They are:

- To use digital technology to drive foot traffic
- To encourage a shop local 'ethos' with residents
- To attract visitors from outside the City of Unley to experience its unique business offerings
- To apply further digital technologies to stimulate unique, predominantly independent traders who are operating bricks and mortar businesses

One of the key principles of the City of Unley's Procurement Policy is to maximise opportunities to benefit the local community, its economy, and the environment. The Council will endeavour to, at its discretion and to the full extent permitted by law, support local businesses. Where all other considerations are equal, Council may give preference to local contractors and suppliers by:

- Actively promoting to local businesses opportunities to supply to the Council
- Structuring the purchasing processes to be accessible to all businesses
- Giving preference to local business when all other commercial considerations are equal
- Ensuring, where possible, that specifications and purchasing descriptions are not structured so as to potentially exclude local suppliers and contractors.

Current examples of local purchasing by Council include:

- Engaging Forestville-based contractor Outside Ideas to undertake the civil and landscape works for the Goodwood Road Main Street Project
- Purchasing supplies for the grow-a-seed activity at the Katherine Street Reserve opening event from Wheel & Barrow Mitre 10
- Engaging St John Ambulance Service to be the First Aid provider, when required, at Council events.

A Buy Local campaign aligns with Council's current 4 year plan, the Unley Mainstreet Digital Economy Strategy and Council's procurement policy, however before pursuing any type of Buy Local Campaign, research should be conducted to measure the need or buy in for such a campaign in the City of Unley. For the campaign to be successful, it will require active involvement from the Unley business community. The Main Street Associations have a significant role in this activity through the marketing levy they raise.

In the first instance, an online survey via the "Your Say Unley" on Council's website and a specific email to local businesses be created to gather data from local businesses to determine the level of interest of such a campaign and assess the local businesses buy in. Examples of questions to be asked in the survey include:

- Is your business a part of any other Buy Local campaigns? For example Brand SA's, "I Choose SA".
- Do you believe a Buy Local initiative will generate additional trade for your business?
- Would you be willing to pay a membership fee to participate in a Buy Local initiative? If not, why?

Before structuring an effective buy local campaign, Council will also need to define the project objectives and budget.

Three options are suggested for Council's consideration;

Option 1 – Minor buy local campaign

- Develop a basic visual identity for the Buy Local campaign using in-house resources.
- Speak to the traders about a 'you scratch mine; I'll scratch yours' initiative that would see traders recommending their fellow businesses to their clients.

- Develop a social media campaign focusing heavily on local businesses and people, promoting retailers in the Unley Council area, and highlighting the importance of buying local. Both Council and Find Your Everything social media platforms can be utilised.
- Share information and stories via the Council and Find Your Everything website's highlighting the importance of buying local.
- Promote the campaign key messages through stories in local media and the Unley life magazine.
- Promote the campaign key messages through the Unley life column in the Messenger.

While this campaign would not require any additional budget, significant staff hours from both the Economic Development and Communications teams would be required. It has been estimated that a 3 month campaign would take the communications team up to 200 hours in staff time to deliver the project's outcomes. An additional 150 hours in Economic Development staff time would be required to establish the project as well as on-going maintenance.

Marketing tool	detail
Visual brand development	In-house simple graphic design
Website (Council and Find Your Everything)	Ongoing updates to page content. Regular articles on home page blog
Social Media (Council and Find Your Everything)	Social campaign with regular content
Media	Pitch local stories to media
Unley Life column	Promote key messages
Unley Life Magazine	Editorial and advertising
Find Your Everything E-newsletter	Promote key messages

Option 2 –The incentive approach

A communications campaign aimed at the general local community would spread awareness about the importance of shopping locally while using incentives to encourage locals to support local businesses. Competitions (both on and off social media) would be rolled out encouraging people to shop at a local business during an allocated time period to go in the draw to win prizes.

Like our "Take the Pledge" campaign that encourages people to recycle, we could have people Take the Pledge (or make the promise/commitment or similar) to commit to shopping locally. By 'making the promise' they could register to go in the draw to win prizes.

Another competition idea would be to ask locals to tell us in 100 words or less who their favourite business is and why.

The strategy will be to share lots of stories of great local businesses while communicating the message about the importance of buying local.

Businesses would be encouraged to help promote the campaign by handing out merchandise, flyers promoting the competition, displaying posters etc.

A campaign launch could be held at the Adelaide Showgrounds Farmers Market.

A breakdown of preliminary cost estimates is indicated below:

Marketing tool cost estimates

Marketing tool	detail	Cost
*Visual brand development	Develop a strong visual identity for the Buy Local campaign using professional graphic design services	\$5,000
*Launch event	Small event or launch at the Farmers Market	\$5,000
*Prizes	Businesses vouchers or products	\$5,000
*Posters	For display in shop front windows	\$1,000
Merchandise	Develop merchandise packs including branded items such as shopping bags, fridge magnet shopping lists etc.	\$1,000 - \$5,000
Photography	Photography will be required for campaign material and social media	\$1,500
*Over the road banner	Standard branding	\$2,000
*Outdoor event banner	Flag banners	\$1,000
Advertising in Messenger	¼ page	\$1,500
DL Flyer	Distribute to all residents	\$2,000
*Website (Council and Find Your Everything)	Ongoing updates to page content. Share information and stories via the Council website highlighting the importance of buying local	nil
*Social Media (Council and Find Your Everything)	Develop a social media campaign focusing heavily on local businesses and people, promoting retailers in the Unley Council area, and highlighting the importance of buying local	nil
*Media	Promote the campaign key messages through stories in local media	nil
*Unley Life column	Promote activities and competitions	nil
*Unley Life Magazine	Editorial and advertising	nil
*Find Your Everything E-newsletter	Promote activities	nil
Total cost		\$19,000 - \$29,000

*Recommended minimum requirements.

In addition to an agreed budget, significant staff hours from both the Economic Development and Communications teams would be required. It has been estimated that a 3 month campaign would take the communications team up to 200 hours in staff time to deliver the projects outcomes. An additional 150 hours in Economic Development staff time would be required to establish the project as well as on-going maintenance.

Option 3 –The young people approach

Following in the footsteps of a Victorian local council (Mitchell Shire) who produced a very successful Buy Local Campaign, we would develop a communications campaign aimed at engaging children who would then become the ambassadors of the message and spread the word.

The primary objective of the campaign would be to create awareness of the benefits of shopping locally and to demonstrate how the local community can support each other.

Through a simple class program, the campaign would aim to interact and excite the children to get involved and promote the message.

Key components of the campaign would be a launch video, communication material and merchandise.

The message could be further spread across the City, with a media and social media campaign, street signage, advertising, posters, and banners etc.

Marketing tool cost estimates

Marketing tool	detail	Cost
*Visual brand development	Develop a strong visual identity for the Buy Local campaign using professional graphic design services	\$5,000
*Merchandise	Develop merchandise packs including branded items such as shopping bags, fridge magnet shopping lists etc.	\$5,000
*Video production	Develop a video aimed at children explaining the benefits of buying local.	\$5,000
*Posters	Develop posters that can be displayed in shop front windows – could be developed by the children	\$1,000
Photography	Photography will be required for campaign material and social media	\$1,500
*Over the road banner	Standard branding	\$2,000
Advertising in Messenger	¼ page	\$1,500
DL Flyer	Distribute to all residents	\$2,000
*Website (Council and Find Your Everything)	Ongoing updates to page content. Share information and stories via the Council website highlighting the importance of buying local	nil
*Social Media (Council and Find Your Everything)	Develop a social media campaign focusing heavily on local businesses and people, promoting retailers in the Unley Council area, and highlighting the importance of buying local	nil
*Media	Promote the campaign key messages through stories in local media	nil
*Unley Life column	Promote activities and competitions	nil
*Unley Life Magazine	Editorial and advertising	nil

*Find Your Everything E-newsletter	Promote activities	nil
Total cost		\$17,000 - \$22,000

*Recommended minimum requirements.

In addition to an agreed budget, significant staff hours from both the Economic Development and Communications teams would be required. It has been estimated that a 3 month campaign would take the communications team up to 200 hours in staff time to deliver the projects outcomes. An additional 150 hours in Economic Development staff time would be required to establish the project as well as ongoing maintenance.

3. **ANALYSIS OF OPTIONS**

Option 1 - Administration conduct a survey with local businesses via an online survey tool, before pursuing any type of Buy Local Campaign. The research will be conducted to measure the need, level of interest and commitment for such a campaign in the City of Unley. The findings of the survey be brought back to Council for the February 2017 Council Meeting.

For the campaign to be successful it will require active involvement from the Unley business community (including the Main Street Associations). This option will give Council the opportunity to investigate the want and need for such a campaign from the local businesses.

Option 2 - Council resolve for Administration to proceed straight with one of the researched options.

This option will allow for a campaign to be implemented quickly. The disadvantage of proceeding without seeking feedback from local businesses is Council does not know if there is a desire for such a campaign and if local businesses will support it. In addition, there are no allocated funds in the current budget to undertake this work.

Option 3 - Do nothing.

This option will mean that no further work will be undertaken on this initiative. It could be argued that the Main Street Associations should be doing this as part of their marketing activities through the separate levy raised.

4. **RECOMMENDED OPTION**

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Financial/budget*

- Option 2 and Option 3 will require a significant budget to implement. There is no current budget this financial year for either option to be implemented; therefore a budget bid for the next financial year would be required. However all options will impact budgets in staff time to deliver the project.

5.2 *Legislative/Risk Management*

- There are no legislative or risk management issues

5.3 *Staffing/Work Plans*

- Significant staff hours from both the Economic Development and Communications teams would be required to implement either proposed option. It has been estimated that a 3 month campaign would take the communications team up to 200 hours in staff time to deliver the projects outcomes. An additional 150 hours in Economic Development staff time would be required to establish the project as well as ongoing maintenance.

5.4 *Environmental/Social/Economic*

- Local products are transported a shorter distance, so less energy is consumed and fewer carbon emissions are produced.
- Small local businesses are the largest employer nationally, and in our community, provide the most jobs to residents.
- Many of our local businesses are operated by people who live in our community, and are more invested in the community's future.
- Building of local relationships – business to business and business to consumer.

5.5 *Stakeholder Engagement*

- Community consultation with local businesses would be required to determine if a buy local campaign will be effective in delivering the desired outcomes for the project.
- In anecdotal conversations with local businesses, they have expressed concerns in regards to council's approach to vacancy rates, outdoor dining permits and infrastructure items to name a few. Therefore a Buy Local campaign has not been raised and if we don't have businesses on board it could result in them resisting the campaign.

6. REPORT CONSULTATION

Internal consultation has been undertaken with Media and Communications team.

7. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer

DECISION REPORT

REPORT TITLE: APPOINTMENT OF DEPUTY MAYOR
ITEM NUMBER: 703
DATE OF MEETING: 12 DECEMBER 2016
AUTHOR: REBECCA WILSON
JOB TITLE: GROUP MANAGER GOVERNANCE & RISK

1. EXECUTIVE SUMMARY

The purpose of this report is for Council to make a decision on the appointment of the Deputy Mayor for the next 12 months.

Under section 51 of the Local Government Act 1999 ('Act'), a Deputy Mayor position may be chosen by the Members of the Council to hold office for a term determined by Council. This opportunity provides a significant developmental role for Elected Members.

In the absence of the Mayor, a Deputy Mayor acts in the office of the Mayor. If Council choose not to appoint a Deputy Mayor, a Member must be chosen from among Elected Members each time there is a requirement to replace the Mayor in his official duties when he is absent.

After the 2014 Local Government Council Elections, the feedback from Elected Members indicated the preference was for 4 x 1 year terms appointments, providing the opportunity for 4 Elected Members to serve as Deputy Mayor.

Councillor Michael Rabbitt was appointed 28 January 2016 for a period of 12 months, expiring 27 January 2017. The Deputy Mayor is eligible to be chosen for a further term.

The position of Deputy Mayor receives an annual allowance of \$20,345

2. RECOMMENDATION

That:

1. The report be received.
 2. Councillor _____ be appointed as Deputy Mayor for the City of Unley for the period 28 January 2017 until 27 January 2018, unless such appointment is revoked by Council.
-

1. RELEVANT CORE STRATEGIES/POLICIES

O5.3 – Good governance and legislative framework

2. DISCUSSION

In the absence of the Mayor, a Deputy Mayor may act in the office of the Mayor. The role of the Deputy Mayor provides a significant developmental role for Elected Members.

Section 51 of the Act stipulates that if the Council has a mayor, there may also be a deputy mayor, if the Council so resolves. The Deputy Mayor is to be chosen by the Members of the Council from among their own number and will hold office for a term determined by Council.

The Council may choose not to appoint a Deputy Mayor, in which case a Member must be chosen from among the Elected Members each time there is a requirement to replace the Mayor in his official duties, when he is absent.

During the previous term of Council, the Deputy Mayor was appointed for a 2 year term. However, after the 2014 Local Government Council elections, Council noted their preference was for there to be 4 x 1 year terms, thereby providing an opportunity for 4 Elected Members to serve as Deputy Mayor.

Council resolved to appoint Councillor Michael Rabbitt as Deputy Mayor for the period 28 January 2016 until 27 January 2017. As this appointment expires next month, Council now need to decide whether a person is to be chosen to fill the office and if so, who and for what term.

If resolved to appoint a Deputy Mayor, on the expiration of a term of office, the current serving Deputy Mayor is eligible to be chosen for a further term.

The position of Deputy Mayor receives an annual allowance of \$20,345 per annum, as per the Remuneration Tribunal Determination of Allowances for members of Local Government Councils, July 2014.

If a person is to be chosen by the Members of the Council to fill the office of Deputy Mayor and the votes for two or more candidates for the office are equal, Clause 46, Nomination/Appointment of elected members to internal and external positions in the Code of Practice – Procedures at Meetings, will be followed.

3. ANALYSIS OF OPTIONS

Option 1 – Council appoint a Deputy Mayor for the City of Unley for the period 28 January 2017 until 27 January 2018, unless such appointment is revoked by Council.

This option reflects the Elected Members' preference.

Option 2 – Council does not appoint a Deputy Mayor for the period 28 January 2017 until 27 January 2018.

This option means a member must be chosen each time there is a requirement to replace the Mayor in his official duties, when he is absent.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Financial/budget*

The Deputy Mayor of a Council receives an allowance of \$20,345 (which is 1.25 times the annual allowance for Elected Members of a Council. This allowance is to be paid, unless the Member declines to accept payment of the allowance (either in whole or in part).

5.2 *Legislative/Risk Management*

Section 51 of the Act stipulates that if the Council has a mayor, there may also be a deputy mayor, if the Council so resolves. The Deputy Mayor is to be chosen by the Members of the Council from among their own number and will hold office for a term determined by Council.

The Council may choose not to appoint a Deputy Mayor, in which case a Member must be chosen from among the Elected Members each time there is a requirement to replace the Mayor in his official duties, when he is absent.

5.3 *Staffing/Work Plans*

NA

5.4 *Environmental/Social/Economic*

NA

5.5 Stakeholder Engagement

NA

6. REPORT CONSULTATION

The Office of the CEO and Governance are departments consulted in regards to preparation of this report.

7. ATTACHMENTS

Nil

8. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	CEO

DECISION REPORT

REPORT TITLE: COMMITTEE MEMBERSHIP – AUDIT & GOVERNANCE AND UBED
ITEM NUMBER: 704
DATE OF MEETING: 12 DECEMBER 2016
AUTHOR: SUE BAYLY
JOB TITLE: GOVERNANCE OFFICER

EXECUTIVE SUMMARY

The purpose of this report is to advise Council that the term of Councillors on the Audit and Governance Committee and the Unley Business and Economic Development Committee will expire on 28 January 2017. Members may re-elect current members or nominate other Councillors for the positions.

Two (2) Councillors are needed for the Audit and Governance Committee (A&G) and four (4) for the Unley Business and Economic Development Committee (UBED). Council also needs to appoint the Presiding Member of UBED.

RECOMMENDATION

That:

1. The report be received.
 2. Councillors and be appointed to the Audit and Governance Committee for a term commencing on 1 February 2017 until the end of the current term of Council unless otherwise resolved by Council.
 3. Councillors
.....
.....
.....
.....
be appointed to the Unley Business and Economic Development Committee for a term commencing on 1 February 2017 until the end of the current term of Council unless otherwise resolved by Council.
 4. Councillor be appointed as Presiding Member of the Unley Business and Economic Development Committee for a term commencing on 1 February 2017 until the end of the current term of Council unless otherwise resolved by Council.
-

1. RELEVANT CORE STRATEGIES/POLICIES

Goal 5.3; Good governance and legislative framework

2. DISCUSSION

The Audit and Governance (A&G) and Unley Business and Economic Development (UBED) Committees were set up under Section 41 of the Local Government Act 1999 on 28 January 2015 (C43/15).

The appointments of Councillors to the A&G and UBED Committees were made by the same resolution and their term will expire on 28 January 2017, as does that of the Presiding Member of UBED. The Presiding Member of the A&G Committee is an Independent Member, whose term expires in May 2019, and so no action is presently required on that appointment.

Current membership:

- A&G; Cr Michael Rabbitt and Cr Rob Sangster.
- UBED; Councillors John Koumi (Presiding Member), Anthony Lapidge, Don Palmer, and Luke Smolucha. The Mayor is *ex officio*.

Under the Terms of Reference of both Committees, Councillors are eligible for reappointment at the expiration of their term of office on the Committee.

It has been traditional to appoint Councillors to Committees for a two year term. However, the next local government election will be held in November 2018, and so the appointments made now will not run for the whole two years. The appointments will be effective from 1 February 2017 until the end of the current term of Council (ie. until November 2018). After the election, Council may decide not to establish a UBED Committee, but must have an A&G Committee.

The Terms of Reference of both Committees provide that Council may remove a Committee Member at any time during their term of office.

The Independent Member positions are not due to expire until March 2017 for UBED and May 2019 for A&G, and are not being considered as part of this report.

3. ANALYSIS OF OPTIONS

Option 1 – Councillors are to be appointed to A&G and UBED Committees

Councillors were appointed to the A&G and UBED Committees for a two year term which expires in January 2017. New appointments need to be made to ensure continuity in the conduct of Committee business.

The persons nominated should have skills and experience appropriate for the type of business which the Committees conduct.

Option 2 – Council may chose not to replace the Councillors

Council could choose not to replace the Councillors on the Committees but that would leave Council without representation on the Committees.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Financial/budget*

Upon taking office, the Presiding Member of the UBED Committee will receive an allowance of \$20345 per annum in accordance with the Remuneration Tribunal determination and budget provision has been made.

Elected Members do not receive an extra allowance for sitting on the A&G or UBED Committees. The Independent Presiding Member of A&G receives \$450-00 per meeting attended.

5.2 *Legislative/Risk Management*

The Audit and Governance Committee is mandatory under Section 126 of the Local Government Act 1999. The UBED is a discretionary function.

6. ATTACHMENTS

Nil

7. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
Rebecca Wilson	Group Manager Governance and Risk

DECISION REPORT

REPORT TITLE:	CENTENNIAL PARK CEMETERY AUTHORITY BOARD – COUNCILLOR APPOINTMENTS
ITEM NUMBER:	705
DATE OF MEETING:	12 DECEMBER 2016
AUTHOR:	SUE BAYLY
JOB TITLE:	GOVERNANCE OFFICER

EXECUTIVE SUMMARY

The term of Council's two representatives on the Centennial Park Cemetery Authority Board expires on 27 January 2017 and new appointments need to be made.

RECOMMENDATION

That:

1. The report be received.
 2. Councillors and be appointed to the Centennial Park Cemetery Authority Board for a term commencing 28 January 2017 until the conclusion of the next periodic local government election, unless such appointment is revoked earlier by Council.
-

1. RELEVANT CORE STRATEGIES/POLICIES

Goal 5.3; Good governance and legislative framework

2. DISCUSSION

Centennial Park Cemetery Authority (CPCA) is a regional subsidiary established under Part 2 of Schedule 2 of the Local Government Act 1999 by the Cities of Mitcham and Unley. The CPCA Charter, clause 1.6, records its purpose as;

“to care for, protect, manage, operate and improve Centennial Park and its associated facilities and services located either at Centennial Park Cemetery or elsewhere in an efficient and effective manner.”

The CPCA Board comprises seven persons with each Council supplying two Members to sit with three independent members. Unley Council appointed Councillors Anthony Lapidge and Luke Smolucha to the Board on 27 January 2015 and their term is due to expire on 27 January 2017.

The CPCA Charter, clause 3.4.2, provides that (subject to other conditions not relevant in this instance) Board Members are eligible for re-appointment at the conclusion of their term of office. On previous occasions, the option for at least one Member to be re-appointed has been considered to provide continuity of corporate knowledge.

Councillors who sit on the CPCA Board are each paid an annual allowance of \$6690.71. Meetings of the Board will be held at such times and places as determined by the Board except that there must be at least one ordinary meeting every two months.

3. ANALYSIS OF OPTIONS

Option 1 – That Council appoints two Councillors to the CPCA Board

The CPCA Board is the Authority’s governing body and is responsible for the conduct of its affairs in accordance with the Charter and relevant legislation. The two Councillors appointed to the Board should have the requisite skills to serve the strategic purposes of the CPCA and ensure that Council is kept informed of relevant matters.

Option 2 – That Council appoints one Councillor and one employee to the CPCA Board

Clause 3.3.5 of the CPCA Charter allows for the option to appoint one Councillor and one Council employee to the Board (but not to have two employees on the Board at the same time). An employee would need the appropriate skills to complement the expertise of the remainder of the Board.

This option could compromise the political impartiality of the staff member, and also present a material conflict of interest as the person may be offering advice to the Board while receiving an annual allowance for sitting on the Board.

Clause 6.5.3 of the Charter permits professionally qualified officers of constituent Councils to attend meetings of the Authority's Risk and Audit Management Committee as observers. Mr Mike Carey, Manager Finance and Procurement, currently attends in that capacity.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Legislative/Risk Management*

Centennial Park Cemetery Authority is a regional authority established under Parts 2 and 3 of Schedule 2 of the Local Government Act 1999. Under the terms of its Charter, Unley Council must provide two members of the CPCA Board.

Board members must comply with the conditions of the CPCA Charter, Local Government Act 1999, and any other legislation relevant to the operation of the Authority.

6. REPORT CONSULTATION

The Board Member allowance figure has been checked with CPCA staff.

7. ATTACHMENTS

Nil

8. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
Rebecca Wilson	Group Manager Governance and Risk

DECISION REPORT

REPORT TITLE:	NOMINATION – SOUTH AUSTRALIAN LOCAL GOVERNMENT GRANTS COMMISSION
ITEM NUMBER:	706
DATE OF MEETING:	12 DECEMBER 2016
AUTHOR:	SUE BAYLY
JOB TITLE:	GOVERNANCE OFFICER

EXECUTIVE SUMMARY

The Local Government Association (LGA) is calling for nominations for a local government representative on the South Australian Local Government Grants Commission (the Commission). The primary purpose of the Commission is to make recommendations on the allocation of untied Commonwealth Financial Assistance Grants to South Australian councils.

Candidates should have relevant high level financial skills. Nominations must be received by the LGA by close of business on Monday 16 January 2017.

RECOMMENDATION

That:

1. The report be received.
 2. Cr be nominated as a local government member on the South Australian Local Government Grants Commission.
-

1. **RELEVANT CORE STRATEGIES/POLICIES**

Goal 5.5: A financially sustainable approach to business and planning activity.

2. **DISCUSSION**

The Local Government Association (LGA) is calling for nominations for a Local Government member on the South Australian Local Government Grants Commission. LGA circular 47.3, dated 18 November 2016, outlines the functions of that body and conditions of appointment.

Attachment 1

The Commission is established under the *South Australian Local Government Grants Commission Act 1992* (the SALGGC Act) for the primary purpose of recommending the allocation of untied Commonwealth Financial Assistance Grants to councils across South Australia.

The role of the Commission is contained in Section 15 of the SALGGC Act — *“Functions of Commission*

- (1) *The functions of the Commission are as follows:*
 - (a) *to make recommendations to the Minister as to the amounts that should be paid to councils by way of grants under this Act;*
 - (b) *to perform other functions assigned to the Commission by or under this Act or by the Minister.*
- (2) *The Commission will have the power to do all things necessary or expedient for the efficient and proper performance of the Commission's functions.”*

The LGA is seeking nominees with suitable financial experience, knowledge of fiscal methodologies, and experience on high level intergovernmental Boards or Committees. An Elected Member or Council Staff member may be nominated. Selection criteria are shown on the Part A form. See Attachment 2 to Item 706/16.

Attachment 2

Candidate details must be supplied on the Form B. See Attachment 3 to Item 706/16. The Circular notes that the Department of Premier and Cabinet “requires up to date and fulsome CVs of candidates”, which is a higher level of professional information than usually stipulated, and is to be supplied together with the nomination form to the LGA. The LGA will forward details of nominees to the Minister for Local Government for his selection of the final candidate.

Attachment 3

The term of appointment is usually three years but may be continued up to 5 years. Meetings are held monthly and sitting fees are currently \$13,570-00 per annum. The term of the current LGA representative expires on 1 April 2017. The next incumbent's term may be cut short by the local government elections

in November 2018, and prospective nominees should note the “Undertaking” at the bottom of Part B nomination form.

The Council Administration will forward any nomination to the LGA by close of business Monday 16 January 2017 for consideration at the LGA Board’s first meeting in late January or early February 2017.

3. ANALYSIS OF OPTIONS

Option 1 – That Council nominates an Elected Member for the South Australian Local Government Grants Commission

The LGA has called for nominations for a Local Government representative to sit on the South Australian Local Government Grants Commission. Nominations from suitably qualified and experienced persons must be forwarded to the LGA by close of business 16 January 2017.

Option 2 – That Council does not nominate an Elected Member for the South Australian Local Government Grants Commission

Council is not obliged to put forward a nomination for the Commission.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. ATTACHMENTS

1. LGA circular 47.3 (18/11/2016)
2. Part A form - Selection criteria
3. Part B form - Nominee details

6. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
Rebecca Wilson	Group Manager Governance and Risk



Nominations sought for the South Australian Local Government Grants Commission (SALGGC) - Circular 47.3

To **Chief Executive Officer
Elected Members
Finance and Accounting Staff
Governance Officers
Policy and Strategic Planning Staff**

Date **18 November 2016**

Contact **Jacqui Kelleher**
Email: jacqui.kelleher@lga.sa.gov.au

Response No
Required

Summary **The Minister for Local Government has written to the LGA requesting nominations for a local government member on the South Australia Local Government Grants Commission for a term of up to five (5) years. Nominations must be forwarded to the LGA by COB Monday 16 January 2017.**

The South Australian Local Government Grants Commission (SALGGC) is formed pursuant to the *South Australian Local Government Grants Commission Act 1992*. The primary purpose of the Commission is to make recommendations on the allocation of untied Commonwealth Financial Assistance Grants to South Australian councils. Note that the State Act creates the Commission to comply with the Commonwealth *Local Government (Financial Assistance) Act 1995*.

The functions and powers of the SALGGC are:

- 1) to make recommendations to the Minister as to the amounts that should be paid to councils by way of Grants under this Act;
- 2) to perform other functions assigned to the Commission by or under this Act or by the Minister; and
- 3) to do all things necessary or expedient for the efficient and proper performance of the Commission's functions.

Appointments to the SALGGC are usually for three (3) years, but may be for a period of up to five (5) years. The LGA is currently represented by Cr Luke Hutchinson whose term of office expires on 1 April 2017.

As at November 2016, sitting fees are \$13,570 per annum.

The SALGGC meets on a monthly basis.

LGA nominations on outside bodies will, unless determined otherwise by the LGA Board or Executive Committee, be currently serving council members or council staff. To view the [LGA Nominations to Outside Bodies Policy](#) click [here](#).

Nominations addressing the Selection Criteria provided in [Part A](#) for the SALGGC must be forwarded by councils to lga@lga.sa.gov.au using the attached [Part B](#) by COB Monday 16 January 2016. In addition to the Part B, the Department of Premier and Cabinet requires up to date fulsome CV's of candidates. Councils must provide these at the time of submitting nominations.

The LGA Board will consider nominations received at its first meeting in 2017 (late January or early February - date to be confirmed).

Nominations to Outside Bodies**PART A**

Name of Body	South Australian Local Government Grants Commission (SALGGC)
Legal Status of Body	Statutory Authority
Summary Statement	The SALGGC makes recommendations to the Minister for Local Government on the distribution of untied Commonwealth Financial Assistance Grants to South Australian Local Government authorities in accordance with State and Federal legislative requirements.

SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES

The following selection criteria must be addressed when completing Part B

Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	Nil.
Industry Experience	<ul style="list-style-type: none"> • An understanding of the concept of horizontal fiscal equalisation and factors for consideration in determining appropriate methodologies to promote horizontal fiscal equalisation between Councils is desirable. • Highly developed knowledge of Local Government issues, processes and activities and the nature of the distinction in revenue raising capacity and expenditure needs between Councils is desirable. • An understanding of public finance and the different challenges Councils face in delivering services is desirable.
Board / Committee Experience	Relevant experience serving on high level intergovernmental boards or committees and funding allocation bodies is highly desirable.
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Nil.

LIABILITY AND INDEMNITY COVER

The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)

Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are Valid & Current	Yes

PART B: Nominations to Outside Bodies

This form:

- must not exceed 2 pages;
- must be submitted by a Council; and
- must be emailed in PDF format to lgasa@lga.sa.gov.au
- upon receipt at the LGA, will be acknowledged by return email.

Name of Body: SOUTH AUSTRALIAN LOCAL GOVERNMENT GRANTS COMMISSION

COUNCIL DETAILS			
Name of Council submitting the nomination			
Name of person submitting this form on behalf of Council	Name: Email: Telephone:		
NOMINEE DETAILS			
Name of Nominee	Title	First name	Surname
<div><input type="checkbox"/> Current Elected Member</div> <div>OR</div> <div><input type="checkbox"/> Current Council Officer</div>			
Home / Postal Address			
Work Phone		Facsimile:	
A/H Phone		Mobile:	
Email			
INFORMATION RELEVANT TO THE APPOINTMENT SOUGHT (forms part of the selection criteria for nomination)			
Formal qualifications:			
Experience:			
Board/Committee Experience:			
Key Expertise:			
Any other comments:			
Undertaking: The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current Local Government Members or officers. If you leave Local Government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA? Yes <input type="checkbox"/> No <input type="checkbox"/> Signature of Nominee: _____			

DECISION REPORT

REPORT TITLE: REVOCATION OF EASTERN HEALTH
AUTHORITY DELEGATIONS

ITEM NUMBER: 707

DATE OF MEETING: 12 DECEMBER 2016

AUTHOR: SUE BAYLY

JOB TITLE: GOVERNANCE OFFICER

EXECUTIVE SUMMARY

The purpose of the report is to revoke the sub-delegations to Eastern Health Authority which will no longer be required when the *Supported Residential Facilities Act 1992* functions are discontinued with expiry of the contract on 31 December 2016.

Council's Environmental Health Officers are suitably qualified and have the relevant sub-delegations to take on the licensing and inspection functions under the Act.

RECOMMENDATION

That:

1. The report be received.
 2. In the exercise of the power contained in Section 44(4)(c) of the *Local Government Act 1999*, the sub-delegations from the Corporation of the City of Unley to the Eastern Health Authority under the *Supported Residential Facilities Act 1992* be revoked, effective from 1 January 2017.
-

1. RELEVANT CORE STRATEGIES/POLICIES

Goal 5.3; Good governance and legislative framework

Goal 5.5; A financially sustainable approach to business and planning activity

2. DISCUSSION

Council has previously contracted the Eastern Health Authority (EHA) to provide administration and inspection functions of premises licensed under the *Supported Residential Facilities Act 1992* (SRF Act). SRF are privately operated and provide accommodation and basic care services to older people and people with disabilities. There are currently three SRF in the Council area.

At its meeting of 26 September 2016, Council considered a report into the future of that contract and resolved (C605/16) that it be discontinued when the contract expires on 31 December 2016.

The *Local Government Act 1999*, section 44, provides Council with the power to delegate a power or function under that or another Act, and that such power is revocable at will. Council had sub-delegated its powers and functions under the SRF Act to EHA. The delegations include powers and functions to appoint Authorised Officers to:

- regularly inspect the SRFs to ensure compliance
- consider, approve/refuse and renew/cancel SRF licences
- impose licence conditions
- appoint facility managers if required
- work through disputes
- approve the attendance of Health Service Providers
- receive and take action regarding complaints about the management of the SRFs.

When the contract with EHA expires, their staff will no longer need the sub-delegations and authorisations under the SRF Act, and so these should be revoked.

As detailed in the report item 605 (26/9/2016), the SRF administration and inspection functions will be undertaken by Council staff from 1 January 2017. Council's Environmental Health Officers have the necessary sub-delegations and authorisations to undertake the powers and functions under the SRF Act.

3. ANALYSIS OF OPTIONS

Option 1 – The sub-delegations to EHA be revoked

As of 31 December 2016, EHA will no longer need sub-delegations under the SRF Act and so these should be revoked.

Option 2 – The sub-delegations to EHA continue

There is no practical need for EHA to continue to have the SRF Act sub-delegations. If there were an emergency situation where extra assistance was needed by Council to manage a SRF issue/incident, the Council's Chief Executive Officer has the power to sub-delegate powers and functions directly to a suitably qualified person who may be employed by another organisation.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. REPORT CONSULTATION

Team Leader Regulatory Services.

6. ATTACHMENTS

There are no attachments.

7. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
Rebecca Wilson	Group Manager Governance and Risk

DECISION REPORT

REPORT TITLE: DETERMINATION OF TIME AND PLACE OF
ORDINARY MEETINGS OF COUNCIL FOR
2017

ITEM NUMBER: 708

DATE OF MEETING: 12 DECEMBER 2016

AUTHOR: CAROL GOWLAND

JOB TITLE: EXECUTIVE ASSISTANT TO CEO & MAYOR

1. **EXECUTIVE SUMMARY**

For the purposes of Section 81 of the Local Government Act, Council must determine the time and place of its ordinary meeting. There must be at least one ordinary meeting in each month.

This report provides the meeting dates for the 2017 calendar year.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The Council meet on the fourth Monday of every month (except December) at 7.00pm in the Council Chambers, 181 Unley Road Unley, with appropriate adjustments to accommodate public holidays, in accordance with the meeting schedule outlined below:

Monday	23 January 2017
Monday	27 February 2017
Monday	27 March 2017
Monday	24 April 2017
Monday	22 May 2017
Monday	26 June 2017
Monday	24 July 2017
Monday	28 August 2017
Monday	25 September 2017
Monday	23 October 2017
Monday	27 November 2017
Monday	11 December 2017

3. Council meet, when required, on the second Monday of the month, as determined by the Chief Executive Officer

4. The above meeting dates be adopted and advertised in accordance with the Local Government Act 1999.
-

1. **RELEVANT CORE STRATEGIES/POLICIES**

Under Section 81 of the Local Government Act, Council must determine the time and place of its ordinary meeting. There must be at least one ordinary meeting in each month.

A further Council meeting is able to take place on the second Monday of the month, as determined by the Chief Executive Officer.

2. **DISCUSSION**

Council is required to meet once in each month and it has been determined that the fourth Monday of the month is suitable for all Council meetings. A further meeting can take place on the second Monday of the month, if it is determined by the Chief Executive Officer.

The only alterations to the schedule are listed below:

- The Council meeting scheduled for the fourth Monday for December 2017, be moved to the second Monday of the month instead of the fourth Monday, due to the Christmas period.

Under the Terms of Reference, the Section 41 Committees are able to determine their own meeting dates. Once the Committees have determined their dates for the year a draft calendar of events will be prepared for Members' information, and dates will be advertised on Council's website.

3. **ANALYSIS OF OPTIONS**

Option 1 –The Council meet on the fourth Monday of each month at 7.00pm at the Council Chambers, 181 Unley Road Unley, with appropriate adjustments to accommodate public holidays and the Council meet, when required, on the second Monday of the month, as determined by the Chief Executive Officer.

As detailed above, the only meeting date to be rescheduled will be in December 2017.

Option 2 – Adopt the meeting schedule with amendments.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Financial/budget*

Nil

5.2 *Legislative/Risk Management*

Nil

5.3 *Staffing/Work Plans*

Not applicable

5.4 *Environmental/Social/Economic*

Not applicable

5.5 *Stakeholder Engagement*

Stakeholders will be notified through Gazette, Council's website, Unley Life and Eastern Courier Messenger.

6. REPORT CONSULTATION

Executive Assistants

7. ATTACHMENTS

Nil

8. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

MAYOR'S REPORT

TITLE: MAYOR'S REPORT FOR MONTH OF
DECEMBER 2016

ITEM NUMBER: 709

DATE OF MEETING: 12 DECEMBER 2016

ATTACHMENTS: 1. FUNCTIONS ATTENDED

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.
-

MAYOR'S FUNCTIONS ATTENDED – 23 NOVEMBER – 9 DECEMBER 2016

MONTH	DATE	FUNCTION
November		
	22	<ul style="list-style-type: none"> • Strategic Property Group Committee
	23	<ul style="list-style-type: none"> • Speaker at Rotary West Lakes
	24	<ul style="list-style-type: none"> • PLEC Meeting • Business SA Networking event
	25	<ul style="list-style-type: none"> • Adelaide White Ribbon Breakfast • Volunteers Christmas Celebration • Fullarton Park Community Centre Christmas Party
	26	<ul style="list-style-type: none"> • Launch the season of Unley Park Sports Club
	27	<ul style="list-style-type: none"> • Come and Try Girls Footy
	28	<ul style="list-style-type: none"> • Meet with representatives of Forestville Hockey Club
	29	<ul style="list-style-type: none"> • Eastside Business Enterprise Centre
December		
	1	<ul style="list-style-type: none"> • Sunrise Christian School visit to Council • EPA Board • Goodwood Cricket Club • Goodwood Oval meeting
	2	<ul style="list-style-type: none"> • Christmas Card competition afternoon tea with the finalists, parents and teachers • Lighting of Christmas Tree – Living Choice • Eastwood Community Centre
	5	<ul style="list-style-type: none"> • Black Forest Primary School • Meeting with Walford • Elected member briefing
	6	<ul style="list-style-type: none"> • Unley Central DPA meeting
	8	<ul style="list-style-type: none"> • Greek Aged Pensioners Society Christmas lunch
	9	<ul style="list-style-type: none"> • Walford Speech Day
In addition to the above I also met with Elected Members, staff and various representatives from outside bodies.		

DEPUTY MAYOR'S REPORT

TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF
DECEMBER 2016

ITEM NUMBER: 710

DATE OF MEETING: 12 DECEMBER 2016

ATTACHMENTS: 1. REPORT

RECOMMENDATION

MOVED:
SECONDED:

That:

1. The report be received.
-

DEPUTY MAYOR'S REPORT

Functions Attended:

23 November

ERA Mayors & CEOs Meeting

I represented the Mayor at this meeting and continue to be impressed by the co-operation between councils in seeking opportunities to share resources and procurement arrangements.

25 November

Volunteers' Christmas Function Fullarton Park Christmas Party Ignite Unley @ Page Park

These were all successful events – appreciated by our volunteers and the community in general.

26 November

White Ribbon Day March

I was pleased to represent the Mayor and City of Unley at this march, calling for an end to violence against women and children.

Unley Park Sports Club – Season Opening

I attended the season opening of the U.P. Sports Club in the new Rose Garden. Council was thanked for our support of the club, particularly our assistance with the redeveloped Rose Garden and Pergola.

1 December

Sunrise Christian School – Visit to Council

I assisted the Mayor in hosting a visit by about 20 Year 4 students. They were all inquisitive about the operations of Council and were keen to learn about the areas of our responsibility and how we manage revenue and expenditure.

2 December

Afternoon Tea with Christmas Card Competition Winners

Winners of this competition were invited to afternoon tea and to receive a Certificate and prize from the Mayor.

The standard was high for such young, budding artists and I trust recipients of the cards will be suitably impressed.

6 December

Unley Business Breakfast

Mr Kevin Webb, Managing Director of Spring Gully Foods, gave an interesting presentation of how this family-owned South Australian company, has expanded its operation over the last 70 years, and survived during very challenging financial circumstances.

REPORTS OF MEMBERS

TITLE: REPORTS OF MEMBERS
ITEM NUMBER: 711
DATE OF MEETING: 12 DECEMBER 2016
ATTACHMENTS: 1. REPORTS

Council to note the attached reports from Members

1. Councillor Hewitson
2. Councillor Schnell
3. Councillor Hughes
4. Councillor Palmer

(a) Items of particular interest, concern or urgency

.

Cr Michael Hewitson
Unley Ward 5/12/2016

Being the only Councillor to vote against our draft Unley Central DPA being approved for public consultation, I owe to those who elected me to say why.

We need to protect the HERITAGE and the LIVABILITY of Unley by ensuring we have a cool green and sunlit city with a gentle transition to the high density areas from our heritage zones we are seeking to protect.

In exchange for having our Heritage zones we are required by State Government to have high density zones around transport hubs. My personal position is well stated in previous newsletters. I like the European Six storey developments around wide boulevards and public spaces.... This is how our pictorial representations of Unley Central had been shown in our brochures! ... Politics is the art of the possible. We only get one chance to get Unley Central right. Why the hurry..... other Councils can be eager early developers.....

We do need to provide for higher density or else bulldoze our prime agricultural land... McLaren Vale, The Barossa, and our market gardens at Virginia..... If we have a two-meter boundary with high density below a 30-degree angle from the boundary we will achieve a reasonably sunlit and gradual transition. If we include in our planning rules green cover to achieve an overall 26% of tree cover, we will retain our cool and green. IF we try for more we will probably achieve nothing. We have to win State Government agreement or they will set the rules.



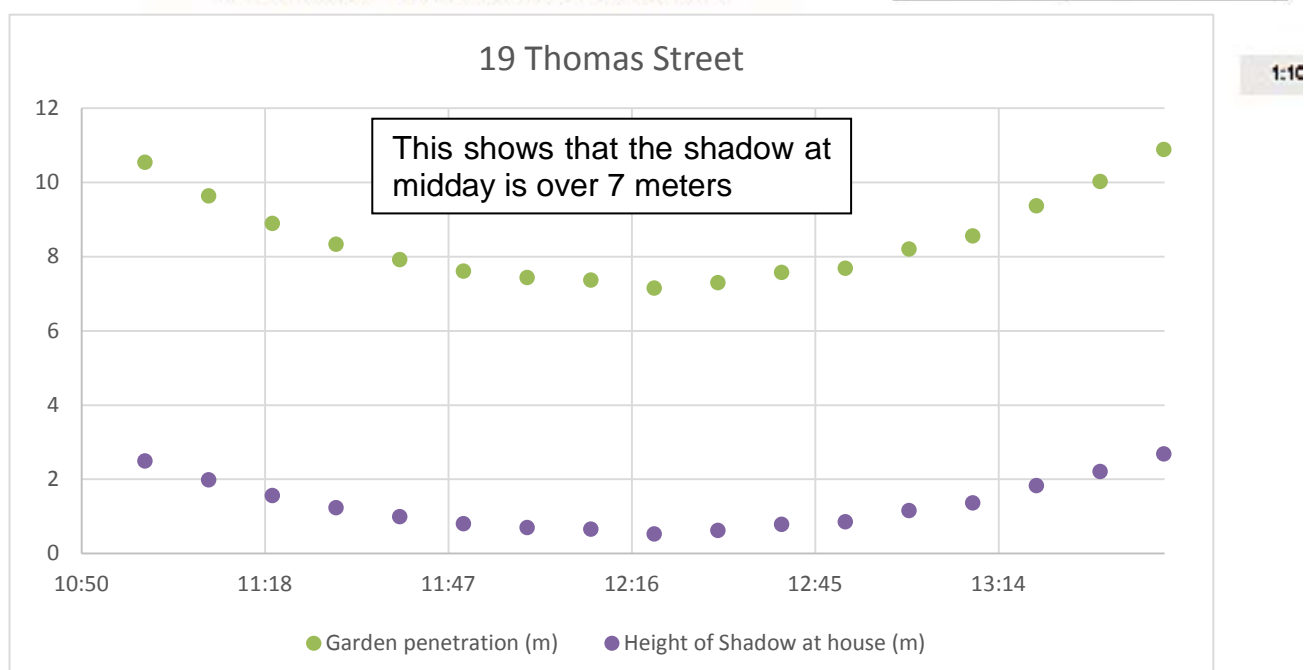
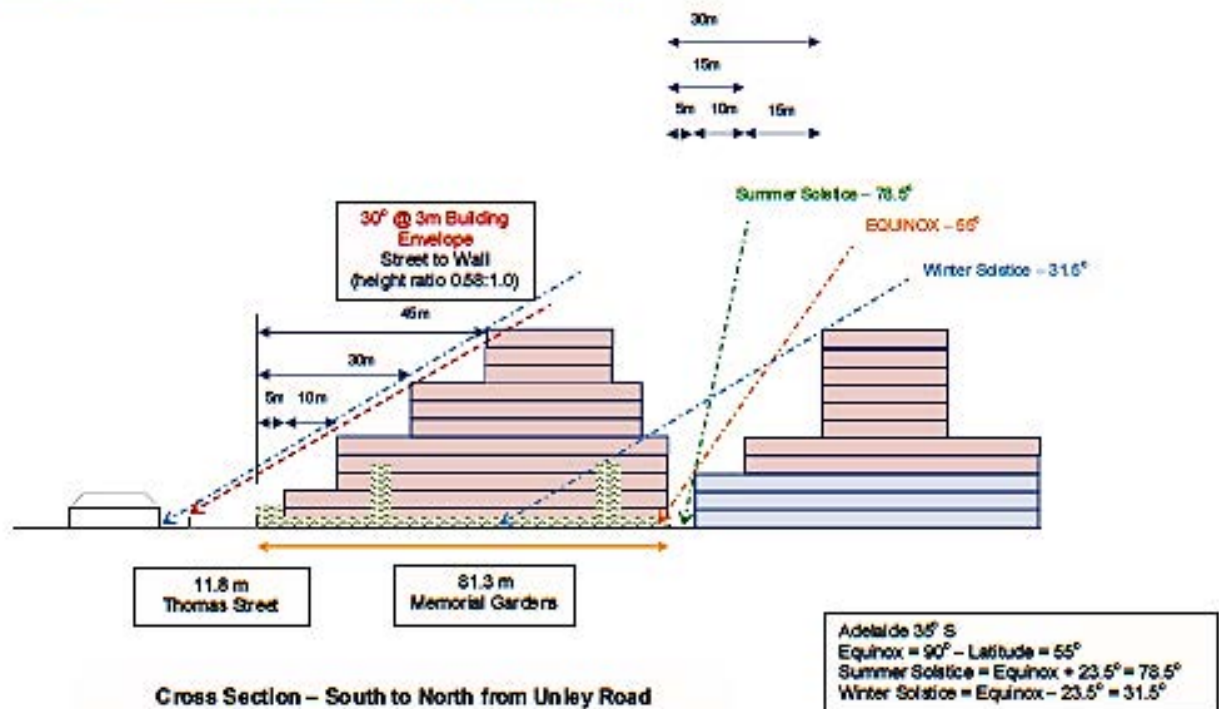
Memorial Gardens with six storeys only.

The Unley DPA should not be forwarded to the Minister without change for the following reasons,

1. The high rise would be over bearing because of a 3-metre boundary height not 2 metres and it breaks the 30-degree Envelope.

In Mid-Winter Number the whole front yard of 19 Thomas Street has no sun at all. Our community wanted SUNLIT... and we agreed! Look carefully and you will see the 11th storey is above the 30-degree angle even with a three-meter boundary. The red line is 30 degrees cutting the 10th floor.

Thomas Street / Memorial Gardens Unley – Urban Design



2. Hot and Dry because there are no planning conditions requiring green or tree cover.

Our community wanted cool and green. Unley is 26% tree covered, why not Unley Central? Our Council states that we aim to keep 26% tree cover across Unley. How will this occur without new developments contributing to our tree cover?

3. We consulted four years ago with our community who would support high density if it was COOL GREEN and SUNLIT.

4. If we approve hot and dry rules with the impact being effectively from 3.3 metres on the boundary rising above the 30-degree height envelope then our children and grandchildren will lose the unique character of Unley, COOL GREEN & SUNLIT.

The current DPA does not honour our consultation outcomes.

FACTS:

1. The DPA for Unley Central planning rules is Unley Council's submission to the SA STATE GOVERNMENT Minister for planning. We own these rules and cannot blame anyone else for their content.
2. Despite Unley Council resolving that all high rise development boundaries TO BE AT 2 METRES WITH a 30 DEGREE ANGLE the DPA proposed has boundaries of 3 metres!
3. Unley has 26% tree cover across the city..... If we build like Manhattan, steep, concrete and glass only, we will lose our unique character. My motion to delay our DPA for two months to include green planning rules was supported by Cr's Hughes and Smolucha, but lost.
4. We can **protect our heritage** zones with a gentle 2 metre boundary and thirty degree envelope as Unley Central will rise with 26% tree shade and green cover like a hill in the centre of our City. We will avoid the Manhattan effect, of overbearing overlooking and ugly high pimples dominating the landscape until it eventually fills in to be a hot wind prone typical City Centre CBD

This submission has been prepared in response to many emails from Unley Ward residents concerned that our heritage will be ruined with Manhattanisation..... Ugly High Rise buildings towering over everyone's nearby home. I thank them all for copying me in and in many cases granting permission to publicise specific problems that would arise if this plan is not amended.

Councillor Bob Schnell

Monthly Report, November - December 2016

The list below mostly excludes events and activities that I would normally attend as an Elected Member eg. Council/Committee meetings, Workshops, Ward and Briefing sessions, discussions with staff and community events.

At all events attended, any expense incurred was funded by myself.

Tuesday 22 November

I met with staff at the Depot with regard to the issue of 'managing' residents who volunteer to help maintain Unley's parks and reserves. The catalyst was a group of residents who volunteered to assist at Everard Park Reserve; and their request for supplies and gardening items.

It is fantastic to see residents getting involved in gardening in our parks.

Wednesday 23 November

Attended the public meeting that updated residents on the design and schedule of the Goodwood Road Streetscape. A good session with strong interest from traders and residents.

Friday 02 December

Coffee with Cr Luke Smolucha; in Goodwood of course.

We reviewed agenda items for the December Council meeting and discussed the progress of upgrading Goodwood Road.

Saturday 03 December

Visited the skate event at Forestville Reserve.

Incredible skills on display.

The event was part of Unley's Active Unley program and a partnership with the YMCA to hold a regional final of the SA Skate Park League at the Forestville Reserve skate park.

The SA Skate Park League (SA-SPL) is a series of eight events held at skate parks around Adelaide, including skate boarding, scooter and BMX, and culminated in the final event at Forestville. Finalists on the day will progress to state and national competitions.

Sunday 04 December

A planned gathering of residents for a Christmas party in Everard Park Reserve was thought to be washed out. It rained all day and then the sun came out at 4pm; and the residents appeared for their planned event. A good turn out.

Discussions with residents and traders about:

Goodwood Road upgrade

Street trees

Parking restrictions

Footpaths

Unley Central DPA

Proposed development at the Unley Civic Centre; a lot of feedback

I wish everyone a lovely Christmas and a nice break over the New Year period. It's a time to unwind, relax, reflect on the past and plan outcomes for 2017.

For more detailed information about my monthly activities, visit my website <http://bobschnell.blogspot.com.au/>

REPORTS OF MEMBERS

**TITLE: DECEMBER 2016 REPORT FROM COUNCILLOR
PETER HUGHES**

(a) Items of particular interest, concern or urgency

(b) Functions Attended

Nov 25th – Attended the Fullarton Park Community Centre Christmas Party. This event is always a good demonstration of the communities strong interest and commitment to the centre. Thanks to all staff and volunteers.

Nov 25th – Attended Council's Volunteers' Christmas celebration in the Town hall. Again a rollicking event that is that is well organised and much appreciated by our volunteers. Congratulations to our staff and organisers.

Nov 26th – Attended the monthly Fullarton Park Market. Its relocation onto the grounds (from the car park) provides an improved ambience in summer time.

Dec 2nd – Attended Living Choice Retirement Village Christmas event at which Mayor Clyne officiated at the Lighting of the Xmas Tree. Another great example of the community spirit there.

Dec 6th – Attended most of the City Strategy and Development Policy Committee meeting to hear the deputations. I trust that we will be able to analyse, understand and learn from the responses.

REPORTS OF MEMBERS

TITLE

REPORT FROM COUNCILLOR PALMER

(a) Items of particular interest, concern or urgency

No items of interest this month outside of what we have all been discussing.

(b) Functions Attended

These functions/events are in excess of those I would normally attend.

25 th November	Volunteers Christmas Celebration Fullarton Park Community Centre Christmas party Unite Unley: Zootopia @ Page Park
26 th November	Met with Member for Ashford Steph Key and CR Boisvert to discuss concerns with local residents at the state of maintenance at Black Forest Primary School.
27 th November	Met with a resident in Black Forest over concerns of street amenity.
30 th November	attended 2 resident concerns about street trees, one in Black Forest the other in Millswood.
1 st December	Along with the Mayor and Cr Boisvert and with Alan Johns met with presidents of the Goodwood Cricket Club and the Goodwood Saints Football Club over concerns they share at the Goodwood Oval Grandstand.
2 nd December	Checked another tree concern with resident in Clarence park. Christmas card prize presentation Clarence Park Community Centre Christmas party
3 rd December	YMCA Skate Park Regional Final with John Wilkinson
6 th December	Unley Business Breakfast catch up with CEO. Meeting was short with only Goodwood Oval discussed. To meet again in January.
7 th December	Unley Road Traders Association Christmas Drinks
9 th December	Ignite Unley, Gilbert Street Goodwood Road Traders Christmas drinks Elected Members Christmas Party

Merry Christmas all.

ITEM 712

MOTION OF WHICH NOTICE HAS BEEN GIVEN

**NOTICE OF MOTION FROM COUNCILLOR SCHNELL RE PETITION ON
PARKING RESTRICTIONS**

At the Council meeting on 28 November 2016, Councillor Schnell moved a Motion Without Notice regarding the Petition on Parking Restrictions in Essex Street South, Goodwood.

The Motion Without Notice was not accepted and therefore becomes a Motion on Notice as follows:

That:

1. Council formally surveys the residents in Essex Street South Goodwood to gauge the proposal to remove the 4 hour parking restrictions in that street.
2. A report be provided to Council in January 2017.

ITEM 713

NOTICE OF MOTION FROM COUNCILLOR PALMER RE GOODWOOD OVAL

Councillor Palmer has given notice of intention to move the following motion at the Council meeting to be held on 12 December 2016:

That:

1. Administration commences development of concept plans for improvements to the Goodwood Oval and the grandstand facility.
2. The concept plans review include accommodating female participation for both cricket and football, for players and umpiring alike.
3. The resulting concept drawing be developed in consultation with the Goodwood Cricket Club and the Goodwood Saints Football Club.
4. Administration identifies funding sources as part of the second quarter budget review.
5. The concept plans be presented to Council at the March 2017 Council meeting prior to any community engagement.

Preamble by Councillor Palmer

The Goodwood Football and Cricket Clubs are concerned that while we have focused recently our energies on the Millswood component of the improvement plan they believe urgent upgrades are not being programmed for the Goodwood Oval Grandstand.

Their concerns centre around health and amenity, and storage as opposed to regular maintenance which I understand Council believes is up to date. They have a current need for upgrades to the wet areas including ventilation of the toilets, configuration of showers, the kitchen/canteen hygiene and finding room for storage. They are of the view that upgrades are needed now.

I understand their sentiment but see the need to review the improvement plan to avoid works being requested and actioned by council that might be undone in an eventual redevelopment of the facility. This motion provides council, and the clubs, with a vision going forward. A vision that may allow some essential works in the upcoming year or two that can still be part of and not trespass on the improvement plan.

Officer's Comments

Given the recent discussions with representatives from the Bowls and Croquet clubs, it is clear that a mutually acceptable option for improvements to the Millswood Centre is not able to be achieved at this stage. There is merit in now focusing on possible improvements to the Goodwood Oval and facilities rather than not doing anything else in relation to this project. Both the football and cricket clubs have expressed a desire to work with Council in determining a list of possible improvements at this site. The motion is therefore supported from an Administration's perspective and the

report to Council in March will identify some proposals for community engagement. The funding of concept plans can be identified and allocated as part of the second quarter budget review.

ITEM 714

NOTICE OF MOTION FROM COUNCILLOR SMOLUCHA RE SHARED ZONE NAIRNE TERRACE FORESTVILLE.

Councillor Smolucha has given notice of intention to move the following motion at the Council meeting to be held on 12 December 2016:

That:

1. Council staff evaluate the feasibility and estimated cost of creating a shared zone on Nairne Terrace, Forestville.
2. A report be prepared and presented for Council to consider the project as part of the 2017/18 budget discussions.

Preamble by Councillor Smolucha

Residents of Nairne Terrace have had to deal with the dilapidated state of their street for several decades, however not everything can be addressed without major works but the residents are satisfied with this outcome should council agree to go ahead.

One of the most serious issues is the fact that there is not an adequate drainage and stormwater extraction for the street. This issue will not be addressed directly by the proposal made in this Motion, however it will significantly alleviate the severity of the flooding that occurs periodically.

Footpath paving, planned and promised for 2013 at the latest, never happened. While the residents accept that this might be due to the promised total upgrade of Nairne Terrace proposed when it was designated as a bicycle way and 'shared space', this upgrade has never happened.

There is a 'cycle-way' currently established on the road, which is a vital link in our bicycle network, however there are some tensions between residents and cyclists. It is a one-way street, but cyclists are of course permitted to use it in both directions. This has created a few hazards, both for the cars and the cyclists. The primary issue being situation at both ends of Nairne Terrace; from the southern end there is always a danger of meeting a cyclist head on who often travel in the opposite direction in the middle of the road or even cut the corner when approaching Nicholl Street. Perhaps a give-way sign for cyclists would help. The street exit is now extremely narrow, barely the width of a vehicle, but the bikes are supposed to be able to enter at this point, the only exit that the residents can use. The reality is that cyclists simply cannot enter if there is a car exiting.

Officer's Comments

Nairne Terrace is proposed for renewal in the draft 2017/18 footpath program. Associated with this renewal program, we are looking at the Nairne Terrace

streetscape rather than just replacing like for like. This will include drainage, verge/footpath, trees as well as traffic flow.

Nairne Terrace forms part of the Adelaide – Marino Rocks Greenway bike route. It is a one way street with cyclists exempted to travel in both directions. The majority of the motor vehicle traffic using Nairne Terrace is from local residences. The existing footpath is narrow with trees in the middle of it in some locations. Therefore, pedestrians along the street use the roadway. Given the nature and operation of traffic at Nairne Terrace, this street is considered to be appropriate for a 'shared use' upgrade.

Consulting engineers have been engaged to prepare concept plans for Nairne Terrace to investigate possible options which will include a shared zone option.

ITEM 715
UNRESOLVED ITEMS

Meeting Date	Item	Status
Council 12 September 2016	Item 584 Millswood Sporting Complex Detailed Design	The Item remains laid on the table.

DECISION REPORT

REPORT TITLE:	MILLSWOOD SPORTING COMPLEX – DETAILED DESIGN OF BOWLS & CROQUET
ITEM NUMBER:	584
DATE OF MEETING:	22 AUGUST 2016
AUTHOR:	JOHN WILKINSON
JOB TITLE:	SPORT AND RECREATION PLANNER

1. EXECUTIVE SUMMARY

Following the development of the Goodwood Oval and Millswood Sporting Complex Improvement Plan in August 2014, Council endorsed an allocation of \$50,000 in the 2015/16 budget for the detailed design of a revised layout of the bowls and croquet areas, as endorsed in the Improvement Plan.

During the development of the detailed designs, the Millswood Bowling Club withdrew its initial support for the endorsed Improvement Plan, advising that due to recent increased growth at the club, the endorsed plan no longer meets their needs. The position of the Millswood Croquet Club has not changed and they continue to support Council's original layout plan.

Following consultation with the two clubs and a review of possible layout options, a revised layout plan has been developed that complies with the standard playing area dimensions for both sports, as well as providing benefits for the community. However, Millswood Bowling Club still has concerns with this revised plan.

This report presents the revised layout plan to Council; however, through further consultation with both clubs, it has become clear that full agreement on this cannot be achieved. Consequently, it is suggested that the project now focus on building upgrades and leave the existing layout as it is.

2. RECOMMENDATION

That:

1. The report be received.
2. No further action be undertaken at this time regarding changes to the layout of the sports playing areas and recreation areas at Millswood Sporting Complex.
3. Commence design work for upgrades to the existing bowls and croquet buildings (including opportunities for shared facilities) and surrounding areas, based on the current layout of playing areas.

4. Discussions commence with user groups on funding contributions towards any upgrades.
 5. The community and Clubs be advised of the Council's decision.
-

1. RELEVANT CORE STRATEGIES/POLICIES

Undertaking master planning of Goodwood Oval and Millswood Sporting Complex is a specific action within Council's 4 Year Plan and directly aligns to the strategic outcomes of our Community Plan 2033, primarily to support the objectives of the *Living: Our Path to a Thriving City* theme.

The improvement of Council's sport and recreation infrastructure, including Millswood Sporting Complex, is also identified in a number of key Council strategies and plans, including (but not limited to):

- *Living Well* – The Regional Health Plan for the Cities of Unley and Mitcham
- *Living Active*, Sport and Recreation Plan 2015-2020, City of Unley
- Open Space Strategy, City of Unley
- Disability Action Plan, City of Unley
- Asset Management Plans.

2. DISCUSSION

Background

The goal of this project is to enable Council to strategically plan for future improvements at the Millswood Sporting Complex, as well as to seek external funding as opportunities arise. This project is focussed on the bowling and croquet facilities at the complex, and an overview of these groups is as follows:

Millswood Bowling Club

- Established in 1921
- 112 social bowlers (at capacity on Thursday nights during summer season)
- 48 pennant bowlers (Wednesday and Saturday during summer season)
- Approximately 100 people attend social nights every Friday during summer season
- Current lease for the bowling greens and building until August 2019.

Millswood Croquet Club

- Established in 1922
- 76 playing members
- Croquet activities held six days per week during summer and five days per week during winter
- Current lease for the croquet lawns and building until November 2018.

Planning for future improvements at Goodwood Oval and Millswood Sporting Complex has been guided by an Improvement Plan, endorsed by Council in August

2014, along with a Staged Implementation Plan, endorsed in April 2015. As a result of the Staged Implementation Plan, Council recommended the following:

“3. Detailed designs to support the future facility upgrade requirements for Millswood Bowling Club and Millswood Croquet Club proceed.”

An amount of \$50,000 was allocated in the 2015/16 budget for undertaking a detailed design, which was based on the layout plan recommended in the Improvement Plan (Attachment 1 to Item 584/16). The original layout plan is included on page 69 of the Goodwood Oval and Millswood Sporting Complex Improvement Plan.

Attachment 1

The existing layout of the croquet and bowls facilities is shown as an aerial image in Attachment 2 to Item 584/16.

Attachment 2

The original layout plan involved the inclusion of a new fourth full-size croquet lawn, responding to the growth in this sport and increasing membership of the Millswood Croquet Club, as well as the installation of a new synthetic lawn bowling green, with a reduction from 14 rinks (currently) to 10 rinks.

The original layout plan was developed in consultation with the sporting clubs located at Millswood Sporting Complex and the local community during early 2014, with both the bowling and croquet clubs providing letters of support for the proposed layout plan. The rationale for the original concept is outlined in further detail in the Improvement Plan on pages 43 to 71.

Subsequently, as the detailed design project progressed, it has become apparent that the Millswood Bowling Club no longer supports the recommendation for a reduction to their existing greens. This is primarily due to a growth in participation and patronage at the club over the past two years.

During these discussions, the Administration reiterated the position of Council and the level of research and consultation that occurred to develop the informed, evidence-based recommendation. However, the club feels that they were consulted when they were experiencing a difficult financial period (March 2014), and have since improved their financial position through increasing patronage in their social bowls and meals programs.

While they were previously supportive of the original layout plan, the bowling club now advise that they require two square greens to be able to sustain their recent growth. They also no longer support a synthetic green, but rather request two natural turf greens.

The position of Millswood Croquet Club has not changed as they are seeking a new fourth full-size lawn as identified in the original layout plan. This position is also supported by the Improvement Plan (2014) and Croquet SA, as the club is growing, and the nearest croquet club's catering for competition play are at Holdfast Bay, Marion and in the CBD (on Hutt Road).

Revised Layout Plan

In order to strengthen future funding opportunities, it is important that the proposal developed is supported by all users and demonstrates maximum community benefit. Therefore, given the bowling club's changed situation, further investigation has been conducted to determine if a compromise could be achieved that would enable the retention of two bowling greens and provision of a new fourth full-size croquet lawn, as well as improvements for public access and recreation.

Following consultation with both clubs and a review of options with the aim of achieving a compromise, a revised layout plan has been developed (Attachment 3 to Item 584/16).

Attachment 3

Bowling Greens

The revised layout plan shows the relocation of the bowling greens to the east, with one green located directly north of the existing building ('A Green') and one to the east of the building ('B Green'). The plan also identifies a fourth full-size croquet lawn located next to the existing lawns, as well as changes to public open space and vehicle and pedestrian access.

Under the revised layout plan, the size of the 'A Green' is not significantly reduced (a small reduction of 150mm to the north-south length and a reduction of 400mm to the east-west length).

The size of the 'B Green' has been reduced by 1.65 metres along the north-south length. There is no change to the east-west length, however this is based on the 'chamfering' of the north-east and south-east corners of this green, which is similar to the existing design of this green. It should be noted that the dimensions shown in the revised layout plan are the maximum permissible within the site if vehicle and pedestrian access to the Belair train line and Millswood Lawn Tennis Club are to be retained, and also to meet disability access guidelines for the bowling and croquet clubs.

Through consultation with the bowling club, both greens have been designed to be square (rather than rectangular), to enable play in both directions (north-south and east-west) with a 200mm width 'ditch' around the perimeter of both greens. At the request of the bowling club, it is proposed that the greens have a natural turf playing surface, rather than synthetic turf.

It is intended that the design of the buildings, recreation areas and vehicle and pedestrian access will be undertaken once a layout plan has been finalised. This will include considerations such as the interaction between buildings and playing areas, disability access, internal building layouts and interactions between vehicles, pedestrians and bowls participants. Consideration will also be given to landscaping to ensure the design addresses principles relating to Crime Prevention through Environmental Design.

Considerations of Revised Layout Plan

The inclusion of a fourth croquet lawn will result in the unavoidable loss of a large Norfolk Island pine tree, as well as approximately five other Jacaranda trees. As part of the upgrades, new vegetation and trees would be planted, in keeping with the site and local streetscape.

The revised layout plan also proposes the relocation of the 'B Green', as well as the shared road and car parking into 1/18A Millswood Crescent, known as 'Millswood Park'. While improved access and public recreation facilities are provided in other areas, this will result in a slight reduction of overall public recreation space at Millswood Sporting Complex. Whilst a detailed study on the use of Millswood Park has not been undertaken, anecdotal evidence suggests it is highly valued by the local community.

The existing shared vehicle and pedestrian access has also been relocated to the south-eastern boundary of the complex, and up to 21 off-street car parks (an increase of 13 car parks) have been provided for. The existing road and pathway also enables public access across the Belair train line and the Administration will liaise with relevant authorities on the further detailed design of these areas.

The Administration is also aware that the resident at 18 Millswood Crescent is concerned with the proposed impact on Millswood Park. It is recommended that consultation with this resident, as well as the broader community, be undertaken as part of any further detailed design.

Club Feedback

Millswood Bowling Club

While the reduction in size of the greens complies with the *Bowls Australia Construction Guidelines (2011)*, feedback from Bowls SA acknowledges that the site is limited in its development potential and that efforts have been made to accommodate user groups. Bowls SA also observes that ideally, the facilities at Millswood Sporting Complex would be co-located together, however the Improvement Plan (2014) indicated that this would be a difficult proposition.

A key observation of both Bowls SA and the Millswood Bowling Club is the impact the revised layout plan would have on current and future participation, as well as the club's ability to attract and host tournaments (at the State, national or international level). A written submission from Millswood Bowling Club is included as Attachment 4 (to Item 584/16).

Attachment 4

The *Bowls SA State-wide Facilities Audit & Master Plan (2014)* identifies a number of facilities as 'metro regional facilities', where investment should be focused to hold regional tournaments. One such facility is the Clarence Gardens Bowling Club, which is located approximately 2km from Millswood Bowling Club. Millswood Bowling Club is identified as a 'district facility' and it could be viewed as unlikely to be a priority venue for future higher level tournaments.

The relocation of 'B Green' is also a matter of concern for the Bowling Club, who have indicated that it would impact the social interaction of participants. While this is a matter for consideration, a review of other facilities in metropolitan Adelaide indicates that this layout is not uncommon.

Millswood Croquet Club

As previously stated, the position of Millswood Croquet Club has not changed and they have also provided feedback on the revised layout plan (Attachment 5 to Item 584/16).

Attachment 5

Feedback from other Clubs and Adjacent Residents

To inform further decisions on the next steps of this project, feedback on the revised layout was requested from other clubs at Millswood Sporting Complex and residents living directly adjacent to the site. A summary of this consultation is provided in Attachment 6 (to Item 584/16).

Attachment 6

At the time this report was written, responses from the other clubs at Millswood Sporting Complex have not been received. Should this project continue, engagement with these clubs and the wider community will continue.

Project Cost

The total estimated cost provided by a Quantity Surveyor (QS) for the original layout plan developed in 2014 was \$3.177m, which does not include improvements to the Millswood Lawn Tennis Club or the South Australian Society for Model and Experimental Engineers facilities.

Whilst project staging opportunities are limited, building and lighting improvements could be undertaken at a later stage, which would further reduce the cost of changes to the playing areas, car parking and pedestrian areas.

A summary of the cost estimates provided by the Quantity Surveyor in 2014 for the original layout plan is as follows:

- Synthetic (10 rink) bowling green - \$540,000
- New (fourth) croquet lawn - \$60,000
- Bowls building upgrade - \$771,000
- Croquet building upgrade (likely to be a new building) - \$126,000
- Community plaza - \$390,000
- Car parking - \$144,000

The Croquet Club has indicated they would be in a position to contribute financially, however formal discussions and agreement on funding contributions have not yet occurred with either club. It is suggested that these discussions now commence.

It should be noted that the proposed upgrade to the building currently leased by the bowling club is one of the more expensive items. The upgrade does however, create opportunities for shared-use (by the croquet club and other groups).

If a shared-use approach cannot be achieved and the main building continues to primarily be used and managed by the lawn bowls club, it is suggested that limited upgrades occur to the building for the short to medium term, such as improvements to kitchen, heating and cooling, and toilet facilities. This will need to be a key consideration if detailed design is to progress on this building.

Construction of turf greens may be more expensive than a new synthetic green, as industry advice has recommended new bowling greens be constructed 'from scratch', to ensure correct levels are obtained and the quality of turf is consistent. Further information from a cost consultant will need to be obtained once further detailed design is undertaken.

Summary

The revised layout meets the requirements for standard playing area dimensions for bowls and croquet. Consequently, an option that meets a range of users needs may attract external funding.

However, after considering the feedback on the revised layout plan from both clubs, it is clear that full agreement on all aspects of the plan has not been achievable, primarily due to the bowling club's desire to grow their social patronage and not impact their capacity to host tournaments in the future. Whilst the club is unlikely to host higher level tournaments, consideration should be given to the overall project cost and benefits for all stakeholders. Nevertheless, it is clear at this stage that a layout cannot be achieved that will satisfy both club's wishes.

Council may therefore choose to retain the current layout of the bowls and croquet playing areas, and focus on other improvements at the complex to benefit the user groups and the wider community, including the buildings, car parking and surrounding areas. There may be an opportunity to revisit the layout of playing fields as part of future lease negotiations. The current budget for the design project can be used to complete this design work, and there are opportunities to investigate shared facilities (such as toilets) in any future building upgrades.

3. ANALYSIS OF OPTIONS

Option 1 – No further action be undertaken at this time regarding changes to the layout of the sports playing areas and recreation areas at Millswood Sporting Complex. Commence design work for upgrades to the existing bowls and croquet buildings and surrounding areas, based on the current layout of playing areas. Discussions commence with user groups on funding contributions towards any upgrades. The community and the clubs be advised of the Council's decision.

This option will result in no further work being undertaken to reconfigure the bowls and croquet playing areas, and will not enable the inclusion of a fourth new croquet

lawn at this time. It should be noted that the revised layout design could be revisited at a future time as opportunities arise.

The project will now focus on design work to improve the existing bowls and croquet buildings, which will include opportunities to increase community usage and improve surrounding areas, access around the buildings as well as car parking. The current budget allocation for the overall detailed design project will be used to focus on the design work. Following the completion of this design work, it would then be brought back to Council for consideration, before further community consultation and detailed design is undertaken.

One of the goals of undertaking this work was to have 'shovel ready' plans if a grant funding opportunity arose. As full agreement from the user groups and residents has not been achieved on the playing area layout, a focus on building upgrades and surrounding areas is a suitable compromise that will benefit both users and position Council to apply for external funding.

A disadvantage is that this option will not enable construction of a fourth croquet lawn at Millswood Sporting Complex.

Option 2 – The original layout plan endorsed in 2014 (recommendation 2 of Item 1217/14) be revoked and the revised layout for the bowling greens and croquet lawns (Attachment 1 to Item 584/26) be endorsed. Discussions commence with user groups on funding contributions towards any upgrades. The community and the clubs be advised of the Council's decision.

Advantages of this option:

This option complies with the playing area guidelines for both bowls and croquet and creates the opportunity for a holistic upgrade of the Millswood Sporting Complex, including:

- Two new bowling greens
- A fourth full-size croquet lawn
- Improvements to the existing bowling club building layout, including improvements to bar, kitchen, dining, storage and toilet areas
- Improved access through the site for both vehicles and pedestrians, as well as improved access for people with a disability
- Increased off-street car parking
- Improvements to public recreation areas (although the details are yet to be determined)

Detailed design will provide further information regarding costs, and will enable applications for external funding. While the Bowling club do not fully support this option, this option provides two greens that comply with standard playing area dimensions, albeit with one green being a slightly reduced area.

The concerns from the Bowling Club regarding their capacity to host future tournaments are noted, but need to be balanced with the fact that other facilities in the area may be better placed to do this.

Disadvantages of this option:

Millswood Bowling Club has expressed that they do not fully support this option. Given the opposition to this plan from the bowling club, Council's ability to attract external funding would be significantly reduced.

While it is minimal, the length of both greens is reduced, with the greatest reduction being 1.65 metres along the north-south length of the 'B Green'. The greens are also not adjacent to one another, which may impact social interaction between participants.

The revised layout plan also has an impact on the vacant land known as Millswood Park, resulting in significant changes to the current configuration of this park. It also results in the loss of five trees.

Option 3 – Do not endorse the revised layout option and continue with the original layout plan identified in the 2014 Improvement Plan.

The original layout plan was developed through community engagement and received support from all user groups, with the exception of the bowling club. This option does not meet the needs of the Bowling club, nor allow for their anticipated growth. Given the opposition to this plan from the bowling club, Council's ability to attract external funding would be significantly reduced.

Option 4 – No further action on this project be undertaken.

As noted in previous reports, this project is envisaged to be progressed at a future time when funding becomes available. It is noted that there may well be a degree of scepticism that funding will ever become available given the current condition of the Federal and State budgets. However, not undertaking any further action is likely to diminish the case for external funding if it becomes available.

4. RECOMMENDED OPTION

Option 1 is the recommended option.

5. POLICY IMPLICATIONS

5.1 *Financial/budget*

Undertaking master planning for the Goodwood Oval and Millswood Sporting Complex Improvement Plan is a specific action within Council's 4 Year Plan. In its Long Term Financial Plan, Council has notionally allocated \$500K in 2019/20 and \$500K in 2020/21 for implementation of the Goodwood Oval and Millswood Sporting Complex Improvement Plan.

To date, approximately \$20,000 has been spent on detailed design in 2015/16, with \$45,000 spent on developing the Improvement Plan in 2013/14. While the development of the revised layout option has added an additional \$5,000 to the budget, the consultant has advised they are confident that the remainder of the detailed design project can be completed within the current budget (depending on Council's preferred direction and the scope of the project). Further community engagement in relation to building upgrades can be undertaken within existing budgets.

It is important to note that some actions may be implemented using planned capital replacement funding, such as playground replacement, and other projects may be completed with combined Club and grant funding, such as internal building improvements. Implementation of the Improvement Plans for both complexes will need to be considered against other Council priorities and as external funding opportunities become available.

As outlined in previous reports to Council regarding sport facility upgrades, there are several precedents and various financial models that have been used for major upgrades at other Council owned facilities (e.g. Unley Oval). These models can vary, but typically clubs contribute up to a third of the total cost.

It is therefore suggested that discussions commence with user groups and other external funding bodies regarding the potential improvements at Millswood Sporting Complex.

Additionally, since the Improvement Plan was endorsed in August 2014, it should be noted that Millswood Croquet Club has invested in various improvements, including new fencing along the western boundary, enabling the provision of a third full-size lawn.

5.2 *Legislative/Risk Management*

Any legislation and risk implications will be considered as part of the development application and construction process. Should Council invest in any building improvements at Millswood Sporting Complex, consideration should be given to planning controls relating to the site.

The site is located within the Residential Historic Conservation Zone where the primary purpose is the retention and conservation of existing contributory dwellings. This zone also recognises the existence of community facilities and there is potential for a reasonable expansion of existing community facilities. Planning considerations will be worked through during further detailed design.

Under the *Local Government Act 1999*, Council may revoke a previous endorsed recommendation (the original layout plan for Millswood Sporting Complex) and endorse an alternative recommendation.

5.3 Stakeholder Engagement

Extensive stakeholder and community engagement was undertaken as part of the development of the Improvement Plan (in 2014) and both clubs have been consulted as part of the development of the revised layout plan.

Consultation with directly affected stakeholders, including other clubs at Millswood Sporting Complex and residents living adjacent to the site, was undertaken during August 2016. It is proposed that community engagement be undertaken as part of any further detailed design; however, consideration must be given to any future changes the project may experience.

6. REPORT CONSULTATION

This report has been developed in consultation with the General Manager Community and General Manager Economic Development and Planning, Group Manager Governance, Manager Finance and traffic staff.

7. ATTACHMENTS

1. Layout plan as shown in the Goodwood Oval and Millswood Sporting Complex Improvement Plan (August 2014).
2. Existing layout of croquet and bowls facilities.
3. Revised layout plan (September 2016).
4. Feedback from Millswood Bowling Club.
5. Feedback from Millswood Croquet Club.

8. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Megan Berghuis	General Manager Community
David Litchfield	General Manager Economic Development & Planning
Peter Tsokas	Chief Executive Officer