

## Council Meeting

Notice is hereby given pursuant to the provisions of the Local Government Act, 1999, that the next Meeting of Unley City Council will be held in the Council Chambers, 181 Unley Road Unley on

***Monday 27 February 2017 - 7.00pm***

for the purpose of considering the items included on the Agenda.



Peter Tsokas  
**Chief Executive Officer**

## **OUR VISION 2033**

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

### **COUNCIL IS COMMITTED TO**

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

## **ACKNOWLEDGEMENT**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

## **PRAYER AND SERVICE ACKNOWLEDGEMENT**

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

## **WELCOME**

## **ORDER OF BUSINESS**

### **ITEM NO**

### **PAGE NO**

#### **APOLOGIES**

755	<b>CONFLICT OF INTEREST</b>	1
-----	-----------------------------	---

756	<b>MINUTES</b>	2
-----	----------------	---

Minutes of the Council meeting held on Monday 23  
January 2017

**Minutes issued separately**

#### **DEFERRED / ADJOURNED ITEMS**

#### **PETITION**

757	Petition re Pay for Use Parking Trial and Parking Management	3
-----	---	---

<b><u>ITEM NO</u></b>		<b><u>PAGE NO</u></b>
758	Petition re Reducing Traffic and Speeding in Mills Street Clarence Park	4
759	Petition re Narrowing of Victoria Street at the Intersection of Goodwood Road	5

## **PRESENTATION**

## **DEPUTATIONS**

760	Ms Denise Tipper re Petition on Pay for Use Parking Trial and Parking Management	6
-----	--	---

Mr Richard Costi, re Petition on Reducing Traffic and Speeding in Mills Street Clarence Park

Ms Madeline Stocks re Petition on Narrowing of Victoria Street at the Intersection of Goodwood Road

Mr Mark Patterson and Ms Anne Wharton re on-line petition concerning the loss of heritage trees in the Unley Council area

Mr Peter Griffiths in support of Motion from Councillor Rabbitt re Brown Hill Creek Stormwater Project

Ms Mary Kolusniewski re 4 Hour Parking Trial in Goodwood and adverse effects on residents, shopkeepers and their employees

## **MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

761	Notice of Motion from Mayor Clyne re Civic Redevelopment	7 – 9
762	Notice of Motion from Councillor Rabbitt re Brown Hill Keswick Creek	10 – 11
763	Notice of Motion from Councillor Palmer re Review of DAP Procedures when Processing Applications of Removal of Regulated and/or Significant Trees	12 – 13
764	Notice of Motion from Councillor Schnell re Goodwood Road / Victoria Street Junction	14 – 16
765	Notice of Motion from Councillor Schnell re Leah Street	17 – 18



**ITEM NO****PAGE NO**

Forestville

766	Notice of Motion from Councillor Salaman re Development Issues	19 – 21
-----	--	---------

**REPORTS OF COMMITTEES**

To receive and adopt or otherwise the reports and recommendations of the undermentioned Committees

767	<b>Minutes of the Audit and Governance Committee</b>	22 – 23
-----	--	---------

Minutes of the Audit and Governance Committee held 15 February 2017

**Minutes Attached**

**REPORTS OF OFFICERS**

768	Goodwood / Wayville Parking Trial	24 – 32
769	Rugby and Porter Streets Bike Route Upgrades	33 – 39
770	Sturt Football Club – Additional Parking Controls for Matches at Unley Oval	40 – 43
771	Management of Encroachments onto Council Property	44 – 48
772	Proposed Road Opening Western Corner of Blyth and Nelly Streets Parkside	49 – 52
773	Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern	53 – 58
774	Second Quarter Budget Review	59 – 65
775	Quarterly Corporate Performance Report	66 – 67
776	Delegations – Local Nuisance and Litter Control Regulations	68 – 70
777	Review of Confidentiality Orders	71 – 73
778	Council Action Records	74

**ITEM NO****PAGE NO****QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

779 Councillor Palmer re Tram Overpass and Roadworks 75

780 Councillor Palmer re Approval for Demolition /  
Removal of Regulated and Significant Trees 76

781 **QUESTIONS WITHOUT NOTICE** 77

782 **CORRESPONDENCE** 78

- Sturt Football Club – re grandstand Unley Oval
- Australian Local Government Association –  
2017 National General Assembly of Local  
Government – Call for Motions
- Mayor of Pozieres – re gift
- Minister for Health – re Public Health Week  
2017
- Minister for Communities and Social Inclusion –  
re Fund My Community program
- Minister for Local Government – re State Local  
Government Infrastructure Partnership
- Minister for Sustainability, Environment and  
Conservation – re funding for Brown Hill and  
Keswick Creek Stormwater Management Plan
- Australian Local Government Association – new  
President
- South Australian Tourism Commission – State  
Local Government Infrastructure Partnership  
Funding

783 **MAYOR'S REPORT** 79

784 **DEPUTY MAYOR'S REPORT** 80

785 **REPORT OF MEMBERS** 81

Councillor Hewitson  
Councillor Rabbitt  
Councillor Schnell

**MOTIONS WITHOUT NOTICE**

**ITEM NO****PAGE NO**

786      **UNRESOLVED ITEMS**      82

Item 584 – Council 12 September 2016 – Millswood  
Sporting Complex Detailed Design

**CONFIDENTIAL ITEMS**

787      Confidentiality Motion for Item 788 Appointment of  
Independent Members to the Unley Business and  
Economic Development Committee      83

788      Confidentiality Item – Appointment of Independent  
Members to the Section 41 Committee – Unley  
Business and Economic Development      84 – 89

789      Confidentiality Motion to Remain in Confidence  
Item 788 Appointment of Independent Members to the  
Unley Business and Economic Development  
Committee      90

**SUGGESTED ITEMS FOR NEXT AGENDA**

Notice of Motion from Councillor Koumi re Road Closure of King William Road on Sundays	Item 630/16 – Administration prepare a report on the cost and requirements of closing KW Road as a thoroughfare to vehicles, between Mitchell and Bloomsbury Streets, or similar, on Sundays during the warmer months of the year for the purpose of on street outdoor dining, trade and entertainment. Report to be prepared in time for consideration in the 2017/18 budget.
Notice of Motion from Councillor Palmer re Lane Cove Style Deliberative Polling	Item 631/16 – Administration prepare a report advising Council on how the Lane Cove style Deliberative Polling could assist Council in achieving the goals of our Community Plan. The report be presented to Council no later than the March Council meeting of 2017.
Notice of Motion from Councillor Palmer re Goodwood Oval	Item 713/16 – Presentation of concept plans for Goodwood Oval to Council prior to public consultation
Forestville LATM	Part time turning restriction trial – report on the trial, including traffic data to Council (Item 441 – May 2016)

Land Swap (includes road closure) – Ferguson Reserve and 42 Ferguson Avenue Myrtle Bank	The owners of 42 Fergusson Avenue would like to swap a small piece of their land with a small piece of Council's public road (is actually a reserve), with this land swap it would open up more area in the Fergusson Reserve thus adding more green space for people to enjoy in the Myrtle Bank area.
Joint Use Agreements with the Minister for Education for Parkside, Highgate and Black Forest Primary Schools	Renewal of existing Joint Use Agreements with the Minister for Education, for the community use of these three schools in the City of Unley.
Hyde Park Tavern Alfresco Dining	
DPA 2	
Unley Central DPA	
Unley Gourmet Gala 2017 Debrief & 2018 Event Endorsement	Information on the outcome of the UGG 2017 event and proposal for 2018
Assessing the Performance of Council	
Section 222 Options Paper	
Levels of Service for Property, Bridge and Road Asset Classes	

## **NEXT MEETING**

Monday 27 March 2017 at 7.00pm.

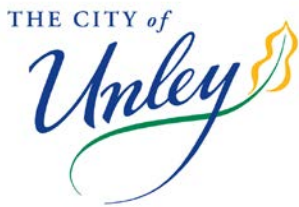
## **CONFLICT OF INTEREST**

<b>TITLE:</b>	CONFLICT OF INTEREST
<b>ITEM NUMBER:</b>	755
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>ATTACHMENT:</b>	1. CONFLICT OF INTEREST DISCLOSURE FORM

---

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda.

---



## CONFLICT OF INTEREST DISCLOSURE FORM

I, \_\_\_\_\_ have received a  
*[insert name]*

copy of the agenda for the (Ordinary / Special) **Council / Committee / Board**  
*[delete that which is not applicable]*

meeting to be held on \_\_\_\_\_  
*[insert date]*

I consider that I have a **\*material** conflict of interest pursuant to section 73 / **\*actual** or **\*perceived** conflict of interest pursuant to section 74 *[\*delete that which is not applicable]* of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

\_\_\_\_\_  
*[insert details]*

which is to be discussed by the **\*Council / \*Committee / \*Board** at that meeting.  
*[delete that which is not applicable]*

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above].*

---

---

---

---

**OR**

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interest might lead to a decision that is contrary to the public interest in relation to the agenda item described above].*

---

---

---

---

I intend to deal with my **actual** conflict of interest in the follow transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way]*

---

---

---

---

**OR**

The nature of my **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter]*

---

---

---

---

I intend to deal with the **perceived** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way]*

---

---

---

---

---

*Signature*

---

*Date*

## **CONFIRMATION OF MINUTES**

**TITLE:** CONFIRMATION OF MINUTES FOR COUNCIL  
MEETING HELD ON 23 JANUARY 2017

**ITEM NUMBER:** 756

**DATE OF MEETING:** 27 FEBRUARY 2017

**ATTACHMENTS:** NIL

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The minutes of the Council Meeting held on Monday 23 January 2017, as printed and circulated, be taken as read and signed as a correct record, with an amendment to Item 744, to read 251 Goodwood Road not 255 Goodwood Road.
-



## **RECEIPT OF PETITION**

**TITLE:** PETITION RE PAY FOR USE PARKING TRIAL  
AND PARKING MANAGEMENT

**ITEM NUMBER:** 757

**DATE OF MEETING:** 27 FEBRUARY 2017

**ATTACHMENTS:** 1. PETITION

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The petition be received.
  2. The principal petitioner be notified of Council's proposed actions.
- 

## **OFFICER'S COMMENTS**

It is evident from the petition that a substantial majority of residents support some form of parking controls along Almond Street, Goodwood. As explained in the petition Almond Street is a narrow local street with limited on-street parking.

A 4-hour parking zone was installed along this street as part of Council's Pay for Use Parking trial. Almond Street is also a local pedestrian and cycling link to the Mike Turtur Bikeway. A report on the 4 hour parking trial and recently conducted survey of residents is coming to Council shortly.

It would be prudent to wait for the Council decision on the above report before taking any action on the 4 hour parking in Almond Street.



## Almond Street, Goodwood - Street Parking Petition/Survey

These photos taken (10/1/2017 - bin day) show the total road width, the street shared space, plus the need for parking exclusion each Tuesday 6.30 - 12.00.

Below, I indicate by a **Yes** or **No** answer on behalf of the household, whether we support or object to introducing permanent 4 Hour Parking in Almond Street, following its current trial period. Plus, whether we have a preference for the 'Alternative' method of Residents Only & Visitor Permits, as a more appropriate parking control, given our unique (laneway) 'living' conditions. (i.e.)

We'll over 50% of the street is either No Parking Anytime or No Stopping - Yellow Lines. And, due to the total road width, no footpath and each of the concealed driveways there is only a small number of functioning parking spots, for us all to share. Also to share, is Almond Street as a Local Link/Access for cyclists and pedestrians traveling between Albert St and the Mike Turtur Track or Tram Stop 2.








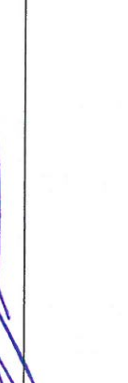


**COPY**

(Principal Petitioner, Denise Tipper contact 8272 3635)

Name	Date	House Number	We support 4hr Parking	Preference for 'Alternative'	Signature (on behalf of household)
Tipper (D)	21.1.17	2	yes	yes	
PRIDHAM (G)	21/01/17	5	YES	YES	
ROSTRON .I	21/1/17	13	yes	yes	
LOVISATTI K	21.1.17	15	yes	yes	
Nick . R	21/1/17	36	yes	yes	



Name	Date	House Number	We support 4hr Parking	Preference for 'Alternative'	Signature (on behalf of household)
Colin Yeates	21.1.17	1	Yes	Yes	
Dale Menz	21.1.17	9	Yes	Yes	
Robert Mooth	21.1.17	4	Yes	Yes	
IAN MCFARLAND	22.1.17	2	Yes	Yes	
Geoff HARRIS	22/1/17	14	Yes	Yes	
Bryan Dewey	22/1/17	12	Yes	Yes	
Gabriela J. Williams	26/1/17	11	Yes	Yes	
George Lopez	26/1/17	3	Yes	Yes	

6

31 JAN 2017

## **City of Unley - Request for Resident/s Feedback: Pay for use parking trial & Parking Management**

(Denise Tipper, 2 Almond Street Goodwood, phone 8272 3635)

### **"Almond Street Residents – Our somewhat unique situation":**

31/1/2017 – I hand delivered this (1 page) feedback, together with an attached (2 page) copy of the completed **Almond Street, Goodwood – Street Parking Petition/Survey**. Signatures from all households show continued support (generally) for the 4 Hour Parking. BUT, want noted, given **our** street's unique situation, all households have a preference for a more suitable 'Alternative' method of management - *Residents Only & Visitor Permits*.

Almond Street combined reason behind our preference for *Residents Only & Visitor Permits* is based on existing International and Australian long term methods for function, safety, liveable local streets, that can then play a vital role in its '*local movement network*'.

(i.e.) Almond Street's Petition/Survey introduction (attached), statement and photos demonstrate some of the physical restraints within our street (**3m wide shared laneway**). Prevents us from accommodating any additional, and/or un-associated on-street parking.

Our Petition last paragraph: *"Well over 50% of the street is either No Parking Anytime or No Stopping – Yellow Lines. And, due to the total road width, no footpath and each of the concealed driveways there is only a small number of functioning parking spots, for us all to share. Also to share, is Almond Street as a Local/Access for cyclists and pedestrians traveling between Albert Street and the Mike Turtur Track or Tram Stop 2."*

I will not elaborate on one of the most basic **unsustainable** practice of either encouraging or servicing driver/ing. (i.e.) Commuters not using public transport from their neighbourhood. Instead travel from the south several kilometres by car, to only then *Park n Ride* from Unley!

Using the term 'commuter' here is incorrect, but I will quote Unley's Administration – Item 125, 11<sup>th</sup> May, 2015, (page 10) *"... Commuter parking in residential streets is inconvenient for residents and for the delivery of council services such as street sweeping and waste collection. There are areas of the Council where commuter parking has occurred historically with minimal impacts. The main problems occur when parking spills out of these areas and onto narrower residential streets."* (e.g.) Almond St, Goodwood, refer to petition photos.

Too much to comment on the subject of *Pay for Use Parking in Unley*, and I promised my fellow Almond Street residents that I'd concentrate on our street and immediate streets.

(i.e.) So while doorknocking the street, additional comments were made by its residents: 4 Hours Parking is necessary for the area, but prefer the 'Alternative' for Almond Street. Our Bin Day exclusion all day, not just AM, with our Permits to allow us to park on Bin Days (Tues) in Albert St, all day. Need additional Yellow Lines to assist reversing out of driveways. Both the north and south entrances '*fixed*,' to improve line of sight and safety. Opportunity to be an official Shared Zone, with a reduced speed limit to improve safety and convenience.

## RECEIPT OF PETITION

**TITLE:** PETITION RE REDUCING TRAFFIC AND SPEEDING IN MILLS STREET CLARENCE PARK

**ITEM NUMBER:** 758

**DATE OF MEETING:** 27 FEBRUARY 2017

**ATTACHMENTS:** 1. PETITION

---

## RECOMMENDATION

MOVED:  
SECONDED:

That:

1. The petition be received.
  2. The principal petitioner be notified of Council's proposed actions.
- 

## OFFICER'S COMMENTS

Mills Street is a local collector street with daily traffic volumes between 1535 to 2073 vehicles per day and speeds of 41 km/hr (85th%ile Speed) and similar to other Unley streets of the same functionality (e.g. Frederick Street in Unley, Victoria Street in Goodwood and Northgate Street in Unley Park). One of the key purposes of these routes is to provide an intra-city link to the local traffic in the vicinity.

The petition requests turning restrictions from Goodwood Road into Mills Street applying between 7.30 am to 9.00 am and 4.00pm to 6.00pm (bicycle excepted) between Monday to Friday. Detailed analysis of the traffic data shows that on average 811 vehicles use Mills Street during this period. A significant proportion of this traffic turns into Mills Street via Goodwood Road due to the functionality of the route. Restrictions to turning traffic will impact on adjacent parallel streets (Francis Street and George Street).

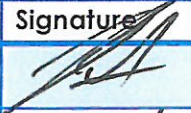



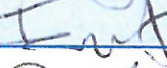


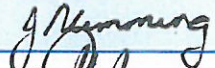

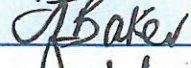





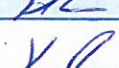

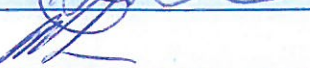
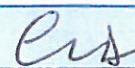
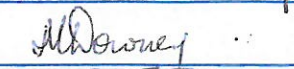


Currently, Council is reviewing its Integrated Transport Strategy and Mills Street's functionality will be reviewed as part of this exercise. This area is due to have an LATM study undertaken in 2018/19 subject to future budget/resource consideration. Both studies will involve consultation with residents of the area, which has not occurred to date.


Please note speeds mentioned in Officers Comments are 85th%ile Speed, which is a speed at or below which 85% of all vehicles travel under free-flowing conditions past a nominated point.



# Petition to the City of Unley

"That the City of Unley create 'no right hand turns' from East Ave into Mills St, Clarence Park, from 7.30am to 9.00am and from Goodwood Rd into Mills St from 4pm to 6pm, Monday to Friday (bicycles excepted), for a 12 month trial.

Date	Name	Address	Signature
16/10/16	SHANE FARR	43 MILLS ST	
16/10/16	Briony Weckert	43 Mills st	
	Indiana Bell	15 Mills St	
16/10	PETER TOUBIA	17 Mills st	
16/10	Rachael TOUBIA	17 Mills st	
16/10	Brittany TOUBIA	17 mill st	
16/10	Steven Wilson	23 Mill st	
16/10	Coraly Wilson	23 Mill St	P.P.
16/10	Jenny Slimming	25 mills st	
16/10/16	Anita	31 Mills St	
16/10/16	Jill	51 Mills Street	
16/10	ELIAS	65A MILLS ST	
16/10	Pauline	65A Mills st	
16/10	Tony Wagner	67 Mills St.	
16/10	KIRK GOLDING	69 MILLS ST	
16/10	Jill Meigs	73 Mills st	
22/10	D. ROACH	11 Mills St	
22/10	K ROACH	11 Mills St	
22/10	A MASON	57 Mills St	
22/10	P. MASON	57 Mills St	
25/10	M.J. DOWNEY	41 MILLS ST	
25/10	M.A. DOWNEY	41 MILLS ST	
29/10	J Southby	59 Mills St	

Date	Name	Address	Signature
25/10/2016	Angela O'Donoghue	56 Mills street Clarence Pk.	



# Petition to the City of Unley

"That the City of Unley create 'no right hand turns' from East Ave into Mills St, Clarence Park, from 7.30am to 9.00am and from Goodwood Rd into Mills St from 4pm to 6pm, Monday to Friday (bicycles excepted), for a 12 month trial.

Date	Name	Address	Signature
15/10/16	Helen Deans	48 Mills St, Clarence Pk	HMD Deans
15/10/16	RICHARD COSTI	48 Mills St Clarence Pk	R.C.
15/10/16	LACHLAN HARRIS	58A MILLS ST CLARENCE PK	L.H.
15/10/16	GEMMA HARRIS	58A MILLS ST CLARENCE PK	G.H.
15/10/16	ALEC ANGUS	60 MILLS ST CLARENCE PK	A.A.
15/10/16	DAVID HEIN	62 MILLS ST C.P.K.	D.H.
15/10/16	Garth Walker	82 MILLS ST CLARENCE	G.W.
15/10/16	Bianca Kemkens	86 Mills St Clarence Park	B.K.
15/10/16	Michael O'Donoghue	56 Mills St Clarence Pk	M.O.
15/10/16	Mary O'Donoghue	56 Mills St Clarence Pk	M.O.
15/10/16	Bonnie Wierch	52 Mills St Clarence Pk	B.W.
15/10/16	R AINSLIE	44 Mills St.	R.A.
15/10/16	Rose AINSLIE	44 MILLS ST	R.A.
15/10/16	Anthony Diabli	40 Mill st	A.D.
15/10/16	K.R. HASSFURTER	36 MILLS ST.	K.R. Hassfurter
15/10/16	R. SWINDERS	32 MILLS ST	R.S.
15/10/16	Sue Schilling	130 Mills St	S.S.
15/10/16	Alex Schilling	"	A.S.
15/10/16	Helen Thomas	28 Mills St	H.T.
15/10/16	Glennys Maloney	26 MILLS ST	G.M.
15 Oct 16	SHERREY KERSHAW	24 MILLS ST	S.K.
15 Oct 16	Iona Horan	16 Mills St	I.H.
15 OCT 16	JOHN CASPER	8 MILLS ST	J.C.
15 OCT 16	D. EYMARD	8 Mills St	D.E.
15 OCT 16	Alicia Tilbrook	54 Mills Street, Clarence Pk	A.T.
15/10/16	Josephine Stirling	703 Mills St Clarence Pk	J.S.
16/10/16	Derani Guastella	46 MILLS, Clarence Pk	D.G.



## Petition to the City of Unley

"That the City of Unley create 'no right hand turns' from East Ave into Mills St, Clarence Park, from 7.30am to 9.00am and from Goodwood Rd into Mills St from 4pm to 6pm, Monday to Friday (bicycles excepted), for a 12 month trial.

Date	Name	Address	Signature
20.10.16	MONA LAMSTED	50 MILLS STREET	Mona
20.10.16	Cam Lamsted	50 MILLS STREET	Cam
23.10.16	Desi Giotas	38 Mills St	desi
23.10.16	Helen Giotas	38 mills st, clarence pk	Helen
23.10.16	Michael Giotas	38 mills st Clarence pk	Michael
23-10.16	GARY FINCH	10 MILLS ST CLARENCE PK	Gary
23/10/16	David Williamson	66 Mills St Clarence Park	David
28.10.16	Sheryl Keeford	70A Mills St Clarence pk	Sheryl
30.10.16	Paul Store	76 Mills St Clarence	Paul
30/10/16	SIOBHAN MARTINOS	78 MILLS ST CLARENCE	Siohnan
31/10/16	TOMY SUCKLING	35 MILLS ST CLARENCE	Tomy
31/10/16	STEVE GRACE	5/35 MILLS CLARENCE	Steve
31/10/16	RIGGO BRASILE	3/35 MILLS CLARENCE	R. BRASILE
31/10/16	Kenneth Doyle	1/35 Mills Park	Kenneth

## Petition to the City of Unley

"That the City of Unley create 'no right hand turns' from East Ave into Mills St, Clarence Park, from 7.30am to 9.00am and from Goodwood Rd into Mills St from 4pm to 6pm, Monday to Friday (bicycles excepted), for a 12 month trial.

Date	Name	Address	Signature
16/10/16	Scott Tillbrook	54 Mills St, Clarence pk	Scott

## Petition to the City of Unley

(48)

"That the City of Unley create 'no right hand turns' from East Ave into Mills St, Clarence Park, from 7.30am to 9.00am and from Goodwood Rd into Mills St from 4pm to 6pm, Monday to Friday (bicycles excepted), for a 12 month trial.

Date	Name	Address	Signature
16-10-16	MARDI ZEUNERT	80 MILLS STREET	Mardi
16-10-16	PAUL ZEUNERT	80 MILLS STREET	Paul
16-10-16	POPPY ZEUNERT	80 MILLS STREET	Poppy



## **Petition to the City of Unley: Reducing traffic and speeding in Mills St, Clarence Park**

**Objective:** We the residents of Mills St would like to improve the safety of the street by reducing traffic loads and excessive speed. We would like to return it to be a safe and attractive residential street. There are 2 key issues- volume and speed.

**Strategy:** To petition the Unley Council to stop 'right hand turns' into Mills St from East Ave between 7:30 am & 9:00 am and from Goodwood Road into Mills St from 4pm to 6pm – Monday to Friday, for a 12 month trial (bicycles excepted).

**Background:** We have now met 4 times with our local councillors, the Unley Council CEO and Traffic Manager. We have requested a study of the traffic and the street treatments. While we had some initial support for a collaborative solution and consultation with Mills St residents, the Unley Council has since declined this. The Council stated they have no current funds for the study or treatments. The Council has stated a Local Area Traffic Management (LATM) plan is on the agenda for 4 years' time. It would likely take another couple of years to secure budget and see any action hence, our current proposed action. The Council (18 August 2016) advised us that the residents of Mills St will need to petition them to get any action. The current street humps were the first in SA and date back to the late 1980's. The question remains as to whether these treatments are still effective to reduce traffic flow and reduce speed. The treatments in Francis and George St are deemed more effective by the Unley Council Traffic Manager.

**The issue:** The Council has designated that Mills St can carry 3000 cars per day which is significantly higher than any of the other street in Clarence Park. Is that a fair and valid decision? The traffic counting data shows that between Dixon and Churchill streets, the load has risen from 1869 to 2073 cars per day in 2016. The data shows that 20.74% of cars are exceeding the speed limit and in 2015 speeding vehicles were recorded as high as 56.08% exceeding the 40kph limit. There are examples of people overtaking! Residents have reported trouble getting out of their driveways, near misses and even irate beeping. Do we want to wait for an accident before we act? The Councillors have also stated that 80% of people who travel through Unley are not Unley residents (rate payers). What is really clear is that the vast majority of people using Mills St, in peak hours, are not local residents and they are using the street as a short cut to avoid main roads which are designed for traffic load. They are southern suburb residents from outside the Unley Council area.

The demographics are changing with many families with young children moving in. Many houses are being renovated as people make this street as their choice of residence. Unley Council is beautifying the street with the planting of Jacarandas and creating bikeways through the area to discourage traffic. If we can significantly reduce the peak hour traffic in the first place, we can increase safety and reduce noise. This will not reduce speed directly but it will get people off our street when they are often in a rush.

**The solution:** The obvious solution is a proper traffic study of our street; the patterns and the street treatments where each resident's voice is heard; a plan consulted with all the residents and consensus reached. That is what we asked for however, the Council has declined.

The alternative solution to get action now is to stop 'right hand turns' into Mills St from 4pm to 6pm from Goodwood Road and from East Ave from 7:30am to 9:00am Monday to Friday (bicycles excepted). The Council acknowledges they could fund the signs and this is the most cost effective short term solution. We are suggesting a 12 month trial starting as soon as practicable from when the petition is lodged.

Interestingly, when you travel north on East Ave beyond the railway crossing, the 'no right hand turns' are in place for Fairfax, Allenby and Chelmsford Avenues. We would like the Council to treat the Mills St residents with the same respect they have granted to the Millswood residents. Why them and not us?

**Advantages:** We get reduced traffic load in the morning and afternoon, safety is increased and noise reduced. We get a trial and action while we wait for 4 years for the LATM plan. New data can inform the LATM.

**Disadvantages:** There are virtually none in the morning. Very few, if any, Mills St residents would be turning in from East Avenue in the morning. In the afternoon, if we travel back from the city we will need to drive 200 metres further to Francis St to get into Mills St. The extra load on Francis St is only Mills St and some Millswood residents travelling at that time. Francis St would not pick up the full Mills St traffic load as this street does not go all the way through to East Ave. Alternatively, residents could come in via East Ave.

Our plan is to letter drop this proposal; make ourselves available for discussion and in 2 weeks' time door knock with a petition to sign.

The wording will simply state:

**That the City Of Unley create 'no right hand turns' from East Ave into Mills St, Clarence Park, from 7:30am to 9:00am and from Goodwood Rd into Mills St from 4pm to 6pm, Monday to Friday (bicycles excepted), for a 12 month trial.**

We recommend this proposal for your consideration. We sought a traffic study and consultation however, we were declined. We can't see any action for at least 4 years and probably 2 years beyond that for any change. This 'no right hand turns' strategy may not be your most preferred solution but if we all compromise and band together, Unley Council will see that we are serious.

Please contact Richard Costi, Shane Farr or Briony Weckert if you want to discuss or offer support. We can also answer questions on day when we door knock with the petition.

Sincerely,

Richard Costi

Shane Farr

Helen Deans

Briony Weckert

21 September 2016

**Addendum:** Through completing the collection of signatures some additional needs have been identified. There are 2 residential addresses where 'people at risk' live. One is a Supported Disability Residential Centre (no 13) and secondly, the Salvation Army has a set of units (no 35) that accommodate such people. Residents, including carers, from both residents have identified safety issues with traffic. In one case a resident from the Salvation Army accommodation talks about the risks he faces using his motorised wheelchair on a daily basis as he heads to catch the train. On 16 November at 1:40 pm residents witnessed a high speed car chase by an unmarked police car, with lights and sirens, in pursuit. Both vehicles literally flew over, and around, the current street treatments at speeds estimated at higher than 100 kph. Further to that, 2 residents had reported raising issues to do with traffic with the Unley Council in the last few years. A view from many residences is that the Council acts before a foreseeable serious event occurs. They would like to see a lead response versus a lag response.

#### Data

- 70 Houses (Single Title)
  - Southern Side (31 Houses )
  - Northern Side (39 Houses )
- 4 Unit Blocks (2,4,19 &35)

Signatures of residents on Mills St were collected over several weeks by residents and home owners on Mills St, Richard Costi and Shane Farr.

During face to face discussions with residents in the course of signature collection, there was a resounding collective agreement that **both** the speed and volume of traffic along Mills St, requires attention to both prevent incident and the continued use of Mills St as a byroad by external traffic (Non Unley residents) as opposed to a residential street.

All properties on Mills St were provided with the petition details two weeks prior to initial signature collection. Several attempts were made to contact properties that did not respond. The below data is a representation of all properties with response.

- Percentage of properties responded via face to face or petition returns slip.
  - Southern (50%) – 16 of 31
  - Northern (95%) – 37 of 39
- Percentage of properties respondents for affirmative
  - Southern (95 %, 15 signed, 1 verbal )
  - Northern (91%, 30 signed)
- Percentage of properties in response for negative
  - Southern (6%, 1 Negative)
  - Northern ( 9%, 3 Negative)

## **RECEIPT OF PETITION**

**TITLE:** PETITION RE NARROWING OF VICTORIA STREET AT THE INTERSECTION OF GOODWOOD ROAD

**ITEM NUMBER:** 759

**DATE OF MEETING:** 27 FEBRUARY 2017

**ATTACHMENTS:** 1. PETITION

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The petition be received.
  2. The principal petitioner be notified of Council's proposed actions.
- 

## **OFFICER'S COMMENTS**

Victoria Street is an intra-city connector route that provides an important access link for the local community in the area. Latest traffic data shows that it carries 2,772 vehicles daily. There is currently 1 lane exiting and 1 lane entering Victoria Street at Goodwood Road. The approved plan narrows the entrance/exit of this junction, but retains 1 lane each way. There is no intention to restrict right turns out of Victoria Street on to Goodwood Road. The existing width of Victoria Street at Goodwood Road would not provide for 2 lanes with one lane in to Victoria Street. Recognising that Victoria Street is an important collector road the impact on this junction of the proposed Goodwood Road upgrade was considered in some depth during the design process.

While there was extensive consultation with the users of the Goodwood Road precinct during the design phase of the project, there was no direct involvement of residents in the side streets who may travel along and across Goodwood Road.

Consultation during the design process included:

- Advertisements in March and June 2015 in the Messenger, distributed posters to local shops and held a week-long drop-in session on the street 7-11 April 2015 (Tuesday – Saturday during the day), plus a forum on 8 April where we discussed concept design matters with local community.

- This was followed by another forum on 29 June with drop-in sessions on the street 29 & 30 June. The concept design was also on display for feedback 22 June – 3 July.
- Since detailed design has been completed in July last year it has on display at the Goodwood library, civic centre and in a number of shops, as well as on Council's website and on the Goodwood Traders' website.

The transport accessibility in and out of Victoria Street is important for an efficient road network in the local area. For this reason, any potential traffic impacts as a result of changes to this junction were carefully considered during the design phase. This included the impact of the narrowing of the exit lane from Victoria Street on to Goodwood Road. The impact was considered to be marginal.

The decision was also balanced against the overall design intent for the project which was to create a more pedestrian orientated precinct, and improve the safety for pedestrians crossing the side roads. Note that Victoria Street is one of several streets that have been narrowed to reduce the width that pedestrians have to cross. There was also a specific desire at Victoria Street to create more public seating and planting space recognising the proximity to Church/Institute/Retirement Home.

Council considered this matter at its January 2017 meeting and Administration is supportive of further monitoring traffic movements at Victoria Street intersection once construction work has been completed.

**PETITION**  
**To the Mayor and Councillors of the City of Unley**

**Part 1.**

Petition Contact Person

Madeleine Stocks

Telephone Number

Address

., Forestville SA 5035

**Part 2.**

The petition of the residents of the City of Unley who live on or near Victoria Street, Forestville (as well as some other commuters who use Victoria Street).

**Part 3.**

Draws the attention of the Council to the proposed narrowing of Victoria Street at the intersection of Goodwood Road (of which part works have been undertaken). Residents have not been advised of, or consulted with, or given any opportunity to express opinions about the design of these proposed works. Narrowing the exit / entry to Victoria Street onto Goodwood Road would have a very negative impact on both the residents of the street, and those who live on the surrounding streets that feed onto Victoria Street. Further more, any future restrictions that may be made on right hand turns at this intersection, particularly in peak hour, would only compound the traffic build up on both Victoria Street and Goodwood Road, and shift the congestion, overloading other small streets in the area (eg Gilbert Street).

**Part 4.**

The petitioners therefore request that the Council -

- a. immediately suspend any further narrowing of Victoria Street at the Goodwood Road intersection;
- b. create road markings to divide the road in such a way that enables 2 cars to exit Victoria Street onto Goodwood Road (one turning left and one turning right - facilitating what is already happening and has been for many years) and one lane to enter Victoria Street. These proportions could be similar to those towards the western end of Arthur Street, where the 'centre' line is skewed to the southern side; and
- c. reinstate the road back to the original 9.3m width if necessary to achieve the above.



# PETITION

## Part 5.

The petitioners therefore request that the Council -

- immediately suspend any further narrowing of Victoria Street at the Goodwood Road intersection;
- create road markings to divide the road in such a way that enables 2 cars to exit Victoria Street onto Goodwood Road (one turning left and one turning right - facilitating what is already happening and has been for many years) and one lane to enter Victoria Street. These proportions could be similar to those towards the western end of Arthur Street, where the 'centre' line is skewed to the southern side; and
- reinstate the road back to the original 9.3m width if necessary to achieve the above.

Name (print)	Address	Signature
MADELEINE STOCKS	17 FOSTER ST FORESTVILLE	M. Stocks
JEREMY URQUHART	4 FOSTER ST FORESTVILLE	J. Urquhart
KAREN INGLETON	42 VICTORIA ST FORESTVILLE	K. Ingleton
Tim Ormsby	14 Foster St Forestville	T. Ormsby
Lieke v Roosmalen	14 Foster St Forestville	L. Roosmalen
Tennille Carroll	12 Foster St Forestville	T. Carroll
Matt Carroll	12 Foster St Forestville	M. Carroll
Mat Senbrook	10 Foster St Forestville	M. Senbrook
Penny Bridge	10 Foster St Forestville	P. Bridge
Monica Hare	12 Foster St Forestville	M. Hare
Saxon Schroeter	3 Foster St Forestville	S. Schroeter
MICHAEL LUTT	15 FOSTER ST FORESTVILLE	M. Lutt
Mary Heath	71 Devon St Jth Goodwood	M. Heath
SH HUMPHREYS	71 DEVON ST JTH. GOODWOOD	S. Humphreys
Natalie Barton	19 Lynton Rd Millswood	N. Barton
TOM GOURAS	24 Victoria St. Forestville	T. Gouras
Clare Grouhust	1/5 First Avenue, Forestville	C. Grouhust
Lindy Brown	81 Victoria St Forestville	L. Brown
Andy Lambert	79 VICTORIA ST. FORESTVILLE	A. Lambert
Paul Blenkins	79 Victoria St Forestville	P. Blenkins
E. Connelley	75 VICTORIA ST FORESTVILLE	E. Connelley
L. Muller	13 Victoria St Forestville	L. Muller
J. Mohan	63 Victoria St, Forestville	J. Mohan
P. ATHANASSIOPOULOS	57 VICTORIA ST FORESTVILLE	P. Athanassiopoulos
Louisa Esdaile	34 Victoria St	L. Esdaile
ilijana ALEKNA	32 Victoria St Forestville	I. Alekna
Siberezhia Alekna	33 Victoria St Forestville	S. Alekna
BEN ALEKNA	32 VICTORIA ST FORESTVILLE	B. Alekna
RON PETRIE	28 VICTORIA ST. FORESTVILLE	R. Petrie
Florence L.	37A VICTORIA ST. FORESTVILLE	F. L.
Herman L.	37A Victoria St. Forestville	H. L.
Bruce Stocker	17 Foster St Forestville	B. Stocker



# PETITION

## Part 5.

The petitioners therefore request that the Council -

- immediately suspend any further narrowing of Victoria Street at the Goodwood Road intersection;
- create road markings to divide the road in such a way that enables 2 cars to exit Victoria Street onto Goodwood Road (one turning left and one turning right - facilitating what is already happening and has been for many years) and one lane to enter Victoria Street. These proportions could be similar to those towards the western end of Arthur Street, where the 'centre' line is skewed to the southern side; and
- reinstate the road back to the original 9.3m width if necessary to achieve the above.

Name (print)	Address	Signature
Mal Schroeder	3 Foster St Forestville	[Signature]
Jay Veitch	3 Foster St Forestville	[Signature]
D. Zabonias	7 FOSTER ST FORESTVILLE	[Signature]
P. Buckingham	5 Lyon Plk Forestville	[Signature]
L. SALOMONE	1 Newman St Forestville	[Signature]
G. Miki	5 Newman St Forestville	[Signature]
L. Cunningham	" " "	[Signature]
S. Beiran	9 Newman St Forestville	[Signature]
P. Mahoney	15 Newman St Forestville	[Signature]
Milai Giccasvili	8 Newman St Forestville	[Signature]
Normi Casano	1a Archa Trc Forestville	[Signature]
Matt Newland	169 Victoria St	[Signature]
S. Manson	64 Victoria St	[Signature]
FRANK KOVAS	54C Victoria St	[Signature]
SHIRLEY WILLIAMS	54A VICTORIA ST	[Signature]
Amad Melican	54 Victoria St	[Signature]
Meg Fitzgerald	52B Victoria St	[Signature]
P. Antolovic	50A Victoria	[Signature]
Robyn Schmich	48 Victoria St	[Signature]
Joe Schmeckers	46 Victoria Street	[Signature]
Karl Persson	46 Victoria Street	[Signature]
Eunice Jolly	44 Victoria Street	[Signature]
Don Jolly	44 Victoria St	[Signature]
Heather Steele	36 Victoria St	[Signature]
Darren Jones	8 Foster St Forestville	[Signature]
A. SNYDER	3 FOSTER STREET, FORESTVILLE	[Signature]
Scott Linden	26 Musgrave Ave Goodwood	[Signature]
Toby Priest	25 Roger St Goodwood	[Signature]
Michele Symons	4 Homer Rd Clarence Pl	[Signature]
Reid Pinto	1/39 Victoria Street, Forestville	[Signature]
SUZANNE HOSKIN	4 OAKLEY AVE MILLSWOOD	[Signature]

P.O.A.



# PETITION

## Part 5.

The petitioners therefore request that the Council -

- immediately suspend any further narrowing of Victoria Street at the Goodwood Road intersection;
- create road markings to divide the road in such a way that enables 2 cars to exit Victoria Street onto Goodwood Road (one turning left and one turning right - facilitating what is already happening and has been for many years) and one lane to enter Victoria Street. These proportions could be similar to those towards the western end of Arthur Street, where the 'centre' line is skewed to the southern side; and
- reinstate the road back to the original 9.3m width if necessary to achieve the above.

[illegible]

## DEPUTATION

<b>TITLE:</b>	DEPUTATIONS
<b>ITEM NUMBER:</b>	760
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>ATTACHMENTS:</b>	NIL

---

### Deputations from:

1. Ms Denise Tipper, Goodwood  
Re : Petition on Pay for Use Parking Trial and Parking Management.
  2. Mr Richard Costi, Clarence Park  
Re : Petition on Reducing Traffic and Speeding in Mills Street Clarence Park.
  3. Ms Madeleine Stocks, Forestville  
Re : Petition on Narrowing of Victoria Street at the Goodwood Road intersection.
  4. Mr Mark Patterson and Ms Anne Wharton, Malvern  
Re : On line Petition on Save Unley Trees Campaign – concerning the loss of heritage trees in the Unley Council area.
  5. Mr Peter Griffiths, Millswood  
Re : Councillor Rabbitt's Motion on Notice concerning Brown Hill Keswick Creek Stormwater Project.
  6. Ms Mary Kolusniewski, Goodwood  
Re : 4 Hour Parking Trial in Goodwood and adverse effects on residents, shopkeepers and their employees.
  7. Ms Susan Fraser, Forestville  
Re traffic and heavy vehicles in support of Councillor Schnell's Motion on Notice concerning Leah Street Forestville
-

## **ITEM 761**

### **MOTION OF WHICH NOTICE HAS BEEN GIVEN**

#### **NOTICE OF MOTION FROM MAYOR CLYNE RE CIVIC REDEVELOPMENT**

Mayor Clyne has given notice of intention to move the following motion at the Council meeting to be held on Monday 27 February 2017:

“That no further action be taken on investigating the potential redevelopment of the Civic Centre site.”

#### **Preamble:**

Elected Members of Council asked the administration to investigate redeveloping the Unley Civic Centre through confidential item 572 of the August Council meeting last year. Confidentiality has now been removed.

Item 572 moved by Cr Hewitson and seconded by Cr Hughes was widely supported by Elected Members with very little negative commentary during the debate. I was genuinely excited about undertaking community consultation with our community.

Item 663 of the November Council Meeting demonstrated Councils continued desire to explore with the community the potential of a redeveloped Civic Centre. This item, discussed in open Council and being moved by Cr Hughes and Seconded by Cr Salaman was about the community consultation component of a potential redevelopment. Again the majority of the debate about engagement and community consultation was favourable and only Cr Schnell and Cr Hewitson voted against it.

Exploring with interested members of the community what could fall out of community consultation on the topic of redeveloping the Unley Civic Centre was, I believed, a great initiative. I no longer see things that way and I no longer have that same enthusiasm. It is with a heavy heart that I put this Motion to the Council to stop the process of investigating redeveloping the Civic Centre even before we do community consultation.

I was particularly energised by the possibility of engaging with our community around what new community facilities we could have through a redevelopment. Point three of item 572 raises some of these opportunities:

3. The following components be considered as possible inclusions in the new Civic project:
  - New small scale commercial development to help activate the Oxford Terrace frontage (such as a coffee shop)
  - New Unley Community Centre (to replace the existing Arthur Street facility)

- Relocated and possibly larger Unley Museum
- Reconfigured Unley Library

It was envisaged that engaging with the community might have brought out other worthy ideas or shelved some of the ones above. Ultimately the community consultation process would have been the vehicle to obtain a “social license” for this project. If the community did not want to redevelop the Civic Centre then community consultation would have made that clear in a structured and transparent way.

However; since the possibility was publicly announced that Council would do community consultation after the completion of the Unley Central Development Plan Amendment I feel that there is sufficiently fatal community opposition to the concept as to make it highly unlikely to proceed.

The side of Council’s wall has been graffitied on numerous occasions with negative comments about the project. Numerous posters have been displayed on people’s homes and in shops against the redevelopment. A large number of submissions to the Unley Central DPA directly mentioned the redevelopment in a negative way. I heard many negative comments at a FOCUS meeting about the possible redevelopment. A community meeting in the Village Green of around 250 people demonstrated a large degree of anxiety at a possible redevelopment. I have had several meetings in small groups or one on one with people opposed to the concept of a redevelopment.

On the other hand I have heard very little favourable commentary about a Civic Centre redevelopment. There will be those who say there is a “silent majority” of people who will want such a redevelopment. I do not have such confidence.

If I were recontesting the next Local Government election as Mayor I would be far more likely to pursue taking the redevelopment to the stage of community consultation. However; as this is a project which would likely go over the Council election, continuing to pursue a redevelopment would require commitment from an Elected Member or group of Elected Members who are confident to have a conversation with the community now and into the next Council term.

I do not wish Council staff or Elected Members to be subjected to unfair, unfounded and potentially defamatory rumours, lies and politically motivated innuendo. Whilst such accusations emanate from a small minority they have serious implications for individuals and organisations. This Council has done nothing wrong. This Council has raised an issue of significant change which it wished to engage with the community over.

Equally derailing are the scandalous lies and mistruths which impute corruption. Such lies fundamentally undermine democracy and those who perpetrate such lies are no friends of the community. I am happy to say that after attending the FOCUS meeting I am relieved that such comments are

confined to being the opinions of only a very small few. Yet such festering untruths, unable to be effectively challenged have significantly clouded this issue.

As Mayor I respect and acknowledge the wishes of the community. I am the representative of the community. The informal engagement I have had with the many in the community has convinced me that there is little point in pursuing a Civic Centre redevelopment. The vast majority of people opposed to the redevelopment speak with genuine concern. Their fears and opposition is very real. I thank many of them for the way they have genuinely spoken with me about their opposition.

## **ITEM 762**

### **MOTION OF WHICH NOTICE HAS BEEN GIVEN**

#### **NOTICE OF MOTION FROM COUNCILLOR RABBITT RE BROWN HILL KESWICK CREEK**

Councillor Rabbitt has given notice of intention to move the following motion at the Council meeting to be held on Monday 27 February 2017:

That further to the Motion passed at the Special Council Meeting held on Tuesday 29 September 2015 (Item 277) and in the absence of any substantive action in implementation, Council request:

- The immediate support of the Brown Hill Keswick Creek Steering Committee, with financial assistance from the Stormwater Management Authority (SMA), to investigate the instance of obstacles along the creek bed and lower channel, working with residents to clear them as a priority.
- The Adelaide & Mount Lofty Ranges Natural Resources Management Board remind creek-owners of their responsibility to maintain their section of the creek in good condition and keep it clear of obstructions.
- The SMA's formal response to the councils' submission of the Stormwater Management Plan (SMP) for approval nearly 12 months ago (March 2016).
- An update from Minister Hunter MLC as to when an announcement on the funding arrangements to progress the SMP might be expected.

#### **Background provided by Councillor Rabbitt**

On the basis of the time expected for approval and implementation of the Stormwater Management Plan, and the possibility of further flood events impacting on residents, Council passed a Motion on 29 September 2015 that included the following clause:

3. Council also seeks the support of the BHKC steering committee that before any Part B works are commenced:
  - a) Works to rehabilitate (clear and revegetate) the creek be undertaken as a priority.

There was minor flash flooding in January 2016 and a major storm event in September 2016 that resulted in flooding in several parts of the City of Mitcham and the City of Unley.

Residents in Millswood have contacted me recently, concerned about

- the lack of action with this project at all levels of government and
- the likelihood of future flood events.

The above clause was included in the September 2015 Motion because of this very situation and Council's wish that some flood mitigation work should be undertaken without delay.

Given that design work has not been completed, we do not know the exact requirements of what work needs to be undertaken. Working with residents to clear debris along the creek bed & lower channel should help reduce the potential for blockages, as occurred in September and contributed to the flooding at that time.

### **OFFICER'S COMMENTS**

Administration would support this motion. Residents have a responsibility to ensure that their portion of the creek channel is in good condition, which includes being free of obstacles in the channel.

As mentioned above, the breakouts during the September 2016 storm were believed to be mostly attributable to blockages, rather than the size of the storm. Furthermore, irrespective of the channel design work, which has yet to be completed, it is highly unlikely that the removal of obvious blockages in the channel would represent redundant work.

## **ITEM 763**

### **MOTION OF WHICH NOTICE HAS BEEN GIVEN**

#### **NOTICE OF MOTION FROM COUNCILLOR PALMER RE REVIEW OF DAP PROCEDURES WHEN PROCESSING APPLICATIONS OF REMOVAL OF REGULATED AND/OR SIGNIFICANT TREES**

That:

1. Administration review their processes and procedures when assessing development applications involving the removal of regulated or significant trees, to ensure that only reports received from qualified arborists are accepted as required under Section 117 (1) of the Planning Regulations.
2. Administration build a library of persons recognised as having the appropriate qualifications.
3. As part of the review of our procedures and processes we reinforce in communications to applicants that the regulations require us to recognise only those persons who have the necessary qualifications.
4. Council be provided with a report by the April Council meeting.

#### **Background**

We are in receipt of a petition requesting action to preserve our living heritage. The petitioners are clearly of the belief that not enough is being done to protect regulated and significant trees from being removed to allow for new development.

In their submission, the petitioners are asking us to EXAMINE the authenticity of applicant commissioned arborist reports and DEFINE a standard template for arborist reports which meet an accredited national standard. They may not be aware that the Planning Regulations 2008 do provide for reports to be prepared only by persons with a Certificate V in Horticulture or better.

Last month a question on notice asked by myself sought clarification of the procedures we have, to ensure that reports received are from such persons. The answer provided re-affirmed the requirement of the Regulations but indicated we have no formal procedure in place.

This month I note that we have received a report for a person whose qualification is only an advanced certificate in horticulture.

My Motion on notice is designed to ensure that only reports received from such qualified people are accepted.

Of all the requests made by the petitioners this is the one we can and have control over.



## OFFICER'S COMMENTS

While there is no formal procedure in place for this purpose, it is part of the development assessment process and the Development Team is aware that Regulation 117 (1) sets out the qualifications of the person providing the expert report are to be **Certificate V in Horticulture (Arbor culture) or a comparable or higher qualification.**

When an arborist report is received as part of an application or requested by the Administration, the report is first reviewed by the assessing officer, then by Council's arborist to ensure that the report has been provided by a person with the appropriate qualification. This is part of the assessment process. If the arborist report provided does not include the qualifications of the person who has written/provided the report, then the assessing officer would make the necessary investigation to find out the information.

Anything less than a Certificate V in Horticulture fails to satisfy the threshold. Having said that, the Administration cannot refuse to accept the report but we just cannot place any meaningful weight to it.

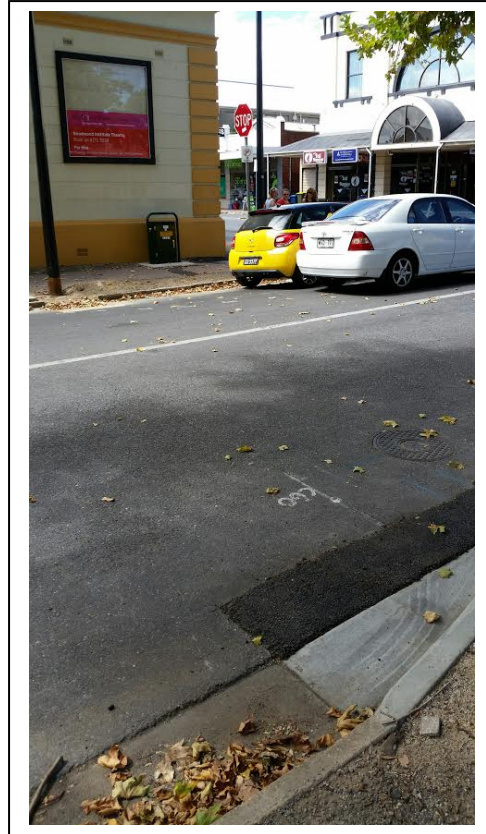
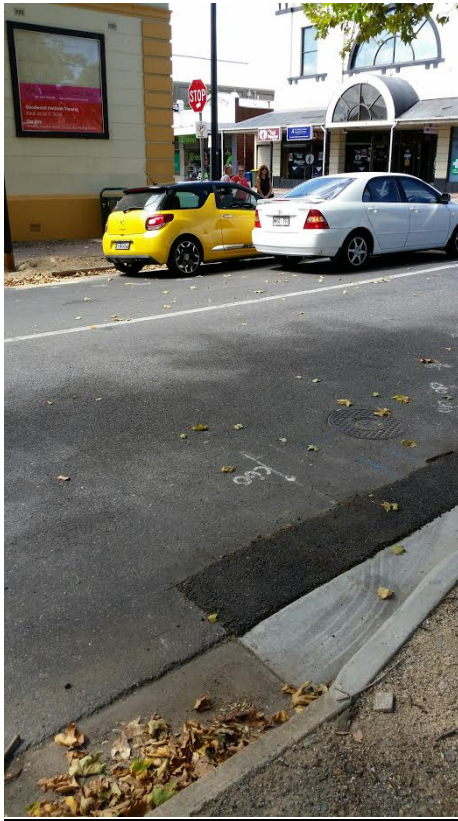
Additionally, when further information is sought by the Administration requesting an arborist report, the request specifies that the arborist report must be prepared by a person holding a Certificate V in Horticulture (Arbor culture) or comparable or higher qualification.

In regards to building a library of persons recognised as having the appropriate qualifications, the Administration can start that process as reports are received from arborists. However, that information would only be for administration use only as we cannot advise people on what expert to use due to conflict of interest, we can only advise on what qualification they should have. It should be noted that the Arbor culture industry in Australia is not regulated. There is no professional body where they have to be registered. There is a voluntary organisation called Arboriculture Australia based in Adelaide which promotes professional practices in arboriculture however it is only voluntary.

**ITEM 764**

**MOTION OF WHICH NOTICE HAS BEEN GIVEN**

**NOTICE OF MOTION FROM COUNCILLOR SCHNELL RE GOODWOOD ROAD/VICTORIA STREET JUNCTION**



That:

1. Administration defer planned works at the Victoria Street/ Goodwood Road junction until residents in the area adjacent to Victoria Street are consulted on the planned treatments, and Council receive a report on the matter.
2. A temporary traffic management treatment, resembling the planned works, be installed at the junction, so that residents get an understanding of the new junction layout.
3. Traffic operations at the junction be monitored during the temporary treatment trial.
4. Residents in the catchment area of Victoria Street be consulted on the proposed treatment of Victoria Street/ Goodwood Road junction.
5. A report on the results of the consultation, and any traffic operational learnings during the trial, be presented to Council at its April 2017 meeting.
6. Negotiate any variations caused by this delay with the constructing contractor.

## **Background**

Goodwood Road is currently undergoing a major upgrade. Part of the work involves extending the kerb lines at the junction with Victoria Street to provide a more pedestrian friendly environment. This will result in a narrowing of Victoria Street at the junction with Goodwood Road.

Victoria Street is one of only a few east west connector roads in this area, so the implications of any changes to the layout of the junction need to be understood and carefully considered.

As brought to the attention of Council, at its January 2017 meeting, and since then, a few residents have raised the concern that the proposed narrowing at the exit of Victoria Street on to Goodwood Road may cause queuing when a vehicle is trying to turn right from Victoria Street on to Goodwood Road in peak times. Currently there is no right turn lane marked, nor will there be in the proposed road improvements.

Residents in the vicinity of Victoria Street were not consulted on the planned changes to the junction with Goodwood Road before the design was finalised.

The works to narrow the Victoria Street/ Goodwood Road junction are planned to occur shortly.

## **OFFICER'S COMMENTS**

Victoria Street is an intra-city connector route that provides an important access link for the local community in the area. Latest traffic data shows that it carries 2,772 vehicles daily. Recognising that Victoria Street is an important collector road, the impact on this junction of the proposed Goodwood Road upgrade was considered in some depth during the design process.

While there was extensive consultation with the users of the Goodwood Road precinct during the design phase of the project, there was no direct involvement of residents in the side streets who may travel along and across Goodwood Road.

Consultation during the design process included:

- Advertisements in March and June 2015 in the Messenger, distributed posters to local shops and a week-long drop-in session was held on the street 7-11 April 2015 (Tuesday – Saturday during the day), plus a forum on 8 April where we discussed concept design matters with the local community.
- This was followed by another forum on 29 June with drop-in sessions on the street 29 & 30 June. The concept design was also on display for feedback between 22 June – 3 July.
- Since detailed design has been completed in July last year, it has been on display at the Goodwood library, civic centre and in a number of shops, as well as on Council's website and on the Goodwood Traders' website.

- A flyer, informing residents of the construction program was distributed in Gilbert, Lily, Rosa, and Florence Streets, as these are impacted the most with plateau construction.

The transport accessibility in and out of Victoria Street is important for an efficient road network in the local area. For this reason, any potential traffic impacts as a result of changes to this junction were carefully considered during the design phase. This included the impact of the narrowing of the exit lane from Victoria Street on to Goodwood Road. The impact was considered to be marginal.

The decision was also balanced against the overall design intent for the project which was to create a more pedestrian orientated precinct, and improve the safety for pedestrians crossing the side roads. Note that Victoria Street is one of several streets that have been narrowed to reduce the width that pedestrians have to cross. There was also a specific desire at Victoria Street to create more public seating and planting space recognising the proximity to Church/Institute/Retirement Home.

If the planned construction works at this junction is delayed, it is likely that it will incur a cost variation in excess of \$10 000.

Council considered this matter at its January 2017 meeting and Administration is supportive of further monitoring traffic movements at Victoria Street intersection once construction work has been completed.

## **ITEM 765**

### **MOTION OF WHICH NOTICE HAS BEEN GIVEN**

#### **NOTICE OF MOTION FROM COUNCILLOR SCHNELL RE LEAH STREET FORESTVILLE**

Councillor Schnell has given notice of intention to move the following motion at the Council meeting to be held on 27 February 2017:

#### **Preamble**

Recently the Mayor and Deputy Mayor met with residents of Leah Street, Forestville.

I understand that the media was also in attendance.

An issue of concern raised by residents is the perceived higher volume of traffic, especially heavy vehicles, that use the street. It is felt that this was a result of DPTI directing traffic down the street during the period when South Road was closed due to crumbling of the Tram Stop 6 pedestrian/cyclist overpass bridge.

Since that incident, the residents have noticed an increase in heavy vehicle traffic on Leah Street.

Residents are asking that an effort be made to reduce the volume of heavy vehicles. Further, they want Council and DPTI to ensure that during future bridge repair works, traffic is not directed down Leah Street. Traffic should be directed to use the main arterial roads.

#### **Motion**

That Council staff:

1. Monitor the perceived higher volume of traffic, especially heavy vehicles using Leah Street, Forestville.
2. Determine what can be done to reduce the volume of heavy traffic on Leah Street.
3. Engage with construction company Outside Ideas (on Leader Street, Forestville) and request that their heavy vehicles avoid Leah Street where practical.
4. Determine and submit an appropriate request to DPTI to assist in reducing the volume of traffic on Leah Street, especially heavy vehicles and to stop detouring traffic down Leah Street during road closures on South Road.
5. Provide a report to Council in March 2017.

### OFFICER'S COMMENTS

The motion requires a number of actions to be taken. Some of these (eg traffic counts and meeting with DPTI) will require some time to be completed. Consequently, it is unlikely that the requested due date of March 2017 will be met.

## **ITEM 766**

### **NOTICE OF MOTION FROM COUNCILLOR SALAMAN RE DEVELOPMENT ISSUES**

Councillor Salaman has given notice of intention to move the following motion at the Council meeting to be held on 27 February 2017:

Notice of Motion - February 2017 - Council

---

Development Issues: - Notification, Representation and Assessment – Public Concerns.

#### **Introduction**

The intention of this motion is to alert the Minister for Planning that there are real issues with current rounds of planning reform and request that the current regulations be favourably reviewed when drafting the imminent changes to the SA planning law.

There have been increasing public concern about continuing changes to the Development Regulations which are progressively restricting public notification, and the right to make representations on development applications, regardless of potential impact the proposed development may have on their property or immediate neighbourhood.

The recent downgrading of many applications which clearly have the potential to affect the neighbours from category 2 (notification required) to category 1 (no mandatory notification of neighbours) means that the first indication of work starting is when their fence is pulled down for boundary footing excavations, or the chainsaws start singing in the huge tree next door.

The restriction of notification of category 2 applications to properties within 60 metres, while adequate in many cases, can be far too restrictive as was the case in the Cremorne Plaza project. There seems no logical justification for the 60 metre limit, since there are no appeal rights, but there is an opportunity for the Administration to take the comments into account during negotiations with the applicant.

There is growing public concern with the continued watering down of the hard won “significant tree” legislation which has progressively added exempt tree species, increased girth requirements, exempt non eucalyptus trees within 10 metres of a house or swimming pool and all but eliminated the requirement to notify neighbours. The progressive removal of elected members from the Development Assessment process frustrates residents who believe that they elected Councillors to represent them, and at least to speak on their behalf, even if they cannot take part in the decision making.

Applications for over \$3 000 000 and/or buildings exceeding four storeys in the Urban Corridor Zone can now be made to the Development Assessment Commission, effectively bypassing the council, which can only make limited comments. Recent history shows the DAC to interpret Development Plans “generously”.

## MOTION:

That:

1. The Administration formally advise the Minister in writing of the Council's and public's concerns, as outlined below, over the progressive State Government initiatives to reduce public representation and Council participation in development assessment and decisions of applications not fully confirming with the approved local Development Plan and request changes be made to the forthcoming Development Regulations to address the concerns:
  - Severely reducing who is notified of planning applications and who may make valid representations on developments potentially affecting their properties.
  - Emancipation of the "Significant Tree" legislation to a point where little protection remains, and generally neighbours are not notified.
  - The desire to remove Elected Members from Development Assessment Panels, and replace them with "experts".
  - Bypassing councils with larger applications which can be made to the Development Assessment Commission. Only minimal input from the council is allowed
  - The proposal for regional assessment boards to replace local DAPs and its potential to further isolate "local" input into the decision making process."

## Officer's comments:

There have been significant legislative changes that have occurred over the past few years and they include but are not limited to changes to the significant trees, introduction of the State Coordinator General and Urban Corridor Zones. These changes have occurred at the State level and are predominantly out of Council's control. As a matter of law, Council must implement these changes.

The *Planning, Development and Infrastructure Act (PDI) 2016* will also bring significant changes. At this time, in order for the Act to commence, a transitional Implementation Bill (the Statutes Amendment Bill) is still required to pass through Parliament and the drafting of new regulations are required, a transitional Implementation Bill (the Statutes Amendment Bill) was passed by the upper house on Thursday 16 February, and is now awaiting formal resolution by Parliament, anticipated to be at the end of this month. The drafting of new regulations will follow soon after. The timing of related changes remains uncertain, however the changes will include alterations to the membership of the DAP (to reduce Elected Members from three to one), along with planning policy changes aligned to the introduction of the Planning and Design Code and the introduction of a new Community Engagement Charter.

As per Part 4 of the PDI Act, the Community Engagement Charter will provide key principles to be taken into account and also will establish categories to which parts of the Charter will apply.



The Administration supports the motion to advise the Minister for Planning that Council wishes to have greater involvement in the Planning Reform while also acknowledging that limited influence can be exerted on the Legislative changes itself. Where the Administration has identified opportunities to influence changes is on the implementation of the legislation. This will come in the form of developing documents like the Community Engagement Charter and the Planning and Design Code.

The Department is already engaging with the Local Government Association and councils for help and advice on the implementation of these documents. The Administration has already met with representative from the Department to progress these discussions.

## REPORT OF COMMITTEE

<b>TITLE:</b>	MINUTES OF AUDIT AND GOVERNANCE COMMITTEE
<b>ITEM NUMBER:</b>	767
<b>DATE OF MEETING:</b>	22 FEBRUARY 2017
<b>ATTACHMENTS:</b>	1. MINUTES OF AUDIT & GOVERNANCE COMMITTEE

---

### **EXECUTIVE SUMMARY**

#### 2016-17 External Audit Plan and Certification of Annual Financial Statements

Although the Auditors had been unable to attend the meeting, the Committee discussed various aspects of the Annual Audit Plan. A query was received seeking more information on the Changes to the Audit Report (listed in the New Development Section Pg. 22 ) and in particular the last dot point of "A new section to cover the auditor's work in relation to other information in the annual report".

This enquiry was taken on notice and an explanation be sought from the Auditor with a response to be provided to the Committee Members.

#### Revised Rate Rebate Policy

The Committee sought information on who would be affected by the revised policy. A general explanation was provided (mainly community groups) but particular details on individual ratepayers was deemed to be confidential in nature.

The Committee was satisfied with administration's explanation.

#### Quarterly Reporting of Register for Recording Dispensation for Council's Procurement Policy

The Committee noted the report.

#### Motion Without Notice – Long Term Financial Plan

Following a presentation the Committee moved a motion without notice regarding the following Ratios: Operating Surplus, the Net Financial Liabilities and the Asset Sustainability.

## **RECOMMENDATION**

MOVED:

SECONDED:

That:

1. The minutes of the Audit and Governance Committee meeting held on Wednesday 15 February 2017 be received.
2. The recommendations listed under:

Item 48

2016-17 External Audit Plan and Certification of Annual Financial Statements

Item 49

Revised Rate Rebate Policy

Item 50

Quarterly Reporting of Register for Recording Dispensation for Council's Procurement Policy

Item 51

Correspondence

Item 52

Presentations

Item 53

Motion Without Notice re Financial Indicators of the Long Term Financial Plan

Be adopted.

## MINUTES

**Minutes of the Audit & Governance Committee  
Held Wednesday 15 February 2017 – 6.35pm  
Council Chambers  
181 Unley Road Unley**

### **MEMBERS PRESENT**

Mr J Rawson, Presiding Member  
Mr Ed Parker  
Mr Sean Tu  
Councillor Michael Rabbitt  
Councillor Rob Sangster

### **OFFICERS PRESENT**

General Manager Business Support & Improvement, Ms N Tinning  
Manager Finance, Mr M Carey  
Executive Assistant to CEO & Mayor, Ms C Gowland

### **OBSERVERS**

Councillor Don Palmer  
Manager Governance & Risk, Ms R Wilson  
Strategic Risk Management Project Officer, Ms J Lister

### **WELCOME**

The Presiding Member welcomed Members to the Audit and Governance Committee Meeting.

### **APOLOGIES**

Nil

**ITEM 46**  
**CONFLICT OF INTEREST**

Nil

**CONFIRMATION OF MINUTES**

MOVED Councillor Rabbitt  
SECONDED Councillor Sangster

That:

1. The minutes of the Audit and Governance Committee Meeting held on Monday 19 December 2016, as printed and circulated, be taken as read and signed as a correct record.

**CARRIED UNANIMOUSLY**

**ITEM 48**  
**2016-17 EXTERNAL AUDIT PLAN AND CERTIFICATION OF ANNUAL FINANCIAL STATEMENTS**

MOVED Ed Parker  
SECONDED Councillor Rabbitt

That it be recommended to Council, that:

1. The report and attachments be received.
2. The Audit and Governance Committee recommends to Council that:
  - 2.1 Council note the Annual Audit Plan (Attachment 1 to Item 27) is consistent with the scope of the External Audit engagement and relevant legislation.
  - 2.2 Authorisation be given to the Mayor and the Chief Executive Officer to sign the certification of the statements in their final form once the annual audited financial statements have been completed.

**CARRIED UNANIMOUSLY**

**ITEM 49**  
**REVISED RATE REBATE POLICY**

MOVED Sean Tu  
SECONDED Ed Parker

That it be recommended to Council, that:

1. The report be received.
2. The revised Rate Rebate Policy be provided to Council for adoption.

**CARRIED UNANIMOUSLY**

**ITEM 50**  
**QUARTERLY REPORTING OF REGISTER FOR RECORDING DISPENSATION  
FOR COUNCIL'S PROCUREMENT POLICY**

MOVED Councillor Rabbitt  
SECONDED Sean Tu

That it be recommended to Council that:

1. The report be received.

**CARRIED UNANIMOUSLY**

**ITEM 51**  
**CORRESPONDENCE**

MOVED Ed Parker  
SECONDED Councillor Sangster

That it be recommended to Council, that the

Minutes of the Centennial Park Cemetery Authority Audit and Risk  
Management Committee – 14 November 2016

be received.

**CARRIED UNANIMOUSLY**

**ITEM 52\*\***  
**PRESENTATIONS**

Mr M Carey, Manager Finance, gave a presentation on the Long Term Financial Plan Budget Parameters and Indicators. A copy of the presentation is attached as Item 52/1.

**ITEM 53\*\***  
**MOTIONS WITHOUT NOTICE**

MOVED Councillor Rabbitt  
SECONDED Councillor Sangster

That it be recommended to Council that:

1. The presentation be received.
2. The following financial indicators of the Long Term Financial Plan be recommended to Council for adoption:
  - an Operating Surplus Ratio of the greater of 5% or 100% of fixed term principal repayments
  - the Net Financial Liabilities Ratio does not exceed 80% of the Total Operating Revenue
  - the Asset Sustainability Ratio target of a 100% average over a 10 year period be calculated using both infrastructure and asset management plan required expenditure and annual depreciation expense.

**CARRIED UNANIMOUSLY**

## **NEXT MEETING**

Wednesday 10 May 2017 – 6.30pm

## **CLOSURE**

The Presiding Member closed the meeting at 7.45pm.

.....  
PRESIDING MEMBER

.....



## **DECISION REPORT**

**REPORT TITLE:** GOODWOOD / WAYVILLE PARKING TRIAL  
**ITEM NUMBER:** 768  
**DATE OF MEETING:** 27 FEBRUARY 2017  
**AUTHOR:** SATYEN GANDHI  
**JOB TITLE:** TRANSPORT AND TRAFFIC LEAD

---

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide information on the 12 month trial of pay for use parking and recommend future steps.

In May 2015, Council approved a trial of Pay for Use Parking at Bartley Crescent Wayville and Railway Terrace South Goodwood. The trial commenced in February 2016. The Railway Terrace South trial was suspended following objections from the State Government. The Bartley Crescent trial has been undertaken for 12 months.

Prior to commencement, extensive community engagement was recently undertaken with the local community of Goodwood and Wayville. 2557 circulars were delivered to residents and information was provided via Council's "Your Say Unley" website. A total of 261 responses were received; 53 responses were received from Wayville residents, 191 responses were received from Goodwood residents and 17 responses were received from respondents from outside these areas. The majority of responses were supportive of the 4 hour parking controls, in both Wayville and Goodwood. Feedback on the Parking Ticket Machines was not as clear. The majority of responses were ambiguous or provided no comment. Wayville residents supporting Parking Ticket Machines were slightly higher than not supporting (15 in support, 13 opposed). Goodwood residents supporting Parking Ticket Machines were in the minority (16 in support, 29 opposed), however the majority of respondents in both Wayville and Goodwood did not indicate a preference, or provided no comment (25 Wayville, 146 Goodwood).

The combination of all day parking options at the Pay for Use Parking Zone and time limit parking in the local streets is generally achieving the desired outcomes. Commuter parking is being restricted, while allowing resident and local business parking. Feedback indicates that the local streets on the periphery of 4-hour parking zone have experienced a slight increase in parking demand.

Initial costs associated with infrastructure changes, parking machines, signage, and line marking and associated works were in the order of \$72,000. Over the 12 month trial period, the parking machines generated an average net positive cash flow of \$2200 per month. This income contributes to meeting the initial

costs and assist with Council's funding of its services including parking management.

Based on the outcomes, it is recommended that both the Pay for Use parking zone at Bartley Crescent and 4-hour parking zones in Goodwood and Wayville areas remain. Continuation of these arrangements ensures a balanced parking management approach which meets the needs of local land users while providing options for both the long and short term parking.

### **RECOMMENDATION**

That:

1. The report be received.
  2. The Pay for Use parking zone at Bartley Crescent be endorsed to continue.
  3. The 4 hour parking zones in Goodwood and Wayville areas be endorsed to continue.
  4. Council Administration continue to pursue other opportunities across the City to introduce paid parking.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

### **1.1 Community Plan 2033 – Moving theme – Equitable parking throughout the City**

- On-street parking is optimised
- The mix of residential and business parking needs are met
- Commuter parking only occurs in appropriate areas

## **2. DISCUSSION**

### **Background**

In May 2015, Council approved a trial of Pay for Use Parking in Bartley Crescent Wayville and Railway Terrace South Goodwood. The trial commenced in February 2016. However, the Railway Terrace South trial was suspended following objections from the State Government. This issue is currently being discussed with DPTI in the context of Council's management of DPTI corridors within the Council area. An interim update report on the trial was also provided to Council at its July 2016 meeting. The purpose of this report is to provide information on the community feedback following the 12 month trial and recommend the future steps.

*Attachment 1*

### **Community Feedback**

In late 2016, extensive community engagement was undertaken via Council's Your Say Unley website and a written letter mail out to residents in the affected area. A total of 2557 circulars were delivered to the residents of Goodwood and Wayville. The community engagement was also promoted via Council's website and Eastern Courier Messenger advertisements.

In total, 261 responses were received; 53 from Wayville residents, 191 from Goodwood residents, and 17 from respondents outside these areas.

A copy of all responses has been made available in the Elected Members' Room.

For both areas, the specific response to the 4 hour parking trial yielded a clear overall majority of responses in support. In both Wayville and Goodwood, the support was high for the streets within the trial area. In Wayville, the majority of those respondents located in streets outside of the trial area, were also in support. It is notable that the majority of streets in Wayville already have permanent parking controls and only a small number of streets were in the trial. In Goodwood, the majority of respondents located outside of the trial area, were opposed to the trial, possibly due to additional parking on these streets as they are located on the periphery of the trial.

The feedback on the Parking Ticket Machines was less clear, as the majority of responses were ambiguous or provided no comment. A slightly higher number

of Wayville residents supported the Parking Ticket Machines (15 in support, to 13 opposed). However the majority of respondents did not give a clear indication of their preferences, or provided no comment (25 respondents, representing 47%). Conversely a wide majority of Goodwood residents who did state their preferences did not support the Parking Ticket Machines (16 in support, 29 opposed), however the majority of respondents did not give a clear indication, or provided no comment (146 respondents, representing 76%).

The combined overall impact of the trial for Wayville was more positive than negative, however more respondents indicated no impact at all (16 respondents no impact, whereas 12 respondents indicated a positive impact and 8 respondents indicated a negative impact). For Goodwood the result was also more positive than negative, but also the positive impact was higher than the no impact response (76 respondents indicated a positive impact, 19 respondents indicated a negative impact, 49 respondents indicated no impact). A detailed summary of community feedback has been provided in the two tables below.

## Feedback – Wayville area

Key themes from community feedback				Excerpts of some of the comments: Community feedback ranged from very supportive to absolutely opposing the idea.
4 hour parking zones	Number supporting retention of 4P	Number <u>not</u> supporting retention of 4P	Number neither supporting nor objecting (ie undecided or no preference stated)	
	13 (76%)  Respondents located in streets where 4 hour was not trialled:* 19 (53%)	3 (18%)  Respondents located in streets where 4 hour was not trialled: 10 (28%)	1 (6%)  Respondents located in streets where 4 hour was not trialled:  *many who do not reside in the 4 hour trial zones responded 7 (19%)	<i>This parking trial must become permanent. Before the trial we could never park out the front of our house, nor could our guests or elderly parents, as people parked all day and caught the tram to work.</i>  <i>As a business owner I would like my staff to have all day or half day (4hrs) parking available to them within walking distance for free.</i>
Parking ticket machines	Generally positive comments	Generally negative comments	No comment/unclear from response/undecided	
	15 (28%)	13 (25%)	25 (47%)	
Impact of the overall trial on <u>their</u> street (from 4 hour and machines)	Positive impact	Negative impact	No impact	Unclear from response/undecided
	12 (23%)	8 (15%)	16 (30%)	17 (32%)

## Feedback - Goodwood area

Key themes from community feedback					Excerpts of some of the comments: Community feedback ranged from very supportive to absolutely opposing the idea.
4 hour parking zones	Number supporting retention of 4P	Number <u>not</u> supporting retention of 4P	Number neither supporting nor objecting (ie undecided or no preference stated)		<i>It's a joy to be able to park outside my front gate. And I do not support the petition by a resident in this street to ban the 4hr parking poles.</i>  <i>The best thing that has happened in our street, and we want to see that it stays. We do not want to see any increase in allocated time, a reduction would be better.</i>  <i>No point having the 4hr zone if it is not enforced by the Council. I see the same cars parking every week day, all day. I assume this is because they know there is little chance of getting a parking fine!</i>  <i>Safer for school children. Reduced traffic congestion. Easier and safer to reverse out of driveway. Less motor vehicle accidents.</i>
	99 (60%)  Respondents located in streets where 4 hour was not trialled: 5 (20%)	59 (35%)  Respondents located in streets where 4 hour was not trialled: 12 (48%)	8 (5%)  Respondents located in streets where 4 hour was not trialled: 8 (32%)		
Parking ticket machines	Generally positive comments	Generally negative comments	No comment/unclear from response/undecided		<i>I don't approve of paid parking. Purely revenue raising. As a progressive council and located so close to public transport parking and catching public transport should be encouraged.</i>
	16 (8%)	29 (15%)	146 (76%)		
Impact of the overall trial on <u>their</u> street (from 4 hour and machines)	Positive impact	Negative impact	No impact	Unclear from response/undecided	
	76 (40%)	19 (10%)	47 (25%)	49 (25%)	

### Parking Management

The combination of all day parking options at the Pay for Use Parking Zone and time limit parking in the local streets is generally achieving the desired outcomes. The implementation has restricted commuter parking while allowing resident and local business parking in the local areas. The number of complaints regarding all-day parking or parking congestion has reduced. All day parking in local streets in Wayville and Goodwood has reduced resulting in higher parking turnover. From the parking surveys undertaken, it is indicated that the local streets on the periphery of 4-hour parking zone have experienced a slight increase in parking demand. In line with current practice, it is recommended that parking continue to be monitored on a periodic basis to respond to future needs as appropriate.

Both local residents and businesses have been issued with parking permits. Resident parking permits are covered within the existing Residential Parking Policy. Business parking permits have been trialled by Council in 2016 and a report on the matter is due to be presented to Council in March 2017. Both residential and business permits are recommended to be continued until the relevant report is presented to Council.

### Financial

Over the 12 month trial period, the parking machines generated average monthly income of \$ 3,048 with monthly expense of \$850, resulting in net positive cash flow of average \$2200 per month. Initial costs associated with infrastructure changes, parking machines, signage, and line marking and associated works are in the order of \$72,000. A detailed monthly cost breakdown is show in the table below:

<b>MONTH</b>	<b>INCOME</b>	<b>EXPENSES</b>
Feb-16		\$72,000 (initial costs)
Feb-16	\$3,239	\$923
Mar-16	\$2,973	\$954
Apr-16	\$2,974	\$854
May-16	\$3,406	\$826
Jun-16	\$3,123	\$798
Jul-16	\$2,916	\$910
Aug-16	\$2,530	\$826
Sep-16	\$3,417	\$910
Oct-16	\$3,078	\$798
Nov-16	\$3,663	\$798
Dec-16	\$2,654	\$798
Jan-17	\$2,596	\$798
<b>Total</b>	<b>\$36,575.00</b>	<b>\$82,198.84</b>

As of 31 January 2017, the initiative generated \$36,575 in revenue and a total of \$10,198 in expense towards maintenance costs, licensing and other fees related to the parking machines.

### **3. ANALYSIS OF OPTIONS**

#### **Option 1 –**

- The Pay for Use parking zone at Bartley Crescent be endorsed to continue.
- The 4 hour parking zones in Goodwood and Wayville areas be endorsed to continue.
- Council Administration continue to pursue other opportunities across the City to introduce paid parking.

This option will allow continuation of the existing arrangements. All aspects of the project including community feedback, parking management, traffic movements and financial outcomes, indicate a generally successful trial. Continuation of these arrangements will ensure the local parking provides a balanced outcome for various demands. Commuter parking has been an issue within Unley particularly in the vicinity of highly used public transport corridors and Pay for Use parking zones attain a balance between various long and short term parking needs.

#### **Option 2 – Provide an alternative option**

Council may provide an alternative option on the matter.

### **4. RECOMMENDED OPTION**

Option 1 is the recommended option

### **5. POLICY IMPLICATIONS**

#### **5.1 *Financial/budget***

- Adoption of the recommendation would generate a net positive cash flow in the order of \$26,400 annually. This income contributes to meeting the initial project/capital costs and assists with Council's funding of its services including parking management.

#### **5.2 *Legislative/Risk Management***

- There are no foreseeable adverse legislative implications with the recommendations.



### **5.3 Staffing/Work Plans**

- The operation of the Pay for Use Parking Zone in Wayville and time limit parking zones in Goodwood and Wayville will continue to have similar resources devoted.

### **5.4 Stakeholder Engagement**

- Council undertook significant community engagement on the trial. A detailed copy of the responses has been made available at the Elected Members' Room for their information.

## **6. REPORT CONSULTATION**

Operational Services Team  
Regulatory Services Team

## **7. ATTACHMENTS**

- Map showing Pay for Use Parking Zone at Bartley Crescent and 4 hour parking zones in Goodwood and Wayville areas

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager City Development

PAY FOR USE PARKING  
TRIAL SITE & 4 HOUR PARKING ZONES

BARTLEY CRESCENT  
PAY FOR USE PARKING AREA



## **DECISION REPORT**

<b>REPORT TITLE:</b>	RUGBY AND PORTER STREETS BIKE ROUTE UPGRADES
<b>ITEM NUMBER:</b>	769
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>AUTHOR:</b>	SATYEN GANDHI
<b>JOB TITLE:</b>	TRANSPORT AND TRAFFIC LEAD

---

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide information on the outcomes of community engagement and to seek Council endorsement to proceed with the implementation of the project works.

The Rugby/ Porter Streets Bikeway is an important cycle route in Unley which is identified as a key route in Council's Walking and Cycling Plan and recognised by State Government, with recent upgrades to the intersections at Greenhill Road and Cross Road. Council has prepared concept plans for the corridor, identifying infrastructure upgrades for selected intersections. Extensive community consultation has been undertaken and feedback is generally supportive. Revision of the concepts has included feedback where possible.

A joint funding agreement with DPTI is available to complement Council's budget, with matching funds of \$92,500 contributed by DPTI.

The project is to be undertaken in two stages. Stage 1 is proposed to be undertaken this financial year with stage 2 to be undertaken next financial year (subject to budget allocation).

### **RECOMMENDATION**

That:

1. The report be received.
  2. Infrastructure changes as outlined in Attachment 1 for Young Street/Porter Street, Rugby Street/Maud Street and Rugby Street/Edmund Avenue intersections (ie Stage 1) be approved for implementation.
  3. The Mayor and the CEO be given authority to enter into a co-funding agreement with DPTI to enable the project works to be undertaken.
  4. Consideration be given to undertaking Stage 2 works as part of the 2017/18 budget consideration.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

### **1.1 Community Plan 2033 – Moving theme**

- An integrated, accessible and pedestrian-friendly city
- Alternative travel options

## **2. DISCUSSION**

### **Strategic Context**

Council's Walking and Cycling Plan defines the Rugby-Porter Streets bike route as a high priority. The Rugby and Porter Streets bike route is one of the most utilised bike routes within our Council area. The State Government's Integrated Transport and Land Use Plan (ITLUP) has identified the City-Belair route (this includes the Rugby and Porter Streets bike route) as one of the key bike corridors in inner Adelaide and encourages its use for active travel improvements. DPTI have recently concluded upgrades (installation of Pedestrian/Cyclist lights) of crossing points at Greenhill Road (intersection with Porter Street) and at Cross Road (intersection with Rugby Street).

Aligned with this, Council considered the matter (June 2016 Council meeting) and endorsed the undertaking of community engagement on the proposed infrastructure changes at Young Street/Porter Street, Rugby Street/Maud Street and Rugby Street/Edmund Avenue, Rugby Street/Oxford Terrace, Rugby Street/Wattle Street, Rugby Street/Fisher Street and Rugby Street/Marlborough Street intersections.

### **Community engagement**

In July - August 2016, Council undertook significant community engagement with local residents, and held discussions with the Unley Bicycle User Group, Bicycle Institute of SA, and DPTI. The community engagement involved direct mail out (community survey) with local residents affected by the intersection changes and via the "Your Say Unley" website.

A total of 137 (84 online and 53 written survey) responses were received. A summary of the responses is provided below. A copy of all the responses received was made available in the Elected Members Room at the Council Offices.

Table 1 – Community Feedback mail out to affected residents

<b>Response received via reply paid envelop - mail outs (53 response)</b>						
	Description of the treatment	Numbers supporting the particular treatment	Numbers opposing the proposed treatment	Numbers Supporting the bike route treatments in general	Numbers opposing the overall bike route treatments	Total responses received
1	Porter/Young Street intersection changes in traffic priority and installation of a raised platform	11	11	16	6	22 (out of 169 circulars delivered)
2	Rugby Street/ Maud Street changes in traffic priority	0	8	1	6	8 (out of 49 circulars delivered)
3	Oxford Terrace/Rugby Street intersection changes in traffic priority	2	0	2	0	3 (out of 30 circulars delivered)
5	Edmund Avenue roundabout – changing the approach design to ‘radial’ from existing	0	0	0	0	0 (out of 3 circulars delivered)
4	Wattle Street/Rugby Street intersection - widening the bike access and pedestrian kerb built outs	0	0	0	0	0 (out of 5 circulars delivered)
6	Fisher Street/Rugby Street intersection - widening the bike access and pedestrian kerb built outs	0	1	0	0	1 (out of 6 circulars delivered)
7	Marlborough Street/Rugby Street intersection changes in priority and kerb extensions at the intersection	12	7	13	4	19 (out of 116 circulars delivered)

Note: Refer to Attachments for the proposed treatments.

Table 2 – Community feedback online responses

<b>Response received via Your Say Unley - Online (84 responses)</b>					
	Description of the treatment	Number supporting the particular treatment	Number opposing the proposed treatment	Number Supporting the bike route treatments in general	Number opposing the overall bike route treatments
1	Porter/Young Street intersection changes in traffic priority and installation of a raised platform	2	13	59	0
2	Rugby Street/ Maud Street changes in traffic priority	1	16		
3	Oxford Terrace/Rugby Street intersection changes in traffic priority	0	10		
4	Wattle Street/Rugby Street intersection - widening the bike access and pedestrian kerb built outs	0	1		
5	Edmund Avenue roundabout – changing the approach design to ‘radial’ from existing	0	0		
5	Fisher Street/Rugby Street intersection - widening the bike access and pedestrian kerb built outs	0	1		
6	Marlborough Street/Rugby Street intersection changes in priority and kerb extensions at the intersection	0	10		

Note: Refer to attachments for the proposed treatments.



Based on the responses received, it is evident that there is a majority support for the whole corridor changes. From the responses received, a total of 91 respondents generally supported the overall bike route upgrades while 16 respondents were generally opposed to the overall bike route upgrades. While there was favourable support for the improvements in general, there was some opposition to each of the following specific treatments: Young/Porter Street, Rugby/Maud Streets, and Rugby Street/Oxford Terrace and Rugby/Marlborough Streets. The reasons for opposition varied from loss of parking to potential adverse impact on the safety. These concerns have been addressed where possible, through the design revisions. The design revisions included:

- Changes to improve slowing movements and sight lines at all approaches of Young Porter Streets intersection.
- Design modifications were made to the Maud/Rugby Streets concept to reduce the loss of parking to 2 spaces from original 7 spaces.

Overall, the proposed designs provide a balance between Council's strategic objectives, community feedback, safety considerations and existing locational/engineering limitations of the sites.

#### Project works

Stage 1 involves upgrade works at Young/Porter Street, Rugby Street/ Maud Street and Rugby Street/Edmund Avenue intersections. The concept designs are shown in Attachment 1 to Item 769/17. These intersections have been prioritised over the other locations due to the crash history over the last five years, which shows a total of 6 crashes (all involving cyclists) at or in the vicinity of these intersections.

*Attachment 1*

Stage 2 involves works associated with the changes to the intersections of Rugby Street/Oxford Terrace, Rugby Street/Fisher Street, Rugby Street/Wattle Street and Rugby Street/ Marlborough Street as supported by Council at its June 2016 meeting. Attachment 2 to Item 769/17 shows the concept designs of these intersections.

*Attachment 2*

#### Funding of the project

As part of the initiation of project works, a funding application has been made to DPTI to co-contribute towards the project costs. The funding deed with DPTI would be an equal contribution with matching funds from Council. Council in its current financial year budget has a budget allocation of \$67,500 towards the project. This is in addition to the expenditure of \$25,000 for the upgrade of Frederick/Rugby Streets and Porter/Maud Streets intersection which have already been completed. This combined Council fund would be matched with \$92,500 from DPTI.

The project is to be undertaken in two stages. Stage 1 is proposed to be undertaken this financial year with stage 2 to be undertaken next financial year, subject to future budget considerations.

### **3. ANALYSIS OF OPTIONS**

Option 1 – Infrastructure changes as outlined in Attachment 1 for Young Street/Porter Street, Rugby Street/Maud Street and Rugby Street/Edmund Avenue intersections (ie Stage 1) be approved for implementation. The Mayor and the CEO be given authority to enter into a co-funding agreement with DPTI to enable the project works to be undertaken. Consideration be given to undertaking Stage 2 works as part of the 2017/18 budget consideration.

This option will allow the implementation of the project as supported by Council at its June 2016 meeting. A significant level of community engagement has been undertaken with the local community including local residents, bike groups and DPTI. Final concepts have been refined based on community feedback while keeping Council's strategic objectives at the heart of design process.

Option 2 – Provide an alternative option

Council may provide an alternative option on the matter.

### **4. RECOMMENDED OPTION**

Option 1 is recommended option

### **5. POLICY IMPLICATIONS**

#### **5.1 *Financial/budget***

- Council has made a budget allocation of \$67,500 in its current budget. This is in addition to works valued at \$25,000 already undertaken at Maud/Porter Streets and Rugby/Frederick Streets intersections totalling Council contribution toward the bike route in the order of \$92,500.
- Should Council support the recommendation, a co-funding of \$92,500 would be received from DPTI and will be included in Budget Review 3.
- Project budget allocations will need to be adjusted accordingly in Budget Review 3 of the financial year 16/17.
- This would enable the works at Young/Porter Streets intersection and at Edmund Avenue/Rugby Street roundabout.
- Council will need to consider Stage 2 work as part of the 2017/18 budget deliberations. A funding contribution will be sought from DPTI.

#### **5.2 *Legislative/Risk Management***

- There are no foreseeable adverse legislative implications with the recommendations.

### **5.3 Staffing/Work Plans**

- Council will engage a suitable civil contractor to undertake the works. Council administration resources will be utilised towards Project Management, Procurement and stakeholder liaisons.

### **5.4 Environmental/Social/Economic**

- Improved cycling and pedestrian infrastructure has a direct impact on the community taking up active modes of travel.
- A key focus of the design has been towards improving safety, for all road users.

### **5.5 Stakeholder Engagement**

- Council undertook significant community engagement on the project. A detailed copy of responses has been made available at the Elected Members Room for their information.
- A further community notification will be undertaken to inform affected residents of the Council decision. The information will also be published on the Council's website.

## **6. REPORT CONSULTATION**

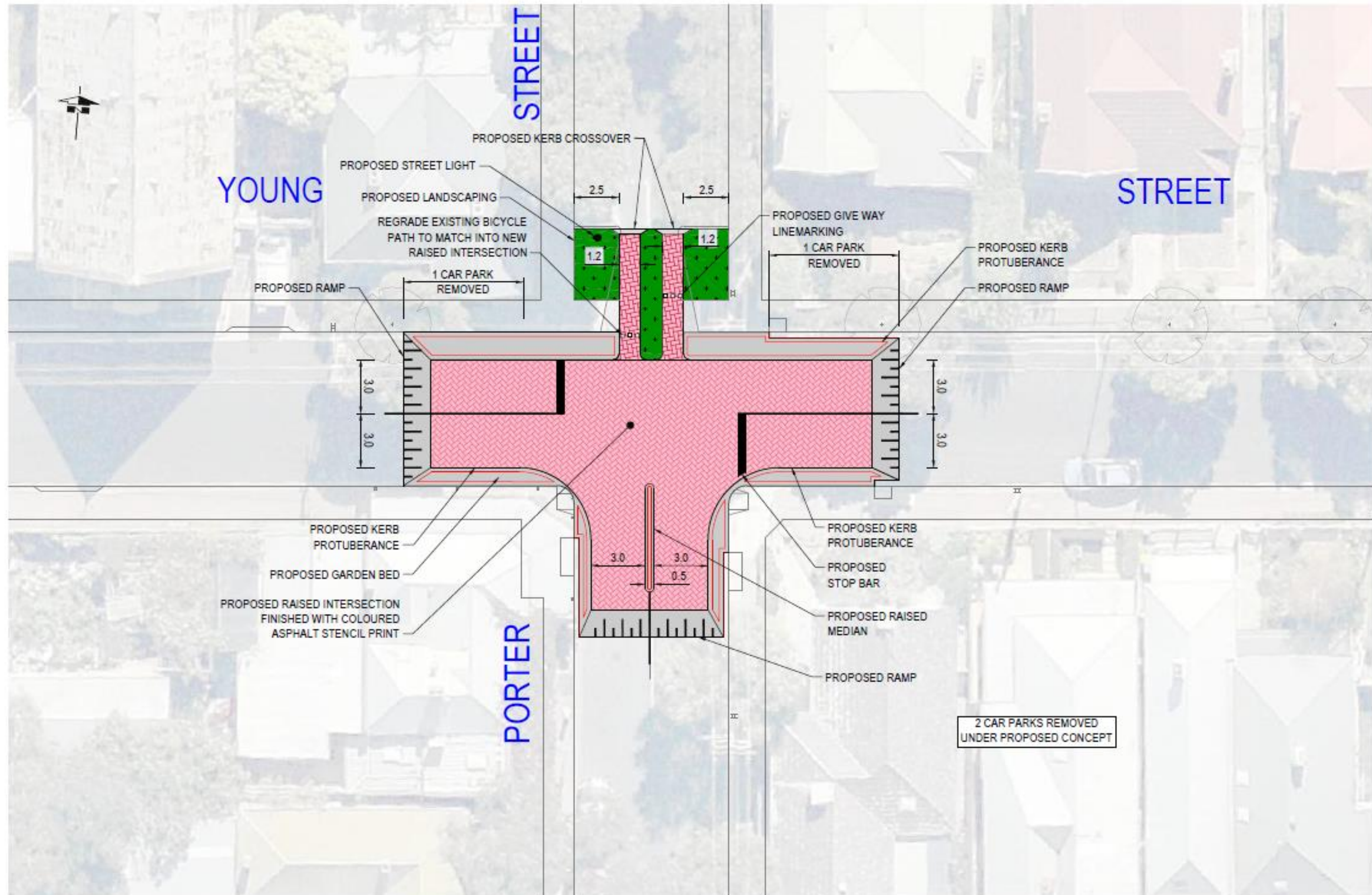
Strategic Assets team

## **7. ATTACHMENTS**

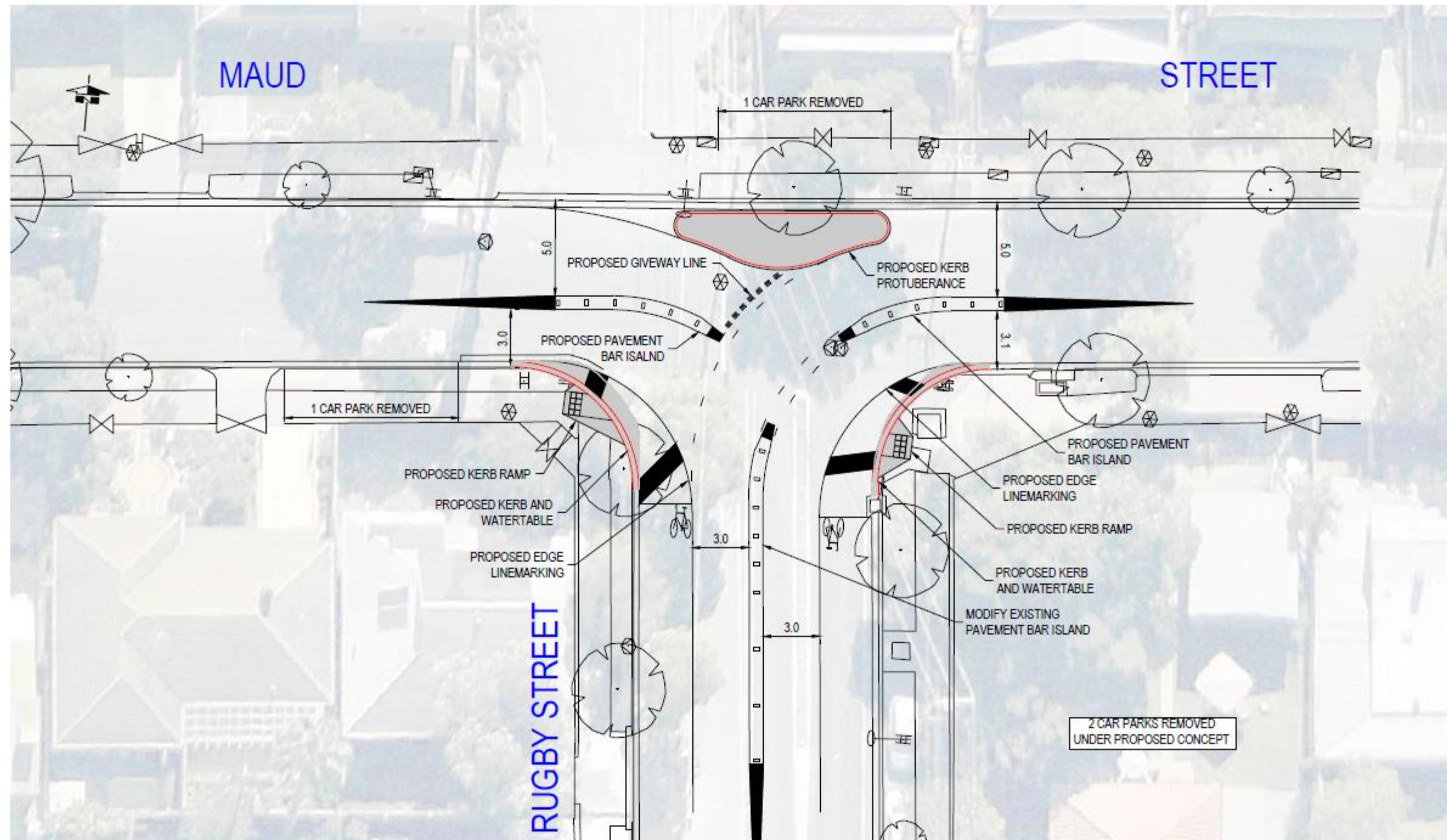
- Concept designs – Young/Porter Street intersection, Rugby Street/ Maud Street intersection and Rugby Street/ Edmund Avenue roundabout
- Concept designs – Rugby Street/Oxford Terrace, Rugby Street/Wattle Street, Rugby Street/Fisher Street and Rugby Street/Marlborough Street intersections

## **8. REPORT AUTHORISERS**

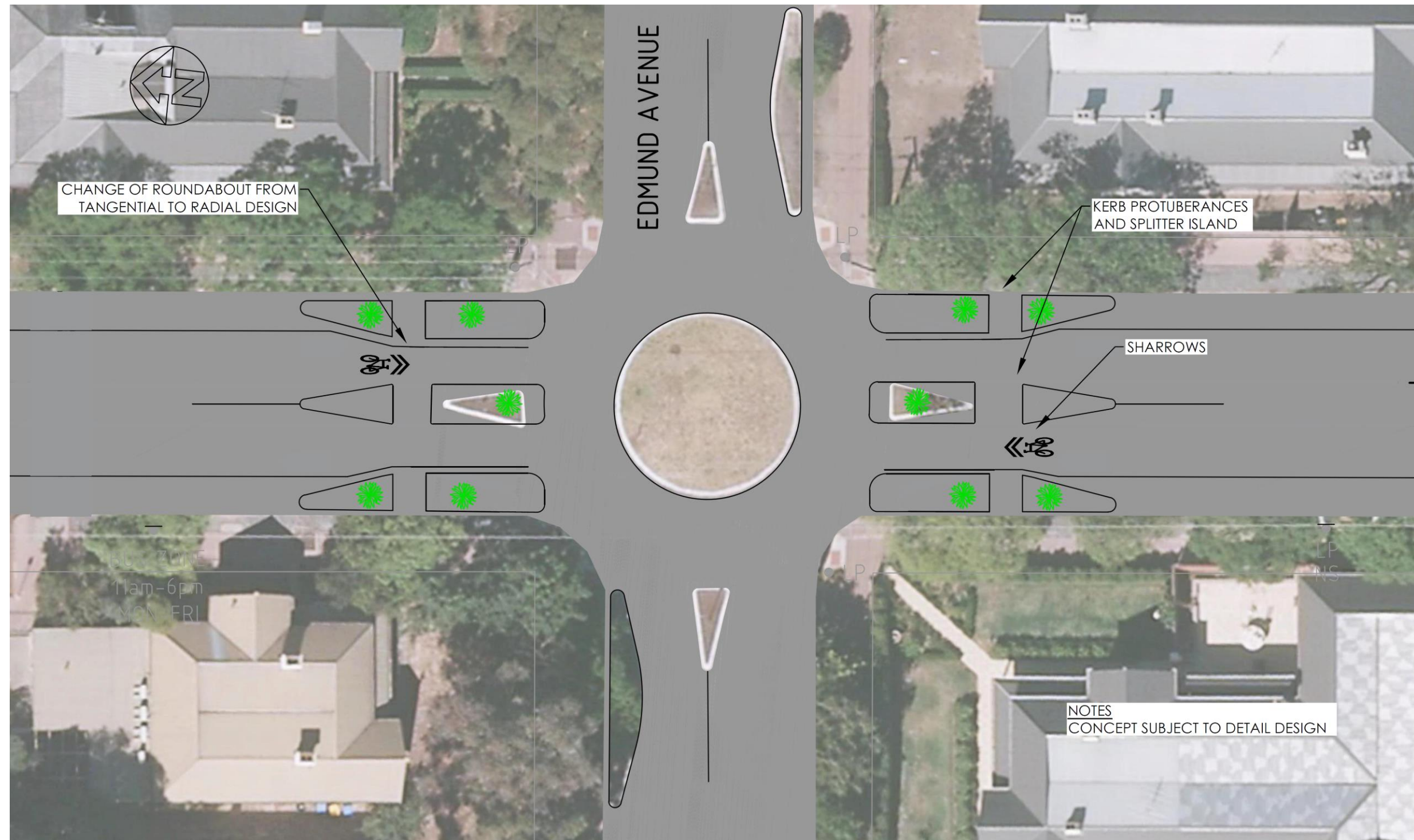
<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager City Development



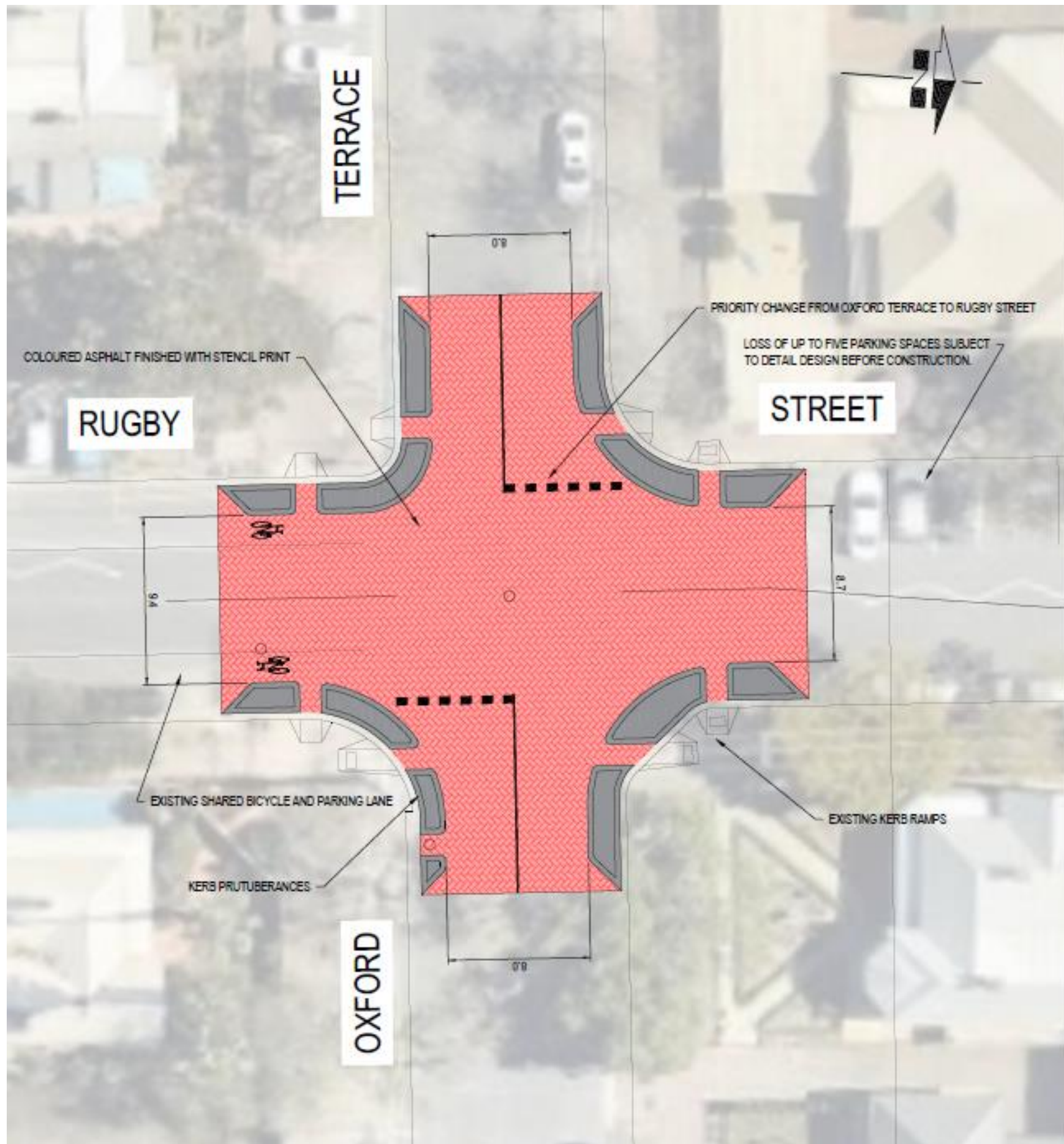




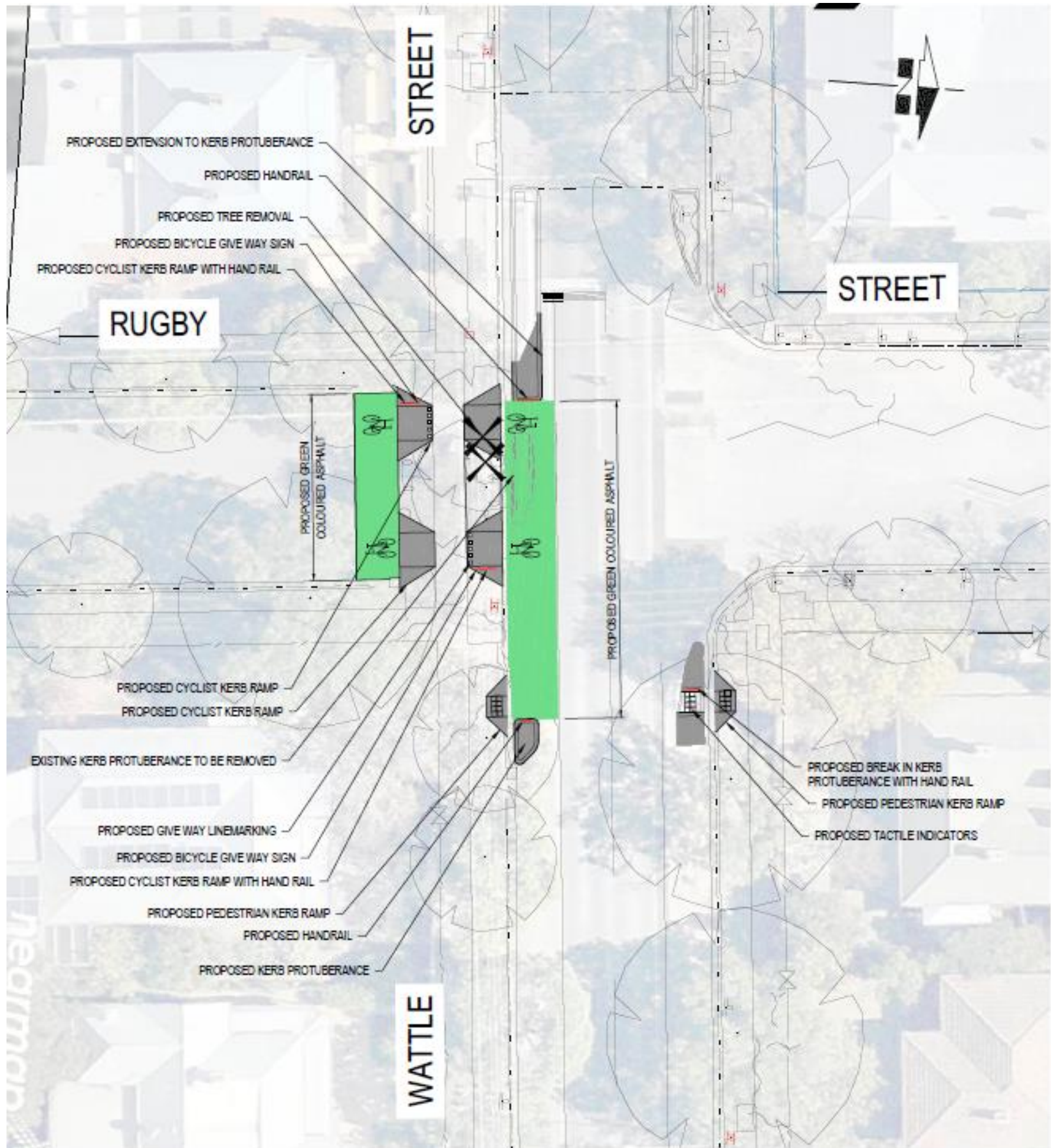




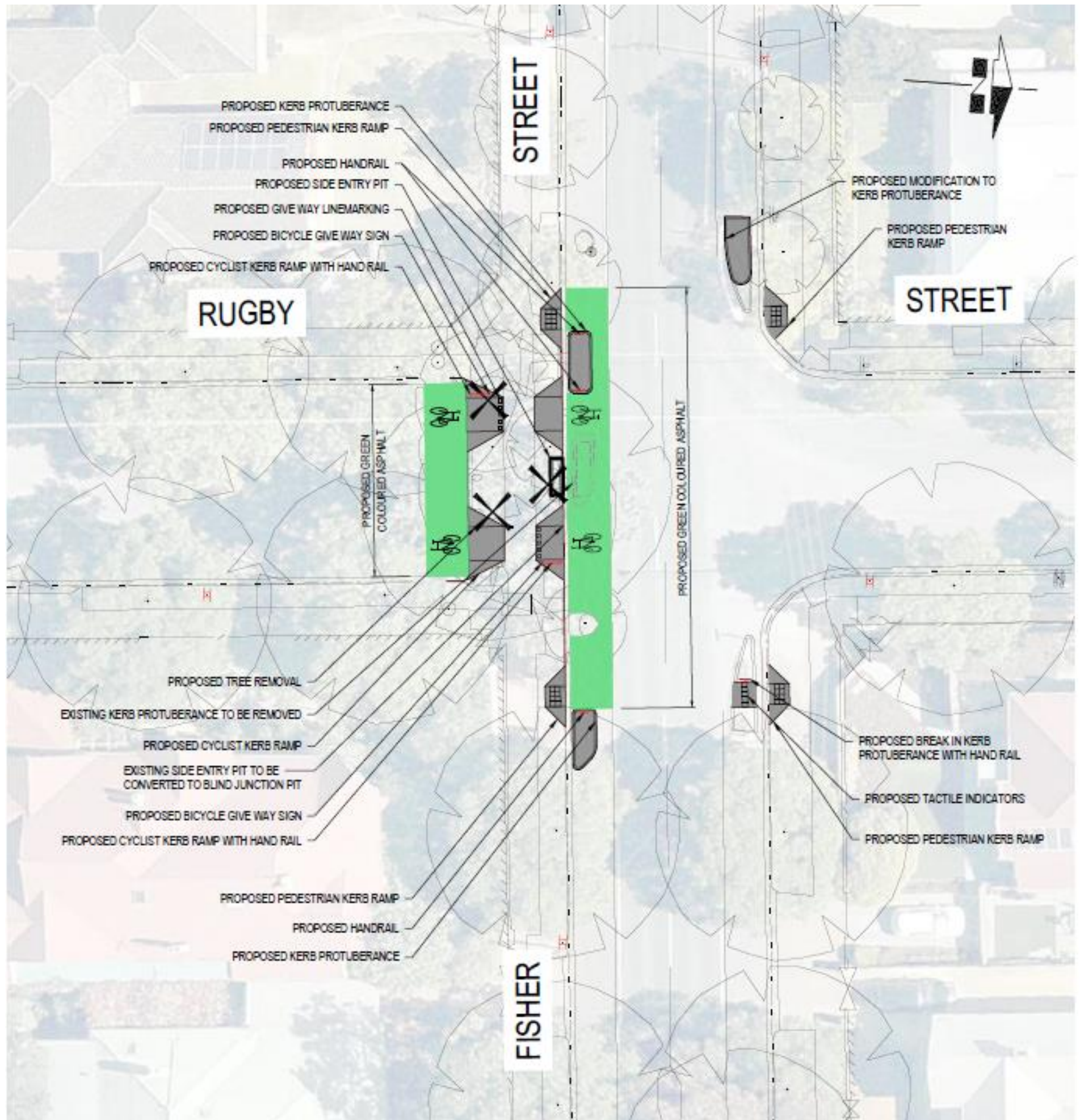




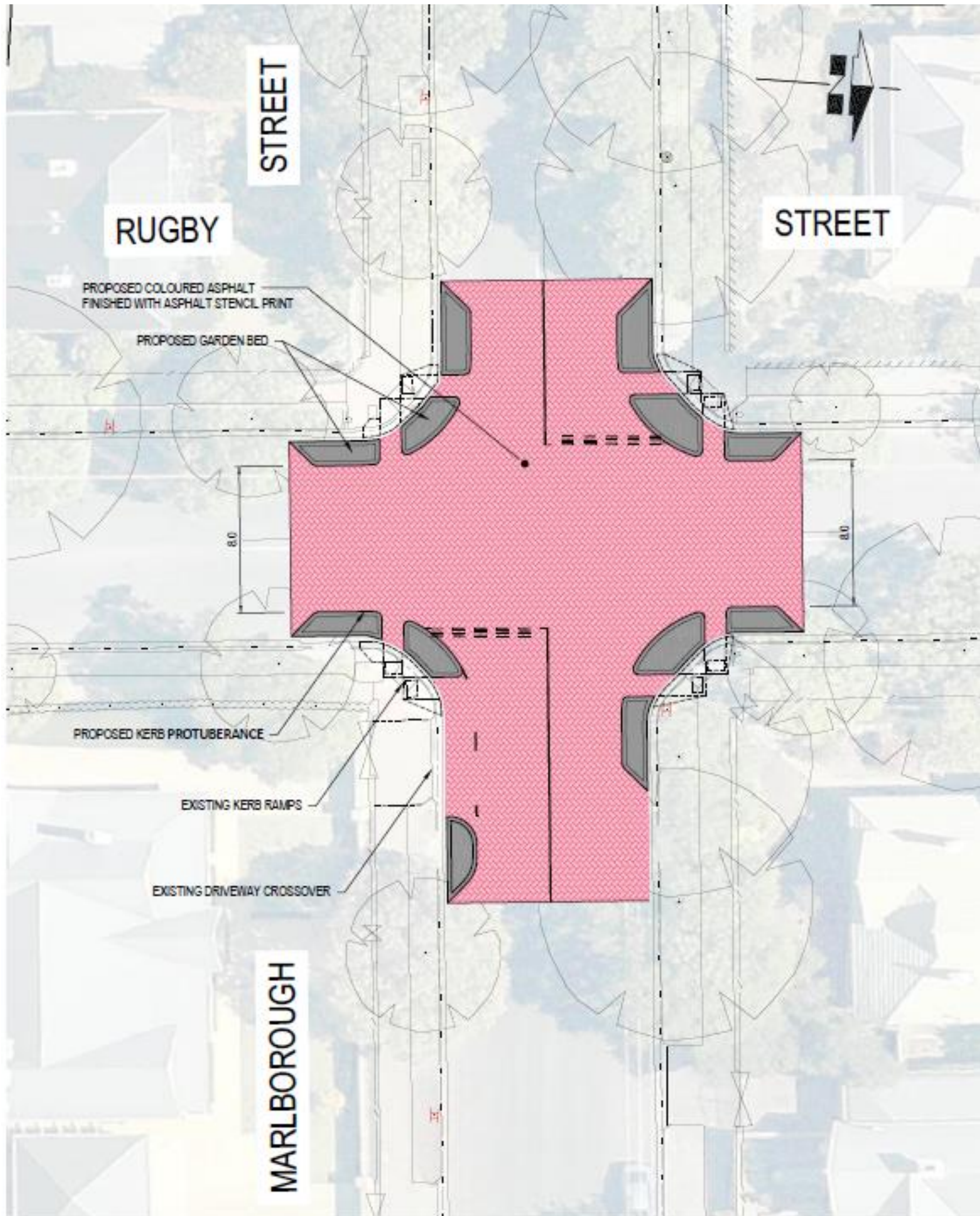












## **DECISION REPORT**

<b>REPORT TITLE:</b>	STURT FOOTBALL CLUB – ADDITIONAL PARKING CONTROLS FOR MATCHES AT UNLEY OVAL
<b>ITEM NUMBER:</b>	770
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>AUTHOR:</b>	SATYEN GANDHI
<b>JOB TITLE:</b>	TRANSPORT AND TRAFFIC LEAD

---

### **EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with information in response to the Sturt Football Club's (SFC) request for additional parking on game days and to seek a direction on the matter.

Currently on game days, Council provides parking management for the SFC in the vicinity of Unley Oval. This assistance includes installation and removal of temporary parking zones and providing parking permits.

The SFC is requesting additional parking and 20-25 new parking permits to accommodate opposition team players and personnel. The request identifies either Rugby Street (between Oxford Terrace and Frederick Street) or Edmund Avenue, adjacent to the oval for parking controls. Stakeholder feedback, undertaken by Council, does not support the locations proposed by SFC.

To minimise the impact on residents, Council administration has worked with SFC to propose an alternative location. The Rugby Street parking bays (adjacent to the Village Green) is the recommended location. If the proposal is acceptable, SFC has agreed to undertake the management of all the temporary parking signage, currently undertaken by Council's sign crew at an approximate cost of \$2,800 per annum.

### **RECOMMENDATION**

That:

1. The report be received.
  2. Council supports the SFC's request for additional parking (and parking permits), by approving temporary parking along Rugby Street (angled parking adjacent to the Village Green) for game days only.
  3. Sturt Football Club be advised of the Council decision.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

- 1.1 Community Plan 2033 – Moving theme – Equitable parking throughout the City

## **2. DISCUSSION**

Council assists the Sturt Football Club (SFC) with parking and traffic management along nearby streets on game days. The traffic management assistance includes installation of temporary parking controls for the SFC, provision of parking permits and installation of temporary parking for people with disabilities. Temporary parking controls are installed along Frederick Street, Trimmer Terrace, Langham Terrace and Edmund Avenue. Council's sign crew undertakes the above works at a cost of approximately \$2,800 per year for 10-11 matches. Council also issues parking permits to the SFC to allow parking for their players, VIPs, key staff and medical personnel. Last year council issued 26 parking permits to the club.

In November 2016, Council received a request from the SFC to provide 20-25 additional parking spaces and permits to accommodate opposition team players and personnel. The club has received complaints from the SANFL and other clubs about the lack of parking facilities for opposition teams.

*Attachment 1*

The SFC's preference is for permit parking to be located at either, Rugby Street (between Oxford Terrace and Frederick Street) or, at Edmund Avenue (adjacent to the oval). Council administration has contacted the relevant stakeholders (e.g. residents, church and other clubs at Unley Oval) who would be impacted by the request. Based on the feedback it is concluded that the stakeholders' activities will be impacted if temporary parking controls were to be implemented in these locations. Also, Council will need to allow these stakeholders with parking permits resulting in additional impact on Council resources.

As such, Council administration has worked with the SFC to propose an alternative location; Rugby Street parking bays between Edmund Avenue and Oxford Terrace (adjacent to Village Green). This location minimises the impact on the local community, as the games are mainly held on Saturdays or Sundays when the demand for these parking spaces is low, and in addition does not require a road closure.

If supported by Council, the SFC will commit to provide appropriately trained and accredited volunteers to undertake any parking signage works (as per Council's requirements); which is currently provided by Council's sign crew.

### **3. ANALYSIS OF OPTIONS**

Option 1 – Council supports the SFC’s request for additional parking (and parking permits), by approving temporary parking along Rugby Street (angled parking adjacent to the Village Green) for game days only and Sturt Football Club be advised of the Council decision.

By adopting this option, the SFC will be able to accommodate their game day parking needs. SFC will commit to undertake the required parking signage work, resulting in approximate savings of \$2,800 per annum.

Council does not provide a similar level of assistance to other clubs in the council area. Notwithstanding this, the SFC is a prominent part of the Unley community and their games attract a high level of community patronage.

Option 2 – Council provides additional dedicated parking on Rugby Street (Oxford Terrace – Frederick Street) or Edmund Avenue.

This option requires the allocation of permits to residents and/or impacts on other clubs. It could also require a road closure during game days which will incur additional costs as well as inconvenience to residents.

Option 3 – Council does not support SFC’s request for additional parking spaces and the Club be advised of the Council decision.

By adopting this option, the existing arrangements will remain and SFC will continue to provide what it seems to be inadequate parking for opposition teams.

### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

### **5. POLICY IMPLICATIONS**

#### **5.1 *Financial/budget***

- Should Council approve SFC’s request, it will result in a saving of approximately \$2,800 per annum, due to the work currently undertaken by Council, being undertaken by SFC.

#### **5.2 *Legislative/Risk Management***

- There are no foreseeable adverse legislative implications should Council support SFC’s request.

### **5.3 Staffing/Work Plans**

- Should Council support SFC's request, it will result in some minor saving of signage crew's time which can be utilised for other activities.
- In the event Council rejects the request, Council will continue to provide the same support to SFC as per previous years.

### **5.4 Environmental/Social/Economic**

- There are no foreseeable implications.

### **5.5 Stakeholder Engagement**

Administration has consulted with the local community along Rugby Street between Oxford Terrace and Frederick Street (e.g. residents, local clubs at Unley Oval, church at Rugby Street and local childcare).

## **6. REPORT CONSULTATION**

Operational Services team  
Regulatory Services team

## **7. ATTACHMENTS**

- Sturt Football Club's letter dated 23 November 2016

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager City Development





November 23, 2016

City of Unley  
Attn: Mr. Peter Tsokas  
PO Box 1  
Unley SA 5061

Dear Peter,

I refer to our meeting Tuesday 22 November, 2016 and in particular our discussions about home match day parking for opposition players and officials.

The City of Unley implement controlled parking on match days. The Club is issued with parking permits for our players and officials to display on the dashboard of their vehicle for Trimmer Terrace and Frederick Street.

Carol Gowland also provides us with 10 permits for the Unley Civic Centre. We distribute these to our elderly members and VIPs such as major and oval sponsors.

We liaise with Unley Primary School to offer the opposition clubs parking.

We receive numerous complaints from the SANFL and SANFL clubs about the distance between Unley Primary School and Unley Oval (over 1km). We are also constantly reminded that we are the only SANFL club that does not offer on site parking to opposition club players and officials.

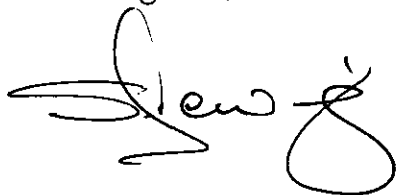
We are therefore requesting that controlled parking be implemented for the part of Rugby Street, namely the northern end that is a dead end.

Alternatively on Edmund Terrace the parks that face the oval would

also work.

We trust that we can come up with a solution and would be happy to discuss these issues with you and/or City of Unley representative further.

Kind regards,



Sue Dewing  
General Manager Business

Subject - <u>GRATISCO STREET</u>		⑦
Property/Street <u>PARK REQUEST</u>		
Application No.		
Date. No.	<u>28 NOV 2016</u>	Class. <u>ACC TAX</u>
For Info/Action <u>C. Gowland</u>		

## **DECISION REPORT**

<b>REPORT TITLE:</b>	MANAGEMENT OF ENCROACHMENTS ONTO COUNCIL PROPERTY
<b>ITEM NUMBER:</b>	771
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>AUTHOR:</b>	ALAN JOHNS
<b>JOB TITLE:</b>	MANAGER, PROPERTY ASSETS

---

### **1. EXECUTIVE SUMMARY**

In 2013, Council Administration became aware that the management of encroachments could be improved to help mitigate the associated risk to Council.

Council endorsed an Encroachment Policy in December 2013 that captured 'new' encroachments (usually identified through a Development Application process), and also resolved to fund further works to identify existing encroachments and make recommendations on the on-going management of them. Part of the Encroachment Permit process is a requirement to ensure 'the encroachment' is captured by the land owner's public liability insurance.

During the 2015/16 financial year, administration completed an audit of existing encroachments across the city. The subsequent report provides information on the data collected, identifies some 400 plus encroachments, and discusses management processes for the mitigation of risk through the issue of permits under the Encroachments Policy.

### **2. RECOMMENDATION**

That:

1. The report be received.
  2. All 'existing' encroachments identified during the 2015/16 audit be dealt with by providing a five (5) year Permit at no cost to the property owner.
-

## 1. **RELEVANT CORE STRATEGIES/POLICIES**

O5.3 Good governance and legislative framework.

O5.5 A financially sustainable approach to business and planning activity

## 2. **DISCUSSION**

The definition of a public road in Section 4 of the Local Government Act encompasses the entire road reserve, which includes the footpath area. As such, the installation or erecting of (for example) a verandah on a footpath requires express authorisation from the Council under S 221, before the installation can lawfully take place. Erection of a structure over Council owned land is deemed to be an encroachment.

In 2013, Council Administration became aware that the management of encroachments could be improved to help mitigate the associated risk to Council.

To help guide the management of new encroachments, generally identified through a development application, Council endorsed an Encroachment Policy in December 2013. Council also resolved to conduct an audit to identify existing encroachments across the city and explore options to manage them.

During 2015/16, an encroachments data collection project was undertaken. This work required a contractor to visit every street within Unley, identify likely encroachments onto Council property, measure, photograph and record relevant details and then to validate the information collected and create a master encroachments register.

The common encroachments encountered throughout Unley include:

- verandahs,
- signage
- balconies, open or enclosed
- awnings shade screens and sunscreens.

These structures all extend from privately owned land over the Council Footpath or the roadway and all represent a degree of risk to Council. This is a common problem found across metropolitan Adelaide and The City of Unley is currently exposed to risk associated with the manner in which it administers encroachments of buildings onto roadways and footpaths.

Verandahs or signs can fall or be otherwise unsafe; vehicles may collide with them with a resultant risk of injury to drivers and pedestrians.

All encroachments onto Council owned land need to be appropriately authorised, and then managed in a way that ensures that no risk or liability attaches to Council from such encroachments. Encroachments would not normally be contemplated if they would restrict the movement of people or

vehicles on the road reserve, except on a temporary basis. Management is best done by way of the issue of an appropriate permit.

Because of the historic nature of development that has occurred in the City of Unley over its long history, there is much development that occurred prior to the establishment of appropriate legislative procedures in 1933 regarding encroachments. The essential character of streets such as King William Road and Duthy Street is inherently linked to the verandahs that adorn many of the buildings in these streets. Some of these verandahs are a century or more old.

The risks to Council can be eliminated or significantly reduced by appropriate encroachment management strategies that require the property owner to carry public liability insurance and also manage and maintain the encroaching item.

Another option is to manage these existing encroachments under the current Encroachment Policy. This will require the introduction of an administration task to maintain an encroachment database. The cost of this work load could be covered by charging an annual fee from the property owner for a permit.

The Administration has worked constructively with Local Government Risk Services and Council's legal advisers to develop an "Authorising License" under the auspices of the Local Government Act that ensures all **"existing" encroachments** without the required authorisation in, on, across and/or over a road owned by Council are brought within the regulatory provisions of the Local Government Act 1999 (namely s.221 and s.224).

It is proposed this Authorising License is issued for a period of five (5) years at no cost to the property owner, such license to then be reassessed and re-issued where appropriate. This process also provides an opportunity to transfer the risk from Council to the property owner.

While the license period may be longer than five years, it is considered prudent (financially and administratively) to allow 5 yearly reviews and updates of the existing encroachment register to allow for and update property sales and transfers.

All new encroachments (post December 2013) will continue to be managed in line with Council's Encroachment Policy.

### 3. **ANALYSIS OF OPTIONS**

Option 1 – All 'existing' encroachments identified during the 2015/16 audit be dealt with by providing a five (5) year Permit at no cost to the property owner.

This option provides a mechanism to 'legitimise' those existing encroachments (many of which contribute significantly to the character of Unley) at no cost to property owners and minimal on-going costs to Council.

Option 2 - The identified encroachments be captured and dealt with under Council's Encroachment Policy.

Under this option, property owners will be required to pay an annual fee for the provision of an encroachment permit which provides a formal management structure.

The Administration informs owners of properties where encroachments have been identified of the Policy requirements (proof of insurance required prior to the issuing of an annual Permit) and that annual fees apply.

Option 3 - Council not proceed with licensing by permit of the identified encroachments.

This option continues high risk exposure to Council and is at odds with the Encroachments Policy.

4. **RECOMMENDED OPTION**

Option 1 is the recommended option.

5. **POLICY IMPLICATIONS**

There are no significant policy implications from the recommended option.

***5.1 Financial/budget***

Whilst the recommended option does require additional short term staffing (contractor), funding is available within the 2016/17 budget to complete these works (funding was allocated in 2015/16 for the data collection phase of this project with a further amount provided in 2016/17 to undertake the final management processes.

It is also envisaged a contractor will be required for up to 6 weeks every five years (at a 'today' cost of approximately \$15,000) to undertake the necessary review and update processes.

***5.2 Legislative/Risk Management***

There is a risk, identified by Council's lawyers in 2013, which brought about Council endorsing an Encroachment Policy.

This risk was further considered during May 2016 as part of a review of proposed management of encroachment processes. The recommended option mitigates this risk.

Legal advice outlining risk to Council has been provided previously.

### **5.3 Stakeholder Engagement**

Stakeholder engagement has not yet taken place. If Council adopts this additional process, affected property owners will be contacted directly and the matter will likely be publicised in the Eastern Courier Messenger.

## **6. CONCLUSION**

Management of encroachments is an obligation of Council prescribed in the Local Government Act. The proposed process supports the existing management of new encroachments (post 2013) through links with Council's Encroachment Policy.

## **7. ATTACHMENTS**

- Encroachments Letter and Permit

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager Assets and Environment



**TO BE ENGROSSED ON THE CORPORATION OF THE CITY OF UNLEY LETTERHEAD**

[Insert Date]

[Insert Name(s) of Registered Owner of Land]

[Insert Address]

[Insert Address]

Dear [Insert Name(s)]

**Authorisation to Maintain Alteration on [Insert Name of Road]**

Our records show that your property at [address] (**Property**) has for some time enjoyed the benefit of a [insert description of encroachment] (**encroachment**) which has been installed in, on, across and/or over the Road. Our records also show that the encroachment is not an asset of the Council, but was constructed some time ago for the benefit of the property. Because the encroachment is not owned by the Council, it will not be maintained by the Council. All encroachments on Council owned land are governed by the *Local Government Act 1999* and accordingly, we are required to act in accordance with the legal framework.

Council would like to ensure that your Property continues to enjoy the benefit of the encroachment.

. Council can authorise the encroachment in two ways, namely;

1. an authorisation granted under Section 221 and 224 of the *Local Government Act 1999* or Part 2 of Chapter 11; or
2. a licence

From a regulatory compliance perspective, Council's preference is to provide authorisation under Part 2 of Chapter 11 of the *Local Government Act 1999* so that you can continue to enjoy the benefit of the encroachment, as its owner, for a period of 5 years. Due to the longstanding nature of the encroachment, the usual permit fee for the grant of this authorisation will be waived.

If for any reason it is later determined that Council could not grant or should not have granted an authorisation in respect of the encroachment under Part 2 of Chapter 11 of the *Local Government Act 1999*, then Council advises that it grants you a licence on identical terms – in which case, all references to "authorisation" in the relevant parts of this letter and the "conditions" shall be read as a reference to "licence".

An **image** of the encroachment is attached for your reference. Please be aware that if at any time during the term of this authorisation (being the next 5 years), you wish to alter the encroachment, then you will be required to obtain prior written approval from Council. For the protection of road users the encroachment must be maintained in accordance with the Conditions of Authorisation to Maintain Alteration on Road, as set out below.

This letter and the conditions attached provide you with the required authorisation for the encroachment to remain in place. Conditions must be complied with to prevent the cancellation of this authorisation.

You do not need to take any steps to finalise this authorisation. This authorisation will expire on [date] at which time you will need to seek Council's approval for a new authorisation.

If the property is likely to change ownership, it is important that you inform any potential new owners of the encroachment. This authorisation cannot be transferred to a new owner, a new authorisation will need to be sought.

If you have any queries or concerns with this letter or the attached conditions, or you believe that this authorisation has been issued in error, or consider you have some other permission for the encroachment on the road, please contact [insert name] on [insert phone number and email] within 30 days of the date of this authorisation.

Alternatively, if you would prefer that the authorisation be cancelled and the encroachment removed, please contact us so that we can inform you of the process for doing so.

Yours sincerely

[insert name of authorised delegate]  
[insert position of authorised delegate]

### Conditions of Authorisation to Maintain Alteration on Road

*Note: this authorisation comprises these Conditions and the above accompanying letter from the Council. Accordingly, the definitions from the letter must be read in conjunction with these Conditions.*

Granted by: The Corporation of the City of Unley (**Council**)  
Granted to: [insert name and address] (**You**)  
Expiry date: [insert]

1. The rights granted by this authorisation do not create or give You any tenancy, estate or interest in or over the Road.
2. This authorisation is not transferrable to any other person without the Council's prior written consent.
3. You must maintain the Encroachment in good repair and safe condition at all times while it remains on, over or under the Road.
4. You must ensure that the Encroachment does not interfere with or cause damage or nuisance to or affect in any way:
  - 4.1 any adjoining property;
  - 4.2 any wire, post, cable, pipe or other property or infrastructure belonging to the Council, a service provider (including but not limited to Telstra, SA Water, United Water, Boral, SA Power Networks, Origin Energy Limited or any federal, state or local government department or authority) or any adjoining property owner or occupier;
  - 4.3 the use of the Road or adjoining area by the public or any person entitled to use the Road or other adjoining area.
5. You must effect and maintain at all times while the Encroachment remains on, over or under the Road, a public risk insurance policy in the amount of **TWENTY MILLION DOLLARS (\$20,000,000.00)** per claim or such other amount as the Council may reasonably require from time to time and such policy must:
  - 5.1 be with an insurer and on terms approved by the Council;
  - 5.2 be in Your name and note the interest of the Council;
  - 5.3 have no limit on the number of claims that can be made under it;
  - 5.4 cover events occurring during the policy's currency regardless of which claims are made;
  - 5.5 note that despite any similar policies of the Council, Your policy will be the primary policy; and
  - 5.6 require Your insurer to notify the Council if the policy is varied or allowed to lapse.
6. You must provide evidence of the public risk insurance policy specified in clause 5 to the Council each time the policy is required to be, and is, renewed.
7. You must notify the Council, in writing, within 14 days of You ceasing to be the registered owner of the Property or if a mortgagee is in possession of the Property.
8. You acknowledge that the structure and/or object comprising the Encroachment is owned by You, is at Your sole risk and the Council is not liable for any injury, damage or loss resulting from anything done under the authority of this authorisation.
9. You acknowledge that the Council does not warrant that the Road will, at any time, be structurally or otherwise suitable for the Encroachment.
10. The Council may, upon giving You reasonable notice, cancel this authorisation if roadwork is proposed to be undertaken on that part of the Road occupied by Encroachment, or if You cease to be the registered owner of the Property.
11. If directed by the Council, You agree to promptly remove any structure, object or substance erected, placed, maintained or installed under this authorisation at Your expense.
12. The Council may, at your cost, do anything which you should have done under this authorisation but which You have not done or which the Council reasonably considers You have not done properly.

**Attachment: Image of Encroachment**

[Insert Image/Diagram of Encroachment]

## DECISION REPORT

**REPORT TITLE:** PROPOSED ROAD OPENING – WESTERN CORNER OF BLYTH AND NELLY STREET, PARKSIDE

**ITEM NUMBER:** 772

**DATE OF MEETING:** 27 FEBRUARY 2017

**AUTHOR:** ALANA FABER

**JOB TITLE:** PROPERTY SERVICES CO-ORDINATOR

---

### 1. **EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's endorsement, to open a small piece of private land, located on the western corner of Blyth and Nelly Street, Parkside and classify this land as a public road, in accordance with the *Roads Opening and Closing Act 1991*.

It was brought to the attention of the Council administration that a footpath had been built on private land (16 Blyth Street), to allow access to a pram ramp around an electricity pole on the western corner of Blyth and Nelly Street, Parkside.

Negotiations with the owner of 16 Blyth Street, Parkside eventuated with the owner agreeing to gift this small piece of land to Council so it can remain a public footpath. It is therefore recommended that the small piece of private land on the western corner of Blyth and Nelly Street, Parkside be classified as a public road.

### 2. **RECOMMENDATION**

That:

1. The report be received.
  2. Council accept the gift of the small piece of land on the western corner of Blyth and Nelly Street, Parkside, and undertake the process under the *Roads Opening and Closing Act 1991*, to transfer this piece of land to public road, at Council's expense.
  3. Subject to the response to the Community Consultation process, the Chief Executive Officer and Mayor be approved to sign and Seal where necessary, any documents to complete the roads opening process.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

- 1.1 Roads Opening and Closing Act 1991
- 1.2 Organisational Excellence – 5.3 Good Governance and Legislative Framework

## **2. DISCUSSION**

In mid 2013, the owner of 16 Blyth Street, Parkside approached Council Administration with a survey plan of his property. The survey plan showed a Council footpath had been constructed on a small piece of his land at 16 Blyth Street, Parkside on the western corner of Blyth and Nelly Street, Parkside (Attachment 1 to Item 772/17). The footpath was constructed on this property approximately 20-30 years ago.

*Attachment 1*

The reason the footpath had been constructed on private land was because it needed to be diverted around an electricity pole, making access along the footpath to a pram ramp easier for the public. (Attachment 2 to Item 772/17)

*Attachment 2*

Council Administration investigated having the electricity pole removed and reconfiguring the footpath but at an approximate cost of \$20,000 to \$30,000 it was considered to be substantial.

After several discussions with the owner of 16 Blyth Street, Parkside the following was agreed:

- The owner would gift this small piece of land to Council.
- Council would in turn take full care and control of this piece of private land, and at Council's expense, pay to have this piece of private land opened as a public road, in accordance with the *Roads Opening and Closing Act 1991*. Refer to Attachment 3 to Item .../17 for an overview of the Road Opening Process Flowchart.

*Attachment 3*

The costs to reclassify this piece of private land as a public road would be approximately \$8,000 - \$10,000 for surveying, conveyancing and relevant Lands Titles Fees.

## **3. ANALYSIS OF OPTIONS**

Option 1 – Council accept the gift of the small piece of land on the western corner of Blyth and Nelly Street, Parkside, and undertake the process under the Roads Opening and Closing Act 1991, to transfer this piece of land to public road, at Council's expense. Subject to the response to the Community Consultation process, the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads opening process.

The current owner of 16 Blyth Street, Parkside has agreed to gift a small piece of his land on the western corner of Blyth and Nelly Street, Parkside to Council, due to this piece of private land having had a Council footpath constructed on it.

To remove the electricity pole in the middle of the existing footpath would cost in the order of \$20 000 to \$30 000, compared to transferring the private land to public road which is estimated to cost about \$10 000.

Option 2 – The subject piece of land on the Western Corner of Blyth and Nelly Street, Parkside remain privately owned and be fenced back in with the property at 16 Blyth Street

This option would require Council administration to remove all improvements from the private land at 16 Blyth Street, Parkside, as well as undertake works to reconfigure the existing footpath.

These works would include the removal of an electricity pole which alone would cost in the vicinity of \$20,000 - \$30,000 and reconfiguring the footpath to continue to make the pram ramp accessible to the public.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

#### **5. POLICY IMPLICATIONS**

##### **5.1 *Financial/budget***

- The costs to undertake the road closing process will be approximately \$8,000 to \$10,000 for surveying, conveyancing, community consultation costs and relevant Lands Titles Fees, this amount will come out of existing budget funds.

##### **5.2 *Legislative/Risk Management***

- If Council are to take on full care and control of this footpath, in accordance with the *Road Opening and Closing Act 1991*, Council should follow the process outlined in this Act, to “open” the small piece of private land on the western corner of Blyth and Nelly Street, Parkside and have it classified as a public road.

##### **5.3 *Staffing/Work Plans***

- No additional staff will be required to implement the outcomes of this report



#### **5.4 Stakeholder Engagement**

- There have been several discussions with the property owner over this matter.
- There has been no “community” consultation undertaken to date regarding this issue. However, to undertake a Road Opening process in accordance with the *Roads Opening and Closing Act 1991* will require community consultation.

#### **6. REPORT CONSULTATION**

This report has been created in consultation with the Council Administration’s Strategic Assets Department.

#### **7. ATTACHMENTS**

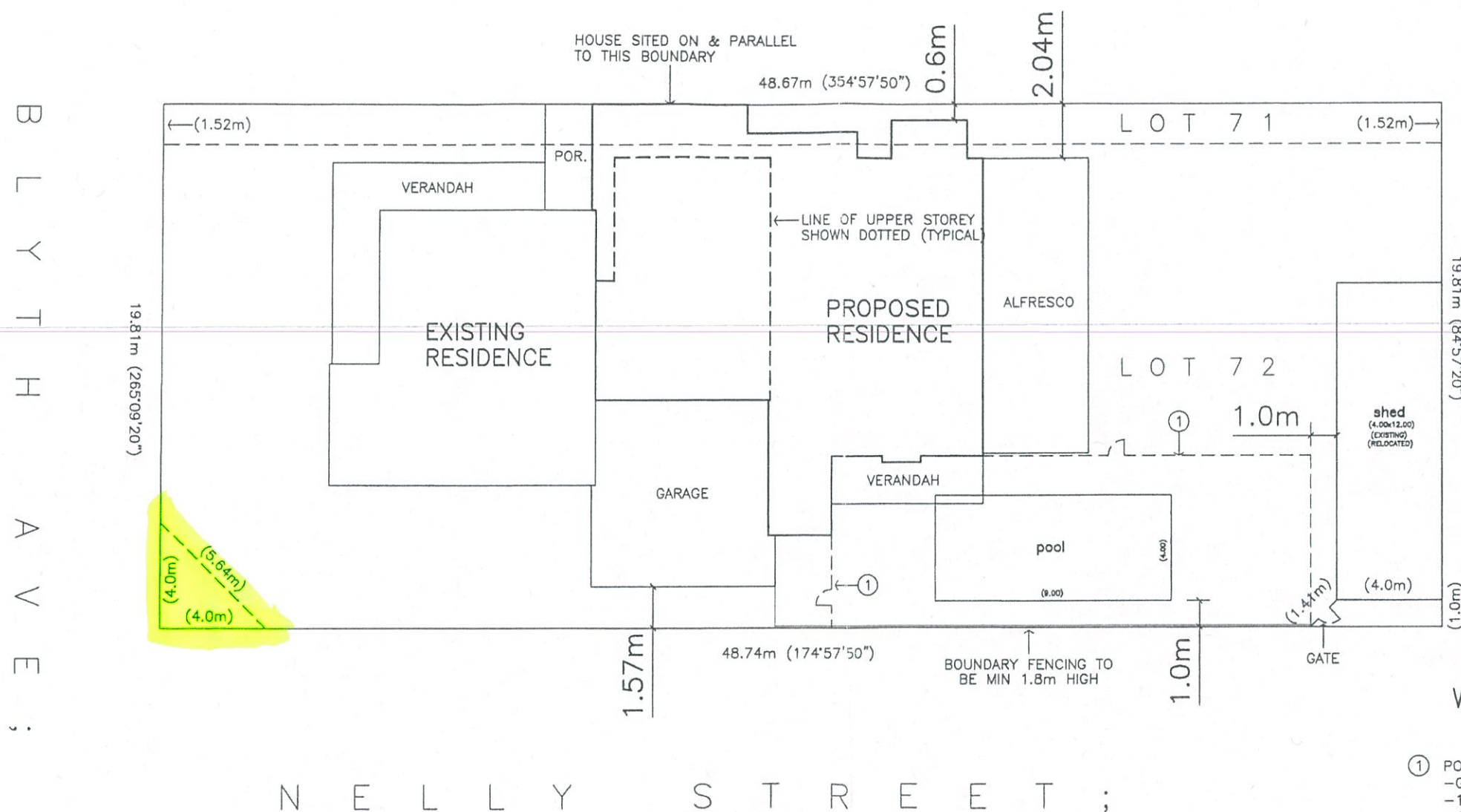
1. Survey Plan of 16 Blyth Street, Parkside
2. Photos of footpath on Western corner of Blyth Street and Nelly Street Parkside
3. Road Opening Process Flowchart

#### **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
John Devine	General Manager City Development

APPROXIMATE ONLY  
NOT TO BE TAKEN AS A SURVEY

**FINESSE**built  
Custom Homes And Extensions



**HENDRY**  
HENDRY GROUP (SA) PTY LTD  
Consulting Building Surveyors  
**PROVISIONAL BUILDING**  
**RULES CONSENT GRANTED**  
**SUBJECT TO CONDITIONS**

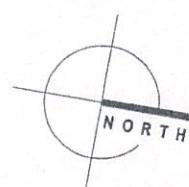
WIND SPEED N1 (W28)

- ① POOL GATE & FENCE TO COMPLY WITH A.S. 1926.1  
-GATE TO BE SELF COLSING & SELF LATCHING  
-1.5H LATCH RELEASE  
-1.2H FENCING MINIMUM WITH MAX 125mm GAPS  
(POSITION OF GATES TO BE CONFIRMED)

NOTE: WATER RETICULATION & FILTRATION SYSTEM TO COMPLY WITH AS 1926.3 & HAVE AT LEAST 2 PUMP INTAKES LOCATED NOT LESS THAN 800mm APART.

# PROPOSED SITE PLAN

SITE: No 16; LOT 71 & 72  
BLYTH ST;  
PARKSIDE



DATE: 20/12/13  
SHEET 3 OF 14  
SCALE 1:200 ON A3  
DRAWN: 0.0.



8A WINDEMERE STREET, SEACOMBE GDNS S.A. 5047  
P: 0402 117445 E: info@designtechstudio.com.au  
www.designtechstudio.com.au

24/02/14(T.D.)HENDRY RFI

NOTES:

© COPYRIGHT.

THESE DRAWINGS ARE SUBJECT TO  
COPYRIGHT. LEGAL ACTION WILL BE  
TAKEN AGAINST ANY INFRINGEMENT  
IN WHOLE OR PART UNLESS WRITTEN  
AUTHORITY IS GIVEN BY DESIGNTech  
STUDIO.

ANY DISCREPANCY TO BE REPORTED  
TO DESIGNTech STUDIO IMMEDIATELY.



To see all the details that are visible on the screen, use the "Print" link next to the map.

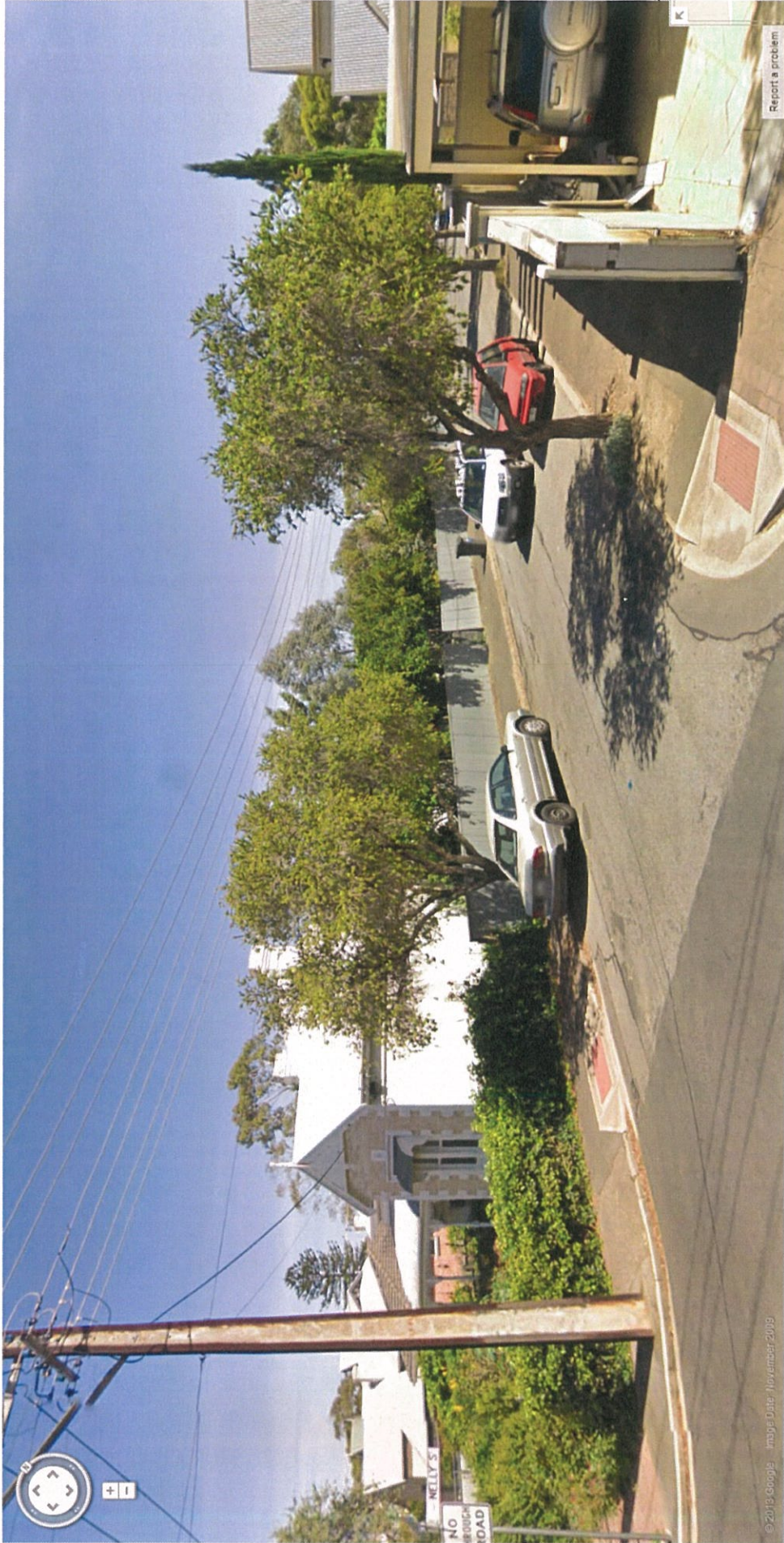




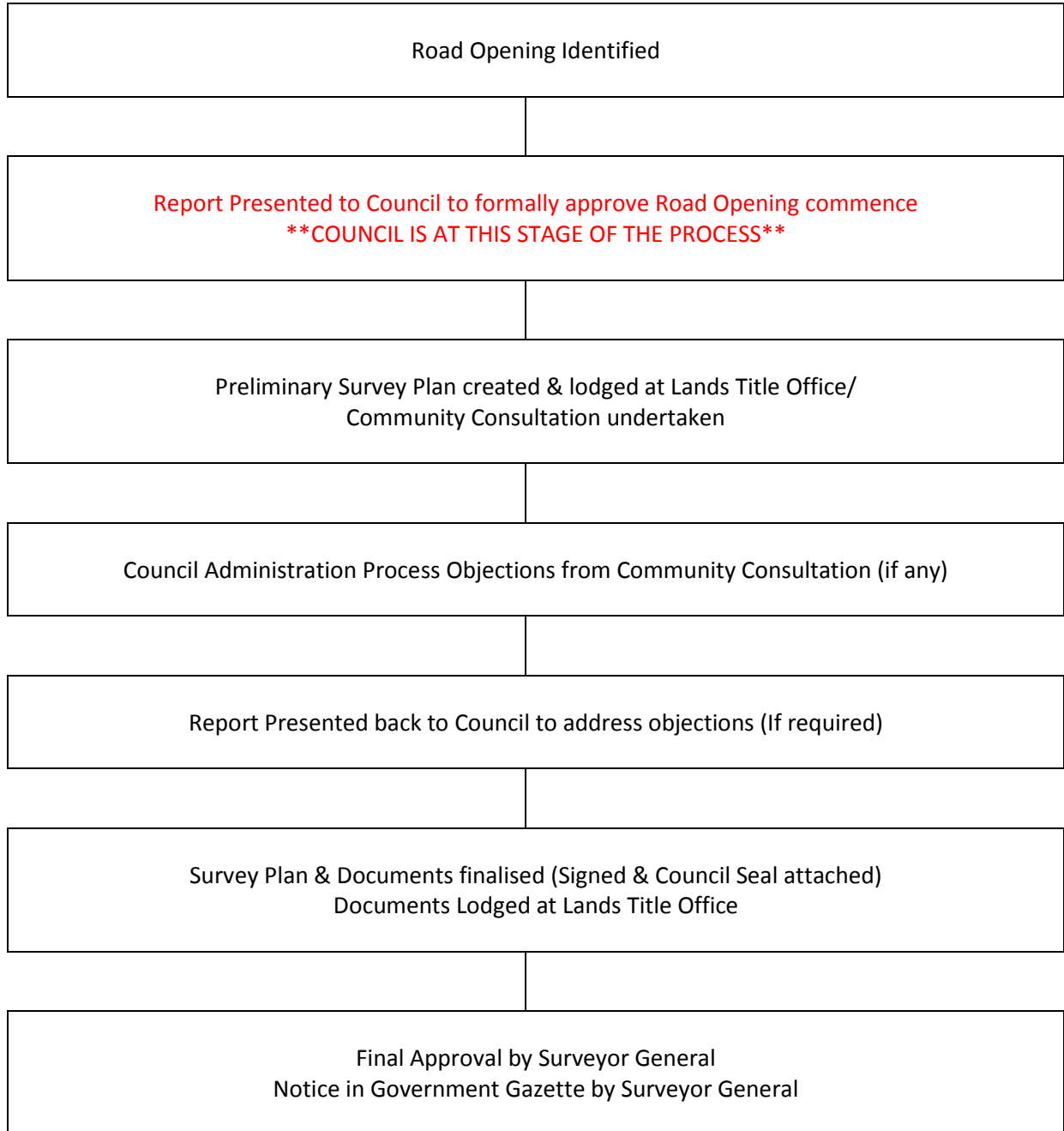






Image capture: Jul 2016 © 2016 Google

## Road Opening Process Flowchart



## DECISION REPORT

**REPORT TITLE:** PROPOSED ROAD CLOSURE OF PORTIONS  
OF RUGBY STREET (HASLOP RESERVE)  
AND CREMORNE STREET, MALVERN

**ITEM NUMBER:** 773

**DATE OF MEETING:** 27 FEBRUARY 2017

**AUTHOR:** ALANA FABER

**JOB TITLE:** PROPERTY SERVICES CO-ORDINATOR

---

### 1. EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement to close sections of Rugby Street and Cremorne Street, Malvern, in accordance with the *Roads Opening and Closing Act 1991*, with the Certificate of Title issued for this land to be in the ownership of Council.

These sections of public road were "closed to traffic" in the early 1970's with the intention to dispose of the sections of road to the then State Education Department.

With the disposal of the sections of road not proceeding, Council took the opportunity to create a small park which is now known as Haslop Reserve.

The reason to now formally close these sections of public road and have a Certificate of Title issued, in the ownership of Council, is so that the "actual" usage of this land can be reflected and Council's Administration can better manage the regular usage of Haslop Reserve when required by third parties.

It is therefore recommended that the portion of Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be formally closed as a public road.



## **2. RECOMMENDATION**

MOVED:

SECONDED:

That:

1. The report be received.
  2. In accordance with the process under the *Roads Opening and Closing Act 1991* that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council.
  3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process.
  4. The sections of the public road proposed to be closed be excluded from the classification of community land.
  5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act.
  6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.
-



1. **RELEVANT CORE STRATEGIES/POLICIES**

Roads Opening and Closing Act 1991  
Organisational Excellence – 5.3 Good Governance and Legislative Framework

2. **DISCUSSION**

In the very early 1970's Council administration worked with the then State Education Department, and closed to "traffic only" sections of Rugby Street and Cremorne Street, Malvern (Attachment 1 to Item 773/17).

*Attachment 1*

Notices appeared in the Government Gazette on 27 July 1972, January 1973 and 18 April 1974 advising of this decision.

The intention to close these sections of Rugby Street and Cremorne Street, Malvern were because the Unley Primary School campus was going to be expanded across Rugby Street and Cremorne Street, Malvern to create a larger junior and primary school campus.

With the disposal of these sections of public road not proceeding, Council decided to keep these public roads closed to traffic. The Rugby Street portion was turned into a park with a playground (known as Haslop Reserve), with the Cremorne Street closure continuing to allow easy foot traffic flow between the two Unley Primary School campus's on Wattle Street and Rugby Street as well as providing a small green space with trees and a seated area for the public (Attachment 2 to Item 773/17).

*Attachment 2*

As it currently exists today, both portions of land are still classified as a public road closed to traffic only. However, given how the land has been made into open space for public use, it is not considered to be realistic to return the land to public road.

Considering the City of Unley Council area does not have a lot of open space, it is highly unlikely that Haslop Reserve and the portion of Cremorne Street will be turned back into a public road "open" to traffic anytime soon. Council should therefore reflect its true and actual usage showing these sections of road being open space.

Not only will this formal closure of these sections of public road reflect the true actual usage of this land, the issuing of a Certificate of Title will also assist Council Administration to better manage Haslop Reserve in the future when third parties wish to use the reserve.

For a few years now Haslop Reserve has been used by the Unley Primary School campus as part of the school yard during school hours, with the fence removed some years ago between the reserve and the Wattle Street School boundary.

Therefore, to reflect the park usage by the Unley Primary School during the school hours and on a short term basis to manage any risks associated with this usage such as:

- If an accident occurs by a child during school hours on Haslop Reserve, who is responsible?
- Who will maintain the reserve and repair the play equipment on Haslop Reserve due to more frequent usage by the School?

An agreement should be entered into between Council and the Unley Primary School.

With Haslop Reserve still legally being a public road, Council Administration has been advised it would be easier to enter into any agreement with the School for their usage, if the reserve was no longer a public road and had a Certificate of Title issued for it.

Longer term management of Haslop Reserve could see Council Administration explore again the possibility of Unley Primary School purchasing Haslop reserve or the Department of Education and Child Development.

Therefore, it is recommended to be able to better manage Haslop Reserve and to reflect the true actual usage of these sections of public road on Rugby Street and Cremorne Street, Malvern as open space, these sections of public road should be formally closed in accordance with the *Roads Opening and Closing Act 1991* with a Certificate of Title to be issued in the ownership of Council.

### **3. ANALYSIS OF OPTIONS**

Option 1 – In accordance with the process under the *Roads Opening and Closing Act 1991* the portion of public road on Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern, be closed as a public road and a Certificate of Title be issued in the ownership of Council.

Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary any documents to complete the roads closing process.

That the sections of the public road proposed to be closed be excluded from the classification of community land.

That notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act.

Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.

Haslop Reserve has been a public park for approximately 40 years – in more recent years a playground has been constructed on this park

The portion of Cremorne Street, Malvern has allowed easy foot traffic between the Unley Primary School Campus's on Wattle and Rugby Street by the Unley Primary School students and provides a small green space that the public has enjoyed for some 40 years

The City of Unley has minimal open space therefore it is highly unlikely Council will re-open these sections of Rugby Street (known as Haslop Reserve) and Cremorne Street, Malvern to traffic anytime soon.

It would make it easier to manage regular usage of Haslop Reserve by a third party (in this case Unley Primary School) if a certificate of title was issued over Haslop Reserve, particularly regarding the issuing of a usage agreement and managing any risks associated with this usage.

These pieces of each road should therefore be formally closed in accordance with the *Road Opening and Closing Act 1991* and a Certificate of Title issued in the ownership of Council.

Option 2 – Keep the portion of Rugby Street and Cremorne Street, Malvern (known as Haslop Reserve) as a public road

This option does not reflect the actual usage of these current pieces of public road that have been open space for some 40 years.

As well this option does not assist the Council Administration to manage on-going use of Haslop Reserve and any associated risks by regular users that need to be addressed. This includes the current usage by the Unley Primary School as part of its school playground during school hours.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

#### **5. POLICY IMPLICATIONS**

##### ***5.1 Financial/budget***

- Costs to undertake the road closing process will be approximately \$8,000 to \$10,000 for surveying, conveyancing, community consultation costs and relevant Lands Titles Fees, this amount will come out of existing budget funds.

##### ***5.2 Legislative/Risk Management***

- If Council are to continue to have these sections of public road known as Rugby Street (Haslop Reserve) and Cremorne Street, Malvern closed to traffic and utilised as open space, in accordance with the *Road Opening and Closing Act 1991* Council should undertake the process outlined in this Act to formally “close” the roads and have a Certificate of Title issued

in the ownership of Council. Refer to Attachment 3 to Item 773/17 for an overview of the Road Closure Process.

*Attachment 3*

- Legally closing the subject sections of road will also assist Council's Administration to more easily manage the use of Haslop Reserve by the Unley Primary School and where required any other regular user, by way of issuing an agreement that will cover any associated risks during use. Such risks include the following:
  - Who is responsible if an accident occurs by a child on Haslop Reserve during school hours?
  - Who will maintain Haslop Reserve and repair the play equipment due to more frequent usage?)

### **5.3 Staffing/Work Plans**

- No additional staff will be required to implement the outcomes of this report

### **5.4 Stakeholder Engagement**

- There has been no "community" consultation undertaken to date regarding this issue. However, to undertake a Road Closing process in accordance with the *Roads Opening and Closing Act 1991* will require community consultation, once the formal decision has been made by Council to close these pieces of land as a public road.
- The consultation process will have a period of 28 days in which objections are to be lodged with Council and the Surveyor General. If any objections are received they will be dealt with in accordance with Sections 14 and 15 in the *Roads Opening and Closing Act 1991*.

## **6. REPORT CONSULTATION**

This report has been created in consultation with the Council Administration's City Development Department.

## **7. ATTACHMENTS**

1. Location Map of Haslop Reserve (portion of Rugby Street, Malvern)
2. Photographs of Haslop Reserve and land on Cremorne Street, Malvern as they exist today
3. Road Closure Process Flowchart

## **8. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
John Devine	General Manager City Development



# Rugby Street and Cremorne Street, Malvern

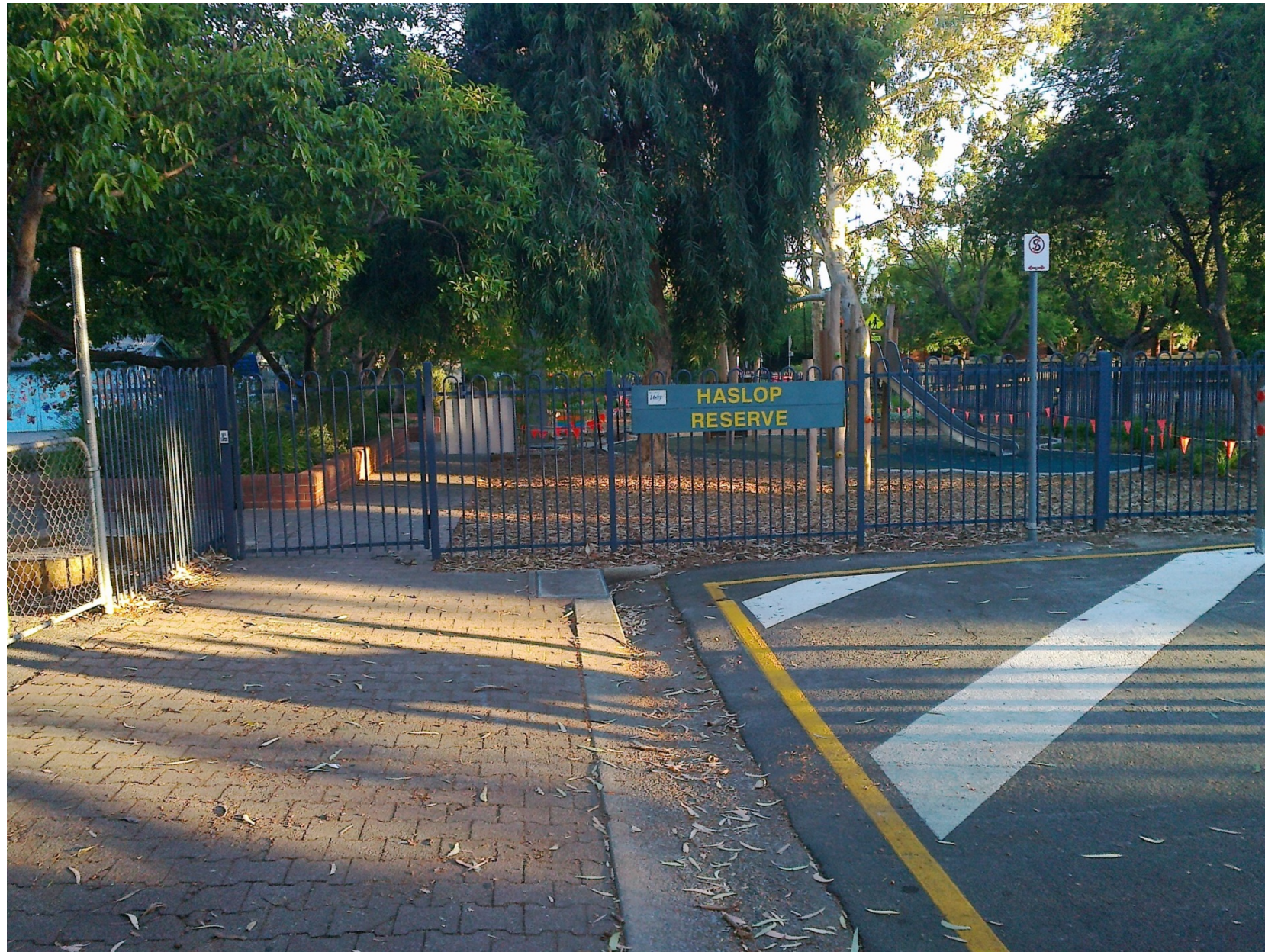




Rugby Street, Malvern (Haslop Reserve)

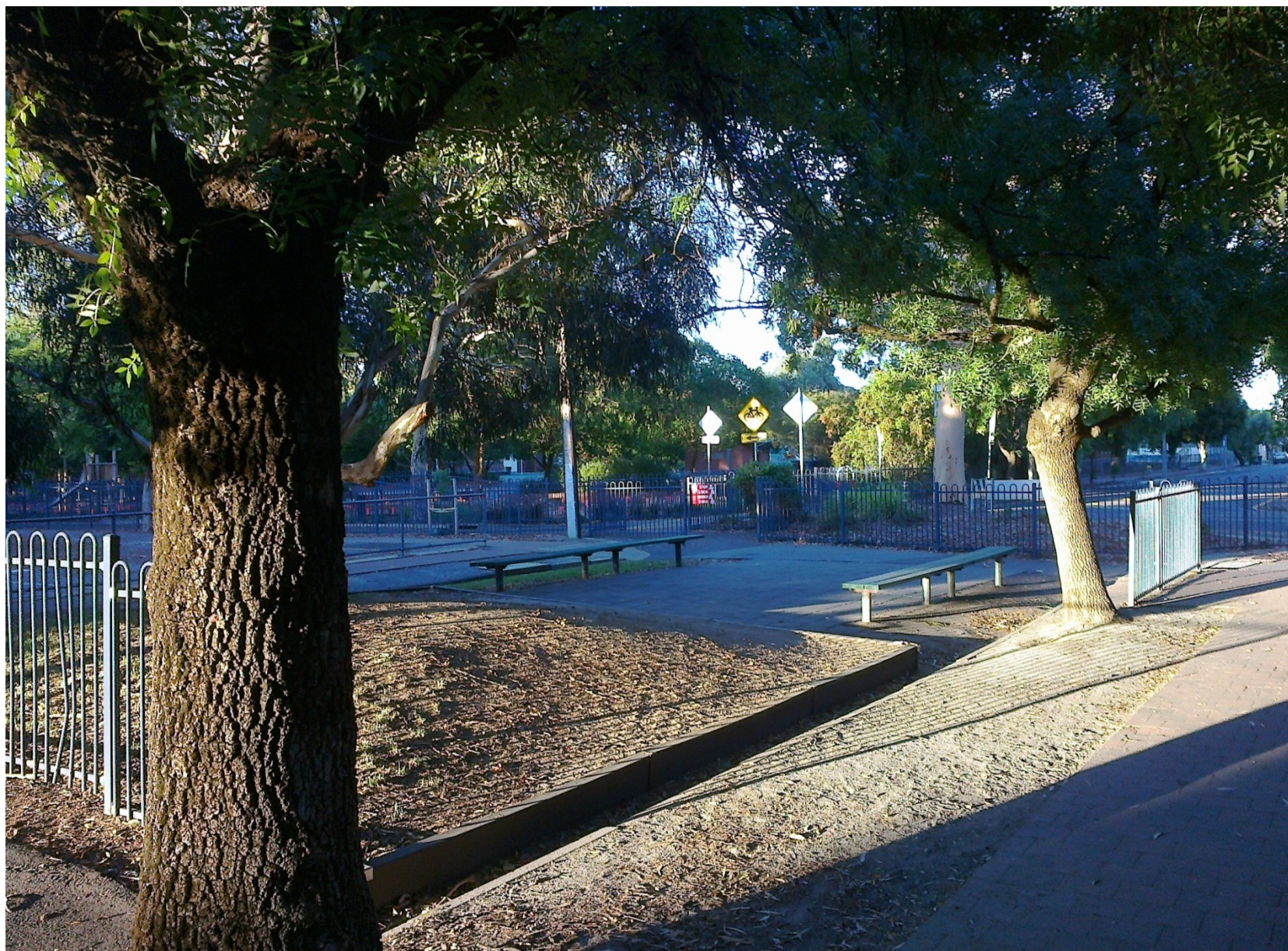








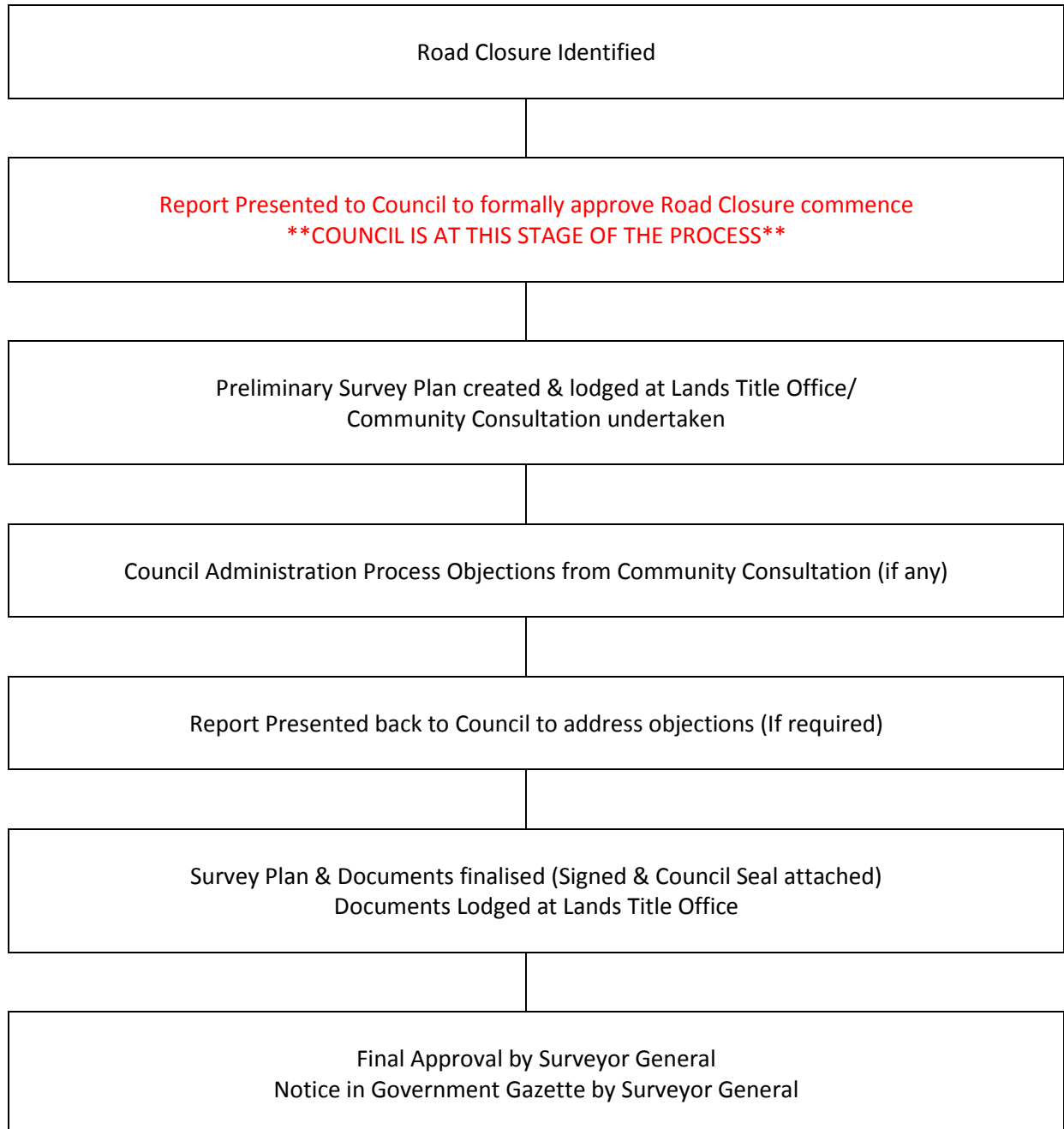
Cremorne Street, Malvern







## Road Closure Process Flowchart



## **DRAFT DECISION REPORT**

**REPORT TITLE:** 2016-17 SECOND QUARTER BUDGET REVIEW  
**ITEM NUMBER:** 774  
**DATE OF MEETING:** 27 FEBRUARY 2017  
**AUTHOR:** MIKE CAREY  
**JOB TITLE:** MANAGER FINANCE & PROCUREMENT

---

### **EXECUTIVE SUMMARY**

Section 9 (1) of the Local Government (Financial Management) Regulations 2011 requires Council to formally consider its budget at least three times during the financial year.

This report presents the Second Budget Review of the 2016-2017 financial year for Council's consideration.

The proposed budgeted Operating Surplus will be revised to a forecast of \$1.957m from \$2.035m and Net Borrowings will be increased to a forecast \$7.286m from \$5.804m for the year ended 30 June 2017, largely as a result of funding a strategic land acquisition.

### **RECOMMENDATION**

That:

1. The report, including Attachments 1 – 4 to Item 774/17 be received.
  2. The budget variations from the 2016-17 Second Quarter Budget Review be approved.
  3. The revised budgeted Uniform Presentation of Finances reflecting a budgeted Operating Surplus of \$1.957m from \$2.035m and an increased Net Borrowing of \$7.286m from \$5.804m be adopted.
-



## 1. **RELEVANT CORE STRATEGIES/POLICIES**

- Local Government Act 1999 Section 123
- Local Government (Financial Management) Regulations 2011 Regulation 7 & 9
- Organisational Strategy/Goal
  - 5.3 – Good Governance and Legislative Framework
  - 5.5 – Financially sustainable approach to business and planning activity.

## 2. **DISCUSSION**

The Regulations require Council to formally consider its budget three times per year. This statutory requirement recognises the likelihood that events will occur that require, or offer opportunities for changes to the budget during the year.

At the Council meeting held on the 28 November 2016, Council adopted the 2016-17 First Quarter Annual Budget with a Budget Operating Surplus before Capital Revenue of \$2.035m and an estimated Net Borrowings of \$5.804m. Council's Original Annual Business Plan and Budget was adopted on 27 June 2016.

### **Second Quarter Budget Review**

#### **Operating Budget Variations**

The current 2016-17 adopted budget reflects a Net Operating Funding Surplus before Capital Revenue of \$2.035m. These proposed adjustments envisage a revised Operating Surplus of \$1.957m.

	<b>Budget Requests</b>	<b>Zero Balance</b>	<b>\$'000</b>
Current Adopted Budget Operating Surplus			2,035
Net Impact of Second Quarter Budget Review Variations			
Increase in Income	166	37	203
Increase in Operating Expenditure	144	37	181
Increase in Operating Project Expenditure	<u>100</u>	<u>-</u>	<u>100</u>
	78	-	78
Zero Balance Changes – reclassification to Operating			0
Second Quarter Budget Review Operating Surplus			<b>\$1,957</b>

The proposed revised budgeted financial statements for the second quarter budget review are shown as Attachment 1 to Item 774/17.

*Attachment 1*

Details of the proposed budget changes are as follows:

#### Operating Budget Requests

##### **Net Increase in Operating Income of \$166k**

- Increase of \$139k to Other Income is as a result of receiving special distributions from LGA Insurance and Workers Compensation.
- Increase of \$27k to Other Income is a result of the sale of recyclables

##### **Net Increase in Operating Expenditure of \$144k**

- Additional \$94k for settlement costs relating to a contractual arrangement that has now been resolved.
- Appointment of the Strategic Risk Officer \$50k (funded this year from the LG Special Distributions)

##### **Net Increase in Operating Projects Expenditure of \$100k**

- To bring forward the 2017-2018 phase of the Records Management Compliance project (\$100k).
- Development of concept plans in regards to the Goodwood Oval and the grandstand facility as per 12 December 2016 Council Meeting (\$27k).
- Identified that the Improvement Plan – Design Goodwood Oval/Millwood Complex Project will not be going ahead this financial year, reducing expenditure by \$27k.

#### Capital Budget Requests

##### **Net Increase in Expenditure of \$1.404m for New and Upgraded Assets**

- Strategic land purchase of \$1.415m including stamp duty, transfer fees and associated purchase costs.
- Additional Council contribution required for the Unley Oval Lighting Upgrade, \$9k. This amount is in addition to contributions from Sturt Football Club and the AFL which are detailed as part of the zero balance budget variations
- Removal of the Pedestrian Refuge Facility – Marlborough Street as the project is no longer going ahead for 2016-17 (\$20k).

A list of the proposed budget requests for Operating, Operating Projects and Capital Projects has been attached for Members' information (Attachment 3 to Item 774/17).

*Attachment 3*

#### Zero Balance Budget Variations

##### **Increase to both Income and Expenditure of \$37k**

During the second quarter there have been further changes proposed to the Adopted Budget which relate to movements between income and expenditure categories of \$37k which offset each other.



In relation to zero balance budget variations, the major adjustments related to:

- Accounting for the increase of income and expenditure at Fullarton Park Community Centre due to larger than anticipated sales from Artist Exhibitions and the Food for Life Course.
- Reallocation of budget between the operating projects for the Tour Down Under and the Unley Gourmet Gala
- Reallocation of budget in regards to some of the Events operating projects
- Recognition of the income received from the Risk Management Incentive Awards & expenditure
- Recognition of funding as well as associated expenditure for the following:
  - \$200k from the NRM Board as a contribution to the Leader Street Project
  - the Unley Oval Lighting Upgrade Project, recognising funding from Sturt Football Club (\$65k) and the AFL (\$50k).
- Removal of funding regards to the Stormwater & Water Sensitive Urban Design Project of \$50k. Confirmation has been received that our grant application was not successful.
- Removal of grant funding for the Pedestrian Refuge Facility at Marlborough Street given the deferral of that project per Council Decision 701/16 at the December 2016 meeting.

A separate list of the proposed zero budget variations has been attached for Members' information. Attachment 4 to Item 774/17.

*Attachment 4*

### **Budget Review Presentation**

In accordance with the Local Government (Financial Management) Regulations, the Budget Review Presentation for the Second Budget Review for the year needs to include the full budgeted financial statements presented in a manner consistent with the Model Financial Statements.

In addition, a council must also include in this report revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.

*Attachment 1*

### **Financial Indicator Analysis**

The Second Quarter Revised Budget Financial Indicators are shown with reference to both the 2016-17 Original Budget adopted in June 2016 and the Current Adopted Budget for 2016-17 adopted in November 2016.

Financial Indicator	Adopted Target	Original Adopted Budget for 2016-17	Current Adopted Budget for 2016-17 (Nov 2016)	Proposed Revised Budget 2016-17
Operating Surplus Ratio	3% or 100% of principal repayments whichever is higher	5.5%	4.5%	4.3%
Net Financial Liabilities Ratio	=<80%	48%	41%	44%
Asset Sustainability Ratio	100% over a 10 year average	112%	110%	110%

Contributing factors that have impacted on the changes in ratios are as follows:

#### Operating Surplus Ratio

The revised Operating Surplus Ratio has been impacted by the decrease in the surplus, largely as a result of bringing forward the Records Management Compliance Project from 2017-18 to 2016-17.

#### Net Financial Liabilities

This ratio is favourable to target.

There has been an increase in the ratio from the currently adopted budget as a result of borrowing for the Strategic Land Purchase.

The reduction in this ratio between the Original Budget and the Current Adopted Budget was as a result of reduced borrowings at 30 June 2016 from the favourable 2015-16 operating surplus result and carry forward of capital projects to 2016-2017.

#### Asset Sustainability Ratio

This ratio is favourable to target with the improvement from the Original Budget relating to the accounting of asset replacement carry forwards in the current year.

### **Movements in Budgeted Borrowings**

The Current 2016-17 Adopted Annual Business Plan and Budget shows forecast borrowings at 30 June 2017 of \$13.2m. As a result of proposed Budget Review 2 changes forecast borrowings have been revised upwards to \$14.7m.

Forecast borrowings include the following key projects:

- Goodwood Road Streetscape, PLEC and associated works - \$3.4m
- Strategic Land Purchase - \$1.4m
- Kenilworth Road Drainage - \$0.4m
- LATM Implementation - \$0.4m, and
- Katherine St Open Space Development - \$0.3m

The borrowing movements are shown below.

<b>Borrowings</b>	<b>Opening Balance July 2016</b>	<b>New Borrowings</b>	<b>Repayments</b>	<b>Forecast June 2017</b>
	\$'000s	\$'000s	\$'000s	\$'000s
CAD (Short Term Drawdown)	2 167	-	-	2 167
Current Fixed Term Borrowings	1 018	-	-	1 018
Non-Current Fixed Term Borrowings	4 448	7 873	(856)	11 465
	<b>7 633</b>	<b>7 873</b>	<b>(856)</b>	<b>14 650</b>

### Summary

The current 2016-17 adopted budget reflects an Operating Surplus of \$2.035m. The proposed adjustments from Budget Review 2 envisage a revised Operating Surplus of \$1.957m for the 2016-17 year.

A summary of the impact on Council's Net Borrowing is shown below:

	<b>\$'000</b>
Current Adopted Budget Net Borrowings	<b>5 804</b>
Total Second Quarter Budget Review impact	1 482
Second Quarter Budget Review Revised Net Borrowings	<b>7 286</b>

### 3. ANALYSIS OF OPTIONS

#### Option 1

- The budget variations from the 2016-17 Second Quarter Budget Review be approved; and
- The revised budgeted Uniform Presentation of Finances reflecting a Budgeted Operating Surplus of \$1.957m from \$2.035m and an increase to Net Borrowings to \$7.286m from \$5.804m be adopted.

This option will ensure Council meets the requirements of section 7 and 9 of the Local Government (Financial Management) Regulations 2011.

The Council is required to undertake at least three budget reviews of its annual budget. This report is the second of these. This enables Council to address occasions where the adopted budget for a particular project or service has changed. It also enables the inclusion of new projects and initiatives as the opportunity or need arises during the year.

## Option 2

- The budget variations from the 2016-17 Second Quarter Budget Review not be approved; and
- The revised budgeted Uniform Presentation of Finances reflecting a Budgeted Operating Surplus of \$1.957m from \$2.035m and a increase Net Borrowings of \$7.286m from \$5.804m not be adopted.

This will result in Council not being able to commit or incur expenditure on those projects or items included as additional requests.

## **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

## **5. POLICY IMPLICATIONS**

These proposed adjustments decrease Council's Operating Surplus for the 2016-17 financial year. Under Council's adopted Budget Review Policy, where Council has an Operating Surplus, these funds can be applied to decrease Council's Net Borrowings.

## **6. REPORT CONSULTATION**

All Budget Requests have been requested through the relevant Business Unit Managers and approved by the relevant General Manager of the division.

## **7. ATTACHMENTS**

1. Proposed revised budgeted financial statements for Second Quarter budget review
2. Proposed Funding Statement for the year ended 30 June 2017
3. Proposed Second Quarter Budget Requests
4. Proposed Zero Budget Changes

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Nicola Tinning	General Manager Business Support & Improvement (Acting)
Peter Tsokas	Chief Executive Officer



**Proposed Budgeted Uniform Presentation of Finances  
For the year ended 30 June 2017**

	Current Budget 2017 \$'000	Additional Requests & Savings Found Increase/ (decrease) \$'000	Zero Budget Changes \$'000	1st Quarter Budget Review \$'000
Income	45,721	166	37	<b>45,925</b>
Expenses	43,686	244	37	<b>43,968</b>
<b>Operating Surplus / (Deficit)</b>	<b>2,035</b>	<b>(78)</b>	<b>(0)</b>	<b>1,957</b>
<b>Net Outlays on Existing Assets</b>				
Capital Expenditure on Renewal and Replacement of Existing Assets	(9,163)	-	(200)	<b>(9,363)</b>
Depreciation, Amortisation and Impairment	6,912	-	-	<b>6,912</b>
Proceeds from Sale of Replaced Assets	248	-	-	<b>248</b>
	<b>(2,003)</b>	<b>-</b>	<b>(200)</b>	<b>(2,203)</b>
<b>Net Outlays on New and Upgraded Assets</b>				
Capital Expenditure on New and Upgraded Assets	(6,114)	(1,404)	(45)	<b>(7,563)</b>
Amounts received specifically for New and Upgraded Assets	218	-	245	<b>463</b>
Proceeds from Sale of Surplus Assets	60	-	-	<b>60</b>
	<b>(5,835)</b>	<b>-</b>	<b>-</b>	<b>(7,039)</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(5,804)</b>	<b>-</b>	<b>-</b>	<b>(7,286)</b>
<b>Net Financial Liabilities at Beginning of Year</b>				<b>(13,041)</b>
Decrease / (increase) in Other				246
<b>Net Financial Liabilities at End of Year</b>				<b>(20,081)</b>

*The figures in this statement have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.*

**Proposed Budgeted Statement of Comprehensive Income**  
**For the year ended 30 June 2017**

	<b>2017</b> <b>\$'000</b>
<b>INCOME</b>	
Rates	37,435
NRM Levy	1,176
Statutory charges	1,389
User charges	1,610
Grants, subsidies and contributions	3,464
Investment income	12
Reimbursements	141
Other income	612
Operating Projects	85
Net gain - joint ventures & associates	-
<b>Total Income</b>	<b>45,925</b>
<b>EXPENSES</b>	
Employee Costs	17,035
Materials, contracts & other expenses	17,397
Depreciation, amortisation & impairment	6,912
Finance costs	716
Net loss - joint ventures & associates	246
Operating Projects	1,662
<b>Total Expenses</b>	<b>43,968</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>1,957</b>
Asset disposal & fair value adjustments	(26)
Amounts received specifically for new or upgraded assets	463
<b>NET SURPLUS / (DEFICIT)</b>	<b>2,395</b>
Other Comprehensive Income	
<b>Total Other Comprehensive Income</b>	-
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>2,395</b>



**Proposed Budgeted Statement of Financial Position**  
**As at 30 June 2017**

2017  
\$'000

**ASSETS**

**Current Assets**

Cash and cash equivalents	217
Trade & other receivables	4,160
Other financial assets	11
<b>Total Current Assets</b>	<b>4,388</b>

**Non Current Assets**

Financial Assets	19
Equity accounted investments in Council businesses	10,791
Infrastructure, Property, Plant & Equipment	570,183
<b>Total Non-current Assets</b>	<b>580,993</b>
<b>Total Assets</b>	<b>585,381</b>

**LIABILITIES**

**Current Liabilities**

Trade & Other Payables	7,012
Borrowings - Short Term Draw Down	2,167
Borrowings Fixed Term	1,018
Provisions	2,012
<b>Total Current Liabilities</b>	<b>12,209</b>

**Non-current Liabilities**

Borrowings	11,465
Provisions	606
Other Non-current Liabilities	208
<b>Total Non-current Liabilities</b>	<b>12,279</b>
<b>Total Liabilities</b>	<b>24,487</b>

**NET ASSETS**

**560,894**

**EQUITY**

Accumulated Surplus	133,437
Asset Revaluation Reserves	427,457
<b>TOTAL EQUITY</b>	<b>560,894</b>

**NET FINANCIAL LIABILITIES**

**20,080**



**Proposed Budgeted Cash Flow Statement**  
**For the year ended 30 June 2017**

**2017**  
**\$'000**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Receipts

Operating Receipts	45,925
Investment Receipts	12

Payments

Operating payments to suppliers & employees	(36,093)
Finance Payments	(716)

**Net Cash provided by (or used in) Operating Activities** **9,127**

**CASH FLOWS FROM INVESTING ACTIVITIES**

Receipts

Amounts specifically for new or upgraded assets	463
Proceeds from Sale of Surplus Assets	60
Sale of replaced assets	248
Repayments of loans by community groups	11

Payments

Expenditure on renewal/replacement of assets	(9,363)
Expenditure on new/upgraded assets	(7,563)
Loans made to Community Groups	-

**Net Cash provided by (or used in) Investing Activities** **(16,144)**

**CASH FLOWS FROM FINANCING ACTIVITIES**

Receipts

Proceeds from borrowings	7,873
--------------------------	-------

Payments

Repayments of borrowings	(856)
--------------------------	-------

**Net Cash provided by (or used in) Financing Activities** **7,017**

**Net Increase/ (Decrease) in cash held** **0**

Cash & cash equivalents at beginning of period **(1,950)**

**Cash & cash equivalents at end of period** **(1,950)**

Cash & Investments 217

Short Term Drawdown (2,167)

**(1,950)**

**Proposed Budgeted Statement of Changes in Equity**  
**For the year ended 30 June 2017**

	<b>Accumulated</b>	<b>Asset</b>	<b>TOTAL</b>
	<b>Surplus</b>	<b>Revaluation</b>	<b>EQUITY</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Balance at end of previous reporting period	131,042	427,457	558,499
<b>Net Surplus / (Deficit) for Year</b>	2,395	-	2,395
<b>Other Comprehensive Income</b>			
Gain (Loss) on revaluation of I,PP&E	-	-	-
<b>Balance at end of period</b>	<b>133,437</b>	<b>427,457</b>	<b>560,894</b>

**Proposed Budgeted Financial Indicators  
For the year ended 30 June 2017**

	<b>2017 \$'000</b>
<b>Operating Surplus Ratio</b>	<b>4.3%</b>
<b>Net Financial Liabilities Ratio</b>	<b>44%</b>
<b>Asset Sustainability Ratio - Current Year based on Asset Management Plan Required Expenditure</b>	<b>115%</b>
<b>Asset Sustainability Ratio - Current Year based on Depreciation</b>	<b>135%</b>
<b>Asset Sustainability Ratio - 10 Year Rolling</b>	<b>110%</b>

**Proposed Funding Statement**  
**For the year ended 30 June 2017**

	<b>Current Approved Budget</b>	<b>Zero Budget Changes \$'000</b>	<b>Additional Requests \$'000</b>	<b>2nd Quarter Budget Review \$'000</b>
Operating Income				
Rates	37,436	(1)	-	37,435
NRM Levy	1,176	-	-	1,176
Statutory Charges	1,389	-	-	1,389
User Charges	1,610	-	-	1,610
Grants and Subsidies	3,457	7	-	3,464
Investment Income	12	-	-	12
Reimbursements	141	-	-	141
Other Income	415	31	166	612
Operating Projects	85	-	-	85
<b>Total Operating Income</b>	<b>45,721</b>	<b>37</b>	<b>166</b>	<b>45,925</b>
Operating Expenditure				
Employee Costs	16,991	(6)	50	17,035
Materials, Contracts & Other Expenditure	17,276	27	94	17,397
Finance Costs	716	-	-	716
Depreciation, amortisation & impairment	6,912	-	-	6,912
Operating Projects	1,545	17	100	1,662
<b>Total Operating Expenditure</b>	<b>43,440</b>	<b>37</b>	<b>244</b>	<b>43,721</b>
<b>Funding Surplus/(Deficit) before Capital Revenue</b>	<b>2,281</b>	<b>0</b>	<b>(78)</b>	<b>2,203</b>
<i>Net Outlays on Existing Assets</i>				
Capital Expenditure on Renewal & Replacement of Existing Assets	(9,163)	(200)	-	(9,363)
Depreciation, Amortisation and Impairment	6,912	-	-	6,912
Proceeds from Sale of Replaced Assets	248	-	-	248
	(2,004)	(200)	-	(2,203)
<i>Net Outlays on New &amp; Upgraded Assets</i>				
Capital Expenditure on New & Upgraded Assets	(6,114)	(45)	(1,404)	(7,563)
Amounts received specifically for New & Upgraded Assets	218	245	-	463
Proceeds from Sale of Surplus Assets	60	-	-	60
	(5,835)	200	(1,404)	(7,039)
<b>Funding Result for Financial Year</b>	<b>(5,558)</b>	<b>0</b>	<b>(1,482)</b>	<b>(7,039)</b>
<b>Funded By</b>				
New Borrowings	4,349	(151)	1,482	5,679
Carry Forwards	2,193	0	0	2,193
	6,541	(151)	1,482	7,872
Working Capital Funding	34	(22)	-	12
Community Loans Repaid	11	-	-	11
Borrowing Repayments	(1,029)	173	-	(856)
<b>Total Funding</b>	<b>5,558</b>	<b>-</b>	<b>1,482</b>	<b>7,039</b>

\* Zero budget changes includes reclassification of some income & expenditure

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

# **Budget Requests Operating Income**

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Financial Statement Category</b>	<b>Amount \$ Increase/ (Decrease)</b>	<b>Comment</b>
1181	Corporate Activities (Finance)	Other – Income	139 200	LGA Insurance & workers compensation special distributions
201149	Waste Management Contract	Other – Income	27 000	Sale of recyclables for 9 months which forms part of the waste contract
<b>Total Requests to Operating Income Increase</b>			<b>166 200</b>	

## **Operating Expenditure**

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Financial Statement Category</b>	<b>Amount \$ Increase/ (Decrease)</b>	<b>Comment</b>
1140	Organisational Development	Materials, contracts, other	94 000	Settlement of a contractual arrangement
1101	Governance	Employment Costs	50 000	Strategic Risk Officer appointment
<b>Total Requests to Operating Expenditure Increase</b>			<b>144 000</b>	

## **Operating Projects**

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Financial Statement Category</b>	<b>Amount \$ Increase/ (Decrease)</b>	<b>Comment</b>
202617	Records Management Compliance Project	Operating Projects	100 000	To bring forward the 2017-18 phase of this project to maintain continuity of specialist resources
202231	Improvement Plan – Design Goodwood Oval/Millswood Complex	Operating Projects	(27 000)	Project now not going ahead this financial year.
202650	Goodwood Oval Grandstand Facility	Operating Projects	27 000	As per Council Decision 713/17 12 December 2017 Council meeting. Development of concept plans for improvements.
<b>Total Requests to Operating Projects Expenditure Increase</b>			<b>100 000</b>	
<b>Total Requests for Operating - Decrease to Surplus</b>			<b>77 800</b>	



### Capital Expenditure on New & Upgraded Assets

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Financial Statement Category</b>	<b>Amount \$ Increase/ (Decrease)</b>	<b>Comment</b>
202628	Pedestrian Refuge Facility – Marlborough Street	Capital Expenditure on New & Upgraded Assets	(20 000)	This relates to Unley's contribution as a result of Council Decision 701/16. Associated grant funding will also be adjusted from the budget.
202356	Unley Oval Lighting Upgrade	Capital Expenditure on New & Upgraded Assets	9 000	Increase to Council's contribution noting that there are contributions to be made from Sturt Football Club & the AFL as detailed below.
201736	Strategic Land Purchase	Capital Expenditure on New & Upgraded Assets	1 415 000	
<b>Total Request to Capital Projects Expenditure Increase</b>			<b>1 404 000</b>	

## Zero Budget Requests

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
1570	Fullarton Park Centre	Other Income	18 000	Larger than anticipated sales through exhibitions with associated increase in artist exhibition reimbursement
		Materials, contracts & Other	18 000	
1570	Fullarton Park Centre	Other Income	3 000	Income increase as a result of Food for Life course payments, with associated increase in course payment
		Materials, contracts & Other	3 000	
202642	Events – Promotion & Staffing	Materials, contracts & Other	(2 500)	Transfer of budget to operating expenditure
1446	Events Coordination	Employment Costs	2 500	
201919	Unley Gourmet Gala	Operating Project	50 000	Budget allocation incorrectly applied in the Original Budget
202234	Tour Down Under	Operating Project	(50 000)	
1104	Community Planning Projects	Materials, contracts & Other	(10 000)	Allocation of additional budget to operating projects Event was rescheduled due to storm
202559	Events – Ignite Unley	Operating Project	5 000	
202561	Events – Every Generational Festival	Operating Project	5 000	
1101	Governance	Other Income	10 000	Receipt of the 2016 Risk Management Incentive Awards Allocation of expenditure
1101	Governance	Materials, contracts & Other	5 000	
202642	Events – Promotion & Staffing	Operating Project	5 000	

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Financial Statement Category</b>	<b>Amount \$ Increase/ (Decrease)</b>	<b>Comment</b>
202640	Roads – Capital Replacement	Amounts received specifically for new & Upgraded Assets	200 000	NRM Contribution to Leader Street Project and associated expenditure
		Capital Expenditure on Renewal & Replacement of existing assets	200 000	
202385	Stormwater & Water Sensitive Urban Design Implementation	Amounts Received Specifically for New & Upgraded Assets	(50 000)	Unsuccessful grant application
		Capital Expenditure on New & Upgraded Assets	(50 000)	
202628	Pedestrian Refuge Facility – Marlborough Street	Amounts Received Specifically for New & Upgraded Assets	(20 000)	Project deferred. Removal of grant funding in addition to Unley's contribution (referenced above)
		Capital Expenditure on New & Upgraded Assets	(20 000)	
202356	Unley Oval Lighting Upgrade	Amounts Received Specifically for New & Upgraded Assets	115 000	Funding for project to be received from Sturt Football Club (\$65k) and the AFL (\$50k) and associated expenditure
		Capital Expenditure on New & Upgraded Assets	115 000	

<b>Cost Centre/ Project</b>	<b>Description</b>	<b>Financial Statement Category</b>	<b>Amount \$ Increase/ (Decrease)</b>	<b>Comment</b>
201983	Main Street Allocation	Capital Expenditure on New & Upgraded Assets	(69 000)	Allocation as per UBED Committee Recommendation, Item 27 approved by Council in September 2016
202649	Goodwood Road Free Public WI-FI Initiative	Capital Expenditure on New & Upgraded Assets	69 000	
<b>Total Zero Budget Requests</b>			<b>0</b>	

## **INFORMATION REPORT**

<b>REPORT TITLE:</b>	QUARTERLY PERFORMANCE REPORT
<b>ITEM NUMBER:</b>	775
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>AUTHOR:</b>	LAUREN BLYTH
<b>JOB TITLE:</b>	A/EXECUTIVE ASSISTANT BUSINESS IMPROVEMENT & SUPPORT

---

### **EXECUTIVE SUMMARY**

The report provides Council with a quarterly performance report which provides data analysis and reports on strategic planning, service delivery activity and financial performance across the whole of the organisation. The report assists to keep Elected Members informed and support strategic decision making, continuous improvement and strategic governance.

### **RECOMMENDATION**

That:

1. The report be received.
-



## **1. RELEVANCE TO CORE STRATEGIES/POLICY**

### **5. Organisational Excellence**

5.3 Good governance and legislative framework

5.4 An environment of continuous improvement and innovation

5.6 Enabling information systems and robust reporting

## **2. DISCUSSION**

The City of Unley has developed a 4 Year Plan which informs its Annual Business Plan and budget processes, and guides Council and the community in relation to priorities and strategies, including the longer term vision outlined in the Community Plan 2033.

A quarterly corporate report mechanism has been developed to provide Council with prudent and strategic information that will support and inform its decision making.

The report ensures Council is demonstrating on going and improved public accountability and provides evidence and opportunities to drive and support continuous improvement.

The report provides Council with a performance report on a quarterly basis.

This report covers the period from 1 October to 31 December 2016. Council has previously collected data for the 2013/14 and 2014/15 financial years and can make comparisons with previous years.

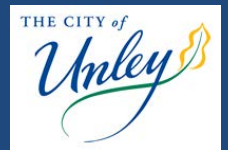
Several changes have been made within the Q1 2016/17 Corporate Performance Report in order that it becomes more strategic and monitors the progress of Council's activities and projects against the four year plan, rather than focussing solely on operational activities.

The current Community Plan and 4 Year Plan is being reviewed and will provide an opportunity for Members to reassess and focus on priority areas for the next 4 years.

The report will be further developed following this activity.

# City of Unley Quarterly Corporate Performance Report

2nd Quarter (October - December 2016)



## Contents

<b>CEO UPDATE .....</b>	<b>3</b>
<b>DIVISIONAL REPORTS .....</b>	<b>Error! Bookmark not defined.</b>
External Funding Grants and Subsidies 2016/2017 .....	7
Customer Service .....	7
Customer Requests.....	11
Environmental Health Inspections .....	13
Applications Lodged by Category .....	14
Planning consents issued by relevant authority .....	14
Compliance .....	15
Value of Development Applications .....	17
Capital Replacement Projects .....	<b>Error! Bookmark not defined.</b>
Lease Stages .....	<b>Error! Bookmark not defined.</b>
Hard Rubbish to Landfill .....	19
Waste Contractor Indicators .....	19
Council and Committee Meetings, Workshops and Briefings Attended ( <i>by Councilors</i> ) .....	21

## CEO UPDATE

This section provides a summary of key actions undertaken by the CEO over the last three months and also provides a brief update on progress against specific projects.

### 2016/17 Key Performance Indicators

1. **Undertake a review to identify opportunities to collaborate with the ERA Councils to implement shared services to improve efficiency, while maintaining agreed service levels.**
  - Discussions continue with the City of Prospect to provide shared service arrangements for the delivery of procurement and HR services. The City of Prospect needs to implement some changes to their procurement processes before a shared service type arrangement can be considered. We have received a formal request from the City of Prospect for assistance in the provision of some HR activities under a fee for service arrangement. We are now assessing our capacity to delivery.
  - Existing shared service arrangements with City of Adelaide for the provision of IT support are the subject of ongoing monitoring to ensure current & future needs are provided for.
  - The City of Unley and Town of Walkerville have recently completed a successful three month trial to explore shared service arrangements for the delivery of regulatory services. Following the conclusion of the trial, agreement has been reached for the City of Unley to undertake these services on behalf of the City of Walkerville for the next two years. An experienced General Inspector is currently being recruited to provide this service.
2. **Continue to develop a customer service focused culture across the organisation, evidenced by lifting the customer satisfaction level and call resolution scores in the CBSA annual survey.**
  - The recently completed organisation structure review has provided an opportunity to reposition and strengthen our effort on improving customer experience through change of responsibility at the manager level from Manager Customer Experience & Brand to Manager Libraries. Libraries have a strong customer centric operating model providing a strong foundation for delivery of the customer experience program. A number of councils have applied a similar alignment of customer service with Libraries with good results.
  - An options paper to transition our service model was considered by EMT in early February, moving the contact centre from a switch board to a resolution centre. A program of improvement initiatives will be rolled out within the next 2 years to enhance the standard of service delivered across the organisation, including improved technology solutions, systems and training and development.
3. **Deliver the annual budget for 2016/2017, and identify opportunities for \$400,000 of savings in recurrent expenditure. Continue to review and implement initiatives that deliver strong financial performance.**

- The annual budget for 2016/17 included an operating savings of just over \$400,000 in: employee costs, utilities, legal fees, printing and insurance. These are on track to be realised.
- The potential of further savings is being investigated in the areas of waste management and finance costs.

**4. Develop a plan for the potential redevelopment of Council owned properties that is aligned with the City of Unley Community Plan, and review commercial options that can deliver future non rates based income for the City.**

Work has commenced on investigating the possible redevelopment of the Council Civic Centre to provide improved civic and community facilities, as well as residential development.

**5. Continue to develop a performance based culture across the organisation and build the capability and capacity of the people.**

- Monthly culture workshops for staff continue to be undertaken and feedback from staff has been very positive. These workshops provide all staff with the opportunity to gain a refreshed understanding of the Unley Values and the culture survey tools used to measure our culture.

**6. Deliver specific projects to continue alignment with the Strategic and Community Plan.**

**6.1 Prepare a business case to analyse the opportunity to bring forward capital works expenditure to take advantage of low interest rates, while ensuring any actions and recommendations are aligned with the long term asset management plan**

Work is being finalised on the future capital works program to identify if there are specific projects that can be brought forward.

When putting together the Property Capital Replacement (public toilets) budget for 2016/17, the LTFP showed \$106K – 16/17, \$55K – 17/18, \$57K – 18/19 and \$117K 19/20.

Funds were brought forward from 17/18 through until 19/20 giving a total budget of \$335,000.

This aggregated amount allowed a consolidation of work allowing the upgrade of 5 sites to meet current accessibility standards and to meet Council's Ageing Strategy requirements. In addition, this allowed the provision of a new unisex accessible toilet at Henry Codd Reserve at a cost of \$89,730 without seeking 'new initiative' funding

These works are now complete and the public toilet renewal budget is now \$0 until 2020/21

Upgraded toilets are:

Soldiers Memorial Gardens



Princess Margaret Playground  
Fullarton Park Community Centre  
North Unley Playpark  
Unley Oval (Oatey Grandstand)  
And a new facility at Henry Codd

**6.2 Develop a strategic land acquisition policy with a list of targeted properties for purchase; instigate a program to purchase one property; recommend to Council one Council owned property that could be sold**

A Strategic Property Committee has been established to identify properties for acquisition or divestment.

A draft Acquisition and Divestment policy has been presented to the Strategic Property Committee for consideration.

**6.3 Identify and create 50 new vehicle parking spaces in main-streets (scooter, motorbike, gopher and car), from existing budgets to improve accessibility and city mobility**

A list of locations have been investigated and provided to the GM - CD for his consideration and discussions with the CEO. Implementation is underway for Grace Street, Goodwood location.

As is the case with all changes to parking, we will be notifying the affected stakeholders. All the locations are scheduled for action by the end of June 2017.

**6.4 Develop strategies with sporting clubs, and other tenants of Council properties to increase usage and patronage of their facilities to align with the Vibrant City goals in the Community Plan**

Actions to date:

The following actions have been undertaken:

- A partnership with Adelaide City Council has been established, to co-host a series of development workshops for sport and recreation groups, covering topics of interest. To date, two workshops have been held (sponsorship, and volunteer management). Students from the Health Promotion course at Uni SA have been engaged to complete a research project regarding sport and recreation club sustainability and recommend strategies for consideration by the City of Unley.
- A review of Council's Joint Use Agreements with schools has commenced, including opportunities for use of school facilities for sport. Discussions are occurring with DECS and each individual school.
- Work is underway to understand the sustainability of our open spaces, particularly turf, in order to ensure that we are not going to be over using some facilities. This also applies to a club's capacity to manage increased patronage from a volunteer perspective.

- The above mentioned survey has been completed by approximately 50% of clubs and groups. The Sport and Recreation Planner will follow up the remaining clubs to ensure information is obtained from all groups. A summary report will then be prepared.
- The partnership with Adelaide City Council is continuing and two more workshops are planned between March and June 2017.
- The Uni SA report is expected to be provided to Council in March 2017.

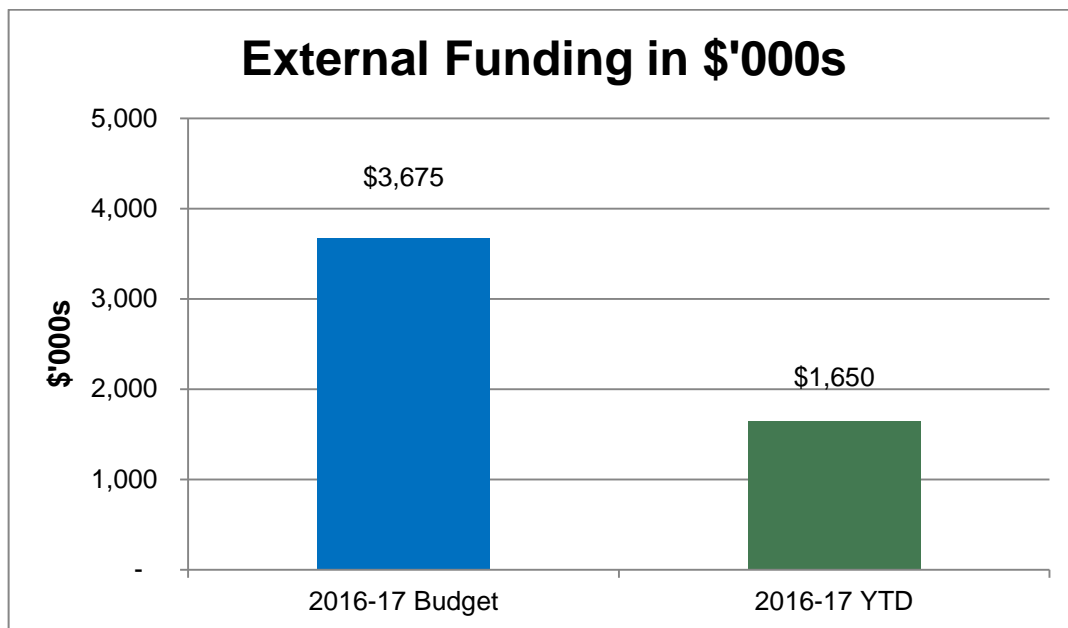
**6.5 Develop and present an options paper to Council on the potential impact of the cessation of funding for the Commonwealth Home Support Program, in particular exploring the future directions of the service model and approach. To be measured through completion of the options paper, with a viable and customer focussed option presented to best meet the needs of our community.**

- An options paper is being finalised and will be presented to Council in mid-2017, even though the full impact of the changes proposed is still unclear.

**6.6 Complete the review and update of the Unley Integrated Transport Strategy**

A presentation will be provided to Council in April on the results of community consultation.

## External Funding Grants and Subsidies 2016/2017



	2016-17 Actuals \$'000s	2016-17 YTD Budget \$'000s	Variance \$'000s	2016-17 Annual Budget \$'000s
Grants – Health and Ageing	773	721	52	1,366
Grants – Financial Assistance	392	394	(2)	784
Grants – Library Board	282	282	0	282
Grants – Local Roads	184	185	(1)	369
Grants – Roads to Recovery	0	0	0	627
Grants - Other	15	11	4	29
<b>Operating Grants - Total</b>	<b>1,646</b>	<b>1,593</b>	<b>53</b>	<b>3,457</b>
Capital Grants - Replacement	-	-	-	-
Capital Grants – New	4	4	-	129
<b>Capital Grants - Total</b>	<b>4</b>	<b>4</b>	<b>-</b>	<b>129</b>
<b>Total Grants and Subsidies</b>	<b>1,646</b>	<b>1,597</b>	<b>53</b>	<b>3,586</b>

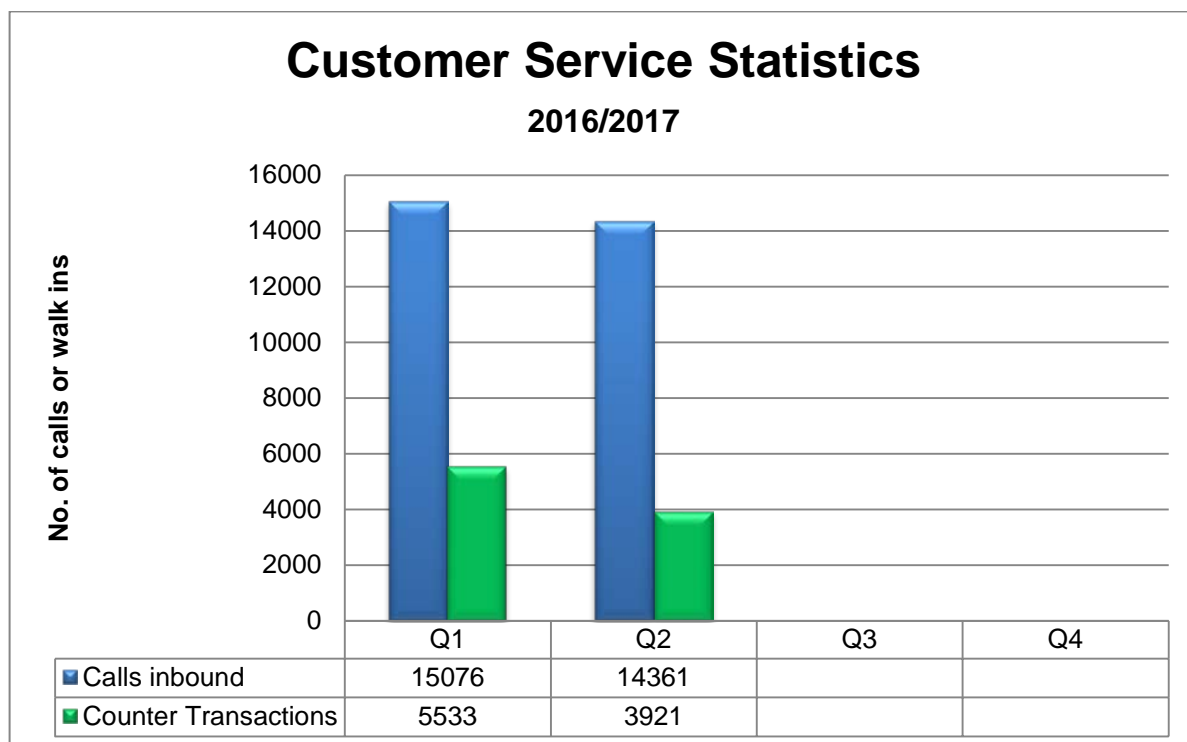
### Comments

As shown above, Council is favourable to budget by \$53k to the end of December 2016.

The favourable variance relates to timing of receipt of grant payments for the Active Ageing Program.

## CUSTOMER SERVICE

### Customer Service Performance



#### **Calls Inbound:**

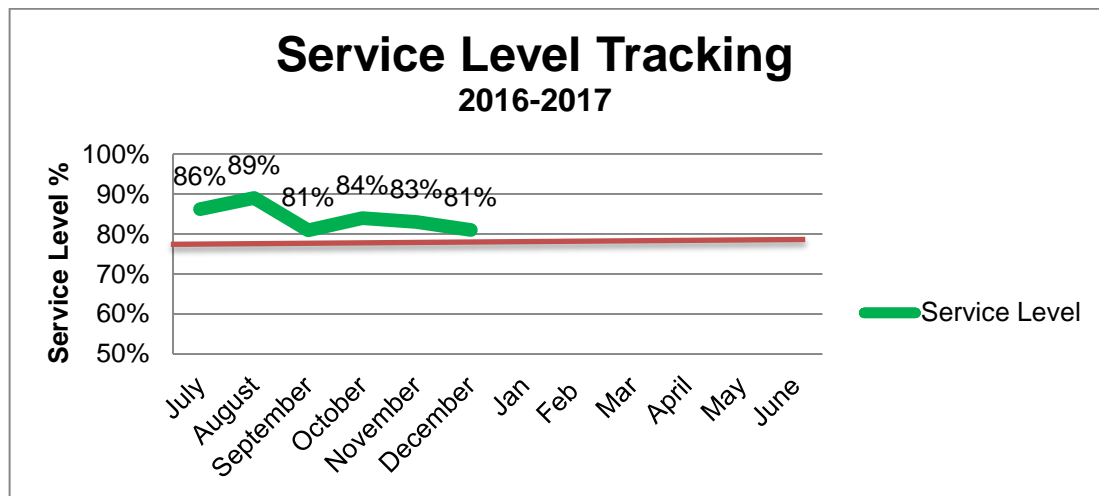
The overall call volume for this quarter decreased in comparison to last quarter (by 715 calls). This decrease can be attributed to the combined factors of expected trends and less business days this quarter, due to an early closure (all staff function ) and the Public Holidays in December.

Call volumes in December slightly increased (by 210 calls) compared to the same time last year, as a direct result of a severe storm event which presented between the Christmas and New Year's period. Storm event calls related to requests for council assistance re flooding, blocked drains, trees down and street sweeping-

#### **Counter Transactions:**

In line with call enquiries, the volume of counter transactions also decreased compared to the previous quarter. The two highest transaction types for this quarter were; rates (1673) and parking permits renewals (640). There were 1,925 transactions receipted in the month of November, which proved to be the third highest volume of front counter receipted transactions in the 2016 Calendar Year. Again this can be directly attributed to rates; due on 1 December and parking permit renewals due on 31 December.

## Service Level Tracking



***Service Level Tracking Target: To answer 80% of all incoming calls within 30 seconds.***

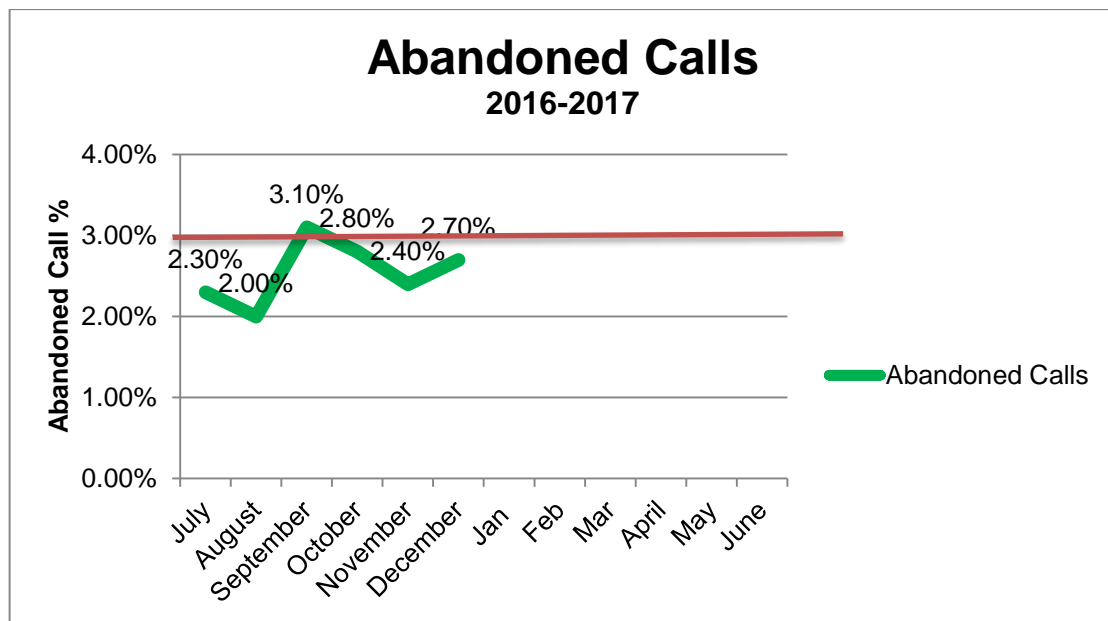
Whilst still exceeding the service level target, lower service levels were achieved as compared to last quarter.

The months of October and November were very similar to the same quarter last year, with staffing tweaked to accommodate expected call volumes due to rates, follow-up of unregistered dogs and expiation reminder notices from the Royal Adelaide show.

December's service level decreased as a direct result of the severe storm event which presented in-between the Christmas and New Year's period.



## Abandoned Call Level Tracking

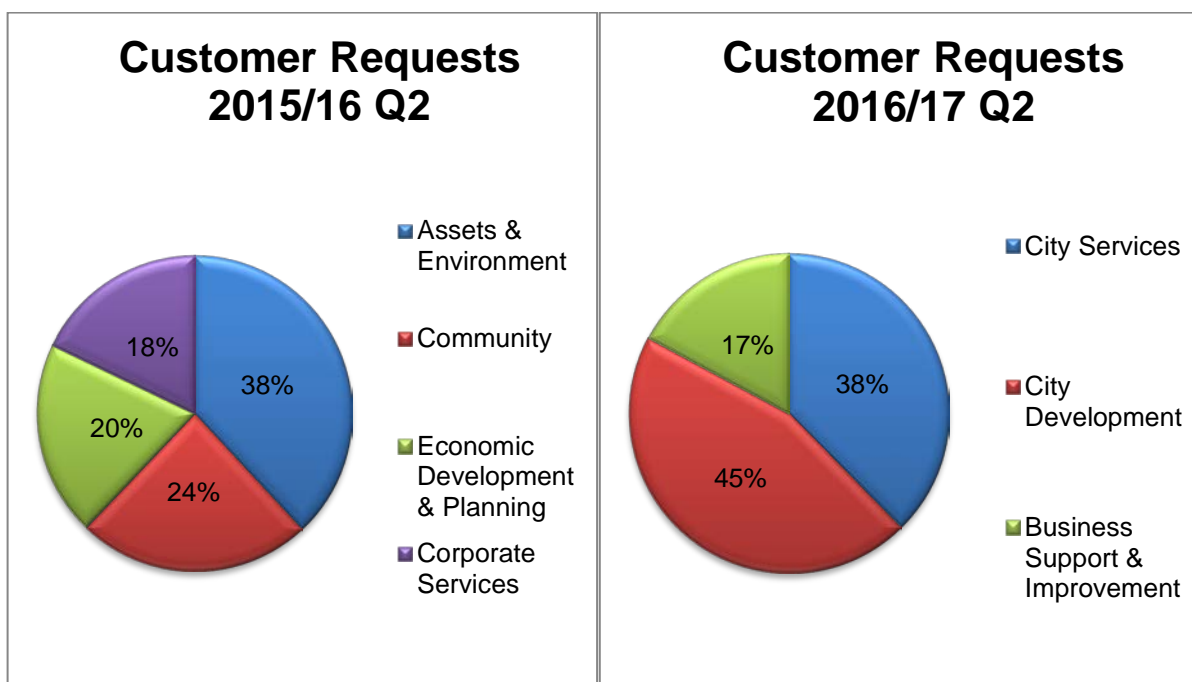
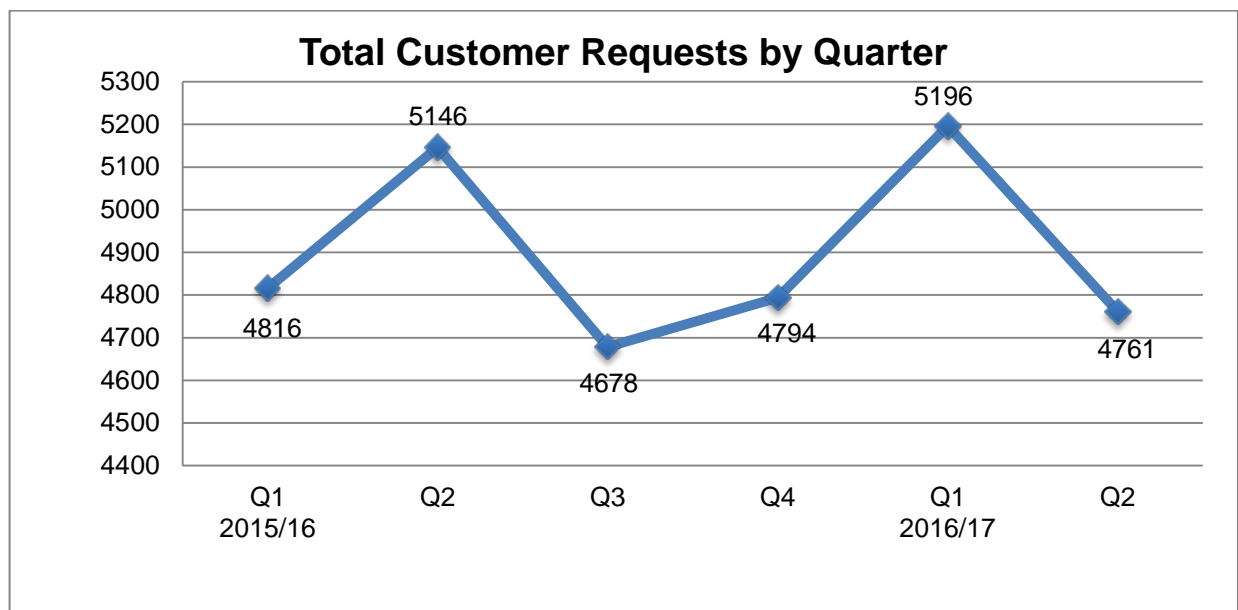


### ***Abandoned Calls Target: No greater than 3%***

The abandoned call rate continues to be on track and remains consistently below the maximum target.

Decembers increased abandoned call rate can be directly attributed to the storm event between Christmas and New Year's, which was managed by skeleton staff (due to the Christmas period).

## Customer Requests



### Comments

Total Customer Requests for Service for the current quarter were 4,761.

- 79% (3,755) of customer requests for service were either closed out or not yet due for completion compared with 91% (4,659) in 2015/16 Quarter 2.
- Each department monitors and manages its own service levels.
- Office of the CEO has been included into the Business Support & Improvement statistics.

### Comparison with Same Quarter Last Year

- 2015/16 Quarter 2 customer requests for service totaled 5,146 which is 385 more than the current quarter.

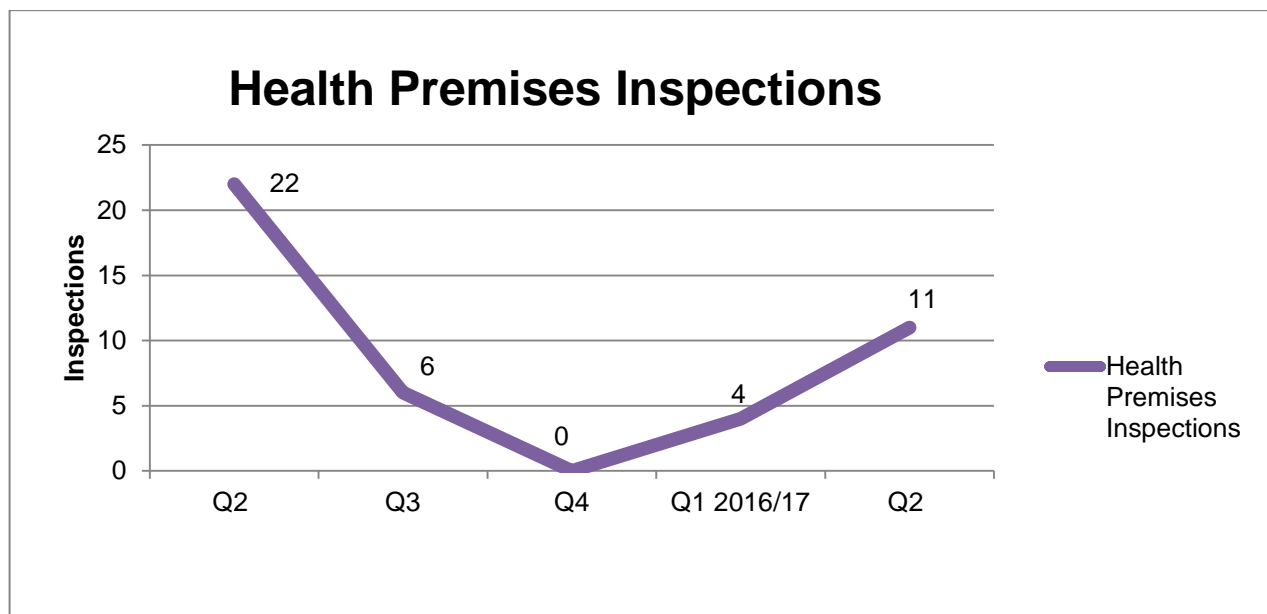
*These are requests lodged in the CRS system via Customer Services, Dataworks and on-line for services by Council.*

### **2016/17 Quarter 2 – Top Five Received Customer Requests**

<b>Customer Request Type</b>	<b>Number</b>
Expiation Notice Reviews	550
Change of ownership	394
Change customer details and address	237
Query on existing DA	226
Consultation Feedback for Traffic	196

### **2015/16 Quarter 2 – Top Five Received Customer Requests**

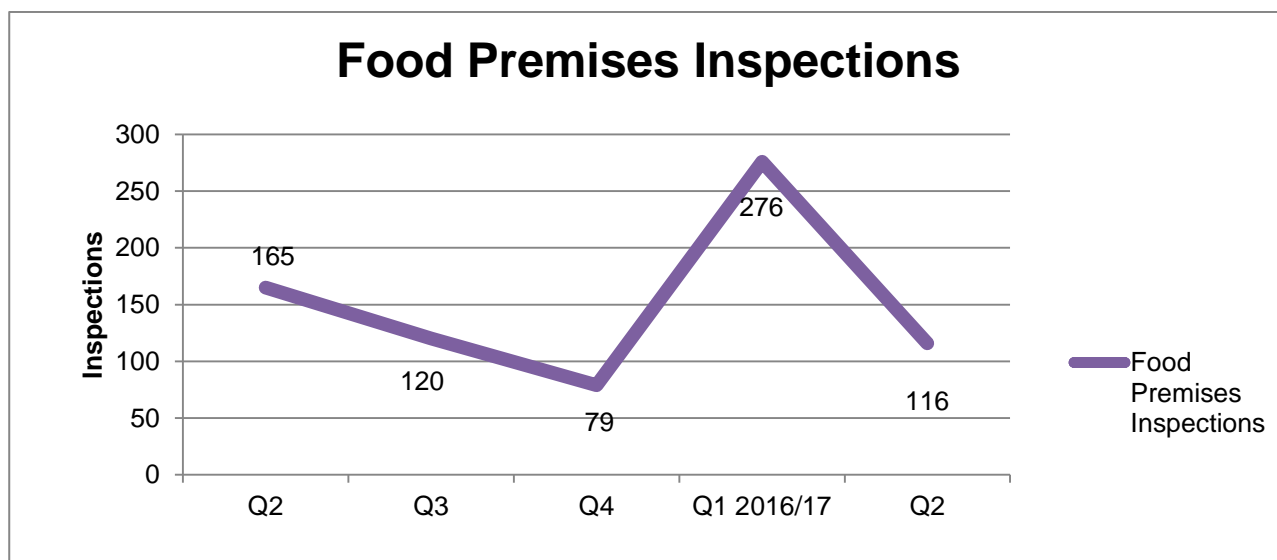
<b>Customer Request Type</b>	<b>Number</b>
Change of ownership	489
Expiation Notice Reviews	385
Query on existing DA	363
Change customer details and address	229
Request for street tree maintenance	228



#### Comments

Health premises inspections are below the number inspected in quarter 2 2015/16 because hair and beauty inspections are conducted on a two year cycle and were not required to be conducted this quarter.

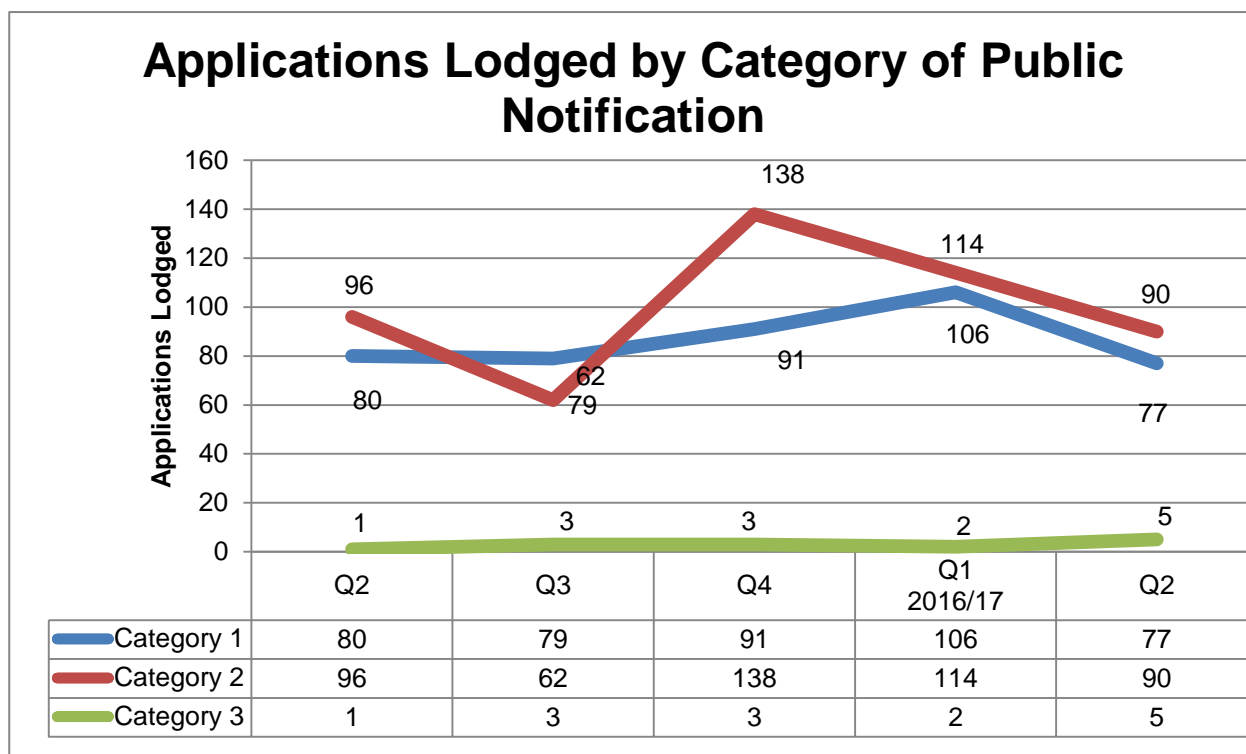
*\*Health premises consist of cooling towers, warm water systems, swimming pools, and hair and beauty, tattooists, skin penetration businesses.*



#### Comments

Food inspections are being conducted in accordance with the scheduled program. The high number of inspections in the first quarter relate the show.

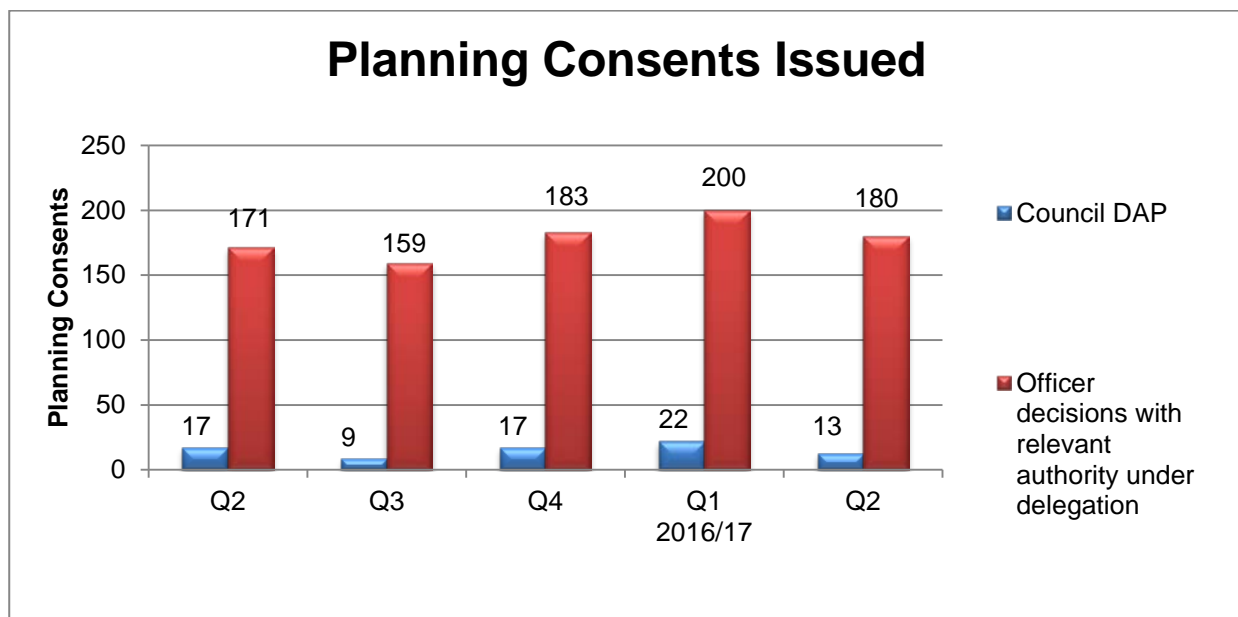
## Applications Lodged by Category



- **Category 1:** No public notice is given, no public consultation occurs and there is no right of appeal by “third parties” against the decision.
- **Category 2:** A notice, describing the development, identifying the land and stating such things as whether it is complying or non-complying development must be given; the relevant authority to the owner and occupiers of adjacent land. (i.e. the neighbours).
- **Category 3:** The same notice must be given to adjacent owners and occupiers. Notice must be given to those considered by the relevant authority to be “significantly affected” by the development and the general public must be notified by publication of a notice in a newspaper. The volume of applications for quarter 2 is consistent with the same time the previous year. Application numbers remain steady after higher than expected volumes the previous two quarters.

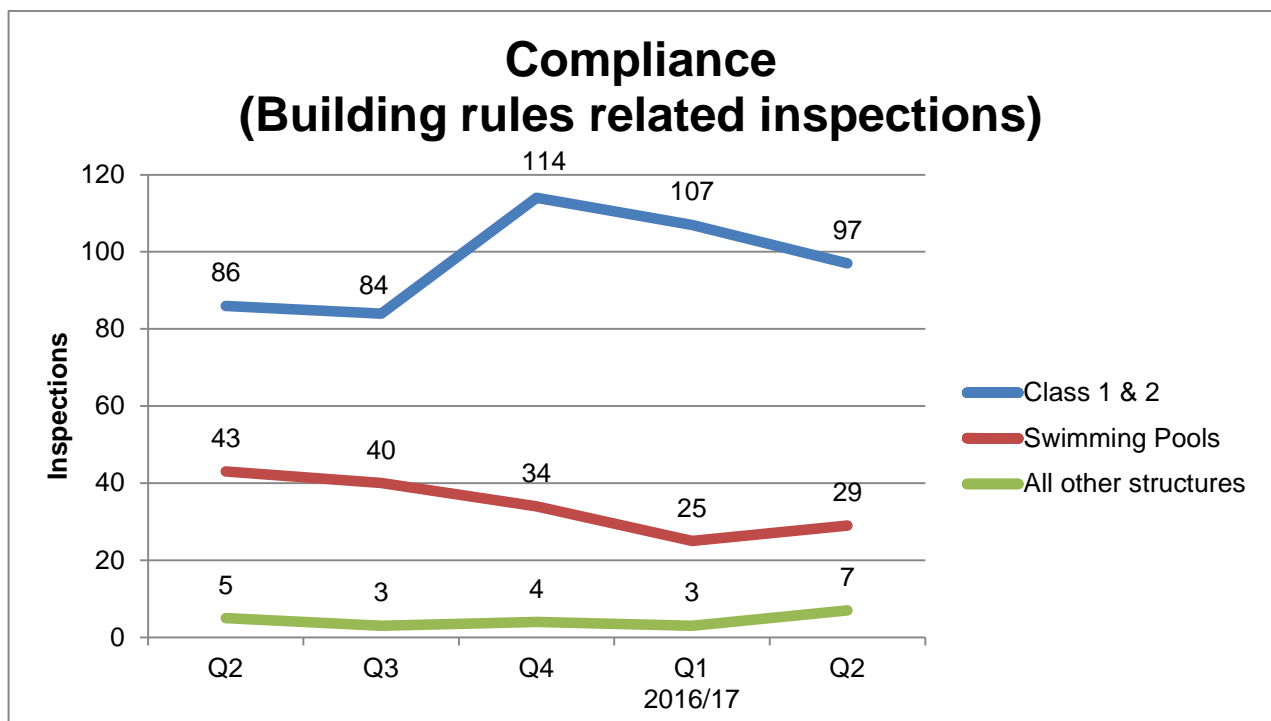


## Planning consents issued by relevant authority



Planning consents issued for quarter 2 are consistent with the same quarter the previous year and slightly less than quarter 1 where a high volume of applications were received

## Compliance



### Notes

Numbers refer to the number of sites inspected, not the number of inspections.

**Class 1**

One or more buildings which in association constitute:

**Class 1a**

A single dwelling being a detached house, or one of a group of two or more attached dwellings, each being a building

**Class 1b**

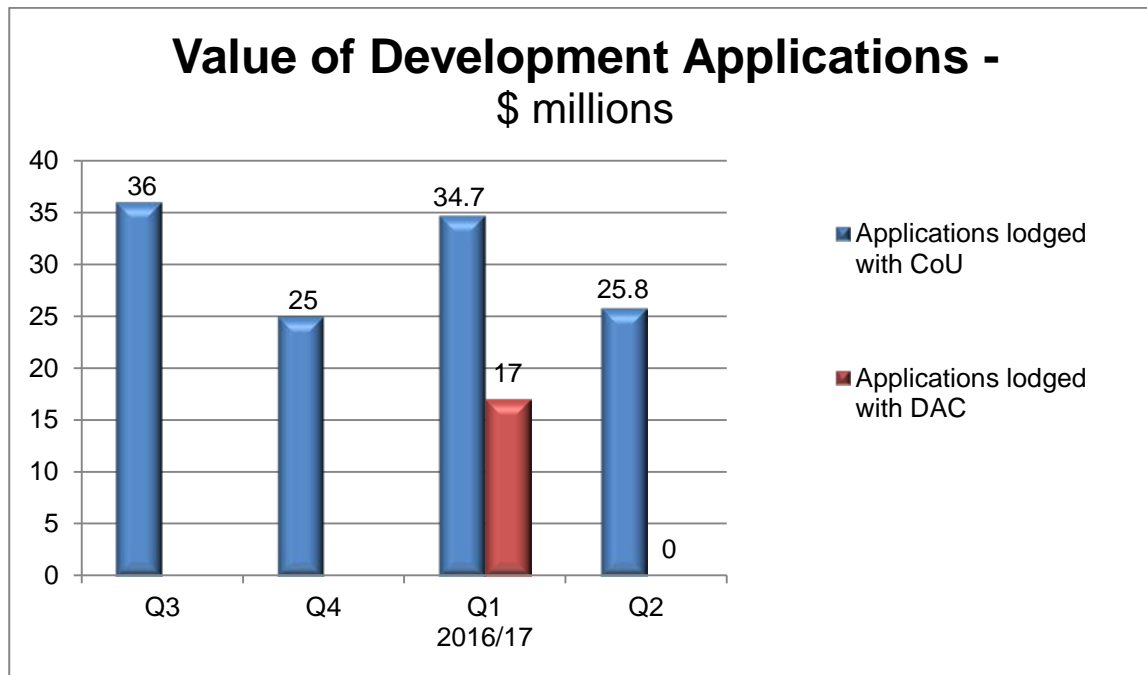
A boarding house or like in which not more than 12 persons would ordinarily be resident; or four or more single dwellings located on one allotment and used for short-term holiday accommodation, etc

**Class 2**

A building containing 2 or more sole-occupancy units, each being a separate dwelling.

Building inspections numbers remain relatively consistent with previous quarters and are being conducted in accordance in accordance with legislative requirements.

## Value of Development Applications



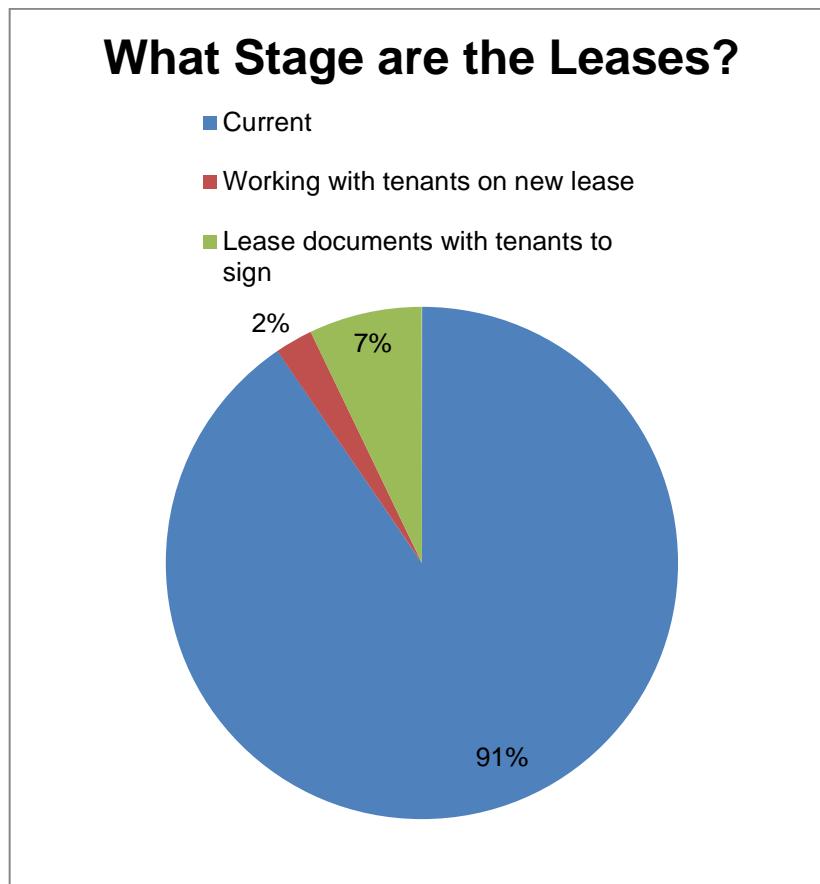
### Comments

The value of developments shown above is provided by the applicants at the time of lodgement. They represent the cost of development and do not include costs associated with fit out.

From Quarter 1 2016/17 the value of development applications lodged with The Development Assessment Commission (DAC) will be provided.

The value of development applications received is less than the high values received in quarter 1 however overall fee income received for 2016/17 is consistent with budget projections.

## Quarterly Reporting – Second Quarter 2016/17 Property Management



### **Working with tenants on leases**

- Women's & Children's Health Network – 411a Fullarton Road, Fullarton (New Lease – Current lease expired 30<sup>th</sup> April 2016)
- Rear Council Depot 2-8 Cleland Avenue, Unley (New Ground Leases) – 1 lease signed already

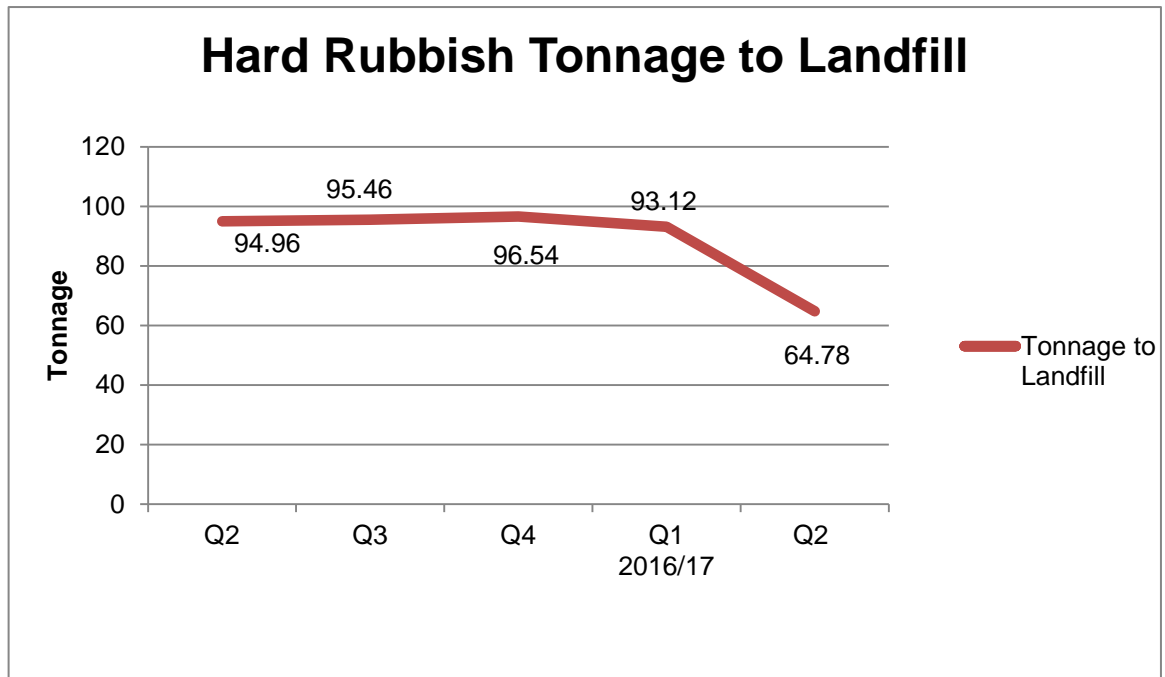
### **Leases with tenants to be signed**

- Hyde Park Laser & Skincare Clinic – Shop 2 / 73 King William Road, Unley (Extension of Current Lease for a further 2 years – 1<sup>st</sup> November 2016)

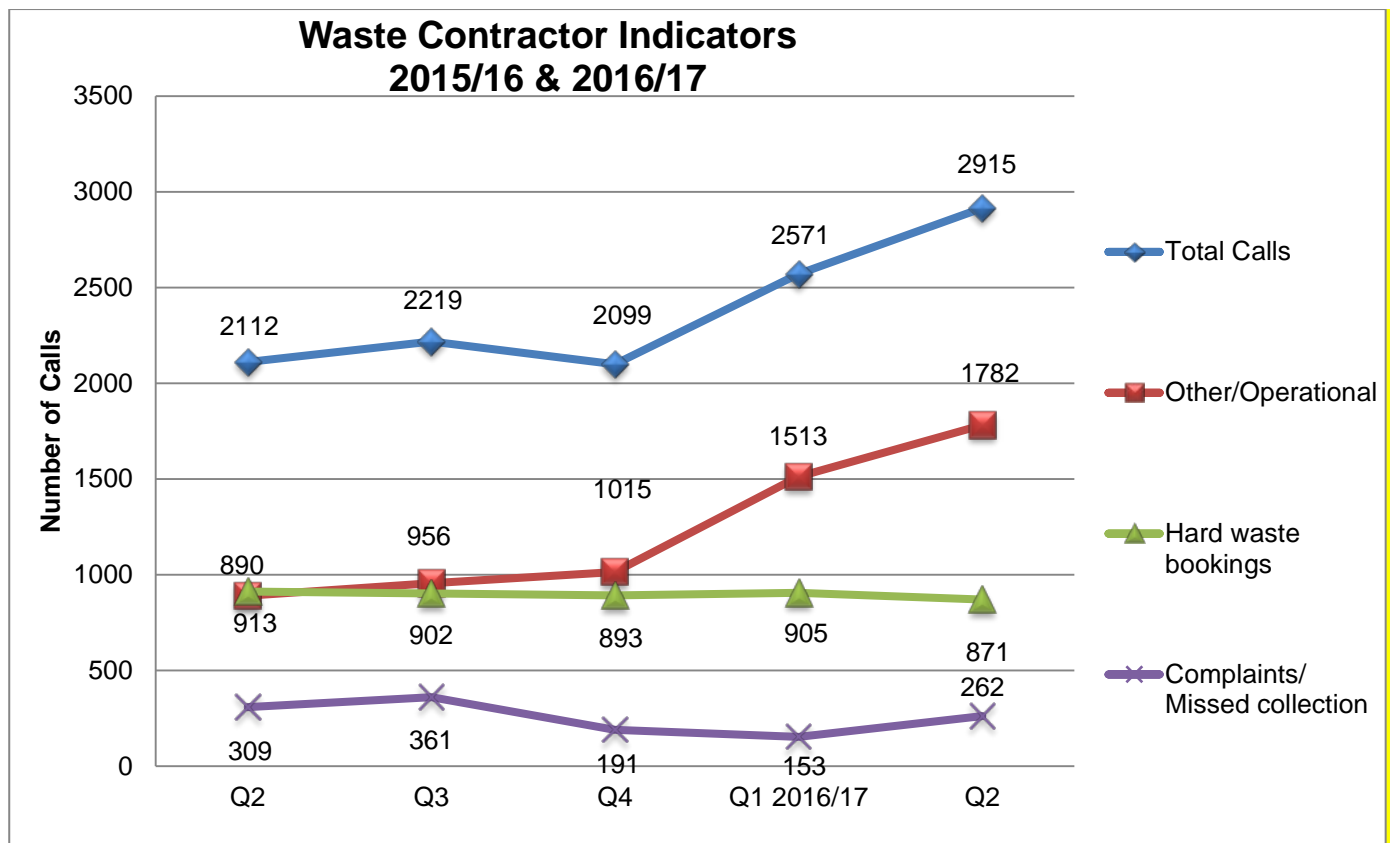
### **Leases coming up for renewal**

- Beyond Stone – Shop 3 / 73 King William Road, Unley (Extension of Current Lease for a further year – 1<sup>st</sup> February 2017)

## Hard Rubbish to Landfill

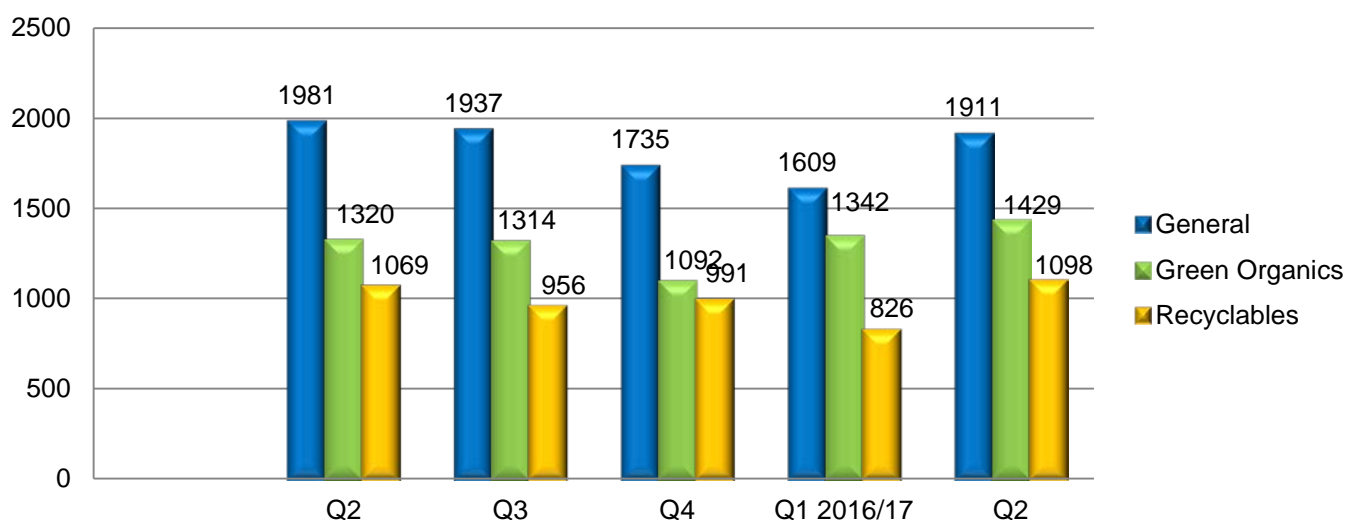


## Waste Contractor Indicators





## Total Tonnage each Waste Stream



There is a continual decrease in the residual waste, with an increase in organics for the 1<sup>st</sup> and 2<sup>nd</sup> Quarters of 2016-17 compared to the 1<sup>st</sup> and 2<sup>nd</sup> Quarters of 2015-16. This reduction may be attributed to the education in the treatment of food in waste.

### Comments

The education awareness programs continue with a focus more towards recycling and organics, these include:

- Battery and mobile phone drop off at civic centre, libraries and community centres
- School and kindergarten waste audits and advice
- KESAB – Door Stepping – promote organics in GREEN bin
- Promotion of FREE E-Waste drop off at Adelaide Waste and Recycling Centre and Glen Osmond Recycling Centre
- Continual promotion of Kitchen Caddy and Compostable Liners – available from Council
- Hire of Community Event bins for Council and private events on Council's reserves
- Kerbside Waste Audit – recommendations to be implemented
  - KESAB – 'Take the Pledge' Campaign – encourage correct recycling by residents who pledge to do the right thing
- Business waste education – bin stickers and information on correct items for kerbside recycling.

## Council and Committee Meetings, Workshops and Briefings Attended (by Councillors)

### Council Meeting Attendances

ELECTED MEMBERS	Meeting Dates				
	04 Oct	24 Oct	14 Nov	28 Nov	14 Dec
Mayor Lachlan Clyne	√	√	<b>A</b>	√	√
Mike Hudson	<b>A</b>	√	<b>A</b>	√	√
John Koumi	√	√	√	√	√
Anthony Lapidge	√	√	√	√	√
Peter Hughes	√	√	√	√	√
Michael Hewitson	√	√	√	√	√
Rufus Salaman	√	√	√	√	√
Rob Sangster	<b>A</b>	√	<b>A</b>	√	√
Michael Rabbitt	√	√	√	√	√
Bob Schnell	√	√	√	√	√
Luke Smolucha	√	√	√	√	√
Jennie Boisvert	√	√	√	√	√
Don Palmer	√	√	√	√	√

### Workshops and Briefings Attendances

ELECTED MEMBERS	Meeting Dates				
	Oct			Nov	
	4	10	31	1	15
Lachlan Clyne	√	√		√	√
Mike Hudson	√	<b>A</b>		√	<b>A</b>
John Koumi	√	√		√	√
Anthony Lapidge	√	√		√	√
Peter Hughes	√	√		<b>A</b>	√
Michael Hewitson	√	√		√	√
Rufus Salaman	√	√		√	√
Rob Sangster	<b>A</b>	√		√	√
Michael Rabbitt	√	√		√	√
Bob Schnell	√	√		<b>A</b>	√
Luke Smolucha	√	√		√	√
Jennie Boisvert	√	√		√	√
Don Palmer	√	√		√	√

A = Apology L\* = Leave

## DECISION REPORT

<b>REPORT TITLE:</b>	DELEGATIONS – LOCAL NUISANCE & LITTER CONTROL REGULATIONS
<b>ITEM NUMBER:</b>	776
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>AUTHOR:</b>	SUE BAYLY
<b>JOB TITLE:</b>	GOVERNANCE OFFICER

---

### **EXECUTIVE SUMMARY**

The purpose of the report is to obtain Council delegation to the Chief Executive Officer of the powers and duties under the new Local Nuisance and Litter Control (LN&LC) Regulations 2017 which were Gazetted on 19 January 2017. The Regulations commenced on 1 February 2017 in conjunction with the new LN&LC Act 2016.

### **RECOMMENDATION**

That:

1. The report be received.
2. **Delegations made under Local Government Act 1999**
  - 2.1 In exercise of the power contained in Section 44 of the Local Government Act 1999, the powers and functions under the Local Nuisance and Litter Control Regulations 2017 and specified in the proposed Instrument of Delegation contained in Attachment 1 to Item 776/17 are hereby delegated this 27th day of February 2017 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.
  - 2.2 Such powers and functions may be further delegated by the person occupying the office of Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.

## **1. RELEVANT CORE STRATEGIES/POLICIES**

Goal 5.3; Good governance and legislative framework

*Local Government Act 1999*

*Local Nuisance and Litter Control Act 2016*

*Local Nuisance and Litter Control Regulations 2017*

## **2. DISCUSSION**

The LN&LC legislation is for the local management of environmental complaints such as littering and nuisance (eg. dust and smoke).

The delegations to the Chief Executive Officer (CEO) under the new LN&LC Act were made by Council on 23 January 2017.

The LN&LC Regulations 2017 were Gazetted on 19 January 2017 and effective from 1 February 2017, and the relevant delegations need to be made.

Council holds the “head” delegations under legislation which Council is charged with enforcing. Since most of the LN&LC powers and duties are operational and/or administrative, these functions may be delegated by the elected Council to the CEO with provision for sub-delegation to suitably qualified Council staff.

The Local Government Association has provided the template for the delegations.

See Attachment 1.

## **3. ANALYSIS OF OPTIONS**

Option 1 – Council delegates powers and functions under the Local Nuisance and Litter Control Regulations 2017 to the Chief Executive Officer

Council is responsible for assessing, managing, and controlling the various provisions of the LN&LC Act and Regulations. The CEO and Council staff require the relevant sub-delegated powers to carry out their duties.

Option 2 – Council does not delegate the powers and functions

Council may hold all of the powers and functions under the LN&LC Regulations without delegation to the CEO. However, this would be impractical and so is not recommended.

## **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

## **5. POLICY IMPLICATIONS**

### **5.1 Legislative/Risk Management**

Council is responsible for enforcing the LN&LC legislation.

## **6. ATTACHMENTS**

- 1) Delegations under the Local Nuisance and Litter Control Regulations 2017.

## **7. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Peter Tsokas	Chief Executive Officer
Rebecca Wilson	Group Manager Governance and Risk

**INSTRUMENT OF DELEGATION UNDER THE**  
**LOCAL NUISANCE AND LITTER CONTROL REGULATIONS 2017**

**NOTES**

1. Conditions or Limitations: conditions or limitations may apply to the delegations contained in this Instrument. Refer to the Schedule of Conditions at the back of this document.
2. Refer to the relevant Council resolution(s) to identify when these delegations were made, reviewed and or amended.

**POWERS AND FUNCTIONS DELEGATED IN THIS INSTRUMENT**

<b>18. Annual Reports by Councils</b>	
18.1	The duty pursuant to Regulation 5 of the Local Nuisance and Litter Control Regulations 2017 ( <b>the Regulations</b> ), to, for the purposes of Section 8 of the Act, include in the Council's annual report details of:
18.1.1	the number of complaints of local nuisance or littering received by the Council; and
18.1.2	the number and nature of:
18.1.2.1	offences under the Act that were expiated; and
18.1.2.2	offences under the Act that were prosecuted; and
18.1.2.3	nuisance abatement notices or litter abatement notices issued; and
18.1.2.4	civil penalties negotiated under Section 34 of the Act; and
18.1.2.5	applications by the Council to the Court for orders for civil penalties under Section 34 of the Act and the number of orders made by the Court on those applications; and
18.1.3	any other functions performed by the Council under the Act.
<b>19. Exemptions from Application of Section 18</b>	
19.1	The power pursuant to Regulation 6(1)(a)(ii) of the Regulations:



**INSTRUMENT OF DELEGATION UNDER  
THE LOCAL NUISANCE AND LITTER CONTROL ACT 2016 AND  
LOCAL NUISANCE AND LITTER CONTROL REGULATIONS 2017**

---

19.1.1	to fix a lodgement period for an application in relation to an activity that is to take place over a period not exceeding 24 hours; and
19.1.2	to fix a lodgement period for an application in relation to an activity that is to take place over a period of 24 hours or longer.
19.2	The power pursuant to Regulation 6(2) of the Regulations, if an application for a declaration in relation to an activity is not lodged with the Council as required by Regulation 6(1)(a)(ii) of the Act, to refuse to consider the application.
19.3	The power pursuant to Regulation 6(3) of the Regulations to require the following prescribed details to be contained in a site nuisance management plan to the extent relevant to the activity:
19.3.1	an assessment of the potential for local nuisance and the number of residential and commercial premises occupied by persons likely to be affected by the local nuisance ( <b>potentially affected persons</b> );
19.3.2	a map showing:
19.3.2.1	the proposed location of the activity and the likely fixed sources of local nuisance (for example, in the case of a concert, the location and orientation of stages and speakers); and
19.3.2.2	the location of premises occupied by potentially affected persons and the distance of the premises from those sources;
19.3.3	the name and contact details of the responsible person in relation to the activity;
19.3.4	the proposed strategy for minimising, managing and monitoring the effects of the local nuisance on potentially affected persons;
19.3.5	a copy of the notice (forming part of the communication strategy) proposed to be given to those persons to notify them of the activity, which must include the following details:
19.3.5.1	the nature of the proposed activity;
19.3.5.2	the start and finish dates for the activity;
19.3.5.3	the daily start and finish times for the activity;
19.3.5.4	the anticipated sources of local nuisance generated by

**INSTRUMENT OF DELEGATION UNDER  
THE LOCAL NUISANCE AND LITTER CONTROL ACT 2016 AND  
LOCAL NUISANCE AND LITTER CONTROL REGULATIONS 2017**

	the activity;
19.3.5.5	the proposed measures to be implemented to minimise the local nuisance;
19.3.5.6	the name and contact details of the person who may be contacted by potentially affected persons regarding concerns or complaints in relation to the activity;
19.3.5.7	such other details as the delegate may require;
19.3.6	the proposed communication strategy with the Council, including reporting by the exempt person on progress of the activity and the site nuisance management plan and any unforeseen incidents;
19.3.7	the proposed process for recording details about complaints, including:
19.3.7.1	contact details for each complainant; and
19.3.7.2	the date and time of the complaint; and
19.3.7.3	a description of the complaint; and
19.3.7.4	the nature of the activity giving rise to the complaint; and
19.3.7.5	any action taken to address the complaint.
<b>20. Notification to EPA of Serious or Material Environmental Harm</b>	
20.1	The duty pursuant to Regulation 12 of the Regulations, to, for the purposes of Section 29 of the Act, include in notifications to the Environment Protection Authority:
20.1.1	as many of the following details as may be in the possession of the Council:
20.1.1.1	any investigation statements from authorised officers, witnesses or suspects;
20.1.1.2	copies of relevant evidence (for example, images, photographs, video or audio recordings or transcripts, maps, reports of analyses, tests or samples, file notes, exhibit management records and any certificates under Section 50 of the Act or other relevant documents, orders, notes or information); and

**INSTRUMENT OF DELEGATION UNDER  
THE LOCAL NUISANCE AND LITTER CONTROL ACT 2016 AND  
LOCAL NUISANCE AND LITTER CONTROL REGULATIONS 2017**

---

20.1.2	details as to any limitation of time for prosecution or expiation of offences under the Act; and
20.1.3	details of the application of any relevant prescribed period within the meaning of Section 16 of the Act in relation to a substance, material or thing seized under Part 3 Division 3 of the Act.
<b>21. Action on Non-compliance with Notice</b>	
21.1	The power pursuant to Regulation 13(2)(a) of the Regulations, to:
21.1.1	for the purposes of creating the charge on land, give the Registrar-General a notice, in a form determined by the delegate or the Council on the recommendation or with the approval of the Registrar-General,
21.1.1.1	setting out the amount recoverable under Section 31 of the Act; and
21.1.1.2	setting out the land in relation to which the relevant action was taken; and
21.1.1.3	requesting the Registrar-General to make a notation under Regulation 13(2) of the Regulations in relation to the relevant land.
21.2	The power pursuant to Regulation 13(2)(f) of the Regulations to, in a case where Regulation 13(2)(d)(i)(B) of the Regulations applies, recover the amount as if it were a rate constituting a charge on land under Section 144(2) of the Act.
21.3	The duty pursuant to Regulation 13(2)(g) of the Regulations, if the amount to which the charge relates is paid, to, by further notice to the Registrar-General (being a notice in a form determined by the Minister on the recommendation or with the approval of the Registrar-General), cancel the charge.
21.4	The power pursuant to Regulation 13(3) of the Regulations to recover any costs or expenses incurred by the Council in relation to creating a charge over land or cancelling such a charge under Regulation 13 of the Regulations from the owner of the land in accordance with Section 144 of the Local Government Act 1999.
<b>22. Payment of Fees by Instalments</b>	
The power pursuant to Regulation 15(1) of the Regulations to, in allowing the payment of a fee under the Act or the Regulations by instalments, add to each amount payable as an instalment a charge by way of interest, or an administrative	

**INSTRUMENT OF DELEGATION UNDER  
THE LOCAL NUISANCE AND LITTER CONTROL ACT 2016 AND  
LOCAL NUISANCE AND LITTER CONTROL REGULATIONS 2017**

---

fee, determined by the delegate or the Council (as the case may be).	
<b>23. Waiver or Refund of Fees</b>	
The power pursuant to Regulation 16 of the Regulations to waive or refund a fee or other amount (or part of a fee or other amount) payable under the Act or the Regulations if the delegate is satisfied that it is appropriate to do so in a particular case.	
<b>24. Recovery of Fees</b>	
The power pursuant to Regulation 17 of the Regulations to recover a fee or other amount payable by a person under the Act or Regulations as a debt by action in a court of competent jurisdiction.	

**INSTRUMENT OF DELEGATION UNDER  
THE LOCAL NUISANCE AND LITTER CONTROL ACT 2016 AND  
LOCAL NUISANCE AND LITTER CONTROL REGULATIONS 2017**

---

**SCHEDULE OF CONDITIONS**

**CONDITIONS OR LIMITATIONS  
APPLICABLE TO DELEGATIONS  
CONTAINED IN THIS INSTRUMENT**

[Instructions for use: any conditions or limitations which apply to delegations under this Act should be inserted here – DELETE this note once conditions/limitations are entered. If no conditions apply insert 'NIL']

Paragraph(s) in instrument to which conditions/limitations apply	Conditions / Limitations
Nil	Nil

## **INFORMATION REPORT**

**REPORT TITLE:** REVIEW OF CONFIDENTIALITY ORDERS  
**ITEM NUMBER:** 777  
**DATE OF MEETING:** 27 FEBRUARY 2017  
**AUTHOR:** CAROL GOWLAND  
**JOB TITLE:** EXECUTIVE ASSISTANT TO CEO & MALYOR

---

### **EXECUTIVE SUMMARY**

Section 91(9)(a) of the Local Government Act, 1999 (Act) requires Council to undertake a review of its confidentiality orders that operate for a period exceeding 12 months. This report provides Council on the status of documents with confidentiality orders as per Section 91(9)(a) of the Act up to 30 January 2017

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. Council note the confidential items revoked by the Chief Executive Officer.
-



## 1. **RELEVANT CORE STRATEGIES / POLICIES**

Under Section 91(9)(a) of the Local Government Act, Council is required to review any order that has operated for a period not exceeding 12 months, at least once in every year.

## 2. **DISCUSSION**

Once the confidentiality orders are revoked by the Chief Executive Officer, the documents are made available on Council's website under 'Agenda and Minutes' on the page named 'Confidentiality Orders' removed.

A review of each confidentiality order has been undertaken on an Item by Item basis by the responsible officer and those orders which have been able to be revoked by the Chief Executive Officer are listed in Attachment 1 to Item 777/17.

*Attachment 1*

Confidentiality orders which are to remain in place until the next review are detailed in Attachment 2 to Item 777/17.

*Attachment 2*

A number of items need to remain confidential because they contain legal advice, personal information, or 'commercial in confidence'. The table below shows the number of items and the reason for the confidentiality order.

No of Items	Reason for confidentiality
7	Section 90(2) and (3)(a) of the Local Government Act – personal affairs
2	Section 90(2) and (3)(h) of the Local Government Act – legal advice / litigation
25	Section 90(2) and (3)(d) of the Local Government Act – commercial advantage
9	Section 90(2) and 3(j) of the Local Government act – Commercial information

Of the above 43 documents, 10 of these are attachments only which are required to remain in confidence (two (2) due to legal advice and others relating to contracts and personal affairs). Thirteen (13) of the documents remaining in confidence relate to Centennial Park Cemetery Authority.

Discussions are currently taking place with officers at Centennial Park Cemetery Authority to see if it is possible to remove the confidentiality orders on a number of the attachments. This will be reported on at the next review.

3. **ATTACHMENTS**

- Confidentiality Orders revoked by the CEO under delegation
- Confidentiality Orders still in place

4. **REPORT AUTHORISERS**

Chief Executive Officer

**ATTACHMENT 1****ITEMS REVOKED BY THE CHIEF EXECUTIVE OFFICER**

<b>Council Meeting Date</b>	<b>Item</b>	<b>Confidentiality Order Removed</b>
22 August 2016	Item 572 – Unley Central Civic Redevelopment	1 February 2017
22 August 2016	Item 575 – Possible Property Acquisition Opportunity	1 February 2017
12 September 2016	Item 595 – Property Acquisition	1 February 2017
28 November 2016	Item 694 – Appointment of Independent Members to Section 41 Committees	1 February 2017

## CONFIDENTIALITY ORDERS AS AT 31 January 2017

KEY : Attachments only remain confidential

Committee and/or Council Meeting Date and Item No.	Topic	Section 90(3) Grounds for Confidentiality (Note: Amendments to Sn 90 became operative on 22 May 2003)	Duration of the Order or Circumstances it will cease (and comments if necessary)	Status of Document and Recommendation re Confidentiality Order
<b>2009</b>				
City Strategy and Policy Item 259 21 September 2009	Water Supply Council Reserves  <b>(Report &amp; Attachments only)</b>  <b>Maintain for life of contract. 35 years.</b>	Disclosure of the commercial information could prejudice the commercial position of the person who supplied the information.	Remain in confidence until the order is reviewed by the CEO in December 2009. Report and attachments only.	<b>Reviewed by CEO 1/2/17. Maintain on report and attachments for life of contract.</b>
<b>2010</b>				
Item 660 Council 27 April 2010	Brown Hill Keswick Creek Stormwater Project – Legal opinion – Stormwater Management Plan and Implications  <b>Attachments 3 – 7 confidential</b>	Pursuant to Section 90(2) and (3)(h) of the Local Government Act. Information provided in confidence.	Report and attachments remain confidential until reviewed by the CEO – June 2010.	<b>Attachments only remain confidential as per Council resolution. Reviewed by CEO 1/2/17. Maintain on Attachments 3 – 7.</b>
<b>2011</b>				
Item 9 CEO Recruitment Committee 5 September 2011	Presentation by Stillwell Management Consultants re Applicants	Section 90(2) and (3)(a)	Keep confidential until revoked by CEO.	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 12 CEO Recruitment Committee 15 September 2011	Applicants for the position of Chief Executive Officer	Section 90(2) and (3)(a)	Keep confidential until revoked by CEO. Delegated to CEO.	<b>Reviewed by CEO 1/2/17 – Maintain confidentiality.</b>

Committee and/or Council Meeting Date and Item No.	Topic	Section 90(3) Grounds for Confidentiality (Note: Amendments to Sn 90 became operative on 22 May 2003)	Duration of the Order or Circumstances it will cease (and comments if necessary)	Status of Document and Recommendation re Confidentiality Order
<b>2012</b>				
Adjourned item 132 CSP Item 556 Council 27 August 2012	Street Tree Removal 26 Porter Street Parkside  <b>Attachments 6 and 7 only remain confidential</b>	Pursuant to Section 90(2) and (3)(h)(i) of the LGA. Legal advice and litigation	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on Attachments 6 &amp; 7.</b>
Item 615 Council 26 November 2012	CPCA Provision of Services to Other Local Government Councils	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
<b>2013</b>				
Item 715 Council March 2013	CPCA Strategic Plan 2012-2033  <b>Attachment only confidential.</b>	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Until revoked by the CEO	<b>Attachments only confidential. Reviewed by CEO 1/2/17. Maintain on attachment.</b>
Item 780 Council May 2013	CPCA Operating Budget  <b>Attachment 2 only confidential.</b>	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Until revoked by the CEO	<b>Attachment 2 only confidential. Reviewed by CEO 1/2/17. Maintain on attachment.</b>
Item 808 Council 24 June 2013	Council Owned Property 166 – 168 Unley Road Unley <b>Report and attachment confidential</b>	Section 90(2) and 3(d) of the LGA. Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on report and attachments.</b>
Item 842 Council 22 July 2013	Centennial Park Cemetery Authority Operating Budget 2013-2014 <b>Attachment 1 confidential</b>	Section 90(2) and 3(d) of the LGA. Commercial Advantage	Until revoked by the CEO	<b>Attachment 1 only confidential Reviewed by CEO 1/2/17 – Maintain on Attachment 1 only.</b>
Item 845 Council 22 July 2013	Centennial Park Cemetery Authority Annual Business Plan 2013 – 2016 <b>Attachment 1 confidential</b>	Section 90(2) and 3(d) of the LGA. Commercial Advantage	Until revoked by the CEO	<b>Attachment 1 only confidential Reviewed by CEO 1/2/17 – Maintain on Attachment 1 only.</b>
<b>2014</b>				

Committee and/or Council Meeting Date and Item No.	Topic	Section 90(3) Grounds for Confidentiality (Note: Amendments to Sn 90 became operative on 22 May 2003)	Duration of the Order or Circumstances it will cease (and comments if necessary)	Status of Document and Recommendation re Confidentiality Order
Item 1161 Council 26 May 2014	Centennial Park Cemetery Authority Draft Operating Budget 2014-15  <b>Attachment 2 only confidential</b>	Section 90(2) and (3)(d) of the LGA. Commercial advantage	Until revoked by the CEO	<b>Attachment 2 only confidential</b> <b>Reviewed by CEO 1/2/17 – Maintain on Attachment 2 only.</b>
Item 1209 Council 28 July 2014	Domestic Health Issue	Section 90(3)(a) Personal affairs	Until revoked by the CEO	<b>Report confidential.</b> <b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 1226 Council 11 August 2014	Unley Central Precinct Property Development Options	Section 90(2) and (3)(b)(i) and (ii). Commercial advantage	Until revoked by the CEO	<b>Minutes and report confidential.</b> <b>Reviewed by CEO 1/2/17 – Maintain.</b>
<b>2015</b>				
Item 151 Council 25 May 2015	CEO Employment Contract  <b>Report only</b>	Section 90(3)(a) Personal affairs	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 173 Council 27 June 2015	CPCA Proposal	Section 90(2) and (3)(b)(i) and (ii). Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 207 Council 27 July 2015	CEO Performance Review	Section 90(3)(a) Personal affairs	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 238 Council 24 August 2015	Strategic Land Acquisition  <b>Report and Attachments, Recommendations 2 and 3 in Minutes</b>	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on report and attachments and recommendations 2 and 3 in Minutes.</b>
Item 241 Council 24 August 2015	CEO Contract  <b>Report and attachments</b>	Section 90(3)(a) Personal affairs	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on report and attachments.</b>
Item 10 – DSP Council 28 September 2015	Draft Inner and middle metropolitan Corridor Infill Minister Development Plan Amendment	Section 90(2) and (3)(j) Information provided on a confidential basis	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 275	Unley Central	Section 90(2) and	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>



Committee and/or Council Meeting Date and Item No.	Topic	Section 90(3) Grounds for Confidentiality (Note: Amendments to Sn 90 became operative on 22 May 2003)	Duration of the Order or Circumstances it will cease (and comments if necessary)	Status of Document and Recommendation re Confidentiality Order
Council 28 September 2015		(3)(b)(i) and (ii) Commercial advantage		
Item 321 Council 23 November 2015	CPCA Quarterly Progress Report  <b>Attachment only</b>	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on Attachment only.</b>
Item 356 Council December 2015	Unley Central Property Development Opportunities	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
<b>2016</b>				
Item 375 Council January 2016	Property Development Opportunities Unley Central	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 398 Council February 2016	Revocation Community Land Classification and Property Disposal of Land Malvern <b>Report &amp; Attachments in confidence</b>	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on report and attachments</b>
Item 425 Council March 2016	Revocation of Community Land Status  <b>Attachment 2 only</b>	Section 90(2) and 3(b) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on Attachment 2 only</b>
Item 459 Council April 2016	Goodwood Community Centre Lease <b>Attachment 3 only in confidence</b>	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on Attachment 3 only</b>
Item 480 Council May 2016	Unley Central Property Development <b>Report in confidence</b>	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on report.</b>
Item 6 Special Council June 2016 Item 516 Council June 2016	CEO Remuneration Review	Section 90(2) and 3(a) Personal Affairs	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain.</b>

Committee and/or Council Meeting Date and Item No.	Topic	Section 90(3) Grounds for Confidentiality (Note: Amendments to Sn 90 became operative on 22 May 2003)	Duration of the Order or Circumstances it will cease (and comments if necessary)	Status of Document and Recommendation re Confidentiality Order
Item 33 Audit & Governance Item 510 Council June 2016	Centennial Park Cemetery Authority – Upkeep Fund <b>Report and Attachments</b>	Section 90(2) and (3)(b)(i) and (ii) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17 – Maintain on report and attachments</b>
Item 513 Council 27 June 2016	Centennial Park Cemetery Authority – Operating Budget	Section 90(2) and 3(b) Commercial Advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17. Maintain.</b>
Item 540 Council 25 July 2016	Brown Hill Keswick Creek – Stormwater Management Project	Section 90(2) and 3(j) Information provided in confidence	Until revoked by the CEO or until tabled in Parliament	<b>Reviewed by CEO 1/2/17 – Maintain.</b>
Item 569 Council 22 August 2016	Centennial Park Cemetery Authority Progress Report	Section 90(2) and 3(b) Commercial Advantage	Until revoked by the CEO	<b>Report and Attachments remain in confidence. Reviewed by CEO 1/2/17. Maintain</b>
Item 578 Council 22 August 2016	Unley Central Property Development Project	Section 90(2) and 3(b) Commercial advantage	Until revoked by the CEO	<b>Minutes, report and attachments remain in confidence Reviewed by CEO 1/2/17. Maintain</b>
Item 592 Council 12 September 2016	Property Development Project <b>Report and Attachment confidential</b>	Section 90(2) and 3(b) Commercial advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17. Maintain on report and attachment</b>
Item 619 Council 26 September 2016	Centennial Park Cemetery Authority Business Case	Section 90(2) and 3(b) Commercial advantage	Until revoked by the CEO	<b>Minutes, report and attachments remain in confidence Reviewed by CEO 1/2/17. Maintain</b>
Item 622 Council 26 September 2016	Brown Hill Keswick Creek Update <b>Report only confidential</b>	Section 90(2) and 3(j) Information provided in confidence	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17. Maintain on report.</b>
Item 650 Council 24 October 2016	Brown Hill Keswick Creek Funding	Section 90(2) and 3(j) information provided in confidence	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17. Maintain.</b>
Item 691 Council 28 November 2016	Strategic Property Development	Section 90(2) and 3(b) Commercial Advantage	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17. Maintain.</b>
Item 688 Council 28 November 2016	Tree Prosecution	Section 90(2)3(f)(h)	Until revoked by the CEO	<b>Reviewed by CEO 1/2/17. Maintain.</b>

<b>Committee and/or Council Meeting Date and Item No.</b>	<b>Topic</b>	<b>Section 90(3) Grounds for Confidentiality (Note: Amendments to Sn 90 became operative on 22 May 2003)</b>	<b>Duration of the Order or Circumstances it will cease (and comments if necessary)</b>	<b>Status of Document and Recommendation re Confidentiality Order</b>
<b>2017</b>				
Item 748 Council 23 January 2017	King William Road Traders Association	Section 90(2)3(g)	Until revoked by the CEO	<b>Confidentiality order removed on Recommendation 4 only – 1/2/17 Report and Minutes still in confidence Reviewed by CEO on 1/2/17.</b>
Item 44 A&G Council 23 January 2017	Centennial Park Cemetery Authority Strategic Plan and Asset Management Plan	Section 90(2)3(d) Commercial Information	Until revoked by the CEO	<b>Reviewed by the CEO on 1/2/17. Maintain.</b>
Item 4 Strategic Property Council 23 January 2017	Investigation of Potential Future Property Purchases	Section 90(2)3(b) Commercial advantage	Until revoked by the CEO	<b>Reviewed by the CEO on 1/2/17. Maintain</b>

## **INFORMATION REPORT**

<b>REPORT TITLE:</b>	COUNCIL ACTION RECORDS
<b>ITEM NUMBER:</b>	778
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>AUTHOR:</b>	CAROL GOWLAND
<b>JOB TITLE:</b>	EXECUTIVE ASSISTANT TO CEO & MAYOR

---

### **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be noted.
-

**COUNCIL ACTION REPORTS - ACTIONS TO January 2017**

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
DSP	3	<b>Draft General Development Plan - 2.</b> Do not endorse the draft General DPA in its current form. 3. An opportunity be provided for the scope, nature and timetable of the DPA to be revised to address the issues of concern of the Committee. 4. A further report be provided to the Committee in June 2015.	General Manager	Progress delayed due to priorities with other Council DPA's and responding to Minister's DPA's. Activity Centres Ministerial DPA approved in April 2016 whereby scope and nature of policy in General DPA required major review, in addition to DSPC revisions. Currently revised draft DPA with DPTI seeking feedback before reporting to Council.
COUNCIL	316	<b>Notice of Motion from Councillor Boisvert re Pedestrian Safety on Shared Pathways - 1.</b> Investigate the risks associated with cyclists and pedestrians travelling along shared pathways in the same direction on the same side of the path; 2. Consider whether there is a need to change the laws to make it common practice to have contra flow lanes operating on shared pathways, with cyclists travelling on the left hand side and pedestrians the right hand side.	General Manager City Development	COMPLETED
	373	<b>Notice of Motion from Councillor Hewitson re amendements to endorsed plans for Rugby/Porter Cycleway -</b>	General Manager City Development	COMPLETED
	467	<b>Resilient East Climate Change Adaptation Plan - 2.</b> Council gives in principle endorsement of the Resilient East Regional Climate Change Adaptation Plan (Attachment 1). 3. Council endorses Adelaide City Council's continued involvement in the Resilient East Regional Climate Change Adaptation project partnership. 4. Council notes that the Resilient East Project Steering Group will continue to oversee the project and develop recommendations for the ongoing governance and implementation framework for project partners, including councils and State Government. 5. A subsequent report be presented to Council outlining the priority projects, partners, and funding expectations included in the Resilient East Regional Climate Change Adaptation Plan.	General Manager City Development	Waiting on a report from Resilient East before preparing a further report to Council.

# COUNCIL ACTION REPORTS - ACTIONS TO January 2017

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
COUNCIL	490	<b>Rugby/Porter Streets Bikeway - Design and Community Engagement</b> - 1. The report be received. 2. Concept designs outlined in Attachment 1 to Item 490/16 be endorsed. 3. Community engagement be undertaken on the matter and a funding application be made to DPTI for co-contribution towards the project. 4. If there is significant opposition to any proposed changes, further guidance be sought from Council.	General Manager City Development	COMPLETED
	522	<b>Parkside on Street Parking</b> - 2. Subject to approval from DPTI of the concept, community engagement on (pay for use) parking bay indention along Greenhill Road be supported. 3. Further investigation into the introduction of Smart Parking technology occur, and if the proposal looks to have promise, a report be provided to a future meeting regarding a trial in the Parkside area. 4. A report outlining the outcome of the above community engagement be presented to Council as soon as the results are available.	General Manager City Development	Community engagement and design works are scheduled for commencement in late 2016 with a view to provide a further report to Council in mid-2017 on this matter.



# COUNCIL ACTION REPORTS - ACTIONS TO January 2017

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	564	<p><b>Motion of Notice from Councillor Salaman re Rescission Motion.</b> 2. Council determines not to sell the land at the rear of 75 King William Road.</p> <p>3. A fence be erected on the actual boundary at Council's cost.</p> <p>4. Council advise the owners of 2, 4, 4a, 6 and 8 Cleland Avenue of Council's decision.</p> <p><b>Cleland Avenue</b></p> <p>2. Council determines not to sell the land at the rear of 75 King William Road at this point in time.</p> <p>3. Residents be offered continuing use of the land at a peppercorn rental (of \$10.00 per annum, per property) for a period of 5 years, or less if required by Council.</p> <p>4. A legally binding agreement between the residents and the Council, which includes acknowledgement of Council's ownership, the liability issues, be prepared and signed by Council and the owners of 2, 4, 4a and 8 Cleland Avenue.</p> <p>5. The cost of the legal agreement be borne by the owners of 2, 4, 4a and 8 Cleland Avenue.</p> <p>6. The existence of the encroachments and Lease be noted on the Property Files of Nos 2, 4, 4a &amp; 8 and (Section 7 Statements).</p> <p>7. Council advise the owners of 2, 4, 4a, 6 and 8 Cleland Avenue of Council's decision.</p> <p>8 Council authorise administration to undertake any necessary action to protect Council's interest in the land abutting No. 6 Cleland Avenue.</p>	General Manager City Development	Agreements finalised for 3 of four properties with the owner of no.6 now contemplating the license option (previously not interested). Currently following up with no. 6.
	549	<p><b>Unley Central Precinct Development Plan Amendment - Release for Public Consultation - 2.</b></p> <p>The draft Unley Central Precinct Development Plan Amendment be endorsed as suitable for release for public consultation.</p> <p>3. The agency and public consultation of the draft Unley Central Precinct Development Plan Amendment be conducted in accord with statutory requirements, the endorsed Community Engagement Plan and outlined in this report.</p>	GM City Development	<p>Summary of Consultation and Proposed Amendments (SCPA) Report to be presented to CS&amp;DPC 14 March 2017 and Council 27 March 2017.</p> <p>Finalised SCPA Report and amended DPA then submitted to the Minister for Planning for approval.</p>

**COUNCIL ACTION REPORTS - ACTIONS TO January 2017**

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	584	<b>Millswood Sporting Complex Detailed Design</b>		This matter has been 'laid on the table'.
	587	<b>Issue of New Licence to B&amp;M Glass - Portion of Charles Walk</b> - 2. Council Administration undertake public consultation in accordance with Council's Community Engagement and Public Consultation Policy, regarding issuing a new licence to B & M Glass. If no objections are received during the public consultation process regarding the issuing of the licence to B&M Glass, Administration proceed to issue a new licence to B&M Glass for a period of 5 years with the terms of the licence to be substantially the same as the licence issued in 2006. The Licence Fee however, be adjusted to the rental fee of \$75 per annum (plus GST).	GM City Development	COMPLETED
	630	<b>NOTICE OF MOTION FROM COUNCILLOR KOUMI RE ROAD CLOSURE OF KING WILLIAM ROAD ON SUNDAYS</b> - That: The Administration prepare a report on the cost and requirements of closing King William Road as a thoroughfare to vehicles between Mitchell and Bloomsbury Streets, or similar, on Sundays during the warmer months of the year for the purpose of on street outdoor dining, trade and entertainment.  This report be prepared in time for consideration in the 2017/18 budget.	GM City Development	Administration to prepare a report for March 2017 Council meeting.
	631	<b>MOTION ON NOTICE FROM COUNCILLOR PALMER RE LANE COVE STYLE DELIBERATIVE POLLING</b> - That: 1 The Administration prepare a report advising Council on how the Lane Cove style Deliberative Polling could assist Council in achieving the Goals of our Community Plan. 2 The report be presented to Council no later than the March Council meeting of 2017.	GM City Development	A report will be presented to Council in April 2017.

# COUNCIL ACTION REPORTS - ACTIONS TO January 2017

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	702	<b>BUYING LOCAL</b> - Administration conduct a survey with local businesses and residents via an online survey tool, before pursuing any type of Buy Local Campaign (ie preference to buying products and services within the City of Unley). The research will be conducted to measure the need, level of interest and commitment for such a campaign in the City of Unley. The findings of the survey be brought back to Council for the February 2017 Council meeting.	Economic Development	With the change to the motion to include surveying of residents, a more comprehensive campaign will be required. With this in mind, more time will be required to collect the responses, with a report to Council in March 2017.
	713	<b>NOTICE OF MOTION - COUNCILLOR PALMER RE GOODWOOD OVAL</b> - 1. Administration commences development of concept plans for improvements to the Goodwood Oval and the grandstand facility. 2. The concept plans review include accommodating female participation for both cricket and football, for players and umpiring alike. 3. The resulting concept drawing be developed in consultation with the Goodwood Cricket Club and the Goodwood Saints Football Club. 4. Administration identifies funding sources as part of the second quarter budget review. 5. The concept plans be presented to Council at the March 2017 Council meeting prior to any community engagement.	GM City Development	Report to be presented to the March 2017 meeting of Council. Consultant has been engaged to develop concept drawings and indicative costs. Engaging with relevant Sporting Clubs. Recommended budget adjustments have been included in budget review 2.
	714	<b>NOTICE OF MOTION - COUNCILLOR SMOLUCHA RE SHARED ZONE NAIRNE TERRACE GOODWOOD</b> - 1. Council staff evaluate the feasibility and estimated cost of creating a shared zone on Nairne Terrace, Forestville. 2. A report be prepared and presented for Council to consider the project as part of the 2017/18 budget discussions.	GM City Development	Administration has engaged Tonkin to undertake the design work on some options for Nairne Tce Forestville.  As part of this process, a physical survey of the area has been completed of the possible design options for Tonkin to go away and create 2 concept drawings. Cost estimates will come out of the design options we go with.

**COUNCIL ACTION REPORTS - ACTIONS TO January 2017**

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	728	<b>Submission for Funding - Rosefield Community Shed - 2.</b> A funding agreement be established with the Rosefield Community Shed, providing \$7,500 (ex GST) funding per annum in 2016/17 and 2017/18 to support the employment of a paid Coordinator. 3. The Rosefield Community Shed be formally advised of the decision.	GM City Services	COMPLETED
	730	<b>Community Consultation and Design Review of Oxford Terrace Streetscape Concept - 2.</b> The concept report Oxford Terrace Streetscape Concept Design be adopted for community consultation. 3. A design review process be undertaken with input from the community consultation, and the result of the design review be presented to Council 4. As part of the Oxford Terrace Design Process the Administration liaise with DPTI with a view to improving traffic flow at both Oxford Terrace and Arthur Street intersections with Unley Road.	GM City Development	COMPLETED

**COUNCIL ACTION REPORTS - ACTIONS TO January 2017**

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	731	<p><b>Breach of Code of Conduct for Council Member - 2.</b> Council notes that having investigated the alleged breach of the Code of Conduct for Council Members, the Ombudsman finds that Cr Michael Hewitson has breached Part 3 of the Code and in doing so committed misconduct in public office.</p> <p>3. Council reprimands Cr Michael Hewitson and requires him to apologise for this behaviour. The apology to be made at the January 2017 Council meeting as a Personal Explanation in accordance with the Local Government (Procedure at Meetings) Regulations 2013, 15(3).</p> <p>4. Council requires that Cr Michael Hewitson undertake refresher training to ensure that he understands the legal obligations under the Local Government Act 1999, in particular the Code of Conduct for Council Members.</p> <p>5. The Administration respond in writing to the Ombudsman confirming the Final Report was tabled at Council within the stipulated timeframe and enclosing a copy of the resolution passed reprimanding Cr Hewitson.</p> <p>6. The Administration review the distribution of confidential emails and include a disclaimer below the signature line on all outgoing emails identifying or limiting the ways in which the information in emails can be distributed.</p>	Group Manager Governance & Risk	IT provided with examples to include a disclaimer for emails. Letter of response has been drafted to the Ombudsman. <b>COMPLETED</b>
	732	<p><b>Nominations Local Government Advisory Committee</b></p> <p>- 2. Councillor Palmer be nominated as a Local Government representative on the Local Government Advisory Committee</p>	Group Manager Governance & Risk	Nomination and CV forwarded to LGA 30/1/17. <b>COMPLETED</b>
	733	<p><b>Nomination to State Records Council - 2.</b> Ms R Wilson, Group Manager Governance and Risk be nominated as a Local Government representative on the State Records Council</p>	Group Manager Governance & Risk	Nomination forwarded to LGA 27/1/17. <b>COMPLETED</b>

**COUNCIL ACTION REPORTS - ACTIONS TO January 2017**

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	734	<p><b>Nuisance and Litter Act Delegations</b> - 2. Delegations made under Local Government Act 1999</p> <p>2.1 In exercise of the power contained in Section 44 of the Local Government Act 1999, the powers and functions under the Local Nuisance and Litter Control Act 2016 and specified in the proposed Instrument of Delegation contained in Attachment 1 to Item 734/17 are hereby delegated this 23rd day of January 2017 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in the proposed Instrument of Delegation.</p> <p>2.2 Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation.</p> <p>2.3 It is a condition of this delegation to the Chief Executive Officer that such powers under the Local Nuisance and Litter Control Act 2016 are to be effective and exercised only according to the following timetable;</p> <p>(i) Commencing 1 February 2017; provisions relating to litter control.</p> <p>(ii) Commencing 1 July 2017; provisions relating to local nuisance.</p> <p>3. Amendments</p> <p>3.1 Council notes the amendment to Section 236 of the Local Government Act 1999 effective from 1 February 2017 as shown at Attachment 2 to Item 734/17.</p>	Group Manager Governance & Risk	CEO signed off authorised officers delegations. Emailed to all officers. COMPLETED
	735	<p><b>Informal Gatherings Policy</b> - 2. Council adopt the revised Informal Gatherings Policy as attached at Attachment 1 to Item 735/17</p>	Group Manager Governance & Risk	Policy updated and placed on website. COMPLETED



**COUNCIL ACTION REPORTS - ACTIONS TO January 2017**

Meeting	Item	Subject and Council Resolution	Resp.	Status/Progress
	744	<b>Notice of Motion Councillor Rabbitt re Vacant Land at 251 Goodwood Road</b> - 1. Administration investigates ownership of the vacant land at 251 Goodwood Road, Kings Park (believed to be owned by the Department of Planning Transport and Infrastructure). 2. On the basis of 1. above being confirmed, Administration requests the transfer of ownership of this land to the City of Unley 'gratis', on the basis that council will maintain the land in a tidy state. 3. Administration prepares a concept plan and costing for a low maintenance, dry garden area that would provide an additional 'green space', enhance the western approach to the Millswood Train Station and hopefully discourage the regular dumping of rubbish at the site. 4. Administration identifies funding sources as part of the 2017/18 budget process.	GM City Development	Land owner has been confirmed as DPTI. Initial discussions have occurred with representation of DPTI to explore the possibility of transfer of ownership and/or for Council to improve the land.
	745	<b>Notice of Motion Cr Boisvert re Victoria Street and Goodwood Road</b> - Council request administration to monitor the turning movements out of Victoria Street on to Goodwood Road, following completion of the current upgrade works and report back to Council on any proposed changes required to remedy any additional queuing experienced by traffic wanting to exit Victoria Street in peak periods. These recommendations may involve the banning of right turns out of Victoria Street into Goodwood Road during the peak periods.	GM City Development	Goodwood Road Streetscape Project is currently under construction. Following its completion, monitoring will be undertaken as adopted by Council with a view to report to Council in late 2017.
	748	<b>King William Road Trader Association - Recommendation 4 confidentiality order removed -</b> 4. As per the King William Road Traders Association Constitution, Council nominates the Coordinator Business and Economic Development as a non-voting Administration member to join the Association's Committee.	Chief Executive Officer	Confidentiality Order removed on Recommendation 4 - 2/2/17. Letter written to King William Road Traders Association - Deputy Chair advising of Council's decision. COMPLETED

## **ITEM 779**

### **QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

#### **QUESTIONS ON NOTICE FROM COUNCILLOR PALMER RE TRAM OVERPASS ON SOUTH ROAD**

The following Questions on Notice was asked by Councillor Palmer at the meeting on 23 January 2017, and the answers are provided.

#### **Questions**

1. *What will Council's administration be doing to assist or direct DPTI in managing the diversion of traffic and in particular heavy vehicles through our streets to minimise inconvenience to residents and businesses alike.*

#### **Answer**

Administration has been in contact with relevant officers in DPTI. We are advised that at this point in time it is too early to say what the detour options will be. However, the Department are hopeful that they will be able to repair the bridge without adversely affecting South Road traffic and not require detours.

2. *Can we not only take a proactive role in determining with DPTI the least inconvenient detours but request DPTI to alert residents and businesses alike by letter box drop or other such communication or do so ourselves as a service to the Black Forest, Everard Park, Clarence Park, Millswood and Forestville communities.*

#### **Answer**

It is too early to prepare a Communication Strategy as we are not aware of when the works will occur, their duration and extent of detours required.

As indicated above, there may be limited, if any, detouring of traffic during the repair works.

**ITEM 780****QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN****QUESTIONS ON NOTICE FROM COUNCILLOR PALMER RE APPROVAL FOR DEMOLITION/REMOVAL OF REGULATED AND SIGNIFICANT TREES.**

The following Questions on Notice have been received from Councillor Palmer and the answers are provided:

**Questions**

1. I am aware of a petition being presented soon to Council by Anne Wharton entitled Preserve Unley's Heritage - Stop Destroying Our Living History. In this statement, it is claimed that there have been 33 applications to remove significant or regulated trees in the last 6 months. In light of this petition, is it possible please for us to have an accurate statement of applications received, applications rejected, applications approved, applications pending that include the removal of a regulated or significant tree.

**Answer**

The information is provided for a date range of 15 August 2016 to 15 January 2017, which correlates to when the petition came in:

- A total of 29 applications were lodged with Council
- 20 approved (6 significant trees and 14 regulated trees)
- 8 under assessment
- 1 withdrawn
- No application refused

## QUESTIONS WITHOUT NOTICE

**TITLE:** QUESTIONS WITHOUT NOTICE  
**ITEM NUMBER:** 781  
**DATE OF MEETING:** 27 FEBRUARY 2017  
**ATTACHMENTS:** NIL

---

*Mayor to ask the Members if there are any questions without notice.*

---

## **CORRESPONDENCE**

<b>TITLE:</b>	CORRESPONDENCE
<b>ITEM NUMBER:</b>	782
<b>DATE OF MEETING:</b>	27 FEBRUARY 2017
<b>ATTACHMENTS:</b>	CORRESPONDENCE

---

The correspondence from

- Sturt Football Club – re grandstand Unley Oval
- Australian Local Government Association – 2017 National General Assembly of Local Government – Call for Motions
- Mayor of Pozieres – re gift
- Minister for Health – re Public Health Week 2017
- Minister for Communities and Social Inclusion – re Fund My Community program
- Minister for Local Government – re State Local Government Infrastructure Partnership
- Minister for Sustainability, Environment and Conservation – re funding for Brown Hill and Keswick Creek Stormwater Management Plan
- Australian Local Government Association – new President
- South Australian Tourism Commission – State Local Government Infrastructure Partnership Funding

be noted.

---

# STURT FOOTBALL CLUB INC.

Administration 39 Oxford Terrace Unley SA 5061  
PO Box 10 Unley SA 5061

P 08 8271 4611 www.sturtfc.com.au

MAJOR SPONSOR



MORRIS FINANCE

CORPORATE SPONSOR

ips total investment property

Helping everyday people to invest in property



21 February, 2017

City of Unley  
Attn: Mayor Lachlan Clyne  
PO Box 1  
Unley SA 5061

Building: LIAISON STURT FOOTBALL CLUB	
Property: 39 OXFORD TERRACE CLVS	
Application: UNLEY OVAL	
Doc No. 21 FEB 2017	Class. AUM
For Info/Action C GOWAN	

Dear Lachlan,

We refer to the recent meeting with Peter Tsokas, David Litchfield and yourself regarding the proposed development of the grandstands at Unley Oval.

As you are aware Sturt Football Club ('Club') and Council have developed a design that provides updated facilities for the Club and other sporting bodies use, bringing the facilities up to AFL State league standards.

We advise that the Board of the Club has recently met to confirm proceeding with the following:

- The Club's financial commitment of up to \$500k towards the capital cost of the development
- Preparation of a Development Application to commence in late February and be completed by early April 2017. It is the Club's aim to achieve planning consent by end of August 2017

The Club has briefed the Architect and appointed a Planning Consultant to undertake the preparation of the Development Application in order to achieve planning consent.



As such the Club requests that Council considers:

---

- Bringing forward any allocated funds for the development plans at Unley Oval to the 2017 - 2018 financial year
- Allocating long-term tenure to the Club on a lease of the premises at Unley Oval – for 50 years.

Thank you for considering the content of the letter and we look forward to Council's response to the Club's commitment to this exciting project.

Should you have any further queries, please contact David Reynolds or myself.

Kind regards,

A handwritten signature in black ink, appearing to read 'Sue Dewing', with a large, stylized loop at the end.

Sue Dewing  
General Manager



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Subject - ALGA		⑦
Property/Street		
Application No.		
Doc. No.	21 FEB 2017	Class.
CIATION		make
For info/action		
C Gov level		

17 February 2017

City of Unley  
PO Box 1  
UNLEY SA 5061

To the Mayor, Councillors and CEO (please distribute accordingly)

**2017 National General Assembly of Local Government – Call for Motions**

The Australian Local Government Association (ALGA) is the national peak advocacy body for local government. ALGA's work includes but is not limited to the establishment of national policy and extensive liaison and lobbying with departments, Ministers and other parliamentarians at the Commonwealth level to achieve better outcomes for local councils.

The ALGA Board is comprised of delegates from each member association who refer matters of national relevance to the ALGA Board for consideration at regular Board meetings.

The 2017 National General Assembly of Local Government (NGA), to be held in Canberra from 18 to 21 June, is an opportunity for individual councils to identify matters of national relevance to the sector and to submit notices of motion to seek support at the NGA for these matters to be considered by ALGA as national policy, for its advocacy role or for more immediate action by ALGA on behalf of the sector.

On behalf of the ALGA Board I am writing to invite your council to participate in the 2017 NGA by submitting a notice of motion.

In doing so, please note the ALGA Board is calling for motions under the theme of 'Building Tomorrow's Communities'. This year, the NGA will focus debate on motions that address how councils can work in partnership with the Australian Government in particular to meet the current and future needs of local communities.

To assist you and your council to identify motions that address the theme of the NGA, the ALGA Secretariat has prepared the attached short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question in each section. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;

2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome; and
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

In accordance with previous NGAs, the ALGA Board will consider notices of motions for inclusion in the NGA agenda and will align similar motions, prioritise motions according to the NGA theme and take any other steps required to facilitate an effective and productive NGA outcome for participants.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 21 April 2017, electronically in the prescribed format. Any administrative inquiries can be directed to ALGA by calling 02 6122 9400.

I encourage you to ensure the views of your council and your community are represented at the 2017 NGA and accordingly look forward to receiving your council's notice of motion.

In addition to those councils sending delegates to debate motions, we welcome the attendance of all elected members and staff who are interested in this year's NGA theme and the engaging list of speakers and sessions we have planned for the event. The NGA will be held during a sitting week and you may also wish to consider meeting with a parliamentarian before, during or after the NGA to pursue matters of specific interest to your region or council.

In closing, please accept my thanks for all the work you do on behalf of your local community and I look forward to welcoming you at the 2017 NGA - the premier event for Australian councils.

Yours sincerely



Mayor David O'Loughlin  
President, Australian Local Government Association

cc: State and Territory Local Government Associations



**AUSTRALIAN LOCAL  
GOVERNMENT ASSOCIATION**

**National General Assembly of  
Local Government  
Building Tomorrow's Communities  
18 - 21 June 2017**

**Call for Motions Discussion Paper**

## **Submitting Motions**

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question in each section. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: *That this National General Assembly call on the Federal Government to restore indexation to local government financial assistance grants.*

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 21 April 2017.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the sub-committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

## **Introduction**

This year, debate at the NGA will focus on the role of Local Government in building tomorrow's communities. The discussions will look at how councils can work in partnership with the Australian Government to meet the current and future needs of local communities.

Tomorrow's communities will undoubtedly be shaped by the ambition and drive of their people, as well as the investments that governments, businesses and individuals make in people, infrastructure and the places we live and work.

In the Australian context, governments at all levels must focus on creating the environment for people and businesses to innovate and prosper in both cities and the regions. Government service delivery needs to be appropriate and responsive to the needs of communities, and appropriate infrastructure must be provided to drive productivity and social equity.

Local government strives, wherever possible, to assist communities to be productive, innovative and cohesive. Councils can enhance their capacity to respond to new and unforeseen challenges and identify opportunities to help communities build resilience and increase overall prosperity.

The Australian Government has shown that it understands and appreciates that Local Government's strength lies in its capacity to identify and respond to the diverse and emerging needs of communities across Australia. The Australian Government has also shown its commitment to working with Local Government to achieve real and meaningful outcomes for local and regional communities.

ALGA is calling for notices of motions that outline policy suggestions or principles the Australian Government can implement to support Local Government. Notices of motions that meet the criteria will be included in the NGA Business Papers and debated at the NGA. Motions carried at the NGA will be considered by the ALGA Board, and will be forwarded to the Australian Government for their information, response and potential implementation.

## ***Supporting our Cities***

The Australian Government has recently focused greater attention on the role of cities, and the Government's potential role in supporting them to be liveable, accessible and productive. Great cities attract, retain and develop increasingly mobile talent and organisations, encouraging them to innovate, create jobs and support growth.

Increased urbanisation is a major issue, globally and within Australia. The populations of Australia's major cities are at record levels, with the 2011 Census finding that 88.9 per cent of Australians live in urban Australia – people are following jobs to urban centres. The overwhelming majority of jobs are located in cities, which is where most new jobs are being created. Australia is among the most urbanised countries in the world. More than 75 per cent of Australia's population lives in the country's 20 largest cities, with more than 60 per cent alone living in Australia's 5 largest cities: Sydney, Melbourne, Brisbane, Perth and Adelaide.

The economic output of our major cities has grown and their importance to the national economy should not be underestimated. However, alongside that growth there is greater demand on transport systems than ever before. Issues of space and the potential conflicts of usability continue to



challenge us, along with the utility and long term capacity of freight hubs, ports and airports and the movement of goods and people.

The Australian Government released its Smart Cities Plan in April 2016. The plan is just one of the ways that the Commonwealth aims to build an agile, innovative and prosperous nation. Key elements of the plan include establishing City Deals (one for each capital city and one for a regional centre in each state), the \$50 million Smart Cities and Suburbs Program (to fund innovative technology solutions to fix complex local problems) and the establishment of an Infrastructure Financing Unit to look at alternative infrastructure financing options such as value capture.

The Australian Government's National Innovation and Science Agenda (NISA), released in December 2015, is another strategy to encourage innovation, growth and productivity, and to increase Australia's capacity to compete in a global market. The NISA focuses on four key pillars - culture and capital, collaboration, talent and skills and government as an exemplar. These pillars provide a framework for Australian innovation policy with initiatives worth \$1.1 billion over four years designed to drive smart ideas that create business growth, local jobs and global success. From supporting start-ups and entrepreneurial activity to fostering R&D and developing the networks of people and technology that support innovation, NISA aims to improve Australia's ability to compete internationally and to harness new sources of growth to deliver the next age of economic prosperity in Australia.

The NISA also looks to address the educational requirements to position our children for the future given that 75 per cent of jobs in the fastest-growing industries in the next 5 to 10 years are likely to require science, technology, engineering and mathematics (STEM) skills. In developing their NGA motions, councils are encouraged to think about and focus on the strategic ways that the Australian Government can support Australian cities.

### *Supporting Regional Australia*

The Australian Government has renewed its focus on our regions and regional development policy. Following the 2016 Federal election, Senator Fiona Nash was appointed Minister for Regional Development and Minister for Local Government and Territories. With the portfolio being elevated to Cabinet, the appointment was seen as a very positive step for local government and for regional development in Australia.

In November, last year the Government released details of the new Building Better Regions Fund (BBRF). The BBRF will invest \$297.7 million over four years in infrastructure projects and community investments to create jobs, drive economic growth and build stronger regional communities into the future. Minister Nash has indicated that the Government will release the Australian Regional Development Policy Statement early this year, which will highlight and focus political attention on Australia's regions.

Local governments are well-positioned to design, create and, above all, maintain tomorrow's communities. Whether these communities are metropolitan, urban, regional or remote, their local council knows the people best and understand the unique strengths of the area.

In developing their NGA motions, councils are encouraged to think about and focus on the strategic ways that the Australian Government can support regional Australia.

## **NGA Themes**

ALGA is calling for motions for this year's NGA to explore the theme *Building Tomorrow's Communities* as well as the following six sub-themes:

1. Governance – community driven planning and development
2. Innovation – identifying and harnessing the key pillars of growth
3. Liveability – maximising amenity, design and community cohesion
4. Data driven public policy – using high quality data to grow the evidence base
5. Social capital – improving the capacity of citizens and optimising workforce trends
6. Technology and Infrastructure – identifying and investing in tomorrow's foundations.

This discussion paper provides some background and poses a number of questions for councils to consider when developing notices of motion for the NGA. This paper is not intended to limit the discussion or thinking around the theme, local governments roles or the sub-themes.

### ***1. Governance – community driven planning and development***

Good governance is essential to tomorrow's communities. Ensuring appropriate structures and institutions are in place to oversee the planning and development of the community is as critical as ensuring the community's access and involvement in these structures. The governance structures of tomorrow will cross traditional borders as cities grow, regions are redefined and their functionality (e.g environment, economic, social) changes.

Tomorrow's governance arrangements encompass, but go beyond, our current institutions, tools, or structures. Tomorrow's governance issues may often involve several layers of competency within agencies from across the different levels of government. Our communities need to consider not only the geographical borders but the very definition of these bodies as they grow to incorporate public, private, not-for-profit and community representation.

In strengthening governance, councils are looking to maximise community involvement in governance structures as well as considering ways to extend committees and sub-structures that inform and guide councils. Councils are also considering how best to encourage future leaders to get involved in local government.

In developing your council's notice of motion you may wish to consider:

- What support do you need from the Commonwealth to improve the governance arrangements in your community?

### ***2. Innovation – identifying and harnessing the key pillars of growth***

There are examples in Australia, and around the world, where local authorities have embraced innovation to increase economic activity in their communities. This promotes entrepreneurship, boosts the local workforces, diversifies the economic base and helps to future-proof communities.

Councils have successfully enhanced their community's innovative spirit and reputation by: developing new innovation and commercial precincts such as in the City of Boston; improving council business and service delivery by capitalising on new technology such as using apps to enhance community engagement and communication or deliberately directing council business to support local start-up businesses such as in the City of Melbourne; and identifying changes in local industry and workforce trends, and adopting proactive strategies to ensure the community's ability to capitalise on the work of the future and areas of future economic growth such as in the North Melbourne region.

Underpinning these efforts are the networks and connections between people and technology. Innovation and experimentation are key, much like the ability to manage and leverage constant change. Innovation is an ongoing process. Councils need to extend and develop their networks with businesses, service providers and developers. Councils also need to consider how information can be used and shared, and how they can best harness technology to build and foster growth in their communities.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to improve innovation within your community?

### *3. Liveability – maximising amenity, design and community cohesion*

Defining "community" can sometimes be difficult. In cities, we may commute many hours a week from work to home or we might be in walking distance. Transport congestion and the price of housing are among the chief concerns. In non-metropolitan areas, the challenges might appear different, such as ensuring ongoing economic development and protecting the sense of community that is so valued, but the fundamental work is the same. Local government has a core role to ensure that our communities, whether regional, urban, suburban or rural are places people want to live because they see the community's future is promising.

Liveability is defined as the sum of the factors that add up to a community's quality of life, including the built and natural environments, economic prosperity, social stability and equity, educational opportunity, and cultural, entertainment and recreation possibilities. Maximising the liveability of tomorrow's communities, wherever they are, is Local Government's core business.

Identifying the barriers to making your community more liveable can be key in directing thinking and work in this area. Councils around Australia are considering their roles and responsibilities in maximising community liveability.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to enhance the liveability of your community?

### *4. Data driven public policy – using high quality data to grow the evidence base*

Data is ubiquitous in today's world. Not only is it the substance that drives information technology and the digital world, but data is the source of information that government and industry are using to plan for the future. It is fundamental that policy should be made based on the best available information. The challenge for government is not just having access to, and the use of, that data but

also ensuring the quality of that information. Urban planning and renewal is one area in which digital innovations have huge potential. City planning projects require extensive public engagement and consultation. Data captured representing communities' concerns and ideas, and desired amenities and suggestions for development, paired with more effective, automated analysis could facilitate an unprecedented level of open engagement between citizens and government.

Rather than piecemeal data coming in from various channels, the simplification of communications through connected infrastructure could generate real-time data and allow governments to address problems more effectively. This enhanced engagement process would create more liveable cities with better services and a higher quality of life.

At the heart of addressing those macro challenges is the question of how data can be drawn on to gain a deeper understanding of the complex interrelationships at play in our communities, and how this may allow us to improve services and infrastructure for our communities.

Councils have access to and own a wide range of data sources. It is worth considering how these sources are used and whether there are untapped sources within council systems. Urban planning has been identified as an area where there may be benefits from drawing on big data, however councils are considering what other functions enhanced data analytics could assist with. Sometimes knowing the right question to ask is as difficult as finding the answer, given the range of data sources available, there may be a range of insights and intelligence available that would directly enhance councils decision making.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to tap into big data and data analytics to provide greater insights into your community and to enhance decision making?

#### *5. Social capital – improving the capacity of citizens and optimising workforce trends*

Our communities need to prepare for, and adapt to, the needs of the modern labour market while positioning themselves to provide jobs for future generations. This will be challenging given the rate of change occurring in the labour market. Some estimates claim that up to 40 per cent of the jobs that currently exist will disappear over the next 15 years with much of these losses predicted to be in manufacturing, mining and agriculture.

To offset declining demand for jobs in manufacturing, mining and agriculture, communities will need to implement proactive and strategic interventions such as investing in education around STEM (science, technology, engineering and maths) subjects as well as complementary skills such as language, culture, resilience and adaptability. Strong employment growth is also predicted in healthcare and social assistance, retail, and tourism and hospitality.

It is also anticipated that individuals will be required to take greater responsibility for keeping their skills up to date and in line with industry requirements through lifelong learning and training.

Our communities face the difficult task of identifying the most appropriate workforce investments for tomorrow's economy. Identifying the specific competitive advantages of your community and region will assist in guiding these decisions, and well as ensuring there are well-developed community engagement mechanisms around the issue.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to strengthen the social capital in your community?

#### *6. Technology and Infrastructure – identifying and investing in tomorrow's foundations*

The current focus on smart cities looks at harnessing smart technology to improve the liveability and efficiency of large cities. Real-time traffic management, real-time energy consumption management, integrated public transport networks and data collecting sensors are examples of smart technology which may contribute to the efficiency of a city.

The Australian Government's Department of the Prime Minister and Cabinet defines smart cities beyond the traditional view to include "support for productive, accessible, liveable cities that encourage innovation and create jobs and growth, with a commitment in both regional and metropolitan areas for smart investment, smart policy, and smart technology". The Smart Cities and Suburbs Program, announced in 2016, encourages collaborative projects that apply innovative smart technology to solve complex urban problems. The program has a strong focus on "collaboration between local governments, private sector, research bodies and not-for-profit organisations to improve liveability, productivity, and sustainability of Australian regions".

Other key elements of the Australian Government's smart cities plan include the concept of the 30-minute city (where travel to and from any location within the city takes no longer than 30 minutes), City Deals and the establishment of the Infrastructure Financing Unit to identify smarter ways to finance investment in our cities.

The smart cities agenda isn't just focused on large cities. The approaches and ideas can be applied to smaller cities, regions and towns. For councils of all sizes the opportunities technology brings to enhancing service provision and communication within your community are applicable; the careful prioritisation and investment in technology and infrastructure are some of the most important decisions your council will make to position your community for tomorrow.

In developing your council's notice of motion, you may wish to consider:

- What support do you need from the Commonwealth to allow your community to benefit from the smart cities agenda?

## Carol Gowland

---

**Subject:** FW: THANK YOU DEAR MAYOR !  
**Attachments:** Remise d'une Aquarelle de la Mairie d'UNLEY\_2479.JPG; Remise\_2\_d'une Aquarelle de la Mairie d'UNLEY\_2473.JPG; Remise\_2\_d'une Aquarelle de la Mairie d'UNLEY\_2475.JPG; Les Maires d'Unley et de Pozières\_.JPG; Le Maire d'Unley au Site du Moulin\_3.JPG

**From:** Bernard DELATTRE [<mailto:bernard.delattre80@wanadoo.fr>]  
**Sent:** Tuesday, 14 February 2017 10:08 PM  
**To:** Lachlan Clyne  
**Cc:** [f-ghuo@outlook.com](mailto:f-ghuo@outlook.com); MairiedePozieres  
**Subject:** THANK YOU DEAR MAYOR !

Dear Lachlan,

A big thank you for this beautiful watercolor. From now on, Unley's Town Hall is located in the town hall of Pozières.

Erin, by his visit, created a beautiful surprise. Thank you again, on my own behalf and the entire municipal team of Pozières.

We enjoyed the visit of Erin who will most certainly return towards the end of March.

He plans to come with his small plane and we propose with Marie, to take us fly over the village and its surroundings.

We will not miss taking pictures that we will pass on to you.

We have an excellent memory of your visit to Pozières and your involvement in the memory of the 27th Battalion and your support for our projects.

Mary joins me in conveying our Friends and your wife.

With our best memories

***Bernard Delattre***

***Maire de Pozières***  
***Président de l'Association***

***Pour la Reconstruction du Moulin***

***Mairie - 2, rue Boulleville 80300 POZIERES***  
***06 22 30 28 02***  
***[www.moulindepozieres.com](http://www.moulindepozieres.com)***



*Cher Lachlan,*

*Un grand merci pour cette jolie aquarelle. Désormais, la Mairie d'Unley se trouve dans la Mairie de Pozières.*

*Erin, par sa visite, nous a créé une belle surprise. Merci encore, en mon nom personnel et de toute l'équipe municipale de Pozières.*

*Nous avons apprécié la visite de Erin qui va revenir très certainement vers la fin de Mars.*

*Il prévoit de venir avec son petit avion et nous propose avec Marie, de nous emmener survoler le village et ses alentours.*

*Nous ne manquerons pas de prendre des photos que nous vous transmettrons.*

*Nous gardons un excellent souvenir de votre visite à Pozières et de votre implication pour la mémoire du 27ème bataillon et votre soutien aussi pour nos projets.*

*Marie se joint à moi pour transmettre nos Amitiés ainsi qu'à votre épouse.*

*Avec nos meilleurs souvenirs*

1812 - 1813  
 1813 - 1827  
 1827 - 1831  
 1831 - 1848  
 1848 - 1852  
 1852 - 1862  
 1862 - 1871  
 1871 - 1910  
 1910 - 1940  
 1940 - 1941  
 1941 - 1945  
 1945 - 1953  
 1953 - 1962  
 1962 - 1971

DEVIENNE P  
 POISSONNIER Louis  
 LENOY de RECK Joseph-Charles  
 DALUSSY  
 BAUDELOQUE Jean-Pierre-Benoit  
 FERET A  
 LEFEBVRE Fidele  
 WALLON Ferdinand  
 MAGNIER Joseph  
 GUILLAUCOURT Casimir  
 DELAVAL Jules  
 GUILLAUCOURT Casimir  
 FOURNIER Michel  
 LEPEZ Jules  
 THOMAS Daniel

POZIERES











Our ref: MH17-0373



Government  
of South Australia

14 February, 2017

The Hon. Jack Snelling M.P.

Mayor Lachlan Clyne  
City of Unley  
P.O. Box 1  
UNLEY S.A. 5061

Dear Mayor Clyne

*Public Health Week 2017* will be held from Monday 3 April to Friday 7 April, 2017, and will build on the success of the inaugural *Public Health Week* in 2016.

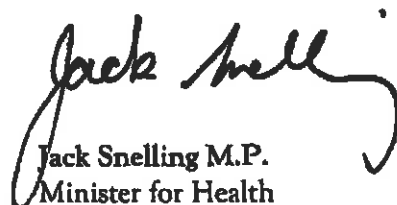
*Public Health Week* is an opportunity to celebrate the significant role that your council plays in creating liveable, vibrant and healthy communities. The provision of parks, walking and riding trails, recreation facilities, libraries, community centres, volunteering opportunities, Men's Shed projects, community gardens, healthy catering policies, cooking programs, smoke-free policies, food safety audits, and immunisation programs are all examples of public health at work in your council and community.

As part of the 2016 *Public Health Week* celebrations, I introduced the annual *Minister for Health – Excellence in Public Health Awards* to recognise the outstanding achievements and contribution of local councils to public health and community wellbeing.

I am pleased to invite City of Unley to nominate an innovative initiative that has resulted in positive public health outcomes for the 2017 *Minister for Health – Excellence in Public Health Awards*. Information about the awards can be found in the attached nomination guide. Nominations for this year's awards are now open, and will close on 14 March, 2017.

Further information about the *Minister for Health – Excellence in Public Health Awards* can be found at <[www.sahealth.sa.gov.au/ProtectingPublicHealth](http://www.sahealth.sa.gov.au/ProtectingPublicHealth)> or by contacting Kath Thomas, Manager, Local Government Relations and Policy Team on 8226 7957 or by email at [Health:PublicHealthWeek@sa.gov.au](mailto:Health:PublicHealthWeek@sa.gov.au).

Yours sincerely

  
Jack Snelling M.P.  
Minister for Health

encl. Nomination Guide and Application Form

Subject - NOTIFICATION OF COMMUNITY	
Property/Street RELATIONS AWARD	
Application No.	
Doc. No.	17 FEB 2017
For Info/Action	Class. ALLEN
C. GOWARD	







# Minister for Health - Excellence in Public Health Awards 2017 Application Form

## Applications close on Tuesday 14 March 2017

Please note that the person whose contact details are provided will be the main contact for administration purposes.

Please type your details into this form and, once complete, press the 'email' button at the end of the form. Your form will be sent to the SA Health Local Government Relations and Policy Team. Please ensure you save work as you go and print your form for your own records.

*Please note that forms are compatible with Internet Explorer but may not work in other browsers.  
If using a different browser, please save the form and work from your desktop.*

Alternatively, you can print your form and send it by post.

If you are using the digital signature option and have not completed an electronic signature before, please follow these steps:

1. Click on the signature field
2. Select 'A new digital ID I want to create now'
3. Select 'Windows Certificate Store'
4. Complete your details only – there is no need to change the options after the 'country' field
5. Click 'finish'
6. Click 'sign'
7. At this point, you will be asked to save your document. This will happen each time the form is signed

## Further enquiries and application forms to:

SA Health Local Government Relations and Policy Team

Phone: 8226 7957

Post: Level 4, 11 Hindmarsh Square ADELAIDE SA 5000

Email: [health.publichealthweek@sa.gov.au](mailto:health.publichealthweek@sa.gov.au)

Please note: it is your responsibility to refer to eligibility and conditions of entry at [www.sahealth.sa.gov.au/protectingpublichealth](http://www.sahealth.sa.gov.au/protectingpublichealth) prior to completing your form.

The judging panel will assess how closely your application meets the award criteria.

Although optional, you are encouraged to incorporate media to support your application, such as photographs, newsletter articles and newspaper clippings.

## Minister for Health - Excellence in Public Health Awards 2017

### Application type

☐ Metropolitan ☐ Regional

Council Name: \_\_\_\_\_

Name of initiative: \_\_\_\_\_

### Summary

Please provide a summary of your nomination. (word limit: 250)

### Description of initiative

Describe **ONE** significant public health initiative that demonstrates excellence in achieving positive public health outcomes for your community.

1. What local public health priorities identified in your Regional Public Health Plan does the initiative address? (word limit: 250)

2. Which of the four priorities of the State Public Health Plan does the initiative address? (more than one option can be selected)

- ☐ Stronger and Healthier Communities for All Generations
- ☐ Increasing Opportunities for Healthy Living, Healthy Eating and Being Active
- ☐ Preparing for Climate Change
- ☐ Sustaining and Improving Public and Environmental Health Protection

Briefly describe how the initiative addresses the priority or priorities. (word limit: 250)

**3. Initiative description and implementation process**

What did you do, why and how was council involved? (word limit: 500)

**4. Community consultation and engagement**

How were the community and key partners consulted and engaged? (word limit: 250)

## Minister for Health - Excellence in Public Health Awards 2017

---

### 5. Initiative outcomes

What were the positive public health outcomes for the community?

What was the community reach and impact?

Were there any other unintended broader outcomes and benefits such as leadership, innovation or teamwork? (word limit: 500)

### 6. Innovation

What makes this initiative innovative and unique? (word limit: 250)

## 7. Sustainability

Explain how the initiative is sustainable and discuss future plans and anticipated outcomes. (word limit: 400)

## Your details\*

I consent to this application and declare the information included in this form is correct.

Title **pull down** Surname ..... Given name .....

Position title: .....

Postal address: ..... Suburb/Town .....

Postcode: .....

Business telephone: ..... Mobile telephone: .....

Email: .....

Signature<sup>†</sup>: ..... Date: .....

\* All fields (excluding mobile telephone) are mandatory in the Your details section on all applications.

<sup>†</sup> If submitting electronically, please insert a digital signature. Instructions are available on the cover page of the application form.

Save form

Print form

Email form

Buttons are only compatible with Internet Explorer.

Please save the form and work from your desktop if required. You can email the form directly to [health.publichealthweek@sa.gov.au](mailto:health.publichealthweek@sa.gov.au)



# Minister for Health Excellence in Public Health Awards 2017 Nomination Guide

The Minister for Health - Excellence in Public Health Awards recognise local councils in South Australia that have made outstanding contributions to public health outcomes for their communities.

This year, metropolitan and regional Councils are encouraged to nominate a *single innovative initiative* (for example infrastructure projects that support wellbeing, social connection initiatives, healthy catering policies or climate change preparedness initiatives) that resulted in positive public health outcomes for the community.

The awards provide an opportunity for Councils to showcase public health achievements across the four priority areas outlined in the State Public Health Plan:

- > Stronger and Healthier Communities for All Generations
- > Increasing Opportunities for Healthy Living, Healthy Eating and Being Active
- > Preparing for Climate Change
- > Sustaining and Improving Public and Environmental Health Protection

This Nomination Guide provides you with the information you need to apply for the Minister for Health - Excellence in Public Health Awards. Before you begin your nomination, please ensure you read the following information, including the terms and conditions

To keep updated on the Awards, visit [www.sahealth.sa.gov.au/protectingpublichealth](http://www.sahealth.sa.gov.au/protectingpublichealth)

## For more information

### Public Health

Level 4, 11 Hindmarsh Square,

Adelaide SA 5000

Email: [health.publichealth@sa.gov.au](mailto:health.publichealth@sa.gov.au)

[www.sahealth.sa.gov.au/protectingpublichealth](http://www.sahealth.sa.gov.au/protectingpublichealth)

Page | 11 | 43

Please refer to the terms and conditions of the award for more information on the award process and eligibility criteria.



© 2017 Minister for Health, South Australia





## KEY DATES

## Applications close

5pm Tuesday 14 March 2017

## Finalists announced

Monday 27 March 2017

## Winners announced

3 April 2017

## Apply for the Awards

The following information describes how you can apply for the Minister for Health – Excellence in Public Health Awards in 2017.

## Eligibility

The Awards are open to all local councils in South Australia

## Conditions

- All applications must be received by 5pm on Tuesday 14 March 2017. Late entries will not be considered.
- Applicants should read the nomination guide and respond to all parts of the application form within the word limits specified
- Information about the Awards, including the nomination guide and application form, is available at [www.sahhealth.sa.gov.au/projects/publichealth](http://www.sahhealth.sa.gov.au/projects/publichealth)
- Awards are available in two categories: Metropolitan and Regional Councils. Council locations are determined as per Local Government Association classifications, available at [www.lga.sa.gov.au/councilmap](http://www.lga.sa.gov.au/councilmap)

- Information provided by entrants on the application form must be accurate and may be used by SA Health in future as examples of innovation and good practice in the area of public health. SA Health will seek permission from applicants before publishing any materials
- Councils are responsible for obtaining the necessary consent and copyright for publication of information, quotes and photographs before submitting an application for the Awards
- All entries will be judged according to the criteria outlined in this Nomination Guide
- All decisions and recommendations of the judging panel are binding and final, and no correspondence regarding its decisions and recommendations will be entered into
- The judging panel reserves the right to remove an Award category or not award a winner if there are no suitable applicants
- Finalists will be invited to attend an awards ceremony on 3 April, where Award winners will be announced
- Each of the two Council award winners will receive a monetary prize of \$3000 for use to further progress public health initiatives in their local council. Council award winners will be required to provide a report to SA Health within six months of receiving the monetary prize, detailing how funds have been used to progress public health initiatives
- Award winners will be recognised at the presentation event and via other promotional means including the SA Health website

## Award categories

There are two categories in the Minister for Health – Excellence in Public Health Awards 2017:

- > Minister for Health – Excellence in Public Health  
Award: Metropolitan Council
- > Minister for Health – Excellence in Public Health  
Award: Regional Council

In addition, the judging panel may choose to recognise Councils with a highly commended certificate to recognise significant contributions to public health outcomes.

## How to apply

## Applications close on Tuesday 14 March 2017

Nominations can be submitted electronically or in hard copy.

An interactive application form is available online at

[www.sahhealth.sa.gov.au/projects/publichealth](http://www.sahhealth.sa.gov.au/projects/publichealth)

Electronic submission is preferred where possible

If submitting your nomination form in hard copy, please send the original and five copies to:

Manager, Local Government Relations and Policy Team

Citi Centre Building

Level 4, 11 Hindmarsh Square

ADELAIDE SA 5000

If you have further questions or need assistance, please

contact [health.public.health@sa.gov.au](mailto:health.public.health@sa.gov.au)

## Assessment

A judging panel will independently assess all nominations

and select finalists and a winner for each of the two

Award categories

The judging panel is comprised of the Chief Public Health Officer and representatives from the South Australian Public Health Council and SA Health

Metropolitan and Regional Council nominations must be a single innovative initiative

The awards will be assessed against the following criteria

- the number of State Public Health Plan Priorities addressed
- the level of innovation demonstrated by the initiative
- the community reach and impact of the initiative
- demonstrated community consultation and engagement
- response to local public health priorities
- positive public health outcomes achieved for the community
- sustainability and integration of the initiative into ongoing Council business

**Councils can nominate a maximum of three separate initiatives for the awards.**

## Privacy statement

SA Health is committed to fair information handling practices, consistent with South Australian Government policy and legislation

Private and personal information supplied will only be used to assist the judging panel with decision making and to contact nominees as required

Information will not be disclosed or used for any other purpose, including publicity, without the express consent of the person to whom the information relates unless otherwise required by law.

## The Awards event

Finalists will be invited to attend an awards ceremony on 3 April, where Award winners will be announced

Each Award winner will receive a trophy, presented by the Minister for Health, and a signed certificate, acknowledging their significant contribution to public health. The regional and metropolitan Council winners will receive a monetary prize of \$3000 for use the further progress public health initiatives in their Council.

## Further information

Visit the Awards online at

[www.sahhealth.sa.gov.au/projects/publichealth](http://www.sahhealth.sa.gov.au/projects/publichealth) or contact [health.public.health@sa.gov.au](mailto:health.public.health@sa.gov.au)

Subject - <b>GRANT NOTIFICATION (5)</b>		
Property/Street		
Application No.		
Doc. No.	<b>20 FEB 2017</b>	Class.
For Info/Action <b>E GOWARD</b>		

17TDCSI/296

Mayor Lachlan Clyne  
City of Unley  
PO Box 1  
UNLEY SA 5061



**Government  
of South Australia**

Minister for Communities and  
Social Inclusion  
Minister for Social Housing  
Minister for the Status of Women  
Minister for Ageing  
Minister for Multicultural Affairs  
Minister for Youth  
Minister for Volunteers

Level 12 South  
1 King William Street  
Adelaide SA 5000  
GPO Box 2832  
Adelaide SA 5001  
DX 115  
Tel 08 8463 6580  
Fax 08 8463 4480  
dcsi.ministerbettison@sa.gov.au

Dear Mayor

It gives me great pleasure to inform you that the 2017 'Fund My Community' program is now open for applications.

Fund My Community supports initiatives that promote inclusion, positive change and social cohesion in South Australian communities.

This year's theme is 'Connect, Grow, Build, Belong'. Eligible community organisations can apply for funding of \$10,000-\$100,000 (plus GST) for projects that connect people to their communities and encourage active participation in community life. Projects must demonstrate sustainability beyond the duration of funding.

Applications close at 5pm on Friday 31 March 2017.

South Australians will be encouraged to vote for their preferred project from Monday 17 April 2017 to Monday 29 May 2017.

More information on the application process, eligibility criteria and funding exclusions is available at [www.yoursay.sa.gov.au/fmc2017](http://www.yoursay.sa.gov.au/fmc2017).

I would appreciate it if you could pass this information onto your networks or to any potential applicants.

Yours sincerely

**Hon Zoe Bettison MP**  
**MINISTER FOR COMMUNITIES AND SOCIAL INCLUSION**

12/2/2017



Subject - Office State/Local <input checked="" type="checkbox"/>	
Property/Street	
Application No.	
Doc. No.	27 JAN 2017 Class. <i>Amv</i>
For info/Action <i>C. Gowland</i>	

eA181012



Mayor Lachlan Clyne  
Corporation of the City of Unley  
PO Box 1  
UNLEY SA 5061

Dear Mayor Clyne *Lachlan*

The State Local Government Infrastructure Partnership (Partnership) was announced by the Treasurer, Hon Tom Koutsantonis, on 21 October 2016 at the Local Government Association (LGA) Conference and Annual General Meeting.

The Partnership is a joint initiative of the State Government, the LGA and the Local Government Financing Authority (LGFA) to support councils to bring forward spending on community infrastructure projects and deliver public value and economic stimulus by providing councils with grants for up to 20 percent of the cost of eligible infrastructure projects. Additionally, the LGFA will provide finance for council borrowings for Partnership projects at a discounted interest rate.

Analysis by the LGA shows that with a 20 percent grant to reduce the cost of doing the project now and reduced costs for any borrowing, the Partnership could reduce the cost for a 'bring forward' project in your council to less than the cost of paying 'cash' for the project. For example, for a \$3 million project:

- Cost of the project now using cash reserves = \$3 million
- Cost of borrowing full amount over 10 years in 2 years time = \$3.67 million
- Cost of bringing forward the project with 20 percent grant and borrowing the remainder = \$2.87 million.

Applications are now open and I encourage you to take advantage of this opportunity to bring forward investment in community infrastructure. While eligibility is limited to one project per council, in the event that the \$25 million Partnership grant pool is undersubscribed, councils may be allocated funding for more than one project. You may therefore wish to consider whether your council has more than one project to submit that would meet the broader eligibility criteria.

Minister for Regional Development  
Minister for Local Government

Level 17, 25 Grenfell Street Adelaide SA 5000 | GPO Box 2557 Adelaide SA 5001 DX 667  
Tel 08 8226 1300 | Fax 08 8226 0316 | [pirsa.MinisterBrock@sa.gov.au](mailto:pirsa.MinisterBrock@sa.gov.au)



Applications for this once-off program close on 28 February 2017. The Partnership guidelines and application form can be accessed via the LGA website on [www.lga.sa.gov.au/infrastructurepartnership](http://www.lga.sa.gov.au/infrastructurepartnership). Enquiries about the program can be made by contacting Patricia Coonan on 0408 801 026 or [slgip@lga.sa.gov.au](mailto:slgip@lga.sa.gov.au).

Yours sincerely



Hon Geoff Brock MP  
Minister for Local Government  
Minister for Regional Development

25<sup>th</sup> January 2017

Subject - SALA	
Property/Street	
Application No.	
Doc. No.	30 JAN 2017 Class. <i>Aug 2017</i>
For Info/Action <i>C. Cowland</i>	



**COPY**

24 January 2017

**CELEBRATING 20 YEARS IN 2017**

Dear *Lachlan*

Happy 2017...

We are looking forward to a big year as we prepare for SALA Festival's 20<sup>th</sup> anniversary celebrations. Since the first Festival in August 1998, each year literally thousands of South Australian artists exhibit in hundreds of venues throughout the state.

The 2016 SALA Festival enjoyed a record number of exhibitions and events, plus exceptional attendance and media coverage. Thank you for your contribution to our ongoing success.

Enclosed is the 2016 SALA Festival report with more details about last year's achievements.

Here are the key dates for SALA Festival 2017 for your calendar;

- Exhibition and event registrations open - Wednesday 1 March until Monday 15 May
- Award nominations open - Wednesday 1 March until Wednesday 24 May
- Award Night and program launch – Friday 7 July
- SALA program insert in The Advertiser - Saturday 8 July
- Opening night at the Art Gallery of South Australia – Friday 28 July
- Festival dates - August 2017 (1-31 August)

We look forward to celebrating our 20<sup>th</sup> anniversary with you in August 2017.

See you soon.

Best wishes

The Hon John Hill  
Chair

Penny Griggs  
General Manager  
8233 0675 [penny@salafestival.com](mailto:penny@salafestival.com)

SUBJECT: <b>Brown Hill Creek</b>		
FILE: <b>CONSERVATION</b>		
Application No.		
Doc. No.	31 JAN 2017	Class. <b>Active</b>
For Information: <b>COWARD</b>		



Government  
of South Australia

The Hon Ian Hunter MLC

16WRM800954

Mr Lachlan Clyne  
Mayor  
City of Unley  
PO Box 1  
UNLEY SA 5061

Dear Mayor Clyne

I write to provide an update on State Government efforts to lobby for Commonwealth Government funding for the Brown Hill and Keswick Creek Stormwater Management Plan (SMP).

As you may be aware, the Government has proactively sought Federal funding for the SMP a number of times over the last few years. This has included:

- Through the national Water Infrastructure Ministerial Working Group in 2014;
- Through the preparation of the Australian Infrastructure Plan by Infrastructure Australia in 2015;
- Correspondence to the Minister for Agriculture and Water Resources from me in July 2016;
- Correspondence from the Premier to the Prime Minister in October 2016;
- Correspondence to the Minister for Infrastructure and Transport from me in October 2016.

On 11 November 2016, I received a response to the letter to the Minister for Agriculture and Water Resources from the Minister for Justice, the Hon Michael Keenan MP. This response indicated that Commonwealth support for the SMP should be sought from the current round of the National Disaster and Resilience Fund.

Minister for Sustainability, Environment and Conservation  
Minister for Water and the River Murray  
Minister for Climate Change

Level 9, Chesser House, 91-97 Grenfell Street Adelaide SA 5000 | GPO Box 1047 Adelaide SA 5001 DX 138  
Tel 08 8463 5680 | Fax 08 8463 5681 | Email [minister.hunter@sa.gov.au](mailto:minister.hunter@sa.gov.au) | [www.premier.sa.gov.au](http://www.premier.sa.gov.au)





The National Disaster and Resilience Fund provides a total of \$4.2 million for disaster mitigation measures in South Australia, with only \$250,000 available for any individual project.

This level of funding is clearly insufficient for Brown Hill and Keswick Creek and the Commonwealth Government continue to deny their responsibility for funding works that would better protect Adelaide Airport, and associated Commonwealth infrastructure.

The State Government is committed to seeking a fair contribution for South Australians and will continue to lobby the Commonwealth Government for funds that seek to protect our community from floods.

Yours sincerely



**IAN HUNTER MLC**

Minister for Water and the River Murray

24 / 1 / 2017



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

Subject: CLALSON C.A. (7)		
Property/Street		
Application No.		
Doc No	23 JAN 2017	Class
For Info/Action		
CGO 22/2017		

19 January 2017

Mayor Lachlan Clyne  
Mayor  
City of Unley  
PO Box 1  
UNLEY, SA 5061

Dear Mayor Clyne,

I'm writing to introduce myself as the new President of the Australian Local Government Association (ALGA), having been elected to the role at ALGA's Annual General Meeting in November last year.

I've been involved in Local Government for the past 13 years and I am currently the elected Mayor of the City of Prospect in Adelaide. I've served on the ALGA Board for three and a half years and am committed to advancing the cause of Local Government in this country, and to fighting for the funding we need to provide the services and infrastructure our communities deserve. I welcome the opportunity to meet with you to discuss the priorities for the Local Government sector and opportunities for greater collaboration between Local and Federal Government.

The year ahead looks to be filled with a range of opportunities for Local Government and Australia. I'll be working closely with key Federal Parliamentarians to help achieve smarter, more productive and more resilient communities throughout Australia. I'm particularly interested in how we can work on improving the way our cities grow, developing vibrant regions, and increasing investment in productive infrastructure that is critical to the future of our country.

ALGA will be making a detailed submission in the lead up to the 2017/2018 Federal Budget. This submission will focus on ensuring the security of services and infrastructure for local communities including:

- improving access to municipal services and implementing a Jobs Creation Community Infrastructure Program;
- accelerating transport reforms to enable greater and safer freight movements through higher productivity vehicles; and
- continuing to maintain basic access through improved local roads and infrastructure.

Specifically, ALGA is seeking the following:

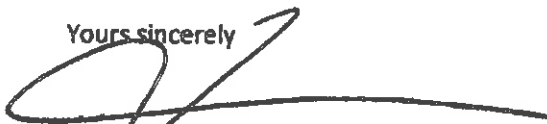
- an immediate end to the Financial Assistance Grants (FAGs) indexation freeze. Over the three years of the freeze, the base level of FAGs has been reduced by more than \$300 million per annum;
- an increase of the quantum of FAGs to at least 1 per cent of Commonwealth taxation, which would better provide councils with the financial resources required to help meet the local services and infrastructure needed by communities;
- implementing a Local Freight Productivity Investment Plan to increase productivity through a targeted investment of \$200 million per year for five years, specifically targeting productivity outcomes through improved access and connectivity;
- permanent doubling of Roads to Recovery (to at least \$700 million per annum) to address the \$1.2 billion annual funding shortfall which is needed to maintain Australia's local roads and to support national productivity improvements; and
- establishing a Community Infrastructure Funding Program of \$300 million per annum over four years to help restore the estimated 11 per cent of roads and community infrastructure that are in poor or very poor condition.

ALGA relies on a close relationship with State and Territory Local Government Associations as well as the support and engagement of the sector through our conferences, newsletter and research. Four save-the-date cards are enclosed to advise your council of ALGA's events throughout the year. Please distribute these cards to the relevant people in your council. Local Government's major event, the National General Assembly, will be held in Canberra from 18 – 21 June and I strongly encourage you to mark this in your calendar to ensure your voice and the voice of your community is heard at this important event.

I would also like to take this opportunity to encourage you to maintain a strong and collaborative relationship with your State or Territory Local Government Association. The President and Vice President of your Association sit on the ALGA Board and shape the national policy priorities we pursue. It is through your Association that you can ensure the needs and views of your community are captured at the state level and pursued at the national level.

I look forward to working closely with you.

Yours sincerely



Mayor David O'Loughlin  
City of Prospect

President, Australian Local Government Association



DK:jm

19 January 2017

The Mayor  
City of Unley

Mayor Lachlan Clyne  
PO Box 1  
UNLEY SA 5061

Dear Mayor,

The Salvation Army has been busier than ever over the last 12 months helping people in need. Without the support of the Councils in our state this would not be possible and we want to say **"Thank You!"**

In 2015/16 we raised \$636,901.03 through our Red Shield Neighbourhood Appeal (Doorknock) in South Australia for which we are very thankful to all South Australians.

As a courtesy The Salvation Army would like to advise Council that we will again be conducting this Appeal over the month of May, with the main Doorknock being the weekend of the 27<sup>th</sup> and 28<sup>th</sup> May 2017

This Appeal will benefit many in your local community through various programs conducted by local Salvation Army initiatives.

Again, we thank you for your generous support of The Salvation Army's Neighbourhood Appeal.

Yours sincerely,

  
Dean Kereru  
**COMMUNITY FUNDRAISING MANAGER**

39 Florence Street (PO Box 12), Fullarton, SA, 5063  
Telephone 08 8408 6900 Fax 08 8338 3362

William Booth Founder  
André Cox General

Floyd J Tidd National Commander  
Graeme L Rigley Chief Secretary

Salvation Army	
21 JAN 2017	
C. G. G. G.	



Government  
of South Australia

South Australian  
Tourism Commission

9 January 2017

Mayor Lachlan Clyne  
City of Unley  
181 Unley Road  
UNLEY SA 5061

Dear Mayor Clyne,

RE: State Local Government Infrastructure Partnership Funding

The State Local Government Infrastructure Partnership will provide \$25 million in grants to support councils to accelerate spending on local community infrastructure projects.

This funding could provide a great opportunity to realise projects that grow tourism and the visitor economy in your region. Tourism projects have significant potential to drive jobs growth and economic development. In fact, tourism expenditure in the regions has grown to \$2.5 billion which is almost half of our state's total tourism expenditure.

The SATC has many resources that outline the growth forecasts for tourism in the regions and insights into visitor data and triggers for visitation. We are happy to support thinking around tourism investment with data, insights and forecasts to boost the visitor economy in your region.

Tourism is a key economic driver for South Australia which directly employs 35,700 people and generates \$5.9 billion annually into our visitor economy. The money that visitors to our state spend flows into local and regional economies and benefits many other industries such as retail, transport, wine and agriculture – not just tourism.

The Destination Development team at the SATC is happy to extend support and work with you to identify tourism projects that have strong appeal for visitors, which is grounded in research and a thorough knowledge of the tourism sector. Please contact Leah Clarke in the team for a discussion on 8463 4789 or [leah.clarke@sa.gov.au](mailto:leah.clarke@sa.gov.au).

Subject - <i>Tourism Commission</i>	
Priority/Street - <i>tourism in your region.</i>	
Application No.	
Doc. No.	Class. <i>Admin</i>
For Info/Action <i>1-8 JAN 2017</i>	
<i>Rowland</i> South Australian Tourism Commission	

Level 3 121-125 King William Street Adelaide SA 5000 | GPO Box 1972 Adelaide SA 5001  
Tel 08 8463 4500 | Fax 08 7421 0200 | Email [tourism@sa.gov.au](mailto:tourism@sa.gov.au) | [www.southaustralia.com](http://www.southaustralia.com) | ABN 80 485 623 691





Government  
of South Australia

Funding guidelines including eligibility and the application process are now available on the 'members only' area of the LGA website [www.lga.sa.gov.au/infrastructurepartnership](http://www.lga.sa.gov.au/infrastructurepartnership). Applications must be in by **Tuesday 28 February 2017.**

Yours sincerely,

A handwritten signature in black ink, appearing to read "Rodney Harrex", with a long horizontal flourish extending to the right.

Rodney Harrex  
Chief Executive



## **MAYOR'S REPORT**

**TITLE:** MAYOR'S REPORT FOR MONTH OF  
FEBRUARY 2017

**ITEM NUMBER:** 783

**DATE OF MEETING:** 27 FEBRUARY 2017

**ATTACHMENTS:** 1. FUNCTIONS ATTENDED

---

## **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
-



**MAYOR'S FUNCTIONS ATTENDED – 21 JANUARY 2017 TO  
21 FEBRUARY 2017**

MONTH	DATE	FUNCTION
<b>January</b>		
	23	<ul style="list-style-type: none"> <li>• Australia Day Awards</li> </ul>
	25	<ul style="list-style-type: none"> <li>• Charity Match between Goodwood Saints and Goodwood Kangaroos</li> </ul>
		<ul style="list-style-type: none"> <li>• Citizenship Ceremony and Australia Day Awards – Town Hall</li> </ul>
	29	<ul style="list-style-type: none"> <li>• Concordia College – Installation of Pastor Andrew Brook</li> </ul>
	30	<ul style="list-style-type: none"> <li>• Elected Member Workshop</li> </ul>
<b>February</b>		
	1	<ul style="list-style-type: none"> <li>• Concordia College – Commencement Service 2017 School Year</li> </ul>
	3	<ul style="list-style-type: none"> <li>• RDA Committee Meeting</li> </ul>
	6	<ul style="list-style-type: none"> <li>• EM Briefing</li> </ul>
	20	<ul style="list-style-type: none"> <li>• EM Briefing</li> </ul>
	22	<ul style="list-style-type: none"> <li>• Concordia College Year 12 Students</li> <li>• Official Opening of the Lodge Redevelopment at Wayville – Eldercare</li> <li>• Strategic Property Group</li> </ul>
In addition to the above I also met with Elected Members, staff, residents and various representatives from outside bodies.		

## **DEPUTY MAYOR'S REPORT**

**TITLE:** DEPUTY MAYOR'S REPORT FOR MONTH OF  
FEBRUARY 2017

**ITEM NUMBER:** 784

**DATE OF MEETING:** 27 FEBRUARY 2017

**ATTACHMENTS:** 1. DEPUTY MAYOR'S REPORT

---

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
-

## REPORT OF DEPUTY MAYOR

### COUNCILLOR PALMER

---

#### (a) **Items of particular interest, concern or urgency**

##### March 18 Election of the next State Parliament

This Council has what I believe to be a unique opportunity during 2017 to lobby the potential governments in the lead up to the March 18 State Election.

As we develop our 4-year plan let us remember the opportunity that we have this year to push projects of benefit to the citizens of Unley that require State Government part funding. I encourage therefore members to consider what projects we can lobby for and to ensure we have shovel ready projects.

It is for this reason that I was happy to put Council's view across with GlobeLink and the potential to again lobby for the diversion away from the hills and our inner suburbs of the freight train. It is the reason I have promoted getting at least the Goodwood Oval grandstand concepts up to date.

I expect that we will take the opportunity when the candidates are known to us, to lobby hard for Unley.

#### (b) **Functions Attended** (up to the time of writing this report)

These functions/events are in excess of those I would normally attend.

16<sup>th</sup> January            Attended the Gourmet Gala with my wife, including the VIP function.

This was yet another signature event with congrats to Carly Hemus and everyone else involved.

17<sup>th</sup> January            Attended briefly the TDU breakfast.  
Drove the Council Car in the TDU Subaru Car Tour with  
Councillors Hughes and Hewitson and UBUG Chair Terry Tysoe

An excellent day experiencing what the TDU provides community on route and at the finish line. Never before have I experienced so many green lights, taking just 10 minutes to drive from King William Road through town to Prospect Road.

Being at the finish was exciting with the peloton catching the lead rider and passing him just before the finish line and after 3 hours plus of riding.

17<sup>th</sup> January            Witnessed Goodwood Cricket Club advance to final of T20 competition.

22<sup>nd</sup> January           Met with residents of Leah Street re concerns over traffic diversions from South Road I into Leah Street.

The diversions created by the tram overpass collapse has opened old wounds for this group of residents. This is being compounded by the two major road projects we are currently conducting, namely the Goodwood Road and Leader Street projects.

25<sup>th</sup> January            Met with Mayor and immediate past Deputy Mayor to discuss handover.

Various tree inspections with Lee Anderson

T20 cricket match between Goodwood Cricket Club & Goodwood Saints Football Club

26<sup>th</sup> January            Australia Day Ceremony & Celebrations.

29<sup>th</sup> January            At the invitation of the State Liberal Party representing Council as Deputy Mayor attended a press conference re announcement of GlobeLink.

Met with Cr Boisvert and residents of Mills Street Clarence Park re traffic concerns.

2<sup>nd</sup> February            Lunch with CEO, Mayor and Carol Gowland to discuss my role as Deputy Mayor. Could be a big year ahead for yours truly.

Met with GM Devine and others to investigate impact of Restmoral Avenue footpath redevelopment on road carriageway.

Keen here to avoid a public backlash as is occurring right now with Victoria Street Goodwood Road intersection.

3<sup>rd</sup> February            Catch up with GM Bergius. Always a joy to catch up with Megan. BBQ with Crs Hewitson and Boisvert and their partners. Looking forward to doing the same with all other councillors in the next month or so.

5<sup>th</sup> February            Attended church service at St John's Lutheran Church at Concordia College. They have an entertaining and informative family service at Concordia. A joy to attend.

6<sup>th</sup> February            Met with the Mayor, Crs Sangster and Rabbitt and with GM Devine and Brenton Curtis re proposed development in King William Road by the Hyde Park Tavern that has received development approval

9<sup>th</sup> February            Had coffee with independent member of UBED, Jodie Gaffney

11<sup>th</sup> February            Attended for a brief period the MS Mighty Swim at the Unley Pool.

This event continues to benefit the MS cause with over \$100,000 donated this year.

14<sup>th</sup> February            Attended Unley Business Breakfast with Councillors Rabbitt and Lapidge.

The focus at this breakfast. We received an update on the NBN rollout by Chris Gregory, supported by some intriguing insights in to Artificial Intelligence and robotics from Prof John Flackett.

15<sup>th</sup> February            Attended as visitor the Audit & Governance Committee

16<sup>th</sup> February            Discussions with Goodwood Tennis Club re Goodwood Oval Lease.  
Debriefing on Goodwood Oval Tennis Lease with Mayor, CEO and GM Devine

18<sup>th</sup> February            Unley Road Traders Association an Evening under the Stars at Unley Memorial Gardens.

The 6th year this event, the Road Traders Association should be congratulated on what is clearly one of our premier events. Attended by I suggest 1200 people including the Mayor and Councillors Hewitson, Rabbitt, Salaman and Hudson.

19<sup>th</sup> February            Appreciation Afternoon at the "historic" Unley Village Green.

The afternoon was run by FOCUS. It was a cordial event with respect shown to Council with thanks for what we have done working with FOCUS and an appreciation for the challenge we have in meeting the State Government's Agenda. Also in attendance was the Mayor and councillors Hewitson, Rabbitt, Lapidge, Smolucha, Boisvert, Hudson, Salaman and Schnell

20<sup>th</sup> February            With the Mayor and the CEO met with John Friend and Ben Milner re the Tennis SA lease at Goodwood Oval.

I also had a number of one on one conversations with a number of members and the Mayor and saw a number of ratepayers with concerns to assist.

## **REPORTS OF MEMBERS**

**TITLE:** REPORTS OF MEMBERS  
**ITEM NUMBER:** 785  
**DATE OF MEETING:** 27 FEBRUARY 2017  
**ATTACHMENTS:** 1. MEMBERS' REPORTS

---

Council to note the attached reports from Members

1. Councillor Hewitson
2. Councillor Rabbitt
3. Councillor Schnell

(a) Items of particular interest, concern or urgency

.

---

## REPORTS OF MEMBERS

TITLE: REPORT FROM COUNCILLOR HEWITSON

---

### Item 171 council agenda Explanation re Apology for Breach of Code of Conduct

It was with pride in our council that I on-sent an email describing what a wonderful job Council was doing to ensure a good clean tender process.

Months earlier I had advised Council that the Citelum CEO Adam Carey, a nephew, was not tendering because 'the person preparing the documents was also going to compete to do the work.' **Contrary to the statement in The Messenger on 8<sup>th</sup> Feb, no relative of mine was competing for the contract.**

The email confirmed what I had been told months earlier, that after legal advice corrections had been made and we had a probity advisor on board. The email was a good email describing how we were ensuring that all tenderers could have confidence by ensuring a clean, professional procurement process.

We were told in the email that the matters raised in this "may be in the press tomorrow" and believing Council wanted us to share with those who had expressed concern before they read a distorted press version, I on sent it. The fact that the information was to enter the public domain via the press the following day implies it was other than confidential.

The email was not marked Confidential in any way when some Council emails are.

Despite the Ombudsman describing its content as "relatively benign"; without allowing me to meet with his staff, nor council staff, nor other elected members, he decided that I should have known it was confidential. Other councillors have pointed out that the lack of "for distribution" he saw missing from the email was a practice that Unley never does.

The Ombudsman determined that a reprimand and an apology were required and that has been done.

I apologised for on sending an email that I believed was not confidential, was not marked confidential that 4 days later I learnt the CEO had wanted it confidential. Council will now change the way emails to Councillors are now marked.

It is important to us all that Unley Council is open and transparent, can make a mistake, make changes and be happy to share this with our community.

**Michael Hewitson AM**  
Councillor City of Unley



## REPORTS OF MEMBERS

TITLE: REPORT FROM COUNCILLOR RABBITT

---

### Functions Attended

16 January

*Unley Gourmet Gala\**

This was a highly successful event.

Activation of the side streets and Grocer's Lane provided regular interest points along the strip, and ensured that the main thoroughfare was left open to facilitate pedestrian movement. This allowed the primary focus to be on the gourmet element of the event. Major activities at the northern and southern ends of the strip, with cycle wheels and other decorations, contributed to the carnival atmosphere.

17 January

*Tour Down Under - Stage 1 Start\**

The combination of moving the Start of the event away from the major shopping precinct and the riders heading in a northerly direction, enabled traders to return to 'normal business' more quickly. There also seemed to be less congestion along the footpaths, allowing onlookers to move along freely to see their cycling heroes and ensure a good view of the Start.

\* People I spoke to at both events commented on how King William Road was the ideal set-up for these events and could not understand why Council would consider moving either event away from King William Road.

25 January

*T20 Cricket Match – Goodwood Oval*

This was a fun event between the Cricket and Football Clubs and also provided the opportunity for Elected Members to interact with members of these clubs. We were also invited to inspect the facilities – toilets, bathrooms and change rooms (or lack thereof).

26 January

*Citizenship Ceremony, Australia Day Awards and Australia Day Celebrations*

### *Australia Day Parade*

We welcomed our new citizens and acknowledged the recipients of our Australia Day Awards. The ceremony was well organised and ran smoothly, but I wonder if we have one too many speakers.

In the evening, I represented the Mayor at the Australia Day Parade in Adelaide.

### 14 February

#### *Unley Business Breakfast*

This networking event was well attended and received an update on the progress of the Broadband Network.

#### *Ignite Unley – Ridge Park*

I was not able to attend the screening of the film, but did call in to Ridge Park and two occasions earlier in the evening and saw a good number of people arriving and enjoying either their own food and drink or buying from the vans in situ. It was good to see this park gaining more attention.

### 18 February

#### *An evening Under the Stars*

This event had to compete with two major events in the city, cooler weather and the threat of rain. The latter did not eventuate and people came prepared with coats and rugs.

We were treated to a good variety of songs and the fact that most people stayed to the end was testaments to the success of this event.

### 19 February

#### *Village Green Event*

I arrived at this event part way through the speeches and left at the conclusion of formalities to attend another function.

It was good to see the Village Green in use with 200+ people enjoying this facility.

## REPORTS OF MEMBERS

**TITLE:** REPORT FROM COUNCILLOR SCHNELL

---

The list below mostly excludes events and activities that I would normally attend as an Elected Member eg. Council/Committee meetings, Workshops, Briefing sessions, discussions with staff and community events.

At all events attended, any expense incurred was funded by myself.

I have changed my format in the monthly report.

Rather than just listing my attendance at events and functions (which can be a bit of a boring read) I provide my reflections and opinion on various matters. Importantly, I celebrate good news events.

Item 1:

It's great news that 'Friday for a Cause' commenced at the Unley Swimming Pool on 03 February; with casual entry to the centre being a 'gold coin' contribution from 4:30pm until close. It's a fabulous initiative that promotes a healthy and active lifestyle and importantly it supports a worthy cause. It really is a value for money outing for families in the Unley community.

I was delighted that the charity selected to benefit from the gold coin proceeds was Puddle Jumpers Inc., located in Maple Avenue, Forestville. Puddle Jumpers Inc. is a non-profit, non-government organisation committed to responding to the social development needs of society's most vulnerable children and young people.

It's a fabulous cause and worthy charity.

Here's a link for more information ... [www.puddlejumpers.org.au](http://www.puddlejumpers.org.au)

It really is a worthy charity and it receives no Government funding and desperately survives on donations, especially from the private sector.

I encourage Elected Members and the community to consider making a donation. Further, I encourage people to visit the Puddle Jumpers and just see the activities and learn about the services available.

Back in September 2016, I attended the opening of the renovated house that accommodates Puddle Jumpers in Forestville. Here's what I reported to Council ...

"Attended a celebration/launch at Puddle Jumpers Inc. @ 21 Maple Avenue, Forestville. Puddle Jumpers is a not for profit, non-governmental organisation that is committed to responding to the social development needs of society's most vulnerable children and young people. Their work priority is reserved for children who do not live with their birth

parents. Puddle Jumpers believe that all kids matter and deserve the right to engage in happy and fun experiences in their life.

I was delighted to be invited and it was a fun night. There were tears and laughter as the story of Puddle Jumpers was told. The MC for the night was local identity Cosi, Andrew Costello.

The event was a celebration of the completion of the 3 years project 'Community Rebuild for Kids' which involved the renovation of a derelict house in Maple Avenue. It is now the headquarters of Puddle Jumpers. The premises was donated by Le Cornu and there was in excess of \$300K worth of donations from over 65 South Australian businesses. The former derelict house is now a vibrant space which services over 100 children and families each week.

There was no government assistance in the project; nor is there any for ongoing operations. The ongoing commitment from businesses is impressive.

I know that from its commitment, Puddle Jumpers will succeed and grow.

I urge people to consider making a donation to Puddle Jumpers; a truly worthy cause to support. They are making a difference."

Item 2:

More pool news ...

I am delighted by Unley's commitment to ongoing support for the annual Multiple Sclerosis 24 hour MS Mighty Swim fund raising event held in February. This year was the 12th event and it was an absolute success. The goal was to raise \$120,000. 21 teams were pre-registered making the event the biggest ever.

Unley does a great job in hosting the MS Mighty Swim event.

Well done to the staff at the pool in making this event the biggest ever.

It was fabulous participation by the community to support a worthy cause.

Item 3:

The Two Sisters wine and food event in Gilbert Street @Goodwood was fantastic. It had a real Goodwood flavour. Gilbert Street was closed and the street was activated. An absolutely great night. The event, hosted by the Two Sisters wine bar was funded by a Council community grant. There were so many people (mostly local) in the small section of street, from Goodwood Road to the rear of the Capri Theatre.

I imagined just how much better it would have been if the road and footpath works had been finished. The planned road works with quirky artistic patterns laid into the bitumen, the plateau profile of footpath merging with the road and street furniture and plantings will be so conducive to holding events and activating the side streets.

When the Goodwood Road streetscape has been transformed, Council must have a series of events to celebrate the transformation.

There has been considerable positive feedback from the locals about the Two Sisters community event.

Item 4:

The Fringe Festival has started in Fabulous February with Mad March to follow. It's a fantastic time of the year; a time to decline some other invitations and head off to the Fringe shows. This year it's an expanded Fringe programme with shows scheduled across the metropolitan area, including Unley.

So, while the season lasts, make the time, decline some invitations and absorb the excitement of the Fringe. Hook up with some friends and make a night of it; squeeze in a couple of shows.

It's amazing how many people have not yet discovered the joy and buzz of the Fringe.

It's an adventure; best shared with friends.

Also, to make it more affordable, there is a wide range of shows available daily with tickets at half price; but you need to be quick.

**ITEM 786**  
**UNRESOLVED ITEMS**

<b>Meeting Date</b>	<b>Item</b>	<b>Status</b>
Council 12 September 2016	Item 584  Millswood Sporting Complex Detailed Design	The Item remains laid on the table.

## **DECISION REPORT**

<b>REPORT TITLE:</b>	MILLSWOOD SPORTING COMPLEX – DETAILED DESIGN OF BOWLS & CROQUET
<b>ITEM NUMBER:</b>	584
<b>DATE OF MEETING:</b>	22 AUGUST 2016
<b>AUTHOR:</b>	JOHN WILKINSON
<b>JOB TITLE:</b>	SPORT AND RECREATION PLANNER

---

### **1. EXECUTIVE SUMMARY**

Following the development of the Goodwood Oval and Millswood Sporting Complex Improvement Plan in August 2014, Council endorsed an allocation of \$50,000 in the 2015/16 budget for the detailed design of a revised layout of the bowls and croquet areas, as endorsed in the Improvement Plan.

During the development of the detailed designs, the Millswood Bowling Club withdrew its initial support for the endorsed Improvement Plan, advising that due to recent increased growth at the club, the endorsed plan no longer meets their needs. The position of the Millswood Croquet Club has not changed and they continue to support Council's original layout plan.

Following consultation with the two clubs and a review of possible layout options, a revised layout plan has been developed that complies with the standard playing area dimensions for both sports, as well as providing benefits for the community. However, Millswood Bowling Club still has concerns with this revised plan.

This report presents the revised layout plan to Council; however, through further consultation with both clubs, it has become clear that full agreement on this cannot be achieved. Consequently, it is suggested that the project now focus on building upgrades and leave the existing layout as it is.

### **2. RECOMMENDATION**

That:

1. The report be received.
2. No further action be undertaken at this time regarding changes to the layout of the sports playing areas and recreation areas at Millswood Sporting Complex.
3. Commence design work for upgrades to the existing bowls and croquet buildings (including opportunities for shared facilities) and surrounding areas, based on the current layout of playing areas.



4. Discussions commence with user groups on funding contributions towards any upgrades.
  5. The community and Clubs be advised of the Council's decision.
-

## **1. RELEVANT CORE STRATEGIES/POLICIES**

Undertaking master planning of Goodwood Oval and Millswood Sporting Complex is a specific action within Council's 4 Year Plan and directly aligns to the strategic outcomes of our Community Plan 2033, primarily to support the objectives of the *Living: Our Path to a Thriving City* theme.

The improvement of Council's sport and recreation infrastructure, including Millswood Sporting Complex, is also identified in a number of key Council strategies and plans, including (but not limited to):

- *Living Well* – The Regional Health Plan for the Cities of Unley and Mitcham
- *Living Active*, Sport and Recreation Plan 2015-2020, City of Unley
- Open Space Strategy, City of Unley
- Disability Action Plan, City of Unley
- Asset Management Plans.

## **2. DISCUSSION**

### **Background**

The goal of this project is to enable Council to strategically plan for future improvements at the Millswood Sporting Complex, as well as to seek external funding as opportunities arise. This project is focussed on the bowling and croquet facilities at the complex, and an overview of these groups is as follows:

#### *Millswood Bowling Club*

- Established in 1921
- 112 social bowlers (at capacity on Thursday nights during summer season)
- 48 pennant bowlers (Wednesday and Saturday during summer season)
- Approximately 100 people attend social nights every Friday during summer season
- Current lease for the bowling greens and building until August 2019.

#### *Millswood Croquet Club*

- Established in 1922
- 76 playing members
- Croquet activities held six days per week during summer and five days per week during winter
- Current lease for the croquet lawns and building until November 2018.

Planning for future improvements at Goodwood Oval and Millswood Sporting Complex has been guided by an Improvement Plan, endorsed by Council in August

2014, along with a Staged Implementation Plan, endorsed in April 2015. As a result of the Staged Implementation Plan, Council recommended the following:

- “3. Detailed designs to support the future facility upgrade requirements for Millswood Bowling Club and Millswood Croquet Club proceed.”*

An amount of \$50,000 was allocated in the 2015/16 budget for undertaking a detailed design, which was based on the layout plan recommended in the Improvement Plan (Attachment 1 to Item 584/16). The original layout plan is included on page 69 of the Goodwood Oval and Millswood Sporting Complex Improvement Plan.

*Attachment 1*

The existing layout of the croquet and bowls facilities is shown as an aerial image in Attachment 2 to Item 584/16.

*Attachment 2*

The original layout plan involved the inclusion of a new fourth full-size croquet lawn, responding to the growth in this sport and increasing membership of the Millswood Croquet Club, as well as the installation of a new synthetic lawn bowling green, with a reduction from 14 rinks (currently) to 10 rinks.

The original layout plan was developed in consultation with the sporting clubs located at Millswood Sporting Complex and the local community during early 2014, with both the bowling and croquet clubs providing letters of support for the proposed layout plan. The rationale for the original concept is outlined in further detail in the Improvement Plan on pages 43 to 71.

Subsequently, as the detailed design project progressed, it has become apparent that the Millswood Bowling Club no longer supports the recommendation for a reduction to their existing greens. This is primarily due to a growth in participation and patronage at the club over the past two years.

During these discussions, the Administration reiterated the position of Council and the level of research and consultation that occurred to develop the informed, evidence-based recommendation. However, the club feels that they were consulted when they were experiencing a difficult financial period (March 2014), and have since improved their financial position through increasing patronage in their social bowls and meals programs.

While they were previously supportive of the original layout plan, the bowling club now advise that they require two square greens to be able to sustain their recent growth. They also no longer support a synthetic green, but rather request two natural turf greens.

The position of Millswood Croquet Club has not changed as they are seeking a new fourth full-size lawn as identified in the original layout plan. This position is also supported by the Improvement Plan (2014) and Croquet SA, as the club is growing, and the nearest croquet club's catering for competition play are at Holdfast Bay, Marion and in the CBD (on Hutt Road).

## **Revised Layout Plan**

In order to strengthen future funding opportunities, it is important that the proposal developed is supported by all users and demonstrates maximum community benefit. Therefore, given the bowling club's changed situation, further investigation has been conducted to determine if a compromise could be achieved that would enable the retention of two bowling greens and provision of a new fourth full-size croquet lawn, as well as improvements for public access and recreation.

Following consultation with both clubs and a review of options with the aim of achieving a compromise, a revised layout plan has been developed (Attachment 3 to Item 584/16).

*Attachment 3*

## **Bowling Greens**

The revised layout plan shows the relocation of the bowling greens to the east, with one green located directly north of the existing building ('A Green') and one to the east of the building ('B Green'). The plan also identifies a fourth full-size croquet lawn located next to the existing lawns, as well as changes to public open space and vehicle and pedestrian access.

Under the revised layout plan, the size of the 'A Green' is not significantly reduced (a small reduction of 150mm to the north-south length and a reduction of 400mm to the east-west length).

The size of the 'B Green' has been reduced by 1.65 metres along the north-south length. There is no change to the east-west length, however this is based on the 'chamfering' of the north-east and south-east corners of this green, which is similar to the existing design of this green. It should be noted that the dimensions shown in the revised layout plan are the maximum permissible within the site if vehicle and pedestrian access to the Belair train line and Millswood Lawn Tennis Club are to be retained, and also to meet disability access guidelines for the bowling and croquet clubs.

Through consultation with the bowling club, both greens have been designed to be square (rather than rectangular), to enable play in both directions (north-south and east-west) with a 200mm width 'ditch' around the perimeter of both greens. At the request of the bowling club, it is proposed that the greens have a natural turf playing surface, rather than synthetic turf.

It is intended that the design of the buildings, recreation areas and vehicle and pedestrian access will be undertaken once a layout plan has been finalised. This will include considerations such as the interaction between buildings and playing areas, disability access, internal building layouts and interactions between vehicles, pedestrians and bowls participants. Consideration will also be given to landscaping to ensure the design addresses principles relating to Crime Prevention through Environmental Design.

## **Considerations of Revised Layout Plan**

The inclusion of a fourth croquet lawn will result in the unavoidable loss of a large Norfolk Island pine tree, as well as approximately five other Jacaranda trees. As part of the upgrades, new vegetation and trees would be planted, in keeping with the site and local streetscape.

The revised layout plan also proposes the relocation of the 'B Green', as well as the shared road and car parking into 1/18A Millswood Crescent, known as 'Millswood Park'. While improved access and public recreation facilities are provided in other areas, this will result in a slight reduction of overall public recreation space at Millswood Sporting Complex. Whilst a detailed study on the use of Millswood Park has not been undertaken, anecdotal evidence suggests it is highly valued by the local community.

The existing shared vehicle and pedestrian access has also been relocated to the south-eastern boundary of the complex, and up to 21 off-street car parks (an increase of 13 car parks) have been provided for. The existing road and pathway also enables public access across the Belair train line and the Administration will liaise with relevant authorities on the further detailed design of these areas.

The Administration is also aware that the resident at 18 Millswood Crescent is concerned with the proposed impact on Millswood Park. It is recommended that consultation with this resident, as well as the broader community, be undertaken as part of any further detailed design.

## **Club Feedback**

### **Millswood Bowling Club**

While the reduction in size of the greens complies with the *Bowls Australia Construction Guidelines (2011)*, feedback from Bowls SA acknowledges that the site is limited in its development potential and that efforts have been made to accommodate user groups. Bowls SA also observes that ideally, the facilities at Millswood Sporting Complex would be co-located together, however the Improvement Plan (2014) indicated that this would be a difficult proposition.

A key observation of both Bowls SA and the Millswood Bowling Club is the impact the revised layout plan would have on current and future participation, as well as the club's ability to attract and host tournaments (at the State, national or international level). A written submission from Millswood Bowling Club is included as Attachment 4 (to Item 584/16).

*Attachment 4*

The *Bowls SA State-wide Facilities Audit & Master Plan (2014)* identifies a number of facilities as 'metro regional facilities', where investment should be focused to hold regional tournaments. One such facility is the Clarence Gardens Bowling Club, which is located approximately 2km from Millswood Bowling Club. Millswood Bowling Club is identified as a 'district facility' and it could be viewed as unlikely to be a priority venue for future higher level tournaments.

The relocation of 'B Green' is also a matter of concern for the Bowling Club, who have indicated that it would impact the social interaction of participants. While this is a matter for consideration, a review of other facilities in metropolitan Adelaide indicates that this layout is not uncommon.

#### Millswood Croquet Club

As previously stated, the position of Millswood Croquet Club has not changed and they have also provided feedback on the revised layout plan (Attachment 5 to Item 584/16).

*Attachment 5*

#### Feedback from other Clubs and Adjacent Residents

To inform further decisions on the next steps of this project, feedback on the revised layout was requested from other clubs at Millswood Sporting Complex and residents living directly adjacent to the site. A summary of this consultation is provided in Attachment 6 (to Item 584/16).

*Attachment 6*

At the time this report was written, responses from the other clubs at Millswood Sporting Complex have not been received. Should this project continue, engagement with these clubs and the wider community will continue.

#### **Project Cost**

The total estimated cost provided by a Quantity Surveyor (QS) for the original layout plan developed in 2014 was \$3.177m, which does not include improvements to the Millswood Lawn Tennis Club or the South Australian Society for Model and Experimental Engineers facilities.

Whilst project staging opportunities are limited, building and lighting improvements could be undertaken at a later stage, which would further reduce the cost of changes to the playing areas, car parking and pedestrian areas.

A summary of the cost estimates provided by the Quantity Surveyor in 2014 for the original layout plan is as follows:

- Synthetic (10 rink) bowling green - \$540,000
- New (fourth) croquet lawn - \$60,000
- Bowls building upgrade - \$771,000
- Croquet building upgrade (likely to be a new building) - \$126,000
- Community plaza - \$390,000
- Car parking - \$144,000

The Croquet Club has indicated they would be in a position to contribute financially, however formal discussions and agreement on funding contributions have not yet occurred with either club. It is suggested that these discussions now commence.

It should be noted that the proposed upgrade to the building currently leased by the bowling club is one of the more expensive items. The upgrade does however, create opportunities for shared-use (by the croquet club and other groups).

If a shared-use approach cannot be achieved and the main building continues to primarily be used and managed by the lawn bowls club, it is suggested that limited upgrades occur to the building for the short to medium term, such as improvements to kitchen, heating and cooling, and toilet facilities. This will need to be a key consideration if detailed design is to progress on this building.

Construction of turf greens may be more expensive than a new synthetic green, as industry advice has recommended new bowling greens be constructed 'from scratch', to ensure correct levels are obtained and the quality of turf is consistent. Further information from a cost consultant will need to be obtained once further detailed design is undertaken.

### **Summary**

The revised layout meets the requirements for standard playing area dimensions for bowls and croquet. Consequently, an option that meets a range of users needs may attract external funding.

However, after considering the feedback on the revised layout plan from both clubs, it is clear that full agreement on all aspects of the plan has not been achievable, primarily due to the bowling club's desire to grow their social patronage and not impact their capacity to host tournaments in the future. Whilst the club is unlikely to host higher level tournaments, consideration should be given to the overall project cost and benefits for all stakeholders. Nevertheless, it is clear at this stage that a layout cannot be achieved that will satisfy both club's wishes.

Council may therefore choose to retain the current layout of the bowls and croquet playing areas, and focus on other improvements at the complex to benefit the user groups and the wider community, including the buildings, car parking and surrounding areas. There may be an opportunity to revisit the layout of playing fields as part of future lease negotiations. The current budget for the design project can be used to complete this design work, and there are opportunities to investigate shared facilities (such as toilets) in any future building upgrades.

### **3. ANALYSIS OF OPTIONS**

Option 1 – No further action be undertaken at this time regarding changes to the layout of the sports playing areas and recreation areas at Millswood Sporting Complex. Commence design work for upgrades to the existing bowls and croquet buildings and surrounding areas, based on the current layout of playing areas. Discussions commence with user groups on funding contributions towards any upgrades. The community and the clubs be advised of the Council's decision.

This option will result in no further work being undertaken to reconfigure the bowls and croquet playing areas, and will not enable the inclusion of a fourth new croquet



lawn at this time. It should be noted that the revised layout design could be revisited at a future time as opportunities arise.

The project will now focus on design work to improve the existing bowls and croquet buildings, which will include opportunities to increase community usage and improve surrounding areas, access around the buildings as well as car parking. The current budget allocation for the overall detailed design project will be used to focus on the design work. Following the completion of this design work, it would then be brought back to Council for consideration, before further community consultation and detailed design is undertaken.

One of the goals of undertaking this work was to have 'shovel ready' plans if a grant funding opportunity arose. As full agreement from the user groups and residents has not been achieved on the playing area layout, a focus on building upgrades and surrounding areas is a suitable compromise that will benefit both users and position Council to apply for external funding.

A disadvantage is that this option will not enable construction of a fourth croquet lawn at Millswood Sporting Complex.

Option 2 – The original layout plan endorsed in 2014 (recommendation 2 of Item 1217/14) be revoked and the revised layout for the bowling greens and croquet lawns (Attachment 1 to Item 584/26) be endorsed. Discussions commence with user groups on funding contributions towards any upgrades. The community and the clubs be advised of the Council's decision.

*Advantages of this option:*

This option complies with the playing area guidelines for both bowls and croquet and creates the opportunity for a holistic upgrade of the Millswood Sporting Complex, including:

- Two new bowling greens
- A fourth full-size croquet lawn
- Improvements to the existing bowling club building layout, including improvements to bar, kitchen, dining, storage and toilet areas
- Improved access through the site for both vehicles and pedestrians, as well as improved access for people with a disability
- Increased off-street car parking
- Improvements to public recreation areas (although the details are yet to be determined)

Detailed design will provide further information regarding costs, and will enable applications for external funding. While the Bowling club do not fully support this option, this option provides two greens that comply with standard playing area dimensions, albeit with one green being a slightly reduced area.

The concerns from the Bowling Club regarding their capacity to host future tournaments are noted, but need to be balanced with the fact that other facilities in the area may be better placed to do this.

*Disadvantages of this option:*

Millswood Bowling Club has expressed that they do not fully support this option. Given the opposition to this plan from the bowling club, Council's ability to attract external funding would be significantly reduced.

While it is minimal, the length of both greens is reduced, with the greatest reduction being 1.65 metres along the north-south length of the 'B Green'. The greens are also not adjacent to one another, which may impact social interaction between participants.

The revised layout plan also has an impact on the vacant land known as Millswood Park, resulting in significant changes to the current configuration of this park. It also results in the loss of five trees.

Option 3 – Do not endorse the revised layout option and continue with the original layout plan identified in the 2014 Improvement Plan.

The original layout plan was developed through community engagement and received support from all user groups, with the exception of the bowling club. This option does not meet the needs of the Bowling club, nor allow for their anticipated growth. Given the opposition to this plan from the bowling club, Council's ability to attract external funding would be significantly reduced.

Option 4 – No further action on this project be undertaken.

As noted in previous reports, this project is envisaged to be progressed at a future time when funding becomes available. It is noted that there may well be a degree of scepticism that funding will ever become available given the current condition of the Federal and State budgets. However, not undertaking any further action is likely to diminish the case for external funding if it becomes available.

#### **4. RECOMMENDED OPTION**

Option 1 is the recommended option.

#### **5. POLICY IMPLICATIONS**

##### **5.1 *Financial/budget***

Undertaking master planning for the Goodwood Oval and Millswood Sporting Complex Improvement Plan is a specific action within Council's 4 Year Plan. In its Long Term Financial Plan, Council has notionally allocated \$500K in 2019/20 and \$500K in 2020/21 for implementation of the Goodwood Oval and Millswood Sporting Complex Improvement Plan.

To date, approximately \$20,000 has been spent on detailed design in 2015/16, with \$45,000 spent on developing the Improvement Plan in 2013/14. While the development of the revised layout option has added an additional \$5,000 to the budget, the consultant has advised they are confident that the remainder of the detailed design project can be completed within the current budget (depending on Council's preferred direction and the scope of the project). Further community engagement in relation to building upgrades can be undertaken within existing budgets.

It is important to note that some actions may be implemented using planned capital replacement funding, such as playground replacement, and other projects may be completed with combined Club and grant funding, such as internal building improvements. Implementation of the Improvement Plans for both complexes will need to be considered against other Council priorities and as external funding opportunities become available.

As outlined in previous reports to Council regarding sport facility upgrades, there are several precedents and various financial models that have been used for major upgrades at other Council owned facilities (e.g. Unley Oval). These models can vary, but typically clubs contribute up to a third of the total cost.

It is therefore suggested that discussions commence with user groups and other external funding bodies regarding the potential improvements at Millswood Sporting Complex.

Additionally, since the Improvement Plan was endorsed in August 2014, it should be noted that Millswood Croquet Club has invested in various improvements, including new fencing along the western boundary, enabling the provision of a third full-size lawn.

## **5.2    *Legislative/Risk Management***

Any legislation and risk implications will be considered as part of the development application and construction process. Should Council invest in any building improvements at Millswood Sporting Complex, consideration should be given to planning controls relating to the site.

The site is located within the Residential Historic Conservation Zone where the primary purpose is the retention and conservation of existing contributory dwellings. This zone also recognises the existence of community facilities and there is potential for a reasonable expansion of existing community facilities. Planning considerations will be worked through during further detailed design.

Under the *Local Government Act 1999*, Council may revoke a previous endorsed recommendation (the original layout plan for Millswood Sporting Complex) and endorse an alternative recommendation.

### **5.3 Stakeholder Engagement**

Extensive stakeholder and community engagement was undertaken as part of the development of the Improvement Plan (in 2014) and both clubs have been consulted as part of the development of the revised layout plan.

Consultation with directly affected stakeholders, including other clubs at Millswood Sporting Complex and residents living adjacent to the site, was undertaken during August 2016. It is proposed that community engagement be undertaken as part of any further detailed design; however, consideration must be given to any future changes the project may experience.

## **6. REPORT CONSULTATION**

This report has been developed in consultation with the General Manager Community and General Manager Economic Development and Planning, Group Manager Governance, Manager Finance and traffic staff.

## **7. ATTACHMENTS**

1. Layout plan as shown in the Goodwood Oval and Millswood Sporting Complex Improvement Plan (August 2014).
2. Existing layout of croquet and bowls facilities.
3. Revised layout plan (September 2016).
4. Feedback from Millswood Bowling Club.
5. Feedback from Millswood Croquet Club.

## **8. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Megan Berghuis	General Manager Community
David Litchfield	General Manager Economic Development & Planning
Peter Tsokas	Chief Executive Officer

## **DECISION REPORT**

**REPORT TITLE:** CONFIDENTIALITY MOTION FOR ITEM 788 –  
APPOINTMENT OF INDEPENDENT MEMBERS  
FOR THE SECTION 41 – UNLEY BUSINESS  
AND ECONOMIC DEVELOPMENT COMMITTEE

**ITEM NUMBER:** 787

**DATE OF MEETING:** 27 FEBRUARY 2017

**AUTHOR:** CAROL GOWLAND

**JOB TITLE:** EXECUTIVE ASSISTANT TO CEO & MAYOR

---

### **PURPOSE**

To recommend that Item 788 be considered in confidence at the 27 February 2017 Council meeting and that the Minutes, Report and Attachments referring to this report remain confidential until the item is revoked by the Chief Executive Officer at a future date.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999 the Council orders the public be excluded, with the exception of the following:

Mr P Tsokas, Chief Executive Officer  
Ms M Berghuis, General Manager City Services  
Mr J Devine, General Manager City Development  
Ms N Tinning, General Manager Business Support & Improvement  
Ms R Wilson, Group Manager Governance and Risk  
Ms C Gowland, Executive Assistant to CEO and Mayor

on the basis that it will receive and consider the report on the appointment of independent members to the Unley Business and Economic Development Committee, and that the Council is satisfied that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

It would be in the best interest of Council to consider this matter in confidence.

## **DECISION REPORT**

**REPORT TITLE:** CONFIDENTIALITY MOTION TO REMAIN IN  
CONFIDENCE ITEM 788 – APPOINTMENT OF  
INDEPENDENT MEMBERS TO SECTION 41  
COMMITTEE – UNLEY BUSINESS AND  
ECONOMIC DEVELOPMENT COMMITTEE

**ITEM NUMBER:** 789

**DATE OF MEETING:** 27 FEBRUARY 2017

**AUTHOR:** CAROL GOWLAND

**JOB TITLE:** EXECUTIVE ASSISTANT TO CEO AND MAYOR

---

### **PURPOSE**

To recommend that Item 788 remain in confidence at the 27 February 2017 Council meeting until the order is revoked by the Chief Executive Officer.

### **RECOMMENDATION**

MOVED:  
SECONDED:

That:

1. The report be received.
2. Pursuant to Section 91(7) and (3)(b) of the Local Government Act:
  - 2.1 The
    - ☒ Minutes
    - ☒ Report
  - 2.2 remain confidential on the basis that the information contained in this report could involve the unreasonable disclosure of information concerning the personal affairs of any person, and
  - 2.2 the minutes and report will be kept confidential until the item is revoked by the Chief Executive Officer.