

AUDIT AND GOVERNANCE COMMITTEE

**Minutes of the Audit and Governance Committee Meeting
held Tuesday 30 April 2013 at 6.34pm
in the Unley Civic Centre
181 Unley Road Unley**

PRESENT

Mr John Rawson (Presiding Member)
Mr Shaun Matters
Councillor Michael Saies
Councillor Denise Tipper

OFFICERS PRESENT

Mr P Tsokas, Chief Executive Officer
Mr S Faulkner, General Manager People & Governance
Ms N Tinning, Finance Manager
Ms R Box, Executive Assistant to GM People & Governance

ACKNOWLEDGEMENT

The Presiding Member opened the meeting with the acknowledgement and welcomed Members to the meeting.

APOLOGIES

Mr Simon Rodger

CONFLICT OF INTEREST

Nil

CONFIRMATION OF MINUTES

MOVED Mr S Matters
SECONDED Cr D Tipper

That the minutes of the Audit Committee meeting held on Tuesday 5 February 2013, as printed and circulated, be taken as read and signed as a correct record.

CARRIED

ITEM 61 **EXTERNAL AUDIT SERVICES**

MOVED Mr Shaun Matters
SECONDED Councillor Denise Tipper

That:

1. The report be received.
2. The contract specification for the provision of external statutory Auditing Services (Attachment 1, Item 61/13) be endorsed.

CARRIED UNANIMOUSLY

ITEM 62 **2013 – 14 DRAFT ANNUAL BUSINESS PLAN AND BUDGET**

MOVED Councillor Michael Saies
SECONDED Mr Shaun Matters

That:

1. The report be received.
2. The draft Annual Business Plan (Attachment 2, Item 62/13) be noted.
3. The comments from the Audit and Governance Committee relating to the Draft Annual Business Plan will be presented to the Council at the next Budget Workshop to be held early June 2013.
4. The Audit and Governance Committee recommends Council continue to undertake service reviews to ensure that services are provided efficiently.
5. The Audit and Governance Committee notes the \$1.07M savings and recommends Council further evaluates the proposed new initiatives against the Community Plan 2033 as compared to a lesser rates increase.

CARRIED UNANIMOUSLY

ITEM 63
CORRESPONDENCE

MOVED Mr Shaun Matters
SECONDED Councillor Denise Tipper

That:

The correspondence from

1. Dean Newbery and Partners
 - a) Council's Internal Control Framework – 24 January 2013
 - b) External Audit Management letter – 18 March 2013.
2. Mr Simon Rodger – 17 February 2012.

be received

CARRIED UNANIMOUSLY

ITEM 59
OTHER BUSINESS

Mr Simon Rodger has advised of his intention not to continue on the Audit and Governance Committee. The Committee thanked Mr Rodger for his contribution and wished him well for the future.

The Audit and Governance Committee thanked Ms Nicola Tinning for her contribution to the Committee and wished her well in her new position within the organisation which will focus on service review and improvement.

CLOSURE

The Presiding Member closed the meeting at 9:26pm

NEXT MEETING

6:30pm Tuesday, 13 August 2013.

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PRESIDING MEMBER

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DATE