

AUDIT AND GOVERNANCE COMMITTEE

**Minutes of the Audit and Governance Committee Meeting
held Tuesday 12 August 2014 at 7.00pm
in the Unley Civic Centre
181 Unley Road Unley**

PRESENT

Mr John Rawson (Presiding Member)
Mr Shaun Matters
Mr Ed Parker
Councillor Rob Sangster
Councillor Michael Saies

OFFICERS PRESENT

Mr S Faulkner, General Manager People and Governance
Ms R Box, Executive Assistant to GM People and Governance

GUEST

Mr Geoff Edwards, Partner – Audit, BDO

APOLOGIES

Mike Carey, Manager Finance and ICT

CONFLICT OF INTEREST

Cr M Saies wanted it noted that he is a Member of the Board of the Local Government Association Liability Scheme

REPORT TO COUNCIL

25 August 2014

CONFIRMATION OF MINUTES

MOVED: Shaun Matter
SECONDED: Michael Saies

That the minutes of the Audit and Governance Committee meeting held on Wednesday 18 June 2014, as printed and circulated, be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

REPORTS OF OFFICERS

ITEM 95

EXTERNAL AUDIT – INTERIM REPORT

MOVED: S Matters

SECONDED: R Sangster

That:

1. The report be received.

SUSPENSION OF FORMAL MEETING PROCEDURES

The Presiding Member thought the meeting would benefit from a short term suspension of meeting procedures for up to 30 minutes, to discuss the Interim Report received from BDO (*Attachment 1 95/14*) with Mr Geoff Edwards, Partner – Audit, BDO. This was agreed with the full approval of the meeting.

Meeting procedures were suspended at 7:05 PM

Mr Edwards left the meeting at 7:25 PM

Meeting procedures were resumed at 7:28 PM

CARRIED UNANIMOUSLY

ITEM 96

INTERNAL AUDIT UPDATE

MOVED: S Matters

SECONDED: E Parker

That:

1. The report be received.

CARRIED UNANIMOUSLY

ITEM 97

LGAMLS RISK MANAGEMENT REVIEW 2013

MOVED: S Matters

SECONDED: E Parker

That:

1. The report be received.

CARRIED UNANIMOUSLY

ITEM 98
CORRESPONDENCE

MOVED: M Saies
SECONDED: R Sangster

That:

The correspondence:

1. Centennial Park Audit and Risk Committee Minutes – 12 May 2014; and
2. Letter to Centennial Park Audit and Risk Committee re City of Unley's staff representative for the Centennial Park Audit and Risk Committee.

be received.

CARRIED UNANIMOUSLY

OTHER BUSINESS

Discussion in relation to Item 94/June 2014, point 4; a, b and c (as detailed below):

- a. *Favourable contract variations (in excess of \$10K) e.g. Waste Management Contract, which is currently budgeted at \$800K increase, is applied to debt reduction and reported quarterly to the Audit and Government Committee.*

RESPONSE: The Waste management contract is being handled in two parts;

1. Recycling Contract – A new contract has been negotiated with a saving of \$162k; \$30k in revenue and \$132k in expenditure savings.
2. Waste Management contract – The Contract was presented to Council 'in-confidence' and remains a confidential matter at this time.

- b. *Council consider the sale of surplus property assets including non community land.*

RESPONSE: Actions on this are continuing, the matter was presented to Council 'in-confidence' and remains a confidential matter at this time.

- c. *Council undertakes service level reviews to ensure services currently provided are in line with the Strategic Plan.*

RESPONSE: The CEO has within his KPI's several items that reference service level reviews and these will be reported as progress is made.

CLOSURE:

The Presiding Member closed the meeting at 9:22 pm

NEXT MEETING:

30 September 2014

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PRESIDING MEMBER

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DATE