

## **AUDIT & GOVERNANCE COMMITTEE**

Minutes of the Audit and Governance Committee Meeting  
held on Tuesday, 1 September 2015, at 7:00pm  
at the Unley Civic Centre - 181 Unley Road Unley

### **PRESENT:**

Mr John Rawson (Presiding Member)  
Mr Sean Tu (Independent Member)  
Mr Ed Parker (Independent Member)  
Councillor Michael Rabbitt  
Councillor Rob Sangster.

### **OFFICERS PRESENT**

Mr Peter Tsokas, Chief Executive Officer  
Mr Mike Carey, Manager Finance and ICT  
Ms Nicola Tinning, Manager Business Improvement  
Ms Ruth Box, Executive Assistant to GM Corporate Services.

### **REPORT TO COUNCIL:**

28 September 2015.

### **APOLOGIES**

Nil

### **CONFLICT OF INTEREST**

Nil

### **BUSINESS ADJOURNED**

Nil

### **DEPUTATIONS / PRESENTATIONS**

Nil

## **CONFIRMATION OF MINUTES**

MOVED Michael Rabbitt

SECONDED Sean Tu

That the minutes of the Audit and Governance Committee meeting, held on Tuesday 2 June 2015, as printed and circulated be taken as read and signed as a correct record.

**CARRIED UNANIMOUSLY**

## **ITEM 14**

### **INTERNAL AUDIT UPDATE**

MOVED Ed Parker

SECONDED Sean Tu

That:

1. The report and attachments be received.

**CARRIED UNANIMOUSLY**

## **ITEM 15**

### **CITY OF UNLEY SWIMMING CENTRE SERVICE REVIEW**

MOVED Michael Rabbitt

SECONDED Ed Parker

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

**ITEM 16**  
**BROWN HILL KESWICK CREEK UPDATE – Verbal Report**

Peter Tsokas, Chief Executive Officer presented a verbal report on this item

1. The report was noted.

MOVED Rob Sangster  
SECONDED Michael Rabbitt

**CARRIED UNANIMOUSLY**

**ITEM 17**  
**EXTERNAL AUDIT – INTERIM AUDIT REPORT**

MOVED Sean Tu  
SECONDED Rob Sangster

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

**ITEM 18**  
**PROCUREMENT POLICY REVIEW**

MOVED Sean Tu  
SECONDED Ed Parker

1. The report be received.
2. The Committee recommends the revised Procurement Policy be provided to Council for its consideration and endorsement.

**CARRIED UNANIMOUSLY**

**ITEM 19**  
**SAVINGS IDENTIFIED**

MOVED Rob Sangster  
SECONDED Ed Parker

That:

1. The report be received.

**CARRIED UNANIMOUSLY**

**OTHER BUSINESS**

**Strategic review**

The tender has been sent to five suppliers and is due to close on 14<sup>th</sup> September 2015.

A summary of responses will be made available to the Committee shortly after tender closure. An internal panel will be formed to make evaluation of tender responses and prepare a shortlist of tenderers who will then present to the Committee.

**CLOSURE**

The meeting was closed at 8:33 pm

**PROPOSED AGENDA ITEMS FOR NEXT MEETING**

As per Work Plan Item 102/14

**MEETING DATES**

The time for the next meeting on 13 October 2015, has been changed from 7pm to 4pm with full agreement of the Committee.