

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Act, 1999*, that the next Meeting of City of Unley will be held in the Council Chambers, 181 Unley Road, Unley on

Monday

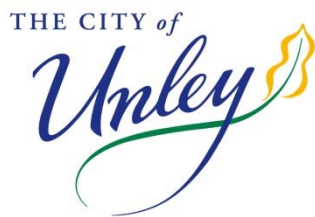
10 December 2018

7.00pm

for the purpose of considering the items included on the Agenda.



Peter Tsokas
Chief Executive Officer



OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM NO

PAGE NO

APOLOGIES

- Nil

LEAVE OF ABSENCE

- Nil

1350 CONFLICT OF INTEREST

1351 MINUTES

Minutes of the Council meeting held on
26 November 2018

Minutes issued separately

DEFERRED / ADJOURNED ITEMS

Nil

1352 PETITIONS

Petition re Jacaranda Trees, Macklin Street, Hyde Park 6-16

1353 DEPUTATIONS

- Mary Kolusniewski, Goodwood 17-18
Re. Traffic Management Infrastructure

REPORTS OF COMMITTEES

- 1354 • Unley Business and Economic Development Committee 19-25
26 September 2018

- 1355 • Audit & Governance Committee 26-29
22 November 2018

REPORTS OF OFFICERS

- 1356 Welcoming Cities 30-34

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1360	Councillor J Boisvert – Management of Weeds on Council Property	69-70
1361	Councillor D Palmer – Future Tree Strategy	71-72
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	QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN	
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	DEPUTY MAYOR’S REPORT Nil	
	REPORTS OF MEMBERS Nil	

CONFIDENTIAL ITEMS

Nil

FUTURE ITEMS – January-March (subject to change)

EOI for TDU Stage Start
Conservation Grant Funding
Unley Road Revitalisation
Licence for 255 Goodwood Road, Kings Park
Banner Poles
Forthcoming due leases/licences
Canopy cover – 2nd report
Community land management plan
Consultation for Sturt Football Club lease
Greening verges
Shared streets
Centennial Park Recruitment
Options Paper for Gourmet Gala and Tour Down Under
King William Road contract tender price
Reduction of Plastic Bottled Drinks Dispensed at Council
Venues Draft Local Area Traffic Management 3 – Clarence Park

NEXT MEETING

Tuesday 29 January 2018 – 7.00pm

RECEIPT OF PETITION

REPORT TITLE: PETITION RE JACARANDA TREES, MACKLIN STREET, HYDE PARK
ITEM NUMBER: 1352
DATE OF MEETING: 10 DECEMBER 2018
ATTACHMENTS: 1. PETITION

1. **RECOMMENDATION**

That:

1. The petition be received.
 2. The request for removal of Jacaranda Trees on Macklin Street, Hyde Park be referred to administration for management in accordance with Council's endorsed Tree Policy, Tree Strategy and Tree Management Procedure documents.
-

2. **OFFICER'S COMMENTS**

Council staff have not previously received a customer request for the removal of the street trees at this location and accordingly recommend that the matter be assessed as a customer request for tree removal.

Council's endorsed Tree Management Procedure identifies that the condition, suitability and significance should be key factors in determining whether a tree should be removed.

The assessment of *Condition* is based on tree:

- Health
- Structure
- Form
- Life expectancy
- Safety
- Damage caused or potential for damage

The assessment of *Suitability* is based on tree:

- Compatibility with the surrounding streetscape or landscape
- Compliance with any existing streetscape, landscape or management plan for the area
- Potential to cause damage or injury
- Potential to cause nuisance
- Suitability of species to the growing space and conditions
- Potential response to arboricultural techniques available to preserve or enhance the tree

In response to the issues highlighted in the letter with regard to Council-owned infrastructure Council staff provide the following comments:

- The water ponding is easily rectified with kerb maintenance works to allow the street to drain.
- Footpath maintenance has been recently undertaken, removing the trip hazards associated with the trees, in line with Council's levels of service. Council undertake regular footpath condition audits to ensure that trip hazards are removed or minimised to improve the safety of pedestrians across the city.
- The deep drainage issues are common across the city. A programme is in place to increase the minimum diameter of stormwater pipes to reduce the incidence of blockage. Regular street sweeping programs and side entry pit maintenance also keep blockages to a minimum.
- As the canopy of the trees do not extend through the low voltage electrical conductors, this is considered low risk by SA Power Networks, and is compliant with the current legislation.

From: Pauline Osborne
Sent: 4 Nov 2018 19:54:43 +1030
To: PO Box1
Subject: Jacaranda Tree complaint - Macklin St HYDE PARK
Attachments: IMG_5226.JPG, IMG_5256.JPG, IMG_5228.JPG, IMG_5270.JPG, IMG_5310.JPG, IMG_5254.JPG, Petition.pdf

To whom it may concern,

Please find attached a number of photos recently taken showing the current issues that we are experiencing as a direct result of the trees.

- Constantly Blocking gutters (on houses, garages and roads)
- Leaves, pods and flowers block the filter on the top of rainwater tanks and also causes the water to smell and discolor
- Seed pods block down pipes and don't break down
- Leaves and sticks constantly collecting in gutters, they get stuck and need to be removed by hand because they don't break down.
- Paving on footpaths lifting and causing a trip hazard
- Tree roots lifting the storm water pipes under footpaths and causing a break in pipes
- Leaves pile up against car wheels and curbing and prevent water flow to deep drainage.
- Deep drainage becomes blocked constantly which requires a phone call to the council to clean it out.
- Leaves make a mess on property and require constant maintenance to clean up. The small leaves get wet and stick to paving.
- The decaying leaves and flowers leave an unpleasant odor.

Please also find a partition attached a petition which has been signed by most of the residents of Macklin St who fully support my request to have the trees removed. I am now living at my property on my own since my husband died and it is unsafe for me to be getting on my roof to clean gutters out. I have four of the trees located at the side of my property and I'm constantly filling my bins with the waste the trees produce and drop on my property.

If you would like to discuss this with me further, please feel free to contact me.

Kind Regards,

Pauline Osborne

041 262 9398

31 Park St, HYDE PARK



















Petition to have Jacaranda Trees Removed from Macklin St, Hyde Park

Petition summary and background	<p>As residents of Hyde Park we urge the council to remove the Jacaranda trees from Macklin St, Hyde Park. They cause the following issues</p> <ul style="list-style-type: none"> • Leaves, pods & flowers constantly blocking gutters on roofs damaging residents houses • Leaves, pods & flowers constantly blocking filters on rainwater tanks causing them to overflow • Unightly mess in street continuously • Seed Pods and branches don't break down. • We are constantly cleaning up the leaves, pods, purple flowers. • Council never sends a road sweeper hence the deep drainage blocks constantly • Tree roots lifting paving bricks on footpaths at base of trees causing a hazard to pedestrians • Tree roots damaging kerbing, guttering & footpaths causing them all to lift & hence water lays there • Trees grown through power wires causing damage to them
Action petitioned for	<p>We, the undersigned, are concerned citizens who urge our leaders to act now to remove the Jacaranda Trees from Macklin St, Hyde Park.</p>

Printed Name	Signature	Address	Comment
DI CLIFT PAULINE OSBORNE		33 PARK ST HYDE PARK (MACKLIN ST) 31 Park St Hyde Park (Coomar Road & Macklin St)	—
Lino Lecca		3 Macklin St Hyde Park 5061	—
Christian Lecca		3 Macklin St Hyde Park 5061	—
Rita Caplan		3 Macklin St Hyde Park	—
Sebastian Macklin		7 Macklin St Hyde Park	—
Dennis Collins		31 Macklin St, Hyde Park. 2 Macklin St Hyde Park.	—

DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley **preferably 5 clear days** prior to the Council or Committee meeting at which you wish to be heard.

To: **The Chief Executive Officer**

I/~~We~~ hereby request to be heard at the next meeting of (tick the preferred/appropriate box):

☒ Council on 10 / 12 / 2018
 OR
☐ Council Committee on / /
 Specify name of committee:

Given Name: MARY

Surname: KOLUSNIEWSKI

Address: 3 ADA ST, GOODWOOD, 5034

Contact phone number: 8272 4434

Email: /

I will be speaking:

On my own behalf: ☒ Yes ☐ No

OR

As the spokesperson of a group of persons? ☐ Yes ☐ No (limit of 3 people)

Given name of 2nd speaker:

Surname:

Address:

Contact phone number:

Email:

Given name of 3rd speaker:

Surname:

Address:

Contact phone number:

Email:

If you are speaking as a spokesperson, who or what group are you representing?

.....

.....

If the group has a set of Rules by which the group is governed, please provide a copy of these.

The topic or issue I wish to speak about is: (Please give sufficient details of the matter to enable consideration of your request for a deputation)

The installation by Council in recent months of large white cement/rubber constructions on Unley's roads and intersection must be reviewed and reversed. They are dangerous, ugly, unnecessary and very unpopular with residents. This matter needs to be dealt with early in the new year.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the procedures and guidelines:

Signed: M.J. Kolumiewski

Dated: 30-11-18

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email pobox1@unley.sa.gov.au

Office Use Only

Received (date and time): / / at _____ am/pm

Acknowledged by Presiding member (Council or Committee) initial and date: _____ / /

Acknowledged by Group Manager Governance & Risk (initial and date): _____ / /

Approved: ☐ Yes ☐ No

Meeting date: / / Deputation time: _____

Deputee notified: ☐ Yes ☐ No ☐ In writing ☐ Verbally Date notified: / /

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF THE UNLEY BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE
ITEM NUMBER:	1354
DATE OF MEETING:	10 DECEMBER 2018
ATTACHMENTS:	1. UNLEY BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE MINUTES – MEETING HELD 26 SEPTEMBER 2018

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Unley Business and Economic Development Committee meeting held on 26 September 2018 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Unley Business and Economic Development Committee meeting held on 26 September 2018 be received and the following recommendations contained therein be adopted by Council:
 - a. **Item 60 – Association Coordinators Quarterly Reports for the period 1 April 2018 – 30 June 2018**
 1. The report be received.
 2. King William Road Traders Association Incorporated be asked to provide explanatory notes on the 2017/18 summary of income and expenditure. (1 and 2 become 3 and 4).
 3. The application to amend the Unley Road Association Inc 2018-19 Expenditure Plan be supported, and the amended plan as set out in Attachment 1 to this report (Item No 60/2018, Business and Economic Development Committee, 26/09/2018) be endorsed.
 4. The application to amend the King William Road Traders Association Inc 2018-19 Expenditure Plan be supported, and the amended plan as set out in Attachment 2 to this report (Item No 60/2018, Business and Economic Development Committee, 26/09/2018) be endorsed.
 - b. **Item 62 – Colliers International Precinct Comparison Report**
 1. The report be received.

c. Item 63 - Confidentiality Motion for Item 62 – Colliers International Precinct Comparison Report

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 62 – Colliers International Precinct Comparison Report, considered at the Unley Business and Economic Development Committee Meeting on 26 September 2018:

☐ Attachment

remain confidential until 25 September 2020 and not available for public inspection until the cessation of that period.

2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

UNLEY BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE

**Minutes of Meeting held Wednesday, 26 September 2018, at
6.30pm In the Council Chambers
181 Unley Road, Unley**

MEMBERS PRESENT:

Councillor Anthony Lapidge – Presiding Member
Acting Mayor Peter Hughes – ex officio
Councillor Don Palmer
Councillor Luke Smolucha
Councillor Michael Rabbitt
Ms Alison Snel
Mr Houssam Abiad
Doug Strain

OFFICERS PRESENT:

Mr David Litchfield – Director Strategic Projects
Ms Akarra Klingberg – Coordinator Business and Economic Development
Mrs Laura De Bono – Coordinator Business and Economic Development
Mrs Lauren Blyth – Executive Assistant Business Support and
Improvement

ACKNOWLEDGEMENT:

The Presiding Member welcomed Members to the meeting and opened proceedings at 6.30pm with the Acknowledgement.

APOLOGIES:

Mr Matthew Hassan
Mr James Morris
Ms Susan Straschko

OBSERVERS: Councillor Rufus Salaman

CONFIRMATION OF MINUTES:

MOVED: Doug Strain

SECONDED: Cr Palmer

That the minutes of the Unley Business and Economic Development Committee held 20 June 2018 as printed and circulated, be taken as read and signed as a correct record.

CARRIED UNANIMOUSLY

DEPUTATIONS:

Nil

ITEM 59 **CONFLICT OF INTEREST**

Nil

ITEM 60 **ASSOCIATION COORDINATORS QUARTERLY REPORTS FOR THE PERIOD** **1 JANUARY 2018 – 31 MARCH 2018**

SUSPENSION OF MEETING PROCEDURES

The Presiding Member, with approval of two thirds of the members present, suspended meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations at 6.30pm for up to 15 minutes to facilitate an informal discussion of the matter.

The Presiding Member, with approval of two-thirds of the members present, suspended meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations 2013 at 6.45pm for a further 15 minutes to facilitate an informal discussion of the matter.

Meeting procedures resumed at 7.00pm.

MOVED: Cr Rabbitt

SECONDED: Cr Palmer

That it be recommended to Council, that:

1. The report be received
2. King William Road Traders Association Incorporated be asked to provide explanatory notes on the 2017/18 summary of income and expenditure. (1 and 2 become 3 and 4)
3. The application to amend the Unley Road Association Inc 2018-19 Expenditure Plan be supported, and the amended plan as set out in Attachment 1 to this report (Item No 60/2018, Business and Economic Development Committee, 26/09/2018) be endorsed.
4. The application to amend the King William Road Traders Association Inc 2018-19 Expenditure Plan be supported, and the amended plan as set out in Attachment 2 to this report (Item No 60/2018, Business and Economic Development Committee, 26/09/2018) be endorsed.

CARRIED UNANIMOUSLY

ITEM 61
CONFIDENTIALITY MOTION FOR ITEM 62 -
COLLIERS INTERNATIONAL PRECINCT COMPARISON REPORT

MOVED: Cr Palmer

SECONDED: Cr Rabbittt

That:

1. Pursuant to Section 90(2) and (3)(d)(i) and (ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - Could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - Would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider the detailed information provided in the report relating to vacancy rates on Main Streets within the City of Unley, without inappropriate disclosing commercially sensitive information.

On that basis, the public's interest is best served by not disclosing Item 61 – Colliers International Precinct Comparison Report and discussion at this point in time.
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.

CARRIED UNANIMOUSLY

The meeting moved into confidence at 7.05pm

ITEM 62
COLLIERS INTERNATIONAL PRECINCT COMPARISON REPORT

SUSPENSION OF MEETING PROCEDURES

The Presiding Member, with approval of two thirds of the members present, suspended meeting procedures pursuant to Regulation 20(1) of the Local Government (Procedures at Meetings) Regulations at 7.05pm for up to 20 minutes to facilitate an informal discussion of the matter.

Meeting procedures resumed at 7.25pm.

MOVED: Doug Strain
SECONDED: Cr Palmer

That it be recommended to Council, that:

1. The report be received

Mr Houssam Abiad left the meeting at 7.20pm and did not return.

CARRIED UNANIMOUSLY

The meeting moved out of confidence at 7.20pm

ITEM 63
CONFIDENTIALITY MOTION FOR ITEM 62 – COLLIERS INTERNATIONAL PRECINCT COMPARISON REPORT

MOVED: Cr Palmer
SECONDED: Alison Snel

1. RECOMMENDATION

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999* the following elements of Item 62 – Colliers International Precinct Comparison Report, considered at the Unley Business and Economic Development Committee Meeting on 26 September 2018:

☐ Attachment

remain confidential until 25 September 2020 and not available for public inspection until the cessation of that period.

2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

CARRIED UNANIMOUSLY

CLOSE OF MEETING

The Presiding Member closed the meeting at 7.28pm.

.....
PRESIDING MEMBER

.....
DATE

REPORT OF COMMITTEE

REPORT TITLE:	MINUTES OF THE AUDIT AND GOVERNANCE COMMITTEE – 22 NOVEMBER 2018
ITEM NUMBER:	1355
DATE OF MEETING:	10 DECEMBER 2018
ATTACHMENTS:	1. AUDIT AND GOVERNANCE COMMITTEE MINUTES – MEETING HELD 22 NOVEMBER 2018

1. **EXECUTIVE SUMMARY**

The minutes and recommendations of the Audit and Governance Committee meeting held on 22 November 2018 are presented for Council's consideration.

2. **RECOMMENDATION**

That:

1. The minutes of the Audit and Governance Committee meeting held on 22 November 2018 be received and the following recommendations contained therein be adopted by Council:
 - a. **Item 100 – External Auditor Tender Presentations and External Auditor Appointment**
 1. Galpins Accountants, Auditors & Business Consultant be appointed the City of Unley's External Auditor for a period of 5 years, commencing with the audit for the financial year ending 30 June 2019.
 - b. **Item 101 – Confidentiality motion to Remain in Confidence item 100 – External Auditor Tender Presentations and External Audit Appointment**
 1. Pursuant to Section 91(7) of the Local Government Act 1999 the following elements of Item 100 – External Audit Appointment and External Auditor Presentations, considered at the Audit and Governance Committee Meeting on 22 November 2018:
 - ☒ Report
 - ☒ Attachment
 - ☒ Presentationremain confidential until the conclusion of any contract awarded and not available for public inspection until the cessation of that period.
 2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

MINUTES

Minutes of the Audit & Governance Committee

Held Thursday 22nd November 2018

Civic Bar Meeting Room 181 Unley Road Unley

MEMBERS PRESENT

Mr J Rawson, Presiding Member

Mr E Parker, Independent Member

Mr S Tu, Independent Member

OFFICERS PRESENT

General Manager Business Support and Improvement, Ms N Tinning

Executive Manager Office of the CEO, Ms T Norman

Manager Finance and Procurement, Mrs S Taylor

OBSERVERS

Principal Risk Management Officer, Mrs Lida Cataldi

WELCOME

The meeting commenced at 6.30pm

The Presiding Member welcomed Committee Members, Observers and Staff to the meeting.

APOLOGIES

Nil

ITEM 97

CONFLICT OF INTEREST

Nil

ITEM 98

CONFIRMATION OF MINUTES

MOVED Mr Ed Parker

SECONDED Mr Sean Tu

That:

1. The minutes of the Audit and Governance Committee Meeting held on Monday 29 October 2018, as printed and circulated, be taken as read and signed as a correct record.

Carried Unanimously

Presiding Member Mr John Rawson thanked Manager Finance and Procurement, Sarah Taylor and her team for all the work undertaken on the 2017/18 Financial statements.

ITEM 99

CONFIDENTIALITY MOTION FOR ITEM 100 – EXTERNAL AUDITOR TENDER PRESENTATIONS AND EXTERNAL AUDIT APPOINTMENT

MOVED Mr Sean Tu

SECONDED Mr Ed Parker

That:

1. Pursuant to Section 90(2) and (3)(b)(i) and (ii) and (d) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - Could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - Would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to consider the proposals for the provision of External Audit Services without compromising Council's or proponents commercial position.

On that basis, the public's interest is best served by not disclosing Item 100 – External Audit Appointment and External Auditor Presentations and discussion at this point in time.

3. Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance, and representatives of the firms presenting for consideration of appointment as external auditor.

Carried Unanimously

ITEM 100

EXTERNAL AUDITOR TENDER PRESENTATIONS AND EXTERNAL AUDIT APPOINTMENT

MOVED Mr Sean Tu

SECONDED Mr Ed Parker

That:

1. Galpins Accountants, Auditors & Business Consultant be appointed the City of Unley's External Auditor for a period of 5 years, commencing with the audit for the financial year ending 30 June 2019.

Carried Unanimously

ITEM 101

CONFIDENTIALITY MOTION TO REMAIN IN CONFIDENCE ITEM 100 - EXTERNAL AUDITOR TENDER PRESENTATIONS AND EXTERNAL AUDIT APPOINTMENT

MOVED Ed Parker

SECONDED Sean Tu

That:

1. Pursuant to Section 91(7) of the Local Government Act 1999 the following elements of Item 100 – External Audit Appointment and External Auditor Presentations, considered at the Audit and Governance Committee Meeting on 22 November 2018:
 - ☒ Report
 - ☒ Attachment
 - ☒ Presentationremain confidential until the conclusion of any contract awarded and not available for public inspection until the cessation of that period.
2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.

Carried Unanimously

NEXT MEETING DATE

TBC

The Meeting closed at 9.01pm

DECISION REPORT

REPORT TITLE: WELCOMING CITIES
ITEM NUMBER: 1356
DATE OF MEETING: 10 DECEMBER 2018
AUTHOR: JULIE KERR
JOB TITLE: EXECUTIVE ADVISOR TO THE CEO AND MAYOR

1. **EXECUTIVE SUMMARY**

Almost a quarter of the City of Unley's resident population were born overseas. Social cohesion among residents, businesses, investors and visitors to the City underpins its economic success.

Welcoming Cities is a national initiative that supports Local Government to achieve its social cohesion objectives through membership of a worldwide network of Councils and other organisations to share knowledge, create partnerships and celebrate success. The City of Unley has been invited to join the *Welcoming Cities* network.

2. **RECOMMENDATION**

That:

1. the report be received.
 2. the City of Unley commits to participate as a member of the *Welcoming Cities* network.
 3. The CEO be authorised to determine the most appropriate staff contact that will liaise the *Welcoming Cities* team on behalf of the City of Unley.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

Community Living Goal 1 - People value our City with its enviable lifestyle, activities, facilities and services.

- 1.2 Our community participates in community activities, learning opportunities and volunteering
- 1.3 Our City meets the needs of all generations
- 1.4 Our community is proud to be part of our City

Economic Prosperity Goal 3 – Our businesses are valued because of the range of goods, services and facilities they provide and new businesses are supported, not burdened with bureaucracy.

4. BACKGROUND

Welcoming Cities is an initiative of the Scanlon Foundation and Welcome to Australia in partnership with Welcoming America. This initiative seeks to create more inclusive communities by connecting local government leaders with frameworks, resources, on the ground activities and diverse organisations.

Welcoming Cities facilitates a national network of inclusive, vibrant communities internationally recognised for their ability to foster a sense of belonging and participation.

The network assists in supporting local councils and community leaders to leverage the ideas and innovation that come from being welcoming and inclusive. It seeks to address and embrace the challenges and opportunities of migration, and aims to create more welcoming and inclusive communities by supporting local government leaders and communities to be more effectively networked and supported.

Local Councils can join as members of the network, while businesses and community organisations can join as supporters. Within Australia member Councils include the Cities of Adelaide, Port Adelaide Enfield; Tea Tree Gully, Greater Bendigo (Vic), Stirling (WA), Yarra (Vic) and Lake Macquarie City Council (NSW). Joining this initiative would mean that Council would be recognised as an active participant of the Welcome to Australia program and demonstrate that the City of Unley welcomes new arrivals to its community.

5. DISCUSSION

The continued success of multicultural Australia will depend on the ability to foster social cohesion as population and cultural diversity grow. Welcoming is the means by which local councils, businesses and communities can embrace and integrate migrant communities for greater social cohesion and economic success. It is a process by which all people can develop a sense of belonging: when people feel welcome they will participate in community life.

Welcoming Cities is part of a growing network of more than 135 cities, shires and municipalities around the world that are committed to creating communities where everyone can participate in social, cultural and civic life. Member Councils of *Welcoming Cities* have access to a community of like-minded organisations through knowledge sharing, partnership development, and case studies of leading practice and innovation in welcoming initiatives.

With 24.6% of Unley residents having been born overseas, the City would benefit from joining the *Welcoming Cities* network. There is no fee to participate in the network. The requirements for participation are:

- Identification of a key staff contact for that project that will liaise directly with the *Welcoming Cities* team;
- Regular communication with the *Welcoming Cities* team, and a commitment to participate in at least three conference calls, and one in-person meeting per year;
- signing of the Commitment Form by the Mayor and CEO.

Attachment 1

Should Council elect to do so, once it has become a member of the *Welcoming Cities* network, it could undertake a four step accreditation process. This would build on existing Council initiatives that are aligned with the Welcoming Cities Standards, including the following:

- Annual reconciliation events
- *Harmony Day* and events program
- Numerous multicultural events supported each year by Council including the Indian Depavali Festival, Sri Lankan Festival, and French market.
- Council sponsorship of the *Travelling Table* event and support of the World Hindu Council's free lunches
- ESL classes at Community Centres, themed lunches at the Meals Service
- Water safety initiatives via a community partnership with Surf Life Saving SA and the National Migrant Resource Centre
- Cultural diversity training provided to community volunteers
- Translation service provided via Customer Experience.

This would be a longer term initiative should Council elect to pursue it, and is not a requirement for membership of the *Welcoming Cities* network.

6. ANALYSIS OF OPTIONS

Option 1

1. The report be received.
2. The City of Unley commits to participate as a member of the *Welcoming Cities* network.
3. The CEO be authorised to determine the most appropriate staff contact that will liaise the *Welcoming Cities* team on behalf of the City of Unley.

This option will allow Council to be part of a network of local governments focussed on creating inclusive, vibrant communities that are internationally recognised for their ability to foster a sense of belonging and participation. The City of Unley currently has a raft of strategies focussed on engaging with, and supporting, our growing migrant population, which is consistent with the aims of *Welcoming Cities*.

Option 2

1. The report be received.

This option simply receives the report and takes no further action. This would mean that Council would not have access to a community of like-minded organisations through knowledge sharing, partnership development, and case studies of leading practice and innovation in welcoming initiatives.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- There is no membership or participation fee to join the *Welcoming Cities* network. There is a requirement for the staff contact person to attend an annual in-person meeting, which may require budget for travel and accommodation, depending on the location of the meeting.

8.2 Legislative

- This initiative is in line with the Local Government Act 1999 which outlines that a principal role of Council is 'to encourage and develop initiatives within its community for improving the quality of life of the community'. Taking a proactive role in achieving a more inclusive community is one way in which Council can contribute to improved quality of life for the community.

8.3 Economic

- Over the next 35 years, migration will drive economic and skills growth in Australia. Migrants will contribute 1.6 trillion dollars to Australia's GDP and 10% more to the economy than existing residents. Joining the Welcoming Cities Network will enhance economic opportunities for the City.

9. REPORT CONSULTATION

Manager Community Development and Wellbeing was consulted.

10. ATTACHMENTS

- Attachment 1 – Welcoming Cities Commitment Form

11. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	CEO



COMMITMENT TO PARTICIPATE IN THE WELCOMING CITIES NETWORK

Local Councils

“Welcoming is not just the right thing to do, it’s the smart thing to do.”

We recognise that cities and municipalities that proactively foster an environment of belonging and participation for receiving communities, as well as new and emerging communities, increase their social cohesion and economic capability and resilience.

We therefore resolve to participate as a *member* of the *Welcoming Cities Network* and commit to taking the following initial steps toward creating an environment that unlocks the full potential of all members of the community:

- **Join, and participate in, a network of cities and communities** that are committed to becoming more welcoming.
- **Identify at least one key staff contact** for the project that will liaise directly with the *Welcoming Cities* team.
- **Communicate regularly with the Welcoming Cities team**, through at least three conference calls each year and an annual in-person meeting, to progress planning and share and learn from practices of other welcoming cities and communities.

We understand that the Welcoming Cities network involves a number of key elements:

Knowledge Sharing. Supporting local councils and communities to learn from each other and access resources, research, policies, and case studies.

Partnership Development. Brokering meaningful multi-sector partnerships that foster a sense of belonging and participation for all members of the community.

Celebrating Success. Showcasing leading practice through case studies and a national award that acknowledges welcoming efforts.

Standard and Accreditation. Setting the National Standard for cultural diversity and inclusion policy and practice in Local Government.

Local councils participate as *members* of the Welcoming Cities network, while community organisations, businesses and other agencies are involved as *supporters*. Both *members* and *supporters* can access the key elements of the network.

The intent and commitment to participate as a member of the Welcoming Cities network is made by the following parties.

Council: _____

Council Representative: _____

Signature: _____

Council Executive: _____

Signature: _____

Date: ____ / ____ / ____

INFORMATION REPORT

REPORT TITLE:	FINANCE PERFORMANCE REPORT FOR THE QUARTER ENDED 30 SEPTEMBER 2018
ITEM NUMBER:	1357
DATE OF MEETING:	10 DECEMBER 2018
AUTHORS:	SZEMAN WONG
JOB TITLE:	MANAGER FINANCE & PROCUREMENT

1. **EXECUTIVE SUMMARY**

This report highlights the year to date financial position for 2018-19 as at 30 September 2018.

Council's overall year to date operating result is favourable to budget by \$1.6M. Favourable variances primarily relate to timing and include the following:

- Actual operating income exceeding the forecast budget by \$395K;
- Actual operating expenditure being less than the forecast budget by \$1.168M; and
- Net expenditure for Operating projects being less than budget by \$39K.

The net expenditure for capital projects is \$463K less than expected. The main contributor being the Goodwood Oval Facilities project.

Further information about the variances is available in Attachments 1-3.

A positive year to date cash flow of \$1.8M has been realised. This has resulted in an overall decrease in borrowings at the end of the first quarter.

2. **RECOMMENDATION**

That:

1. The report be received.

3. **RELEVANT CORE STRATEGIES/POLICIES**

Civic Leadership

Goal 4: Council will listen to the community and make transparent decisions for the long-term benefit of the City.

- 4.1 Support Elected Members to provide effective leadership to the City.

4. **DISCUSSION**

The purpose of this report is to provide Council with the actual financial performance compared to budget for the quarter ending 30 September 2018.

Funding Result Compared to Budget

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating income	42,864	42,469	395	0.9%	48,030
Operating expenditure	10,141	11,309	1,168	10.3%	44,522
Funding surplus before Projects	32,723	31,160	1,563		3,508
Net expenditure - Operating projects	105	144	39	27.1%	1,331
Operating Surplus after Projects	32,618	31,016	1,602		2,177
Net expenditure - Capital projects	1,630	2,093	463	22.1%	16,503
Net Lending / (Borrowing) for Financial Year	32,957	30,893	2,064		(6,446)

Net operating income and expenditure is \$1.56m favourable to budget at the end of September 2018. Further information is available in Attachment 1.

Attachment 1

There are no budget concerns for operating or capital projects at this time, the variations primarily relate to timing. Further information regarding projects is available in Attachments 2 and 3.

Attachment 2

Attachment 3

Statement of Financial Position

	September 2018 \$'000	June 2018 \$'000	Movement \$'000
Assets	551,055	524,217	26,838
Liabilities - Borrowings	(3,097)	(5,187)	2,090
Other Liabilities	(9,109)	(12,668)	3,559
Net Assets (Liabilities)	538,849	506,362	32,487

The movement in the Statement of Financial Position represents:

- An increase in Assets of \$26.8m due to the recognition of rates income in accounts receivable.
- An overall reduction in Borrowings as a result of the First Quarter rates payments received.
- The decrease in Other Liabilities, relates to the payment of creditors that were outstanding at 30 June 2018.

Cash Flow

	30-Sep-2018 \$'000
Net Flows from Operating	3,872
Net Flows from Investing	(1,625)
Net Flows from Financing Activities	(415)
Net Change in Cash Position	1,832

A positive cash flow of \$1.8M has been realised year to date. Net flows from operating of \$3.9M have been realised due to rates income for the quarter exceeding total expenditure for the period. This positive inflow of funds has enabled overall borrowings to decrease at this time.

Operating Result

Attachment 1

How well are we managing our Operating Income compared to Budget?	On Track
How well are we managing our Operating Expenditure compared to Budget?	On Track

Operating Projects

Attachment 2

How well are we managing our Operating Projects?	On Track
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Capital Works

Attachment 3

Overall, how well are we managing our Capital Works?	On Track
--	----------

Overall Funding Statement

Attachment 4

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

5. ATTACHMENTS

- Attachment 1 – Operating Result (Excluding Projects)
- Attachment 2 – Operating Projects
- Attachment 3 – Capital Projects
- Attachment 4 – Overall Funding Statement

6. REPORT AUTHORISERS

Name	Title
Nicola Tinning	General Manager Business Support and Improvement
Peter Tsokas	Chief Executive Officer

OPERATING RESULT (excluding Projects) Attachment 1

How well are we managing our Operating Income compared to Budget?

On Track

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating income					
Rates	41,215	40,917	298	0.7%	41,216
Statutory income	367	474	(107)	-22.5%	1,509
User charges	352	303	49	16.2%	1,711
Grants, subsidies and contributions	709	578	131	22.6%	2,654
Other income	221	197	24	12.0%	941
Total Operating Income	42,864	42,469	395	0.9%	48,030

Year to Date Result

Income is favourable by \$395K, or 0.9% compared to budget year to date. Key contributing factors are as follows:

Rates \$298K favourable to budget; due to higher than budgeted collection of NRM Levy.

Statutory income \$107K unfavourable to budget;

- Animal Management Fees are \$67K unfavourable, due to the timing of payments received for the new Dogs and Cats Online (DACO) system. State Government initially receives the income for dog registrations and then forwards to councils bi-monthly. To date no income has been received.
- Parking Enforcement is \$89K unfavourable, due to timing. The income budget was timed for September, to reflect the anticipated timing of monies received from the Royal Show Parking Enforcement. However, a substantial portion of these funds will not be received until end of October, following the issue of reminder notices.
- Development Services \$45K favourable, due to the assessment of a high number of large and complex development applications, which have generated higher fee income.

Grants subsidies and contributions \$131K favourable to budget:

- Early receipt of the Financial Assistance Grant,
- Early receipt of funding from the Department of Health funding for Aged Care Visitors Scheme.

The current reported variances relate to timing, there is no foreseeable concern regarding the Annual Budget at this time.

OPERATING RESULT (excluding Projects) Attachment 1

How well are we managing our Operating Expenditure compared to Budget?

On Track

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating expenditure					
Total Employment costs	4,597	4,545	(52)	-1.1%	18,318
Materials, contracts and other expenses	3,504	4,616	1,112	24.1%	17,790
Depreciation and amortisation	1,970	1,970	-	0.0%	7,880
Finance costs	70	178	108	60.9%	534
Total Operating Expenditure	10,141	11,309	1,168	10.3%	44,522

Year to Date Result

A favourable expenditure variance of \$1.2m, 10.3% compared to budget, which is higher than this time last financial year where a variance of 5.2% was reported.

Materials, contracts and other expenses are \$1.1m favourable, these variances relate primarily to the timing. Larger variances include:

- Waste Contract \$350K
- Water \$154K
- Power \$102K
- NRM Levy \$94K
- IT licenses \$80K
- Council grant contributions \$70K
- General materials \$76K
- Library materials \$35K
- Communications (phone and data) \$36K
- Fleet costs \$33K
- Immunisation \$25K

Finance costs are less than forecast. The net favourable variances have resulted in a positive cashflow and less reliance on short term borrowings.

Forecast

The current reported variances relate to timing, there is no foreseeable concern regarding the Annual Budget at this time.

OPERATING PROJECTS

Attachment 2

How well are we managing our Operating Projects?

On track

City of Unley Operating Projects as at September 2018				
	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	Annual Budget \$'000
Income				
202232 - Events - Double Shot Coffee Fiesta	6	-	6	30
202708 - Kirinari Lease	-	12	(12)	48
205013 - Unley Legends Project	8	-	8	-
Income Total	13	12	1	78
Expenditure				
201919 - Unley Gourmet Gala	-	7	7	200
201999 - Unley Central Project	-	-	-	40
202232 - Events - Double Shot Coffee Fiesta	6	-	(6)	75
202233 - Healthy Community Program	3	1	(2)	20
202234 - Tour Down Under	22	-	(22)	73
202242 - Local Government Elections (Include Induction)	-	49	49	194
202367 - Second Generation Street Tree Implementation (Year 1)	-	-	-	75
202559 - Events - Ignite Unley	-	-	-	25
202561 - Events - Zest Fest (Every Generation Festival)	1	-	(1)	5
202564 - Events - Event Attraction	-	-	-	10
202618 - Events - Fringe in Unley	-	-	-	10
202619 - Royal Adelaide Show Traffic Mgmt	22	-	(22)	21
202620 - Street Tree Watering Well Program	-	-	-	50
202622 - Unley City Wide Greening	-	13	13	50
202642 - Events - Promotion & Staffing	-	1	1	5
202657 - Trader Event Sponsorship	22	-	(22)	45
202658 - Active Aging	2	1	(1)	20
202661 - Reactive Footway Maintenance - Increased Level of Service	20	28	7	150
202662 - LATM Study - Parkside & Fullarton Year 1	2	-	(2)	-
202663 - Parking Initiatives	-	7	7	108
202665 - Business Concierge	-	-	-	22
202666 - Review of services using a Target Operating Model	4	8	4	30
202677 - Water Sensitive Urban Design (WSUD) Initiatives	-	10	10	40
202679 - Event Storage	2	1	(1)	5
202704 - Planning System Reform Policy Update & Transition	-	5	5	20
202705 - All Connections to Unley Art Prize	-	8	8	30
202706 - LATM 3 Clarence Park	2	10	8	40
202707 - City Wide Street Tree Risk Audit	-	6	6	25
202715 - Resilient East 2018-19 Projects	-	-	-	10
202716 - Event Support	-	3	3	11
205013 - Unley Legends Project	8	-	(8)	-
Expenditure Total	118	156	38	1,409
Net Operating Projects Expenditure	105	144	39	1,331

Income

Operating project income overall reflects the budget, sponsorship funding for Double Shot Coffee and Unley Legends has been received earlier than budgeted and rent for the Kirinari lease is yet to be received. The current reported variances relate to timing there is no foreseeable concerns regarding the Annual Budget at this time.

Expenditure

Operating project expenditure is \$38K favourable. This variance is timing related.

Key projects contributing to timing variances include:

- Local Government Elections is \$49K favourable, due to timing. The majority of expenditure relates to the election day and will be invoiced at the conclusion of the process.
- City Wide Greening is \$13K favourable; the tender process is underway and works will be delivered in the third quarter of the financial year.
- Water Sensitive Urban Design is \$10K favourable: scoping of rain garden locations is complete, design work has commenced, and the procurement process is imminent.
- Tour Down Under is \$22K unfavourable, as initial payments for event management for this race event have occurred earlier than budgeted.
- Royal Adelaide Show Traffic Management is \$22K unfavourable, as the payment for traffic management was made a month earlier than budgeted.
- Trader Event Sponsorship Management is \$22K unfavourable, due to the timing of sponsorship payments for Unley Long Lunch and SALA Event Goodwood Road.

Forecast

The current reported variances relate to timing, there is no foreseeable concern regarding the Annual Budget at this time.

How well are we managing our Capital Works?

On track

City of Unley Capital Works Summary as at September 2018

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	Annual Budget \$'000
Income Total	395	806	(411)	5,811
Expenditure				
NEW - New Capital	853	1,680	828	13,347
REPLACE - Replacement Capital	958	1,004	46	8,108
PROJDEL - Project Delivery	215	215	-	859
Expenditure Total	2,025	2,899	874	22,314
Net Capital Projects Expenditure	1,630	2,093	463	16,503

New Capital Projects include approved Carry Forward Projects from 2017-18, as adopted at the 10th September 2018 Council Meeting.

The delivery of Capital Projects are currently on target, the second quarter spend is anticipated to increase as a direct reflection of the quantum of works due to be completed.

Capital Income

The majority of the \$411K unfavourable variance for Capital income relates to grant funding. Key project variances include:

- Goodwood Oval Facilities \$617K. This unfavourable variance relates to the recognition of income for capital projects under the revised accounting standard AASB120. Whilst the grant for the works was provided by the Commonwealth in 2017/18, this income can only be recognised against the project as the building works are carried out.
- Unley Oval Grandstand Upgrade \$125K grant funding from Sturt Football Club was received earlier than budgeted.

New Capital Expenditure

New capital expenditure is \$828K favourable to budget:

- Favourable timing variances relate to the Goodwood Oval Facilities \$625K, Leah Street road replacement \$92K and King William Road \$83K. Planning for these projects is underway, however physical works have not yet commenced.

Asset Replacement Expenditure

Replacement capital expenditure, \$46K favourable to budget as a result of timing variances across the program, including:

- Kerb and Water Table Replacement \$58K and Footways \$54K favourable Projects have been scoped and are programmed for delivery throughout the year.
- Major Plant purchases \$147K unfavourable due to the early delivery of the Street Sweeper in September.

Forecast

Budget timing has been considered as part of Budget Review 1. The current reported variances relate to timing there is no foreseeable concerns regarding the Annual Budget at this time.

OVERALL FUNDING STATEMENT

Attachment 4

Overall Funding Statement

for the year to date ended September 2018

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating income					
Rates	41,215	40,917	298	0.7%	41,216
Statutory income	367	474	(107)	-22.5%	1,509
User charges	352	303	49	16.2%	1,711
Grants, subsidies and contributions	709	578	131	22.6%	2,654
Other income	221	197	24	12.0%	941
Total Operating Income	42,864	42,469	395	0.9%	48,030
Operating expenditure					
Total Employment costs	4,597	4,545	(52)	-1.1%	18,318
Materials, contracts and other expenses	3,504	4,616	1,112	24.1%	17,790
Depreciation and amortisation	1,970	1,970	-	0.0%	7,880
Finance costs	70	178	108	60.9%	534
Total Operating Expenditure	10,141	11,309	1,168	10.3%	44,522
Funding surplus/(deficit) before Projects	32,723	31,160	1,563		3,508
Project Summary					
Operating projects					
Income	13	12	1	11.3%	78
Expenditure	118	156	38	24.2%	1,409
Net expenditure - Operating projects	105	144	39		1,331
Capital projects					
Income	395	806	(411)	-51.0%	5,811
Expenditure	2,025	2,899	874	30.1%	22,314
Net expenditure - Capital projects	1,630	2,093	463		16,503
Depreciation and amortisation	1,970	1,970	-	0.0%	7,880
Net Lending / (Borrowing) for Financial Year	32,957	30,893	2,064	6.7%	(6,446)
Operating Surplus after Projects	32,618	31,016	1,602		2,177

The figures in this paper have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

DECISION REPORT

REPORT TITLE: COMMUNITY GRANT PROGRAM –
RECOMMENDATIONS FOR FUNDING –
SEPTEMBER 2018

ITEM NUMBER: 1358

DATE OF MEETING: 10 DECEMBER 2018

AUTHOR: MATTHEW IVES

JOB TITLE: CULTURAL DEVELOPMENT COORDINATOR

1. EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the recommendations for funding under the Community Grants Program for Round 1 of the 2018/19 financial year.

The Community Grants Program provides Council funding to support the provision of programs, projects and activities for the local community to participate in a wide range of recreational, cultural, community and environmental initiatives. A total of \$76,000 was allocated in the 2018/19 annual budget, to be distributed across two rounds of community grant funding each financial year.

This report outlines the recommendations made by the Administration from the applications received in Round 1. A total of 17 applications were received with a funding request of \$54,338. After assessment, funding of \$37,175 is recommended for allocation in this round, to be distributed amongst 14 organisations. Following consideration by the Elected Member working group, these are now presented directly to Council for endorsement.

2. RECOMMENDATION

That:

1. The report be received.
2. Funding of \$37,175 be awarded under Round 1 of the 2018/19 financial year for the Community Grants program as follows:
 - \$840 partial funding to the Unley United Soccer Club Inc to assist with costs for the Unley United 2019 season.
 - \$2,800 partial funding to the Clarence Park Community Centre Board Inc towards the cost of updating the Centre's signage on the exterior facades.
 - \$2,450 full funding to The Caring Choir (auspiced by SA Carer Support and Respite Inc) to support the costs of a musical director/accompanist's fees.
 - \$1,750 partial funding to the Goodwood Cricket Club Inc to assist with running a "Come and Try" day specifically for young girls.

- \$4,000 full funding to the Gold Foundation to deliver a social skills training program for young people with Asperger Syndrome.
- \$2,400 partial funding to the Cancer Care Centre Inc to educate the local community on Gut Health and to give people the skills to make their own probiotics.
- \$4,000 full funding to the Student Robotics Club of SA Inc for a training program for their student leaders and mentors in communications, budgeting and project management.
- \$2,840 partial funding to the Adelaide Showgrounds Farmers Market Inc for the purchase of benches to enable a hands-on experience by participants in the Market's Food Education.
- \$3,200 partial funding to the Rosefield Community Shed (auspiced by Rosefield Uniting Church) for the purchase of equipment to introduce students and young people to woodworking principles, safety and to encourage participation in community programs through the Shed.
- \$3,185 partial funding to Theofania (auspiced by the King William Road Traders Association) to undertake an 8-week pilot project, *Reading Books Alive*, for young children and pre-schoolers, at Dymocks King William Road.
- \$1,260 partial funding for the SA Society of Model & Experimental Engineers Inc for the purchase and installation of a defibrillator at SASMEE.
- \$3,200 partial funding to the Forestville Hockey Club for the purchase of upgraded equipment for their coaches and senior players.
- \$2,500 partial funding to the Parkside Baptist Church to launch a playgroup to support families in the Parkside and broader Unley area.
- \$2,750 full funding to the South Australian Youth Arts Theatre Co and the On The Fringe Ensemble for a skills development for youth within the City of Unley culminating in a professional level production.

3. **RELEVANT CORE STRATEGIES/POLICIES**

Four Year Delivery Plan 2017-2021

Community Living:

1.2 Our community participates in community activities, learning opportunities and volunteering.

1.3 Our City meets the needs of all generations.

Community Grants and Sponsorship Policy is the relevant policy.

Attachment 1

4. **BACKGROUND**

The Community Grants Program is a distribution of Council grant funding that supports local initiatives to provide opportunities for our local community to participate in a wide range of recreational, cultural, community and environmental activities. Council has facilitated a community grants program annually since 1979.

The purpose of the program is to encourage active citizenship, community capacity building and to support community members to respond to local needs by providing financial assistance to individuals, community groups and organisations that provide projects and programs for residents of the City.

An annual budget of \$76,000 has been allocated in 2018/19 for community grants. This funding is distributed over two funding rounds each financial year in September (Round 1) and March (Round 2). Associated Guidelines (Attachment 2) outline the funding eligibility and criteria and are provided to all prospective applicants, with advice from the Administration available to assist as needed.

Attachment 2

The grants were promoted through advertisements in the *Eastern Courier Messenger*, on Council's website and at Council's community centres and libraries. A workshop for individuals, organisations and community groups was held on 13 September, to offer further information on applying for Council's community grants. Information was also circulated to Council's community database and informal sessions were available to prospective applicants to assist with the preparation of submissions.

Additionally, for the September funding round, prospective applicants were notified in August of slight delay in the timing of the grants process for Round 1, due to the Local Government elections held in November 2018. Therefore funds for this round will be distributed to the successful applicants in late December to early January 2019.

5. DISCUSSION

Approximately \$38,000 is available for allocation to Community Grants for the September 2018 funding round, with a maximum of up to \$4,000 per application. This amount is an arbitrary figure based on a 50% split of the total 2018/2019 annual budget allocation of \$76,000 for community grants. A total of 17 applications were received in Round 1, with a total funding request of \$54,338.

An administrative working group comprising Council's Cultural Development Coordinator, Executive Assistant City Services, Team Leader Community and Cultural Development and the Coordinator Environmental Projects and Strategy met on 22 October 2018 to assess the applications and to propose funding of the projects and programs as outlined in Attachment 3.

Attachment 3

Applications were assessed and ranked using an evaluation matrix (Attachment 4) based on the mandatory criteria outlined in the Community Grant Guidelines. Applications that did not meet these requirements were deemed ineligible and excluded from further assessment. A scoring system, consistent with the weighting of the criteria, produced a ranking for all projects. Ranking is then used to determine levels of funding, i.e. full or partial.

Attachment 4

An Elected Member working group comprising Councillors Hughes, Rabbitt and Palmer met on 29 October 2018, to review and comment on the Administration's recommendations prior to the formalities of the December 2018 Council meeting. Councillor Hudson was an apology for the meeting.

A copy of the Community Grant applications, together with a summary of the Administration's recommendations for funding, is available in the Members Room.

6. ANALYSIS OF OPTIONS

Option 1 – Funding of \$37,175 be awarded under Round 1 of the 2018/19 financial year for the Community Grants Program as follows:

- \$840 partial funding to the Unley United Soccer Club Inc to assist with costs for the Unley United 2019 season.
- \$2,800 partial funding to the Clarence Park Community Centre Board Inc towards the cost of updating the Centre's signage on the exterior facades.
- \$2,450 full funding to The Caring Choir (auspiced by SA Carer Support and Respite Inc) to support the costs of a musical director/accompanist's fees.
- \$1,750 partial funding to the Goodwood Cricket Club Inc to assist with running a "Come and Try" day specifically for young girls.
- \$4,000 full funding to the Gold Foundation to deliver a social skills training program for young people with Asperger Syndrome.
- \$2,400 partial funding to the Cancer Care Centre Inc to educate the local community on Gut Health and to give people the skills to make their own probiotics.
- \$4,000 full funding to the Student Robotics Club of SA Inc for a training program for their student leaders and mentors in communications, budgeting and project management.
- \$2,840 partial funding to the Adelaide Showgrounds Farmers Market Inc for the purchase of benches to enable a hands-on experience by participants in the Market's Food Education.
- \$3,200 partial funding to the Rosefield Community Shed (auspiced by Rosefield Uniting Church) for the purchase of equipment to introduce students and young people to woodworking principles, safety and to encourage participation in community programs through the Shed.
- \$3,185 partial funding to Theofania (auspiced by the King William Road Traders Association) to undertake an 8-week pilot project, *Reading Books Alive*, for young children and pre-schoolers, at Dymocks King William Road.
- \$1,260 partial funding for the SA Society of Model & Experimental Engineers Inc for the purchase and installation of a defibrillator at SASMEE.
- \$3,200 partial funding to the Forestville Hockey Club for the purchase of upgraded equipment for their coaches and senior players.
- \$2,500 partial funding to the Parkside Baptist Church to launch a playgroup to support families in the Parkside and broader Unley area.
- \$2,750 full funding to the South Australian Youth Arts Theatre Co and the On The Fringe Ensemble for a skills development for youth within the City of Unley culminating in a professional level production.

This option provides valuable support to City of Unley residents and local community groups by assisting with the delivery of programs, projects and activities that make a positive impact in the community.

Option 2 – Council may wish to make changes to the recommendations for funding.

Council may wish to change the funding allocations to reflect alternate funding priorities. However, in making any changes, Council should consider the budget, the guidelines, existing policy and probity of decision-making.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

There are no significant policy implications with this decision. The recommendations are consistent with the Community Grants and Sponsorship Policy and grants have been distributed as per the Community Grants Guidelines.

8.1 *Financial/Budget*

- The 2018/2019 annual budget allocation is \$75,933 for Community Grants. An amount of \$37,175 is recommended for allocation in the September 2018 funding round, with \$38,758 remaining to be allocated in the March 2019 funding round.

8.2 *Stakeholder Engagement*

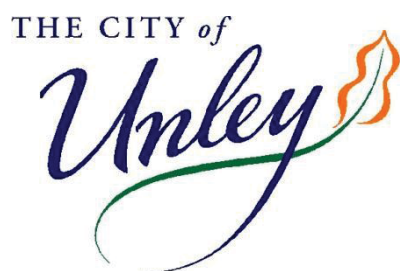
- The Community Grants Program was advertised during August and September 2018 in the *Eastern Courier Messenger*, on Council's website and at Council's community centres and libraries. Information was also circulated to a number of community organisations, individuals and community groups. In addition, both formal and informal information sessions were provided during the application process to assist with the preparation of submissions.
- The Administration's recommendations were provided for comment to the Elected Member working party prior to being presented to Council for endorsement.

9. ATTACHMENTS

- Attachment 1 – Community Grants and Sponsorship Policy
- Attachment 2 – Community Grants Guidelines
- Attachment 3 – Community Grant funding allocations
- Attachment 4 – Evaluation matrix

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Mandy Smith	Manager Community Development & Wellbeing
Megan Berghuis	General Manager City Services



COMMUNITY GRANTS AND SPONSORSHIP POLICY

Policy Type:	Council Policy
Responsible Department:	Community Development and Wellbeing
Responsible Officer:	Manager Community Development and Wellbeing
Related Policies and Procedures	
Date Adopted:	28 September 2015
Last Council review:	C255/15, 28 September 2015 996/17, 23 October 2017
Next review date:	22 October 2020
ECM Doc Set ID:	3100289

1. POLICY STATEMENT

This policy provides a framework for assessing applications for financial assistance from individuals, community groups and organisations in order to provide local community benefit via established community funding programs.

The Policy provides an overarching guide to decision making in relation to the following grants programs:

- Community Grants;
- Community Impact Grants;
- Community Event Sponsorship;
- Small Sponsorships and Donations Scheme;
- Youth Sponsorship Program; and
- Healthy Communities/Active Unley.

Grant programs may change title or funding limit over time with Council endorsement. Rather than be exhaustive, this policy provides a foundation for decision making across existing and future grant programs.

2. COMMUNITY GOAL

Community Plan 2033 – “Living: Our Path to a Thriving City”

Council’s Four Year Delivery Plan 2017-2021

Goal 3 – Community Living

Goal 4 – Civic Leadership

3. POLICY OBJECTIVES

Each grant program has guidelines in place in relation to what applications are eligible for funding. However as principal themes, funding via grants programs should encourage active citizenship and community capacity building and provide support to respond to local needs.

Grant programs provide merit based financial assistance for individuals, community groups and organisations in line with the respective program guidelines. The intention of these includes:

- Create meaningful opportunities for social interaction and community connection;
- Foster partnerships and enhance social inclusion;
- Actively promote cultural diversity and understanding, including the expression of community identity;
- Minimise environmental footprint and increase community awareness of environmental issues;
- Encourage increased physical activity and to promote wellbeing and healthy living;
- Activate public spaces and increase vibrancy through community festivals and events;
- Build capacity to reduce financial or other dependence on Council;
- Skill development that improves learning and community wellbeing; and/or
- Offering opportunities for intergenerational skill sharing or celebration.

4. PRINCIPLES

This policy is based on the City of Unley's recognition that individuals, community groups and organisations should be supported to participate in all aspects of community life. The City of Unley is committed to support local initiatives that provide opportunities for the community to access and participate in a wide range of recreation, cultural, community and environmental activities and projects. Consideration is made based on merit and budget provisions.

This policy is based on the following principles of good governance:

- Timely, open and transparent decision making;
- Accessibility; and
- An equitable framework for assessing requests for financial assistance.

5. POLICY

Individuals, community groups and organisations will be considered for activities and projects that demonstrate they are of benefit to the Unley community.

All funding provided via a grant or sponsorship program is assessed according to the respective guidelines. Final endorsement is provided by Council, except where endorsement is undertaken under Delegation. Programs endorsed under delegation

include the Small Sponsorships and Donations Scheme, Youth Sponsorship Program and Healthy Communities/Active Unley. These programs do not have set funding rounds, rather operate on an ad-hoc application process throughout the year. Applications will be assessed against the pre-determined criteria and the capacity of the applicants to deliver stated program objectives.

Funding rounds are promoted by using broad-based, open processes that are not limited solely to invited sponsors.

Any funding agreement will be documented and expectations of the partnership agreed upon prior to funding being provided.

Funding (cash or in-kind) will only be provided for the activities described in the application, and must be in line with the funding guidelines of the respective program.

Recipients are required to provide background information prior to receiving funding which may include but is not limited to Public Liability Insurance, Financial Statements (audited where applicable), quotes for services, letters of support and other information to clarify the nature of the group or activity.

Fees for event related items such as road closures, hire of public spaces, waste management, etc. are set annually in conjunction with the Council's Annual Budget. Council implements an equitable pricing framework that supports access to Council facilities and resources.

Council's support via a grant program does not transfer responsibility to Council of actions taken or outcomes achieved by the applicant during the course of the funded activity.

Council must be acknowledged as appropriate on all advertising and promotion mediums in relation to the funded activity as per the respective program guidelines. Information on Council's style guide is available on Council's website.

Recipients are required to submit an acquittal following the conclusion of the project showing evidence of full expenditure of funds, except for the Small Sponsorship and Donations Scheme and Youth Sponsorship Program. Acquittals may also provide evidence of the impact of their activity according to the agreement in place.

Recipients must expend funds provided on the activity stated in their application unless otherwise negotiated with Council. If the funded activity does not proceed within the financial year it was allocated, Council can, without prior negotiation, reallocate funding.

A condition of all funding agreements is that unspent funds must be returned to Council. Organisations who have an outstanding financial acquittal will not be assessed until satisfactory documentation is provided.

Successful applicants are not excluded from applying for funding via other grants and sponsorship programs of Council, provided the application is for a different activity/event and meet the criteria required as per the respective program guidelines.

6. DEFINITIONS

Acquittal – a written evaluation and report on the outcomes and expenditure of grant funding provided by Council.

Agreement - a written contract describing expectations of both parties and key deliverables of the funded project.

Applicant – the person or organisation applying for funding support from Council.

Application – the request for funding made using the appropriate Council application form.

Council – refers to the City of Unley.

Donation – a payment not exceeding \$500 in total value made for a specific purpose or activity that does not require acquittal.

Funding – refers to cash and/or in-kind support provided by Council to the applicant.

Grant - a payment made for a specific purpose.

In-kind - the provision of Council services such as waste management, traffic services, road closures, waiving of facility hire fees, power access, bollards, bunting and line marking. These are costs incurred by various departments of Council as part of supporting the delivery of events and activities and may form part of the support offered.

Organisation – an organised group of people with a particular purpose, including a business or not for profit group.

Small sponsorship – a payment not exceeding \$500 in total value.

Sponsorship - an arrangement in which Council provides a contribution as money and/or in-kind to support an activity for a certain specified benefit.

Youth – young people aged 12-25 years inclusive.

7. LEGISLATION/REFERENCES

Local Government Act 1999.

8. POLICY DELEGATIONS

In accordance with Council's Delegations Register, acceptance of applications outside of this Policy may only be endorsed by the Chief Executive Officer or the General Manager City Services.

The officers listed below have sub-delegation under this policy:

- General Manager City Services; and
- Manager Community Development and Wellbeing.

Full information about the sub-delegated powers and duties is contained in the Council Delegations Register.

9. ROLES/RESPONSIBILITIES

The General Manager City Services, Manager Community Development and Wellbeing, Team Leader Community and Cultural Development, Cultural Development Coordinator, Event Coordinator/Event Management Specialist and Sport and Recreation Planner are responsible for the implementation and administration of this policy.

10. AVAILABILITY

The policy is available for public inspection during normal office hours from;

Unley Civic Centre
181 Unley Road
Unley SA 5061

A copy may be purchased for a fee as determined annually by Council.

It is also available for viewing, download and printing free of charge from the Council's website www.unley.sa.gov.au

11. DOCUMENT HISTORY

Date:	Council/Committee/Internal	Comment:
23/10/2017	996/2017, Council Meeting	Policies previously called Community Grants Program Policy; Small Sponsorship & Donations Scheme Policy (COU100); and Youth Sponsorship Program Policy (COU108) revoked and replaced.

Community Grants Program September 2018 Guidelines

Attachment 2

WHAT IS THE PURPOSE OF THE COMMUNITY GRANTS PROGRAM?

The purpose of the program is to encourage and support community projects that provide a service or program to residents of the City by fostering opportunities for individuals, community groups and organisations to access and participate in a wide range of activities and projects.

Grant funding of up to \$4,000 is available.

Funding is offered twice a year and, for the 2018/19 financial year, applications close in **September 2018** and **March 2019**. The closing date for the September 2018 funding round is Friday 28 September 2018.

Late applications will not be accepted.

WHO CAN APPLY?

Applications will be considered from *individuals, not-for-profit community groups and organisations. Applicant organisations do not need to be incorporated but must have a current bank account in the applicant organisation's name.

Individuals, community groups and organisations may only submit one application per funding round.

Applicants must operate within the Unley local government area or be proposing an activity that will take place within the Unley LGA.

**Individuals may only apply under the auspice of a not-for-profit community group or organisation.*

WHAT FUNDING IS AVAILABLE?

You may apply for funding of up to \$4,000 in the areas of:

- **Recreation** (i.e. innovative community recreation and physical activity programs; new equipment, fitness programs new to Unley)
- **Art and Culture** (i.e. collaborative arts projects between artists and the community, cultural awareness programs, community art projects)
- **Community** (i.e. new initiatives and/or programs especially targeting disadvantaged or minority groups, learning and skill development, community health and safety programs, new equipment that increases the ability of a group to deliver a service or program to the wider community, promotion of healthy eating and access to healthy food)
- **Environment** (i.e. community garden projects, environmental awareness and education, streetscape programs in partnership with Council, initiatives that reduce water and energy use, waste, minimise pollution or improve vegetation)

WHAT IS THE CRITERIA FOR FUNDING?

Your application must:

- Meet an identified recreation, cultural, community and/or environmental need in the City that is clearly defined and researched.
- Be of direct benefit to residents of the City of Unley.
- Encourage active citizenship and participation by the wider community to provide access to a unique and diverse opportunity.
- Have a clearly defined evaluation process.
- Show the ability to obtain additional resources if grant money forms only part of the funding needed. Resources could include fund raising, grants, volunteers, in kind support, use of existing funds, etc.

IF YOU ANSWER YES TO ANY OF THE FOLLOWING QUESTIONS, YOU ARE NOT ELIGIBLE TO APPLY.

Will the funding be used for:

- Ongoing salary or salaries (a position created for the length of the project is considered eligible) or associated day-to-day operational costs.
- Reimbursement of moneys already spent or for projects, programs or purchases that have already been completed or costs/expenses that have already been incurred prior to **1 January 2019**.
- Activities and purposes primarily associated with, and for the benefit of a commercial organisation.
- Renovations or capital works, defined as permanent improvements to a building or grounds that will increase its capital value.
- A purpose or purposes where the core funding responsibility normally rests with the State or Federal Government.

WHAT ELSE?

- All applications must be received on the Council approved Application Form and by the closing date.
- Successful applicants must confirm their intention of accepting the grant and conditions by completing a Grant Acceptance Form, which must be received by Council before any grant funding is made.
- If your project requires additional support, approval or permissions from other areas of Council eg Development Applications, traffic management requests, reserve/park hire or environmental health issues, please ensure you seek advice from the appropriate area of Council prior to submission of your application.
- You are required to submit a Final F Report within two months of the pro Receipts for purchases must be inc not meeting this obligation could b financial support.



- As part of the grant acceptance process, you may be required to attend an evening function to celebrate all community grant funding and to share your project/event with other grant recipients.
- Any changes to the project expenditure must be submitted to Council in writing for approval.
- Successful applicants must acknowledge the City of Unley in any publications or publicity regarding the project.
- Council reserves the right to publish your organisation/club name on the City of Unley web site.
- If your application is for purchases of \$500 and over, you must submit a minimum of two quotes with your application.
- In-kind volunteer hours are to be calculated at \$38.41 per hour.
- Other in-kind contributions can include donated materials; professional expertise; venue hire; and/or other costs absorbed by the organisation/club.

INSURANCE

All applicants should consider conducting a risk assessment process for their project to address any necessary insurance implications. Organisers should check their current insurance arrangements to determine if any extra cover is required.

WHAT HAPPENS TO MY APPLICATION?

- You will be sent a notification that your application has been received.
- Applications are assessed by the Administration and recommendations submitted to an Elected Member working party prior to presentation to the **December 2018** Council meeting for final endorsement.
- You will be notified of the outcome of your application within one week of the Council meeting.
- If your application is successful, prior to payment being made, all additional support, approvals or permissions from other areas of Council must have been obtained, and the Grant Acceptance form must be completed and returned to Council.
- The Council reserves the right to part-fund or refuse an application.

HOW TO APPLY?

Please complete the checklist below and return the application form and supporting documentation to the City of Unley.

- ☐ I have read the guidelines and, to the best of my knowledge, the organisation is eligible.

- ☐ I have completed all sections and signed the application form.
- ☐ I have attached quotes for the purchase of new items costing \$500 and over.

Post to: Executive Assistant City Services
Community Grants Program
City of Unley
PO Box 1
Unley SA 5061

Hand deliver: The City of Unley
181 Unley Road
Unley SA 5061

Artists and individuals working in conjunction with a group or organisation should apply under the auspice of an incorporated organisation.

GRANT WORKSHOPS

Workshops will be held for those groups and artists who would like assistance with their grant applications. The workshops will include information on applying for grant funds; however, the primary focus will be on the “nuts and bolts” of applying for grant funding. Topics will include incorporation, auspice applications, taxation, eligibility and budget preparation.

If you would like to attend a workshop, contact the City of Unley on 8372 5108.

COMMUNITY GRANTS PROGRAM FUNDING: ROUND 1 – 2018/2019**SEPTEMBER 2018**

Project No.	Ranking	APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
1		Unley United Soccer Club Inc <i>Purchase of equipment for the 2019 season.</i>	\$1,200	\$840	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is Unley-based. Purchase of the equipment will assist the Club to continue to meet the needs of young men of differing cultures in the Unley LGA and surrounding areas to participate in physical activity and to play soccer at an amateur level. It is the only soccer club representing Unley in the amateur league.
2		Clarence Park Community Centre Board Inc <i>Purchase of graphics, signs and displays to replace existing signage promoting CPCC programs.</i>	\$4,000	\$2,800	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. Replacement of the current signage with updated exterior signage will support and promote the activities of the CPCC to greater advantage.
3		The Caring Choir (auspiced by SA Carer Support & Respite In) <i>Instructor fees for the Choir's Music Director/Conductor and Piano Accompanist</i>	\$2,450	\$2,450	RECOMMENDED FOR FULL FUNDING The criteria for funding have been met. The applicant is based in Unley. Considered a strong community project that benefits not only members of the Choir but also members of the Unley community. The Choir plays an important role for people with special needs and their carers to meet and to develop their social interaction skills.

Project No.	Ranking	APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
4		Goodwood Cricket Club Inc <i>Come and Try day to encourage young female players to the sport.</i>	\$2,500	\$1,750	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. Support for the <i>Come and Try</i> day with qualified coaches is a positive strategy by the Club to attract new female members to the Club and to promote the game to younger people.
5		Gold Foundation <i>Social Skills training programs for young people with Asperger Syndrome</i>	\$4,000	\$4,000	RECOMMENDED FOR FULL FUNDING The criteria for funding have been met. The applicant is Unley-based. The social skills training programs for young people with Asperger Syndrome, targeted at children in the Unley LGA area, has the capacity to give young people the opportunity to make friends and to improve communication and social skills as well as psychological wellbeing.
6		Panikarian Brotherhood Icarus of Australia Inc <i>Renovation of the female toilets at the Ikaros Hall in Arthur Street</i>	\$4,000	0	NOT RECOMMENDED FOR FUNDING The criteria for funding have not been met. Under the Guidelines, the application is ineligible because the renovations are deemed capital works in that they are “permanent improvements to a building or grounds that will increase its capital value” and therefore, is not eligible for funding.
7		Cancer Care Centre Inc <i>Gut Health Workshops for the community</i>	\$3,000	\$2,400	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. The project has the capacity to develop a better understanding by the community on the role of food and nutrition in gut health with the development of diets, foods and supplements to improve the health of the digestive system.

Project No.	Ranking	APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
8		Student Robotics Club of South Australia Inc (SRCSA) <i>Training and equipping a build leader to work with the senior students and mentors</i>	\$4,000	\$4,000	RECOMMENDED FOR FULL FUNDING The criteria for funding have been met. The applicant is based in Unley with mixed membership. The project enables young local and other school-aged students to participate in and to develop skills in the science and technological areas, and to enable their community volunteers to access learning techniques that will improve their mentoring skills for their student members.
9		Adelaide Showground Farmers Market Inc <i>Purchase of stainless steel benches to undertake classes in healthy cooking</i>	\$3,545	\$2,840	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. Purchase of the benches will enable participants to engage in free healthy cooking classes with hands on experience. The classes aim to provide a basic knowledge of what constitutes a nutritious diet and how people can best meet their nutritional needs from available sources.
10		Environmental Action Group (auspiced by the Effective Living Centre) <i>Development of a free App to encourage environmentally conscious choices.</i>	\$2,000	0	NOT RECOMMENDED FOR FUNDING Although the criteria for funding have been met, the project did not demonstrate sufficient benefits to justify funding. The applicant is based in Unley.
11		Rosefield Community Shed (auspiced by Rosefield Uniting Church) <i>Training for students in the fundamentals and safety practices of woodwork</i>	\$4,000	\$3,200	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. The proposal will not only provide students with an opportunity to learn the fundamentals and safety practices of woodwork, but to equip participants with skills to participate in community programs in conjunction with the Shed.

Project No.	Ranking	APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
12		Theofania (auspice the King William Road Traders Association) <i>A free 8-week pilot project on King William Road delivering an interactive reading experience for toddlers and pre-schoolers and their parents</i>	\$3,980	\$3,185	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. The proposed free 8 week pilot program aimed at toddlers and pre-schoolers has a strong education program aimed at encouraging children to engage in reading and increase their literacy skills.
13		SA Society of Model and Experimental Engineers Inc <i>Defibrillator purchase</i>	\$1,793	\$1,260	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. A defibrillator is considered a much-needed item of equipment at a venue frequented by the community. The equipment lends itself to a safer environment for members of the community who visit this facility, many of whom are of advanced age.
14		Forestville Hockey Club <i>Replacement of senior team equipment</i>	\$4,000	\$3,200	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. Replacement of the equipment will ensure that all playing equipment is in good/safe condition, and will enable the club to continue to provide the best opportunities for participation and success at all levels.
15		Parkside Baptist Church <i>Formation of a playgroup to support families in the Parkside and broader Unley area.</i>	\$3,120	\$2,500	RECOMMENDED FOR PARTIAL FUNDING The criteria for funding have been met. The applicant is based in Unley. Considered a much needed community-based program in the Parkside area that provides an environment of learning, family engagement and wellbeing for children, parents and carers.

Project No.	Ranking	APPLICANT AND PROJECT	AMOUNT SOUGHT	AMOUNT RECOMMENDED	COMMENTS
16		Highgate School <i>Provision of netting behind football/soccer goals at both ends of the northern and southern ends of the school's oval.</i>	\$4,000	0	NOT RECOMMENDED FOR FUNDING The criteria for funding have been met. The applicant is based in Unley. This is a DECS facility and provision of the netting is considered a responsibility of the State Government.
17		South Australian Youth Arts Theatre Co and the On The Fringe Ensemble <i>Production of a youth-led production.</i>	\$2,750	\$2,750	RECOMMENDED FOR FULL FUNDING The criteria for funding have been met. The applicant is based in Unley. A strong arts and youth proposal offering performance opportunities for young people, building on their artistic, social and personal development.
			\$54,338.00	\$37,175.00	

Evaluation Matrix: Community Grants

Criteria	Max Assigned Points	Scoring Guide	Actual Points	Comment
Meets an identified recreation, cultural, community and /or environmental need which is clearly defined and researched	10	2 - Poorly defined 6 - Fairly defined 10 - Well defined		
Creates a direct benefit to residents of the City of Unley	10	2- Minimal benefit 6 - Considerable benefit 10 - Significant benefit		
Enhances the lifestyle and well being of participants through innovative, learning and/or sustainable opportunities	9	1 - Poorly defined 5 - fairly defined 9 - Well defined		
Provides opportunities to extend the skills of participants and provides access to a unique and diverse opportunity	6	2- Poorly defined 4 - Fairly defined 6 - Well defined		
Applications from groups that are based in the Unley Council area and/ or can demonstrate that a significant proportion of the project participants are Unley rate payers	5	1- Minimal involvement of rate payers 3 - Considerable involvement of rate payers 5 – Based in the Unley area or significant involvement of Unley rate payers		
Demonstrated a need for financial support in undertaking the initiative along with the ability to contribute their own resources be it financial or in kind	3	1- Minimal contribution 2 - Considerable contribution 3 - Significant contribution		
Volunteers are engaged in the initiative	3	2- Some volunteers/ voluntary hours 3 – Significant number volunteers/ voluntary hours		
Has a clearly defined evaluation process	3	1 - Poorly defined 2 - Fairly defined 3 - Well defined		
The ability to obtain additional resources if grant money forms only part of the funding needed.	1	1 - Additional resources identified		
	Total 50		Total	

INFORMATION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 1359
DATE OF MEETING: 10 DECEMBER 2018
AUTHOR: LARA JONES
JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO
ATTACHMENT: 1. COUNCIL ACTION RECORDS

1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

2. **RECOMMENDATION**

That:

1. The report be noted.
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COUNCIL ACTION REPORTS - ACTIONS TO DECEMBER 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/01/17	744	Notice of Motion Councillor Rabbitt re Vacant Land at 251 Goodwood Road 1. Administration investigates ownership of the vacant land at 251 Goodwood Road, Kings Park (believed to be owned by the Department of Planning Transport and Infrastructure). 2. On the basis of 1. above being confirmed, Administration requests the transfer of ownership of this land to the City of Unley 'gratis', on the basis that council will maintain the land in a tidy state. 3. Administration prepares a concept plan and costing for a low maintenance, dry garden area that would provide an additional 'green space', enhance the western approach to the Millswood Train Station and hopefully discourage the regular dumping of rubbish at the site. 4. Administration identifies funding sources as part of the 2017/18 budget process.	GM City Development	This matter has been escalated to the General Manager Property at DPTI for follow up. A draft agreement showing the conditions that would be imposed on Council by DPTI if the land was leased is being prepared by DPTI. This was expected to be available for discussions with DPTI at the end of June however at this time has not yet been received. Note that this agreement will require Ministerial approval. Following receipt of the report from DPTI, we will conduct soil testing on-site to check for contamination. December 2018 - still awaiting report from DPTI.	January 2019
27/02/17	773	Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern 1. The report be received. 2. In accordance with the process under the Roads Opening and Closing Act 1991 that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council. 3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process. 4. The sections of the public road proposed to be closed be excluded from the classification of community land. 5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act. 6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.	GM City Development	Documentation has been finalised and lodged with the LTO (Lands Titles Office). Now waiting for LTO to process documents.	Early 2019
27/03/17	799	42 Ferguson Avenue and Ferguson Avenue Reserve Myrtle Bank - Proposed Land Swap and Road Closure	GM City Development	Documentation has been finalised and lodged with the LTO (Lands Titles Office). Now waiting for LTO to process documents.	Early 2019
27/11/17	1021	Priority Projects at Goodwood Oval and Millswood Sporting Complex 1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project. 2. The two-storey option proposed as the preferred option for the new facility on Goodwood Oval be endorsed, subject to discussions with the Office of Recreation and Sport and the sporting clubs, not proposing any major variations to the options. 3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process. 4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA: a. a development application for the project is to be submitted by the Administration; and b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project. 5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.	GM City Development	Goodwood Oval Grandstand Refer to Item 1136. Tennis SA Lighting - With Tennis SA approval and funding contributions, State Government funding applications have been lodged for lighting upgrades, court resurfacing and interior building upgrades. There is currently no budget for this work in 2018/19. - According to the Office for Recreation and Sport website, the outcome of the funding application will be advised in 2019. - No further action at this stage. Croquet Club Building - Work will be undertaken to this progress this project once the Goodwood Oval grandstand project has been completed.	TBA

COUNCIL ACTION REPORTS - ACTIONS TO DECEMBER 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
26/02/18	1102	MOTION OF WHICH NOTICE HAS BEEN GIVEN 1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed, Council is to consider a budget bid of \$30K during its 2018/19 budget deliberations. 2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.	GM City Development	Investigation will be undertaken by Administration. Work will commence following the appointment of the new Urban Planning and Design Officer in early 2019, and subject to the advancement of the Goodwood Oval Grandstand.	Ongoing
26/03/18	1116	SHARED Street Opportunities 1. The report be received. 2. The criteria in Attachment 1 to Item 1116/18 (Council Meeting, 26/03/2018) be endorsed for use to assist with identification and prioritisation of streets that are suitable candidates for conversion to shared streets. 3. Following the prioritisation of shared street opportunities, residents in prioritised streets be consulted. The results will then be used as a further criterion for determining which streets proceed to concept design and community engagement. 4. Concept design and community engagement be undertaken in 2018/19 for one or more of the streets listed as 'priority' shared street conversion opportunities, with implementation to be considered as part of the 2019/20 budget process.	GM City Development	Community consultation will be undertaken in the second half of 2018/2019 as per the Council endorsement. Work will commence in early 2019 following the appointment of the new Urban Planning and Design Officer. Based on the community feedback, the concept and designs will be developed for implementation of changes in FY 19/20.	June 2019
26/03/18	1117	POCKET PARKS 1. The report be received. 2. Designs be prepared for up to two pocket parks in 2018/19 from the options contained within Attachment 1 "Potential Pocket Park Locations", (Item 1117/18, Council, 26/03/2018).	GM City Development	Community consultation will be undertaken in the second half of 2018/2019 as per the Council endorsement. Work will commence in early 2019 following the appointment of the new Urban Planning and Design Officer. Based on the community feedback, the concept and designs will be developed for implementation of changes in FY 19/20.	June 2019

COUNCIL ACTION REPORTS - ACTIONS TO DECEMBER 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/04/18	1136	GOODWOOD OVAL GRANDSTAND REDEVELOPMENT – RESULTS OF COMMUNITY CONSULTATION 1. The report be received and the results of the community engagement be noted. 2. Council endorse the concept designs for the new two-storey grandstand facility at Goodwood Oval, incorporating the recommended amendments to be included as part of detailed design development and proceed to detail design development and tender. The recommended amendments, in response to community and stakeholder feedback include: 1. External Appearance and Streetscape Interface: a. Material and colour selection of the building, in particular the Curzon Avenue frontage will be selected appropriate to the local neighbourhood character. b. Detail design will include the development of landscape plans that address the streetscape interface and the external spaces associated with the new Grandstand Facility. c. Where practical, all existing trees will be retained in the detail design. 2. Footprint of the Grandstand: a. The final footprint of the grandstand structure is to remain, where practical, within the footprint of the existing building. 3. Leasing and License arrangements of the Facility. a. Council staff to develop new agreements with both clubs, to meet the requirements of the new facility, as well as to explore 4. Provision of external storage: a. The proposed storage facility on Fairfax Avenue not proceed. b. The detail design process further engage with the Goodwood Saints Football Club and the Goodwood Cricket Club to identify their storage needs, with a view to providing the required storage capacity within the Grandstand and/or adjacent ancillary buildings (including potential extension of an ancillary building). 5. Provision of public toilets: a. Public toilet provisions are to remain incorporated in the footprint of the ground floor of the new facility, with way finding signage incorporated across the park to direct public to the new facilities. 3. Residents be notified of Council's decision by letter, to the same catchment area as that of the community consultation, and a notice be placed at the existing grandstand as well as Council's web site. 4. Following the completion of detailed design development and in the event of no major variation to the project scope or total cost, the project proceed to tender for construction	GM City Development	Information report updating Council on this project was included in the Council agenda on 22 October 2018. Development Application has been lodged week beginning 12 November 2019. Council to hold an Open Day at the Goodwood Oval Grandstand between 11am to 2pm on Saturday 24 November 2018 with the Clubs to assist in the planning application consultation.	June 2019
23/04/18	1138	USE OF LAND – 41 OXFORD TERRACE 1. The report be received. 2. A Development Application be prepared for 41 Oxford Terrace to change the use to a car park, as shown in Attachment 1, and if approval is obtained, proceed with design and construction of a car park. 3. Funding for the works be identified during the 2018/19 budget quarterly review process	Executive Manager, OCEO	- As per the comments for Item 1256, 18 Trimmer Terrace has been leased to Montessori SA and as part of that arrangement, 41 Oxford Terrace is required as open space for the school. - A report will therefore be submitted to Council to vary the previous decision.	TBA

COUNCIL ACTION REPORTS - ACTIONS TO DECEMBER 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
28/05/18	1174	INCREASED USE OF SPORT AND RECREATION FACILITIES 1. The report and attachments be received. 2. A master plan for Ridge Park be developed in 2018/19 to establish a long-term vision for the park, considering: a. Football and cricket to suit female and junior participation, integrated into the existing amenity of the park b. Informal recreation opportunities, trees and vegetation, biodiversity and the management of Glen Osmond Creek. c. Further consultation with selected City of Unley clubs as potential users of future upgraded facilities, including Goodwood Saints Football Club, Goodwood Cricket Club and Glen Osmond scouts, as well as consideration of the Open Space Survey findings. 3. Continue to work with City of Unley based clubs, particularly those based at Goodwood Oval, to facilitate the increased use of Orphanage Park in order to reduce the overuse of Goodwood Oval and do not undertake any improvements to sports infrastructure at Orphanage Park until designs for Brownhill Keswick Creek in this park are finalised. 4. Review lease and licence documents to investigate opportunities to increase facility use after club hours. 5. Develop individual four year management plans for each surveyed park to integrate the findings of the Open Space Survey with asset renewal and maintenance programs. These plans will identify possible actions for consideration as part of the 2019/20 budget process. 6. Repeat the Open Space Survey in four years to enable an evaluation of Council's initiatives.	GM City Development	Work will be progressing on each of these items throughout 2018/19.	Ongoing
28/05/18	1176	MOTION ON NOTICE – UNLEY ROAD REVITALISATION 1. A report be prepared that documents initiatives/projects currently underway (or approved) to inform future consideration of revitalisation activities for Unley Road.	CEO	Discussion held with local member (David Pisoni MP) who is to arrange a meeting with relevant DPTI staff to discuss potential initiatives for Unley Road.	January 2019
23/07/18	1224	MOTION ON NOTICE: GREER STREET, HYDE PARK / UNLEY PARK 1. Staff prepares a report outlining possible options and associated costs to facilitate pedestrian and vehicle access and provide safety improvements for residents and visitors to Greer Street, Hyde Park/Unley Park.	GM City Development	Study to be undertaken of issues on Greer Street, with report to be brought back to Council. Works to be integrated into Shared Street approach to ensure consistency across the City. Work will commence in early 2019 following the appointment of the new Urban Planning and Design Officer.	March 2019
27/08/18	1256	18 TRIMMER TERRACE – LEASE OF PROPERTY PROCESS 2. Staff conduct an Expressions of Interest process, seeking interest from prospective tenants for the lease of the property at 18 Trimmer Terrace, Unley on a commercial basis.	Director Strategic Projects	Expressions of Interest process underway - launched on 04/09/18 and closing 05/10/18. - Proposals are currently being assessed. - Following the EOI process, a lease has now been executed with SA Montessori 18 Trimmer Terrace.	Completed
27/08/18	1260	UNLEY GOURMET GALA AND TOUR DOWN UNDER ROAD CLOSURES 2019 2. In order to stage the 2019 Unley Gourmet Gala and Tour Down Under Stage Start, the temporary closure of King William Road from Arthur Street to approximately 50 metres south of the intersection with Park and Mitchell Streets (and associated side streets) from 6am on Thursday 17 January 2019 until 1.30pm Friday 18 January 2019 be endorsed. 3. Businesses and residents impacted by the event be notified of road closures and changes to public transport and waste management services.	GM City Services	Traffic management plan developed and resident/business notifications are scheduled for December 2018 and January 2019.	January 2019
27/08/18	1265	LED STREET LIGHTING BULK REPLACEMENT 2. The street lighting on key strategic routes/roads as depicted in Attachment 1 (Item 1265, Council Meeting 27/08/2018) be upgraded during 2018/19 to an appropriate level. 3. Subject to available funding within the endorsed \$1.5M budget, and in addition to the P-Category lighting changeover, the existing V-Category street lights (Council-owned only) along Council's collector roads be upgraded to an appropriate standard. 4. Communication of the LED Street Lighting Bulk Replacement be undertaken, using a range of communication strategies, including direct mail out, council publications, website and social media. 5. A new fee be created for inclusion in the Fees and Charges Schedule relating to the conduct of a review of, and/or modification to, luminaires at the request of a customer, with the value of the fee to be determined by Council once the contract negotiations with SA Power Networks have been finalised.	GM City Development	Council's consultants, Ironbark Sustainability, are currently obtaining quotes for the procurement of the 2580 LED luminaires. Following receipt of the quotes and confirming the supplier of the LED lights, the contract for the replacement of street lighting with SAPN can be entered into. Currently finalising installation dates with SAPN for the bulk replacement. Finalising lighting upgrade designs for compliance with regard to P category roads and traffic control devices. Discussions continuing with SAPN to introduce a pilot project for Smart Street Lighting along the CoU's bicycle routes.	June 2019

COUNCIL ACTION REPORTS - ACTIONS TO DECEMBER 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
10/09/18	1291	MOTION ON NOTICE: 1. Council Administration research options to reduce the use of plastic bottled drinks dispensed at Council venues. 2. A report be presented to Council in 2019	Executive Manager	Report will be prepared for Council in early 2019.	Early 2019
10/09/18	1292	MOTION ON NOTICE – CHANGE TO COUNCIL RESOLUTION 1195/18: MILLSWOOD AREA – ON-STREET PARKING REVIEW That Council Resolution 1195 of the Council meeting of 25 June 2018 be varied as follows (<i>bold text to be inserted, strikethrough text to be deleted</i>): 1. The report be received. 2. The implementation of Parking Controls (Stage 1) in Millswood and adjacent areas, as shown in Attachment 1 to this report (Item 1195/18, Council Meeting, 25/06/2018), and modified to include the area bounded by Allenby Avenue, Meredyth Avenue and Graham Avenue, be endorsed. 3. At the conclusion of six months following the implementation of Stage 1 Parking Controls in Millswood and adjacent areas, a review of parking practices in the area be undertaken to inform a decision regarding the need for implementation of further parking controls, that is, Stage 2. 4. The community originally consulted in relation to the implementation of Parking Controls in Millswood and adjacent areas be notified of the Council decision. 5. That residents in Meredyth Avenue and Graham Avenue be advised of the introduction of parking controls prior to implementation. 6. Further correspondence be provided to residents in Meredyth Avenue and Graham Avenue, to advise of Councils decision to not introduce parking controls in those streets as part of the Millswood Stage 1 implementation.	GM City Development	Community was informed regarding change of Council decision. Parking signage installation has been implemented and will be under review for six months as agreed. Report will be presented to Council on need for further parking controls.	Mid 2019
24/09/18	1300	TREE CANOPY COVER ASSESSMENT 1. Opportunities to advocate for changes to planning policy mechanisms and better design in relation to green cover in the private realm be pursued, including writing to relevant Ministers and Members of Parliament highlighting the importance of matters such as: a. Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees; b. Regulated and significant trees and their retention; c. Green canopy criteria for more landscaping and trees, eg in and around buildings and car parks; d. Ensuring a strategic approach to maintain more lower density areas and limit increased densities in selected areas; e. Re-balancing the value and priority in development for retention of trees; f. Recognising the financial value of retaining existing trees as part of development or seeking commensurate offset payment (eg amenity/ market value); and g. Reviewing State Government Open Space funding models, including strengthening partnerships with developers and local governments to increase green cover, including streetscape enhancements and offset schemes; on the achievement of Tree Canopy Cover targets within the City of Unley. 2. A subsequent report be provided to Council with a recommended Tree Canopy Priority Action Plan, including detailed initiatives and supporting costings, to inform the development of the 2019/20 Business Plan and associated update of the long term financial plan	GM City Development	Write letters to relevant Ministers and Members. Report to Council on Tree Canopy Action Plan.	February 2019
24/09/18	1301	UNDERGROUNDING OF POWER LINES 2. A briefing be presented to the new Council, providing details of potential power line undergrounding projects that may be suitable for submission to the Power Line Environment Committee, to enable consideration of such projects for inclusion in the Long Term Financial Plan/future years budgets	GM City Development	Briefing to Council on PLEC options. Consideration of PLEC projects during Long Term Financial Plan preparation.	March/April 2019
22/10/18	1319	ANNUAL REPORT 2017-18 2. The City of Unley Annual Report 2017-18 (including Appendices) (as set out in Attachment 1 to this Report, Item 1319, Council Meeting 22/10/2018) be adopted and a copy prepared for submission to both Houses of Parliament prior to 31 December 2018, noting that Financial Statements will be incorporated into the document following their separate adoption by Council. 3. The Chief Executive Officer be authorised to correct errors of fact or make minor editorial amendments to the Annual Report 2017-18, if required.	Executive Manager	Completed Final (plain text) version of Annual Report has been submitted to Houses of Parliament as per legislative requirements. Final graphic designed version of the document is being printed and will be available for distribution and publication to the website by 07/12/2018.	Completed

Document Set ID 3075117

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE: MANAGEMENT OF WEEDS ON COUNCIL PROPERTY
ITEM NUMBER:	1360
DATE OF MEETING:	10 DECEMBER 2018
ATTACHMENTS:	NIL

Councillor J Boisvert has given notice of intention to move the following motion at the Council meeting to be held on 10 December 2018:

MOTION

That:

1. A report be prepared that identifies the use of glyphosate as a means of weed control in the City of Unley.
 2. The report is to identify alternative methods of weed control and management.
-

Background

Many countries have banned the sale and use of glyphosate (Roundup) as studies have identified that the product increases the occurrence of cancer in humans after prolonged exposure.

The report should investigate alternative methods of weed management and explore current trials or innovative ways that other councils manage weed control, and make recommendations for the phasing out of the use of this product.

Officers Comments

Council staff are constantly reviewing new technologies, products and/or innovative ways to control weeds across the city. This is to ensure that the most up to date methods are used, to reduce costs, and minimise environmental impacts and health risks.

Glyphosate is widely used by Councils across Australia for weed control and is available to the general public in garden stores and supermarkets. Glyphosate has been declared safe for the targeted spraying of weeds by the Federal Department of Health and the Australian Pesticide and Veterinary Medicine Authority. We will continue to follow government guidance on weed control methodologies.

Gardening staff in The City of Unley use an Integrated Weed Management approach which includes mulching, hand weeding and dense planting, as well as the application of herbicide to control weeds. Herbicide in the form of glyphosate is used primarily to control weeds on pavements, paths and shrub beds.

The strength of the herbicide mixture is used in line with the manufacturers' recommendations and is always administered by qualified staff following the application guidelines, and the herbicide is sprayed directly onto the weeds.

Investigations into alternative weed removal methods and/or herbicide investigations have shown them to be less efficient and cost-effective and/or have residual chemical risks associated with them, and accordingly are not a recommended approach to weed management.

In February 2016, as part of the Local Government Biodiversity Network, administration investigated commercial scale hot water (steam) treatment. The findings were that this treatment typically takes twice as long to apply and needs to be repeated more frequently, so is therefore very expensive. This treatment is also ineffective against grasses like couch, kikuyu, or any weeds with thick stems or deep tap roots, as the heat doesn't penetrate sufficiently to damage the plant cells.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE: FUTURE TREE STRATEGY
ITEM NUMBER:	1361
DATE OF MEETING:	10 DECEMBER 2018
ATTACHMENTS:	NIL

Councillor D Palmer has given notice of intention to move the following motion at the Council meeting to be held on 10 December 2018:

MOTION

That:

1. The development of a new tree strategy to supersede the current 2016-19 tree strategy be prioritised.
 2. The new tree strategy expands on the current tree strategy to include (but not be limited to) such considerations as:
 - a) identifying all the objectives, such as canopy cover, shade, amenity, temperature moderation, habitat, and also risk and safety, property values.
 - b) identifying the attributes of various tree species considered appropriate for street and park planting, including their mature canopy cover and time to reach maturity, along with cost of maintenance.
 - c) ways of promoting increased tree canopy cover on private property.
 3. The new tree strategy considers the “nuisance value” of Council owned non-regulated trees, similar to the assessment of trees under the Development Act, when removal of a Council owned tree is requested.
 4. A report outlining the process for developing a new tree strategy, including budget and resourcing considerations, and seeking council approval to proceed be provided to Council no later than March 2019.
-

Background

One of the promises replicated by all candidates in the recent election campaign was to increase the tree canopy cover with the City of Unley in keeping with the government’s policies. This has been stimulated by the loss of 25% of our tree canopy cover, which has caused grief in our community. They (our community) are looking for leadership in addressing this from Council.

The current City of Unley Tree Strategy expires this year. Our administration no doubt will be planning in time to seek our endorsement to develop our next tree strategy.

Given the current tree strategy expires in the coming calendar year I seek Council's endorsement to prioritise the development of a new tree strategy.

A tree strategy that builds on the 2016-2019 tree strategy. A tree strategy that goes further and reflects the concerns of our all of our community.

Our next tree strategy needs to address the losses being experienced on private property. It needs too, to encourage the State Government to take a lead on protecting tree cover on development sites as the new DPI Act is developed.

The policy should also protect our rate payers from Council trees (non-regulated trees) that are causing nuisance to them or their property. Nuisance in the form of damage to property or threat of damage to people, including children.

Unlike regulated trees under the Development Act, currently our strategy and our policy do not recognise the nuisance value when determining if a privately owned non-regulated tree should be removed or not. Only the health and structural state of trees are considered.

The aim of this motion is merely to establish the parameters of developing our next tree strategy, including resourcing and budgets. It is not to establish a strategy at this time for Council to consider.

Officers Comments

Staff acknowledge that the current Tree Strategy (2016-19) is due for review during the 2019 calendar year, and aim to produce a new updated three year Tree Strategy in 2019 to commence in 2020.

The current Tree Strategy is a strategic document that has been revolutionary in the way trees and the urban forest are managed across the city.

Through the implementation of the current Tree Strategy by staff, it is evident that many issues are complex particularly when seeking to appropriately balance the vision of the community with the needs and views of individual residents.

This is particularly in relation to "nuisance trees" and the issue of removal versus retention. The comments are supported and will be considered in the development of a new strategy.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	QUESTIONS ON NOTICE: SMOKING NEAR PLAYGROUNDS
ITEM NUMBER:	1363
DATE OF MEETING:	10 DECEMBER 2018
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor J Boisvert and the answers are provided.

BACKGROUND

It is my understanding that smoking is banned from children's playgrounds, and where not fenced, within 10m of children's play equipment. Parents have reported smoking is an issue within the Dora Gild Playground.

QUESTIONS

1. Are there spaces within this fenced area that it is legal to smoke?
 2. If so, are there any measures that we can lawfully take to ban smoking from this area?
 3. If smoking is not possible within the playground, could signs be placed notifying people who wish to smoke that they must leave the fenced area?
 4. Can the matter be brought to the attention of the ranger to improve compliance and expiate if warranted?
-

ANSWERS

1. *Are there spaces within this fenced area that it is legal to smoke?*

There are only a small number of areas within the fenced area of the Reserve which fall outside of the *Tobacco Products Regulation Act 1997* rule, which prohibits smoking within 10 metres of children's play equipment. These areas include the north eastern corner of the Reserve and the bench area at the side of the existing public toilet, which sits greater than 10 metres away from the children's play equipment

2. *If so, are there any measures that we can lawfully take to ban smoking from this area?*

Beyond enforcing the 10 metre rule above, for which an expiation notice of \$75.00 may be issued, in accordance with section 52(1) of the *Tobacco Products Regulation Act 1997*, the Governor may, if requested, approve a total ban to the Reserve by way of legislative amendment to the *Tobacco Products (Smoking Bans in Public Areas—Longer Term) Regulations 2012*.

3. *If smoking is not possible within the playground, could signs be placed notifying people who wish to smoke that they must leave the fenced area?*

Regardless of whether the 10 metre rule above applies across the entire Reserve area or not, 'No Smoking' or 'Smoking Prohibited' signs can be erected or displayed in the vicinity of the children's playground equipment to reinforce that smoking is not permitted within 10 metres of playground equipment.

This signage would provide a greater level of awareness to the smoking and non-smoking public alike and would provide authorities, both Police and Council's authorised officers, with a greater means by which to prove an offence, if enforcement action were to be taken. Should Council wish, an audit of signage at all playgrounds will be undertaken and any necessary signs installed to ensure that the 10 metre exclusion zone is readily identifiable.

4. *Can the matter be brought to the attention of the ranger to improve compliance and expiate if warranted?*

The matter has now been brought to the attention of Council's authorised officers and as such, the Reserve will now be monitored over the coming months with a view to providing an educative approach prior to enforcement. Following this initial approach, in addition to the provision of signage to the Reserve, officers would look to enforce relevant legislation by way of an expiation notice.

CONGRATULATIONS		(7)
30 NOV 2018		
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2 EVENTS		

18TTITM/00491



Government
of South Australia

Hon David Ridgway MLC

Ms Marcia Mudge
City of Unley
PO Box 1
UNLEY SA 5061

Dear Ms Mudge

It was fantastic to see the City of Unley recognised in the Major Festivals and Events category at the recent South Australian Tourism Awards. Congratulations to you and your team.

On behalf of the State Government, thank you for having the vision and dedication needed to deliver such a wonderful tourism experience for our visitors. The combined effort of you and other great tourism operators has contributed to the record \$6.7 billion of visitor expenditure in this State.

It is really exciting to see the abundance of unique and high-quality tourism products and experiences which people can enjoy here in South Australia. The Tourism Awards really highlighted South Australia's world-class tourism proposition.

Once again, congratulations, thank you for all of your hard work and best wishes for another successful year.

Yours sincerely

Hon David Ridgway MLC
Minister for Trade, Tourism and Investment

28/11/2018

Minister for Trade, Tourism and Investment

Level 13, State Administration Centre, 200 Victoria Square, Adelaide SA 5000
GPO Box 11032, Adelaide SA 5001
Tel: +61 8 8226 8520 | Fax: 61+ 8 8226 8444 | Email: OfficeOfMinisterRidgway@sa.gov.au



MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF DECEMBER
ITEM NUMBER: 1366
DATE OF MEETING: 10 DECEMBER 2018
ATTACHMENTS: 1. REPORT INCLUDING FUNCTIONS ATTENDED

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (up to the time of writing this report)

Date	Function/Event Description
26 November	Australian of the Year Luncheon
27 November	Elected Members training session
29 November	Meeting with King William Road trader
30 November	Official Opening of the Rosefield Community Shed
1 December	Elected Members training session
3 December	Elected Members briefing session
7 December	Elected Members Christmas dinner