

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Act, 1999*, that the next Meeting of City of Unley will be held in the Council Chambers, 181 Unley Road, Unley on

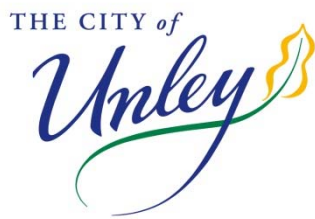
Monday

23 July 2018

7.00pm

for the purpose of considering the items included on the Agenda

Peter Tsokas
Chief Executive Officer



OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM NO

PAGE NO

APOLOGIES

- Nil

LEAVE OF ABSENCE

- Nil

1214 CONFLICT OF INTEREST

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and, if so, a Conflict of Interest Disclosure Form is to be submitted for each Item

1215 MINUTES

6

Minutes of the Council meeting held on
25 June 2018

Minutes issued separately

DEFERRED / ADJOURNED ITEMS

- Nil

PETITION

- Nil

DEPUTATIONS

Nil

PRESENTATION

- Nil

REPORTS OF COMMITTEES

- Nil

REPORTS OF OFFICERS

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1219	Co-working in the City of Unley	133-135
1220	Digital Unley Endorsement (Digital Transformation Plan)	136-162
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1223	• Councillor Sangster – Undergrounding of Power Lines – King William Road	174
1224	• Councillor Rabbitt – Greer Street, Hyde Park and Unley Park	175-176
1225	• Councillor Hewitson – Support for the French Bilingual Program at Highgate Primary School	177-178

1226 MOTIONS WITHOUT NOTICE

Acting Mayor to ask the Members if there are any motions without notice

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

1227	• Councillor Schnell – Discretionary Rate Rebates	179
1228	• Councillor Schnell – Vacant Land at 251 Goodwood Road	180

1229 QUESTIONS WITHOUT NOTICE

Acting Mayor to ask the Members if there are any questions without notice

CORRESPONDENCE

- Nil

1230 **MAYOR'S REPORT** 181-182

REPORTS OF MEMBERS

1231 Council to note the attached reports from Members: 183

- Councillor Rabbitt

CONFIDENTIAL ITEMS

1232 Confidentiality Motion for Item 1233 – Appointment of 184
Members to the Brown Hill Keswick Creeks Stormwater
Subsidiary Board

1233 Appointment of Members to the Brown Hill Keswick 185-210
Creeks Stormwater Subsidiary Board

1234 Confidentiality Motion to Remain in Confidence Item 1233 211
– Appointment of Members to the Brown Hill Keswick
Creeks Stormwater Subsidiary Board

FUTURE ITEMS – AUGUST-OCTOBER (subject to change)

Half Yearly Report January-June 2018
Community Events Sponsorship – recommendations for funding
Footpath Trading Policy
Preliminary End of Year Results
King William Road – detailed design
Canopy Cover
Undergrounding of Power Lines
Event Road Closures 2019
End of Year Financial Statements
Budget Review Quarter 1

NEXT MEETING

Monday 27 August 2018 – 7.00pm

CONFIRMATION OF MINUTES

TITLE: CONFIRMATION OF MINUTES FOR COUNCIL
MEETING HELD ON 25 JUNE 2018

ITEM NUMBER: 1215

DATE OF MEETING: 23 JULY 2018

ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The minutes of the Council Meeting held on 25 June 2018, as printed and circulated, be taken as read and signed as a correct record.
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DECISION REPORT

REPORT TITLE: ERA RESILIENT EAST PROGRESS REPORT
2017/18 AND PRIORITY ACTIONS FOR 2018/19

ITEM NUMBER: 1216

DATE OF MEETING: 23 JULY 2018

AUTHOR: PETER TSOKAS

JOB TITLE: CHIEF EXECUTIVE OFFICER

1. **EXECUTIVE SUMMARY**

This report provides an update to participating councils on the progress of the Eastern Region Alliance (ERA) Resilient East Project for 2017/18, together with the priority actions for 2018/19.

In 2017/18, four priority actions were identified by the Project Steering Group (PSG), addressing heat mapping, canopy cover, water sensitive urban design, and a review of street tree species. Each action was identified with outcomes and milestones to be achieved. Three Action Working Groups were established to collaborate on the actions, noting that one working group covered two actions, with progress to be reported to the Resilient East PSG on a quarterly basis.

The Resilient East PSG have developed a number of priority actions to be undertaken in 2018/19, in order to continue the implementation of the Resilient East Climate Adaptation Plan. These actions have been endorsed by the ERA CEO's and include progression of the heat mapping and canopy cover work completed to date.

2. **RECOMMENDATIONS**

That:

1. The 2017/18 Resilient East Regional Climate Adaptation Plan progress report be noted.
 2. The Resilient East Canopy and Green Cover Mission and Strategy, as set out in Attachment 2 to this report (Item 1216, Council Meeting 23/07/2018) be endorsed.
 3. The Resilient East Project Priority Actions 2018/19 as set out in Attachment 3 to this Report (Item 1216, Council Meeting 23/07/2018) be noted.
-

3. RELEVANT CORE STRATEGIES/POLICIES

Environmental Stewardship

2.5 The City's resilience to climate change is increased.

A landscape scale climate change adaptation plan is a requirement of the State Government's Climate Change Adaptation Framework.

City of Unley Four Year Delivery Plan

2.5(c) Work with member councils to implement the 'Resilient East' plan for the Eastern Region.

Environmental Sustainability Strategy

Increasing resilience to changes in climate.

4. BACKGROUND

The Resilient East Project is an initiative between the cities of Adelaide, Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect, Tea Tree Gully, Unley, and the Town of Walkerville. The project is hosted by the City of Unley on behalf of the participating councils.

Resilient East is funded by the eight partner councils, the Department of Environment, Water and Natural Resources, South Australian Fire and Emergency Services Commission, and the Adelaide and Mount Lofty Ranges Natural Resources Management Board.

The Resilient East Climate Change Adaptation Plan was completed in 2016 and is being implemented under a Climate Change Sector Agreement with the South Australian Government (signed on 23 March 2017). A Resilient East Project Steering Group (PSG) oversees the implementation and includes membership from across eight participating councils. The PSG reports progress twice yearly to the ERA Chief Executive Officers.

The goal of Resilient East is to ensure our communities, assets and infrastructure, local economies and natural environment are resilient to the impacts and challenges of climate change.

5. DISCUSSION

The work undertaken by the PSG in 2017/18 has focused on the following four areas:

- Heat Mapping
- Developing a Mission and Strategy for Canopy and Green Cover
- Street Tree Species Review
- Developing a Mission and Strategy for Water Sensitive Urban Design (WSUD)

A report outlining the actions and outcomes is included as Attachments 1 and 2.

Attachment 1

Attachment 2

The Mission and Strategy for Canopy and Green Cover is aimed at achieving long term targets by 2045 that are consistent with the State Government's 30 year plan for Greater Adelaide, through the implementation of five strategies.

The priority areas for 2018/19 have also been summarised in Attachment 3, and these generally build on the work undertaken in 2017/18.

Attachment 3

6. ANALYSIS OF OPTIONS

Option 1 –

1. The 2017/18 Resilient East Regional Climate Adaptation Plan progress report be noted.
2. The Resilient East Canopy and Green Cover Mission and Strategy, as set out in Attachment 2 to this report (Item 1216, Council Meeting 23/07/2018) be endorsed.
3. The Resilient East Project Priority Actions 2018/19 as set out in Attachment 3 to this Report (Item 1216, Council Meeting 23/07/2018) be noted.

The Council has previously endorsed its participation in the Resilient East Project, and the Resilient Unley section of Council's Environmental Sustainability Strategy is centred on Unley playing its role in Resilient East.

Option 2 – Council provides an alternative recommendation

Council may resolve a different recommendation but in doing so, must be mindful that this report and recommendations are being submitted to all participating councils.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

The relevant Objective in the Council's Four Year Delivery Plan is:

2.5 *The City's resilience to climate change is increased.*

Specifically:

2.5(c) *Work with member councils to implement the 'Resilient East' plan for the Eastern Region.*

The Council, through its Community Plan and Environmental Sustainability Strategy has committed to considering the impacts of climate change in everything it does and continuation of Council's good reputation as a leader in environmental sustainability.

The implementation of the regional Adaptation Plan, in conjunction with other partner organisations, will ensure that the Council's collaborative approach to climate change adaptation aligns with the State Government's Climate Change Adaptation Framework (2012).

8.1 Financial/Budget

- The project is jointly funded by the eight partnering councils and state government agencies and forms part of ERA's programme for the next two years.

8.2 Legislative/Risk Management

- The Local Government Sector in South Australia is self-insured through the LGAMLS, which has stipulated that all councils in South Australia must put in place appropriate management strategies to respond to the impacts of long-term climate change, to reduce the sector's public liability risks. The LGAMLS has supported this requirement through the development and implementation of the Climate Change Adaptation Risk Management Program, which facilitated the preparation of Climate Change Adaptation Reports for all councils in South Australia.
- While the State Government's Climate Change Adaptation Framework (2012) does not require the mandatory preparation of adaptation responses by local government authorities, it encourages the formation of voluntary regional agreements (based on the existing South Australian Government Regions).
- The strategic risk issues that are being addressed and managed under the regional adaptation approach include:
 - public liability exposure;
 - planning policy;
 - asset management;
 - public safety;
 - insurance costs;
 - community expectations; and
 - resource management - statutory responsibilities.

8.3 Staffing/Work Plans

- The work will be undertaken by the project coordinator with assistance from relevant staff across the councils.

8.4 Environmental/Social/Economic

- Climate change projections for South Australia from the South Australian Bureau of Meteorology, indicate warmer weather and drier conditions across most of the state, with an increased risk of extreme events such as flooding, extremely hot days, drought and bushfires. These events will have variable impacts on the lives of all South Australians and on the natural environment across the state.

- Climate change will have direct and indirect impacts on health and wellbeing, particularly for vulnerable members of the community such as the elderly and the sick. Failure to adapt will expose our community to possibly severe and long-term consequences including serious health issues and the potential loss of unique and essential natural ecosystems and species.

8.5 Stakeholder Engagement

- The project actions for 2017/18 and proposed actions for 2018/19 have been developed by the Resilient East Steering Group after consultation with participating councils and relevant state government agencies.
- Project partners include the Eastern Region Alliance (ERA) councils, City of Adelaide, City of Tea Tree Gully, NRM Board and DEWNR.

9. ATTACHMENTS

- Attachment 1 – Resilient East Project 2017/18 Progress Report to Councils.
- Attachment 2 – Canopy and Green Cover Mission and Strategy.
- Attachment 3 – Resilient East Project – Priority Actions for 2018/19.

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

RESILIENT EAST PROJECT

TITLE: Resilient East Project 2017-18 Progress Report to Councils

PROGRESS UPDATE

In 2017-18, the Resilient East Project has supported greater levels of collaboration and engagement across the participating councils and with key State Government Agencies and external stakeholders. This has supported shared learning and collaboration on current and future projects.

The work undertaken in 2017-18 has focused on the following four actions:

- Heat Mapping
- Developing a Mission and Strategy for Canopy and Green Cover
- Street Tree Species Review
- Developing a Mission and Strategy for Water Sensitive Urban Design (WSUD)

Each Action is undertaken as a collaborative task, through an Action Working Group with defined outcomes and milestones.

The progress to date for these four actions is discussed below.

RESILIENT EAST PROJECT

Heat Mapping

The aim of the Heat Mapping Project is to provide a sound scientific foundation for decision making in regard to informing council planting programs and projects. Heat mapping, together with visual imagery and canopy assessments will assist councils when engaging on development issues (e.g. the Planning Design Code) with State Government agencies.

The costs of the heat mapping exercise have been shared across the eight participating Resilient East Councils as well as the City of Salisbury who also participated in the project. This collaboration has helped to reduce the costs for each council.

The heat mapping flyovers were carried out in early March under the ideal conditions of a clear hot day above 35 degrees, followed by a clear warm night where the re-release of accumulated heat could be photographed with thermal sensing equipment.

The Preliminary Report of the Eastern and Northern Region Heat Mapping Project has been received by the Resilient East Steering Group and the next phase will cover the provision of data to councils, preparation of case studies and a final report due in October.

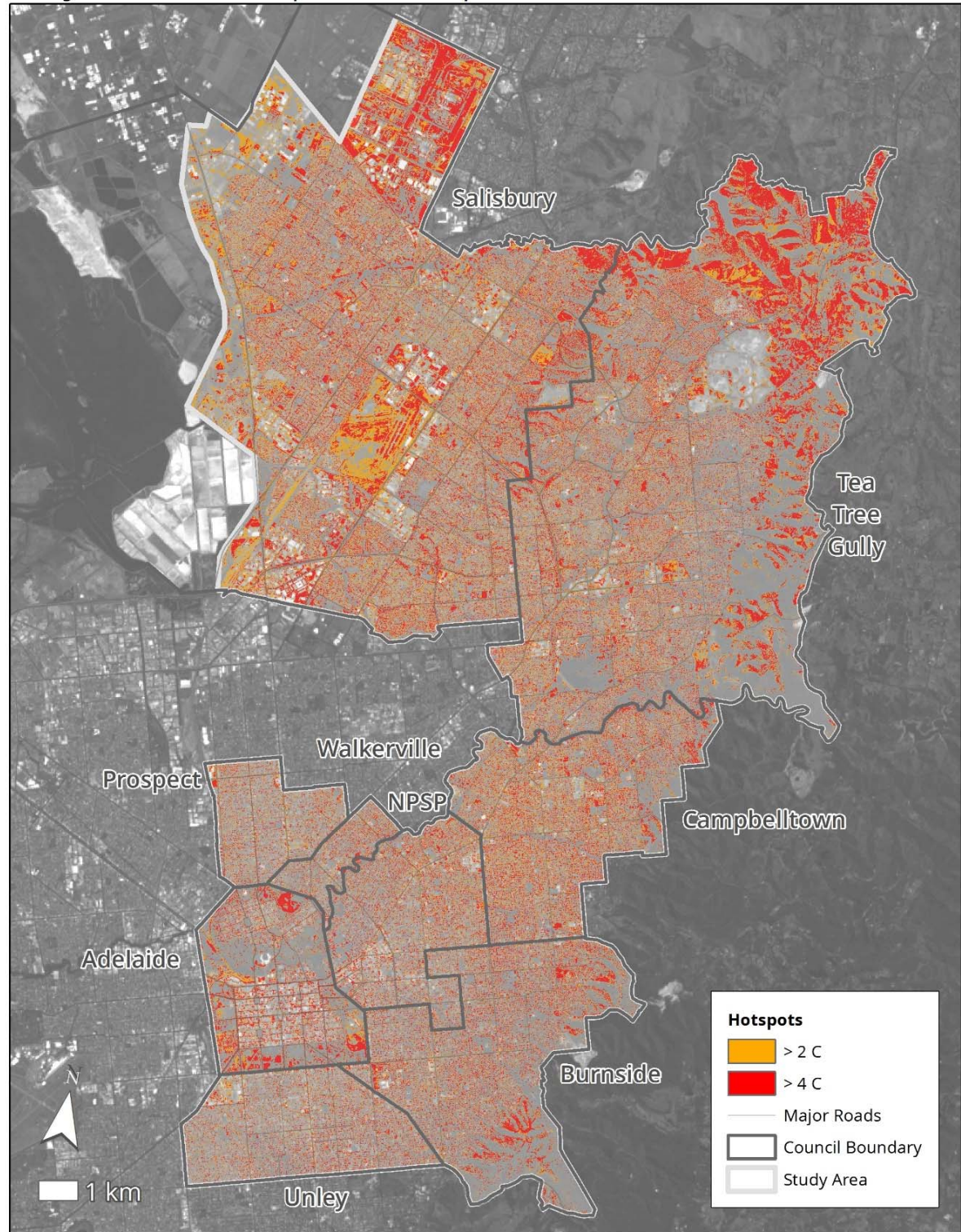
The map on the following page: *Eastern and northern region daytime hot spots*, covers the full study area and shows one of the ways that the thermal imagery can be used, in this case to identify day time hot spots. The full set of images will be available for each individual council area and users will be able to zoom in to an individual street or property within a 2 metre resolution.

A strategic approach to future heat mapping is being explored with the State Government for the efficient collection of heat maps and vegetation (tree canopy) images on a five year cycle, which would be aligned with the State of the Environment reporting. This approach is designed to reduce duplication of effort across the councils and to share costs with other agencies and organisations that seek to access the same data.

RESILIENT EAST PROJECT

Eastern and Northern Region

Daytime Hotspots Map



RESILIENT EAST PROJECT

Mission and Strategy for Canopy and Green Cover

The Mission and Strategy for Canopy and Green Cover has been developed as a region wide commitment to support the existing planting programs of and management of street trees whilst working towards clear goals aligned with the Government's 2045 canopy and green cover targets.

The report discussing the Mission and Strategy for Canopy and Green Cover is presented as a separate attachment to councils.

Street Tree Species Review

The purpose of the Street Tree Species Review is to provide a resource for Resilient East Councils to select plant species and associations (e.g. ground covers) that can cope with a changing climate. The outcome will be a species list and informative guidelines on the suitability of species in a local environment, taking into account climate change, localised soil moisture conditions, and suitability given constraints on roots and power lines. The Street Tree Species Review brings together the best knowledge from across the councils, the Botanic Gardens, SA Power Networks and other external sources. The final document will include a separate section for associations (shrubs and understory species) with guidance for optimising amenity and biodiversity outcomes.

The List has been drafted and a workshop is scheduled to rate the climate and resilience of species and sub species against different criteria. In undertaking this work, the Action Working Group has engaged with SA Power Networks and is planning further engagement with other organisations including the Department of Planning, Transport and Infrastructure, the LGA and SA Water.

By enabling councils to select street tree and shrub species that will be suitable for their conditions in a changing climate, the Street Tree Species List will assist the councils towards their canopy and green cover goals.

Mission and Strategy for Water Sensitive Urban Design (WSUD)

The Mission and Strategy for Water Sensitive Urban Design is being developed as a regional approach to support councils in the implementation of WSUD principles in projects being undertaken across the region.

WSUD principles, when integrated with stormwater and other infrastructure and open space projects can deliver multiple benefits to improve the quality of stormwater runoff and to improve water detention and infiltration, increasing soil moisture which in turn supports healthier tree canopy and green cover. Maximising WSUD outcomes in infrastructure is therefore considered an important contribution to climate adaptation for supporting cooler more liveable places.

The Action Working Group charged with developing the Mission and Strategy for Water Sensitive Urban Design has met twice and collected a range of data and information. The Working Group includes a representative from Water Sensitive SA who is providing knowledge and guidance. It is intended that the Mission Statement and Strategy includes actions to promote the successes, case studies and the benefits of WSUD outcomes.

When completed to a draft stage, the Mission and Strategy for Water Sensitive Urban Design will be presented to the Resilient East Steering Group and ERA CEOs.

RESILIENT EAST PROJECT

TITLE: Canopy and Green Cover Mission and Strategy

The Resilient East Canopy and Green Cover Mission and associated strategies takes into account the following policy objectives:

- **30 Year Plan for Greater Adelaide**

The State Government has established the following targets for greater Adelaide in the 30 Year Plan.

- For council areas with less than 30% tree canopy cover currently, cover should be increased by 20% by 2045
- For council areas with 30% or more tree canopy cover currently, this should be maintained to ensure no net loss by 2045.

The Mission supports the intent of these targets and underpins how the councils will collaborate with government, developers, communities and other stakeholders towards achieving the targets as a minimum, or exceeding these targets.

The Strategies also identify an important role for collaboration with the State Government to address significant barriers to achieving the targets including:

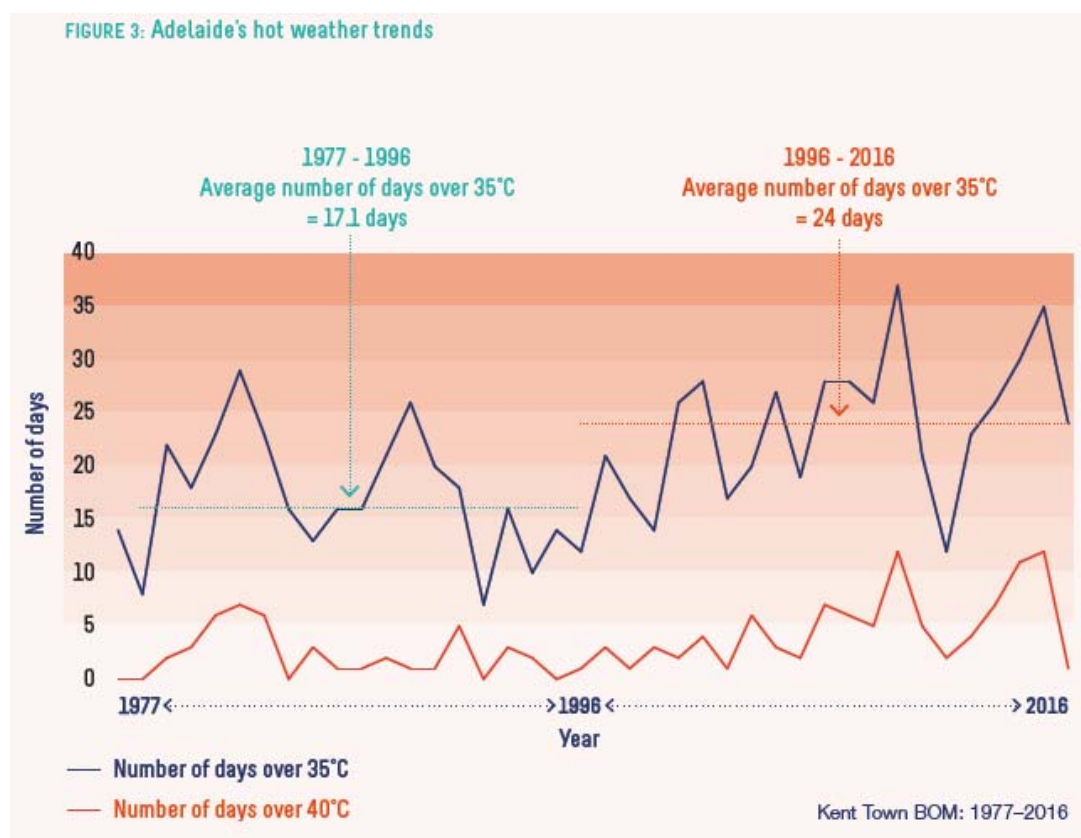
- urban consolidation causing loss of trees and gardens on private land
- loss of street trees and verges due to new driveway crossovers.

- **2045 and changing climate**

The Canopy and Green Cover Mission and Strategies are targeted towards creating cooler and greener microclimates for adapting to climate change and creating other multiple benefits.

Under the current high emissions trajectory (aligned with the Intergovernmental Panel on Climate Change RCP 8.5 scenario), it is projected that the climate in the Eastern Adelaide Region will experience considerable changes. The following chart suggests that Adelaide has already experienced an increase in the number and extent of extreme hot weather days increasing from 17 days per year to 24 days per year comparing the average days for 1977-1996, with 1996 – 2016.

RESILIENT EAST PROJECT



By 2045 there are likely to be significantly more hot days above 35 degrees. In particular, it is predicted that there will be an increase in the number of hot days from the current frequency of 20 days per year over 35 °C (1981-2010) to 47 days per year by 2090 ([CSIRO & BoM 2015](#))¹ on average.

20 % more canopy and green cover as a minimum

A core goal is that by 2045, Resilient East councils will have increased canopy and green cover by a minimum 20% compared with the 2013 levels. This is made up of a target for canopy cover and a separate target for shrub cover (green cover excluding irrigated grass).

The approach recognises that there are different starting points across the councils but that each council commits to the increase of canopy and green cover. For councils that may already have or exceed 30% canopy cover, there is an option to maintain canopy cover at 30% and not increase the level further. However, it is understood that councils at or close to 30 % canopy cover are in favour of striving for an aspirational 20% increase.

The Mission and Strategies recognise that progress towards the goal of a 20% increase in tree canopy cover is not a linear increase. This may be caused by the need to replace a large cohort of trees near the end of their useful life, resulting in a temporary reduction in tree canopy cover until the new generation of trees grow towards maturity.

¹ See <https://soe.environment.gov.au/theme/built-environment/topic/2016/increased-extreme-weather-events#built-environment-9281>

RESILIENT EAST PROJECT

IMPLICATIONS FOR COUNCILS

The Mission is aspirational and strives to achieve the commitment made by the State Government in the 30 year Plan for Greater Adelaide. Much of the document simply re-states actions that councils are already undertaking. However, for the Mission and Strategy to be implemented, each council would support the following commitments:

- Minimum 20% increase in Canopy and Green Cover by 2045 compared with 2013 (applies at an individual council scale)
- Implementing planting programs and projects on council and public land aimed to support achieving a 20% increase by 2045 (or 30% canopy cover total), ensuring that there is sufficient annual progress across a 5 year period
- Targeting investment:
 - Using the best information from heat mapping heat and canopy cover assessments
 - Using the best information for selecting the right tree species and other vegetation
 - Leveraging canopy and green cover outcomes from projects being undertaken for other purposes
- Partnering with community and collaborating with developers
- Tackling the barriers for canopy and green cover by collaborating with the State Government and other stakeholders
- Monitoring urban heat and canopy cover on a five yearly cycle in order to report progress and revise strategies as required.

Many councils have already increased planting rates since 2013 (the nominated base year) and are taking steps to achieve an overall increase in canopy cover on public land. Individual councils may need to consider additional planting strategies, funding and resources to achieve targets that are higher than current commitments.

There is also concern across many councils that the loss of canopy cover on private land due to urban consolidation is a significant challenge that must be addressed in partnership with the State Government. It will therefore be essential to engage with the Department of Planning, Transport and Infrastructure (DPTI) as the new Planning Development Design Code is developed and to engage with developers where possible.

Resilient East Canopy Mission Statement:

By 2045, Resilient East Councils will increase canopy and green cover by a proportional 20%, compared with 2013 levels, creating cooler more liveable places for comfort, amenity and urban biodiversity

Targeting investment

Heat mapping and visible imaging multi spectral imaging will inform where to prioritise action

Selecting the right species

A new guide will help in planning climate resilient species and landscapes

Council planting,

Tree planting and vegetation enhancement in streets and open space will maximise canopy and green cover

Integrating Water Sensitive Urban Design (WSUD) will increase soil moisture for healthier plants

Community & Developers

Councils will collaborate with community to support more trees and canopy and collaborate with developers to include WSUD and create more green space in housing and larger projects

Collaboration

Councils will work collectively with the LGA and State Government on better ways for protecting and enhancing canopy and green cover

Monitoring and reporting

Changes to canopy and green cover across the region will be quantified and reported every 5 years

Resilient East Canopy Mission and Strategy

Introduction

The Resilient East Canopy Cover Mission and associated strategies has been prepared by the Resilient East Project Steering Committee to support councils to design their planting strategies, street tree management programs and engagement with stakeholders. The one page summary document provides a high level regional approach for a proportional 20% increase in canopy cover (meaning tree canopy) by 2045 and a proportional 20% increase in green cover (meaning shrub cover) by 2045.

This document provides additional background to the mission and describes the six actions of the strategy in more detail. The use of this document can assist councils in the development of their street tree strategies, planning and engagement activities.

Background

The Resilient East Project is a collaborative approach by eight eastern Adelaide councils to support their communities to adapt to a changing climate. The resilient East Climate Change Adaptation Plan was completed in 2016 and is being implemented under the Resilient East Climate Change Sector Agreement signed by eight participating councils and the Minister for the Environment on 23 March 2017.

The Climate Change Adaptation Plan includes a priority action to increase planting across urban areas. In parallel, the State Government has established the following targets in the updated 30 Year Plan for Greater Adelaide.

- For council areas with less than 30% tree canopy cover currently, cover should be increased by a proportional 20% by 2045
- For council areas with 30% or more tree canopy cover currently, this should be maintained to ensure no net loss by 2045.

The Mission and strategies support the intent of these targets and underpin how councils will collaborate with government, developers, communities and other stakeholders towards achieving or exceeding the targets.

The benefits of increasing tree canopy and green cover

The Resilient East Mission and strategies extend beyond percentage targets to achieve multiple benefits. For example:

- Increasing canopy and green cover is a proven strategy to cool our microclimates significantly. Our greenest suburbs are the coolest places on hot days, particularly in the absence of a sea breeze.
- Cooler microclimates mean that households and businesses using air conditioners can save money and reduce greenhouse gas emissions, as the units don't need to work as hard.
- Property prices in greener suburbs and greener streets are higher in value because of their positive cooling, amenity and biodiversity benefits.
- Increased canopy cover in streets and open spaces supports people to be more active, to be able to walk in shade and enjoy our parks and gardens.
- Increased canopy and shrub cover supports our urban biodiversity which is an important part of living in Eastern Adelaide suburbs. Not all cities are able to keep biodiversity to such levels.

- When coupled with Water sensitive urban design strategies such as tree inlet watering, increased capture of surface stormwater for the trees, plants and soil also reduces pollution and excessive runoff to creeks and streams.
- A growing number of studies are recognising the links between trees and human health and mental health ².
- Trees not only produce oxygen and absorb carbon dioxide but also act as air filters to remove dust, fine particulates and other pollutants from air in our urban environment.
- Trees as part of our leafy green eastern suburbs are becoming recognised as significant natural assets in a changing climate.

2045 and changing climate

Towards 2045, the climate in the resilient east region will continue to change. There are likely to be significantly more hot days above 35 degrees in any given season. Under a high emissions concentration pathway, the trend of increasing hot days will likely increase from a current day frequency of 20 days per year over 35 °C (on average) to 47 days per year by 2090 (CSIRO & BoM 2015)³. Creating more canopy and green cover will play an important role in creating cooler microclimates to assist in coping with these changes.

Our Baseline and Targets

The Resilient East Councils have established their baselines using the baseline 2013 data from the 2020 Vision second annual report on canopy cover: *Where should all the trees go?* Some of the councils have also undertaken more detailed localised studies which may result in slightly different baselines. The report shows that one council has 30% tree canopy cover.

Individual councils may set or have established higher stretch targets. For example, the City of Adelaide have established a canopy target of 25% for Adelaide (South) and 40% for North Adelaide.

	Tree Canopy cover		Shrub cover	
	2013 Baseline	2045 Target	2013 Baseline	2045 Target
Burnside	30%	36%	8%	10%
Unley	26%	31%	6%	7%
Walkerville	25%	30%	6%	7%
Tea Tree Gully	24%	29%	6%	7%
Adelaide	21%*	24%	2%	2%
Adelaide (South)		25%		
North Adelaide		40%		
Norwood Payneham & St Peters	20%	24%	5%	6%
Campbelltown	19%	23%	9%	11%
Prospect	18%	22%	5%	5%

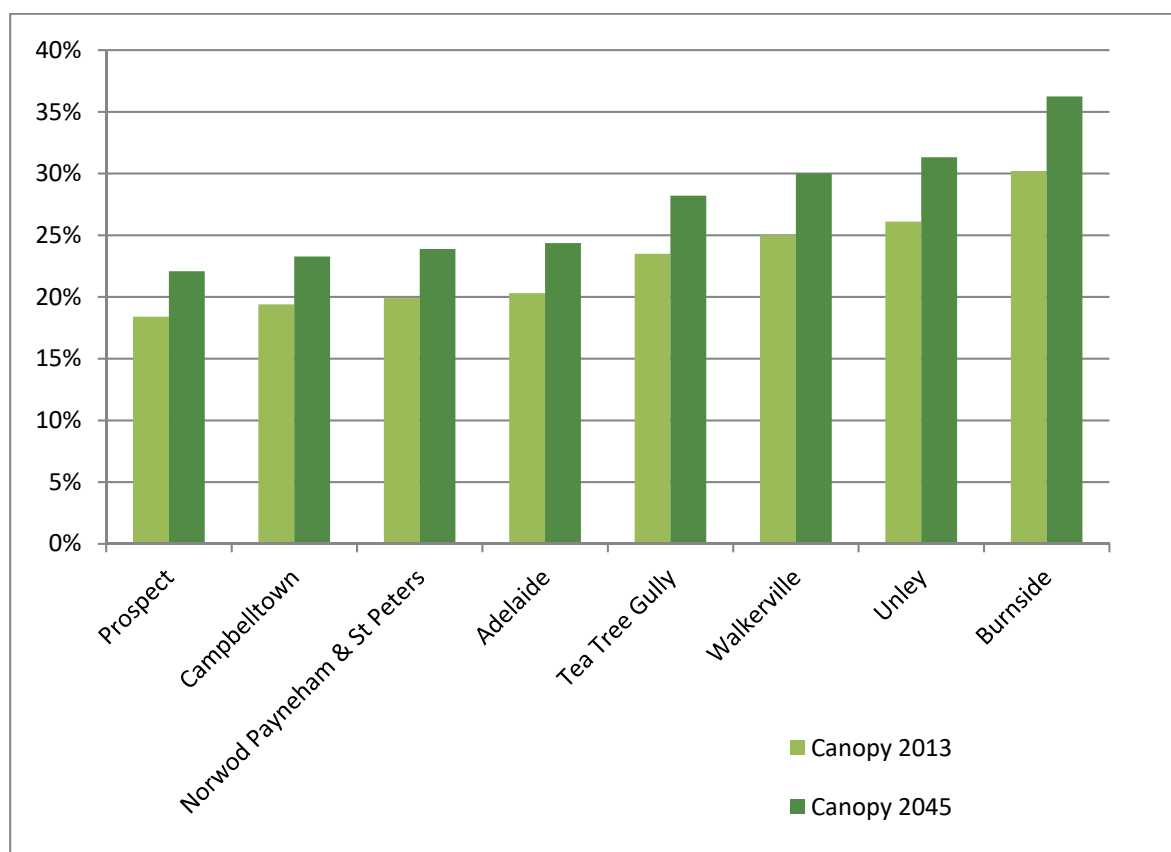
² https://www.huffingtonpost.com/2013/01/21/trees-linked-with-human-health_n_2505267.html
http://ec.europa.eu/environment/integration/research/newsalert/pdf/trees_in_urban_areas_may_improve_mental_health_410na2_en.pdf

³ See <https://soe.environment.gov.au/theme/built-environment/topic/2016/increased-extreme-weather-events#built-environment-9281>

20 % more canopy and green cover as a minimum

A core-guiding objective is that by 2045, Resilient East councils will have increased canopy and green cover by a proportional 20% compared with 2013 levels (note: this does not mean an additional 20% of canopy cover). The approach adopted by the councils recognises that there are different starting points across the councils but that each council commits to its share for increasing canopy and green cover.

Chart 1. Canopy cover across the councils (based on *2020 Vision Where are all the Trees?* (2014))



Implementation Strategies

The Council will achieve the goals of a proportional 20% increase in tree canopy cover and a proportional 20% increase in shrub cover via 5 strategies:

1. Targeting investment
2. Council Planting Programs
3. Partnering with the Community and developers
4. Collaborating on better ways to protect and enhance canopy cover
5. Monitoring and reporting

The strategies are described below.

Strategy 1: Targeting investment

The Resilient East Project commits to ensuring that there is a thorough understanding of urban heat impacts to target investment to where it is needed most.

Best information for urban heat and canopy cover planning

The canopy cover and greening data outlined above shows the average levels of canopy over an entire municipality. There is often significant variability of vegetation cover within municipal boundaries. Therefore, the councils have committed to using best available data and science to inform decision makers in order to achieve the greatest impact in reducing urban heat islands and identifying where the best opportunities are to increase tree planting. Best information includes:

- Aerial thermal imagery across the day and night time cycle to assist in prioritising decisions and investment that is targeted towards achieving the best return for canopy and cooling outcomes.
- Review of Landsat thermal imaging to assist councils to understand longer-term trends and changes in urban heat over the past three decades.
- Multispectral analysis of vegetation to assist councils in determining the health of existing vegetation, the rates and extent of canopy loss and opportunities for canopy and green cover restoration.
- Heat mapping and canopy datasets will be open data that encourages participation and collaboration with research organisations, non-government organisations and interested community members.
- A five yearly review of progress and data update to ensure that progress and changes can be monitored and quantified through time.

Best Information for selecting tree and vegetation species

Resilient East Councils are undertaking a review of tree and vegetation species lists to rate the resilience of species to heat and moisture stress in a changing climate. This will enable better approaches to choosing the right vegetation for the localised conditions.

Some considerations include:

- Resilient plant selection suitable to local conditions in heat and drought.
- Assessing how plants will perform with and without WSUD measures or irrigation.
- Considering opportunities for optimising biodiversity habitat, such as through landscapes of trees and shrubs that will support greater levels of native fauna.

Strategy 2: Council planting programs

The Resilient East Councils commit to build on existing programs, projects and initiatives to maximise opportunities that will maintain or increase or support canopy and green cover across the region.

Each of the Resilient East Councils are involved in street tree replacement programs, street amenity enhancement programs and projects to enhance vegetation and biodiversity habitat on council parks and public land. The councils will commit to continuing these activities that support achieving the 2045 canopy targets, and ensuring that there is sufficient annual progress.

The 20% increase in tree canopy cover is unlikely to be achieved on a linear pathway of increasing cover due to the necessary replacement of street trees nearing the end of their useful life. It is acknowledged that temporary reductions in tree canopy cover may occur until the new generation of trees grow towards maturity. The Councils will explore ways to model and communicate that they are following a strategy towards the goal of a 20% increase in tree canopy cover despite any short-term losses.

Councils will explore opportunities to integrate water sensitive urban design principles into greening projects to increase soil moisture and improve water quality

Soil moisture across the region has declined as urban areas have become increasingly sealed and paved. Even after wet periods, soil moisture across many areas may still be low and plants and trees can struggle to survive in these harsh environments. These conditions will be exacerbated by reduced rainfall and higher temperatures caused by climate change.

Resilient East councils are undertaking stormwater management and are including Water Sensitive Urban Design (WSUD) outcomes in projects on council land, (including roads). Increasingly, small to medium WSUD projects are being integrated with street upgrades, tree planting and replacement programs and kerbside repair activities. These deliver multiple benefits including:

- Greater infiltration of water into ground and soil for trees and vegetation to be healthier, greener and cooler
- Creating new areas of cooler and climate resilient places
- Opportunities for managed aquifer recharge systems which can then provide water for irrigation of parks and gardens
- Reduced runoff and slower rates of runoff into stormwater systems thereby reducing flood risk
- Reduced pollution loads, such as oils, chemicals and organic pollutants
- Improved habitat for urban biodiversity.

Strategy 3: Partnering with the Community & Developers

The councils will collaborate with the community to support more trees and canopy and collaborate with developers to encourage WSUD treatments and the creation of more green space in housing and larger projects

Councils are ultimately limited in the amount of canopy and green cover that can be achieved across streets and public lands. There is a need to collaborate with the community and developers to protect and enhance trees and gardens on private land wherever possible, and to create new green places on private land such as car parks, buildings and other structures.

Partnerships with householders for the greening of verges is an example of the very practical ways where improvements can be achieved. Councils can promote the benefits of increasing canopy cover in their publications, websites and when engaging on development proposals and applications.

Strategy 4: Collaboration on better ways to protect and enhance canopy cover

Councils will work collectively with the LGA and State Government on better ways for protecting and enhancing canopy and green cover

The task of increasing canopy and green cover amidst urban consolidation can be particularly challenging. Resilient East councils not only understand the need to protect and increase canopy and greening on public land, but also to reduce the loss of trees and vegetation on private land.

The Resilient East Councils commit to collaborating with the State Government to address the challenges to achieving the outcome of a 20% increase in canopy and green cover by 2045.

These challenges include but are not limited to:

- Planning regulation and guidelines which provide little incentive to protect and enhance canopy and green cover outcomes on properties under development
- Limited scope for engaging with developers and architects on finding ways to enhance canopy and green cover and recognise the commercial benefits
- Limited diversity in housing options for consumers that provide developments with more canopy and green cover
- Changing consumer behaviours and lack of recognition of the benefits of urban greening
- The prevalence of new buildings which do not include green roof cover, green walls or better use of open property space
- Lack of financial or related incentives for developers to incorporate greater levels of greening.

Strategy 5: Monitoring and reporting

Changes to canopy and green cover across the region will be quantified and reported every 5 years.

Whilst changes of canopy and green cover can be observed at individual sites, the full extent of additions and losses to the region and the impact on urban heat can only be observed across a longer timeframe.

The councils are committed to a five yearly review cycle whereby new heat and canopy data will be collected and analysed. This review will ensure that the councils have good information about how successful their greening programs have been, and where losses have occurred.

The information based on maps and datasets covering on urban heat and vegetation, will be used to check that councils are on track to achieve their targets and to identify where additional investment may be required.

RESILIENT EAST PROJECT

TITLE: Resilient East Project - Priority Actions for 2018-19

The Resilient East Steering group have met and developed a number of priority actions for 2018 -19 which build on the progress from the foundation work carried out in 2017-18.

ACTION 1 Implementation of the Canopy and Green Cover Mission

- Compared with a 2013 baseline, Councils will assess their annual planting programs to quantify their contribution to increase canopy and green cover on public land.
- Increase council planting rates on public land and develop strategies if necessary
- Quantify the canopy and green cover gap to be filled on private land.
- Engage with the State Government on the development of the Planning Design Code,

ACTION 2 Connect with the community and businesses on climate adaptation

- A Resilient East “HOT HOT HOT” Forum will be held in the City of Adelaide. The forum will be based around a hypothetical longer than usual heat wave as it develops and continues. This event provides an opportunity for members of the public to listen to key agencies and subject experts on how to prepare for extreme heat conditions and the planning which underpins preparation, response and recovery efforts.
The Adelaide City Council is planning to host the event in February 2019 with in-kind support from the Resilient East Steering Committee.
- Investigate options for a community education and engagement package on preparing for continued climate change, extreme events and technology change (such as electric vehicles and smart(automated) energy management systems) and seek ways to engage with key community leaders, champions, business and community groups including vulnerable communities.
Delivery of the package would be in 2019-20 subject to the recommendations being approved.
- Trial engagement with businesses through economic development programs and breakfast forums at a small scale to explore and raise awareness of climate risks such as extreme events, prolonged lack of power and essential services as well as identify emerging business opportunities in these areas.

ACTION 3 Resilient East Councils will apply the data from regional heat mapping together with site verification, to spatially identify and prioritise the locations for greening activities and planting programs

- This task will be managed by individual councils.

ACTION 4 Resilient East Councils will investigate approaches for cooler building design, cooler pavement and road designs and better materials selection

- A forum will be held to share knowledge and case studies/ experience across Resilient East and Other Regions. If there is sufficient interest for ongoing involvement, a working group may be established to continue to share knowledge from across the councils, and develop best practice for cooler built infrastructure.

ACTION 5 Assessing the potential for Water Sensitive Urban Design (WSUD) in projects

- Resilient East Councils will utilise the “CRC for Water Sensitive Cities – Monetised Benefits tool or South Australian Monetised Benefits Tool” to evaluate WSUD options for inclusion in stormwater, roadworks and other applicable built infrastructure projects.

RESILIENT EAST PROJECT

ACTION 6 Resilient East Councils will evaluate the benefits of Tree Inlet watering systems established across councils to determine the future priority for investment.

- This project would include sampling a sufficient number of tree inlet devices across the region and costs would be quantified and benefits monetised using the CRC Water Sensitive Cities tool or South Australian Monetised Benefits Tool

ACTION 7 A research project will be undertaken to assess and quantify the current and future impacts of hot weather risks and lost workforce productivity.

- This Project would support a dedicated person/researcher/consultant to investigate and prepare a report with recommendations to the CEO Steering Group. Grant funding will be sought from the State Government as the implications go beyond local government.

INFORMATION REPORT

REPORT TITLE:	CIVIC PRECINCT WORKING GROUP – UPDATE
ITEM NUMBER:	1217
DATE OF MEETING:	23 JULY 2018
AUTHOR:	TAMI NORMAN
JOB TITLE:	EXECUTIVE MANAGER OFFICE OF THE CEO
ATTACHMENTS:	<ol style="list-style-type: none">1. CIVIC PRECINCT WORKING GROUP TERMS OF REFERENCE2. PRESENTATION: ST AUGUSTINE’S CHURCH3. EXAMPLES/IDEAS FOR USE OF SPACE IN THE PRECINCT4. A COLLECTION OF BUILDING DESIGN CONVERSATION STARTERS5. CIVIC PRECINCT WORKING GROUP: DRAFT DIRECTIONS

1. **EXECUTIVE SUMMARY**

This report provides a summary of the work of the Civic Precinct Working Group to date for the information of Council.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

3.1 Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City.

4. **BACKGROUND**

Council established the Civic Precinct Working Group to assist in the development of a precinct plan for the City of Unley Civic Precinct (the area bounded by Unley Road, Oxford Terrace, Rugby Street and Edmund Terrace).

The Objectives of the Working Group are to:

- provide community input into planning for future development of the City of Unley Civic Precinct;
- develop options for the consideration of Council that provide for the appropriate development of the Civic Precinct, including consideration of:
 - short (0-5 years), medium (5-10 years) and long term (10+ years) opportunities;
 - accessibility to the community;
 - integration with property owned by St. Augustine Parish;
 - the future of the Civic Building and opportunities for consolidation or enhancement of Council facilities;
 - current and potential use of the Cottages, including whether they should be retained; and
 - integration of Oxford Terrace.
- act as a linkage between Council and the general community in providing feedback during the development of concepts or ideas for the Civic Precinct

Following an expression of interest process, which received 18 responses, six (6) community members were appointed to the Working Group as follows:

- Ms Kay Anastasiadis
- Ms Emma Battams
- Mr Simon Frost
- Mr Brendan Lott
- Mr Duncan Rayner
- Mr Peter Simmonds

St Augustines Parish is represented on the Working Group by Mr Andrew Marshall.

5. DISCUSSION

The Working Group has met on four occasions to date:

- 15 March
- 19 April
- 17 May
- 21 June

At the March meeting, Working Group members went on a walking tour of the precinct and finalised the Terms of Reference for the Group, a copy of which is provided as Attachment 1 to this report.

Attachment 1

To complement the Terms of Reference and to inform the activities of the Working Group, a set of Guiding Principles were developed at the second meeting. These are:

- More people attracted into the precinct;
- Destination for Unley: Central Place to meet;
- Traffic calmed: Unley Road and local streets;
- Multi-purpose appeal, services & facilities;
- Flexibility of use – day and night;
- Connected precinct;
- Green setting for people – structured;
- Activity and program of events;
- Quality of Streetscape, buildings and spaces between; and
- Opens out to the community.

Subsequent meetings have provided good opportunities for discussion about the precinct and potential opportunities for the future, as well as involving presentation of ideas from Working Group members. A summary of the information discussed during the four meetings held is provided below:

- Presentation by St Augustine's representative Andrew Marshall outlined some of the current thinking for opportunities for greater use of the parish facilities including:
 - A proposal to establish a child care centre utilising the building on the corner of Unley Road and Edmund Avenue as well as the adjacent car park land in Edmund Avenue;
 - Alternatives for use of the Manse, which could be made available to Council under a lease arrangement if a suitable use is identified;
 - Relocation of Aggies to the building north of the church and the possibility of setting up a coffee shop, which could serve as both a café and a hospitality training facility;
 - Use of the church for concerts or other music events and/or art exhibitions;
 - Improved integration between the church and council facilities involving removal of fencing at the rear of the Manse and Potter's Club Cottage to create more public space and/or extension of the plaza paving to the sides and front of the church to create a more appealing link between Unley Road.
 - Attachment 2 is a copy of the presentation given by Andrew Marshall.

Attachment 2

- Village Green
 - There is a strong view that the Village Green should be retained and upgraded to provide a place to relax and reflect (quiet space), as well as being a place that can be activated via events.
 - The adjacent car park was also recognised as a possible place for upgrading to a 'plaza' that could be linked to the Village Green and could provide additional space for events.
 - The Working group has discussed raising the visibility/profile of the Village Green through initiatives such as removal of the fencing on Rugby Street, as well as expanding the reserve east onto Rugby Street with the footpath within the reserve.
 - Additional lighting and paths to better connect the cottages to the Civic Centre, as well as provide a recognisable connection between Rugby Street and Unley Road.
 - Working Group members were asked to consider how they thought the space could be used, what it could look like and the sort of things they would like to see in the space. As part of this, a number of members submitted images, or dot points to stimulate the discussion of the Working Group. A copy of this information is provided as Attachment 3.

Attachment 3

- Civic Centre
 - There was strong agreement that the current entrances and layout of the civic centre lacks appeal, and often causes confusion for members of the public regarding which entrance to use.
 - Investigations of options into the possible refurbishment of the Civic Centre have been discussed, as well as the concept of a main entrance off Oxford Terrace.
 - The group supported the concepts, but were also of the view that more substantial works would probably need to be undertaken in the mid to long term.
 - In response to information considered by the Working Group, Mr Frost gave a presentation which provided a collection of building designs as a 'conversation starter'. A copy of this presentation is provided as Attachment 4.

Attachment 4

- Edmund Avenue Cottages
 - The Museum was recognised as making a positive contribution to the Precinct and community, as was the recently established co-working space.
 - The Working Group has discussed the use of the other cottages and expressed the view that there could be opportunities to provide greater benefit to the community from those facilities than what they are currently used for.

- Options discussed included additional co-working spaces, an art gallery, and expansion for the City of Unley Museum.
- There has also been quite a bit of discussion on opportunities to modify the cottages, to provide a better interface between cottages and also more direct interface with the Village Green.
- **Street Frontages**
 - Beautifying the northern side of Edmund Avenue has been discussed, in particular, the opportunity to make the cottages more attractive by seamlessly expanding the connection between the cottage frontages and the verge areas. This was considered to provide a perfect opportunity for Council to showcase some of its environmental greening initiatives.
 - The opportunity to upgrade Oxford Terrace and make it a demonstration project in terms of streetscape was recognised and the Working Group felt that this was something that could be undertaken across short-medium-long term. For example, replacement of trees could occur in the short term to establish a framework for proceeding in the future.

The various discussions of the Working Group, have been distilled into a summary document (Draft Directions), which includes the current thinking of the Working Group in relation to Building Program and Public Realm directions (short, medium, long term). This was discussed at the most recent meeting of the Working Group and there was general agreement that it reflected the progression of thinking to date. A copy of this document is provided as Attachment 5.

Attachment 5

6. ATTACHMENTS

- Attachment 1 – Civic Precinct Working Group Terms of Reference
- Attachment 2 – Presentation: St Augustine's Church
- Attachment 3 – Examples/ideas for use of space in the Precinct
- Attachment 4 – A collection of building design conversation starters
- Attachment 5 – Civic Precinct Working Group: Draft Directions

7. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

Civic Precinct Working Group - Terms of Reference -

Introduction

The City of Unley Civic Precinct Working Group will assist the Council in developing a precinct plan for the City of Unley Civic Precinct (the area bounded by Unley Road, Oxford Terrace, Rugby Street and Edmund Terrace).

Council acknowledges the importance of community input into the planning process to ensure that the needs and specific requirements of the community and key stakeholders can be considered in the development of plans.

Role of the Working Group

To provide input and develop ideas for the consideration of Council in relation to the development of the Civic Precinct. As a Working Group, the Group has no delegated powers. Accordingly any recommendations of the Group will be reported to Council for information or decision as required by Council Officers using established reporting mechanisms.

In developing options consideration must be given to the Unley Central DPA (UCDPA) and options for development must fall within the parameters of the UCDPA. The land is predominantly owned by the City of Unley, with the balance owned by the Anglican Church. The status of the Council owned land is not part of the consideration of the Working Group.

Working Group Objectives

The objectives of the Working Group are to:

- provide community input into planning for future development of the City of Unley Civic Precinct;
- develop options for the consideration of Council that provide for the appropriate development of the Civic Precinct, including consideration of:
 - short (0-5 years), medium (5-10 years) and long term (10+ years) opportunities;
 - accessibility to the community;
 - integration with property owned by St. Augustine Parish;
 - the future of the Civic Building and opportunities for consolidation or enhancement of Council facilities;
 - current and potential use of the Cottages, including whether they should be retained;
 - integration of Oxford Terrace
- act as a linkage between Council and the general community in providing feedback during the development of concepts or ideas for the Civic Precinct

Working Group Membership

The Working Group will comprise:

- six (6) community representatives
- one (1) representative of St Augustine Parish
- City of Unley staff as required

Members appointed to the Working Group are set out in Appendix 1.

Civic Precinct Working Group - Terms of Reference -

Members of the Working Group will be responsible for:

- Considering the needs of the whole community, even if representing a local interest group;
- Contributing to the development of options for the consideration of Council;
- Participating in a constructive and respectful manner; and
- Facilitating sharing of information and knowledge to and from the community.

The Term of the Working Group will be determined by, and at the discretion of, Council.

Meetings

- Meetings of the Working Group will be convened by the Chief Executive Officer.
- The Working Group will meet as determined and agreed by the Working Group.
- Meetings will be held at the City of Unley Civic Centre, 181 Unley Road, Unley.
- Following each meeting, summary notes will be distributed to Working Group members within one week of the meeting.
- If a member of the Working Group cannot attend a meeting an apology should be provided. Proxy Members are not permitted.
- Support will be provided to the Working Group by staff of the City of Unley.

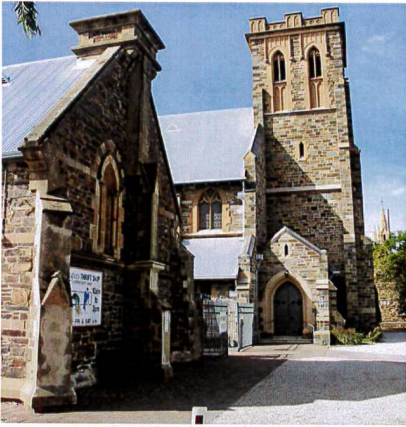
Civic Precinct Working Group - Terms of Reference -

Appendix 1 – Civic Precinct Working Group Members

- Kay Anastasiadis
- Emma Battams (F.O.C.U.S.)
- Simon Frost
- Brendan Lott
- Andrew Marshall (St Augustine's Anglican Church)
- Duncan Rayner
- Peter Simmonds (SOS Unley Village Green Inc)

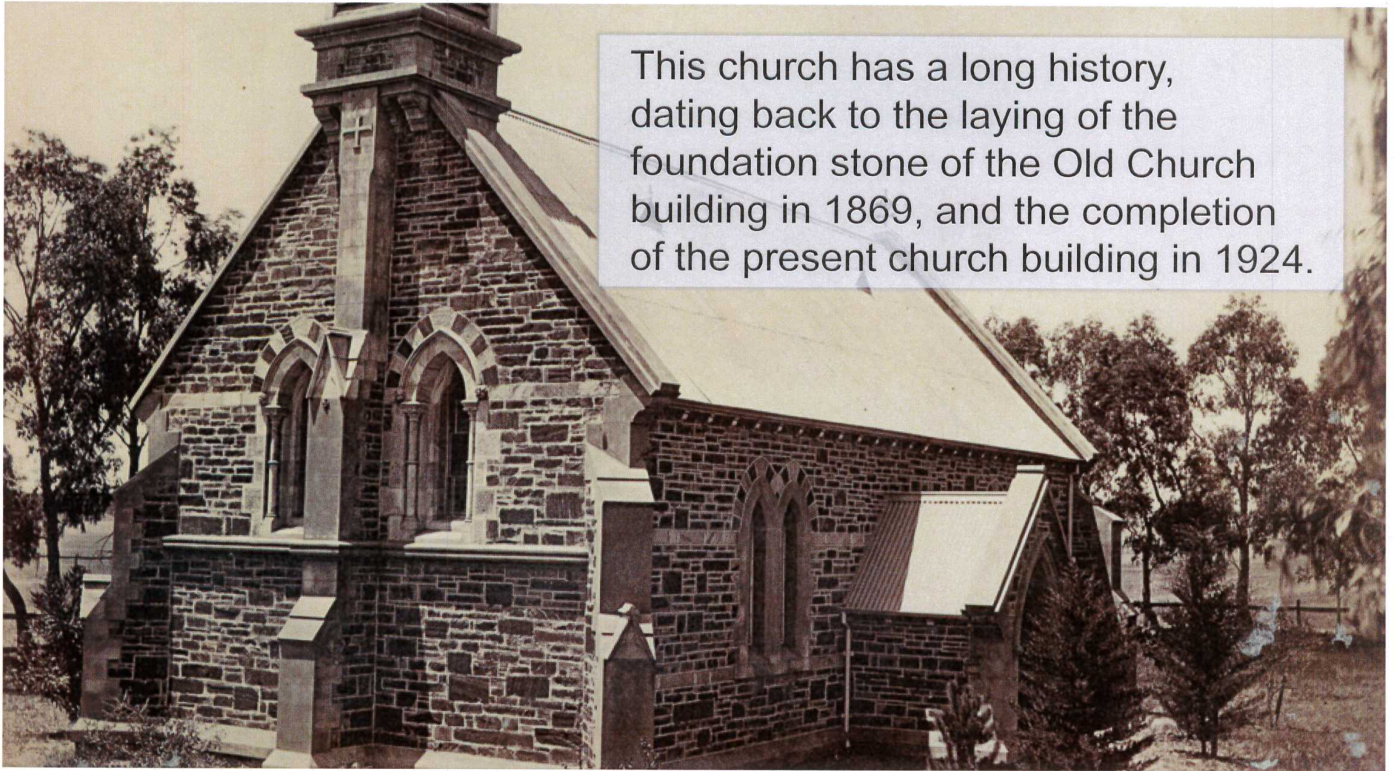
Members of the Working Group can be contacted through:

Ms Tami Norman
Executive Manager, Office of the CEO
City of Unley
P – 8372 5182
E – tnorman@unley.sa.gov.au

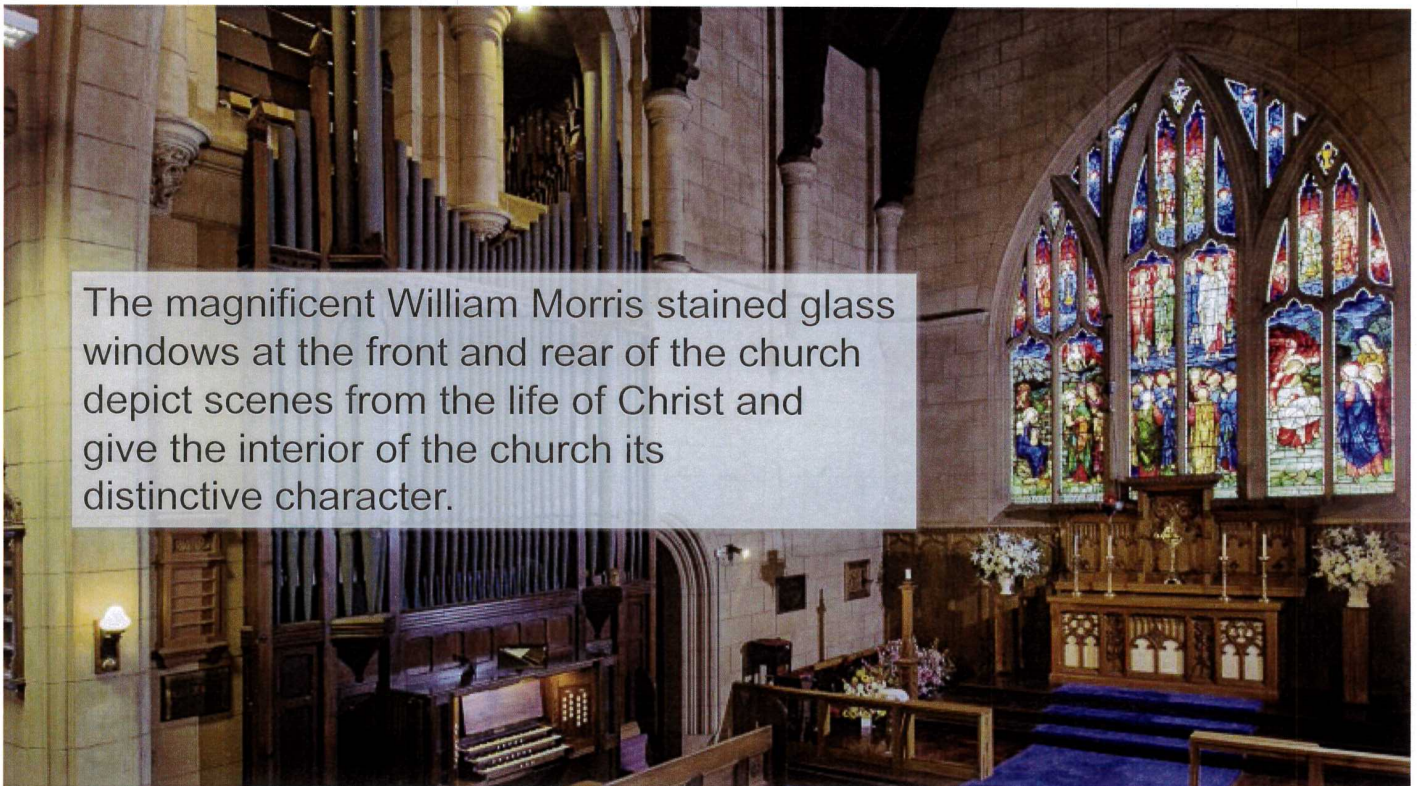


ST AUGUSTINE'S CHURCH UNLEY - 1869

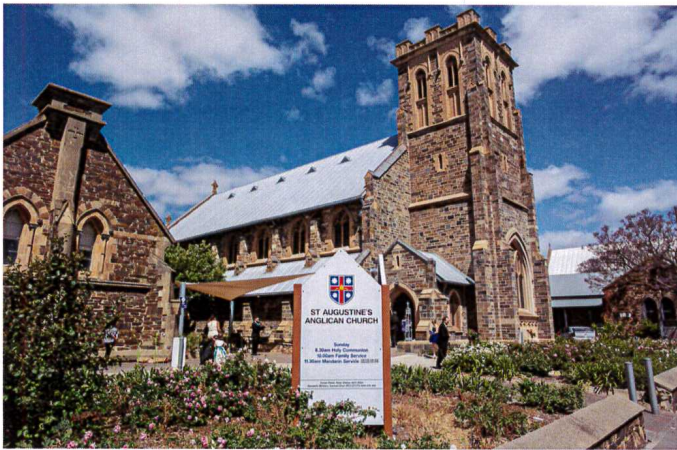
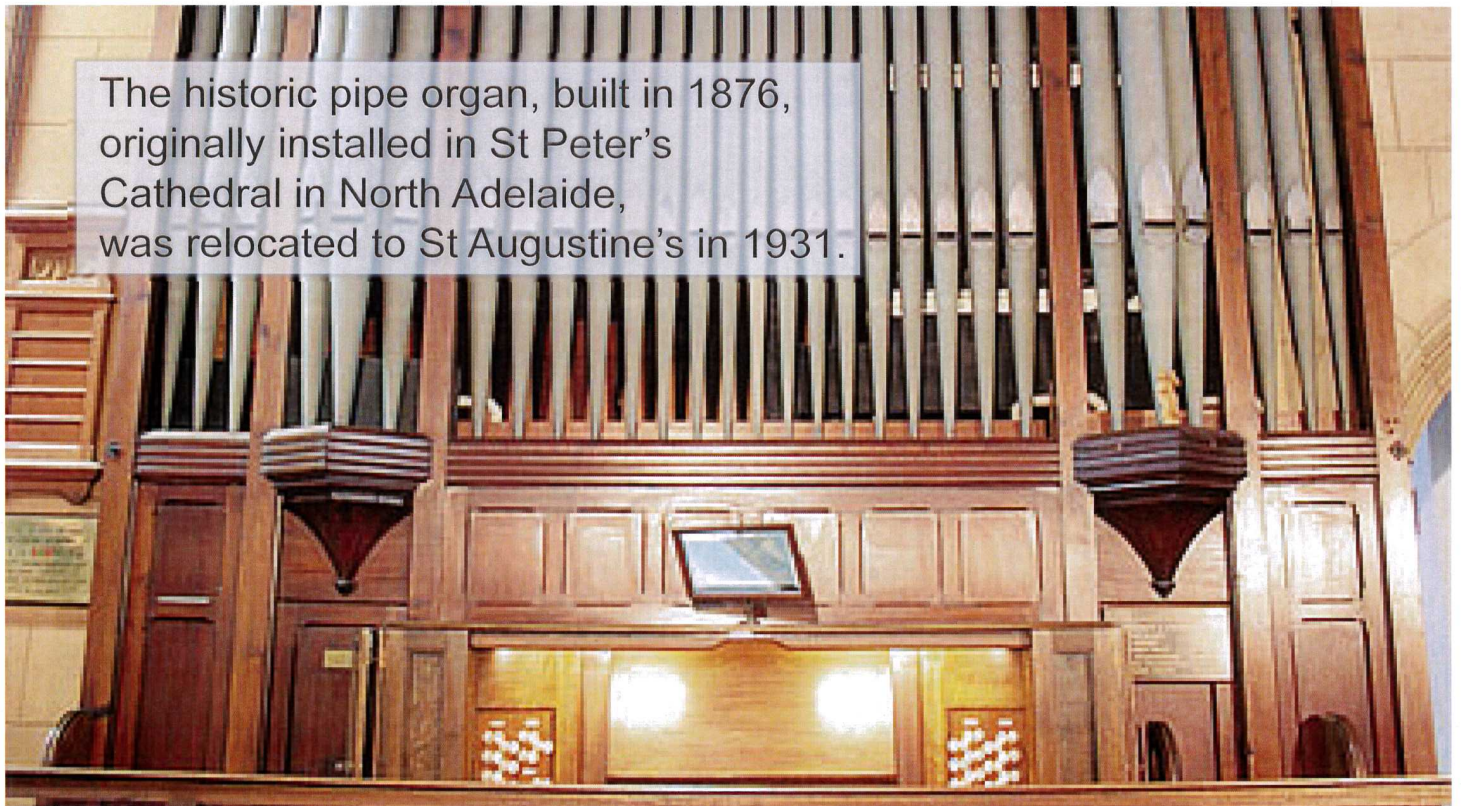




This church has a long history, dating back to the laying of the foundation stone of the Old Church building in 1869, and the completion of the present church building in 1924.

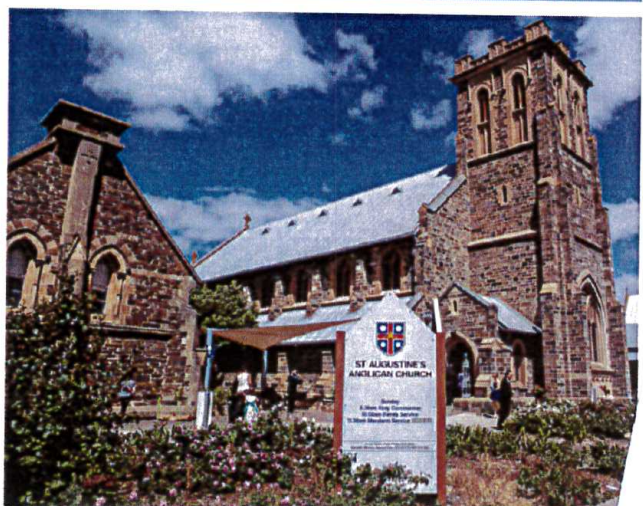
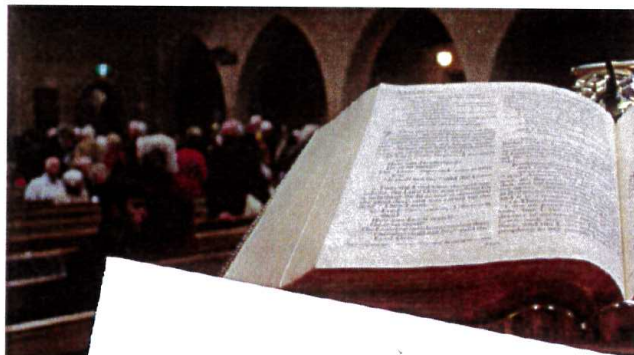


The magnificent William Morris stained glass windows at the front and rear of the church depict scenes from the life of Christ and give the interior of the church its distinctive character.



The carillon of 13 bells ring out over Unley to call people to worship each Sunday morning and are also used literally as 'wedding bells' on wedding days. The church comfortably seats 250 people. Further seating can be arranged for up to 400.

St Augustine's Anglican Church



Our Vision and our yearning
is that over the next five years

We will be a...



POSSIBILITY 1

A **go-to** place for children and families

POSSIBILITY 2

A **go-to** place for music, celebrations and festivals

9/14/2017

Music | St Martin-in-the-Fields | Trafalgar Square, concerts in London

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Evening Concerts by candlelight feature top British and international ensembles presenting choral, chamber and instrumental music from Baroque and Early Classical period through to works by composers living and working today. Tickets are required.

What's On

Wednesday 13 September 2017

08:30 Morning Prayer
13:00 Choral Eucharist
18:30 Bread for the World
20:00 Heads South

→ This week at St Martin's

Events Calendar

September 2017

M	T	W	T	F	S	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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04/4/2017

Church | St Martin-in-the-Fields | Trafalgar Square, concerts in London

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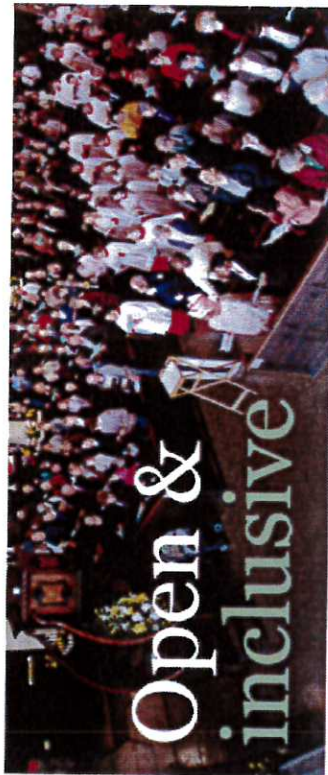
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St Martin-in-the-Fields » Church

Welcome to St Martin-in-the-Fields, a vibrant, open and inclusive church at the heart of London. With thriving English and Chinese speaking congregations, St Martin's is a diverse community, with a rich life of **worship** and **prayer**, including our **regular services**, a stimulating **education programme** serving the wider Church, a commitment to social justice and international links around the world.

Music and the arts are celebrated here and are at the heart of our worship and welcome.

We seek through our **sermons**, our **faith courses**, our **community** life and **pastoral care** to make the Christian faith relevant and accessible for the world today. As a community we are used to accepting paradox creatively. Our aim is not to provide simple answers but to uphold one another in living with the questions, to seek the deeper truths, and to be a

What's On

Wednesday 13 September 2017

08:30 Morning Prayer
13:00 Choral Eucharist
18:30 Bread for the World
20:00 Heads South

... This week at St Martin's

Events Calendar

September 2017

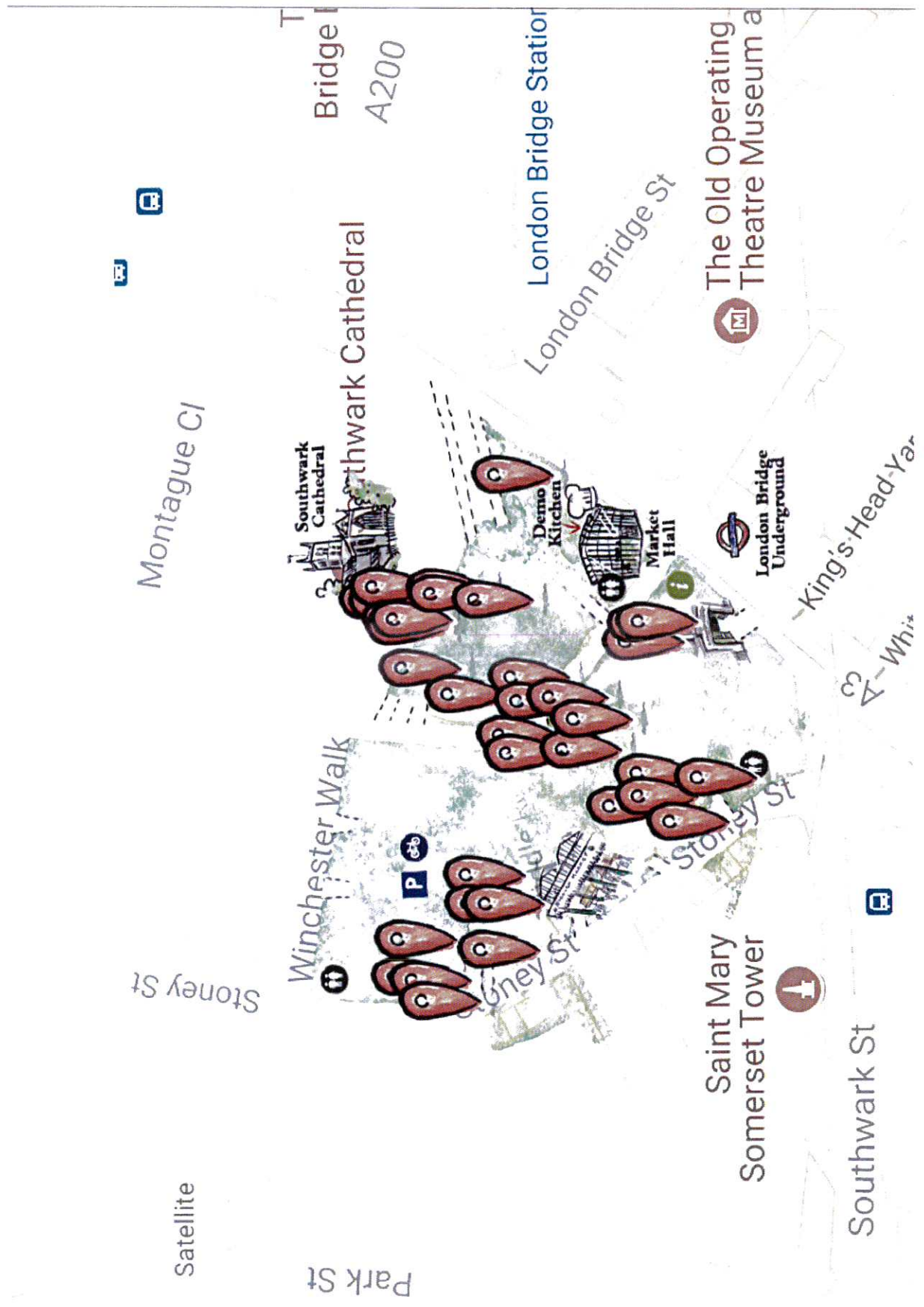
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

POSSIBILITY 3

A **go-to** place for markets, dogs and food

POSSIBILITY 4

The best **go-to** “Community Garden” in
Australia





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St Mary's Lambeth Garden Museum
 – Community Garden Cafe





VILLAGE GREEN...IMAGINE... A go to place for...

Families - kids/youth playground gardens & café

Music

Multicultural - services / events / markets

and also.....

Aggies

Bike way/velocity cafe

Rotary

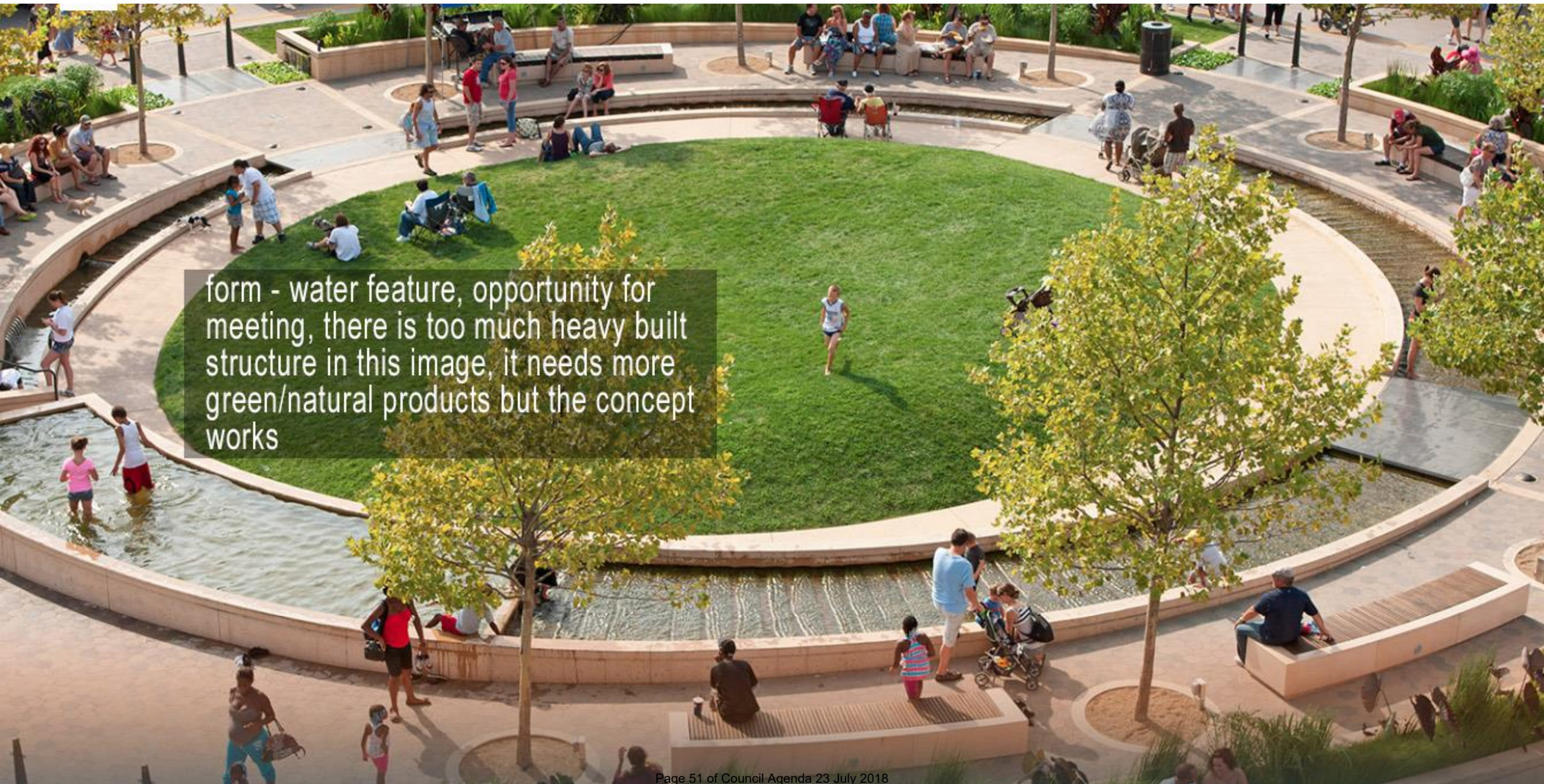
Wedding/reception centre

Community herb produce garden /bees

Annual flower show partner it's botanic garden

THANK YOU







form - water feature, opportunity for meeting, there is too much heavy built structure in this image, it needs more green/natural products but the concept works



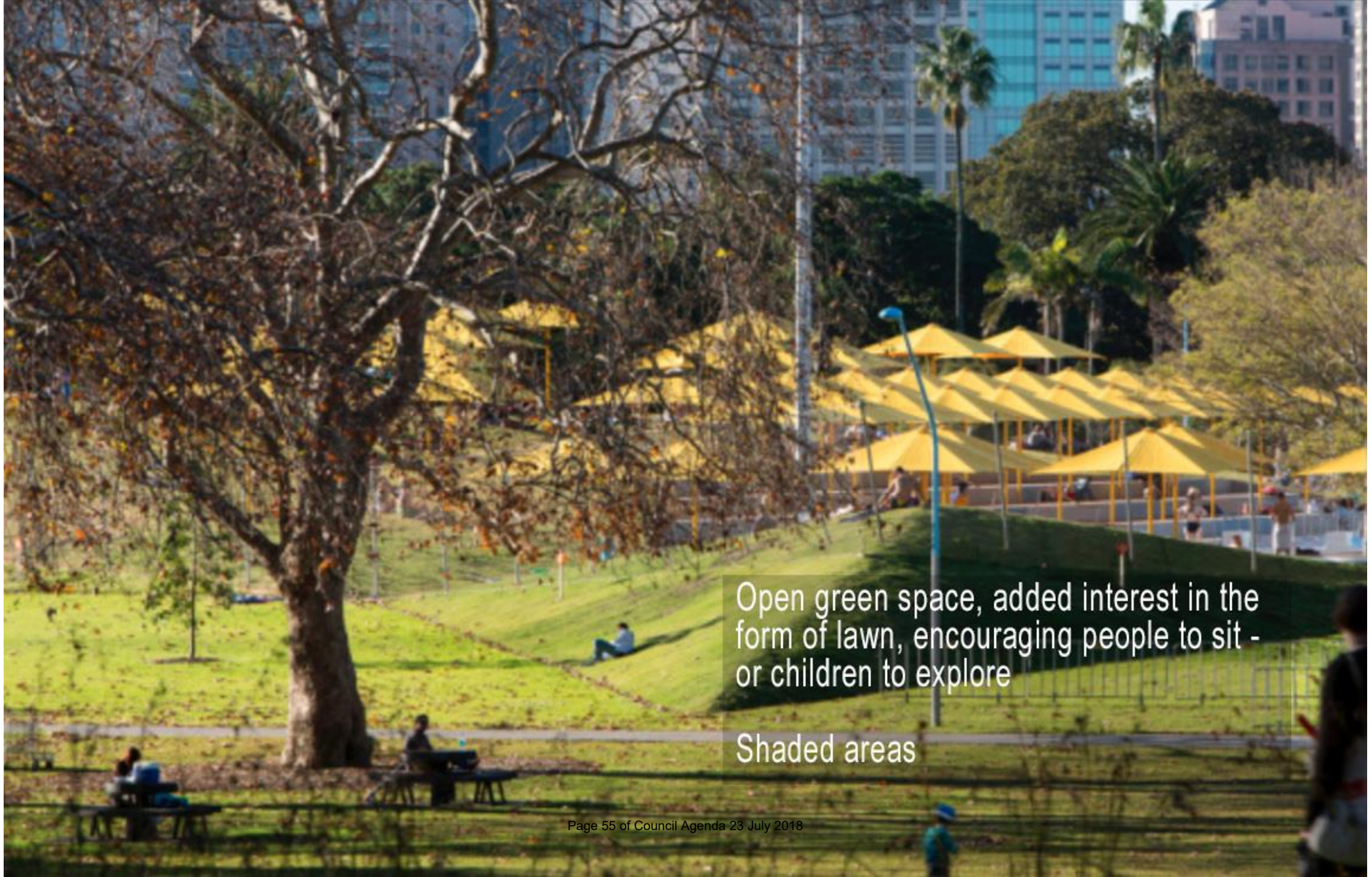
Pop up venues to encourage people into the
space, child & pet friendly Urban feel

An aerial photograph of a park area. The park features several distinct zones: a large circular pond with a paved walkway around its edge, a rectangular area with a metal frame structure, and various green spaces with trees and shrubs. A road with cars is visible at the top, and a building with a perforated metal roof is in the bottom right corner. The text "Clear pathways, areas of interest" is overlaid on the left side of the image.

Clear pathways, areas of interest

An aerial photograph of a modern campus plaza. The plaza features large, rectangular green lawns separated by wide, light-colored paved walkways. Several people are walking on the paths. In the center, there is a paved area with some seating and a small tree. The overall design is clean and open, emphasizing clear pathways and access.

clear pathways and access



Open green space, added interest in the form of lawn, encouraging people to sit - or children to explore

Shaded areas



organic seating/meeting
places - form modern
sculpture

What do you see people doing in the space?

- Doing a variety of things such as everyday use – sitting, playing, socialising, walking, exercising, walking dogs
- Children and young people playing – noughts and crosses/hopscotch/playground equipment/wading pool?
- To be used by NFP community groups for special events such as fetes and fundraisers
- Used by community for picnics, birthdays, family reunions or family parties
- Arts organisations using space for open air displays or performances
- It should feel and be safe to all potential users regardless of age

What does the space look like?

- More structure and sense of going somewhere – landscaping in front of houses creating linked pathways to centre of park which needs to be open.
- Eastern side needs to be more open but with low attractive and interesting fencing that still provides a protective barrier so that children can't run out into the street too easily
- Little pockets devoted to certain things like an interesting swing
- On the northern side – could add glass structures to the back of the current buildings to create a large communal space (or series of smaller spaces) and give a clean, interesting and unusual line – think the Pompidou Centre but a rectangle not a pyramid
- On the southern side – may be a long stage or raised area - a bit like Victoria Square which can be used for entertainment or providing weather protection
- Beautifully lit – at night it should be magical – this is absolutely important – integral to safety and to use in evenings especially in winter – also allows for wider use as mentioned above

What do the buildings look like?

- Some fixing up of houses to make them look happier and more welcoming
- More connected and better use of space between them - better integration between the cottages. They are all standing quite separate and there is no thematic linking – this can be done with landscaping, paving, plantings and use of other devices.

What things do you want see in the streets surrounding the space?

- Great seating
- Community gardens – raised beds
- Alternatively great landscaping – think North Terrace
- Clearly marked and interesting pathways from street front to park

What things do you want to see on the green?

- Already mentioned a stage like structure along one side
- Some play equipment for different ages in different locations
- wading pool
- landscaping – create more structure and modern garden design features that encourage people to be in a space

What things do you want to see in the building spaces (i.e. Civic Centre, Library, Church buildings, Cottages?)

- Continue most of the current use though we haven't had a full briefing on the ways that the building spaces are currently used. I am aware that the library has a variety of programs and resources i.e. toy, computing training etc. etc.

Examples of things from other places that could be implemented in Unley in the short term

- If kindergarten continues – would it be better placed at the manse? Could this be a possibility? This would reduce some road use i.e. drop off and pick up. Play area could be placed in front of manse and back opened up to the park to create a more open space. It would also allow that cottage to be used differently and would allow for better coherent planning on the north eastern side.

Examples of things that would require longer term consideration/development

- This is in fact probably the most important because the civic centre is the main thing that mainly defines the space and its use in many ways
- the civic buildings have a cumbersome, awkward and wasteful architecture (though great for board riders). It uses a lot of space inefficiently. Could have a more efficient footprint with landscaping that opens up the park and entry to the council from Oxford St. The new civic building could have greater and better utility if 4 or 5 levels i.e. community spaces as well as official spaces
- More space is required for community attendance at council and other meetings (and more comfortable seating)

GREENWAY ARCHITECTS

UNLEY CIVIC CENTRE PRECINCT WORKING GROUP 2018

A collection of building design conversation starters

What's important when describing the built environment?

- Its SCALE
- Its MATERIALITY
- Its FUNCTION

“....St. Augustines is a grand, stone Church....”

What's important about the detail?

- Its JOY and DELIGHT
- Its CONTEXT and VERNACULAR
- Its NEED and POSITION in its “Place”

“...it's got an amazing spire, beautiful windows, is a great meeting place and is an icon in Unley...”

What's important about “design sensibility”?

- Its DEFERENCE to its ENVIRONMENT
- Its ABILITY LOOKING FORWARD
- Its ADAPTABILITY and SUITABILITY

“Sympathetic development need not be a slavish copying of the old, but be considered an opportunity to create a “new heritage” representative of the now.”

Architecturally spectacular, but is it truly deferential to the heritage building adjacent...?



Fortitude Valley, QLD
by Blight Rayner

Modern sandstone. Heritage precinct. Old and new together. Old floor plan.



Museum of Sydney, SYD
by Denton Corker Marshall

Strikingly different, yet immediately adjacent. Complementary. Could this be the “new heritage”?



Museum of Contemporary Art, SYD
by Sam Marshal, Architect

Sandstone, scale, proportion, rhythm, elegance, modern, podium...



University Library, Poznan, Poland
by Consultor + APA Bulat + Neostudio Architects

Red sandstone, civic presence, interesting façade whilst still providing privacy...



Scotch College, Hawthorn, VIC
by Cox Architects

Open, interesting, activating, and made from sandstone blocks...



Max Webber Library, Blacktown, NSW
by FJMT

Ground plane under a multistory building. It's intriguing what's upstairs, but perhaps looks a little 'harsh' downstairs...



HSBC, HKG
by Foster & Associates

...until the weekends when it's absolutely flooded with 'activation', energy and life...



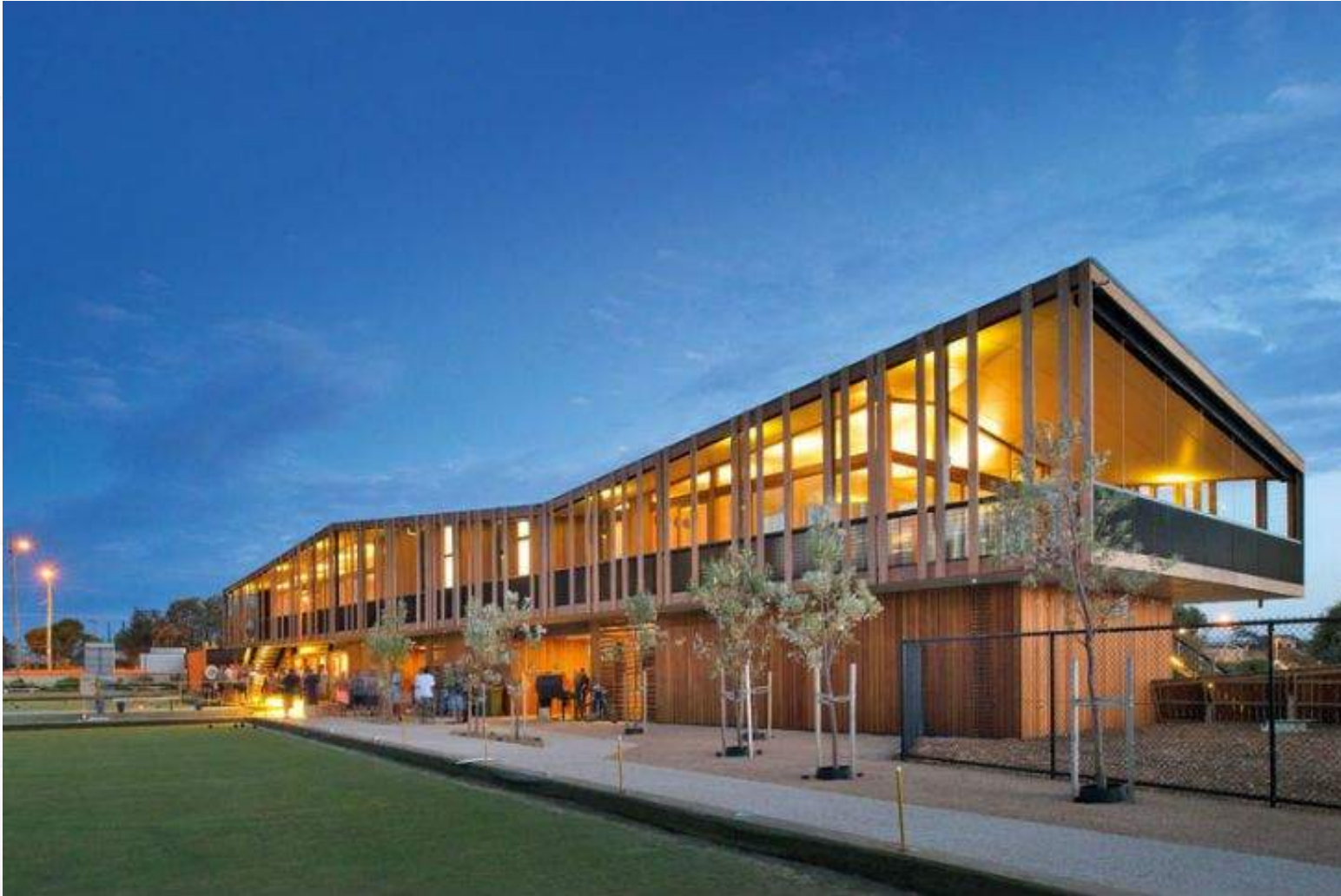
HSBC, HKG
by Foster & Associates

A building in a park, interesting, simple, striking form, very civic yet comfortable and approachable.



Architect
Unknown

A building in a park, interesting, simple, striking form, very civic yet comfortable and approachable.



Architect
Unknown

A structure in a park. Could something like this tie the back of the cottages together?



Architect
Unknown

An interesting walkway – glazed or not – will create a sense of presence and shelter.



Architect
Unknown

An interesting walkway – glazed or not – will create a sense of presence and shelter.



Architect
Unknown

Simple, glazed, linkages between buildings. Doesn't detract from either...



Architect
Unknown

Simple, glazed, linkages along the back of the cottages. Could punch out the insides into the Green...



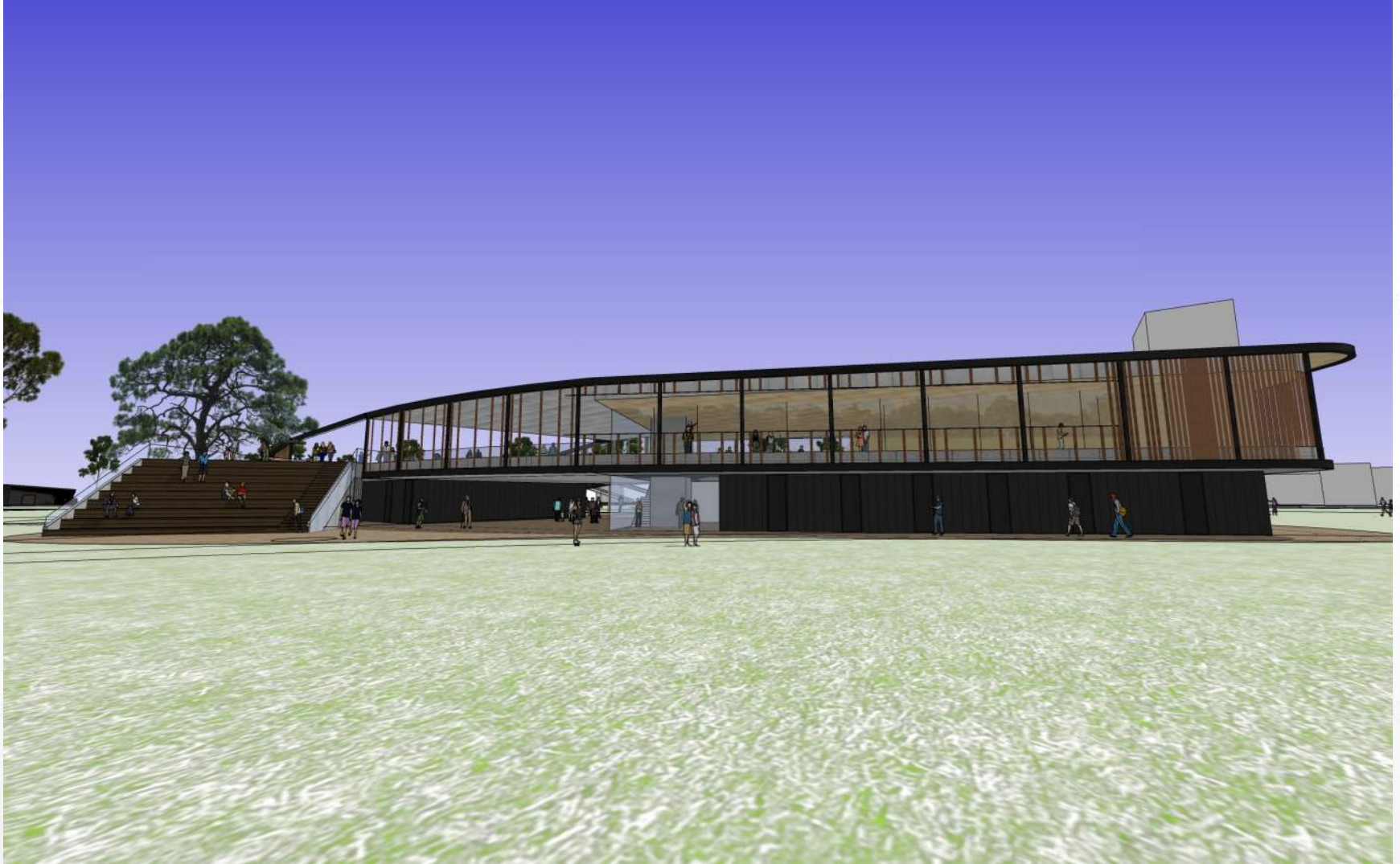
Architect
Unknown

Imagine this, as a longer shape, along the back of the cottages...?



Glasshouse
Philip Johnson, Architect

A community building, in a park, material and scale, function, appropriateness and need.



Elevated into the tree canopy, anchored to the ground, transparent at ground level.



Appropriately presented, suitably scaled, contemporary and accessible to all.



GREENWAY
ARCHITECTS

**Unley Civic
Precinct
Community
Working Group
DRAFT Directions**

21 June 2018

Purpose

Existing Site

Guiding Principles

Building Program

Public Realm Directions

Next Steps

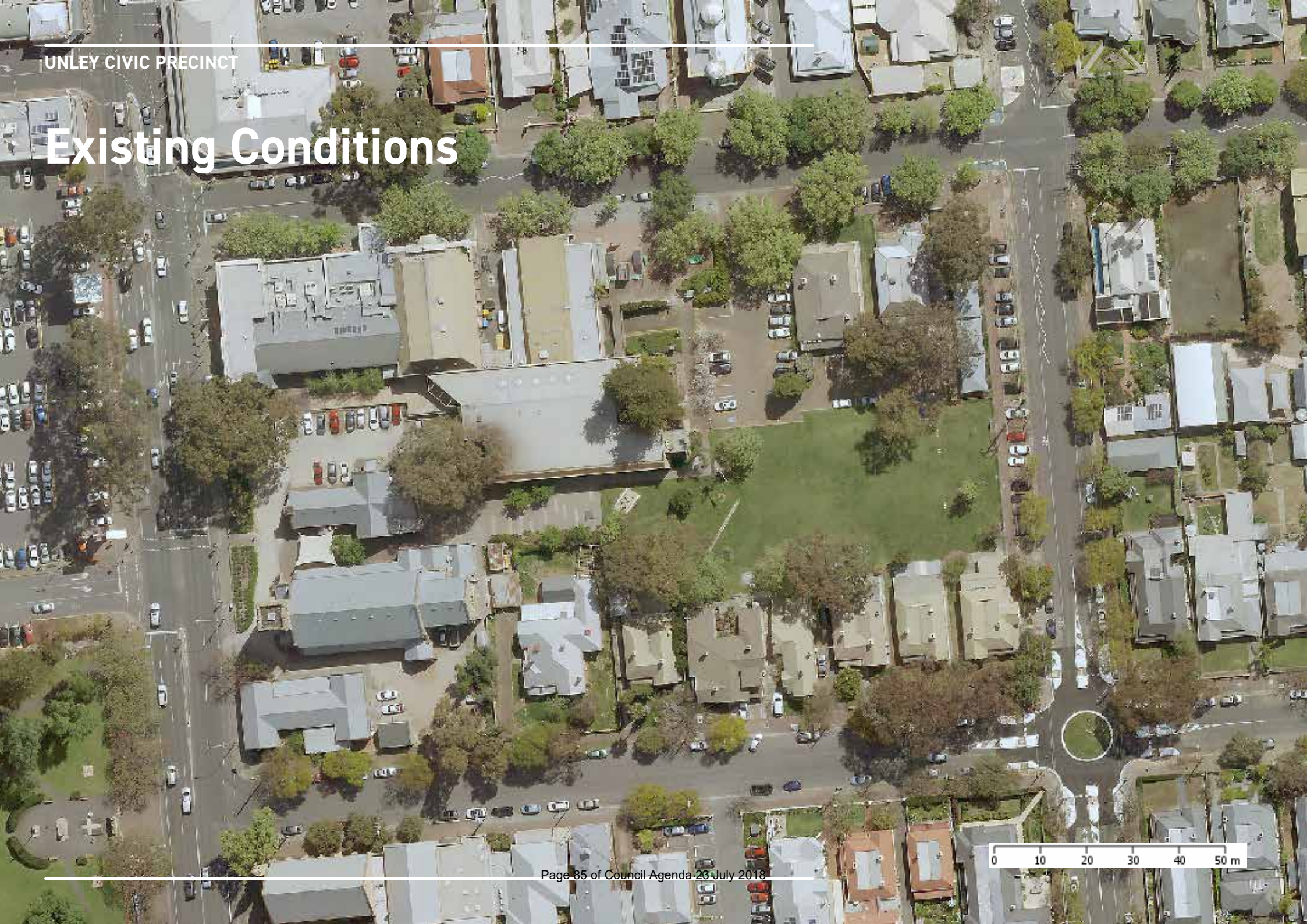
*The DRAFT information
presented reflects
the outcomes of the
working group session,
integrating the shared
directions, aspirations
or expectations for the
Civic Precinct*

Guiding Principles

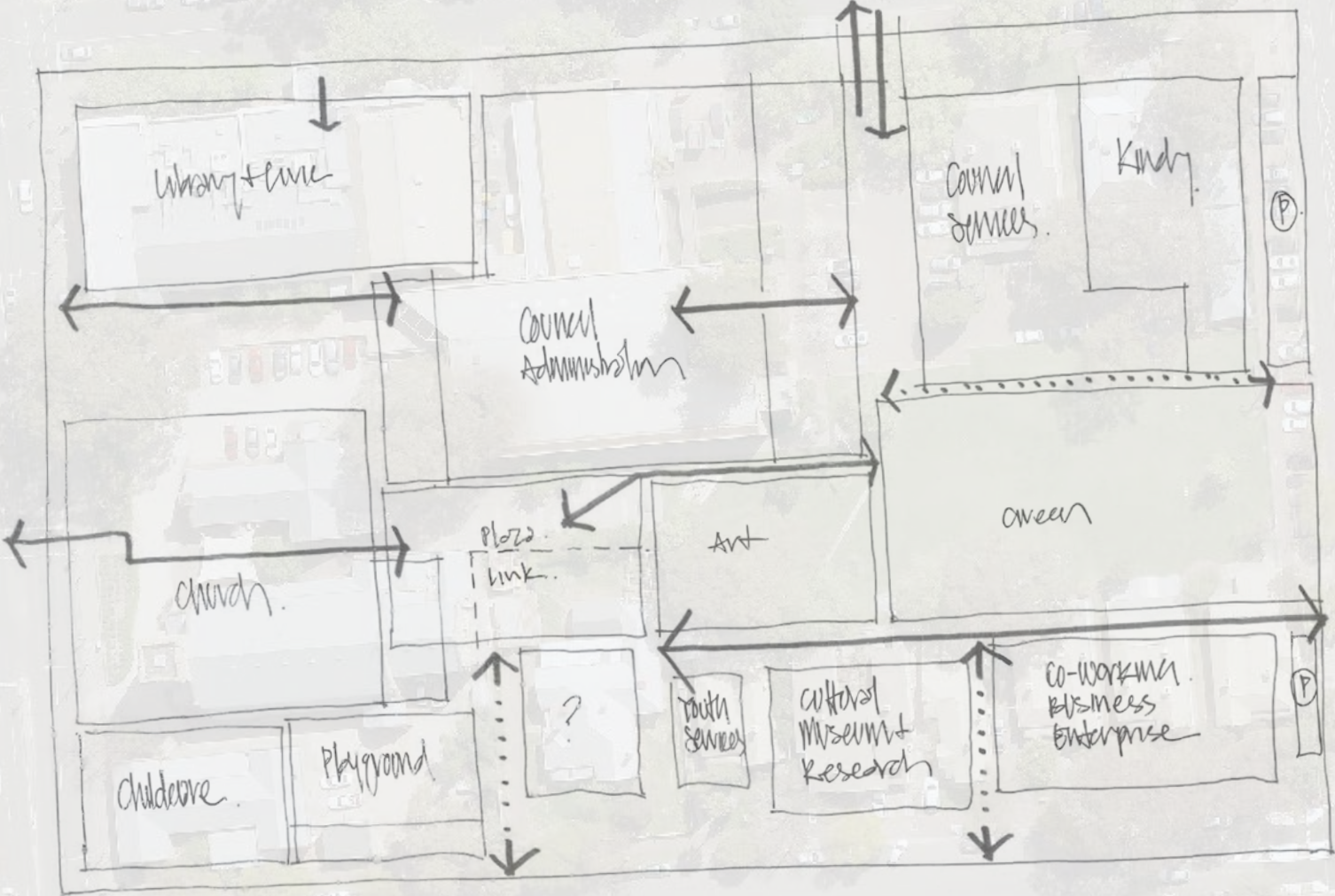
1. The Unley Civic Precinct should attract more of the local community to access and enjoy the precinct, providing greater flexibility of use during the day and early evenings;
2. The Unley Civic Precinct is defined by the quality of its safer local streetscapes, built and natural heritage, flexible public spaces and diversity of community services;
3. The Unley Civic Precinct provides greater co-ordination between the different stakeholders to provide for the needs of the local community; and
4. The Unley Civic Precinct is a central community destination, supported by a program of services, events and activities, in a range of greener civic settings.



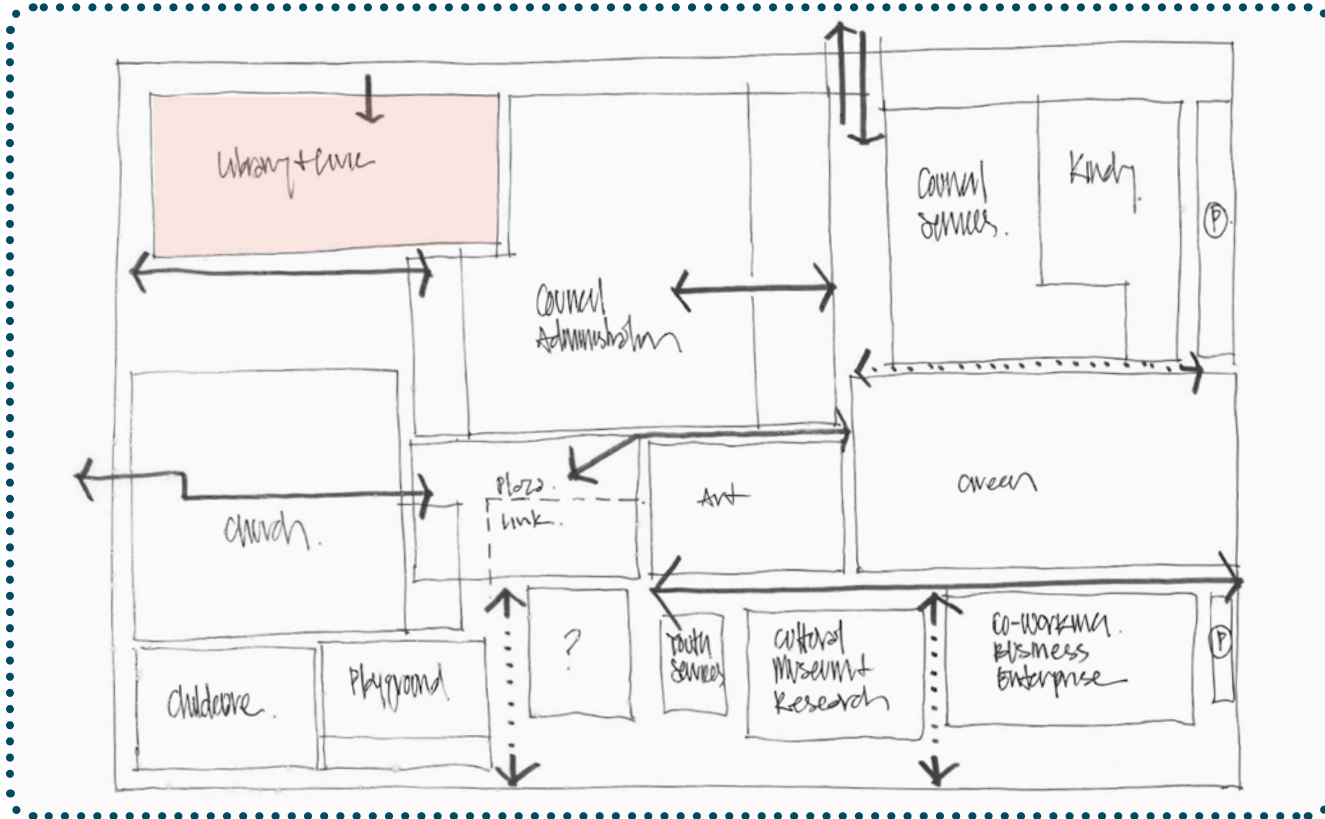
Existing Conditions



Building Program



UNLEY CIVIC PRECINCT

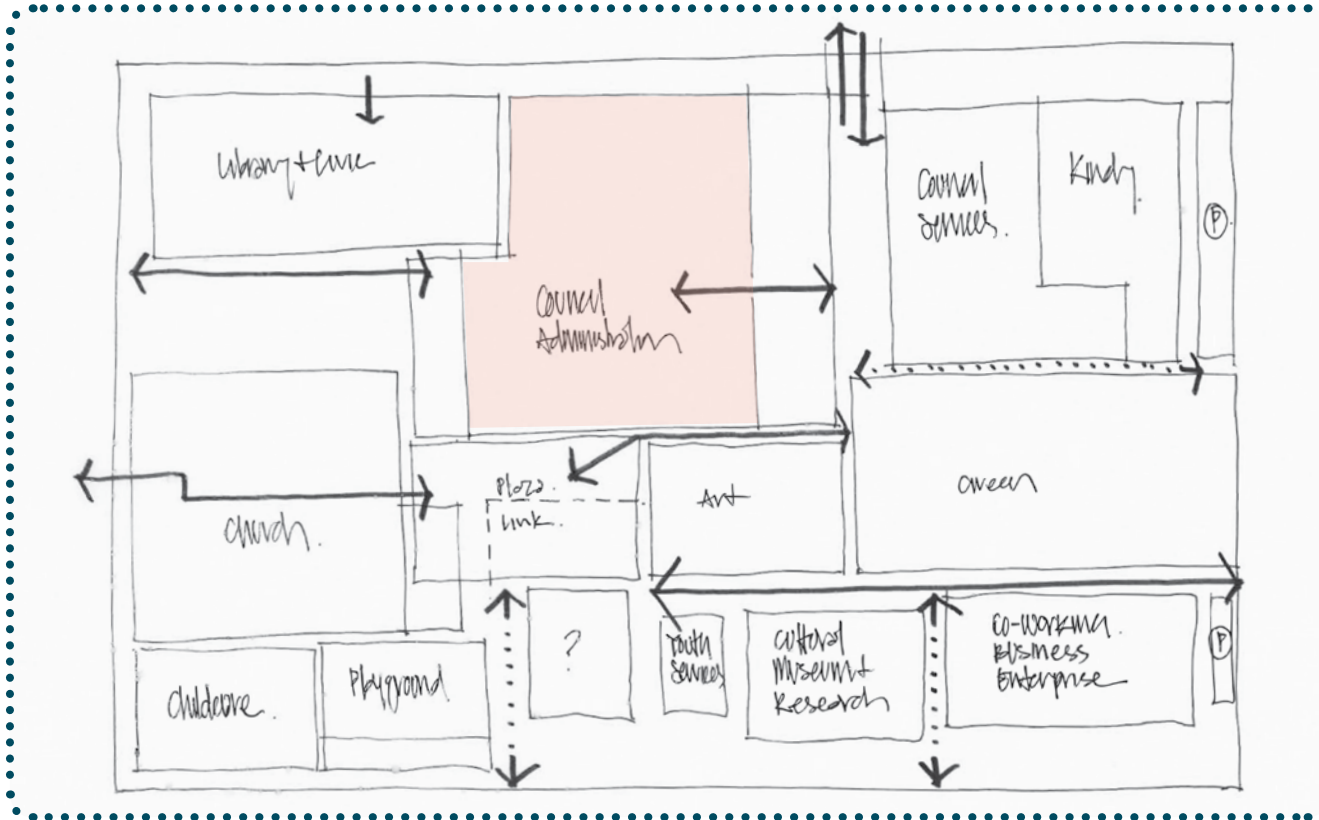


Unley Library and Civic Centre

Maintain existing Council Library and Civic Centre, with improved precinct connections to Oxford Terrace as well as from Unley Road.

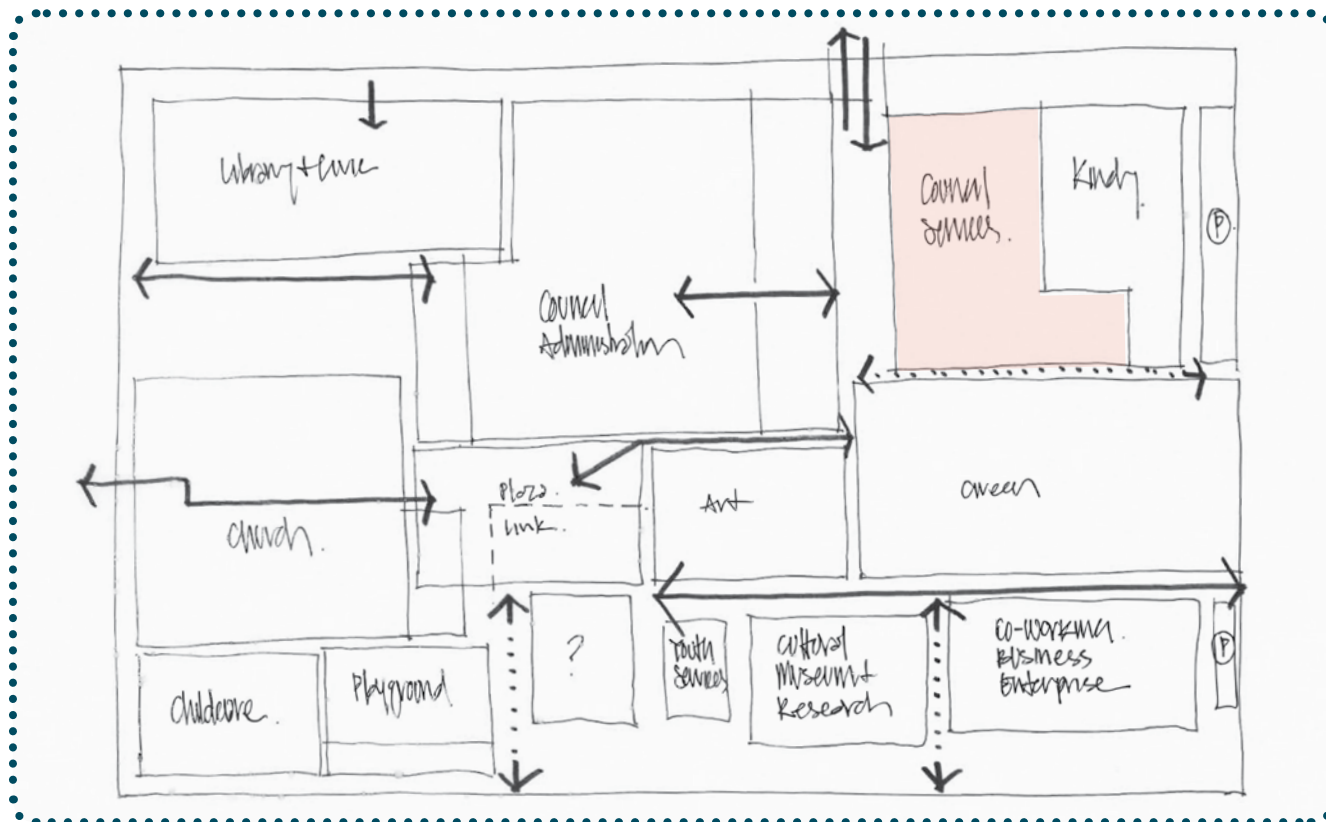
Consider contemporary building additions to enhance the amenity and activation of Oxford Terrace, including improved recognition and access to the library and Civic Centre.

UNLEY CIVIC PRECINCT



City of Unley Administration Building

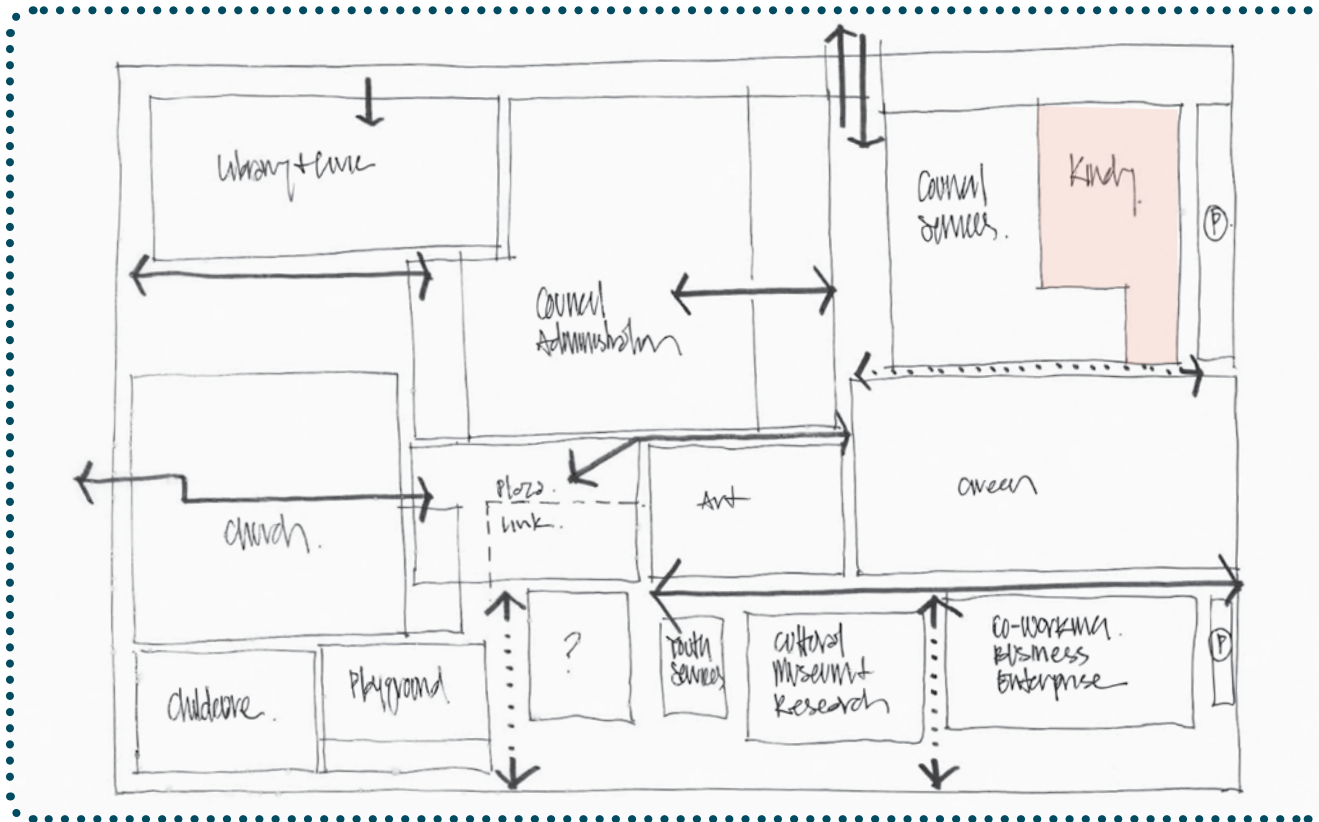
Maintain the existing Council Administration Building for the foreseeable future. Improve awareness and accessibility to the building's eastern and western entry points (DDA compliant)



Council Cottage

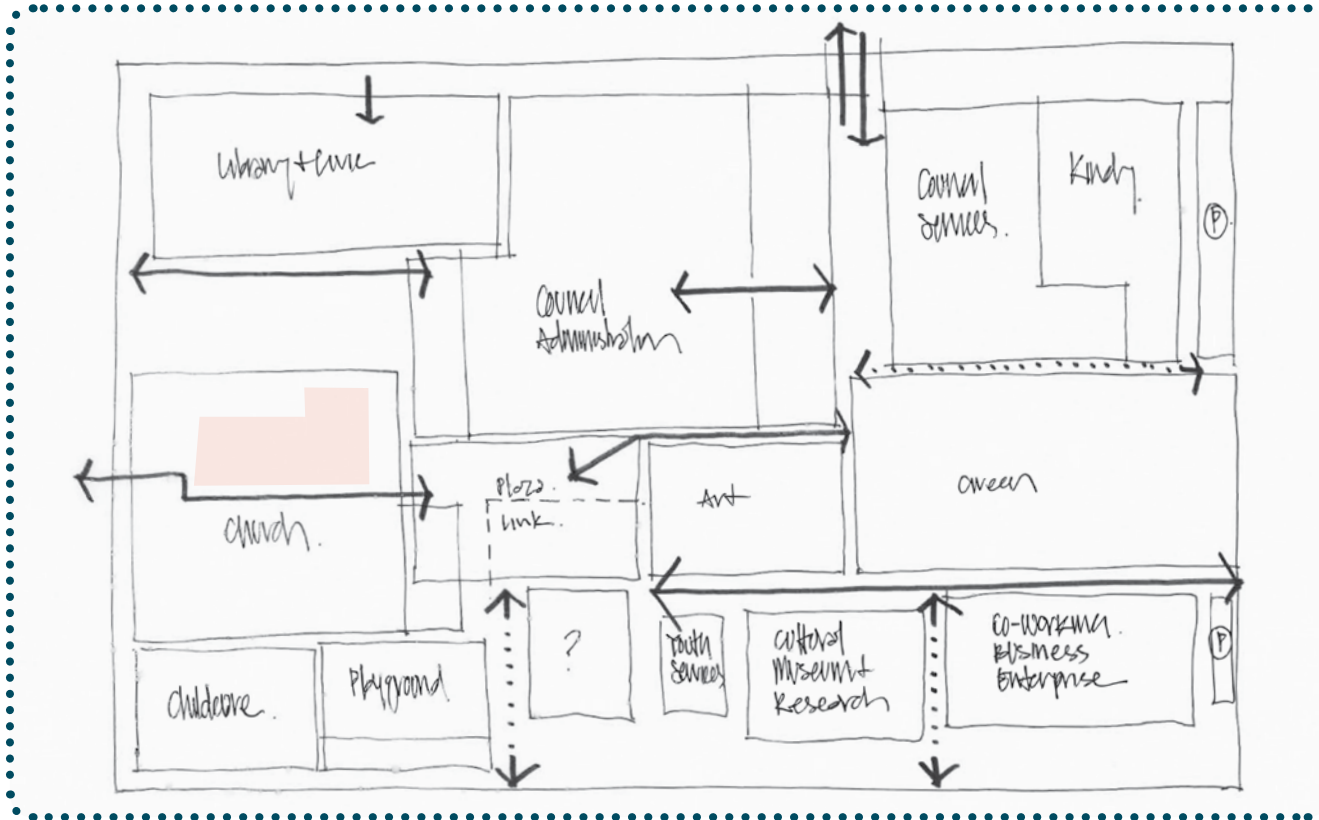
Maintain the existing Council services within the Cottage whilst the existing Administration Building is to remain

UNLEY CIVIC PRECINCT



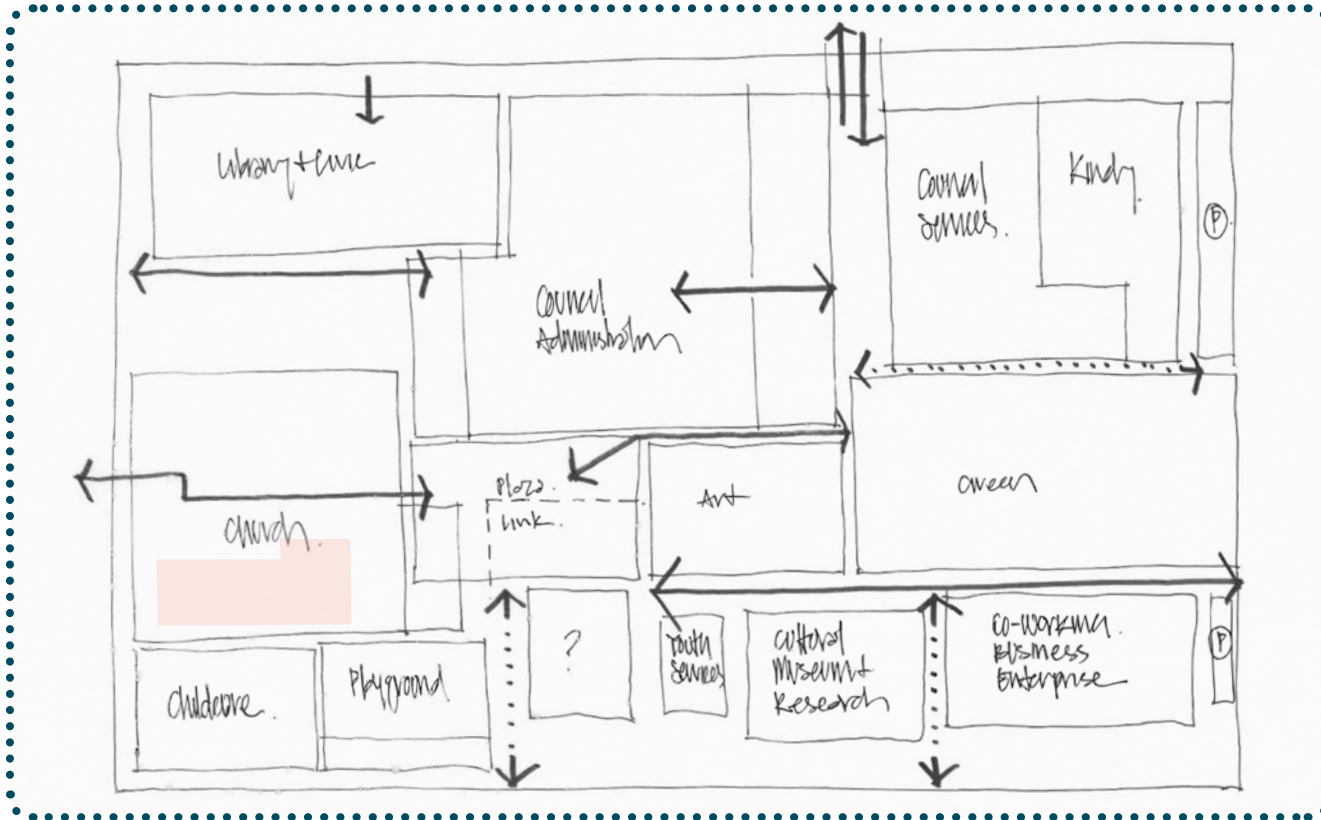
Unley Kindergarten

Support ongoing presence of Kindergarten within the Precinct.
Review the future open space requirements of the Kindergarten
with the future rationalisation of existing internal car parking /
paved space



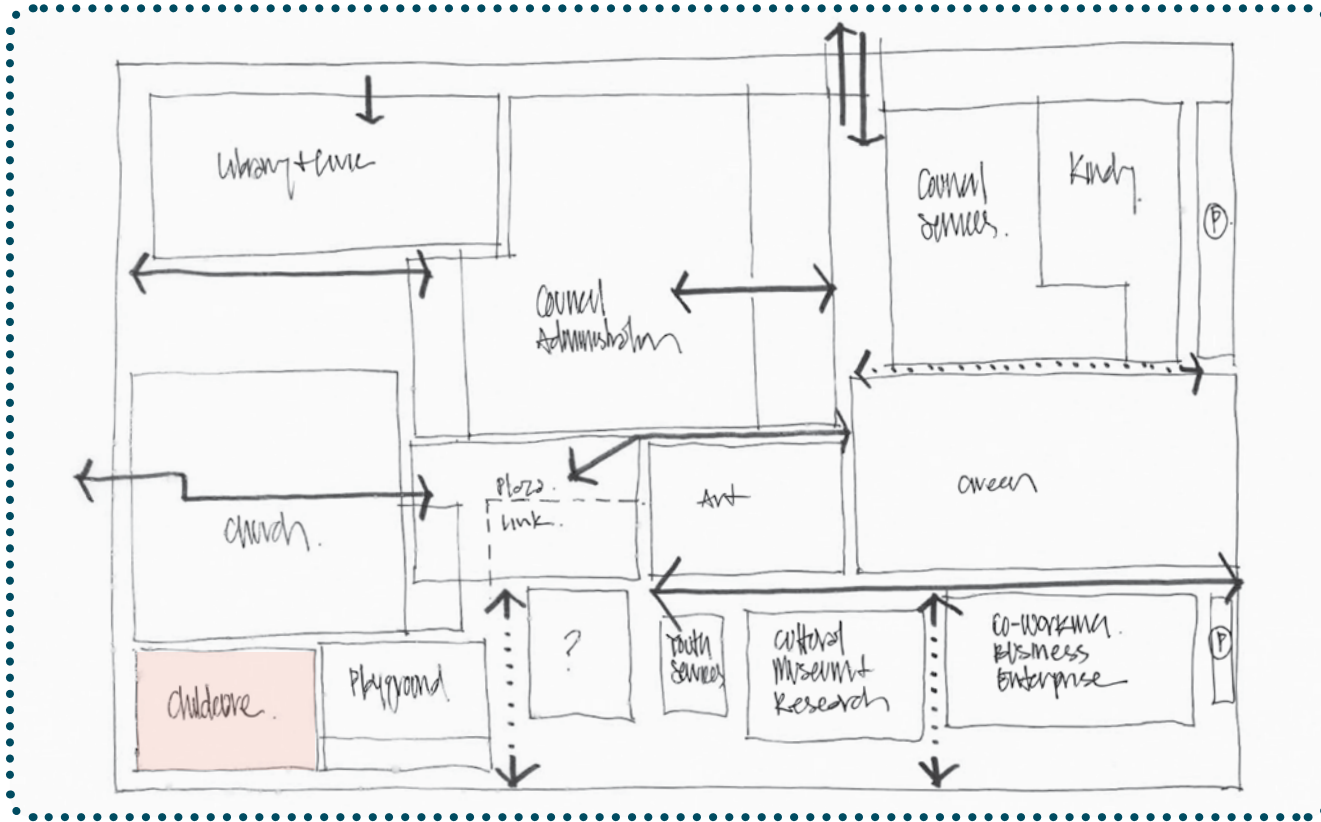
St Augustine's Church

Work with St Augustines to support greater activation of the existing church building and surrounding open spaces. Consider the creation of a 'not for profit' community café, to provide training and employment in cooking and hospitality, and a curated productive garden setting to support greater community education regarding sustainable cooking and productive gardening, as well as seasonal community exchange markets



St Augustine's of Canterbury Church

Work with St Augustines to support greater community awareness and accessibility to a historic regional landmark. Encourage greater activation, including hosting of community concert series

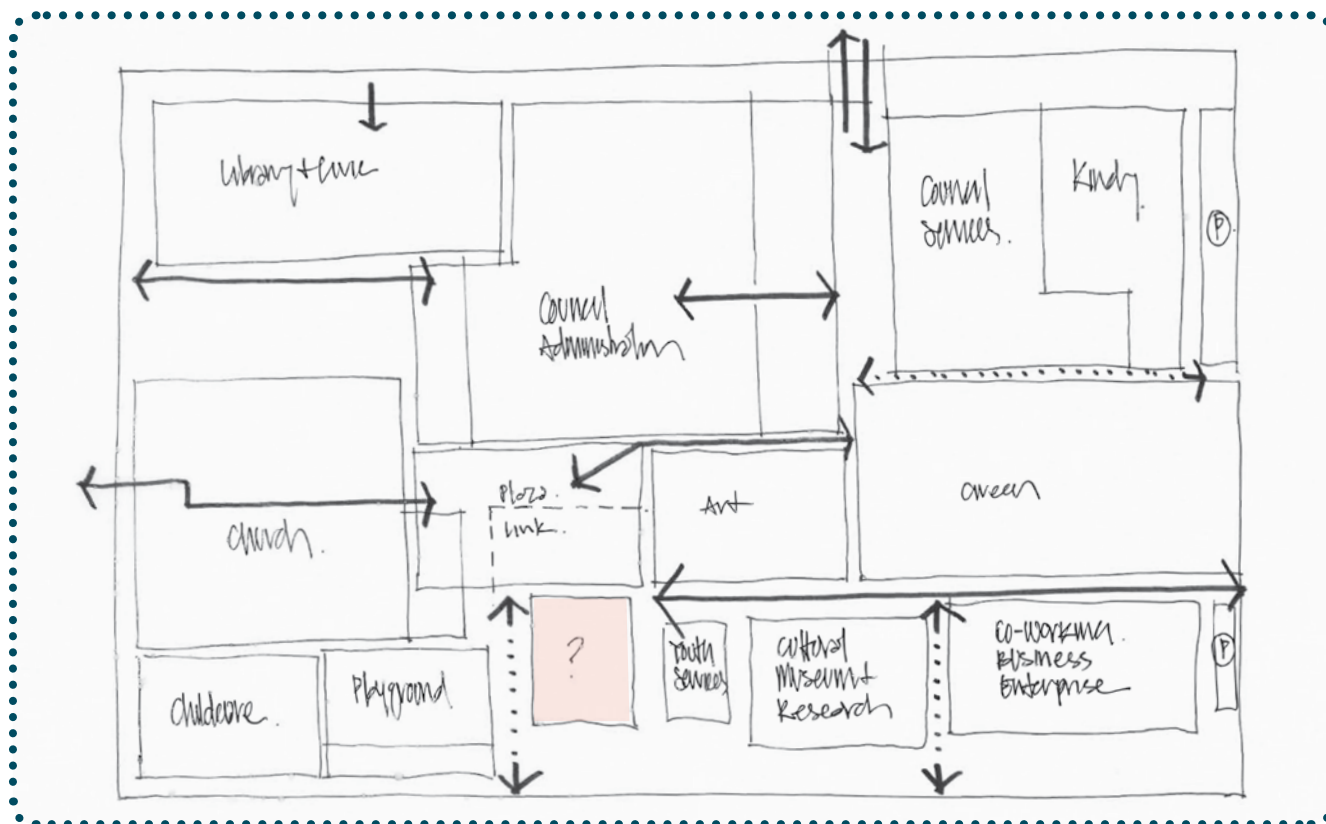


Proposed Children Centre

Work with St Augustines to integrate the proposed Children Centre into the wider Precinct, including encouraging greater access through the precinct from surrounding streets for pick up and drop off

Playground

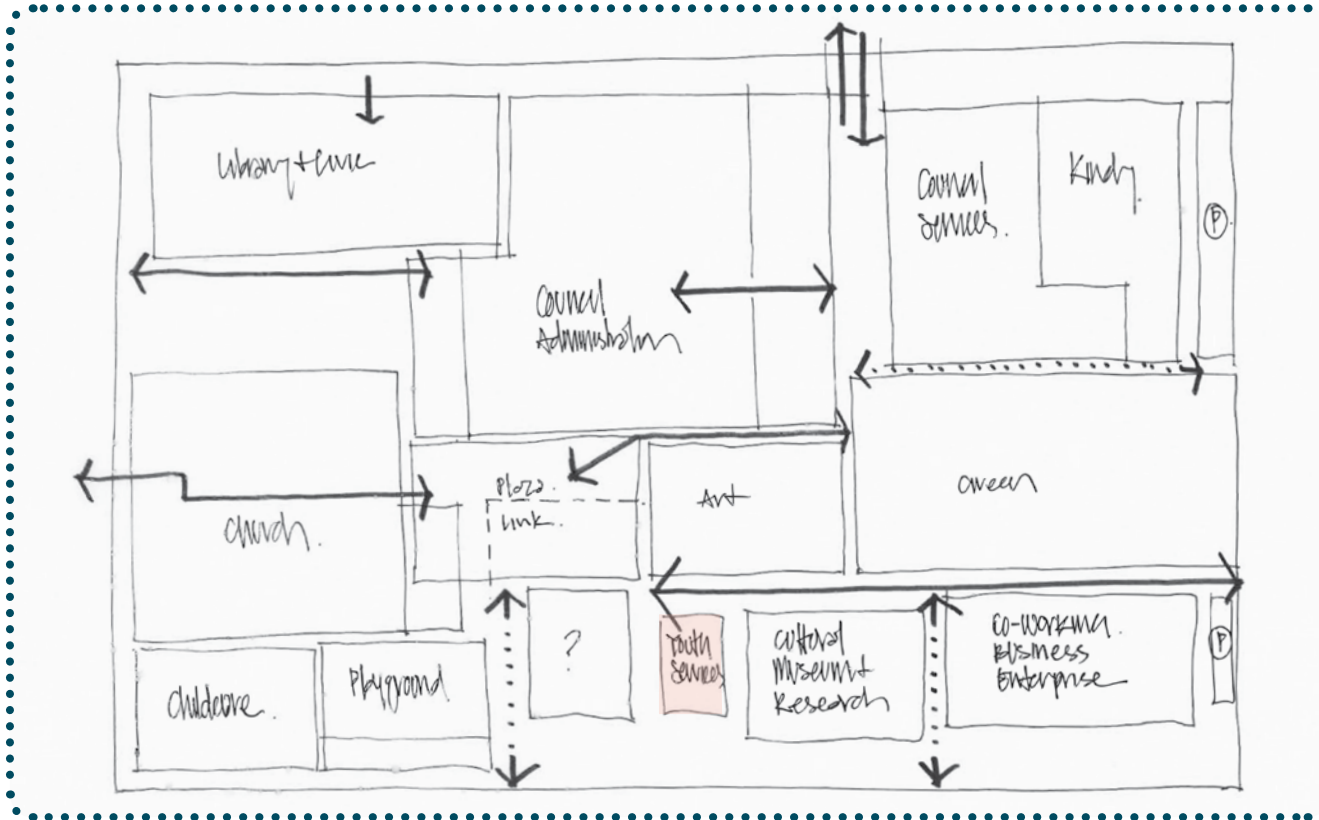
Co-ordinate with St Augustine's the establishment of a new play facility to support the new Children Centre, as well as offer greater public use and access after hours (ie weekends)



Rectory

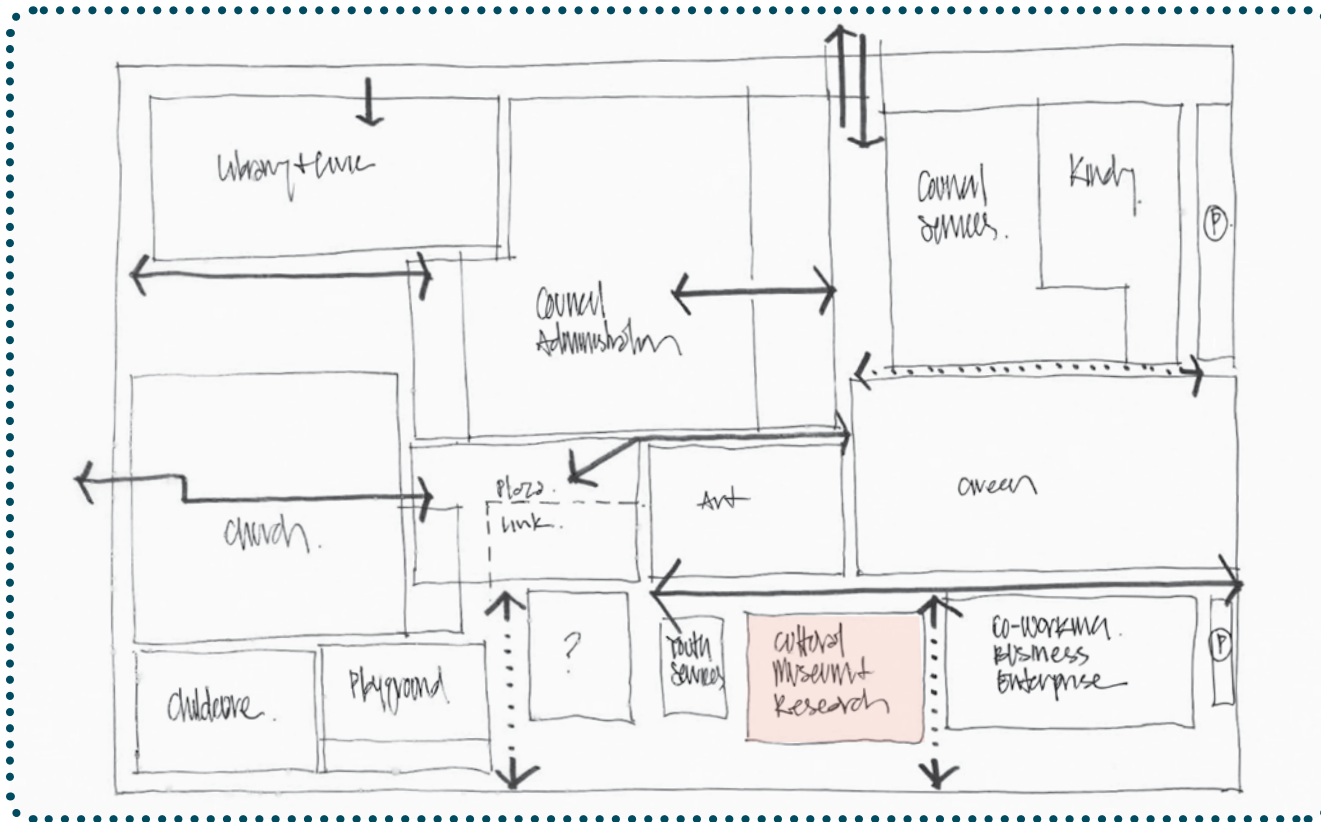
In partnership with St Augustine's, establish additional community services within the existing Rectory Building, including possibility of increased Youth Services. Rationalise footprint of existing site to give northern land to become public realm, requiring the removal or relocation of rear ancillary buildings

UNLEY CIVIC PRECINCT



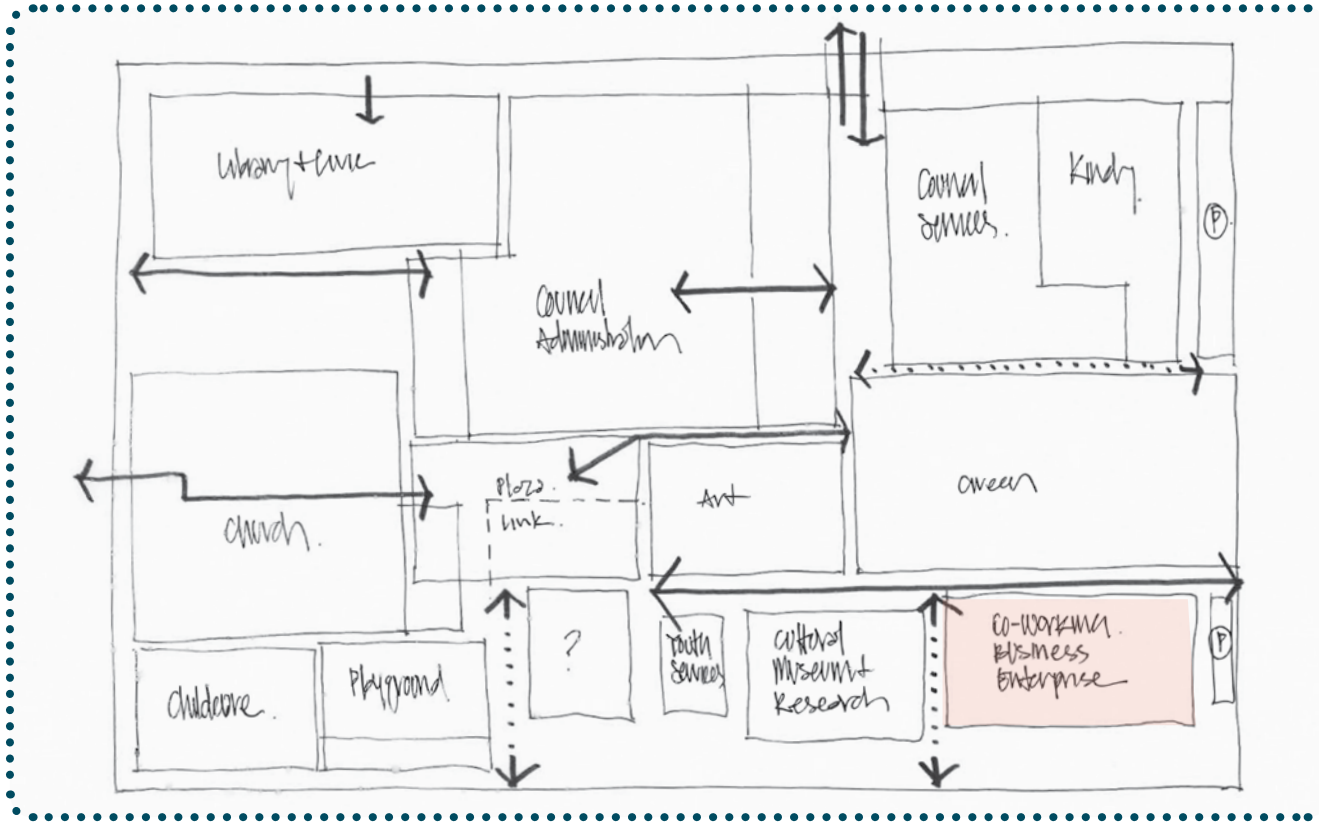
Adelaide Pottery

Rationalise the footprint of existing building and supporting infrastructure to give northern land to public realm, including removal or relocation of rear ancillary buildings. Consider long term opportunities to expand facility as a public art gallery with contemporary architectural additions



Cultural Museum and Research Centre

Consolidate existing Museum and adjacent cottage into expanded museum and cultural research centre. Building works to retain streetscape facades, remove rear additions, and infill with contemporary architectural built form to expand internal capacity and functionality



City of Unley Business Enterprise Centre

Consolidate existing three (3) cottages into larger service centre to support local businesses with co-working, mentoring, collaboration and professional services. Building works to retain streetscape facades, remove rear additions, and infill with contemporary architectural built form to expand internal capacity and functionality

Precinct Public Realm Directions

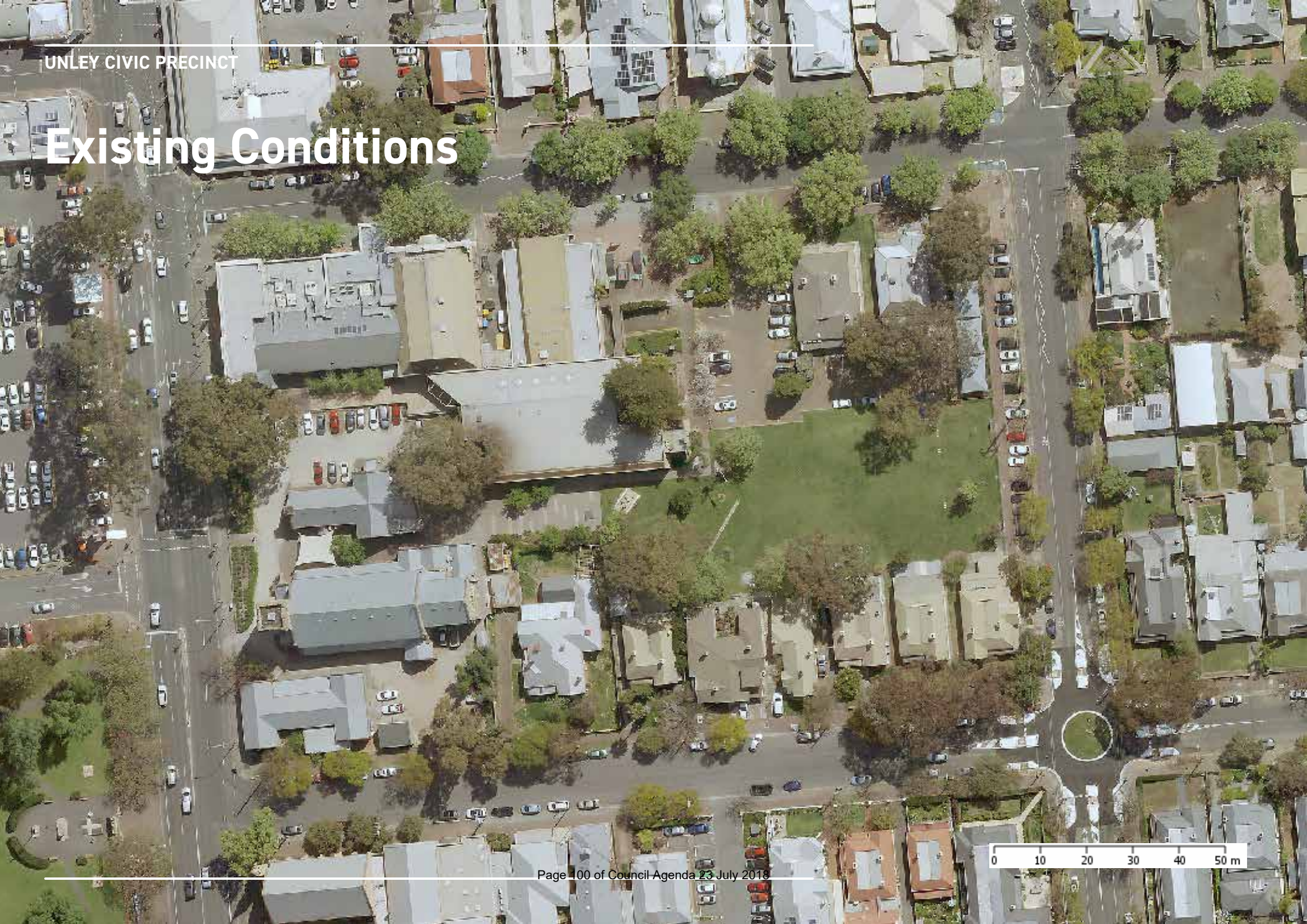
The quality and consistency of the public realm across the precinct is critical to creating a more inviting, legible and attractive civic precinct.

The Precinct is composed of the following five key open spaces:

1. Oxford Terrace
2. Civic Plaza
3. Village Green
4. Edmund Avenue
5. Unley Road Laneways

The following short term (0-3yrs) and medium term (4 - 10yrs) recommendations are proposed, in alignment with existing Council strategy / policy

Existing Conditions



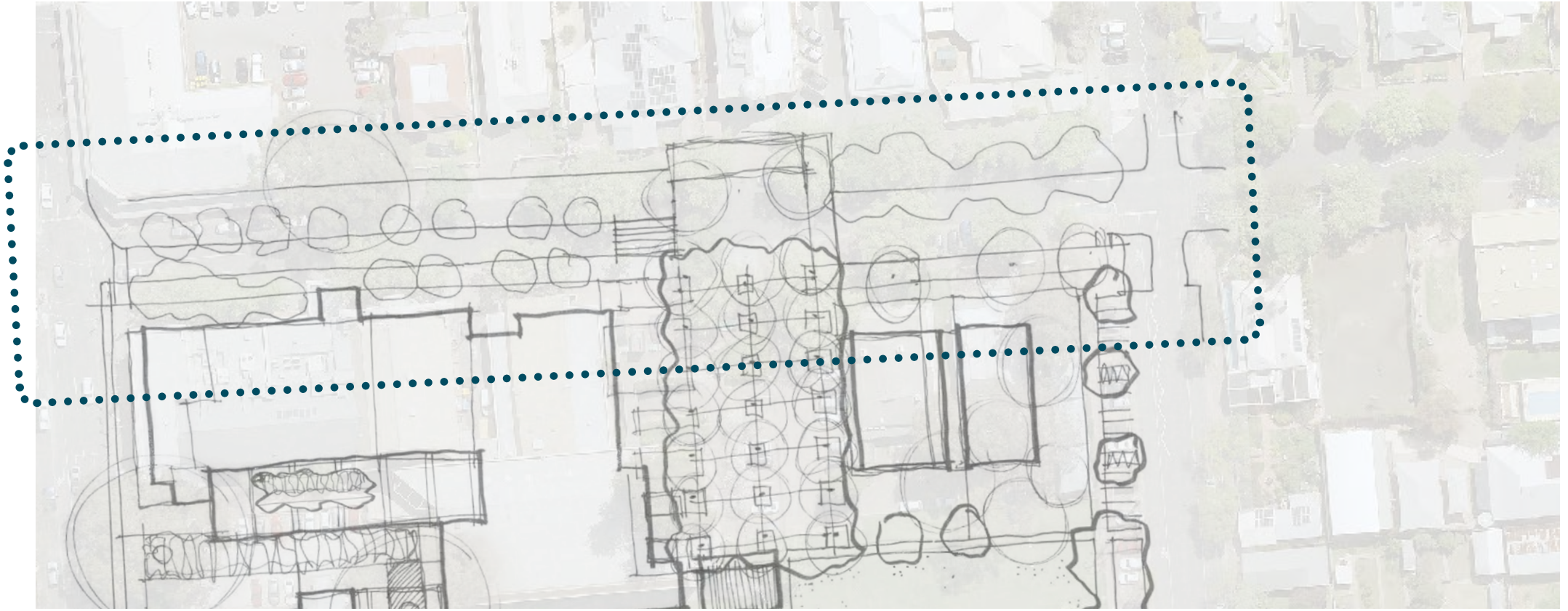
Public Realm Directions





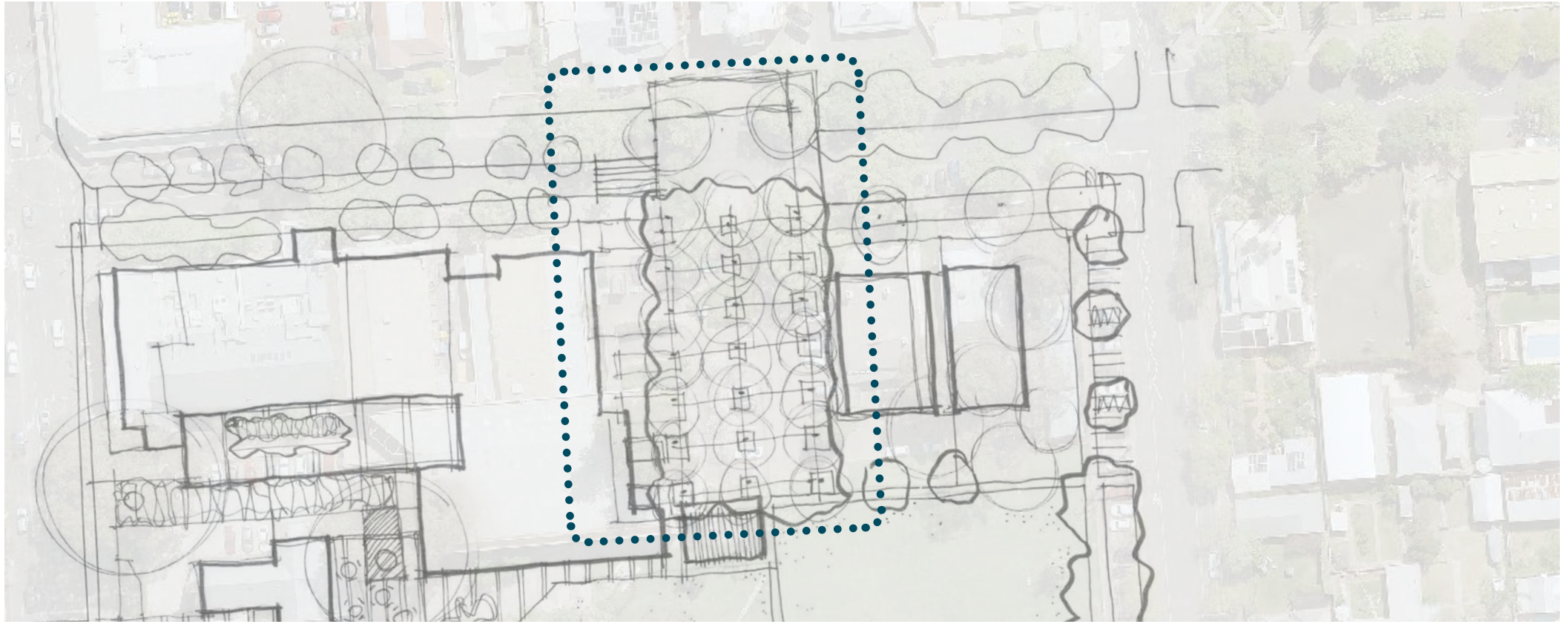
Oxford Terrace - Short Term

- Undertake infill tree planting and replacement of existing trees in poor health to achieve a consistent boulevard character
- Improve streetscape amenity with new seating, bike racks and improved street lighting, in particular adjacent to Library / Civic entrance
- Improve Precinct way finding at Unley Road and Rugby St intersections
- Identify opportunities to improve verge greening in appropriate locations
- Identify opportunities to establish a formal pedestrian crossing



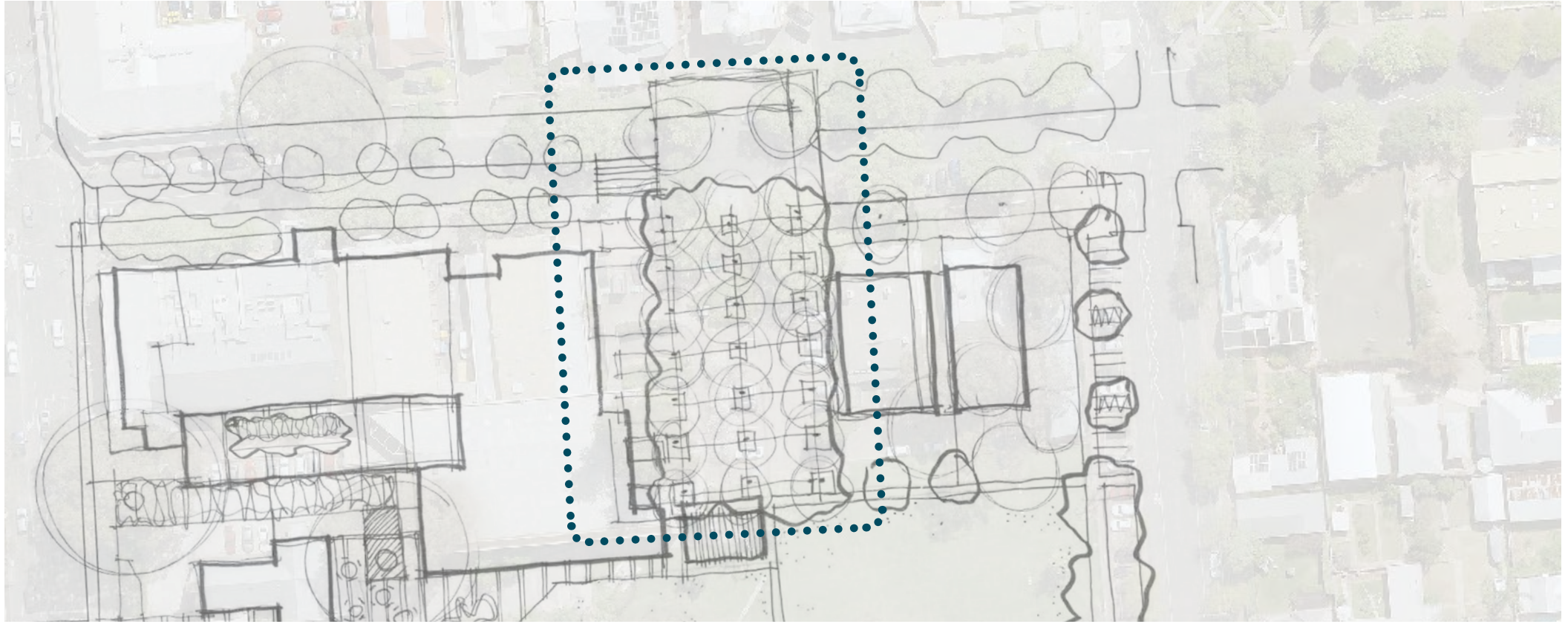
Oxford Terrace - Medium Term

- Reconstruct roadway between Unley Road / Rugby Street to create a slower, flexible streetscape with increased on-street parking (90 degree), street lighting, event services and wider footpaths
- Expand footpath width adjacent to the Library and Civic Entrance as a place to meet
- Identify opportunities for rain gardens and other greening initiatives along the street



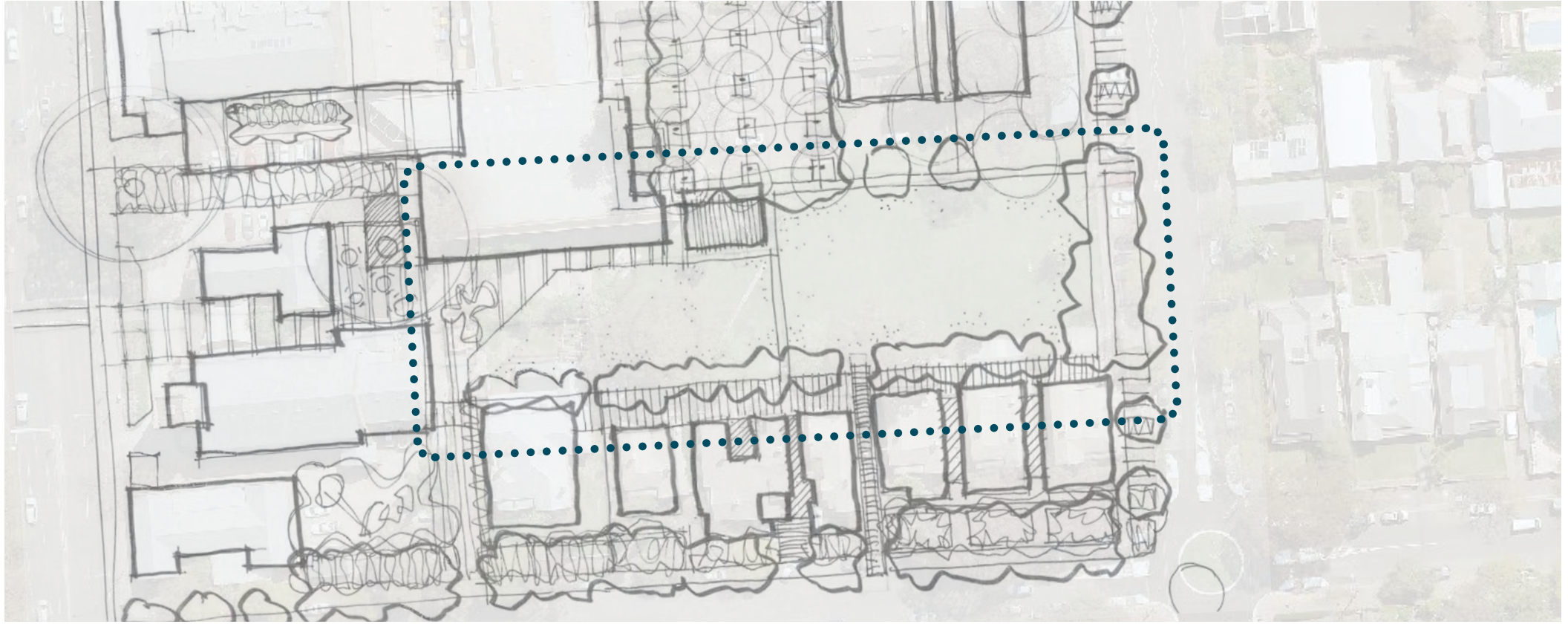
Civic Plaza - Short Term

- Identify Council hosted events in Spring / Summer that can demonstrate the community benefit of a flexible plaza space as part of the precinct
- Improve the presentation of the existing areas of planting around the Administration Building
- Improve existing lighting in the plaza
- Improve entry and way finding signage
- Improve Table Tennis Table facility
- Improve visibility and connection to Oxford Terrace, as well as into the Village Green



Civic Plaza - Medium Term

- Maintain community access and parking
- Establish a new tree planting structure to better define / shade a flexible paved plaza
- Establish a new lighting and services design to better support use as a flexible paved plaza for community events
- Undertake the repaving of existing plaza, subject to the long term direction for the existing Administration Building



Village Green - Short Term

- Construct new northern footpath between Rugby Street (east) and Council entry (west), with pedestrian lighting, new seating and bins
- Identify Council hosted events in Spring / Summer that can encourage greater activation of the Village Green, including collaboration with Museum, as well as seasonal musical performances with St Augustines
- Provide new entry and way finding signage
- Remove existing fencing adjacent Rugby Street
- Install bike repair station adjacent to Rugby Street / Oxford Terrace intersection



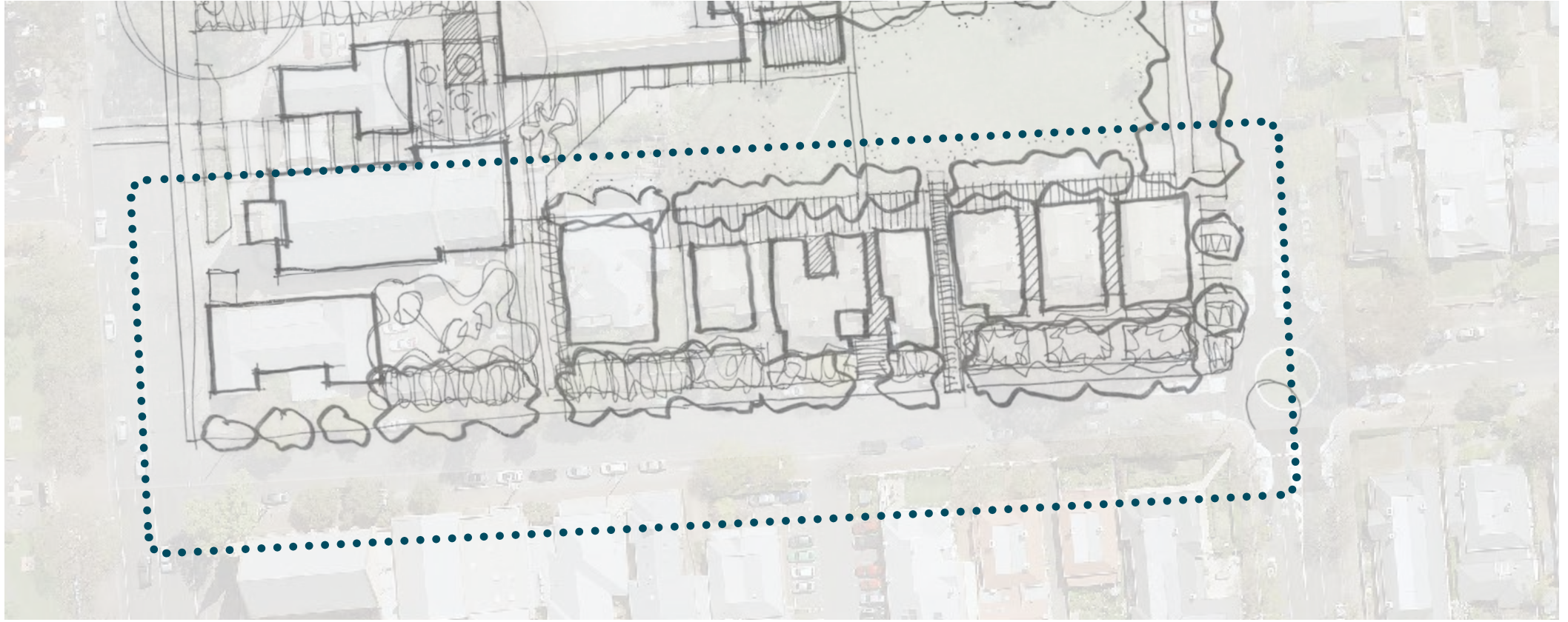
Village Green - Medium Term

- Remove parking adjacent the Village Green along Rugby Street, and reclaim as open space
- Remove rear extension to Cottages and redesign northern facades to create a more consistent and active edge to the Village Green
- Provide a paved promenade between the Village Green and the Cottages, including seating, lighting, tree planting and planting beds
- Establish new architectural pavilion, between the Village Green and Plaza, with event services
- Rationalise extent of rear yards to expand the Village Green



Edmund Avenue - Short Term

- Remove parking / loading zones in front of Museum, and return to garden
- Establish sustainable garden designs for all cottages facing onto Edmund Avenue, to expand Greening the Verge Program
- Establishment of a second row of trees within the front gardens, and allow for wider footpaths
- Co-ordinate planning for Child Centre, as well as possible play area and community entry to support Edmund Avenue aspirations



Edmund Avenue - Medium Term

- Reorganise onstreet parking to maximise capacity and consistency along the street
- Integrate pedestrian crossing points, cycle facilities and rain gardens in parking redesign
- Establish consistent signage design for businesses along Edmund Avenue (north)
- Improve pedestrian lighting along Edmund Avenue
- Establish recognisable entry points into the Civic Precinct from Edmund Avenue, including way finding signage, arbors, expanded walkways and lighting



Unley Road Laneways - Short Term

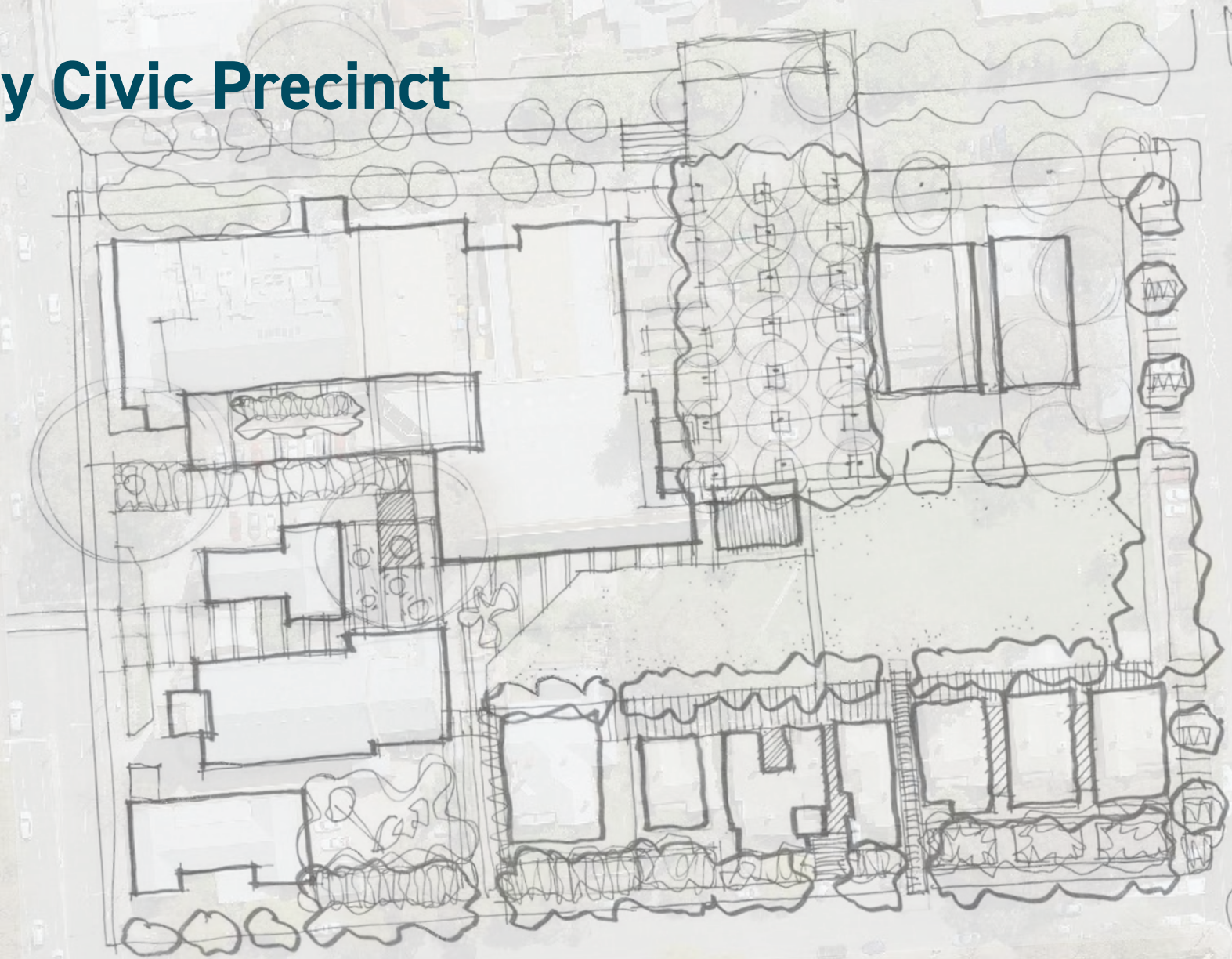
- Provide new entry, way finding and interpretive signage along Unley Road into the Precinct, including northern and southern street corners, as well as adjacent the pedestrian crossing
- Improve the presentation of the existing public areas along Unley Road, around the Administration Building, the entry ramp and adjacent St Augustine areas (in partnership)
- In partnership with St Augustine, encourage greater east /west community movement between Unley Road and Rugby Street



Unley Road Laneways - Medium Term

- Reduce vehicle access into precinct from Unley Road, limiting parking and opening more areas to people and increased greening
- Enhance the quality of the public realm along the laneway linkages, across Council and St Augustine land to encourage people to explore the precinct
- Support the establishment of a cafe / restaurant in St Augustines and appropriate outdoor dining settings
- Provide addition ramp access to Administration Building from the south

Unley Civic Precinct



Next Steps

Agreement

Other ideas

Long term directions

DECISION REPORT

REPORT TITLE: NOMINATIONS FOR ICLEI OCEANIA REGIONAL EXECUTIVE COMMITTEE

ITEM NUMBER: 1218

DATE OF MEETING: 23 JULY 2018

AUTHOR: DALLIS VON WALD

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER

1. EXECUTIVE SUMMARY

International Council for Local Environmental Initiatives (ICLEI) Oceania has requested from member councils, expressions of interest from Elected Members to fill a vacancy on the Regional Executive Committee for the remainder of the current term, ending 2020. Expressions of Interest must be forwarded to the ICLEI Oceania by COB Monday, 30 July 2018.

This report seeks a decision regarding any nomination to be made by the City of Unley.

2. RECOMMENDATION

That:

1. The report be received.
2. _____ be nominated for consideration by the International Council for Local Environmental Initiatives Oceania as a Local Government representative on the ICLEI Oceania Regional Executive Committee for the remainder of the current term, ending 2020.

3. RELEVANT CORE STRATEGIES/POLICIES

2. *Environmental Stewardship*

We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community.

2.5 The City's resilience to climate change is increased.

4. *Civic Leadership*

Council will listen to the community and make transparent decisions for the long term benefit of the City.

4.1 We have strong leadership and governance.

4. **BACKGROUND**

International Council for Local Environmental Initiatives (ICLEI) Oceania is an international, not-for-profit association of local governments and local government organisations that have made a commitment to sustainable development. Its mission is to build a movement of councils to achieve tangible improvements in environmental conditions through the cumulative impact of local action.

ICLEI Oceania provides support to member councils and the local government sector to provide advice on the building of sustainable communities. The range of offerings is targeted at councils who not only wish to be leaders locally, but to play their environmental part globally.

Based in Melbourne, the Oceania Secretariat advocates, and partners with, local governments to implement sustainable development across this region. ICLEI Oceania's role is complemented by the ICLEI Global World Secretariat based in Bonn, Germany.

With 22 active offices across 124 countries, ICLEI Global supports more than 1500 municipal organisations to focus upon the local impacts of unprecedented global change, from climate change to urbanisation; whilst aiming for people-centred and equitable urban development that has the least possible impact on global systems.

ICLEI Global Council is governed by representative committees from nine (9) defined world regions:

- Africa
- East Asia
- Europe & North Africa, Middle East and West Africa
- Mexico, Central America, and the Caribbean
- North America
- Oceania
- South America
- South Asia
- Southeast Asia

The representative committees are established by the 2011 ICLEI Charter (*Attachment 1*), with each region represented for a term of three (3) years by a Regional Executive Committee. Each Regional Executive Committee is elected for a three (3) year term, and carries one vote on the ICLEI Global Council.

Attachment 1

ICLEI Oceania's Regional Executive Committee currently consists of five (5) elected members from local governments across Australia and the Pacific and is guided by a Terms of Reference (*Attachment 2*). The current Regional Executive Committee was elected in 2017, with the term ending in 2020. The Committee is chaired by Kim Le Cerf, Darebin City Council, Victoria, with ordinary members representing Western Australia, New South Wales, the Solomon Islands, and New Zealand.

Attachment 2

Due to family reasons, incumbent member Mayor Simon Richardson of Byron Shire, New South Wales, has resigned from ICLEI Oceania's Regional Executive Committee.

ICLEI Oceania is now calling for expressions of interest to fill the vacancy for the remainder of the current term.

5. DISCUSSION

Following an invitation for City of Unley to join ICLEI Oceania, the Chief Executive Officer accepted membership to the organisation in January 2018.

In consideration of the steps that Council has taken in providing environmental stewardship, the Chief Executive Officer felt it appropriate for Council to become a member of an organisation that commits to sustainable development by supporting local governments to implement projects that are low-carbon, resilient, biodiverse, resource-efficient and productive.

It is now suggested that Council take an active role in the governance of ICLEI Oceania by nominating an elected member to join the Regional Executive Committee.

Council may tender an expression of interest via the ICLEI Oceania nomination form.

Council is under no obligation to make a nomination.

6. ANALYSIS OF OPTIONS

Option 1 – Council makes a nomination of an elected member for the ICLEI Oceania Regional Executive Committee by endorsing the following resolution:

1. *The report be received.*
2. _____ *be nominated for consideration by the International Council for Local Environmental Initiatives Oceania as a Local Government representative on the ICLEI Oceania Regional Executive Committee for the remainder of the current term, ending 2020.*

This Option provides an opportunity for an elected member of the City of Unley to represent local governments advocating for sustainable development across the region.

Option 2 – Council make no nomination for the ICLEI Oceania Regional Executive Committee by endorsing the following resolution:

1. *The report be received.*

Council is under no obligation to make a nomination and may choose to simply receive this report.

7. RECOMMENDED OPTION

Option 1 is the recommended option if Council identifies an appropriate nomination to be made.

Option 2 is the recommended option if Council determines it does not wish to make a nomination.

8. POLICY IMPLICATIONS

8.1. Financial/Budget

- Pursuant to the Terms of Reference, the Regional Executive Committee is required to have at least one (1) meeting a year. ICLEI Oceania meets four (4) times per year, generally via teleconference due to the geographic diversity in the membership. ICLEI Oceania does offer assistance with travel to meetings and workshops, however the committee member must be prepared to make their own necessary logistical and financial arrangements to participate in formal meetings.
- Other councils either budget for these expenses, or the expenses are paid from the elected member's budgeted allowance.

9. ATTACHMENTS

- Attachment 1 – 2011 ICLEI Charter
- Attachment 2 – ICLEI Oceania Regional Executive Committee Terms of Reference

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Tami Norman	Executive Manager, Office of the Chief Executive Officer



ICLEI
Local Governments for Sustainability
Founded 1990 as the
International Council for Local Environmental Initiatives

Charter

ICLEI Council approved by consensus on 21 October 2011

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Charter

The Charter serves as the primary statute of the association.

Article 1. Name, Seat and Mandate

Charter 1.1 - Name

ICLEI – Local Governments for Sustainability (hereafter referred to as the “Association”) was established as an international local government association in the year 1990. From its founding until 31 December 2003, the Association bore the name “International Council for Local Environmental Initiatives (ICLEI)”.

Charter 1.2 - Seat

The Association’s seat shall be the location of its international headquarters (World Secretariat).

Charter 1.3 - Mission

The Association’s Mission shall be to build and serve a worldwide movement of local governments to achieve tangible improvements in global sustainability with special focus on environmental conditions through cumulative local actions.

Charter 1.4 - General Mandate

The Association shall build an active and committed municipal membership of local spheres of government (local and regional governments and authorities) as well as international, regional, national and sub-national local-government associations.

Charter 1.5 - Work Mandate

To support its members, the Association shall:

- (a) mobilize and provide support to local-level initiatives that address specific priority problems of local and global significance;
- (b) help develop and strengthen local capacity and expertise;
- (c) support networking among and exchange of experiences between local governments, especially between developing and industrialized countries;
- (d) work with groups of local governments and partner organizations in order to research, develop, pilot and implement local initiatives for sustainability;
- (e) function as a clearinghouse for information, and as a training center, on local sustainable development and environmental policies and programs;
- (f) provide technical support services and consultancy to aid the implementation of local sustainable development and environmental policies and programs;
- (g) evaluate and report on the impacts of local actions;

- (h) work with private corporations and research institutes to develop and exchange environmental knowledge and appropriate environmental technologies;
 - (i) promote the role of local government as a necessary innovator and implementer of sustainable development and environmental policy;
 - (j) campaign for meaningful policy making authority for, and adequate resourcing of, local governments; and
 - (k) raise and dispense of funds to fulfill the purposes of the Association.
-

Charter 1.6 - Representation Mandate

The Association shall serve as an international representative for its members and program participants by providing advocacy before national and international governments, agencies and organizations and multilateral bodies to increase their understanding and support for local sustainable development and environmental protection activities. Through such advocacy, the Association will work to achieve an effective division of responsibilities and resources for sustainable development and environmental protection between the various spheres of government.

Charter 1.7 - Principles

The Association shall promote, and ask its individual members to adopt, the following Earth Charter Principles to guide local action:

- (1) Respect Earth and life in all its diversity.
- (2) Care for the community of life with understanding, compassion, and love.
- (3) Build democratic societies that are just, participatory, sustainable, and peaceful.
- (4) Secure Earth's bounty and beauty for present and future generations.
- (5) Protect and restore the integrity of Earth's ecological systems, with special concern for biological diversity and the natural processes that sustain life.
- (6) Prevent harm as the best method of environmental protection and, when knowledge is limited, apply a precautionary approach.
- (7) Adopt patterns of production, consumption, and reproduction that safeguard Earth's regenerative capacities, human rights, and community well-being.
- (8) Advance the study of ecological sustainability and promote the open exchange and wide application of the knowledge acquired.
- (9) Eradicate poverty as an ethical, social, and environmental imperative.
- (10) Ensure that economic activities and institutions at all levels promote human development in an equitable and sustainable manner.
- (11) Affirm gender equality and equity as prerequisites to sustainable development and ensure universal access to education, health care, and economic opportunity.
- (12) Uphold the right of all, without discrimination, to a natural and social environment supportive of human dignity, bodily health, and spiritual well-being, with special attention to the rights of indigenous peoples and minorities.

(13) Strengthen democratic institutions at all levels, and provide transparency and accountability in governance, inclusive participation in decision making, and access to justice.

(14) Integrate into formal education and life-long learning the knowledge, values, and skills needed for a sustainable way of life.

(15) Treat all living beings with respect and consideration.

(16) Promote a culture of tolerance, nonviolence, and peace.

The Association shall develop, and encourage its members to use, a framework for measuring performance in the area of sustainable development and environment.

Article 2. The Association and its Members

Charter 2.1 – Definitions

“Association”:

The ICLEI Association is composed of the entirety of all its Members and is governed by the Council, the Global Executive Committee and Regional Executive Committees;

“Members”:

The members of the Association are public authorities from local spheres of government as stipulated in Article 2.2;

“Council”:

The Council represents ICLEI’s global membership by way of representative democracy. It is the supreme decision-making and oversight body of the global association. The Council is regulated in Article 3;

“Regional Executive Committee”:

The Regional Executive Committee is the regional representation and policy-making body of the Members of the Association in a given region as defined by the By-Laws. The Regional Executive Committees are regulated in Article 4.2;

“Global Executive Committee”:

The Global Executive Committee is the representation of the Members of the Association at global level. The Global Executive Committee is regulated in Article 4.3.

“Community”:

A Community is a group of Members of the Global Association who share a specific set of features and goals.

“Termination”:

Termination is the cessation of all business, service and administrative relationships with the Global Association and its Affiliates.

Charter 2.2 – Eligibility for Membership

Members of the Association shall be local spheres of government (local and regional governments and authorities), as defined in the particular country, and international, regional, national and sub-national associations of such municipal governments and authorities, which support the Association's mission, mandate and principles as stated in the Charter. In case of doubt the Global Executive Committee determines the eligibility for membership of a type of government or authority in a country.

Charter 2.3 - Obtaining Membership

Membership may be requested by submitting an application, through which process the Charter is explicitly accepted, and paying an annual dues fee. The Global Executive Committee reviews applications and accepts or rejects the application according to criteria specified in the By-Laws. Membership becomes effective with acceptance in writing by the Association and receipt of the first annual (12-month period) dues fee.

Charter 2.4 - Termination of Membership

A Member may terminate membership by notifying the Association in writing. Membership can also be terminated by the Association if the requirements for membership are not met. Membership expires with the end of the period for which the membership fee has been paid.

Charter 2.5 – Obligations of Members

Members shall pay an annual dues fee. The membership dues structure and procedures shall be regulated in the By-Laws. Further obligations of membership shall be regulated in the By-Laws.

Charter 2.6 – Opportunities of Membership

2.6.1 - The Association shall offer Members access to opportunities for networking, peer-to-peer learning, innovation, and participation in programs to enhance their performance.

2.6.2 - The Association shall organize and facilitate Communities of Members and/or their political leaders, planners and other representatives.

Article 3. Council

Charter 3.1 – Mandate and powers of the Council

3.1.1 - The Council represents ICLEI's global membership by way of representative democracy. It is the supreme decision-making and oversight body of the global association.

3.1.2 - The Council shall:

- (a) have sole power to amend or revise this Charter;
- (b) elect members to the ICLEI Global Executive Committee;
- (c) establish directions for the Association and adopt the ICLEI Strategic Plan;

(d) deal with all matters placed on its agenda

Charter 3.2 – Constitution and term of the Council

3.2.1 - The Council is composed of all those members who have a seat in the ICLEI Regional Executive Committees as stipulated in Article 4.2.8.

3.2.2 - The Council is established through a declaration by the Secretary General that the Regional Executive Committees have been established. In case the establishment of one or more Regional Executive Committees experiences a delay, the Council is established if at least two thirds of the Regional Executive Committees are established.

3.2.3 - The Council serves for a three-year term from the moment of the Secretary General's declaration as stipulated in Article 4.2.6.

Charter 3.3 - Meetings of the Council

3.3.1 - A regular meeting of the Council shall be held every three years.

3.3.2 - The Council can convene for extraordinary meetings.

Charter 3.4 - Procedure

Council Meetings shall be chaired by the President or First Vice President. The procedure shall be determined in the By-Laws.

Article 4. Executive Committee

Charter 4.1.– Executive Committee

The Association shall set up a maximum of nine Regional Executive Committees and one Global Executive Committee.

Charter 4.2 – Regional Executive Committees

4.2.1 - The Association shall set up a maximum of nine ICLEI Regional Executive Committees in accordance to Article 4.5.1.

4.2.2 - Each Regional Executive Committee shall nominate one representative to the Global Executive Committee according to Article 4.3.5

4.2.3 - The Regional Executive Committee is the regional representation of the Members of the Global Association in a given region, both generally and before regional institutions.

4.2.4 - Each Regional Executive Committee shall consist of three to five Members who shall serve the Association in that region on the basis of pre-defined portfolios of activity and interest, two of whom shall be elected Chair and Vice Chair.

4.2.5 - The members of a Regional Executive Committee are appointed by the Members of the Association in that region from a list of candidates from that region.

4.2.6 - The term of the Regional Executive Committee is three years.

4.2.7 - The Regional Executive Committee in a region shall regularly meet with the Secretary General's Regional Director or other appropriate designate in the region for consultation on how they can politically support the regional implementation of the Strategic Plan.

4.2.8 - The entirety of members of the Regional Executive Committees form the Council.

4.2.9 - The procedures are stipulated in the By-Laws.

Charter 4.3 – Global Executive Committee

4.3.1 - The Association shall have one ICLEI Global Executive Committee.

4.3.2 - The Global Executive Committee is the representation of the members of the Association at global level, both generally and before global and international institutions.

4.3.3 - The Global Executive Committee is the only body other than the Council in a Council Meeting that has the power to decide policy for the Association.

4.3.4 - The Global Executive Committee shall have:

- (a) the sole power to adopt and amend the By-Laws of the Association,
- (b) the power to call meetings of the Council,
- (c) the power to appoint and remove the Secretary General, and to approve the establishment of regional, sub-regional and country offices.

4.3.5 - Each Regional Executive Committee shall appoint one member to the Global Executive Committee, for a maximum of 9 Regional Seats. In addition, the Global Executive Committee will have a number of Portfolio Members who shall serve the Association at the global level elected by the Council of the Association from a list of candidates nominated by the Secretary General.

4.3.6 - The President of the Association shall serve as chair, and the First Vice President as Vice Chair of the Global Executive Committee.

4.3.7 - The term of the Global Executive Committee is for three years.

Charter 4.4 - Eligibility for Regional or Global Executive Committee

4.4.1 - Executive Committee members shall preferably be officials (elected or appointed) of dues-paying Members of the Association. In case certain portfolios of activity and interest require special competence, other candidates shall also be eligible for appointment to an Executive Committee.

4.4.2 - Executive Committee members are required to sign the Code of Honor.

4.4.3 - Provisions regarding the termination of a mandate shall be made in the By-Laws.

Charter 4.5 - Geographical Representation

4.5.1 - A maximum of nine Regional Executive Committees shall be set up with, preferably, one in each of the regions stipulated in the By-laws.

4.5.2 - Upon proposal by the Secretary General, the Global Executive Committee shall decide, for next term, the number of Regional Executive Committees to be set up as well as in which regions or, as the case may be, in which sub-regions.

4.5.3 - Details are to be regulated by the By-Laws.

Charter 4.6 – Office

Members of the Global or Regional Executive Committee shall hold office for a three-year term from the date of a Council Meeting to the subsequent Council Meeting, or until the successor Global or Regional Executive Committee takes office.

Charter 4.7 - Vacant Seats

In the case that a seat is left vacant by resignation, death or removal, such vacancy shall be filled for the remainder of the term of office through appointment by the Global or Regional Executive Committee respectively. Geographical and gender representation shall be considered.

Charter 4.8 - President, First Vice President, Vice President

The Association shall have a President, a First Vice President and two Vice Presidents who shall be elected by the Global Executive Committee from among its members. The President, and in her/his absence one of the Vice President, represents the Association politically and chairs the meetings of the Executive Committee and the Council.

Charter 4.9 – Meetings and decision making

The Global and Regional Executive Committee shall hold a regular annual meeting once a year. Extraordinary meetings may be called as required.

Charter 4.10 - Management Committee

4.10.1 - The Global Executive Committee establishes a Management Committee.

4.10.2. - The Management Committee shall:

- (a) oversee the legal, financial and personnel affairs of the Association;
- (b) serve as body for arbitration to resolve conflicts between ICLEI corporations.

Powers are delegated by the Global Executive Committee through the By-Laws.

4.10.3 - The Management Committee shall consist of appointed members from the Global Executive Committee.

4.10.4 - Details are regulated in the By-Laws.

Charter 4.11 – Committees

The Global Executive Committee shall have the power to establish standing committees, advisory groups, and ad hoc committees and appoint the chairpersons thereof.

Article 5 – Special bodies

Charter 5.1 – Initiation

The Association may initiate or create, and support or administer, special bodies alone or in cooperation with other organizations.

Charter 5.2 – Terms of Reference

The Executive Committee shall establish Terms of Reference for such bodies.

Information:

5.1.a - As of May 2011, ICLEI has initiated and serves as the Secretariat for the following bodies:

- (a) World Mayors Council on Climate Change
 - (b) Global Alliance for EcoMobility
-

Article 6 – Partners

Charter 6 - Partners

6.1.1 - The Association may work with non-Member partners in fulfillment of its Mission and Mandate. Partnerships shall be defined and formalized through Memoranda of Understanding.

6.1.2 - The Association maintains special partnership arrangements for Associate Partners and Corporate Partners. These are non-exclusive, long-term relationships with non-Member parties engaged in the purpose of fulfilling the ICLEI Mission and Strategic Plan. Categories of Partnerships as well as rights and duties of Partners shall be defined in the By-Laws.

Article 7. Secretary General

Charter 7.1 – Appointment

A Secretary General shall be appointed by the Global Executive Committee.

Charter 7.2 – Powers of the Secretary General

The Secretary General shall serve as the chief executive officer of the Association and may exercise all of the powers of the Association, except those powers reserved for the Council, the Global Executive Committee and for the Members of the Association by this Charter, the By-Laws, or by law.

These powers shall include:

- (a) the global representation of the Association;
- (b) the direction of the Association's World Secretariat, international, regional and country offices and agents to ensure the fulfillment of the Association's mandate and the implementation of the Strategic Plan and annual work programs,

- (c) the assignment of tasks and portfolios to Regional Seats of the Global Executive Committee in the interest of the Association;
 - (d) the preparation and execution of the annual budget and work plans;
 - (e) the establishment of management procedures and policies; and
 - (f) the appointment and dismissal of staff.
-

Charter 7.3 Offices

7.3.1 - The Secretary General shall direct the World Secretariat as the Association's international headquarters.

7.3.2 - The Secretary General may establish regional, sub-regional and country offices, appoint regional, sub-regional and country representatives and delegate powers to these.

7.3.3 - The establishment of regional, sub-regional and country offices requires approval by the Global Executive Committee.

Charter 7.4 Legal Entities

7.4.1 - The Secretary General shall effect the establishment of legal entities in the countries in which offices operate in order to ensure lawful, valid and accountable business operations.

7.4.2 - The establishment of any legal entity in ICLEI's name requires the approval by the Management Committee.

7.4.3 - The relationship between each ICLEI-affiliated legal entity and the Global Association shall be governed by an Affiliate Agreement. The Management Committee shall oversee the affiliate relationships.

Article 8. Legal provisions

Charter 8.1 - Liabilities and Legal Affairs

The Members, Regional or Global Executive Committee members and Officers, and the Secretary General of the Association shall not be personally liable for any debt, liability or obligation of the Association.

Charter 8.2 – Dissolution and Liquidation

Decisions concerning the dissolution of the Association shall require approval by a majority of two-thirds of the Council

Terms of Reference for the ICLEI Regional Executive Committees (RexCom)

1. General

1.1. A Regional Executive Committee (RexCom) for the 2018-2021 term shall be established in the following ICLEI Regions by November 2017:

- Africa
- East Asia
- Europe & North Africa, Middle East and West Africa
- Mexico, Central America and the Caribbean
- North America
- Oceania
- South America
- South Asia
- Southeast Asia

Reference: Charter 4.2.1

1.2. The RexCom should act as a high level strategic leadership, advisory and representation body, preferably consisting of political leaders from ICLEI Members within the region.

Reference: Charter 4.4.1

1.3. Each RexCom should consist of three or five members; each elected can be assigned to a specific portfolio. A certain number of special advisor positions can be open. Two of the RexCom members shall be elected Chair and Vice-Chair.

Reference: Charter 4.2.4 ; By-laws 4.2.3

1.4. The RexCom is elected for a three year term.

Reference: Charter 4.2.6

1.5. The ensemble of the RexComs forms the ICLEI Council.

Reference: Charter 4.2.8

2. Role

2.1. The RexCom represents ICLEI Membership from the relevant ICLEI Region and makes decision on policy to be applied in the region.

Reference: Charter 4.2.3.

2.2. The RexCom supports the implementation of the ICLEI Strategic Plan

Reference: Charter 4.2.7

2.3. RexCom members shall make necessary arrangements to meet annually with ICLEI Regional Director at least once a year.

Reference: Charter 4.2.7. , 4.9. ; By-laws 4.2.8.a

2.4. The RexCom shall designate a regional representative to the ICLEI Global Executive Committee (GexCom) from among its ranks. The designated member should make necessary arrangements (including financially) to take part to GexCom's meetings.

Reference: Charter 4.2.2

2.5. As part of the Council, RexCom members participate in the definition of the general direction for the Association and in the amendment of the ICLEI Charter and By-laws. The Council also elects the GexCom. Members of the RexComs shall also ensure they attend Council meetings. For the 2018-2021 term, the regular meeting of the Council will take place in Montréal, Canada, in June 2018, by the occasion of the ICLEI World Congress 2018.

Reference: Charter 3.1.2 & 3.3 ; By-laws 3.3

3. Eligibility

In order to be eligible to be part of the RexCom, one should:

3.1. "preferably be an elected or appointed political leader from an eligible ICLEI Member within the region".

Note: eligible, meaning not a suspended ICLEI Member

Reference: Charter 4.4.1

3.2. be willing to sign and act according to the Code of Honor

Reference: Charter 4.4.2 ; By-laws 4.4.2

3.3. submit the appropriate candidacy documents in due time, responding to the call for candidates.

Reference: By-laws 4.2.4

4. Designation

4.1. A list of candidates for the RexCom should be proposed from among candidacies received by the Regional Director and the ICLEI Secretary General, after appropriate consultations with the incumbent RexCom, and/or Members in the region.

Reference: Charter 4.4.2 ; By-laws 4.2.4

4.2. The proposed composition for the RexCom should then be submitted to a vote by ICLEI Members in the region. The vote should be open for at least four weeks. Only votes submitted by Members who are not more than one year in arrears for the payment of their membership fee shall be considered valid.

Reference: By-laws 4.2.4.g & 4.2.4.h

4.3. At the expiry of the election period, should the quorum be reached, the proposed composition of the Council should be considered approved and the RexCom elected. The results should then be submitted to the ICLEI President for review. After verification by the President, the President, Secretary General and Regional Director communicate the establishment of the RexCom and declare the commencement date of its term.

Reference: By-laws 4.2.4.i, 4.2.4.j, 4.2.4.k & 4.2.4.l

5. Resignation

5.1. A RexCom member can resign from this position by providing a written document to the President, Secretary General, Chair of the Regional Executive Committee and/or Regional Director.

Reference: By-laws 4.4.1.a

5.2. Should a RexCom member lose their position within the government of the ICLEI Member they represent, they shall resign from the RexCom, unless they receive endorsement from the Mayor of the

ICLEI Member they represented to remain in the position and this recommendation is approved by the remaining RexCom members.

Reference: By-laws 4.4.1.b & 4.4.1.c

INFORMATION REPORT

REPORT TITLE: COWORKING IN THE CITY OF UNLEY
ITEM NUMBER: 1219
DATE OF MEETING: 23 JULY 2018
AUTHOR: AKARRA KLINGBERG
JOB TITLE: COORDINATOR BUSINESS AND ECONOMIC DEVELOPMENT

1. **EXECUTIVE SUMMARY**

This report provides details on current coworking space activity within the City of Unley, for the information of Council.

Coworking is a growing phenomenon around the world and is predicted to continue to grow. There are currently more than 30 coworking spaces in South Australia. Coworking spaces can differ in their focus; the nature of services and environment provided, the types of businesses they seek to attract and are used by people from varying backgrounds, professions and ages. Coworking is particularly suitable for startup, sole trader and IT focussed businesses, although not all coworking businesses fit this stereotype and trends indicate that they are increasingly being used by corporates.

The Administration is currently aware of three coworking spaces in the City of Unley:

- Little City Unley;
- GO Road Co; and
- the Goodwood Hub.

All have different business models, offer a wide variety of choice to the Unley community and support different business types.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. RELEVANT CORE STRATEGIES/POLICIES

The City of Unley 4 Year Delivery Plan 2017 - 2021, Objective 3 Economic Prosperity.

3.1 Unley is recognised as an easy place to do business.

3.2 Thriving main streets and other business activities operate across our City.

4. DISCUSSION

While they all offer a new way to do business, every coworking space has its own uniqueness, ranging from the types of businesses they want to attract to the services they offer. Coworking spaces offer a shared space for a wide variety of people of different ages and backgrounds, and from different organisations enabling them to work alongside each other, share facilities, engage and collaborate. With flexible cost structures and options, Coworking spaces offer a professional office space that is easily accessible and flexible, reducing some the financial barriers for businesses to operate.

The three coworking spaces in Unley are a reflection of this.

Little City Unley, 78 Edmund Avenue Unley

A coworking business community offering casual, flexible and permanent desk options and two (2) private offices. Little City Unley started operation in September 2017 after entering into a four year lease agreement with Council and undertook renovations to the property at their cost. The business advises that there is demand which they are currently unable to meet as they are at capacity in their current location. Currently there are 18 people from ten (10) different businesses spanning a wide range of industries; e.g. Influencer, Communications/PR, Marketing, Education Consultants, Medical, Hair & Beauty, Engineering, Heritage Consultants and Finance, working from the coworking space.

All member businesses are owned by local Unley residents and have either transitioned from a home office or relocated to work closer to home.

GO Road Co, 118A Glen Osmond Road, Parkside

These premises were formerly occupied by the Sass Place coworking operation, which, following a change in business model, has ceased to operate as a coworking space. GO Road Co coworking business offers casual, flexible and permanent desk options and numerous private offices. The business advises they are nearly at capacity with 22 businesses utilising the space across a variety of different industries; e.g. Training/Mentoring, Health and Wellness, Alternative therapy, Graphic design, Sport/Adventure, Wine, Event Management, Marketing, Business Coaching, Business Support and Talent Management.

Goodwood Hub, 98-100 Goodwood Road, Goodwood

This is a newly established Natural Health and Wellness Centre designed to attract Alternative Health Practitioners by offering a variety of private suites with shared amenities. The space is still undergoing renovations however there are four businesses currently operating with three more signed up to move in once renovations have been completed. With a specific target market, the space is attractive to a variety of different body, mind and soul therapists.

In addition to the coworking space, the Goodwood Hub is also proposing a plant based eatery and specialty shop.

Summary

Coworking is strong contributor to the local economy, not only supporting business to business interaction between users of the coworking space, but also with the local brick and mortar business community, such as local cafés, restaurants, supermarkets and more.

Many of Adelaide's coworking spaces are at, or near, capacity, indicating a growing demand for coworking opportunities throughout the State. The market appears to be fairly responsive to meeting this additional demand, with new coworking spaces regularly becoming available. This is recognised in the 2017 BDO Australia State Business Survey report, which states:

Co-working (sic) is increasing in popularity not only among startups, but also among established businesses who are looking to collaborate and introduce a different perspective to their staff's work routine. Co-working (sic) presents opportunities for both new and established businesses.

Coworking and incubator programs are also on the State Government's agenda with the new Liberal Government proposing an Innovation, Incubator, Start-up and Growth Hub to be located in the restored heritage building at the old Royal Adelaide Hospital site. This initiative is also proposed to include coworking opportunities.

Pending the outcomes presented, Coworking could be an area of focus for the Council and the Unley Business and Economic Development Committee (UBED) once the review of UBED and the Mainstreet Traders Associations, which is currently underway as per Council endorsement (C1065/2018), is completed. This is in line with the City of Unley Four Year Delivery Plan 2017-2021 Economic Prosperity action to *further explore the creation of space for entrepreneurs in the City.*

DECISION REPORT

REPORT TITLE:	DIGITAL UNLEY ENDORSEMENT (DIGITAL TRANSFORMATION PLAN)
ITEM NUMBER:	1220
DATE OF MEETING:	23 JULY 2018
AUTHOR:	ALEX KEAY
JOB TITLE:	DIGITAL TRANSFORMATION LEAD

1. **EXECUTIVE SUMMARY**

The purpose of this report is to present the digital strategy 'Digital Unley' for endorsement.

The City of Unley Four Year Delivery Plan 2017-2021 includes a key priority to develop and implement a Digital Transformation Plan to improve customer and business outcomes along with a range of activities which can be enabled and delivered by the use of technology.

A digital advisor was engaged by Council to undertake research, interviews and industry analysis and aid staff in the preparation of the plan.

On 21 May 2018 a briefing was provided to Elected Members, including a presentation by the digital advisor. High-level "guiding principles" were discussed and circulated to Elected Members for their feedback. The feedback was subsequently incorporated in the strategy.

The resulting strategy 'Digital Unley' presents a framework that includes guiding principles and an action plan to drive the digitisation of Council information, services and infrastructure for the next four years.

Following endorsement, Administration will implement year 1 of the strategy in-line with the 2018/19 budget.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. the strategy 'Digital Unley' as set out in Attachment 1 (Item 1220 Council Meeting 23/07/2018) be endorsed, with staff authorised to make minor typographical corrections and finalise the graphic design for publication.
 3. Administration proceed with implementation of the Year 1 Action Plan in line with the approved budget allocation for the 2018/19 financial year.
-

3. RELEVANT CORE STRATEGIES/POLICIES

Economic Prosperity

Objective 3.2

- Incorporate innovative design of public spaces, public art and Smart Cities technology in Main Street designs.
- Improve access to Wi-Fi in the Main Streets.

Civic Leadership

Objective 4.2

- Continue the transformation and development of 'My Unley' to provide broader access options to information and support services, including self-help options.

Objective 4.3

- Our Business Systems and Solutions are effective and transparent.
- Develop and implement a Digital Transformation Plan to improve customer and business outcomes.

4. DISCUSSION

In an increasingly technology-driven age, the City of Unley must look towards new approaches, innovative technologies and smart infrastructure to create an environment that supports both the community and economic growth.

'Digital Unley' provided as Attachment 1, provides an approach to digitally enabling the initiatives and outcomes set out in Council's Four Year Delivery Plan 2017-2021 and other Council strategies and plans.

Attachment 1

By leveraging the opportunities of digital, Council can optimise current and future Council programs and services to improve outcomes and better allocate resources.

4.1 Preparation

To prepare for transformation to digital, the Business Systems and Solutions team has completed an 18-month Information Communication Technology (ICT) transformation program to create a technology operating environment that is efficient, secure and future-proofed.

Activities during this time include:

- Replacement of all staff and library desktop computers
- Upgrade of all server systems and a pilot of cloud services
- Re-architected corporate applications and data integration
- Best-practice backup and disaster recovery systems put in place
- All corporate software and Operating Systems upgraded to latest versions
- Mobile computing (tablets) for Administration leadership team
- New Geographical Information System (GIS) and Business Intelligence tools, visitor sign-in system, parking infringement system
- Development Assessment electronic systems

Continued sustained investment in ICT will be needed to ensure the success of 'Digital Unley'.

4.2 Strategy Discovery Research and Consultation

Steven Smith from United Focus (a consultant with 20+ years as digital advisor for local, state and the Australian Government) was engaged to conduct discovery research that included interviews and surveys with staff, Elected Members and the wider community.

During the interviews, participants discussed current challenges in their daily activities as well as their thoughts on opportunities for Council and the inclusion of potential new digital services.

The consultation provided high-level commentary on the City of Unley's current digital status and a list of potential activities and services for consideration in the strategy.

Overwhelmingly, consultation showed strong support for increasing the City of Unley's digital maturity and implementing measures to realise the opportunities digital offers Council and the community.

4.3 Digital Guiding Principles

Following the discovery phase and analysis of research, three goals for digital transformation were shared with senior management and Elected Members for their feedback.

These goals were supported, and have now been included in 'Digital Unley' (Attachment 1) as guiding principles:

Principle 1: Simplified Services

We work with our customers to design services that are digitally enabled.

Principle 2: Utilise Smart Technology

We use technology and data in our City to enhance liveability, support economic prosperity, and manage our environment and assets.

Principle 3: Empower our Workforce

We enable our workforce with tools and technologies, workplaces and culture and capability building.

Attachment 1

4.4 Action Plan

The action plan for 'Digital Unley' is focused on the first 12 months in line with projects included in the endorsed Annual Business Plan and Budget 2018/19.

Projects currently include:

<u>Project</u>	<u>Relevant Actions</u>
King William Road Streetscape	<ul style="list-style-type: none"> • Incorporation of Smart Technology into design
Heywood Park Smart Precinct (Federal and State Government grant funded)	<ul style="list-style-type: none"> • Incorporation of Smart Technology into design
Digital Services Program (technology for communication, systems and engagement)	<ul style="list-style-type: none"> • Enhance “My Unley” to increase mobile-compatible online service offerings • Increase customer self-help options and information on the Council website • Electronic Rates notices • Geographic Information System (GIS) and Business Intelligence further enhancements
LATM Implementation (Parkside)	<ul style="list-style-type: none"> • Smart Parking options
ICT Capital Renewal Program	<ul style="list-style-type: none"> • Unified Communications telephone system and Customer Contact Centre upgrade • Staff Intranet upgrade • Enhancements and upgrades to business systems to improve internal business processes (e.g. accounts payable processing, Human Resources forms)

Other initiatives include implementation of strategy related governance structures and a program of staff digital learning and development, in-line with Council’s Culture & Business Capability program.

Technology is a rapidly changing and evolving landscape and new digital opportunities arise regularly. Rather than set out a fixed four year action plan, ‘Digital Unley’ provides a framework of yearly program review and ongoing initiative capture, analysis and prioritisation.

This ensures our strategic plan is led by outcomes and objectives rather than by technology choices.

In year one of implementation, Administration will establish the appropriate governance structure to facilitate the framework.

Council’s Customer Experience Program is closely aligned with ‘Digital Unley’. Action plans for both in 2018/19 have been scheduled and resourced to ensure alignment of delivery of outcomes.

Please refer to page 15 of *Attachment 1 – Digital Unley* for an overview of the strategy Action Plan framework.

Attachment 1

5. ANALYSIS OF OPTIONS

Option 1 – The strategy ‘Digital Unley’ as set out in Attachment A (Item 1220 Council Meeting 23/07/2018) be endorsed with staff authorised to make minor typographical corrections and finalise the graphic design for publication

This option will enable Council staff to commence implementation of the ‘Digital Unley’ action plan.

As indicated in this report, the strategy document will be used to guide critical decision making, business planning, implementation and project management for key digital service and smart technology initiatives being invested in this financial year.

Having the appropriate endorsement will ensure that new digital solutions are strategically aligned, appropriately prioritised and that Council staff are aware of the goals and objectives of the organisation in relation to digital enablement.

‘Digital Unley’ will be used to inform Annual Business Plans across the organisation for the next four financial years. Projects will be referred to Council for funding consideration each year.

Option 2 – Do not endorse the Digital Strategy ‘Digital Unley’

The City of Unley would be without a strategic plan to manage the opportunities and business requirements of information and services delivered via digital and smart technology.

Whilst work on initiatives could still continue on, without a measured and strategic approach, solutions would be delivered in isolation and in an inconsistent manner.

Council staff would not have the opportunity to develop their digital skillsets and capability, limiting their ability to take advantage of digital technologies to deliver efficiencies and improved outcomes.

Council is investing in a number of major capital projects in 2018/19. Without a plan that guides optimised Smart Technology enablement, there could be long term impact to the liveability, operation and maintenance of these important community infrastructure assets.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial and Resource Implications:

- The first 12 months of Action Plan is based on the endorsed Annual Business Plan and Budget 2018/19. This report does not seek to allocate additional resources to deliver ‘Digital Unley’.

- Future budget bids with business cases will be submitted to continue implementation and where possible, existing staff resources will be utilised to deliver projects. Collaboration and partnership approaches are key to the successful implementation of Digital Unley initiatives and realisation of benefits for the community.

7.2 Risk Management/Legislative Implications:

- All projects will be carefully planned and measured to mitigate risks, and will involve staff and community engagement activities (including user research and co-design activities where appropriate).

7.3 Staffing/Work Plans

- Year one of 'Digital Unley' is aligned to the endorsed Annual Business Plan and Budget 2018/19 and supporting departmental annual work plans.

7.4 Environmental/Social/Economic

- Social and economic impacts have been considered as part of the development of 'Digital Unley'.
- Particular attention has been paid to the "digital divide" and ensuring Council services are accessible to all members of our community.
- The strategy guiding principles ensure that traditional service options are always made available to those that need or choose them.
- An intent of the strategy is that digitising services will free up Council staff to spend more time with those customers and community members that prefer or require more personalised support and assistance.
- The improved management of environment and assets and encouraging smart infrastructure and urban design are desired outcomes of Digital Unley. If these outcomes are achieved it will have a positive impact on energy reduction and carbon emissions.

7.5 Stakeholder Engagement

- Engagement has been undertaken with Council staff, Elected Members and local businesses during the research phase, with findings considered for the draft strategy.
- Work will be undertaken to collaborate with staff in relation to projects in the action plan, and inform the community about the strategy and resultant opportunities to collaborate with the Council.

8. REPORT CONSULTATION

Nil

9. ATTACHMENTS

- Attachment 1 – 'Digital Unley' draft digital strategy

10. REPORT AUTHORISERS

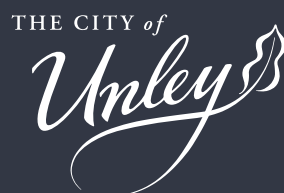
<u>Name</u>	<u>Title</u>
James Roberts	Acting General Manager Business Support and Improvement
Peter Tsokas	Chief Executive Officer

DRAFT

DESIGN SUBJECT TO CHANGE

DIGITAL UNLEY

SIMPLIFIED SERVICES • SMART TECHNOLOGY • EMPOWERED WORKFORCE



Digital vision

The City of Unley is recognised for its use of digital technologies to enhance the lifestyle of residents, better manage the environment, support the local economy and continuously improve the delivery of services.

Purpose

Digital Unley is a guide to achieving our digital vision.

It:

- ✓ provides guidance to prioritise delivery of new digital services and schedule the release of enabling technologies
- ✓ is an executive-endorsed approach to enable digitisation of services, innovation & the ongoing measurement of success
- ✓ identifies and facilitates workforce development to enable innovation
- ✓ outlines governance and operational requirements to deliver service transformation and manage risk
- ✓ establishes our alignment with the City of Unley Community Plan 2017–2033 and the Four-Year Delivery Plan 2017–2021



What are the drivers for *Digital Unley*?



Our Customers

Our customers expect to be able to undertake their Council business online, at any time.

For many of our customers, requiring them to phone us, visit us in person, fill out paper-based forms or write letters and emails is an inconvenience.

We need to ensure we provide accessible, secure and simple to use digital service options.

We also acknowledge that some people prefer traditional methods of communication and we will always cater for them.



Our Workforce

Council workers want to provide the best possible service to our customers.

To do this they need the right digital technologies and solutions at their disposal.

Automating simple tasks and providing workers with digital technologies will release them from time-consuming manual work and chasing information.

Workers will have more time to apply their expertise to improving the quality and range of Council services.



Our Local Economy

Economic activity in the City of Unley will be strengthened by Council providing faster, smarter and digitally-enhanced services to home owners, businesses and community groups.

Smart technologies will enliven business precincts to attract more visitors.

The provision of helpful data and insights will assist in improved policy and decision-making.



What are the external drivers?

Digital landscape in South Australia



91% of people own a smart phone



90% of people access internet daily



84% of people online use social media



83.7% of City of Unley households have an internet connection
(vs. Greater Adelaide average of 79.3%)

Source: Sensis Social Media Report 2017, Australian Bureau of Statistics 2016

Cost to government per customer transaction

Face-to-face



\$16.90

Letter



\$12.79

Phone call



\$6.60

Online



\$0.40

Strategic Context

Digital Unley is intended to be read in conjunction with the *City of Unley Community Plan 2033* and the *Four Year Delivery Plan 2017-2021*.

Digital Unley is an approach to digitally enabling the agreed-upon objectives and outcomes set out in Council's *Four Year Delivery Plan 2017-2021* and other strategies and plans. By leveraging digital opportunities, we can optimise current and future Council services to improve outcomes and better allocate resources.

Our digital guiding principles have been informed by the Government of South Australia's "SA Connected" strategy, as well as the Federal Government Digital Service Standards.

City of Unley Community Plan 2033



**Community
Living**



**Environmental
Stewardship**



**Economic
Prosperity**



**Civic
Leadership**

**Four Year Delivery Plan 2017-2021
and other Council strategies and plans**

Guided by our organisational values



**Pursue
Excellence**



**Achieve
Together**



**Demonstrate
Integrity**



**Customer
First**



**Be
Progressive**

ENABLING THROUGH DIGITAL

Digital Unley

Government of South Australia - SA Connected including the Digital by Default Declaration

Federal Government - National Innovation and Science Agenda, Digital Transformation Agency Digital Service Standards

Guiding Principles

Digital Unley is not a roadmap towards an end-goal. It is a guide to changing the way the City of Unley operates, thinks and plans.

Guiding principles have been developed to provide a “digital lens” as we make decisions about new service opportunities and improvements.

Our principles are:

- 1. Simplified Services**
- 2. Utilise Smart Technology**
- 3. Empower our Workforce**

Principle 1: Simplified Services

We work with our customers to design services that are digitally enabled.

1.1 Our services are digitally enabled

Council's services and internal business processes are digital. Where that is not possible, digital enhances the service management and delivery.

1.2 Digital is customer driven

We constantly engage with our customers to ensure that digital services and solutions are driven by their needs and expectations.

1.3 We are secure and compliant

Our digital-enabled services are secure, accurate, up-to-date and accessible to all of our customers.

In practice this can mean...

- ✓ A citizen-centric website with easy to find, understandable information that is designed to help customers get things done
- ✓ Development of a repeatable User Centered Design (UCD) approach to understanding customer needs and designing services with their involvement
- ✓ Prioritised conversion of Council services to digital where there is measurable benefit, ensuring non-digital options are provided
- ✓ Business systems, digital workplaces and communication tools that enable Council workers to securely and effectively serve customers



CASE STUDY

What simplified services can look like

The City of Unley Library Service implemented RFID technology in 2016 to simplify borrowing and to allow customers to self-serve.

As well as benefiting customers, it has freed up the time of skilled library workers allowing them to assist patrons with the use of other library services.

ARTWORK PENDING

Helen likes to browse for books on her smart-phone from her couch in the evening

Her chosen book is only available at Renmark Library, but she's able to request it from the Unley Library website

ARTWORK PENDING

Helen receives an SMS on her phone when the book arrives at the Unley Library

She collects the book and checks it out from the self-serve kiosk

Principle 2: Utilise Smart Technology

We use technology and data in our City to enhance liveability, support economic prosperity, and manage our environment and assets.

2.1 We adopt smart technology

Where there is benefit, we use smart technology to enhance liveability and more efficiently manage infrastructure, assets and the environment.

2.2 Data informs decision making

We collect data from our service channels, business systems, assets and environment and use it to improve Council operations and services.

2.3 Supporter of digital business

We provide infrastructure, support, and services to assist local businesses and the community to engage with the digital world.

In practice this can mean...

- ✓ Inclusion of smart technology into designs for King William Road and Heywood Park Smart Precinct to connect people, improve parking availability and enhance asset usage and maintenance
- ✓ Explore leveraging LED lighting infrastructure to cost-effectively deploy smart technology throughout the Council area
- ✓ Development of a Smart City plan to ensure an optimised approach to activating Council precincts with smart technology
- ✓ Data and analytics provided to Council workers, businesses and the community to enable more efficient service delivery and to support decision making
- ✓ Utilising Council's 3D model to support planning and policy decisions
- ✓ Work with providers (e.g. NBN Co, GigCity) to promote and advocate for delivery of high-speed internet connectivity for businesses and the community

CASE STUDY

What using smart technologies can look like

As well as delivering service and operational efficiencies, smart technology can connect people with public spaces to enable greater citizen engagement and improve quality of life.

ARTWORK PENDING

When George and Fran take their kids to the park their Smart Parking app can direct them to an available parking space

When they arrive, the smart BBQ they have opted to book online notifies them that it's their turn

Fran gets a notification on her phone when the parking is about to run-out, so that they can pack up and clear the parking space for someone else

OUR FUTURE CITY COULD LOOK LIKE THIS



ARTWORK PENDING

Principle 3: Empower our Workforce

We enable our workforce with tools and technologies, workplaces and culture and capability building.

3.1 Innovation and leadership

Council is innovative in the development and delivery of digital services and the use of technology.

3.2 Change is embraced

Change becomes the norm and a culture of innovation is embraced by staff.

3.3 We are future ready

We continually develop staff capacity and capability, and review emerging technologies to embrace opportunities provided by the new digital landscape.

In practice this can mean...

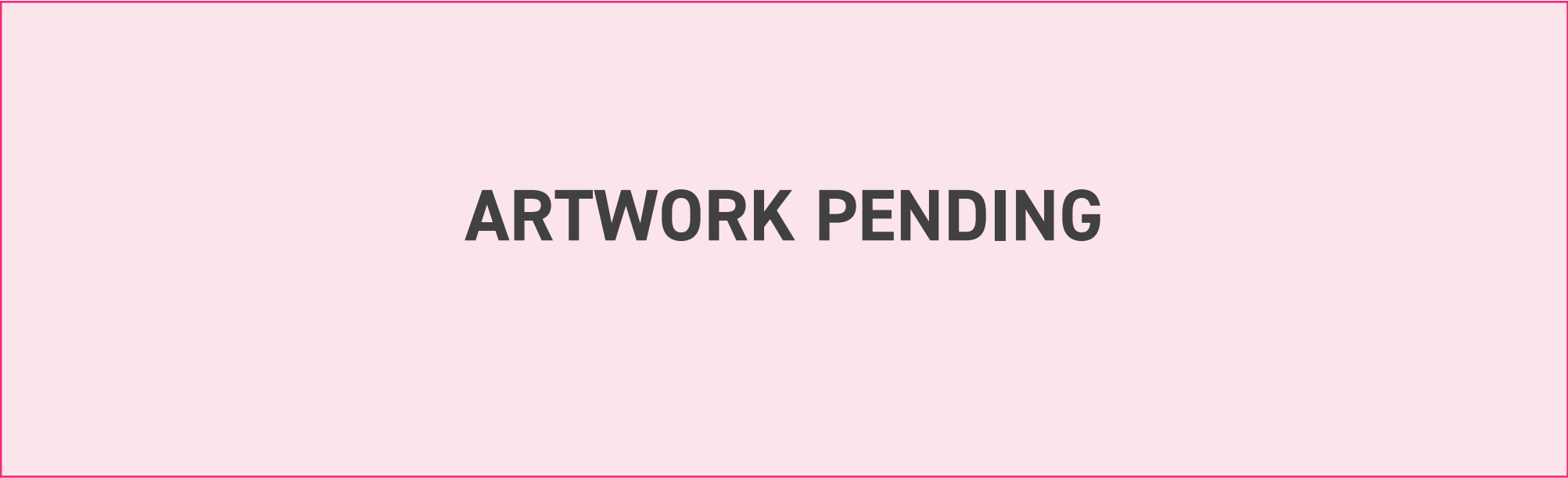
- ✓ Establishment of cross-Council digital and co-design teams to foster staff and community collaboration and guide the delivery of digital outcomes
- ✓ Council staff are encouraged to embrace digital tools and processes. Opportunities for digital skills and change capacity training are made available
- ✓ A digital standard is adopted by which all new services are delivered primarily through digital. Non-digital options will be made available to those that require or prefer them
- ✓ A digital ideas register is implemented to capture ideas from Council workers and the community for prioritisation, delivery and outcome measure

CASE STUDY

What an empowered workforce looks like

When a culture of innovation is embraced in the workplace, staff feel safe to question the way things have always been done and are open to collaborate on projects across the business.

Supporting workers to engage with community members to better understand their lived experiences provides us with ‘fresh eyes’ to our processes that can lead to meaningful improvements.



Council worker Rob identifies a paper-based application form that is time consuming for him to process and creates frustration for customers

Rob talks with customers and other staff to understand the value of the form and how it could better meet the needs of the organisation

Rob gathers members of the team who are engaged with the process

Together they create an online version of the process to test with customers

The final product is released and promoted for use by customers

The form can continue to evolve over time as customers provide feedback

Council's Digital Journey

Future innovations

Well defined value propositions, frameworks and project management facilitates simplified service delivery for customers and continuously improved processes for our workers.

Next steps

Digital Unley enables Council to drive service improvements around our customers, researching and scoping new technologies and create an agreed framework for workers to start delivering process change.

Where we are now

As digital opportunities have emerged, small teams have started to develop and work together on outcomes. Understanding is growing across the business about the benefits of digital and prospect of change.

Where we have come from

When the City of Unley began its digital journey there were initial barriers to uptake and lack of exposure and proficiencies in digital tools.

Action Plan

The action plan for *Digital Unley* is focused on the first 12 months in-line with the endorsed Annual Business Plan and Budget for 2018-19.

Strategic reviews will be scheduled at the 12 and 24 month mark to assess progress, review the evolving digital landscape and determine new activities via *Digital Unley's* prioritisation approach.

Phase 1

A range of key program activities will begin in the first 12 months

- ✓ Develop digital services that are designed with our customers at the centre, and streamline internal business processes via digital (e.g. integrated citizen-centric website, forms platform and Intranet)
- ✓ Executive support to train workers with digital skills, conduct user research and co-design services with our customers in cross-Council teams
- ✓ Establish governance frameworks and associated guidelines to guide digital transformation (e.g. website content governance structure)
- ✓ Identify opportunities to deliver digital service improvement across the business (e.g. a business intelligence platform, electronic application processes and automated notifications)
- ✓ Plan, implement and measure service improvements via smart technologies (e.g. Heywood Park Smart Precinct and King William Road Streetscape)

Activities will be subject to continuous review and improvement. It is expected some will continue into Phase 2.

Phase 2

12-24 months

A program review will determine the status of activities started in the first 12 months.

Learnings will be consolidated and next steps planned for ongoing review and improvement.

- ✓ Research and consider emerging technologies
- ✓ Re-prioritise activities that have been prioritised in the action plan

Phase 3

24-36 months+

A program review will determine the status of activities started in Phase 2.

Learnings will be consolidated and next steps planned for ongoing review and improvement.

- ✓ Research and consider emerging technologies
- ✓ Re-prioritise activities that have been prioritised in the action plan

Prioritisation approach

Current planned initiatives considered for *Digital Unley* respond to community and business needs outlined in the City of Unley's *Community Plan 2033* and the *Four Year Delivery Plan 2017-2021*.

As digital maturity evolves at the City of Unley and a culture of innovation is established, new opportunities for digital enablement will arise.

Technology is changing rapidly and local government will soon be disrupted by emerging technologies such as self-driving cars, Artificial Intelligence, Internet of Things (IoT), automation and Virtual Reality.

In order to respond to opportunities and innovations, a prioritisation framework will be implemented that exists alongside *Digital Unley's* continuous program of review.

Prioritisation Criteria

- ✓ Give high ranking to projects that have a strong business case or demonstrate significant savings or community benefit
- ✓ Prioritise projects that are already in train and align with one or more of our guiding principles
- ✓ Consider the availability of grant funding or partnerships to speed up and enable implementation
- ✓ Identify demonstration and pilot projects that can rapidly provide community benefit
- ✓ Review projects that require specific infrastructure and resources to determine their feasibility
- ✓ Assess and review initiatives with regard to their strategic value and the relative ease and our confidence of delivery

Commitment to our guiding principles

Simplified Services

We value user research and will incorporate it early and often. Input from the community, local businesses, aspiring entrepreneurs, industry partners and government will facilitate collaborative partnerships and guide us in our decision making.

Smart Technology

Flexibility and continuous review will be key to our approach so that technology we deploy is people-centered and in alignment with the constantly-evolving technology landscape.

Empowered Workforce

Executive-led endorsement of the strategy, a robust governance framework and adequate training will enable experimentation so that workers can drive business improvements across the business as needs arise.

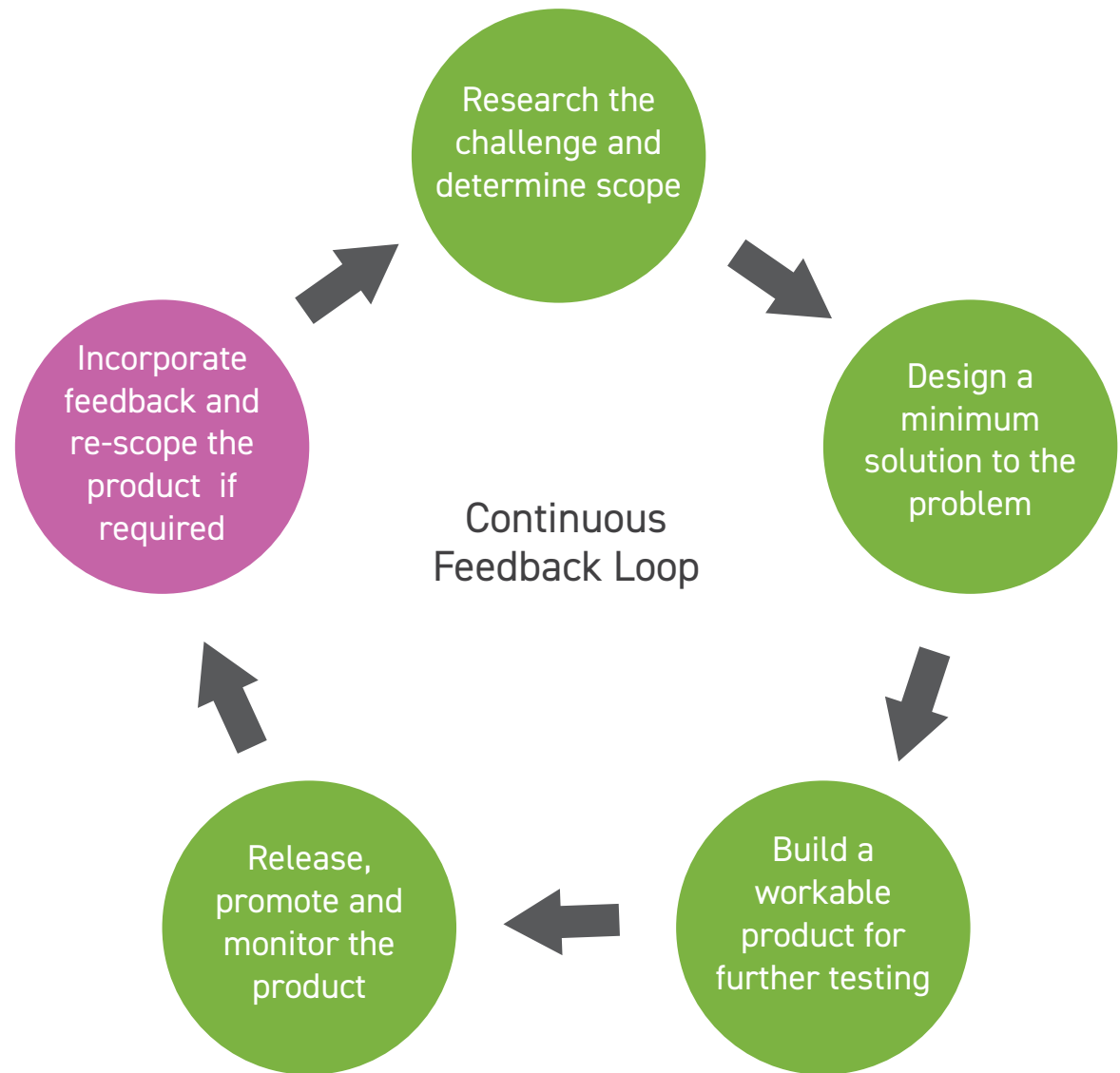
Measuring, reporting and acting on our progress

Digital Unley is committed to the mitigation of risks and will measure, report on and respond to project learnings during the lifecycle of actions outlined in this strategy.

Where possible, agile project methodologies will be implemented to deliver project outcomes.

Minimum Viable Products will be developed which can iterate and change over time.

User input will influence design, and products can evolve in-line with the changing technology landscape.



Critical Success Factors

- ✓ The vision outlined by *Digital Unley* is supported by ICT infrastructure, smart technology and digital solutions that are fit for purpose and have the ability to scale over time
- ✓ Co-designing with the community to continuously improve our services becomes the norm in the City of Unley and is enabled by champions within our business
- ✓ When Council workers are equipped with appropriate tools, training and supportive change management, they will enact the efficiencies born of a digital workplace
- ✓ Sound governance, leadership and management will underpin the ongoing review and success of *Digital Unley*
- ✓ When activities are reduced or eliminated by automation, workers should transition into digital activities and be provided with opportunities to drive ongoing innovation

The future for the City of Unley

When *Digital Unley* is performing well, our information and services are timely, accurate, straightforward and easy to act on.

For staff, digital and smart technology enables consistency of operations, improved understanding of our customers, and the ability to make and report on evidence-based decisions.

When more customers self-serve and self-resolve, staff have more time to respond to complex high-need requests and provide strategic, ongoing service innovation for our City.

Our customers will say...



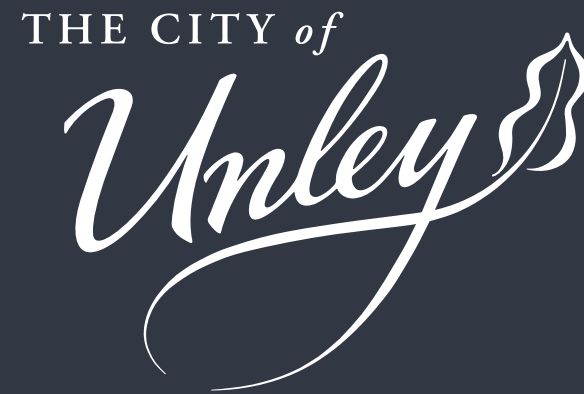
"The City of Unley's online information and advice is easy to find, understand and act on. I find it much easier to do business with council online than in person."

Our staff will say...



"I get a lot of satisfaction out of now being able to spend more time working on complex problems. The website has really cut those time-consuming repeat queries."





Thank you to

Steven Smith, United Focus

Staff, Executive Management Team,
Elected Members, community and
business owners that contributed to the
strategy

Sources

Icons and graphics: Freepik.com, Flaticon.com

DECISION REPORT

REPORT TITLE: AUTHORISATION OF SIGNING THE
CERTIFICATION OF FINANCIAL STATEMENTS

ITEM NUMBER: 1221

DATE OF MEETING: 23 JULY 2018

AUTHOR: SARAH TAYLOR

JOB TITLE: MANAGER, FINANCE AND PROCUREMENT

1. **EXECUTIVE SUMMARY**

Under the Certification of Financial Statements procedure, authorisation by Council needs to occur prior to the completion of the Financial Statements, to enable the Acting Mayor and the Chief Executive Officer to sign the Certification of Financial Statements for 2017-2018 following the Audit Committee's review.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Acting Mayor and Chief Executive Officer be authorised to certify the Annual Financial Statements for the financial year ended 30 June 2018, once authorisation is endorsed the Statements can be completed.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

Organisational Strategy/Goal:

- 4.1 We have strong leadership and governance
- 4.3 Our business systems are effective and transparent.

4. **BACKGROUND**

Council is required, pursuant to Regulation 14 of the *Local Government (Financial Management) Regulations 2011* (Attachment 1) to authorise the principal member of the Council (Mayor) and the Chief Executive Officer to certify the annual audited financial statements in their final form. The required form and content of the audited financial statements is also set out within the Regulations.

Attachment 1

The 'Certification of Financial Statements' forms part of the Annual Audited Financial Statements, it is positioned at the beginning of the statements. A copy of the certificate is provided for Member's information (Attachment 2).

Attachment 2

Legislation now places the responsibility for preparing accurate statements upon the Council, not the Auditor. The Auditor's role is limited to forming and expressing an opinion as to whether the statements show a true and fair review of the matters reported.

5. **DISCUSSION**

The process for completion of the Financial Statements can be summarised as follows:

Process	Document to be signed	Responsible
Council authorise either the principal member of the Council or an elected member who is a member of the Audit Committee, and the Chief Executive Officer to sign the certificate of statements in their final form.	N/A	Council
Audit Committee Review of the Financial Statements	Auditor Independence Statement	Presiding Member of the Audit Committee and the Chief Executive Officer
Council Authorisation for Mayor and Chief Executive Officer	Certification of Financial Statements	A/Mayor and Chief Executive Officer
Auditor Sign Off	Statement by Auditor	External Auditor
Financial Statements Approval	N/A	Council

To enable the Audited Financial Statements to be finalised and presented to Council for approval, authorisation is sought for the Acting Mayor and CEO to sign the Certification of Financial Statements.

6. **ANALYSIS OF OPTIONS**

Option 1 – The Acting Mayor and Chief Executive Officer be authorised to certify the Annual Financial Statements for the financial year ended 30 June 2018, once authorisation is endorsed the Statements can be completed.

The *Local Government (Financial Management) Regulations 2011*, Regulation 14(g) stipulates that the Chief Executive Officer and the Principal Member of Council (Acting Mayor) need to be authorised by Council to sign the Certification of Financial Statements.

Once the certification has been completed, the annual audited financial statements will be ready for presentation to the Council's external Auditor for signing, before proceeding to the October Council meeting for adoption.

This option will ensure that Council meets its obligations under the *Local Government (Financial Management) Regulations 2011* and will also ensure that legislative requirements under the *Local Government Act 1999* to submit a signed copy of the annual audited financial statements to the Minister for Local Government and the Presiding Member of the South Australian Local Government Grants Commission on or before 30 November are met.

As this is a legislative requirement no other option is proposed.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. POLICY IMPLICATIONS

Certification of Financial Statements is a requirement under the *Local Government (Financial Management) Regulations 2011*.

9. ATTACHMENTS

- Attachment 1 – Regulation 14 of the Local Government (Financial Management) Regulations 2011
- Attachment 2 – copy of the Certification of Financial Statements

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
James Roberts	Acting General Manager Business Support and Improvement
Peter Tsokas	Chief Executive Officer

31.5.2018—Local Government (Financial Management) Regulations 2011
Financial statements—Part 4

Part 4—Financial statements

14—Certification of financial statements

The financial statements of a council, council subsidiary or regional subsidiary must include a statement, in a form determined by the Minister, signed by—

- (a) in the case of a council—the chief executive officer and the principal member of the council; or
- (b) in the case of council subsidiary or regional subsidiary—the chair of the board of management,

certifying that—

- (c) the financial statements comply with relevant legislation and Australian Accounting Standards; and
- (d) the financial statements present a true and fair view of the—
 - (i) financial position; and
 - (ii) results of the operations; and
 - (iii) cash flows,

of the council, council subsidiary or regional subsidiary (as the case may be) for the financial year; and

- (e) internal controls implemented by the council, council subsidiary or regional subsidiary (as the case may be) provide a reasonable assurance that its financial records are complete, accurate and reliable and were effective throughout the financial year; and
- (f) the financial statements accurately reflect the accounting and other records of the council, council subsidiary or regional subsidiary (as the case may be); and
- (g) —
 - (i) in the case of a council—the chief executive officer and the principal member; or
 - (ii) in the case of council subsidiary or regional subsidiary—the chair,
 have been authorised by the council, council subsidiary or regional subsidiary (as the case may be) to certify the annual financial statements in their final form.

The City of Unley

General Purpose Financial Statements

for the year ended 30 June 2018

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the Local Government Act 1999, Local Government (Financial Management) Regulations 2011 and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

Peter Tsokas

CHIEF EXECUTIVE OFFICER

Peter Hughes

ACTING MAYOR

Date:

INFORMATION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 1222
DATE OF MEETING: 23 JULY 2018
AUTHOR: LARA JONES
JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO
ATTACHMENT: 1. COUNCIL ACTION RECORDS

1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

2. **RECOMMENDATION**

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
25/07/16	522	Parkside on Street Parking - 2. Subject to approval from DPTI of the concept, community engagement on (pay for use) parking bay indention along Greenhill Road be supported. 3. Further investigation into the introduction of Smart Parking technology occur, and if the proposal looks to have promise, a report be provided to a future meeting regarding a trial in the Parkside area. 4. A report outlining the outcome of the above community engagement be presented to Council as soon as the results are available.	GM City Development	DPTI supports the Greenhill Road parking option in-principle and community engagement occurred with affected stakeholders in September 2017. Currently options are being worked out for smart parking solutions. A further report to Council is to be included in the Parkside LATM area for community engagement. LATM report is scheduled for July 2018 Council meeting.	July 2018
23/01/17	744	Notice of Motion Councillor Rabbitt re Vacant Land at 251 Goodwood Road 1. Administration investigates ownership of the vacant land at 251 Goodwood Road, Kings Park (believed to be owned by the Department of Planning Transport and Infrastructure). 2. On the basis of 1. above being confirmed, Administration requests the transfer of ownership of this land to the City of Unley 'gratis', on the basis that council will maintain the land in a tidy state. 3. Administration prepares a concept plan and costing for a low maintenance, dry garden area that would provide an additional 'green space', enhance the western approach to the Millswood Train Station and hopefully discourage the regular dumping of rubbish at the site. 4. Administration identifies funding sources as part of the 2017/18 budget process	GM City Development	This matter has been escalated to the General Manager Property at DPTI for follow up. A draft agreement showing the conditions that would be imposed on Council by DPTI if the land was leased is being prepared by DPTI. This is expected to be available for discussions with DPTI at the end of June. Note that this agreement will require Ministerial approval. Following receipt of the report from DPTI, we will conduct soil testing on-site to check for contamination.	September 2018
27/02/17	772	Proposed Road Opening Western Corner of Blyth and Nelly Streets Parkside 2. Council accept the gift of the small piece of land on the western corner of Blyth and Nelly Street, Parkside, and undertake the process under the Roads Opening and Closing Act 1991, to transfer this piece of land to public road, at Council's expense. 3. Subject to the response to the Community Consultation process, the Chief Executive Officer and Mayor be approved to sign and Seal where necessary, any documents to complete the roads opening process.	GM City Development	Conveyancer verified details of the owners and we will receive documents for LTO to be finalised in the coming weeks. Documents have all been sorted and lodged with the LTO (lands title office) now waiting for LTO to process documents	August 2018
27/02/17	773	Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern 1. The report be received. 2. In accordance with the process under the Roads Opening and Closing Act 1991 that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council. 3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process. 4. The sections of the public road proposed to be closed be excluded from the classification of community land. 5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act. 6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.	GM City Development	Documents have all been sorted and lodged with the LTO (lands titles office) now waiting for LTO to process documents.	August 2018
27/03/17	799	42 Ferguson Avenue and Ferguson Avenue Reserve Myrtle Bank - Proposed Land Swap and Road Closure	GM City Development	Documents back with Conveyancer and now being finalised with the owner of 42 Ferguson Avenue – expect documents for this to be lodged with the LTO soon. Conveyancer currently liaising with owner to expedite completion of the documentation.	August 2018

COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/11/17	1021	Priority Projects at Goodwood Oval and Millswood Sporting Complex 1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project. 2. The two-storey option proposed as the preferred option for the new facility on Goodwood Oval be endorsed, subject to discussions with the Office of Recreation and Sport and the sporting clubs, not proposing any major variations to the options. 3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process. 4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA: a. a development application for the project is to be submitted by the Administration; and b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project. 5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.	GM City Development	Goodwood Oval Grandstand Refer to Item 1136. Tennis SA Lighting - With Tennis SA approval and funding contributions, State Government funding applications have been lodged for lighting upgrades, court resurfacing and interior building upgrades. There is currently no budget for this work in 2018/19. - According to the Office for Recreation and Sport website, the outcome of the funding application will be advised in 2019. - No further action at this stage. Croquet Club Building - Work will be undertaken once the Goodwood Oval grandstand project has been completed.	TBA
29/01/18	1076	RENEWABLE ENERGY AT CLARENCE PARK COMMUNITY CENTRE 1. The report be received. 2. The procurement and installation of a 20kW solar power system at Clarence Park Institute Hall in 2017/18 be endorsed in principle subject to funds (\$17,000) being identified in the third budget review	GM City Development	Installation and grid connection by Origin Energy completed.	Completed
26/02/18	1102	MOTION OF WHICH NOTICE HAS BEEN GIVEN 1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed, Council is to consider a budget bid of \$30K during its 2018/19 budget deliberations. 2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.	GM City Development	- Discussions continuing with both parties and the state government re the St Mary's site. - Project scope currently being developed to explore alternative uses of the Forestville Hockey pitch.	Ongoing
26/03/18	1116	SHARED Street Opportunities 1. The report be received. 2. The criteria in Attachment 1 to Item 1116/18 (Council Meeting, 26/03/2018) be endorsed for use to assist with identification and prioritisation of streets that are suitable candidates for conversion to shared streets. 3. Following the prioritisation of shared street opportunities, residents in prioritised streets be consulted. The results will then be used as a further criterion for determining which streets proceed to concept design and community engagement. 4. Concept design and community engagement be undertaken in 2018/19 for one or more of the streets listed as 'priority' shared street conversion opportunities, with implementation to be considered as part of the 2019/20 budget process.	GM City Development	- Community consultation will be undertaken in the second half of 2018 as per the Council endorsement. - Based on the community feedback, the concept and designs will be developed for implementation of changes in FY 19/20.	June 2019
26/03/18	1117	POCKET PARKS 1. The report be received. 2. Designs be prepared for up to two pocket parks in 2018/19 from the options contained within Attachment 1 "Potential Pocket Park Locations", (Item 1117/18, Council, 26/03/2018)	GM City Development	- Community consultation will be undertaken in the second half of 2018 as per the Council endorsement. - Based on the community feedback, the concept and designs will be developed for implementation of changes in FY 19/20.	June 2019

COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/04/18	1138	USE OF LAND – 41 OXFORD TERRACE 1. The report be received. 2. A Development Application be prepared for 41 Oxford Terrace to change the use to a car park, as shown in Attachment 1, and if approval is obtained, proceed with design and construction of a car park. 3. Funding for the works be identified during the 2018/19 budget quarterly review process.	GM City Development	Further investigations will need to be undertaken. It should be noted that this issue may be "tied in" with the Kirinari future lease.	TBA
23/04/18	1136	GOODWOOD OVAL GRANDSTAND REDEVELOPMENT – RESULTS OF COMMUNITY CONSULTATION 1. The report be received and the results of the community engagement be noted. 2. Council endorse the concept designs for the new two-storey grandstand facility at Goodwood Oval, incorporating the recommended amendments to be included as part of detailed design development and proceed to detail design development and tender. The recommended amendments, in response to community and stakeholder feedback include: 1. External Appearance and Streetscape Interface: a. Material and colour selection of the building, in particular the Curzon Avenue frontage will be selected appropriate to the local neighbourhood character. b. Detail design will include the development of landscape plans that address the streetscape interface and the external spaces associated with the new Grandstand Facility. c. Where practical, all existing trees will be retained in the detail design. 2. Footprint of the Grandstand: a. The final footprint of the grandstand structure is to remain, where practical, within the footprint of the existing building. 3. Leasing and License arrangements of the Facility. a. Council staff to develop new agreements with both clubs, to meet the requirements of the new facility, as well as to explore 4. Provision of external storage: a. The proposed storage facility on Fairfax Avenue not proceed. b. The detail design process further engage with the Goodwood Saints Football Club and the Goodwood Cricket Club to identify their storage needs, with a view to providing the required storage capacity within the Grandstand and/or adjacent ancillary buildings (including potential extension of an ancillary building). 5. Provision of public toilets: a. Public toilet provisions are to remain incorporated in the footprint of the ground floor of the new facility, with way finding signage incorporated across the park to direct public to the new facilities. 3. Residents be notified of Council's decision by letter, to the same catchment area as that of the community consultation, and a notice be placed at the existing grandstand as well as Council's web site. 4. Following the completion of detailed design development and in the event of no major variation to the project scope or total cost, the project proceed to tender for construction.	GM City Development	Goodwood Oval Grandstand - Council endorsed the project to proceed to Final Design and Construction at the April 2018 meeting. - Currently out for tender for detailed design with the key requirements from the April 2018 Council decision included in consultant's brief. - The tender will close on Mon 25 June with evaluation to occur the following week, and a consultant team to be engaged by mid-July.	TBA
23/04/18	1140	MOTION ON NOTICE – Paper to Explore Tree Canopy Objectives That staff develop a paper exploring options to enable Council to achieve its tree canopy objectives as set out in Council's Environmental Sustainability Strategy, and the target defined in the 30 Year Plan for Greater Adelaide via strategies related to both private and public land	GM City Development	Work has commenced on this paper and is expected to be presented to Council in August 2018.	August 2018

COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
28/05/18	1174	INCREASED USE OF SPORT AND RECREATION FACILITIES 1. The report and attachments be received. 2. A master plan for Ridge Park be developed in 2018/19 to establish a long-term vision for the park, considering: a. Football and cricket to suit female and junior participation, integrated into the existing amenity of the park b. Informal recreation opportunities, trees and vegetation, biodiversity and the management of Glen Osmond Creek. c. Further consultation with selected City of Unley clubs as potential users of future upgraded facilities, including Goodwood Saints Football Club, Goodwood Cricket Club and Glen Osmond scouts, as well as consideration of the Open Space Survey findings. 3. Continue to work with City of Unley based clubs, particularly those based at Goodwood Oval, to facilitate the increased use of Orphanage Park in order to reduce the overuse of Goodwood Oval and do not undertake any improvements to sports infrastructure at Orphanage Park until designs for Brownhill Keswick Creek in this park are finalised. 4. Review lease and licence documents to investigate opportunities to increase facility use after club hours. 5. Develop individual four year management plans for each surveyed park to integrate the findings of the Open Space Survey with asset renewal and maintenance programs. These plans will identify possible actions for consideration as part of the 2019/20 budget process. 6. Repeat the Open Space Survey in four years to enable an evaluation of Council's initiatives.	GM City Development	Work will be progressing on each of these items throughout 2018/19.	Ongoing
28/05/18	1176	MOTION ON NOTICE – UNLEY ROAD REVITALISATION 1. A report be prepared that documents initiatives/projects currently underway (or approved) to inform future consideration of revitalisation activities for Unley Road.	GM City Development	Work is currently underway and a report is expected to be sent to Councillors.	TBA
25/06/18	1193	Discretionary Rate Rebate Applications 1. The report be received. 2. The application from Tabor College Inc. under Section 166(1)(d) of the Local Government Act 1999 be granted a 75% rate rebate. 3. The application from the Uniting Church in Australia Property Trust under section 166(1)(b) and (j) of the Local Government Act 1999 be granted a 50% rate rebate. 4. The application from Kirinari Community School under Section 166(1)(d) of the Local Government Act 1999 be granted a 25% rate rebate. 5. The application from Chinese Association under Section 166(1) Local Government Act 1999 not be granted a 75% rate rebate as Council has already granted a 25% rebate for 2018-19 in 2017/18. 6. Applicants for discretionary rate rebates be formally advised of Council's decision	GM Business Support & Improvement	All applicants have now been notified of the council decision.	Completed
25/06/18	1195	Millswood Area – On-street Parking Review 1. The report be received. 2. The implementation of Parking Controls (Stage 1) in Millswood and adjacent areas, as shown in Attachment 1 to this report (Item 1195/18, Council Meeting, 25/06/2018), and modified to include the area bounded by Allenby Avenue, Meredyth Avenue and Graham Avenue, be endorsed. 3. At the conclusion of six months following the implementation of Stage 1 Parking Controls in Millswood and adjacent areas, a review of parking practices in the area be undertaken to inform a decision regarding the need for implementation of further parking controls, that is, Stage 2. 4. The community originally consulted in relation to the implementation of Parking Controls in Millswood and adjacent areas be notified of the Council decision. 5. That residents in Meredyth Avenue and Graham Avenue be advised of the introduction of parking controls prior to implementation.	GM City Development	The residents will be notified by 20 July 2018 as per Council endorsement. The parking controls will be installed in August 2018. A review will occur in six months time following the date of implementation.	August 2018
25/06/18	1197	Nominations for the South Australian Country Arts Trust 1. The report be received. 2. Councillor Schnell be nominated for consideration by the LGA Executive Committee as a Local Government representative on the South Australian Country Arts Trust for a three year term	OCEO	Completed	Completed

COUNCIL ACTION REPORTS - ACTIONS TO JUNE 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
25/06/18	1200	MOTIONS ON NOTICE: UNDERGROUNDING OF POWER LINES 1. The request from the Fullarton Road Trader's Association for consideration of the undergrounding of power lines on Fullarton Road in the vicinity of the Highgate Village be supported and that staff initiate discussions with the Department for Planning, Transport and Infrastructure and the Power Line Environment Committee to undertake a feasibility study regarding this project. 2. A report be presented to Council following completion of a feasibility study outlining costs and time frames to enable Council to further consider this project.	GM City Development	Meeting with PLEC to be held on 18 July 2018. Report to be presented to Council at its meeting on 27 August 2018.	August 2018

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE: UNDERGROUNDING OF POWER LINES – KING WILLIAM ROAD
ITEM NUMBER:	1223
DATE OF MEETING:	23 JULY 2018
ATTACHMENTS:	NIL

Councillor Sangster has given notice of intention to move the following motion at the Council meeting to be held on 23 July 2018:

MOTION

That:

1. Staff investigate and report on options and associated costs, including consideration of external funding contributions available, for the undergrounding of the remaining power lines on King William Road (north of Arthur Street).
-

Background

At the June 2018 Council meeting Council endorsed initiation of discussions with DPTI and the Power Line Environment Committee in relation to the undergrounding of power lines on Fullarton Road.

There are a number of other areas across the City that would benefit from the undergrounding of power lines, in particular, the remainder of King William Road (north of Arthur Street) as this would significantly improve the amenity and further enhance the upgrade work currently scheduled for King William Road.

With the King William Road project underway, it is an opportune time to consider whether further work can be undertaken to provide a power line free vista for the length of King William Road. This motion requests staff to investigate options to achieve this, and to provide a report back to Council that would enable consideration of such a project in future years.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE: GREER STREET, HYDE PARK / UNLEY PARK
ITEM NUMBER:	1224
DATE OF MEETING:	23 JULY 2018
ATTACHMENTS:	NIL

Councillor Rabbitt has given notice of intention to move the following motion at the Council meeting to be held on 23 July 2018.

MOTION

That:

1. Staff prepare a report outlining possible options and associated costs to facilitate pedestrian and vehicle access and provide safety improvements for residents and visitors to Greer Street, Hyde Park/Unley Park.
-

Background

Greer Street is a narrow local street with entry and exit from Commercial Road.

Over the past 17 months, I have been approached by residents on numerous occasions who have expressed concerns about the following issues:

- On-street parking on both sides of the street making passage difficult;
- Restricted ability to use footpaths due to street trees;
- Condition of footpaths due to tree roots; and
- Inadequate level of street lighting.

In relation to the above points, ingress and egress to some properties is made difficult when vehicles are parked opposite driveways. Options for 'No Parking' areas have been proposed and considered, but what benefits one resident disadvantages another.

The east-west section of the road and footpaths are particularly narrow and sections of the footpath are almost impassable because of the trees in the middle of the footpaths. This necessitates use of the roadway by pedestrians and a resident who uses a mobility scooter.

The level of street lighting has also been a concern for some residents because of the street tree canopy cover affecting the level of lighting. Council's investigation has however confirmed that lighting levels are appropriate and some tree pruning has been undertaken to alleviate the concerns.

Staff have undertaken surveys of residents in 2015 and again in 2017 with no conclusive outcome for actions to address the issues of concern determined.

The issues have been discussed with staff at Ward Briefings, but in the absence of consensus from residents, we have been unable to provide direction.

Officers Comments

Greer Street is a local residential street with low traffic volumes and speeds (108 vehicles per day and average speeds of 26km/hr). Over the last 2 years or so, Administration has been responding to a few resident concerns about the street with no easy acceptable solution having been identified.

The motion is supported as it will allow Administration to investigate the matters raised in a holistic manner (rather than in isolation). Council will then be able to make a decision as to what actions (if any) it wishes to implement. As part of the investigation process, a letter will be sent to all residents in the street inviting them to identify any matters of concern so that Administration can assess the “scale” of the issues.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE: SUPPORT FOR THE FRENCH BILINGUAL PROGRAM AT HIGHGATE PRIMARY SCHOOL
ITEM NUMBER:	1225
DATE OF MEETING:	23 JULY 2018
ATTACHMENTS:	NIL

Councillor Hewitson has given notice of intention to move the following motion at the Council meeting to be held on 23 July 2018:

MOTION

That:

1. A letter be sent to the Minister for Education, the Hon John Gardner MP and the Member for Unley, Hon David Pisoni MP, expressing Council's support for the French Bilingual Program at Highgate Primary School and advocating for the expansion of the program to ensure it is able to meet future demand from students that meet the eligibility criteria.
-

Background

A number of City of Unley parents have recently made contact with the Acting Mayor and Deputy Mayor in relation to availability of places in the French Bilingual Program that is delivered by Highgate Primary School, expressing concern that the waiting list for access to the program is long, and seeking support by way of lobbying relevant parties for continued support and/or growth of the program.

These families are actively lobbying the Minister for Education, Members of Parliament and State Government Executives seeking an expansion of the program, including the submission of a petition to the Department of Education carrying 68 signatures in support of a request to fund at least one additional classroom at each year level to guarantee siblings of existing students access to the French Bilingual program in future.

The City of Unley has an active and positive relationship with Alliance Francaise, and a sister-city relationship with the town of Pozieres. We lobbied the State Government to select an Unley Primary School as the base for the French Language School, and Highgate Primary was ultimately selected.

This motion seeks to express the City of Unley's support for the continuation of the existing Bilingual Program, which is consistent with the work we do to promote our City as a place that values and embraces French culture.

Officer Comments

The City of Unley is an active supporter of our French community and seeks to promote the City as a 'home away from home' for French Visitors.

This motion simply seeks a letter of support to be sent to relevant stakeholders, to add Council's voice to calls for further investment in the Bilingual Program at Highgate Primary, which is consistent with our support for the French Community.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	RESPONSE TO QUESTIONS ON NOTICE: DISCRETIONARY RATE REBATES
ITEM NUMBER:	1227
DATE OF MEETING:	23 JULY 2018
ATTACHMENTS:	NIL

At the Council meeting on 25 June 2018 in reference to Item 1193/18 Councillor Schnell asked the following questions without notice:

1. Will the approved rate rebates end at the life of the current Council?
2. Will the approved rate rebate for the Chinese council extend beyond the current financial year 2017/18, or extend to the end of the 2018/19 financial year?

The questions were taken on notice.

The Manager Finance and Procurement has provided the following responses:

1. Will the approved rate rebates end at the life of the current Council?

Yes. The policy states that Discretionary Rate Rebates are in place for the term of Council unless there are changes to eligibility during that time. Current recipients of Discretionary Rate Rebates will be required to reapply to Council next year for the financial year 2019/20. The Senior Rates Coordinator will correspond with the ratepayers effected early next year so that they have time to submit rebate applications by the required cut-off date of 1 May 2019.

2. Will the approved rate rebate for the Chinese council extend beyond the current financial year 2017/18, or extend to the end of the 2018/19 financial year?

The approved rate rebate for the Chinese Council for 2017/18 was 50%. A rate rebate of 25% has been approved and will apply for the financial year 2018/19, with no further rebates applicable after this time. The Chinese Council will be required to reapply for a rate rebate post 2018/19.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	RESPONSE TO QUESTION ON NOTICE: VACANT LAND AT 251 GOODWOOD ROAD
ITEM NUMBER:	1228
DATE OF MEETING:	23 JULY 2018
ATTACHMENTS:	NIL

At the Council meeting on 25 June 2018 in reference to Item 1199/18 Councillor Schnell asked the following question without notice:

1. With reference to Item 1199/18, Council Action Records, Council Meeting 25 June 2018, please advise who will be responsible for soil testing in relation to Item 744, vacant land at 251 Goodwood Road.

The question was taken on notice.

The General Manager City Development has provided the following response:

Council will be responsible for the costs of soil testing. This will enable Council to access this land at a peppercorn rate to redevelop into a usable green space.

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF JULY
ITEM NUMBER: 1230
DATE OF MEETING: 23 JULY 2018
ATTACHMENTS: 1. REPORT INCLUDING FUNCTIONS ATTENDED

1. RECOMMENDATION

That:

1. The report be received.
-

20th June – Attended the UBED meeting (the second last before this s41 Committee comes to an end in November). Many interesting points and concerns were raised during informal discussions.

21st June – Attended an address by ICAC Commissioner Bruce Lander about ICAC Awareness for Public Officers including his role, the processes and potential changes.

21st June – Attended the Draft Footpath Trading Policy consultation at Living Choice, Fisher Street.

21st June – Attended the launch of the City Bay Fun Run. New elements include a half marathon and a 3kn dog walk.

22nd June – Convened a meeting with 2 staff from the Department of the Premier and Cabinet's French Strategy team to get background information to assist the preparation of a possible French Strategy for Council. Many significant contacts were established.

22nd June – Attended the Fern Avenue Community Garden's Annual Solstice event. The days are now getting longer!

22nd June – Attended the AFL game at Adelaide Oval as a guest of Associate Professor Paul Kenny, from Flinders University Business School's Business Research Adelaide Network who is planning to research the impact of the digital economy with Hyde Park business operators.

23rd June – Attended the Adelaide Multicultural eid Festival to celebrate the end of Ramadan. This large event was held at the Showgrounds and I addressed the audience on how the City of Unley celebrates multiculturalism.

23rd June - Attended the AGM and Trophy Presentation for the Unley Swimming Club. Also presented the Mayor's Trophy among others.

26th June – Attended the Unley Road Traders networking event together with a strong contingent of Elected Members. This was fortuitous as many questions were asked about Council activity.

27th June – Attended the ERA Mayors and CEO's quarterly Group Meeting. The agenda items were ERA subsidiary reports (East Waste and the Highbury Landfill Authority), neither of which Unley is a member of. There is a standing invitation for a Councillor to attend these meetings.

1st July – Hosted guests at the Sturt Football Club's pre game lunch and match. Our guests were from our French Connection and our Unley Business and Economic Development Committee. The Club's theme for the day was multiculturalism and many food outlets operated throughout the afternoon.

2nd July – With our CEO I met with a representative from the Forestville Hockey Club to hear them restate their case for Council support to assist their move to the Women's Memorial Playing Fields. We emphasised that no decision could be made until a clear plan was established, contributions from other partners established and a new Council elected. We were not in a position to provide any assurances.

4th July – Attended the 2018 Adelaide Park Lands Art Prize Finalist Exhibition in the Festival Theatre Foyer Gallery. The Prize focusses community attention and raises awareness of the rarity, beauty and world importance of the Park Lands.

6th July – Attended the 2018 SALA Launch Night and announced the 3 finalists for the City of Unley Active Ageing Award for artists over the age of 60. SALA runs throughout August. There will be approx. 40 venues exhibiting well over 100 artists in Unley.

8th July – Attended the Sturt Football match at Prospect Oval as a guest of Mayor O'Loughlin. We were seated in the Council enclosure in the grandstand and received half time refreshments in the Council's own function space also in the grandstand. Council hosted approx. 40 community group representatives.

11th July – Attended the occasional Metropolitan Mayors' lunch hosted by the Mayor of Marion, Kris Hanna.

11th July – Attended the Metropolitan Local Government Groups (Mayors and CEOs) meeting. Topics included papers updating members on the LGA Smart Cities Strategy, Local Heritage Listing Policy, LGA New Constitution Ancillary Documents and a guest speaker Ian Nightingale, the Industry Advocate - SA Industry Participation Policy on Local Government procurement that considers the positive impact on local manufacturing and employment. At this meeting I was also appointed as a Deputy Member of the LGA Board.

13th July – Attended a Special General Meeting of the LGA which heard from speakers about Rate Capping. This was followed by a panel of MP's fielding questions. The outcome was a motion that all Councils are asked to debate urgently to enable the LGA to receive current feedback before finalising their position.

14th July – Hosted guests at the Sturt Football Club lunch prior to the game against Norwood. They included Shadow Arts Minister Jayne Stinson, Living Choice Manager (host of the largest Sala exhibition in the state), Norwood Mayor Bria and our CEO.

14th July – Attended the Bastille Day Celebrations at the Art Gallery as a guest of the French Consulate.

I thank the Deputy Mayor and Councillors who have been able to represent the Council at both local and wider events. I also thank Elected Members who were able to attend many of the events above. I appreciate your attendance and being able to acknowledge you.

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR RABBITT

Functions attended (up to the time of writing this report)

Date	Function/Event Description
26 June	Unley Road Association Networking Event at Opie's Bakery Café
1 July	Sturt Football Club Lunch at Bazaar and Match (v Adelaide)
3 July	Créative France – Meeting re agenda and date for AGM
3 July	Meeting with consultant re CEO's Key Performance Indicators
4 July	Discussion with resident re Local Government Election
11 July	"The Impact of the French Revolution" – Celebrating 100 Years of the French Department at the University of Adelaide
14 July	Bastille Day Celebration – Art Gallery of SA

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 1233 – APPOINTMENT OF MEMBERS TO THE BROWN HILL AND KESWICK CREEKS STORMWATER SUBSIDIARY

ITEM NUMBER: 1232

DATE OF MEETING: 23 JULY 2018

AUTHOR: DALLIS VON WALD AND JULIE KERR

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER AND EXECUTIVE ADVISOR TO THE CEO AND MAYOR

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead) and would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure:
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations; and
 - non-disclosure of this item at this time will enable Council to make an informed decision in relation to appointment of Members to the Brown Hill Keswick Creek Stormwater Subsidiary without unnecessarily disclosing personal affairs of the applicants before the decision is made.

On that basis, the public's interest is best served by not disclosing Item 1233 – Brown Hill and Keswick Creeks Subsidiary and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.
-

Item 1233, pages 185-210 inclusive, is confidential and has been removed from the public agenda

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN
CONFIDENCE ITEM 1233 – APPOINTMENT OF
MEMBERS TO THE BROWN HILL AND KESWICK
CREEKS STORMWATER SUBSIDIARY

ITEM NUMBER: 1234

DATE OF MEETING: 23 JULY 2018

AUTHOR: LARA JONES

JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO

1. RECOMMENDATION

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999*:
 - 1.1 The following elements of Item 1233 – Appointment of Members to the Brown Hill and Keswick Creeks Stormwater Subsidiary Board, considered at the Council Meeting on 23 July 2018:
 - ☒ Attachments

remain confidential for the period of each Members appointment to the Board, and not available for public inspection until the cessation of that period.
 - 1.2 The report and the names of the candidates are to be released following endorsement of their appointment by the five (5) Constituent Councils to the Brown Hill and Keswick Creeks Stormwater Subsidiary.
 2. Pursuant to Section 91(9)(c) of the *Local Government Act 1999*, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.
-