

# COUNCIL AGENDA

## **Council Meeting**

Notice is hereby given pursuant to the provisions of the *Local Government Act, 1999*, that the next Meeting of City of Unley will be held in the Council Chambers, 181 Unley Road, Unley on

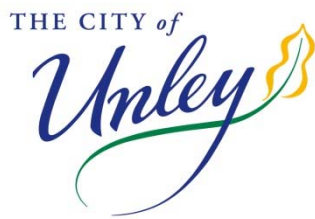
***Monday***

***24 September 2018***

***7.00pm***

for the purpose of considering the items included on the Agenda.

Peter Tsokas  
**Chief Executive Officer**



## **OUR VISION 2033**

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

## **COUNCIL IS COMMITTED TO**

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

## **ACKNOWLEDGEMENT**

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

## **PRAYER AND SERVICE ACKNOWLEDGEMENT**

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

## **WELCOME**

## **ORDER OF BUSINESS**

### **ITEM NO**

### **PAGE NO**

#### **APOLOGIES**

- Nil

#### **LEAVE OF ABSENCE**

- Nil

#### **1295 CONFLICT OF INTEREST**

#### **1296 MINUTES**

Minutes of the Council meeting held on  
10 September 2018

**Minutes issued separately**

#### **DEFERRED / ADJOURNED ITEMS**

- Nil

#### **PETITION**

- Nil

#### **1297 DEPUTATIONS**

6-26

- Stephanie Key – West Richmond  
Mark Thomson – Blackwood  
Re. Goodwood Underpass (Subway Project)

#### **PRESENTATION**

- Nil

#### **REPORTS OF COMMITTEES**

- Nil

#### **REPORTS OF OFFICERS**

#### **1298 Eastern Region Alliance (ERA) Chairman and CEO Report**

27-36

<b><u>ITEM NO</u></b>		<b><u>PAGE NO</u></b>
1299	Living Well Regional Plan for Health and Wellbeing Progress Report	37-52
1300	Tree Canopy Cover Assessment	53-69
1301	Undergrounding of Power Lines	70-72
1302	The Impact of China's National Sword Policy on Council Waste Management Services	73-75
1303	Centennial Park Cemetery Authority: Board Composition November 2018 – February 2019	76-91
1304	Election of LGA President	92-108
1305	Election of Greater Adelaide Regional Organisation of Councils (GAROC) for 2018-2020	109-132
1306	Election for the Positions of Representative Members of the Board of Trustees for the Local Government Finance Authority	133-150
1307	Council Action Records	151-157
1308	<b>MOTIONS WITHOUT NOTICE</b>  Acting Mayor to ask the Members if there are any motions without notice	
1309	<b>QUESTIONS WITHOUT NOTICE</b>  Acting Mayor to ask the Members if there are any questions without notice	
	<b>CORRESPONDENCE</b>  • Nil	
1310	<b>MAYOR'S REPORT</b>	158-159
1311	<b>DEPUTY MAYOR'S REPORT</b>	160
	<b>REPORTS OF MEMBERS</b>  • Nil	



**ITEM NO**

**PAGE NO**

**CONFIDENTIAL REPORTS**

- Nil

**FUTURE ITEMS – SEPTEMBER - NOVEMBER**

(subject to change)

Variation to Operating Hours for Festive Season 2018-19

CAP Recruitment

CAP Annual Report

EOY Financial Statements

BR 1

Licence for 255 Goodwood Road, Kings Park

**NEXT MEETING**

Monday 22 October 2018 – 7.00pm



## DEPUTATION REQUEST FORM

Please complete this request and return to the City of Unley **at least 5 clear days** prior to the Council or Committee meeting at which you wish to be heard.

To: **The Chief Executive Officer**

I/We hereby request to be heard at the next meeting of (tick the preferred/appropriate box):

☒ Council on 24 / 9 / 18  
OR  
☐ Council Committee on / /

Specify name of committee: .....

Given Name: Stephanie

Surname: Key

Address: 30 Trennery St, West Richmond 5033

Contact phone number: 0417 807 788

Email: steph.key@outlook.com

I will be speaking:

On my own behalf: ☐ Yes ☒ No

OR

As the spokesperson of a group of persons? ☒ Yes ☐ No (limit of 3 people)

Given name of 2<sup>nd</sup> speaker: Mark

Surname: Thomson

Address: 45 Gulfview Rd, Blackwood 5038

Contact phone number: 0419 865 821

Email: mark@ibys.org

N/A

Given name of 3<sup>rd</sup> speaker: .....

Surname: .....

Address: .....

Contact phone number: .....

Email: .....

If you are speaking as a spokesperson, who or what group are you representing?

The Subway Project Goodwood Road,  
Hillswood

If the group has a set of Rules by which the group is governed, please provide a copy of these.

The topic or issue I wish to speak about is: (Please give sufficient details of the matter to enable consideration of your request for a deputation)

Report to Council, as a major project partner,  
on the consultation report. (see attached)  
seek guidance from Council on next steps.

I have read and understood the Deputations Information Sheet and acknowledge that I must comply with the procedures and guidelines:

Signed: Stephane Ray

Dated: 5/9/18

Once completed, please return to the City of Unley, either in person, or by post, facsimile or email [pobox1@unley.sa.gov.au](mailto:pobox1@unley.sa.gov.au)

#### Office Use Only

Received (date and time):     /     /     at     am/pm

Acknowledged by Presiding member (Council or Committee) initial and date:     /     /

Acknowledged by Manager Governance & Risk (initial and date):     /     /

Approved:    ☐ Yes    ☐ No

Meeting date:     /     /     Deputation time:     am/pm

Deputee notified:    ☐ Yes    ☐ No    ☐ In writing    ☐ Verbally    Date notified:     /     /

# **The Subway Project Consultation Report December 2017**







- 1. Context**
- 2. The Panels**
- 3. Feedback**
- 4. Consolidation @ Goodwood Alive**
- 5. Conclusions**
- 6. Next steps**
- 7. Appendices**

Project partners

- Unley Council
- Goodwood Road Business Association
- Steph Key, MP for Ashford
- David Pisoni, MP for Unley
- Dept. of Planning, Transport & Infrastructure
- Goodwood Primary School
- Royal Agricultural & Horticultural Society
- The Capri Theatre
- Mark Thomson, Designer, Ashford Electorate Office

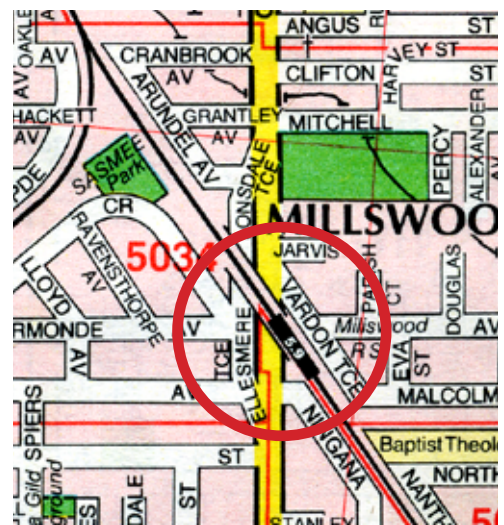


# 1. Context

Located at Millswood South Australia, the Goodwood Road subway or underpass under the train line to Melbourne is a local landmark. Built in 1914/15, it has remained fundamentally unchanged since it was constructed. The Millswood railway station, which sits on the edge of the subway, was previously shut for some years but reopened recently.

In terms of functional infrastructure, the station/subway precinct appears to be reasonably sound although it looks “rather shabby” – a frequent comment from a number of locals responding to a survey respondents

The subway is a curious anomaly on the flat Adelaide plains: a bend and a dip on one of our long straight roads.



There has been a long-term local interest in doing something with the subway. In the 1990s, local designer David Jones, who was working with the Goodwood Road Business Association, proposed a number of well-received designs. The then Unley Councillor Les Birch contacted the Steph Key MP with some constituent ideas about how the ‘look’ of the subway could be improved.

There have been some attempts by locals to “green” the site. The most successful of these has been the small garden area on the north-western corner of the site, established some years ago by a business situated there. It is a charming hint of what could be done with the site.

In order to further the subway design project and to help coalesce the numerous strands of the project that had emerged over earlier consultations, a decision was made to erect consultation panels along the western pedestrian walkway above Goodwood Road.

Funding was sought and received from Unley Council and Goodwood Road Business Association to create a series of public discussion panels about how the subway and its surrounds could look.

We acknowledge the support, goodwill and patience of our project partners in the production of these panels and the consultation process going back some years. There is clearly a passionate, well-organised community of interest in the Goodwood/ Millswood region who are committed to building a more vibrant and dynamic place to live – and see changes to the subway precinct as a step in the right direction.





## 2. The Panels

The panels were designed through discussions between Unley Council Cultural Development Officer Matthew Ives, Designer Mark Thomson and input from Steph Key MP, Member for Ashford, DPTI and the Project Group.

A decision was made to produce relatively complex panels with substantial content. Feedback about the project up until this point had often not recognized the site's unique challenges: its size, the numerous hazards for safe access and work, the potential for distraction to drivers, the deterioration of surfaces or that it is a challenging site for maintenance.

There was also an imperative to clearly explain that this project was not limited to being just a mural. There was a very frequent assumption that any public art/design project where people were being asked for suggestions was limited to discussions about what would be a suitable subject for a mural.



It was felt that while simply painting the subway sides would create a pleasing effect, the opportunity to improve both the subway and the wider precinct should be pointed out on the panels.

The panels were to be installed on the walkway under the railway line that runs along the western side of the subway, with 4 panels on either side of the railway line.

This walkway is a safe and accessible means for pedestrians and some bicyclists to travel along Goodwood Road or access the Millswood Railway Station.

The decision to place them along the walkway was based on the fact that it is a suitable place for people to read the panels and consider the ideas in situ.

The walkway has also been suggested as an interesting possible venue in itself – a kind of open air exhibition space – and this was to be a trial of this possibility.

The panels (attached in appendix 3) were broken down into 7 subjects:

- Introduction Panel (x2)
- History Panel
- World War 1 Panel
- Goodwood Primary School Panel
- Place & Environment Panel
- Legalities Panel
- Unique Experiences Panel

The panels, which were printed by a nearby signwriting company, were installed by DPTI contractors on 24th July 2017 and remained there until end of September 2017, later extended to the end of October 2017.

Each introduction panel (there were two identical panels, each on the north and south ends of the row of panels) encouraged people to read and consider the panels and to give feedback via several means: email, text message, Facebook page, website and blog, direct phone call and postal address.

While there were some problems with text messaging (due to an unknown phone malfunction), the email and Facebook response was very productive, as was the response to the website. The responses were copied onto the website blog, which in turn led to further responses and qualification of opinions and ideas.

The surrounding area was also letterboxed with a leaflet (right) outlining the scope of the project and asking people to have a look at the panels and to provide feedback.

On the western side of Goodwood Road, the letterboxed area included parts of Clarence Park, Millswood and Goodwood up to several streets away from the subway, south almost to Cross Road and north to Victoria Avenue. The eastern side was letterboxed several streets into Kings Park. The office of David Pisoni MP for Unley, undertook to letterbox the eastern side of Goodwood Rd north of the railway line up to the tramline.







### 3. Feedback

Analysis of the email and mail comments reveals a number of trends, ranked here from highest to lowest numbers of responses:

1. There is strong support for a “green” design/artwork theme. This could manifest in a number of ways such as:

a. Artwork that references local past or present flora such as endemic local plants or even that well-known imported street tree, the jacaranda (right).

b. The further plantings to make hanging or vertical gardens – or at least have a strong presence of living plant life..



2. Almost as many people advocated a general spruce-up, supporting more colour and a livelier, brighter look to the precinct.

3. Some acknowledgement of the project to Kaurna/local indigenous culture had reasonably strong support, possibly linked to murals.

4. Support for murals received roughly the same number of mentions as (3).

***“The subway is an icon and deserves to look like a grand entrance to the city and it can, if we want it to.”***

**DARRYL**

5. Unley Council’s good record in improving local streetscapes received several mentions.

6. Suggestions or questions about using local artists also received several responses.

7. There was positive acknowledgement of the Goodwood Primary School students artwork.

8. Several people expressed a preference for other themes over military-themed public artworks (ie a mild opposition to the Gallipoli theme).

9. History received few explicit references as a possible theme.

10. There was surprisingly few references to graffiti artwork - either for or against.

***“It will be lovely having something colourful on the walls. It’s a great idea.”***

**GERALDINE**

All email comments in full are attached as Appendix 2.

There were also a number of interesting one-off design suggestions, some wonderfully imaginative and some less than entirely practical:

- By painting the walls with fish, seaweed and marine life, convert the subway into a kind of underwater experience, as though vehicles were travelling through a submarine environment...
- Pour paint down the subway walls in the manner of an immense Abstract Expressionist painting...
- Put a roof over the subway and paint and light it as though the driver was a surfer riding through the tube of a breaking wave...
- Place a ribbed vault over the subway to create an experience of going through a portal or gate and emerging into a new place...
- By shining varying coloured lights on wall panels painted in a range of colours, a subtle and non-distracting light show could be created (at night only obviously).
- Create a design on the subway walls by removing the dark grimey top layer on the wall to reveal the lighter pale grey fresh concrete surface underneath. This, in effect, is a way of painting in the negative. It would be a larger scale version of the practice of illustrations on dirty vehicles made by removing road grime to make a picture. (see below)

***"It's an unattractive area so anything to spruce it up will go noticed."***

**DESI**





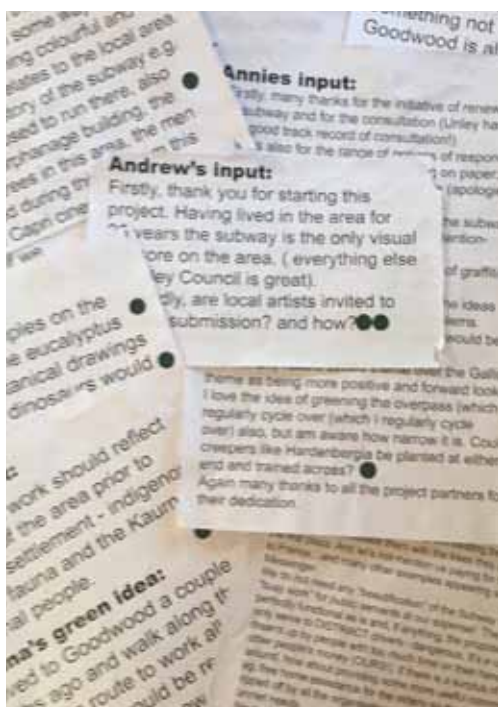


## 4. Consolidation

### Consolidation @ Goodwood Alive

The organisers of the “Goodwood Alive Day of Discovery” on Sunday October 22nd approached the team with the suggestion that this day of celebration was a good opportunity to further canvass opinions across Goodwood and surrounding suburbs near the subway.

This chance for further consultation allowed us to display the feedback already received and to finesse positive and negative opinions. Over the 4 hours of Day of Discovery, approximately 80 -100 people interacted with the display, sufficiently to either express an opinion, response or suggestion.



Generally respondents were very complimentary about the general sense of transformation that was happening in the Goodwood precinct, that it had manifestly changed for the better in recent years. Linked to this was the (unprompted) expectation that the development of the Millswood/Goodwood subway/underpass was logically the next step in this renewal process and that it was high time that it should proceed.

With the online-sourced comments received over the previous 4 months printed out on sheets of A3 paper, conversations were sparked and further messages were recorded. Passers-by were encouraged to add their own views either as comments or by expressing positive support (green sticker) or red sticker (for negative criticism). The sticker comments were overwhelmingly positive.

This form of consultation allowed the interviewer (Mark Thomson) to tease out more nuanced views on how the project should unfold.

Not surprisingly, between people reading some or even all of the responses and being a more informal setting for discussion, a number of slightly different trends emerged.

Greening would  
reduce pollution  
Sound & dirt

There was still a very strong bias towards a “green” solution or design of some kind. The hanging/vertical gardens notion is immediately seen as desirable and charmingly verdant: however, when it was pointed out that it would be very unlikely to eventuate for reasons of practicality and safety (mention kids climbing on it high above speeding traffic) and most people would concede that the notion had problems.

At this point most people would default to a view that there must be some sort of design solution that would result in more foliage and greenery around the precinct or even just design references to it.

This support for green design solutions had a number of dimensions. By a slight majority, the call for actual plant vegetation was slightly ahead of the preference for a floral/botanical design theme such as nineteenth century plant engravings or children’s flower drawings as the basis for murals or laser cut steel components applied to the walls. A combination of actual foliage and painted/fabricated decorative elements was proposed by a number of people.

SIMPLE,  
TIMELESS,  
CONTEMPORARY-

Further discussion of the greening issue usually led to a broader discussion of the benefits and possible scenarios for wider greening of the precinct such as around the three no-through streets that are clustered around the subway.

One of these, Lonsdale Terrace in the north-western quadrant of the subway precinct, already has some vegetation planted by locals keen to make use of underutilized public land.

At this point in the discussion, several people (unprompted) raised the example of the New York Highline Park (right) – an example of revitalized rail line infrastructure that has become a substantial tourist attraction which is also much loved and used by locals.

Any consideration of the Highline as a model for the subway precinct needs to come with a caveat: at the time of its redevelopment, the Highline was an abandoned rail line whereas the Millswood line is still under active use by 2 different rail companies.



The idea of a walking path/garden space around the area has huge appeal and there are intriguing possibilities for botanical/environmental artwork linked to the local area (endemic species, favourite locals such as jacaranda flowers). Greening was also widely recognized as potent for reduction of noise, pollution and dirt.

Another theme that emerged strongly from the Goodwood consultation was a concern about artwork providing a potential distraction for drivers. To this end, people expressed a concern about overly detailed or illustrative murals or other designs, usually in the context that the subway is a site of intense, high speed traffic activity and averting drivers gaze was a safety risk.



## A great way to display local artists work.

There a strong preference for local artists to be involved and more active support for graffiti artists (partly because it was the sort of event at which younger people were present and could be asked about preferences.)

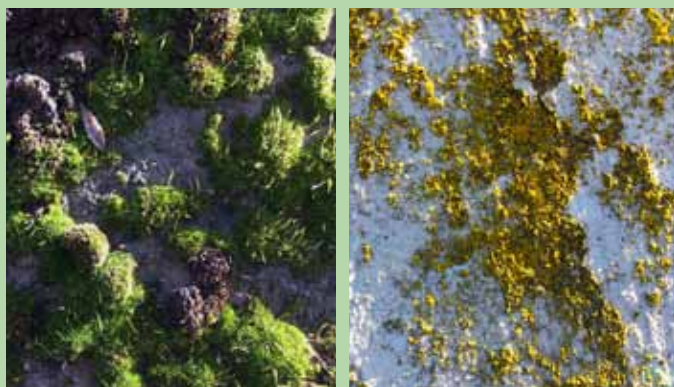
There were also a number of mural/painting solutions not previously suggested. One local wit suggested painting the sides of the subway in the style of faux woodgrain as practised by old-school decorative artists in the 18 and 19th centuries. Then the subway could truly be called Good Wood!

Another suggestion was to use optical illusions as a traffic calming initiative. Examples here include non-existent speed humps or apparently three-dimensional zebra crossings. These have the unfortunate disadvantage of probably not holding their optical illusion once they get dirty: an inevitable outcome in an environment that is notable for its griminess.

There was little overt support for the Gallipoli theme, other than several remarks about the poppy being a good floral reference which could work in well with other botanical themes.

There was one unusual suggestion along the botanical theme made by a couple people. They suggested the plant life grown on the subway walls could be a variation of what is currently there: moss and lichen (as per below).

In winter, much of the subway acquires a coating of moss and several species of lichen. A suggestion was made to consult the SA Museum and possibly involve local schools as a science project in order to find coloured lichens and mosses, propagate them and apply them in decorative patterns.



An argument in support of large mural/artwork designs advanced by two people was the success of the recent Coonalpyn silos artwork as a local tourism generator.

There were also a number of people who expressed support for the western side walkway to continue as an open air art gallery of some kind.

This has the benefit of being readily achievable without great cost although it would not overcome the issue of the generally rundown appearance of the subway. It would also require an ongoing curatorial role for somebody, possibly through the Unley Council as well as some form of recurrent funding.

### **Opposition to subway development/revitalization.**

There was only one piece of negative or critical correspondence received in the consultation process (listed in Appendix 1 as

Nigel and Nora's view). No negative feedback at all was received in the Goodwood Alive Day of Discovery consultation.

There were a small number of other people living or working in the vicinity who have some trepidation about "fixing it when it ain't broke" or the possibility that it may attract undesirable people at night if it is too much of a spectacle.

While it is utterly appropriate that these views be heard, these criticisms represent only a tiny minority of responses.



## 5. Conclusions

From both the online responses and the Goodwood Alive consultation, there is clearly strongest support for a “green” solution of some kind. Exactly how the green solution would satisfactorily resolve could entail a combination of living foliage elements and painted or fabricated elements with a linked environmental/botanical theme.

It is a logical step from this approach to also suggest that this be linked to the second most frequent remark: the area and look of the subway precinct needs added vibrancy and a general makeover.

In practice, more than the subway walls needs attention. What is required is the creation of an urban design solution that incorporates the surrounding urban fabric of under-used streetscapes, rail and road infrastructure and possible revitalized spaces, particularly around the railway station.

This approach would lead to the creation of a pleasing urban space for the local community, who are the majority of respondents to this consultation project.

This would satisfy the many locals who use the precinct on foot or on bicycle but a broader question still remains: what will be the experience of road users passing through the subway?

Without resorting to solutions that will distract drivers - a clearly indicated concern of local people – how can the final design **achieve the site’s potential for creating a striking transition point** between the inner south west suburbs and the way south?

Physically, the subway is a natural gateway or threshold and the chance to create a memorable landmark seems like too good an opportunity to miss.

The challenge is to create an impressive and striking structure while also working within the parameters of a successful “green”/environmental/botanical precinct design.



## 6. Next Steps

Having carefully consulted with local people over a long period and integrated their views into options and preferences, the next step would be to advertise and seek possible vibrant design ideas for the site. The Project Group would shortlist 3 possible proposals.

This would entail choosing three small teams of designers, artists and planners who would work with DPTI and the Unley Council to come up with innovative solutions that would dovetail with state and local government's vision for the precinct and would also integrate this consultation report's findings.

While there would be ongoing local consultation after the three submissions were concluded, by including DPTI and Unley Council, the next stage of the project would deal with the requirements necessary to make changes to the fabric of the site.

There is clearly an expectation to be met, that it is high time the precinct was renewed.

### **Presentations**

The next step is to report back to the Project Group and make a presentation to the Unley Council in 2018. Following those steps the next plan would be to seek meetings with the Arts Minister and the Transport Minister to discuss the options for the three submissions process.

*Report prepared by Mark Thomson for Steph Key MP and the Project Group.*



# 7. Appendix

## Appendix 1 Email input (20 responses)

**Darryl's positive view:** What a great idea, The Subway is nearly 100 years old now and looks quite drab which is a shame as it is a major gateway to the city.

I have had a look at the new signs and think the boys and girls at Goodwood Primary School have some really good ideas for murals.

All 4 sides of the subway up the top have scope for plantings together with murals below. What a difference this would make.

The Unley Council recently spotted a piece of land near Goodwood Rd and Arundel Ave and Lonsdale Tce and have planted it out with low shrubs which straight away enhanced the subway.

The Council have also recently upgraded Goodwood Rd from the tram stop up to the subway and what a difference this has made to the look of the road it just makes you feel good to see street architecture to improve our local suburb.

There is also a small park at the end of Lonsdale Tce that elderly people on there way to and fro often take a rest on the seats provided which are a bit past there use by date and could perhaps be updated together with a park light for during the summer nights.

I also think that archways at each end of the subway would be a brilliant idea and enhance the subway.

It is often the case in modern society where we think anything outside the boundary of our own house is the Council's problem but what if we all thought how could we beautify outside our own property for all to enjoy!

We are on the right track now let's make it happen!

The subway is an icon and deserves to look like a Grand Entrance to the city and it can, if we want it too.

**Geraldine's input:** Looking at the examples on the poster/flyer, I like the eucalyptus leaves and the botanical drawings although stylised dinosaurs would do the trick, too. Maybe some reference to the indigenous people who lived in the area could be incorporated (with permission), too.

It will be lovely having something colourful on the walls. It's a great idea.

**Peter's submarine vision:** As a resident of Goodwood I have been impressed by the creative way the council has reinvigorated the streetscape in a fun and interesting manner. I would like to build on this approach and make the subway a tourist attraction (particularly for children) as well as reducing it as an eyesore.

Can I suggest a 'sea theme' subway? With the following elements - sand coloured road, blue concrete walls and barriers, sea creatures displayed on the concrete walls, boats and people fishing on the fence line.

This could also incorporate music and I would suggest that speakers playing 'Octopus's garden' and the 'Yellow Submarine' would be perfect.

Having children drive down into this wonderland of sound and imagery would create a unique and iconic roadscape.

Happy to talk further and participate in the development of this concept.

**Robyn's input:** I think the art work should reflect the history of the area prior to European settlement - indigenous flora and fauna and the Kaurna Aboriginal people.



**Intriguing input from John:** Great to see that public art is a step closer to happening at the Goodwood Underpass. A wonderful site for public art.

I've always been struck by the slopes of the walls and by the challenges in accessing them. In response, I've contemplated that a simple response to the site would be to pour tins of paint down the sloping walls - lots of colour, lots of blending, lots of ... who knows what will emerge.

Of course there is also the option of high pressure steam cleaning to create an artwork by removing (grime) rather than adding (paint).

**Adrienne's view:** How about a vertical garden? Something not too flashy as Goodwood is already being gentrified and we want to celebrate the historical elements of the area without destroying it.

No more advertising...the signs further down near the showground are dangerous and annoying. Also graffiti is a problem so something relatively graffiti proof...

**Also from Adrienne:** How about murals with trees as hair? Some awesome examples on the internet and Facebook. The Facebook page Marvellous Things has a great video. Great colour and a great way to support local artists and incorporate greenery.

**Ideas from Ashley:**

- (1) A long time line – going back to the time when the Kurna people arrived.
- (2) Paintings of local flora and fauna.
- (3) Something about the closure of the Millswood Railway Station and the campaign which led to its re-opening.
- (4) Some groundcover planted at the top edge of the subway which can hang down its sides.
- (5) Something to encourage active/healthy modes of transport ie walking/cycling
- (6) Some humour!

**Steve's input:** I think art along the walls of the subway is a great idea. I would love to see something unique and different. There are many examples of art on subways which you can find on Google search "art on subway". I like colour, thought-provoking art with people and scenery together.

Can you provide some examples of what you propose to do, display in the Unley library and then give Unley residents an opportunity to vote. Unley council can then decide based on the most popular. Thank you.

**Surfing the subway with Alek:** Why don't you make the tunnel like a barrel in a wave when surfing, when you're exiting the tunnel it's like exiting a barrel, the covering can open up as you're exiting the tunnel and be used both way, you can use mesh so there's no effect with the rain. The sides are already angled, you can extend the top of it with a material and curve it over.

**Katrina's green idea:** I moved to Goodwood a couple months ago and walk along the subway en route to work all the time. Think it would be really nice to pay homage to how beautifully leafy Goodwood is (and to the environment) with some sort of vertical garden or plant installation rather than a mural alone :)

**Michael's suggestion:** I live in Clarence Park and often walk through the subway track. It's a great idea to beautify the area. I'd much prefer murals from the school and/or local artists. Perhaps some recognition of the area's indigenous past? I think Adelaide now has too many underpasses, bridges commemorating the military.

**Thumbs up from Desi:** I don't have any suggestions but i love the idea of having art work for the underpass. It's an unattractive area so anything to spruce it up will go noticed.

**Paul's view:** The subway is old, dull and boring – something you feel forced down into and hurry out from, in order to get back to sunlight and green on the other side. Instead of being the least attractive part of a trip along 'Goody' Road, the subway needs a revamp that makes it the highlight of your journey. What's wanted is something that is vivid and exciting that works as a local landmark.

My solution is a lightweight ribbed vault, open to the sky, arching over the roadway from one side to the other. The vault would start as a tall pointed arch over each end of the subway, grading down through a semi-circular arch to a four-centred arch either side of the railway bridge. The driving experience would be one of surprise at the open and welcoming entry portal, followed by excitement as the space gets increasingly compressed, before escaping from the darker area under the bridge to relax into an increasing feeling of space and lightness.

The Subway becomes a landmark and highlight on the journey to work.

**Clare's ideas:** Of the panels on the walkway wall, we like the top left hand design of flowers (the one with an unpainted background and flowers of various colours, including purple) painted by a Goodwood Primary School student. On the southern side of the subway we like the design depicting flowers from an old plant catalogue, and the red poppy design. The latter is a nod to the link with World War I and, like the other floral design we like on the northern side of the subway, is colourful without being too distracting. The design showing flowers from an old plant catalogue is not as eye-catching as these, but is beautiful and also not too distracting. (In my view the designs with brightly painted backgrounds, and the one with reflective dots, are too distracting for motorists driving past.)

**Andrew's input:** Fantastic! I live nearby but only drive through the Goody Subway normally. Over the past week have been walking to gym through Underpass, and saw information panels.

Excited. Needs updating. Recent trip interstate revealed numerous exciting and colourful ideas which would be wonderful base for ideas.

Unfortunately not that convinced that paintings on the wall would be suitable.

**Nigel and Nora's view:** Thank you for inviting feedback, I am not sure who to address this to as I got an unsigned flyer about "Passage" in my letterbox in Millswood.

I know this is not the feedback you want to hear, but as SA taxpayers for 40 years and residents/ratepayers in Millswood for nearly 30 years, we do have a view on this.

We are utterly sick of the nonsense that our rates are spent on in Unley while the rates go up and up! The cost of living is enough to contend with, without this galling waste. We get that these community art streetscapes are "cool", just look at Melbourne. The BIG difference is Melbourne has a thriving economy and the urban projects you see there are not 100% subsidised by the taxpayer! Unlike SA.

The end of financial year "spend" by the Council on pointless purple flags on Goodwood Road was bad enough. Let alone the "street tree consultation" that completely ignored the outcome as decided by the residents and proceeded to rip out existing trees from an historic streetscape and replace them with the trees they planned to use in the first place. And let's not mention us paying for the Mayor's fun trip to France...and many other examples appearing almost weekly in the Messenger.

We do not need any "beautification" of the Subway to create more "busy work" for public servants at our expense! The Subway is perfectly functional as is and, if anything, the proposed murals will only serve to DISTRACT drivers - dangerous. It's a useless idea dreamt up by people with too much time on their hands, spending other people's money (OURS!). If there is a surplus of cash lying around, how about providing some more useful community services eg. free home assistance for the elderly so they don't have to be ripped off by all the organisations sprouting up to cash in on their unmet needs.

No doubt this project will go ahead, as all the young trendies in Goodwood will wholeheartedly endorse it. Maybe after a few more years of paying Unley Council's inflated rates and observing the wastage, they too will think differently.

**Annie's input (by mail):** Firstly, many thanks for the initiative of renewing the subway and for the consultation (Unley has a very good track record of consultation!)

Thanks also for the range of options of responding – I'm a Luddite and far prefer writing on paper; I couldn't get through on the phonenumber (apologies for that – Mark on behalf of the team).

My first feedback is – COLOUR! For the subway project to brighten our lives and be attention-grabbing.

For this reason I favour paint (in spite of graffiti problems) rather than metal etchings.

I also favour floral themes and loved the ideas of Eucalypts and local flora being emblems.

Reference to our local Kaurna people would be great!

I favour any nature-based theme over the Gallipoli theme as being more positive and forward looking.

I love the idea of greening the overpass (which regularly cycle over (which I regularly cycle over) also, but am aware how narrow it is. Could creepers like Hardenbergia be planted at either end and trained across?

Again many thanks to all the project partners for their dedication.

**Pete's view:** I am delighted to see that painting of the Goodwood subway is being considered as the current concrete walls are filthy and a disgrace and need urgent attention.

As a main road leading into the city it does not do much for our tourism boast of being a lovely clean city.

I have looked at the examples of ideas that could be considered and do not find any of them even remotely suitable and trust some of them were put up to make people think outside the square (or as a joke).

My suggestion would be to paint the walls with one or different colours on the concrete slabs and these would look attractive and clean during the day but could be lit up with lights once the sun sets.

With the technology available today the lights could change on a regular basis and imagine if they were in place at the moment - they could show Crows or Port colours and when we have a suitable event the lights could change to suit.

Not being an expert on lighting I do know however that there are thousands of alternatives that lighting can offer.

I trust this can be in place in the near future and your efforts are suitably rewarded.

**Sue's view:** I think it is wonderful that this subway will be decorated in some way. I would like to see something colourful and something that relates to the local area. Such as the history of the subway e.g. the tram that used to run there, also the historic orphanage building, the jacaranda trees in this area, the men who served during the war from this area, the Capri cinema etc.

**Andrew's input:** Firstly, thank you for starting this project. Having lived in the area for 25 years the subway is the only visual eyesore on the area, (everything else in Unley Council is great).

Secondly, are local artists invited to offered submission? and how?

(Andrew, this last point is the likely next step in the process – Mark Thomson. for the team)



## Appendix Panel designs (7 kinds)

3 x 1.4 metres on aluminium/plastic composite sheets mounted on subway walkway walls, with 4 on northern side of the walkway, 4 on the southern side. The panels will have anti-graffiti film fixed over the printed designs.

Panels 1 and 8 are the same as they provide an introduction to the project. Further discussion at the recent meeting emphasised the need to more strongly encourage local people to contribute ideas, photos, drawings and other suggestions through our social and more conventional media channels. This will be reflected in the final designs.

# passage

A PUBLIC ART PROJECT TO MAKE THE GOODWOOD SUBWAY MORE INTERESTING

### WHAT'S IT ALL ABOUT?

For some years now, there has been discussion about turning the Goodwood underpass - 'the subway' - into a public art and urban design project. It's a large piece of public infrastructure that is a striking setting for many possible ideas.

### THE GALLIPOLI CONNECTION

The subway opened at the same time as the Gallipoli campaign of World War One was underway. Many soldiers from the Unley area were involved in that campaign, some of whom never returned home.

That link provides a useful departure point for our possible design ideas.

### What can you do?

We're looking for ideas and suggestions. Have a look at the possibilities outlined on these panels and respond through social media, email, or other means.

### PARTNERS

Steph Key MP for Ashford, David Pisoni MP for Unley, SA Dept. of Planning, Transport & Infrastructure, Unley Council, Goodwood Road Business Association, Goodwood Primary School, Royal Agricultural & Horticultural Society, Capri Theatre.

### HAVE YOUR SAY:

PHONE: 8371 5600 EMAIL: [subwayproject@gmail.com](mailto:subwayproject@gmail.com) FACEBOOK: [goodwoodsubwayproject](https://www.facebook.com/goodwoodsubwayproject)  
TWITTER: [#subwayproject](https://twitter.com/#subwayproject) MAIL: Goodwood Subway Project, PO Box 1256, Marleston SA 5033

# passage

A PUBLIC ART PROJECT TO MAKE THE GOODWOOD SUBWAY MORE INTERESTING


### A little bit of history...

Prior to 1914, Goodwood Road was straight and ran along what is now Vardon Terrace, passing by the end of the Millwood Railway Station. Following a fatal collision between a train, a horse drawn tram and a car in 1913, it was decided to build an underpass to create safer public travel.

The underpass was officially opened in November 1914 - at a time when Australian troops were departing for Gallipoli.

This 1934 photo (left) of a marooned tram in the flooded subway shows that the structure has changed very little in its 100 year history.

Throughout its history, the underpass has been a striking feature of Goodwood Road - a kind of **threshold or gateway** between the inner and outer parts of south-western Adelaide. *Should we consider how this history be included as part of our design?*





# passage

A PUBLIC ART PROJECT TO MAKE THE GOODWOOD SUBWAY MORE INTERESTING

## Unley in World War One

At the time of the building of the subway in 1913 and 1914, Unley was a prosperous community of just over 20,000 people. When war broke out, many locals volunteered, and by the end of the war, some 2,750 personnel had served in the conflict. Some never returned.

The 27th Battalion of the AIF has a particularly close association with this area as many of its members were drawn from the Unley vicinity and its commanding officer, Colonel Dollman, was the former Mayor of Unley.

It is a rich and fascinating history to base the Subway Project on, not just for the stories of the soldiers but the war's impact on the women, children and families.



Corporal Philip Dewey, a Goodwood local and one of two brothers who fought in WWI, was awarded the Victoria Cross for singlehandedly attacking and seizing a crucial German machine gun. He survived the war, although badly injured by gas attacks. Two of his brothers did not survive the war.



Colonel Dollman, CO of the 27th Battalion, "Unley's Own".



Violet and Ella Williams of Wood St Millwood, the "Banana and Chocolate Ladies" who volunteered at Repatriation Hospital.

The 27th Battalion marches down Unley Rd led by Colonel Dollman on horseback, on the way to war, 8th May 1915.



The soldier's return.



The brown and blue diamond of the 27th Battalion patch may provide a useful design element for this project.



# passage

FROM NOW TO WHAT COULD BE...

A PUBLIC ART PROJECT TO MAKE THE GOODWOOD SUBWAY MORE INTERESTING



Drawings of flowers by Vanessa at Goodwood Primary School. A reference to the opening of the subway in 1914 when the 1914 campaign was underway. Possibly seen on street (in 1914) with just 3000 soldiers returned.



Drawings of poppies by Stefan at Goodwood Primary School. Another reference to the opening of the subway in 1914. Possibly seen on street (in 1914) with just 3000 soldiers returned.



Drawings of poppies by Stefan at Goodwood Primary School. Also referring to the opening of the subway in 1914, when the 1914 campaign was underway. Possibly seen on street (in 1914) with just 3000 soldiers returned.



Drawings of poppies by Stefan at Goodwood Primary School. Also referring to the 1914 1914 campaign. Possibly seen on street (in 1914) with just 3000 soldiers returned.

## Incorporating local content and references

One possibility would be to include references to local events, stories and people within the local community. For instance, the designs on the left are based on illustrations by children at Goodwood Primary School as part of their local and Australian history curriculum.

# passage

FROM NOW TO WHAT COULD BE...

A PUBLIC ART PROJECT TO MAKE THE GOODWOOD SUBWAY MORE INTERESTING

## The indirect approach

It is possible to approach the theme of the impact of war on the local area through other ways that make use of the space and the particular local environment.

For instance the design below hints at travelling through the subway as passing through the geological strata of history. It could be light hearted or it could be more serious, talking about the accumulation of time, memory and human lives.



Plants, flowers and gardens are another interesting theme to explore. The poppy has strong links to World War One and there is an enduring sense of peace and calm associated with gardening. The original local vegetation (top), shown here in laser cut steel panels, is also of historical interest.





# passage

THE ACT OF MOVING THROUGH

A PUBLIC ART PROJECT TO MAKE THE GOODWOOD SUBWAY MORE INTERESTING

## A gateway through time

As a significant change to the experience of driving on Goodwood Road, the subway naturally forms a gateway in and out of Adelaide's inner south western suburbs.

Triumphal arches have a very long history: the Romans used them to mark military victories. We could use this tradition in a clever and thoughtful way that reflects on how we are absorbing the ANZAC and Gallipoli story into our lives as its second century begins.

It need not be a physical arch at all but a subtle reminder of transition and re-emergence - as the people of Unley would have felt in the years after World War 1.



## What can be done here?

### The legal stuff

The Goodwood Underpass is the legal responsibility of the State Government's Department of Planning, Transport & Infrastructure (DPTI).

DPTI has clear guidelines about public art projects which in summary require that public artworks:

- Do not adversely affect the safety of road users
- Are resistant to the elements and misuse
- Are not a risk to road users as a result of collision
- Do not unduly distract traffic or reduce sight lines
- Manage traffic restrictions during construction.

Those designs that create sudden and undue distraction, such as moving lights, reflective surfaces or large shimmable objects may be ruled out.

Maintenance and vandalism are major considerations, especially as it is a steep-sided site with fast traffic.

There are no current plans to make major engineering changes to the site.

Rather than being viewed as restrictions, these guidelines can make the project an even more interesting challenge.

# passage

A PUBLIC ART PROJECT TO MAKE THE **SUBWAY PRECINCT** MORE INTERESTING

## THE BIGGER PICTURE: creating unique experiences

Instead of creating a conventional war memorial, we could honour the spirit of the times that created this bridge and underpass by taking an approach with a broader view of what might happen in and around the subway. Here's some ideas:

- \* These panels on the walkway could make a good permanent exhibition space for other local artworks. The designs could change regularly and tell local stories, using locally created graphics. This walkway could become a constantly changing art gallery.
- \* Develop the unused public areas in and around the subway, including the land around the railway station and the walkways to make a distinct and welcoming public space.

- \* Think of passing through the subway at night like an experience of being dipped into a bath of light. Instead of using paint or sculpture to alter the subway, we could use light in interesting and creative ways.



# passage

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## **INFORMATION REPORT**

**REPORT TITLE:** EASTERN REGION ALLIANCE (ERA) CHAIRMAN  
AND CEO REPORT

**ITEM NUMBER:** 1298

**DATE OF MEETING:** 24 SEPTEMBER 2018

**AUTHOR:** LARA JONES

**JOB TITLE:** EXECUTIVE ASSISTANT OFFICE OF THE CEO

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### **1. EXECUTIVE SUMMARY**

The City of Unley is a member of the Eastern Region Alliance (ERA), a group of six eastern metropolitan councils that originally signed a Memorandum of Understanding (MOU) in 2008, then signed an updated MOU in 2017. The six ERA councils work together collaboratively to share resources where appropriate, and to improve efficiencies across the region for the benefit of ratepayers.

This item attaches a report from the ERA Chairman and CEOs, which is the latest bi-annual report provided to all ERA councils, and covers the period January to June 2018, for the information of Council.

### **2. RECOMMENDATION**

That:

1. The report be received.
- 

### **3. RELEVANCE TO CORE STRATEGIES/POLICY**

#### **Civic Leadership**

Goal 4: Council will listen to the community and make transparent decisions for the long term benefit of the City.

- 4.1 We have strong leadership and governance.
- 4.2 Council provides best value services to the community.
- 4.3 Our Business Systems and Solutions are effective and transparent.

### **4. DISCUSSION**

The City of Unley is one of six eastern Adelaide Councils that form part of the Eastern Region Alliance (ERA), which is made up of:

- City of Burnside
- Campbelltown City Council
- City of Norwood Payneham and St Peters
- City of Prospect
- City of Unley
- Town of Walkerville

The Chief Executive Officers (CEOs) of the above councils meet monthly to discuss issues of mutual interest, while the Mayors and CEOs meet on a quarterly basis.

The hosting and chairing of the meetings is rotated annually in alphabetic order by council name, with City of Norwood Payneham and St Peters the host council in 2018.

A report on the activities of ERA is shown in Attachment 1. This is the fourth such report and covers the period 1 January 2018 to 30 June 2018.

*Attachment 1*



# Chairman and CEO Report

**June 2018**

**City of Norwood Payneham and St Peters – Report 1 (January to June 2018)**

## **Recommendation**

That this report be received and noted.

## **Introduction**

To ensure that each ERA Council is kept informed on the progress of initiatives, twice yearly reports are to be presented to the member Councils. This report details activity for the period January to June 2018.

## **Activity**

### **1. 10 Gigabit City**

The City of Adelaide recently launched its 10 Gigabit City initiative. The Council is working closely with TPG to deliver the 10 Gigabit program and have run fibre optic cable all around the Adelaide CBD. TPG are renting the Council's excess fibre and have targeted 1200 or so businesses to ensure it goes past all of them and are offering certain packages to the businesses that are competitive with the NBN.

TPG is currently looking to expand and therefore there is an opportunity to connect the gaps and allow ERA Councils to provide and take advantage of the infrastructure and this could provide an opportunity for Councils to work collaboratively and do interesting things with the high speed internet.

The ERA CEOs received a presentation from Mr Peter Auhl of the City of Adelaide at their July meeting.

### **2. Alternative Water Market in Adelaide**

Peter Ketschmer, Andy Chambers and Craig Flavel provided a presentation to the ERA CEOs at their April meeting regarding the alternative water market in Adelaide. Australian Water Environments have been engaged by the Adelaide and Mount Lofty Ranges Natural Resource Management Board to look at alternative water solutions and water trading in Adelaide. Overall the intent is to improve the efficiency of the alternative water market in Adelaide.

There are currently 60 alternative water scheme sites (groundwater, stormwater, treated effluent, rainwater) that have been developed and there are 750 metres of water pipeline distributing water. There are common challenges across the schemes that are creating cumulative impacts including higher electricity costs which mean higher operational costs and this presents a question mark as to the sustainability of the current schemes long term.

Government funding has assisted in designing and building the schemes but they now need to be assessed for long term sustainability (alternative water, demand, integration and optimisation). Key demands for alternative water are urban and recreational, industrial and irrigation. Capturing and reusing stormwater as part of this project has obvious environmental benefits. Schemes could be integrated where it is mutually beneficial, extending and linking networks is a key objective of the project.

Not all ERA Councils provide alternative water other than recreational facilities where rainwater is used. There are gaps between pipelines that should be investigated. Burnside, Norwood Payneham & St Peters and Walkerville are all covered by ERA Water and there is capacity in the scheme to on-sell water and to extend if required. Other ERA Councils can also join the scheme if they need to.

Contact details for each ERA Council were provided to Australian Water Environments for further consultation.

### **3. Benchmarking**

#### CERM-PI - Benchmarking Council Sport and Leisure Facilities

Sandra Klein from the University of SA attended the March ERA CEOs Group meeting and provided background information on CERM-PI, who they are and what they do. CERM-PI is a research centre that provides benchmarking for aquatic, leisure and recreation centres. CERM-PI also provides customer service quality surveys and operational management surveys.

The system provides evidence-based data to help Councils think strategically and facilitates effective management to assist to implement and drive change. Data is benchmarked against similar facilities around Australia and some facilities in New Zealand. The final report provided at the end of the process includes information about the Council facility compared against the rest of the facilities.

There is currently an LG R&D Scheme project to explore the issue of non-usage of Council owned/and or operated aquatic and recreation centres within South Australia. The project includes Tea Tree Gully, Alexandrina, Port Lincoln and Barossa Councils. The research places a particular focus on the barriers and constraints to access of groups within the community and how they may be overcome. There is also a pilot program involving 50 public libraries.

ERA Councils can individually sign up for this research if they wish and the price range is based on a Council's size, at this stage only Campbelltown has signed up to this program. If at least 20 Councils sign up, this may reduce the costs.

#### National Benchmarking 'Australasian LG Performance Excellence Program' (Taryn Sexton)

Taryn Sexton of Local Government Professionals attended the March ERA CEOs Group meeting and provided an overview of the Australasian Local Government Performance Excellence Program. The program started approximately six years ago in New South Wales with around 8 Councils who worked with LG Professionals, NSW in collaboration with PwC. The program was introduced to South Australian Councils in 2017 and there are now approximately 170 Councils involved in the program around Australasia (including 20 SA Councils (metro and rural)). The program measures and provides Councils strategic and operational insights into:

- corporate leadership;
- workforce management;

- finance management;
- operations management;
- risk management;
- asset management; and
- service delivery.

Reports can assist Councils to identify shortfalls in service and where services are being over resourced.

A new option to the program was introduced in 2017 'The Regional Window' which allows Councils to work more collaboratively across regions. Providing the majority of Councils are participating in a specific region this option can be added onto a Councils program for an additional small fee. This is something worth considering for the Eastern Region.

At the May ERA CEOs Group meeting, the CEOs viewed a copy of Prospect's report for information. Prospect has committed for 3 years to the program. The CEOs are keen to in future compare service level information across ERA Councils, however are awaiting advice from the LGA on their preferred methodology for benchmarking before committing to a particular program.

ERA Councils can individually sign up for this research if they wish and the price range is based on a Council's size.

#### **4. EBEC**

The funding for EBEC concludes on 30 June 2018. The EBEC Board (consisting of 6 independent members and 6 members from each of the Member Councils) has been discussing what will happen when the funding runs out and have formed a subcommittee to look at options. A motion was passed by the Board to dissolve EBEC, the motion was subsequently rescinded. EBEC is now seeking funding from the State Government and will likely look to a model that provides forums and services for a fee.

The City of Unley, City of Prospect and City of Norwood Payneham & St Peters have determined to not provide funding to EBEC and will be pursuing their own strategies and actions.

#### **5. Economic Development**

##### Regional Economic Development Manager

In the first part of 2017, recruitment of a Regional Economic Development Manager was undertaken for a 0.8 FTE position over a three year contract period. Bernadette Walsh, the successful candidate, was based at the Campbelltown City Council. Bernadette resigned in September and the ERA CEOs have held ongoing discussions regarding options for the future.

The ERA CEOs agree that the role needs to be resourced at this stage at a minimum to work through the first year priorities and short term priorities. The ERA CEOs have discussed their individual Council priorities and agreed to proceed with the current framework.

A recruitment process for a 0.6 FTE Economic Development Manager position has been completed and Abby Threadgold has been appointed to the position.

## Economic Development and Buying Local

The draft Prospect Procurement Policy and Protocol was discussed at the February ERA CEOs meeting in response to the work that Ian Nightingale is doing regarding 'buying local' and the Industry Participation Project. The policy and protocol have been updated to include economic development, the desire to support South Australia and also a weighting of 15% in terms of having local content across the ERA region.

The ERA CEOs have now discussed their individual policies and agreed with the changes proposed in the Prospect policy and protocol. Ian Nightingale has been responded to accordingly with respect to the Industry Participation Project.

### **6. LGA Governance Review - GAROC**

As part of the LGA Governance Review, the proposed Greater Adelaide Region of Councils (GAROC) structure is currently out for consultation.

There are two options available for ERA to be a part of GAROC, the first option being that ERA remain as it is with its current Member Councils and the second option being that ERA also incorporates Adelaide Hills and Mount Barker Councils.

It was resolved at the June ERA Mayors and CEOs Group meeting that ERA write to the LGA providing its position on the matter being that ERA would like to be represented on GAROC in its current form.

### **7. Planning, Development and Infrastructure – New Act**

There are some concerns with the new PDI Act in relation to significant trees and planning boards. The ERA Mayors and CEOs discussed whether it is worth developing a project to work with the Department of Planning, Transport and Infrastructure (DPTI) on the work required by Councils under the new PDI Act. The Mayors and CEOs agreed that the work will likely be overhauled and therefore the ERA CEOs will keep a watching brief on this matter for the time being.

DPTI provided a briefing session at the March Planning Institute of Australia (PIA) conference and the LGA (with DPTI) is also offering briefing sessions to Councils.

### **8. Regional Planning Boards**

Jeff Tate has been engaged by DPTI and he provided a presentation together with Connie Parisi to the ERA CEOs at their meeting in February on the Joint Planning Board Project.

The Planning Agreement set out in the PDI Act will be administered through a Joint Planning Board and will form the Constitution for the entity. The intent of the legislation is that the Boards have more autonomy than for example a Local Government subsidiary.

The project was initially intended to be a competitive process and expressions of interest were invited with DPTI to pick who would be involved. The project has now moved from a competitive process to keeping all of the groups involved with a possible self-assessment process to occur in the future. The Business Case Template was created for a workshop held on 9 March.

Several Councils are engaging in pilot projects, there is currently no metropolitan Council participating. The ERA CEOs agreed that there is nothing tangible and there is very little benefit in ERA participating in the Joint Planning Boards Project at this point in time as the work of interest to ERA will occur later. Clarity around the work is required and the model also needs to be further developed before a shared service framework is considered.

ERA will keep a watching brief on the matter and will follow up to see how the project is progressing.

## **9. Resilient East**

This project has been in train since Federal funding was obtained in 2014, in collaboration with Adelaide City Council and City of Tea Tree Gully (formerly a member of ERA), resulting in the plan that has been endorsed by all participating Councils. In November 2016, the CEOs approved a request to fund a 0.5 Regional Coordinator position, with funding subsequently matched by the NRM, to coordinate the implementation of the plan across the region.

Regional Coordinator, Tim Kelly, reports to the ERA CEOs on a quarterly basis and provided an update at the February and May meetings. The following progress has been made since the baseline report was established:

### Heat Mapping and Canopy Data Collection Project:

The project is now underway, with support from all of the ERA Councils and the City of Salisbury. The data collection took place in early March 2018. The preliminary report should be ready by mid-June as well as the heat maps. The final report and case studies are expected to be completed by October.

### Canopy and Green Cover

Currently working towards a minimum 20% increase to be achieved by 2045 and the challenges have been addressed as part of a Mission Statement. The Mission Statement has been developed to bring everyone up to the same level in an achievable timeframe and will be put to each Council separately to try and provide a consistent approach. The 30 year plan for Greater Adelaide has been considered as part of this process and the two targets are canopy cover and shrub cover with 2013 as the benchmark year, allowing Councils to advise what they have achieved over the past five years.

Meetings are occurring with DPTI to be able to provide feedback on the work that has been undertaken so far. A report is expected to be put to Councils in July.

### Street Trees Species Review

A lot of progress has been made in this area. Spreadsheets have been prepared that show best suited tree species and also show the comparison of them with water sensitive urban design (WSUD) and without WSUD. Key groups need to be consulted and the narrative and guidelines need to be produced before a final report can be provided.

### WSUD

The Mission Statement and work has been delayed due to personnel changes. An action working group has been established and the group is collaborating with Water Sensitive SA.

## 2018-19 Actions

Tim presented the actions at the May CEOs meeting that can be achieved in the next financial year. The 8 proposed actions have been discussed with the Resilient East Councils to see what each Council is up to and which ones require resourcing. The ERA CEOs provided changes, additions and notes against the action list for Tim to work through prior to his next update to the ERA CEOs due in August.

### **10. Resource Sharing**

This is a standing agenda item at CEO meetings, where progress on numerous collaborative initiatives between ERA member and/or non-member Councils is shared. Some of these include integration of the Walkerville and Campbelltown depots; investigation of shared IT functions between Campbelltown and Walkerville, and Unley and Adelaide; shared inspectorial services between Unley and Walkerville; and Prospect's investigation of depot options with Adelaide, Campbelltown and Port Adelaide Enfield (PAE).

As staff secondments are also a standing agenda item for CEO meetings, an ERA Secondment Practice Paper presented by Unley was endorsed at the September 2017 meeting. The paper adds some structure and outlines due process to ensure that no council is penalised.

Various staff secondments have occurred between the ERA Councils between January and June.

### **11. State Election Results (Mayor Robert Bria)**

The ERA Mayors and CEOs Group discussed how the election results will effect each of their Council areas. The Mayors and CEOs will consider inviting at least the Premier and Minister for Local Government to a Mayors and CEOs Group meeting in the near future to discuss the ERA Strategic Plan.

### **12. Subsidiary Updates**

The ERA Mayors and CEOs agreed that they would like to receive regular (twice per year) presentations from the General Managers and/or Chairpersons of each subsidiary updating ERA on their activities and also as a forum to discuss any current issues.

#### **12.1 East Waste Update**

At the June ERA Mayors and CEOs Group meeting Rob Gregory provided an update on the East Waste service offerings and a brief history.

The 2018-2019 Annual Plan has been adopted by all Constituent Councils and includes a focus on Governance and Education. There will be an overall increase next financial year in total waste collection costs of just over 1.26%.

East Waste is working through issues associated with China Sword with Constituent Councils and will continue to liaise with Constituent Councils before any long term decisions are made. A Committee has been established and meets fortnightly.

The Mayors and CEOs expect to see communication soon as to what has been done so far in relation to China Sword, what is in train at the moment, what is the strategy moving forward and how East Waste is dealing with its sister companies in terms of what they are doing and how we fit under the umbrella of an LGA response.

## **12.2 Highbury Landfill Authority Update**

At the June ERA Mayors and CEOs Group meeting Trevor Hockley provided an introduction to the authority, historical information and what the risks are that are associated with closed landfills in sandy soils.

The major risk continues to be associated with respect to landfill gas migration. Another major risk is groundwater. They have 10 years of data to allow for them to gauge risks. The site has been rehabilitated and there is a Leachate pond for condensate from landfill gas capture and a new Lo-Cal flare purchased from the UK by the authority. The volume petrecibal is just under 1 million tonnes. There is an ongoing requirement to manage risk for the site and monitor future development around the site.

Constituent Councils fund the costs of the ongoing maintenance and closure requirements in their equity proportions annually and it is sitting at \$3.6million as to what would need to be invested now to fund the future cash outflows. That figure could change depending on interest rates etc. The Authority will strive to reduce costs for Member Councils.

Future options for the Highbury Landfill site include Solar Energy. An Australian wide expression of interest on future options for the site to reduce costs for Constituent Councils will be undertaken.

EHA and ERA Water are scheduled to provide updates to the ERA Mayors and CEOs Group at the September meeting.

## **13. Waste Disposal Contract**

Walkerville and Campbelltown currently have a joint contract with IWS and are renegotiating the contract. IWS offered savings to participating Councils. If other ERA Councils take advantage of the joint contract and the offer from IWS it will result in a reduction in costs per tonne.

Unley and Burnside also have current contracts with IWS and both Councils were looking to possibly extend their contracts so that all ERA contracts expire at the same time. If all contracts expire at the same time, this will allow for ERA Councils to benefit from negotiating their contracts at the same time.

As a result of the negotiations Campbelltown, Walkerville, Prospect, Unley and Burnside Councils all have contracts with IWS with a common expiry date and have all achieved an immediate saving in the cost of disposing their putrescible waste. Norwood Payneham & St Peters have decided to continue its contractual arrangements with TPI.

#### Action List – ERA CEOs Group

1	<b>10 Gigabit City</b> <ul style="list-style-type: none"><li>• Presentation to be received from Peter Auhl from Adelaide City Council at the July CEO meeting.</li></ul>
2	<b>EBEC</b> <ul style="list-style-type: none"><li>• Watching brief. Pending resolution from EBEC AGM and review of an alternative model.</li></ul>
3	<b>Economic Development</b> <ul style="list-style-type: none"><li>• Manager position to be recruited.</li></ul>
4	<b>Emergency Management</b> <ul style="list-style-type: none"><li>• Continue to keep in contact with the LGA regarding the regional Emergency Management Plan development.</li></ul>
5	<b>GAROC</b> <ul style="list-style-type: none"><li>• CEOs to write to the LGA advising that ERA would like to be represented on GAROC in its current form.</li></ul>
6	<b>PDI Act</b> <ul style="list-style-type: none"><li>• Watching brief.</li></ul>
7	<b>Regional Planning Boards</b> <ul style="list-style-type: none"><li>• CEOs to follow up as to the progress of the project and report back to the Mayors and CEOs.</li></ul>
8	<b>Resilient East</b> <ul style="list-style-type: none"><li>• Tim Kelly to provide status reports at the CEOs meetings in August and November 2018.</li></ul>
9	<b>Waste Proposal Contracts</b> <ul style="list-style-type: none"><li>• CEOs to consider alignment of waste contracts to 2024.</li></ul>

#### Action List – ERA Mayors and CEOs Group

1	<b>State Election Results</b> <ul style="list-style-type: none"><li>• Invite the Premier and Minister for Local Government to a future meeting to discuss the ERA Strategic Plan.</li></ul>
2	<b>Subsidiary Updates</b> <ul style="list-style-type: none"><li>• Six monthly – two at a time. Next two being EHA and ERA Water due at the September meeting.</li></ul>



## INFORMATION REPORT

**REPORT TITLE:** LIVING WELL REGIONAL PLAN FOR HEALTH AND WELLBEING PROGRESS REPORT

**ITEM NUMBER:** 1299

**DATE OF MEETING:** 24 SEPTEMBER 2018

**AUTHOR:** REBECCA COX

**JOB TITLE:** TEAM LEADER COMMUNITY AND CULTURAL DEVELOPMENT

**ATTACHMENTS:** 1. LIVING WELL PLAN REPORT ON PROGRESS JULY 2016 TO JUNE 2018

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### 1. **EXECUTIVE SUMMARY**

The purpose of this report is to update Council on the progress of the implementation of the *Living Well: Regional Plan for Health and Wellbeing for the Cities of Unley and Mitcham* for the period 1 July 2016 to 30 June 2018.

In fulfilling requirements of the *Public Health Act 2011* (The Act) (Section 51), the Cities of Unley and Mitcham formed a Regional Plan for Public Health and Wellbeing which was adopted by Council at its meeting on 11 August 2014 (Item 1220/14). *Living Well* sets directions for promoting community health and identified opportunities for supporting community wellbeing through Council functions.

It is a requirement of the Act that Council provide an update on progress of the Plan to SA Health biannually. A previous progress report was presented as an Information Item to Council's Community and Culture Committee on 4 May 2016 (Item 17/16) and subsequently to Council at its meeting on 23 May 2016 (Item 466/16). The report was subsequently provided to SA Health.

This report provides an update on City of Unley progress only. The City of Mitcham progress will be submitted separately to SA Health.

### 2. **RECOMMENDATION**

That:

1. The report be received.
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### 3. **RELEVANT CORE STRATEGIES/POLICIES**

#### 3.1 City of Unley 4-Year Delivery Plan

Goal 1: Community Living:

Goal 2: Environmental Stewardship

- 3.2 Living Active 2015-2020
- 3.3 Living Young 2018-2021
- 3.4 Living City Open Space Strategy
- 3.5 Active Ageing Strategy
- 3.6 Tree Strategy 2016-2019
- 3.7 Resilient East Regional Climate Change Adaptation Plan

#### **4. BACKGROUND**

Under the *Public Health Act 2011*, councils are required to develop, implement and report on a Public Health Act. Section 51 of the Act states that:

*'A council or, if the Minister so determines or approves, a group of councils, must prepare and maintain a plan for the purposes of the operations of the council or councils under this Act (a regional public health plan).'* The regional approach was approved by the Minister.

In line with this, the Cities of Unley and Mitcham committed to a regional approach to public health and wellbeing through *Living Well: Regional Plan for Health and Wellbeing for the Cities of Unley and Mitcham*, endorsed by Council at its meeting in August 2014 (Item 1220/14). The *Living Well* Plan is available on the City of Unley website.

The *Living Well* Plan recognises regional public health issues and sets actions in the four identified priorities of the State Public Health Plan as follows:

- Stronger and Healthier Communities and Neighbourhoods for All Generations.
- Increasing Opportunities for Healthy Living, Healthy Eating and Being Active.
- Preparing for Climate Change.
- Sustaining and Improving Public and Environmental Health Protection.

It is a requirement of the Act that Council provide an update on progress of the Plan to SA Health biannually.

A previous progress report was presented as an Information Item to Council's Community and Culture Committee on 4 May 2016 (Item 17/16) and subsequently to Council at its meeting on 23 May 2016 (Item 466/16). The report was subsequently provided to SA Health.

#### **5. DISCUSSION**

Progress against *Living Well* action areas has been collated across relevant areas of Council. The attached progress report captures key achievements for the period 1 July 2016 to 30 June 2018, with highlights against each priority summarised below. Of the 42 actions identified in the Plan, 97% are complete or are ongoing in nature. It is intended that this progress report will be submitted to SA Health to meet the biannual reporting obligation.

*Attachment 1*

This report captures City of Unley's progress only against *Living Well* action areas. The City of Mitcham will provide its progress report to SA Health separately.

### **Priority Area 1 - Stronger and Healthier Communities and Neighbourhoods for All Generations**

Alternate travel options such as public transport, cycling and pedestrian friendly environments have been supported through Council's *Cycling and Walking Plan*. Additionally, the City of Unley has established two bike repair stations (Unley Road and King William Road) with a third scheduled for Clarence Park Community Centre. Mobility scooter recharge stations have been established at Council community facilities including the Civic Centre; Unley Library; Unley, Fullarton Park and Goodwood Community Centres; and Unley Swimming Centre.

Innovative engagement projects including the Greening Verges Grant and Guide have provided opportunities for neighbourhoods to improve the community amenity. Young people were engaged in the redesign of the Unley Oval Playground and Council's Age Friendly Streetscape Guidelines have been developed in consultation with the Active Ageing Alliance.

Council's cultural development projects, including the recently established Multi-year Community Impact Grants program and the Community Event Sponsorship Program support long-term investment in improving community vibrancy and social interaction. Providing support to Council's 370 volunteers adds value to many of the programs and activities delivered.

Young people and families are well recognised in *Living Well* and Council's many literacy and early learning programs in tandem with the newly endorsed *Living Young* Plan support children from birth to 24 years. Additionally, this priority area is reinforced by Council's *Active Ageing Strategy* and the support provided to older people to remain active and live independently in their own home.

### **Priority Area 2 - Increasing Opportunities for Healthy Living, Healthy Eating and Being Active**

The continuation of Council's Active Unley program has engaged many sport and recreation providers in the area, encouraging residents to participate in physical activity in their local community.

Planning, developing and utilising open space with the health and wellbeing of people of all ages has been supported across Council through initiatives including the Age Friendly Streetscapes program, the establishment of community orchards and support for nature play events and activities. The City of Unley was a partner in the establishment of a dog park in the South Park Lands.

The City of Unley has also advocated for policy improvements in the development of the new Planning and Design Code, to be implemented from July 2020.

Upgrades to Goodwood Oval and Unley Oval facilities and amenities are underway and the detailed design for King William Road has commenced.

Accessible, pedestrian and cycle-friendly environments are supported via the *Walking and Cycling Plan 2016-2021* and continue to be activated in areas including Rugby/Porter bikeway and the Goodwood Road redevelopment.

Unley Community Centre provides a nutritious and affordable meal service four days per week. Nutrition and cooking-for-one programs are also offered across Council's community centres.

### **Priority Area 3 - Preparing for Climate Change**

The City of Unley's participation in the cross-Council Resilient East initiative has progressed a focus on climate change. In particular, Resilient East delivers the actions identified in the Climate Change Adaptation Plan, and provides information and action in the areas of heat wave resilience, urban heat mapping, and tree canopy measures and targets.

Water sensitive urban design initiatives have also been implemented and support has been provided to UniSA studies regarding the thermal environment for older people.

In terms of infrastructure improvement to support sustainable design, Council has installed solar panels on the Unley Swimming Centre, Fullarton Park Community Centre and Clarence Park Community Centre.

### **Priority Area 4 - Sustaining and Improving Public and Environmental Health Protection**

Council's Environmental Health program continues to provide a quarterly report to capture service outputs across a range of functions, with an annual report provided to SA Health on Food Safety and Environmental Health actions and outcomes.

In addition to Council's regulatory functions, public health was supported through a range of initiatives such as community immunisation clinics, process mapping for dealing with squalor conditions and the provision of kerbside and recycling collection services.

Waste management programs are ongoing, with continued support for the three-bin system at events, recycling bins in parks and e-waste disposal cages located at the Depot and two community centres.

Council's Animal Management Plan has mostly exceeded targets for Year 2, with greater numbers of registered and micro-chipped dogs than targeted.

### **Future Actions**

While most actions identified in *Living Well* are completed or are ongoing in nature, some actions have been identified to be undertaken in 2018/19. These include investigating the opportunities to engage young people as volunteers, continuing to actively monitor sporting club registrations and providing assistance to clubs, and reviewing waste management services for mixed-use higher density developments.



The *Living Well* Plan is due to be reviewed in 2019/20.

It should be noted that the State Public Health Plan is currently being reviewed. It is anticipated that the 2019-2024 State Public Health Plan will be released in November 2018. It is not a requirement that *Living Well* be adjusted to meet the new State Public Health Plan priorities unless *Living Well* is updated. Any new State Public Health Plan will be considered as part of the planned review of *Living Well*.

**6. ATTACHMENTS**

- Attachment 1 – Progress Report *Living Well* 1 July 2016 - 30 June 2018

**7. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Mandy Smith	Manager Community Development and Wellbeing
Megan Berghuis	General Manager City Services

1 July 2016 – 30 June 2018 REPORT

This report is a summary of the actions achieved and a summary of opportunities for the next phase of the Living Well Plan for the City of Unley only.

Following the summaries, a detailed Action Plan for each Priority area is provided.

Summary of achievements 1 July 2016 - 30 June 2018
<b>Priority Area 1 – Stronger and Healthier Communities for all generations</b>
<p>Alternate travel options such as public transport, cycling and pedestrian friendly environments have been supported through Council’s <i>Cycling and Walking Plan</i>. Additionally, the City of Unley has established two bike repair stations (Unley Road and King William Road) with a third scheduled for Clarence Park Community Centre. Mobility scooter recharge stations have been established at Council community facilities including the Civic Centre; Unley Library; Unley, Fullarton Park and Goodwood Community Centres; and Unley Swimming Centre.</p> <p>Innovative engagement projects including the Greening Verges Grant and Guide have provided opportunities for neighbourhoods to improve the community amenity. Young people were engaged in the redesign of the Unley Oval Playground and Council’s Age Friendly Streetscape Guidelines have been developed in consultation with the Active Ageing Alliance.</p> <p>Council’s cultural development projects, including the recently established Multi-year Community Impact Grants program and the Community Event Sponsorship Program support long-term investment in improving community vibrancy and social interaction. Providing support to Council’s 370 volunteers adds value to many of the programs and activities delivered.</p> <p>Young people and families are well recognised in <i>Living Well</i> and Council’s many literacy and early learning programs in tandem with the newly endorsed <i>Living Young</i> Plan support children from birth to 24 years. Additionally, this priority area is reinforced by Council’s <i>Active Ageing Strategy</i> and the support provided to older people to remain active and live independently in their own home.</p>
<b>Priority Area 2 – Increasing Opportunities for Healthy Living, Healthy Eating and Being Active</b>
<p>The continuation of Council’s Active Unley program has engaged many sport and recreation providers in the area, encouraging residents to participate in physical activity in their local community.</p> <p>Planning, developing and utilising open space with the health and wellbeing of people of all ages has been supported across Council through initiatives including the Age Friendly Streetscapes program, the establishment of community orchards and support for nature play events and activities. The City of Unley was a partner in the establishment of a dog park in the South Park Lands.</p> <p>The City of Unley has also advocated for policy improvements in the development of the new Planning and Design Code, to be implemented from July 2020.</p> <p>Upgrades to Goodwood Oval and Unley Oval facilities and amenities are underway and the detailed design for King William Road has commenced.</p> <p>Accessible, pedestrian and cycle-friendly environments are supported via the <i>Walking and Cycling Plan 2016-2021</i> and continue to be activated in areas including Rugby/Porter bikeway and the Goodwood Road redevelopment.</p> <p>Unley Community Centre provides a nutritious and affordable meal service four days per week. Nutrition and cooking-for-one programs are also offered across Council’s community centres.</p>
<b>Priority Area 3 – Preparing for Climate Change</b>
<p>The City of Unley’s participation in the cross-Council Resilient East initiative has progressed a focus on climate change. In particular, Resilient East delivers the actions identified in the Climate Change Adaptation Plan, and provides information and action in the areas of heat wave resilience, urban heat mapping, and tree canopy measures and targets.</p> <p>Water sensitive urban design initiatives have also been implemented, and support has been provided to UniSA studies regarding the thermal environment for older people.</p> <p>In terms of infrastructure improvement to support sustainable design, Council has installed solar panels on Unley Swimming Centre, Fullarton Park Community Centre and Clarence Park Community Centre.</p>
<b>Priority Area 4 – Sustaining an Improving Public and Environmental Health Protection</b>
<p>Council’s Environmental Health program continues to provide a quarterly report to capture service levels and outputs across a range of functions, with an annual report provided to SA Health on Food Safety and Environmental Health actions.</p> <p>In addition to Council’s regulatory functions, public health is supported through a range of initiatives such as community immunisation clinics, process mapping for dealing with squalor conditions, and the provision of kerbside and recycling collection services.</p> <p>Waste management programs are ongoing, with continued support for the three-bin system at events, recycling bins in parks and e-waste disposal cages located at the Depot and two community centres.</p> <p>Council’s Animal Management Plan has mostly exceeded targets for Year 2, with greater numbers of registered and micro-chipped dogs than targeted.</p>

Summary of future actions and opportunities							
Priority Area 1 – Stronger and Healthier Communities							
<ul style="list-style-type: none"> <li>Explore opportunities to engage young people as volunteers.</li> <li>Continued project teams across Council to facilitate social, health and cultural wellbeing outcomes into major projects.</li> <li>Continued focus on Active Ageing in open space planning and redevelopment, including the ongoing engagement of the Active Ageing Alliance.</li> <li>Continued support to recognise youth achievements and support local student research and work experience</li> <li>Update City of Unley Public Health Atlas to reflect trends.</li> <li>Continued support particularly to young people and via the Active Ageing Alliance to ensure community involvement in Council decision-making.</li> </ul>							
Priority Area 2 – Increasing Opportunities for Healthy Living, Healthy Eating and Being Active							
<ul style="list-style-type: none"> <li>Continued assistance provided to sporting clubs.</li> <li>Finalise and implement Footpath Trading Policy to facilitate outdoor dining and business merchandising on Council footpaths without compromising pedestrian access.</li> <li>Continue growing awareness of smoking zones surrounding Council premises. ‘smoke free’ Unley and outdoor dining incentive program.</li> <li>Animal Management Plan 2016-2020 Year 3 actions.</li> </ul>							
Priority Area 3 – Preparing for Climate Change							
<ul style="list-style-type: none"> <li>Continued participation in the Resilient East initiative across Councils, including a focus on heat mapping, measuring tree canopy and implementing water sensitive urban design.</li> <li>Heat mapping tools to be made available online for public use.</li> <li>Facilitation of Living Smart program to increase awareness of environmentally sustainable lifestyle practices.</li> </ul>							
Priority Area 4 – Sustaining an Improving Public and Environmental Health Protection							
<ul style="list-style-type: none"> <li>Continued provision of quarterly KPI reports on Environmental Health activities.</li> <li>Continue to review waste management services for mixed use, higher density developments via planning and assessment stage.</li> </ul>							

GENERAL PROJECT INITIATIVE							
Action #	Action	Timeframe	New/ Enhance/ Ongoing	Joint/ Independent	Responsibility	COU Status	COM Status
0.1	Establish Living Well Team	Nov 2015	New	Joint	<b>COU</b> GM Community <b>COM</b> GM Development & Compliance Services	COMPLETE	COMPLETE
0.2	Develop Living Well Action Plan and Reporting Framework	March 2015	New	Joint	<b>COU</b> GM Community <b>COM</b> GM Development & Compliance Services	COMPLETE	COMPLETE
0.3	Determine reporting requirements for LWPT to State Government	June 2016	New	Joint	<b>COU</b> GM Community <b>COM</b> GM Development & Compliance Services	COMPLETE	COMPLETE
0.4	Establish Partnerships with Medicare Locals	Dec 2015	New	Individual	<b>COU</b> Mgr Community Services <b>COM</b> Mgr Community Wellbeing	n/a – Medicare Locals no longer in operation	n/a

PRIORITY AREA 1 – STRONGER AND HEALTHIER COMMUNITIES FOR ALL GENERATIONS						
Action #	Action	Timeframe	New/ Enhance/ Ongoing	Joint/ Independent	Responsibility	Status
<b>Built and Natural Environments</b>						
1.1	Formalise multi-disciplinary project teams to facilitate the integration of social, health and cultural wellbeing considerations into major projects for the region. Refer to SA guidance materials for: 'healthy by design', 'green infrastructure guidelines' and Age-Friendly neighbourhoods'	Ongoing	Enhance	Independent	<b>COU</b> EMT and Project Managers Whole of Council	ONGOING Project teams for key projects including: - KW Rd redevelopment - Open space strategy complete - Goodwood Rd complete - Unley Central - Unley Civic - Verge guide - Greening Verges grant in place - Street Tree Strategy (first 2 years of 5 implementation plan achieved) - Age friendly streetscapes guidelines in place - Sport and Rec Plan - Unley Oval Playground upgrade
1.2	Facilitate development to meet housing affordability and diversity targets within the City of Unley and Mitcham Development Plans	Ongoing	Ongoing	Independent	<b>COU</b> Principal Policy Planner	ONGOING - Affordable housing and diversity policies within Development Plan - Residential DPA (diversity and growth areas) approved 2017 - Urban Corridor MDPA (mixed use and high density residential) approved 2017 - Unley Central DPA (mixed use and high density residential) approved 2017
1.3	Plan and prioritise urban environments and infrastructure to promote equal physical access for people with disabilities	Ongoing	Enhance	Independent	<b>COU</b> Mgr Community Services TL Building & EHO	ONGOING - Age Friendly Streetscapes - Goodwood Rd DDA report - Civic buildings (Civic, Depot, Community Centres) upgraded to meet DDA requirements - DDA Plan work in progress
1.4	Encourage property developers to consider age friendly principles within project design	Ongoing	Enhance	Independent	<b>COU</b> Mgr Development & Building Principal Policy Planner	ONGOING - Emphasis given to access in developments - World Health Organisation accreditation for Unley to be an Age Friendly City - Investigating large supported accommodation sites to ensure good design principles
1.5	Advocate through the planning reform process for the incorporation of 'healthy by design' and 'age friendly design' guidelines into the DPTI Better Development Plan Policy Library for subsequent incorporation into Council's Development Plan	TBA	New	Joint	<b>COU</b> Principal Policy Planner	ONGOING - New Planning & Design Code from July 2020 - Contribute to DPTI Residential Neighbourhoods Working Group to help develop new Code
1.6	Advocate for improved public transport services in the region	Ongoing	Enhance	Independent	<b>COU</b> Various Mgr CD&W Mgr UPDT	ONGOING - Community bus service reviewed and new door to door service implemented - Ongoing advocacy and lobbying role - Tram network participation - Accessibility to public transport via improved physical asset - Millswood Train station reopened
1.7	Continue to support alternate travel options (public transport, cycling) and pedestrian friendly environments through Local Area Traffic Studies and precinct planning projects	Ongoing	Enhance	Independent	<b>COU</b> Mgr Transportation & Traffic	ONGOING - Rugby/Porter bikeway enhancements - Cycling and Walking Plan in place



						<ul style="list-style-type: none"> <li>- Sharrows via line marking program</li> <li>- First LATM Plan in place (first stage implemented, 2<sup>nd</sup> underway)</li> <li>- Unley Bike Users Group in place</li> <li>- Shared bike program trialled across sites and events</li> <li>- Council e-bikes in place</li> <li>- Two bike repair stations in place and an additional one planned</li> <li>- Adelaide Free Bikes program trialled</li> <li>- Goodwood Rd assets (i.e. seating) improved</li> <li>- Recharge stations for mobility scooters at key facilities</li> </ul>
<b>Vibrant and Engaged Communities</b>						
1.8	Negotiate events, the arts and cultural development in the region to support community vibrancy and social interaction	Ongoing	Ongoing	Independent	<b>COU</b> Cultural Development Coordinator Events Coordinator	ONGOING <ul style="list-style-type: none"> <li>- Public Arts Strategy in place, years 3 and 4 completed.</li> <li>- Community Grants program, including new multi-year grant program implemented</li> <li>- Art integrated into designs for Goodwood Rd and KW Rd redevelopments</li> <li>- SALA supported annually via artist subsidies and promotion</li> <li>- New public artworks installed across 12 sites</li> <li>- Discover Historic Unley walking trails in place</li> <li>- Reconciliation Week celebrated annually</li> <li>- Harmony Day events supported annually</li> </ul>
1.9	Identify and implement community engagement strategies to improve community involvement in Council decision-making	June 2015	Enhance	Independent	<b>COU</b> Mgr Community Development	ONGOING <ul style="list-style-type: none"> <li>- Community engagement occurs alongside all strategy development</li> <li>- COU was a stakeholder and contributor to the development of Planning, Development and Infrastructure Act – Community Engagement Charter</li> <li>- COU implemented Innovative engagement techniques including participatory budgeting, forums</li> <li>- Established the Active Ageing Alliance</li> <li>- Utilisation of Your Say Unley to offer ongoing opportunities for community input and engagement</li> <li>- Partnerships developed with local schools to enable young people's input into relevant Council activities</li> </ul>
1.10	Promote opportunities for volunteering across all age groups and recognise the contribution of volunteers in our region	Ongoing	Enhance	Independent	<b>COU</b> Mgr CD&W	ONGOING <ul style="list-style-type: none"> <li>- Volunteer Coordinator in place</li> <li>- Key service areas rely on support of Council's 370 volunteers</li> <li>- Reward and Recognition program for volunteers reviewed and new approached implemented</li> <li>- Community Grants program recognises volunteer hours</li> <li>- Grants SA funding secured to deliver training to community volunteers</li> <li>- Club development workshop program complete</li> </ul>
1.11	Partner with local health providers and Medicare locals to facilitate access to health program information via Council community facilities	Dec 2015 then ongoing	New	Independent	<b>COU</b> Mgr Community Services	n/a – Medicare Locals no longer in operation
1.12	Undertake continued promotion of early childhood literacy and	Ongoing	Ongoing	Independent	<b>COU</b>	ONGOING

	lifelong learning opportunities through Council libraries				Mgr Library and Museum	<ul style="list-style-type: none"> <li>- Ongoing promotion undertaken via newsletters, flyers, posters and social media</li> <li>- Weekly Babytime and Storytime sessions remain popular</li> <li>- Council-wide school holiday program in place across Libraries, Community Centres, Museum</li> <li>- Children's program in place</li> <li>- Young Writer's group in place</li> <li>- Multi lingual and Early Learning kits</li> <li>- Support for Children's University activities across sites</li> <li>- Digital Literacy program in place</li> <li>- Schools connection program in place</li> </ul>
1.13	Establish Council policies and Action Plans to recognise youth achievements and support local student research and work experience	June 2015	New	Independent	<b>COU</b> All	<p>ONGOING</p> <ul style="list-style-type: none"> <li>- Living Young Action Plan 2015-2017 reviewed and updated, new 2018-2021 Action Plan in place</li> <li>- Highlight of the Plan include:</li> <li>- Supporting young people via student placements, work experience, internships, mentoring etc.</li> <li>- Increasing the number of young people applying for youth sponsorship from 78 to 90</li> <li>- Implementing 4 programs based on the input of young people</li> <li>- COU partnered with UniSA on a new Innovation program in 2017/18</li> <li>- Youth sponsorships program in place</li> <li>- Support for High School students undertaking community service placements and University students undertaking placements</li> <li>- Libraries offer Junior Shelver position x 2 annually</li> <li>- Arts Ready Trainee position in place to support HS students</li> </ul>

PRIORITY AREA 2 – INCREASING OPPORTUNITIES FOR HEALTHY LIVING, HEALTHY LIVING AND BEING ACTIVE						
Action #	Action	Timeframe	New/ Enhance/ Ongoing	Joint/ Independent	Responsibility	COU Status
<b>Active and Healthy Lifestyles</b>						
2.1	Plan open spaces and recreational facilities to encourage physical activity and wellbeing across all age groups and abilities and plan for open space to meet community needs	Ongoing	Enhance	Independent	<b>COU</b> Sport and Rec Planner Urban Design Mgr	ONGOING <ul style="list-style-type: none"> <li>- Open Space and Sport and Rec Plans in place</li> <li>- Assessment of open space and sport facility use complete, recommendations adopted by Council</li> <li>- Innovation in Community Engagement re Open Space piloted at Unley Oval playground</li> <li>- Exercise equipment Ridge Park in place</li> <li>- Active Unley program Years 3 and 4 (of 5) implemented</li> <li>- Community Orchards in place in 5 sites</li> <li>- Nature play events facilitated and supported including Mud Central, Festival of Mud and Wild Imagination</li> <li>- Tree tags established to increase public awareness</li> <li>- Information signage established at Ridge Park</li> <li>- Katherine St Reserve developed</li> </ul>
2.2	Update Council reviews of community access to multi-functional open space at the local and regional level (incorporating the City of Mitcham, Unley and Adelaide City Council South Parklands) – <i>Note: consider as regional project across Unley and Mitcham</i>	TBA	Enhance	Independent	<b>COU</b> Sport and Rec Planner GM Planning and ED	COMPLETE <ul style="list-style-type: none"> <li>- Asset utilisation investigated and recommendations adopted by Council</li> <li>- COU staff member represented LGA on Park Lands Management Review Committee – Park Lands Management Strategy now in place</li> <li>- Marshmallow Park upgrade complete in Park Lands</li> <li>- Dog Park established in South Park Lands</li> <li>- Almond Ave shared use reduced speed endorsed</li> </ul>
2.3	Consider age friendly design principles in planning for open space redevelopment	TBA	New	Independent	<b>COU</b> Mgr Urban Design	ONGOING <ul style="list-style-type: none"> <li>- Ridge Park and Katherine St reserve age friendly design elements implemented</li> <li>- Age Friendly Streetscape guidelines in place</li> </ul>
2.4	Actively participate in the Adelaide Parklands Management Review Committee to influence redevelopment of the Adelaide Parklands	Ongoing	Ongoing	Independent	<b>COU</b> GM Planning & ED Principal Policy Planner	COMPLETE <ul style="list-style-type: none"> <li>- COU staff member represented LGA on Park Lands Management Review Committee – Park Lands Management Strategy now in place.</li> <li>- Marshmallow Park upgrade complete in Park Lands</li> <li>- Dog Park established in South Park Lands</li> </ul>
2.5	Promote regional open space, parks, trails and facilities and the benefits of these assets to physical and mental wellbeing in the region	Ongoing	Enhance	Independent	<b>COU</b> Sport and Rec Planner	ONGOING <ul style="list-style-type: none"> <li>- Active Unley brand ongoing</li> <li>- Rugby/Porter bikeway promoted</li> <li>- Events program and Public Arts Strategy utilise and promote open spaces</li> <li>- Active Ageing Australia engaged to deliver Moving For Life program, seeking to increase the participation of older people in exercise</li> <li>- Community orchards established</li> <li>- Nature Play events and resources facilitated and supported</li> <li>- Magical Parks program in place</li> <li>- Parks and Playgrounds brochure in place</li> </ul>
2.6	Encourage community sporting clubs in the region to adopt the 'Good Sports' initiative, discourage smoking at junior/family sports	Ongoing	Enhance	Independent	<b>COU</b> Sport and Rec Planner	ONGOING <ul style="list-style-type: none"> <li>- Incorporated within the Sport and Recreation Plan</li> </ul>

	venues through Council leasing arrangements and adopt healthy food policies				Asset Mgr	- Continue to actively monitor sporting club registrations and provide assistance to clubs
2.7	Support and promote appropriate outdoor recreation classes at Council reserves via a permitting scheme	Ongoing	Ongoing	Independent	<b>COU</b> Sport and Rec Planner	ONGOING - Permitting scheme in place - Actioned via events, particularly At First Light event, Meraki Festival
2.8	Encourage and prioritise accessible, pedestrian and cycle friendly environments through Council precinct, asset and local area traffic management projects	Ongoing	Enhance	Independent	<b>COU</b> Mgr Traffic Mgt	ONGOING - Rugby/Porter bikeway enhancements - Walking and Cycling Plan in place - Sharrows via line marking program - First LATM Plan in place (first stage implemented, 2 <sup>nd</sup> underway) - Unley Bike Users Group in place - Shared bike program trialled across sites and events - Council e-bikes in place - Two bike repair stations in place and an additional one planned - Adelaide Free Bikes program trialled - Goodwood Rd assets (i.e. seating) improved - Recharge stations for mobility scooters at key facilities - Age Friendly Streetscapes project
2.9	Integrate community health considerations into Council Animal Management Planning (recognising the benefits of dog ownership to increasing physical activity)	Ongoing	Enhance	Independent	<b>COU</b> TL Reg Services	ONGOING - Animal Management Plan 2016-20 currently being implemented - Pets as Companions, dog walking programs in place - Supported annual Dogapalooza event - Dog off-leash times in Council reserves reviewed - Microchipping program in place
2.10	Establish a 'Living Well' theme to actively promote healthy activity programs offered in Council community facilities and explore funding opportunities for local programs	Ongoing	new	Independent	<b>COU</b> Sport and Rec Planner Mgr CD&W, Mgr Libraries	ONGOING - Active Unley program in place - Community Centres program offers comprehensive range of programs inc many Strength for Life sessions per week across multiple facilities - Living Smart program offered across Unley/Mitcham region
2.11	Incorporate a 'community health' theme into the Council community grants schemes	June 2015	New	Independent	<b>COU</b> Mgr Community Development Cultural Development Coordinator	COMPLETE Community Impact Grants program encompasses this theme.
<b>Smoke Free Environments</b>						
2.12	Address smoking at children's playgrounds and public transport shelters in accordance with the <i>Tobacco Products Regulations Act 1997</i>	Ongoing	Ongoing	Independent	<b>COU</b> Mgr Community Services TL Reg Services	COMPLETE Legislative changes in place and smoking is not permitted within 10m of playgrounds or at public transport waiting areas.
2.13	Advocate for the expansion of the <i>Tobacco Products Regulations Act 1997</i> to incorporate outdoor eating areas	Ongoing	Enhance	Independent	<b>COU</b> Mgr Traffic Mgt TL Reg Services	COMPLETE - From 1 July 2016, legislative changes in place mean that smoking is banned in outdoor dining areas in South Australia under section 52 of the Tobacco Products Regulation Act 1997. - Council's Outdoor Dining Policy also addresses this point.



						- General Inspectors and EHOs delegated with responsibility to enforce as required.
2.14	No action listed					
2.15	Promote a 'smoke free' Unley and raise awareness of initiatives such as the outdoor dining incentive program	Ongoing	New	Independent	COU TBA	ONGOING – Future Action
2.16	Establish workplace health programs to: promote healthy eating at Council meetings, promote physical activity and discourage smoking on or near Council premises	Ongoing	Enhance	Independent	COU Mgr OD	ONGOING - Wellbeing initiatives for staff over the last 2 years have included Fitness assessments Skin screening Mental Health seminars Flu shots for staff and ongoing access to EAP. - Participation in the Metro Games.
2.17	Encourage 'smoke free' events in the region and ensure that Council events are 'smoke free'	Ongoing	Enhance	Independent	COU Event Coord	ONGOING - Council's Event Management Toolkit provides information to all event organisers. - All of Council's events are smoke-free. - General Inspectors and EHOs delegated with responsibility to enforce as required.
<b>Healthy Food Environments</b>						
2.18	Promote the joint sustainability and community health benefits of local food production via community gardens and growing of food in private yards	Ongoing	Enhance	Independent	COU Mgr Strategic Assets Coordinator Environmental Projects & Strategy	ONGOING - Community orchards in place - Community Impact Grants support the Grow Grow Grow Your Own group - Verge gardens grant program supported and promoted - Community gardens x 4 in place, inc Unley Community Centre meal service using produce - Community Event Sponsorship provided to Farmer's Market Adelaide Showgrounds - Goody Patch received a community grant - Food Co-op in place at Clarence Park Community Centre
2.19	Work with local schools and the SA Government to support and promote the Kitchen Gardens initiative	Ongoing	New	Independent	COU Mgr Strategic Assets Coordinator Environmental Projects & Strategy	ONGOING - KESAB are contracted to deliver waste education in local schools on behalf of Unley - Kitchen caddies program in place
2.20	Advocate for the incorporation of food security objectives into regional NRM Board Plans	Ongoing	New	TBA	COU Coordinator Environmental Projects & Strategy Mgr Strategic Assets	ONGOING Supported and participated in events for "Edible Adelaide" on urban agriculture with NRM Board

PRIORITY AREA 3 – PREPARING FOR CLIMATE CHANGE							
Action #	Action	Timeframe	New/ Enhance/ Ongoing	Joint/ Independent	Responsibility	COU Status	
<b>Climate Change Research</b>							
3.1	Assess the impacts of climate change impacts to vulnerable communities within the region including the elderly, SRF residents, people with a disability and CALD communities in liaison with key partner authorities	June 2016	Enhance	Independent	COU Mgr Community Services	ONGOING - Severe Weather procedure in place for community services clients - Resilient East initiative delivers the actions identified in the Climate Change Adaptation Plan	

						<ul style="list-style-type: none"> <li>- Event held re heat wave resilience</li> <li>- Urban heat mapping</li> <li>- Tree canopy measured and targets set</li> <li>- Support UniSA studies re thermal environment for older people</li> <li>- Water sensitive urban design initiatives implemented</li> </ul>
<b>Urban Planning for Climate Change</b>						
3.2	Incorporate and consider as needed design features for planning public realm to mitigate climate change impacts (for example, consider water availability, water sensitive urban design (with appropriate consideration of public health impacts, e.g. mosquitos) , shade provision, green infrastructure and tree policies)	Ongoing	Enhance	Independent	<b>COU</b> Mgr Strategic Assets Mgr Urban Design Sport and Rec Planner	ONGOING <ul style="list-style-type: none"> <li>- The City of Unley's participation in Resilient East – a cross-Council partnership across the Cities of Campbelltown Adelaide, Burnside, Norwood Payneham &amp; St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville – has progressed a focus on climate change, heat mapping, canopy cover and water sensitive urban design.</li> <li>- Event held re heat wave resilience</li> <li>- Urban heat mapping</li> <li>- Tree canopy measured and targets set</li> <li>- Support UniSA studies re thermal environment for older people</li> <li>- Water sensitive urban design initiatives implemented</li> </ul>
3.3	Encourage good design and facilitate implementation of planning policy for mitigating the impacts of climate change within development	Ongoing	Enhance	Independent	<b>COU</b> Senior Policy Planner	ONGOING <ul style="list-style-type: none"> <li>- Council has an advocacy role.</li> <li>- The Planning and Design Code enables and supports this.</li> </ul>
<b>Community Awareness and Information for Climate Change</b>						
3.4	Raise awareness and disseminate information to the community regarding heat wave safety and the facilities and community services available for extreme heat days (such as the Tele REDi system, Council transport services and Council venues)	Ongoing	Enhance	Independent	<b>COU</b> Mgr Community Services	ONGOING <ul style="list-style-type: none"> <li>- Unley is a partner in the Resilient East initiative</li> <li>- Client consent on application for community services for TeleREDi</li> <li>- Heat mapping tools will be made online for public use</li> <li>- Living Smart program to increase awareness of environmentally sustainable lifestyle practices.</li> </ul>
3.5	Educate the food business sector on food safety measures to be adopted during extreme heat events and power failures	June 2016	New	Independent	<b>COU</b> Senior EHO	ONGOING Information provided on inspection and as required
3.6	Promote climate change mitigation and adaptation measures such as energy efficiency, water efficiency and sustainable urban design	Ongoing	New	Independent	<b>COU</b> Mgr Strategic Assets	ONGOING <ul style="list-style-type: none"> <li>- Active partner council in Resilient East</li> <li>- Solar panels in place on Unley Swimming Centre, Fullarton Park Community Centre and Clarence Park Community Centre</li> <li>- Planning and Design Code addresses this point</li> <li>- Signage to promote MAR and dam at Ridge Park</li> </ul>

<b>PRIORITY AREA 4 – SUSTAINING AND IMPROVING PUBLIC HEALTH AND ENVIRONMENTAL HEALTH PROTECTION</b>						
<b>Action #</b>	<b>Action</b>	<b>Timeframe</b>	<b>New/ Enhance/ Ongoing</b>	<b>Joint/ Independent</b>	<b>Responsibility</b>	<b>COU Status</b>
<b>Public Health Protection</b>						
4.1	Establish an internal model for managing household 'squalor conditions', adopting a holistic Council service approach	June 2016	New	Independent	<b>COU</b> Mgr Community Services	COMPLETE Process map in place to respond to squalor conditions and enforce as appropriate. Flowchart in place to guide internal process.
4.2	Participate in regional squalor committees to encourage a cross-agency approach to squalor cases in the region	Ongoing	Enhance	Independent	<b>COU</b> Mgr Community Services	ONGOING <ul style="list-style-type: none"> <li>- Environmental Health Officers attend quarterly.</li> </ul>

					TL Reg Services	- Process map in place to respond to limited demand
4.3	Promote and maintain accessible immunisation services across the region and promote SA Health's educational material to improve immunisation levels for preschool children	Ongoing	Ongoing	Independent	<b>COU</b> Mgr Community Services TL Reg Services Senior EHO	ONGOING EHA contracted to deliver immunisation services across COU.
4.4	Investigate a regional approach to food safety training for food businesses and continue ongoing program of regular inspections	June 2016	New	Joint/ Independent	<b>COU</b> Mgr Community Services TL Reg Services Senior EHO	ONGOING Information on free food safety training available on COU website.
4.5	Evaluate the effectiveness of the shared service arrangement for environmental health for the Cities of Unley and Mitcham	2014	Enhance	Joint	<b>COU</b> GM Community	COMPLETE Model no longer in place.
4.6	Continue to implement Council Animal Management Plans	Ongoing	Ongoing	Independent	<b>COU</b> Mgr Community Services TL Reg Services	ONGOING The year 2 KPI's have mostly been exceeded: - Percentage of Registered dogs is 85% (KPI is 80%) - Percentage of micro-chipped dogs is 86% (KPI is 75%) - Percentage of de-sexed dogs is 86% (KPI is 85%) - Percentage of trained dogs is 18% (KPI is 20%) - Percentage of dogs wandering is 4% (KPI is 5%) - Percentage of dog attack/harassment complaint is 0.076% (KPI is 0.5%) - Percentage of barking complaints is 0.23% (KPI is 1.5%) - Dog reclaim rate is 96% (KPI is 90%)
4.7	Inspect, enforce and report on fire safety building standard and swimming pool safety in accordance with the <i>Development Act 1993</i>	Ongoing	Ongoing	Independent	<b>COU</b> Mgr Planning & Development	ONGOING Building staff continue to inspect, report and enforce as per the Act including Council's adopted building and swimming pool safety inspection policy for footings, roof framing, swimming pool safety and fire safety.
<b>Environmental Health Planning</b>						
4.8	Maintain an environmental health performance framework for the inspection, enforcement and reporting of the following areas of environmental health management: <ul style="list-style-type: none"> <li>Food safety</li> <li>Recreational water facilities</li> <li>Cooling towers and warm water systems</li> <li>Wastewater management</li> <li>Beauty and skin penetration premises</li> <li>Stormwater quality</li> <li>Pest and vector control</li> <li>Public health complaints management</li> </ul>	Ongoing	Ongoing	Independent	<b>COU</b> TL Reg Services Senior EHO	ONGOING - KPIs established and quarterly reporting undertaken on progress and work undertaken. - Annual report provided to SA Health on Food Safety and Environmental Health actions.
4.9	Liaise with the Department of Health and Ageing on the development of environmental health performance indicators	Ongoing	New	Independent	<b>COU</b> Mgr Community Services	COMPLETE - KPIs established and quarterly reporting undertaken on progress and work undertaken. - Annual report provided to SA Health on Food Safety and EH actions.
<b>Emergency Management</b>						
4.10	Plan for bushfire readiness in high bushfire risk areas	Ongoing	Enhance	Independent	<b>COU</b> n/a	ONGOING Participation in Resilient East initiative.
4.11	Integrate public health risk assessment into emergency planning for the region: bushfire management, flood management and emergency incidents	Ongoing	New	Independent	<b>COU</b> Mgr City Operations	ONGOING Participation in Resilient East initiative.
<b>Environmental Protection</b>						
4.12	Continue to enforce water quality discharge incidents under the	Ongoing	Ongoing	Independent	<b>COU</b>	ONGOING

	<i>Environment Protection Act 1993</i>				TL Reg Services	Environmental Health Officers respond and enforce as appropriate.
4.13	Continue services and education programs for kerbside recycling, green waste collection and targeted recycling schemes which divert material from landfill	Ongoing	Ongoing	Independent	<b>COU</b> Waste Mgt Officer	ONGOING <ul style="list-style-type: none"> <li>- Three bin system for kerbside including at all events.</li> <li>- Recycling bins system in place at some parks</li> <li>- Waste reduction initiatives across all Council facilities.</li> <li>- Precinct trials for best practice for recycling with businesses.</li> <li>- Partnered with KESAB to implement Wipe Out Waste reduction programs to local schools.</li> <li>- Kitchen caddies program in place with schools and residents.</li> <li>- Waste water and coffee grounds recycling at Double Shot Coffee Fiesta</li> <li>- Electronic (e-waste) disposal points at Depot, Fullarton &amp; Clarence Park Community Centres.</li> <li>- Provision of a Household Hazardous Waste Collection Service by authorised contractor.</li> <li>- School education, audits and presentations.</li> </ul>
4.14	Review waste management services for mixed use, higher density developments	Ongoing	Ongoing	Independent	<b>COU</b> Senior Policy Planner Waste Mgt Officer	ONGOING <ul style="list-style-type: none"> <li>- Concentrated education program to multi-unit developments with view to better bin ownership and responsibility to reduce waste to landfill and better recycling efforts achieved.</li> <li>- Waste Management plans are considered via planning process</li> </ul>



## DECISION REPORT

**REPORT TITLE:** TREE CANOPY COVER ASSESSMENT  
**ITEM NUMBER:** 1300  
**DATE OF MEETING:** 24 SEPTEMBER 2018  
**AUTHOR:** KAT RYAN  
**JOB TITLE:** COORDINATOR ENVIRONMENTAL PROJECTS & STRATEGY

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### 1. EXECUTIVE SUMMARY

At the Council Meeting held on 23 April 2018, Council resolved:

1. *That staff develop a paper exploring options to enable Council to achieve its tree canopy objectives as set out in Council's Environmental Sustainability Strategy, and the target defined in the 30 Year Plan for Greater Adelaide via strategies related to both private and public land.*  
*Item No. 1140/2018*

Trees are being increasingly recognised for the many environmental, aesthetic, health and economic benefits provided in urban areas. A good example of this is the green cover target in the 30 Year Plan for Greater Adelaide, which aims for 20% increase in current green cover by 2045.

In 2016, Council endorsed its Environmental Sustainability Strategy, which in part seeks to ensure that there is an increased greening of our street networks, and retention of the existing tree canopy. Council has also committed to a 20% increase in green cover, as a partner of the Resilient East Climate Change Adaptation Plan.

Maintaining and/or increasing tree canopy cover is particularly challenging in urban areas, with competition for space from opposing land-use such as in-fill development and a large proportion of land owned by the private sector. In the City of Unley, approximately 80% of the whole area is private land, with only 20% on public land.

One of the initiatives in Council's 2017/18 budget was to undertake a canopy cover assessment across the city. This detailed assessment has now been completed, and identifies the change in tree canopy and other land surface types, across public and private land tenure over a period of 40 years. The report reveals that overall tree canopy cover across the City is declining, with the removal of trees on private land being a key driver of this trend.

Tree canopy cover across the whole city has decreased since 1979, with every suburb experiencing net tree canopy loss. The rate of loss has also been increasing, particularly in the last decade.

If this trend continues, there will be a reduced ability for the City of Unley to build neighbourhood resilience to the effects of climate change, particularly with projected rates of ongoing urban in-fill.

The City of Unley has less than three per cent of open space, the least of any council in South Australia, so there is limited capacity to plant additional trees on available public land.

Mitigating future tree loss and moving towards overall canopy cover gain across the City will require a range of more ambitious actions on public and private land in collaboration with others.

The Administration has developed a list of canopy improvement actions that can be undertaken by the Council or enhanced to better manage canopy cover increase across the public realm, as well as identifying further initiatives that could increase canopy cover in the private realm.

The key findings of the tree canopy cover assessment, together with options to improve tree canopy, are provided to Council for consideration and, if supported, will be developed further as detailed initiatives for future consideration by the Council.

## **2. RECOMMENDATION**

That:

1. The report be received.
  2. Opportunities to advocate for changes to planning policy mechanisms and better design in relation to green cover in the private realm be pursued, including writing to relevant Ministers and Members of Parliament highlighting the importance of matters such as:
    - a. Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees;
    - b. regulated and significant trees and their retention;
    - c. Green canopy criteria for more landscaping and trees, eg in and around buildings and carparks;
    - d. Ensuring a strategic approach to maintain more lower density areas and limit increased densities in selected areas;
    - e. Re-balancing the value and priority in development for retention of trees;
    - f. Recognising the financial value of retaining existing trees as part of development or seeking commensurate offset payment (eg amenity/market value); and
    - g. Reviewing State Government Open Space funding models, including strengthening partnerships with developers and local governments to increase green cover, including streetscape enhancements and offset schemes;on the achievement of Tree Canopy Cover targets within the City of Unley.
  3. A subsequent report be provided to Council with a recommended Tree Canopy Priority Action Plan, including detailed initiatives and supporting costings, to inform the development of the 2019/20 Business Plan and associated update of the long term financial plan.
-

### 3. RELEVANT CORE STRATEGIES/POLICIES

The 30 Year Plan for Greater Adelaide (2017) outlines key directions to create a greener city through an increase in green cover by 20% across metropolitan Adelaide by 2045. This represents an increase from 26% to 31% for Unley.

The Resilient East Climate Adaptation Plan includes expansion of green infrastructure and a canopy mission statement.

*The City of Unley Environmental Sustainability Strategy and Tree Strategy*, endorsed by Council has the clear objective of

- Maintaining Unley's Urban Forest at 26% canopy cover.
- Increasing resilience to changes in climate.

Community Living – People value our City with its enviable lifestyle, activities, facilities and services.

1.1 Our Community is active, healthy and feels safe.

1.3 Our City meets the needs of all generations.

1.5 Our City is connected and accessible.

Environmental Stewardship – We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community.

2.1 Unley's urban forest is maintained and improved.

2.5 The City's resilience to climate change is increased.

### 4. BACKGROUND

At the Council Meeting held on 23 April 2018, Council resolved:

*That staff develop a paper exploring options to enable Council to achieve its tree canopy objectives as set out in Council's Environmental Sustainability Strategy, and the target defined in the 30 Year Plan for Greater Adelaide via strategies related to both private and public land.*

*Item No. 1140/2018*

One of the initiatives in Council's 2017/18 budget was to undertake a canopy cover assessment to measure and monitor trends across public and private land.

In addressing the April Council resolution, the results of the recent canopy assessment were used to better understand trends in canopy, inform decision-making, assess the success of past greening objectives, and prioritise areas of greatest need to inform future investment.

#### **Canopy Benefits**

Green infrastructure in urban environments, in particular tree canopy cover, is receiving increasing recognition for providing multiple environmental, social and economic benefits.

The City of Unley has been proactive in recognising the important contribution that trees and vegetation make, from environmental benefits, through to the community's sense of place and supporting the economic value of local properties. In the late 1970s Council undertook a significant planting program to plant street trees in every street that could accommodate street trees. It should be noted that information about suitable street tree species has improved significantly since the 1970s when the majority of street trees were planted.

### **Changing Neighbourhoods**

It is important to understand some of the community's drivers to remove existing trees if we are to retain and improve canopy cover. Trees are removed for a variety of reasons, including competition for space in back yards and front yards, the age and condition of a tree, appearance or form of a tree, as well as perceived safety concerns or increased maintenance requirements. Often, a lot of these issues arise from the original selection of the tree species and its long-term suitability.

In particular, across the City of Unley, the last few decades have seen a significant increase in the redevelopment of residential blocks, with a preference for larger homes (both new construction and extensions to original homes), as well as the increased addition of infill multi-unit development. These neighbourhood changes often require the removal of many existing trees, as well as resulting in significantly smaller private open spaces that provide limited opportunity for tree planting and the successful establishment of new tree canopy.

### **Canopy Targets**

In 2016, the City of Unley's Environmental Sustainability Strategy (ESS) was endorsed by Council, which included the target to maintain canopy cover at 26%.

In 2017 the South Australian Government released the updated 30 Year Plan for Greater Adelaide, which included a more ambitious target of urban green cover to be increased by 20% in metropolitan Adelaide by 2045. For the City of Unley, the baseline was set at 26% and therefore achieving this target would require an increase to 31% green cover by 2045 across the whole City.

The baseline figures for both the City of Unley ESS and all metropolitan Adelaide councils for the 30 Year Plan were drawn from a 2013 high level national report "*Benchmarking Australia's Urban Tree Canopy: An i-Tree assessment*" by 2020 Vision and Horticulture Australia.

This high-level national benchmarking report on canopy cover in urban areas was repeated in 2017 in the 2020 Vision report "*Where Should All the Trees Go*". The results indicated a 4% drop in canopy across the City of Unley between 2013 and 2017.

In July 2018, the Council endorsed a joint mission statement and strategy on canopy cover as part of the Resilient East project. It aligns directly with the 30 Year Plan for Greater Adelaide target to increase green cover by a proportional 20% compared to 2013 levels to "*create a cooler more liveable place for comfort, amenity and urban biodiversity*".

## **Canopy Cover Assessment**

Recognising the importance of understanding canopy cover change and location over time in decision-making, the City of Unley completed a detailed assessment in June 2018, comparing four time points, between suburbs and across both private and public land tenure.

“i-Tree Canopy” is an online peer-reviewed software suite from the United States Department of Agriculture Forest Service used to measure tree canopy and identify opportunities for future greening and ongoing management. It was chosen for this study as a low-cost, fast and repeatable method for assessing canopy cover. It is the same software used in determining the national benchmark assessment in 2013 and 2017, and used by other local Councils, as well as the State Government. Some in-kind technical support was provided by the Natural Resources Management Board, Adelaide and Mount Lofty Ranges.

The assessment included both public and private land for 1979, 1997, 2007 and 2017. The years selected were based on the best available aerial photography and sequential time periods to show change over time. The historic year of 1979 was selected as a baseline to assess the impact of the significant street tree planting program undertaken by the Council in the 1970s and early 1980s.

The City of Unley canopy cover assessment used the same i-tree software with a far more precise level of detail than the national benchmark, assessing 18,000 sample points compared to 1,000.

For the historic time point, 18,000 points were randomly distributed across the City of Unley, and within each of the 16 suburbs, and then set as fixed locations for each of the subsequent time periods. The points were assessed as one of four different land cover classes, including Canopy, Grass/bare ground, Building and Hard Surface Other (roads, driveways, swimming pools etc). Change in land cover class at each point was directly assessed and compared over the four time points to determine the change in canopy cover.

These 18,000 points remain fixed to allow for future assessment of neighbourhood change with new aerial photography of the City of Unley.

It is important to note that this assessment is statistically representative rather than directly representing an on ground survey of all trees.

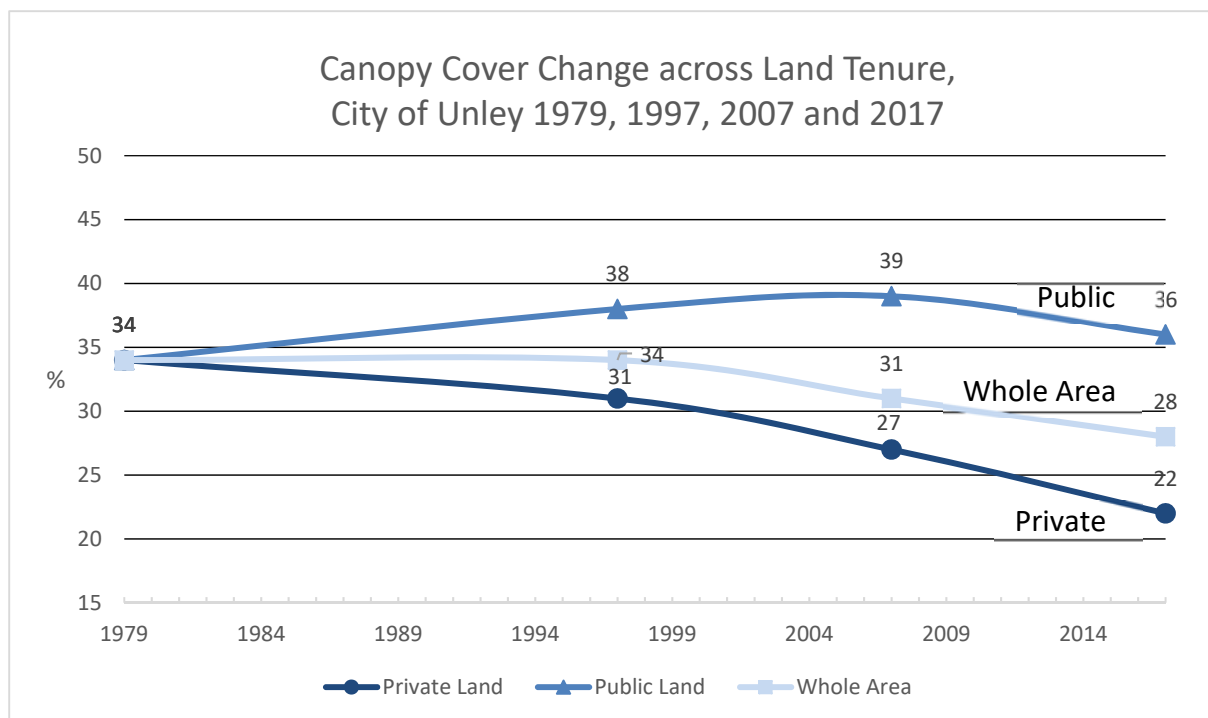
## **5. DISCUSSION**

### **Canopy Cover Change and Trends**

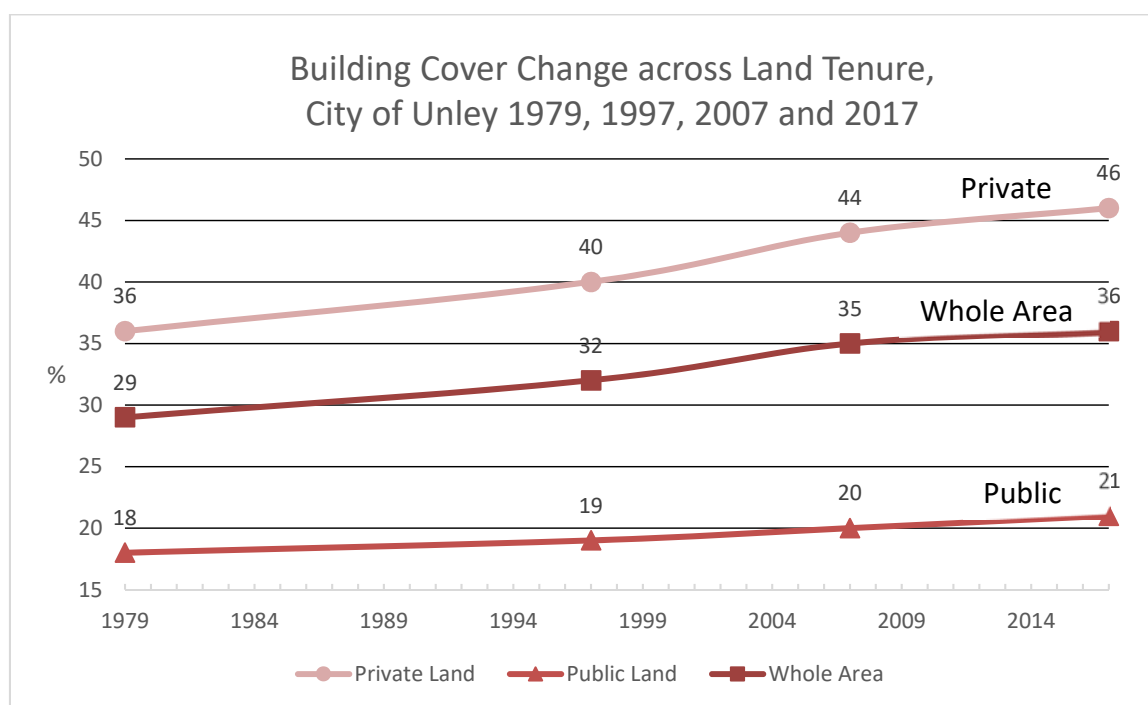
The recent canopy cover study clearly shows that the canopy cover across Unley has been decreasing over the last decade or so, both in public and private realms. This is despite Council undertaking a significant increase in tree planting over the last three years.

The City of Unley has been losing tree cover across private land at an increasing rate of loss since 1997 (see Figure 1). Since private land represents 80% of the total area, this is of significant concern to future neighbourhood character and urban heat impacts. The loss on private land can be directly correlated with an increase in building cover (see Figure 2).





**Fig1: Canopy Cover Change across Land Tenure, City of Unley 1979-2017**



**Fig2: Building Cover Change across Land Tenure, City of Unley 1979-2017**

Tree cover on public land gradually increased following Council tree planting initiatives of the late 1970s and early 1980s (see Figure 3 for one example). However, the most recent decade has recorded a decrease in tree cover on public land. This is likely due to a combination of the street tree replacement program (short-term canopy reduction from replacement planting with younger tree canopy), and loss of street trees when additional crossovers (driveways) are installed to accommodate increased urban infill.



1979



2017

Fig3: Increase in canopy on public land, Scammell Reserve, Myrtle Bank

### **Achieving Canopy Targets**

As tree canopy cover across the City of Unley is currently below 30%, the 30-Year Plan for Greater Adelaide green cover target sets that the City should increase its current cover (using the 2013 national benchmark of 26%) by 20% (that is, to 31% cover) by 2045.

The City of Unley has limited public open space (<3%). Maximising planting to convert all existing public grass/bare ground to canopy cover is not desirable and would not be adequate to achieve the target alone. Therefore, to achieve a 20% increase in canopy cover from the 2013 levels will require both public and significant private land contribution for the establishment of new trees.

The City of Unley cannot meet the target set in the 30 Year Plan by only focussing on the public realm. With 80% of Unley's land area being private realm and its continuing decline in canopy cover, it is essential to strengthen and increase the programs related to retaining and increasing the canopy cover on private land if the 30 Year Plan target is to be pursued.

### **Options to Improve Canopy Cover**

As outlined from the canopy assessment, the task of increasing canopy and green cover amidst urban infill is particularly challenging.

An initial Council Workshop was held in April 2018, followed by internal staff workshops, collaboration with neighbouring councils through Resilient East and a Council Briefing on 20 August 2018.

Options to improve canopy cover have been aligned with the framework developed by Resilient East Canopy Mission Statement that was endorsed by Council in July 2018 (*Item No. 1216/2018*) (Attachment 1). The six key themes are summarised below:

- *Targeting Investment*  
Informing where to prioritise actions.

- *Council Planting*  
Tree planting and vegetation enhancement in streets and open space will maximise canopy and green cover. Integrating Water Sensitive Urban Design (WSUD) will increase soil moisture for healthier plants.
- *Selecting the right species*  
A new guide will help in planning climate resilient species and landscapes.
- *Collaboration*  
Councils will work collectively with the LGA and State Government on better ways for protecting and enhancing canopy and green cover.
- *Community and Developers*  
Councils will collaborate with the community to support more trees and canopy, and collaborate with developers to include WSUD and create more green space in housing and larger projects.
- *Monitoring and Reporting*  
Changes to canopy and green cover across the region will be quantified and reported every five years.

#### *Attachment 1*

Ideas provided at the workshops were collated and assessed as either:

- Contributing towards protection or improvement of public and/or private trees.

A status position was then identified as either:

- Done – Work that council has already completed in support of our tree canopy.
- Doing – Current works that the Council is completing.
- Future Options – Future initiatives that Council could undertake to improve our tree canopy.

The list of initiatives (Attachment 2) was developed with input across various Council departments, as many areas interact with regard to tree management, either directly or indirectly.

#### *Attachment 2*

Programs and actions aimed at increasing and retaining canopy cover must recognise that, unlike other assets, trees take decades to mature and provide established shade and amenity.

A broad range of options across public and private realms and through direct and indirect influence, have been identified. Ten Canopy Improvement Actions are already underway and 18 future options have been identified for further consideration (Attachment 2).

These future options include on-the-ground improvements, lobbying/ advocacy/collaboration efforts, incentives and policy/strategy works, covering both private and public domains. There is a particular focus on influencing change on private land trees where the majority of the loss is occurring.

## **Conclusion**

The tree canopy across Unley is declining, and is of particular concern in the private realm due to the speed of decline; the continuing trends of development with less green space; and acknowledging that 80% of Unley's land area is comprised of private land.

It is clear from the analysis undertaken that Council needs to increase its activity in areas related to canopy cover if the City is to not only retain, but increase its current canopy cover.

The actions identified in Attachment 2 cover the following themes:

- Council led change – proactive, strategic ambitious, integrated;
- Ongoing support for both the Tree Strategy and Council's Second Generation Tree Planting program to ensure resilience is built into the tree canopy on public land;
- Greater responsibility to protect and better manage existing tree stock in the private realm;
- Maximise opportunities for greening larger commercial and new development sites; and
- Fostering greater community awareness and advocacy for Unley's tree canopy.

Further work on prioritising the set of future options at delivering the 26% target, and further actions to work towards the 31% target, identifying the associated costs, is to be prepared for consideration by Council in early 2019.

## **6. ANALYSIS OF OPTIONS**

### Option 1 –

1. The report be received.
2. Opportunities to advocate for changes to planning policy mechanisms and better design in relation to green cover in the private realm be pursued, including writing to relevant Ministers and Members of Parliament highlighting the importance of matters such as:
  - a. Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees
  - b. regulated and significant trees and their retention
  - c. Green canopy criteria for more landscaping and trees, eg in and around buildings and carparks
  - d. Ensuring a strategic approach to maintain more lower density areas and limit increased densities in selected areas
  - e. Re-balancing the value and priority in development for retention of trees

- f. Recognising the financial value of retaining existing trees as part of development or seeking commensurate offset payment (eg amenity/market value)
- g. Reviewing State Government Open Space funding models, including strengthening partnerships with developers and local governments to increase green cover, including streetscape enhancements and offset schemes

on the achievement of Tree Canopy Cover targets within the City of Unley.

- 3. A subsequent report be provided to Council with a recommended Tree Canopy Priority Action Plan, including detailed initiatives and supporting costings, to inform the development of the 2019/20 Business Planning and associated update of the long term financial plan.

This option strengthens the current collaboration with the State Government to proactively retain and improve canopy cover.

It is noted that these future option initiatives would need to be developed further, including indicative costing, and brought back to Council for further consideration.

The recommendation will assist the new Council in prioritising its canopy cover activities in line with other priorities during its planning processes.

#### Option 2 – Council provides an alternate recommendation.

Information on tree canopy cover in the City of Unley is received.

## **7. RECOMMENDED OPTION**

Option 1 is recommended.

## **8. POLICY IMPLICATIONS**

### **8.1 Financial/Budget**

- Ongoing implementation and improvement of Councils' Tree Strategy and any associated maintenance are managed through adoption of the Annual Business Plan.
- Tree allocations for 2018/19 are \$839,927 made up of the following;
  - Street Tree Maintenance, \$714,927
  - Second Generation Tree Renewal Program, \$75,000
  - Street Tree Watering Well Program, \$50,000

### **8.2 Legislative/Risk Management**

- Proposed actions would need to be risk assessed and to comply with relevant legislation.
- Actions identified are consistent with the State Government's 30 year targets for Unley and also with Council's ESS.



- There is a risk associated with taking no action to address the ongoing concern of canopy loss including the risk of failing to meet community expectation regarding the management, preservation and protection of urban trees.

### **8.3 Staffing/Work Plans**

- Any proposed work would need to be considered and factored into future work plans, including ongoing maintenance.
- If endorsed, substantial staff effort is required to scope, cost and prioritise the initiatives in Attachment 2.

### **8.4 Environmental/Social/Economic**

- Retaining and increasing tree canopy would positively contribute to Council's Environmental Sustainability Strategy and Climate Change objectives.
- The aesthetic elements of retaining canopy trees would also contribute to community sense of place and Active Ageing objectives.

### **8.5 Stakeholder Engagement**

- Limited to Elected Member and Administration engagement at this stage.

## **9. REPORT CONSULTATION**

This report was developed with input from internal staff associated with tree management including:

- Natural Assets Lead
- Strategic Assets
- Urban Planning and Design
- Building and Planning
- Systems and Solutions (spatial mapping assistance)
- Neighbouring Council representatives, through the Resilient East Project

## **10. ATTACHMENTS**

- Attachment 1 – Resilient East Canopy Mission Statement that was endorsed by Council in July 2018 (*Item No. 1216/2018*)
- Attachment 2 – Summary of Past, Current and Future Recommendations to Improve Canopy Cover

## **11. REPORT AUTHORISERS**

<b>Name</b>	<b>Title</b>
Peter Tsokas	Chief Executive Officer
John Devine	General Manager City Development

2013

## Resilient East Canopy Mission Statement:

*By 2045, Resilient East Councils will increase canopy and green cover by a proportional 20%, compared with 2013 levels, creating cooler more liveable places for comfort, amenity and urban biodiversity*

### Targeting investment

Heat mapping and visible imaging multi spectral imaging will inform where to prioritise action

### Selecting the right species

A new guide will help in planning climate resilient species and landscapes

### Council planting,

Tree planting and vegetation enhancement in streets and open space will maximise canopy and green cover

Integrating Water Sensitive Urban Design (WSUD) will increase soil moisture for healthier plants

### Community & Developers

Councils will collaborate with community to support more trees and canopy and collaborate with developers to include WSUD and create more green space in housing and larger projects

### Collaboration

Councils will work collectively with the LGA and State Government on better ways for protecting and enhancing canopy and green cover

### Monitoring and reporting

Changes to canopy and green cover across the region will be quantified and reported every 5 years

2045



## Attachment 2: Summary of Past, Current and Future Recommendations to Improve Canopy Cover

		Contributes To		Status		
		Public	Private	Done	Doing	Future Options
<b>1</b>	<b>TARGETING INVESTMENT – where to prioritise action</b>					
1.1	<b>Unley Tree Strategy and Policy</b> In August 2016 Council endorsed the Tree Strategy which facilitates the regeneration and expansion of our street trees and made a significant step in managing trees as an asset like any other critical urban infrastructure (refer 2.2 for implementation).	✓		✓		
1.2	<b>New Project Opportunities</b> Council staff to investigate the opportunities to incorporate additional tree planting target as a mandatory requirement of all new capital or renewal works associated with local streetscapes, community facilities and open spaces. The scope of works may require more integrated design solutions including additional protuberances or onroad tree pits in place of some onstreet parking (Little Charles Street demonstration), as well as improve verge planting infill.	✓				✓
1.3	<b>New Open Spaces</b> The Council may also wish to consider a long term strategic approach to the acquisition of existing residential properties adjacent to existing parks, pocket parks or community centres to expand the availability of public open space for tree planting.	✓				✓
<b>2</b>	<b>COUNCIL PLANTING – maximise canopy cover on public land</b>					
2.1	<b>Manage Trees as Assets</b> City of Unley values and actively manages its public trees as infrastructure assets including ongoing maintenance, audits, planning and renewal.	✓		✓		
2.2	<b>Implementation of Unley Tree Strategy</b> Renewal of street trees to ensure succession planning is underway to replace 2,000 trees by 2020. Additional tree planting is also occurring on our streets, parks and open spaces.	✓			✓	

2.3	<b>Acceleration of Unley Tree Strategy</b> The Council has the opportunity to set a more ambitious target beyond 2020. This target, with appropriate annual funding could consider planting on both public and private land, and may also prioritise yearly program in areas of least canopy or greatest rates of decline					✓
2.4	<b>Recycled Stormwater</b> Linking compatible programs like installing tree inlet wells that divert storm water to help water new street tree plantings	✓			✓	
2.5	<b>Online Tree Portal</b> Share information and promote benefits of Council trees with online portal where the public can click on a map and see current information on street and park trees similar to City of Melbourne	✓				✓
2.6	<b>Reclaiming Hard Surfaces</b> Identifying and converting existing hard surface opportunities to plant more trees	✓				✓
3	<b>COLLABORATION – work together with State Government</b>					
3.1	<b>Engage with State Government on development of Planning and Design Code</b> Specifically around trees and working on importance of; <ul style="list-style-type: none"> <li>- Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees</li> <li>- Importance of regulated and significant trees and their retention</li> <li>- Green canopy criteria for more landscaping and trees, eg in and around buildings and carparks</li> <li>- Design standards for public realm reflecting importance of tree canopy</li> <li>- Strategic approach to maintain more lower density areas and limit increased densities in selected areas</li> <li>- Valuing trees (and penalties to match)</li> </ul>	✓	✓		✓	

3.2	<b>Resilient East</b> Active involvement with Resilient East Climate Change Adaptation Plan which is an initiative between the cities of Adelaide, Burnside, Campbelltown, Norwood Payneham St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville. Collaborative actions include projects which aim to increase and improve urban greening and canopy cover.	✓	✓		✓	
3.3	<b>Lobby with State Government on Significant Tree Legislation</b> <ul style="list-style-type: none"> <li>- Review existing legislation in line with green targets</li> <li>- Re-balance value and priority in development for retention of trees</li> <li>- Increase current penalty of removal (eg amenity/market value)</li> <li>- Recognise financial value of retaining existing trees as part of development or seek commensurate offset payment (eg amenity/market value)</li> </ul>	✓	✓			✓
3.4	<b>Other Public Land Opportunities</b> Investigate collaborative planting or maintenance programs on other public managed land within the City of Unley (schools and along tram/train buffer corridors, DPTI medians), as well as opportunities for participation in regional offsets given our limited public open space					✓
3.5	<b>Joint Use Agreements</b> Review the Council's Joint use agreements with local schools to consider the provision of Arboriculture services to assist local school administrators to manage their existing tree canopy and support greater retention rather than removal					✓
<b>4</b>	<b>SELECTING RIGHT SPECIES – planning climate resilient species</b>					
4.1	<b>Right Tree in Right Place</b> The Unley Tree Strategy includes actions to maintain diversity of age and species mix within planting programs to suit different locations.	✓			✓	
4.2	<b>Climate Ready Species</b> Work is underway via Resilient East collaborating with neighbouring councils to review street tree species in light of climate change conditions	✓			✓	



4.3	<b>Residential Urban Tree Species</b> Create guides and/or on site signage at park trees to assist residents in making private tree selections. Showcasing a range of tree species that are resilient to climate change but still give options in colour, style, shape and type. This could link to the online portal mentioned at 2.4.		✓			✓
<b>5</b>	<b>COMMUNITY &amp; DEVELOPERS – working together to maximise canopy</b>					
5.1	<b>Conservation Grants</b> Increase promotion of current Conservation Grants available to assist residents in maintenance of significant trees on private land		✓		✓	
5.2	<b>Expansion of Conservation Grants</b> Review and expand the Council's existing Conservation Grants program to provide greater support to local residents better managing existing trees of merit, including but not limited to significant and regulated trees.					✓
5.3	<b>Trees for Residents</b> Investigate residential programs to encourage greater tree planting and greening in front yards and back yards. Programs could include new information regarding appropriate plant lists for different garden types, including trees, as well as reintroduction of 1970s Council program that gave away tree saplings via rates vouchers for residents to plant in their own gardens.					✓
5.4	<b>Major Developments</b> <ul style="list-style-type: none"> <li>- <i>The Local Government Act 1999</i> (S245A) provides Council with an opportunity to extend regulatory control by applying a Bond on developers where activities may lead to damage of a Council Asset. This could be applied to incentivise developers to protect street trees</li> <li>- Install temporary street tree protection zone fencing during development projects.</li> <li>- Collaborate with new major developments on streetscape and private realm solutions to improve canopy and amenity as opportunities allow.</li> </ul>	✓				✓
5.5	<b>Commercial and Large Residential</b> Expand existing partnerships with commercial owners for incentives/design criteria around including more trees around building, within gardens, along rear boundaries and across carparks.		✓			✓

5.6	<b>Advocacy and Education</b> <ul style="list-style-type: none"> <li>- Increasing awareness and appreciation of trees in urban areas and multiple benefits they provide via short term activation with “tree tags”.</li> <li>- Develop guides and advice on pruning, maintenance and general “living with trees”.</li> <li>- Promote case study stories about residents that enjoy their large canopy trees and/or have built and extended successfully around them.</li> <li>- Awareness raising of the Australian Standard 4970-2009 “Protection of Trees on Development Sites” as industry measure to protect trees in urban areas could be promoted</li> </ul>		✓	✓		✓
<b>6</b>	<b>MONITORING &amp; REPORTING – change is quantified and reported on</b>					
6.1	<b>Compliance Post Construction</b> Increased effort on compliance with development approvals of landscaping post construction and improved records of tree removals (and replacements)		✓			✓
6.2	<b>Canopy</b> 5 year review cycle of canopy cover monitoring to measure progress	✓	✓			✓
6.3	<b>Heat Mapping</b> 5 year review cycle of aerial heat mapping through collaboration with Resilient East	✓	✓			✓
6.4	<b>Tree Well Study</b> Complete study into the effectiveness of the tree net inlet wells	✓				✓

## INFORMATION REPORT

**REPORT TITLE:** UNDERGROUNDING OF POWER LINES  
**ITEM NUMBER:** 1301  
**DATE OF MEETING:** 24 SEPTEMBER 2018  
**AUTHOR:** CHIEF EXECUTIVE OFFICER  
**ATTACHMENTS:** NIL

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### 1. **PURPOSE**

This report provides information in response to two resolutions of Council relating to undergrounding of power lines. It includes a high level indication of project costs for three locations within the City of Unley, and proposes that a briefing of the new Council be undertaken to allow consideration/prioritisation of undergrounding projects within the Long Term Financial Plan.

### 2. **RECOMMENDATION**

That:

1. The report be received.
  2. A briefing be presented to the new Council, providing details of potential power line undergrounding projects that may be suitable for submission to the Power Line Environment Committee, to enable consideration of such projects for inclusion in the Long Term Financial Plan/future years budgets.
- 

### 3. **BACKGROUND**

The Council at its meeting on 25 June 2018 considered a request from the Fullarton Road Trader's Association for the undergrounding of power lines on Fullarton Road near the Highgate Village and resolved that:

1. *The request from the Fullarton Road Trader's Association for consideration of the undergrounding of power lines on Fullarton Road in the vicinity of the Highgate Village be supported and that staff initiate discussions with the Department for Planning, Transport and Infrastructure and the Power Line Environment Committee to undertake a feasibility study regarding this project.*
2. *A report be presented to Council following completion of a feasibility study outlining costs and time frames to enable Council to further consider this project.*

*Resolution 1200/2018*

At its meeting on 23 July 2018, Council also resolved that:

1. *Staff investigate and report on options and associated costs, including consideration of external funding contributions available, for the undergrounding of the remaining power lines on King William Road (north of Arthur Street).*

*Resolution 1223/2018*

#### **4. DISCUSSION**

Following Council's resolution, Administration met with a representative of the Power Line Environment Committee (PLEC) and discussion occurred about a number of our north-south arterial roads including:

- Fullarton Road (Glen Osmond Road to Cross Road);
- King William Road (north of Arthur Street); and
- Glen Osmond Road (Cross Road to Greenhill Road).

All three projects meet PLEC criteria for funding whereby Council contributes 1/3 of the cost of the undergrounding with the rest being funded by PLEC. PLEC makes no contribution to streetscape works; any such works are at Council's expense. In making a decision, PLEC will support Council's priority for upgrading any of these streetscapes as it sees that undergrounding of power lines is just a component of improving the streetscape.

It should be noted that most of the power lines on Glen Osmond Road are on the City of Burnside's side of the road and if this road was chosen as a priority, then the City of Burnside will also need to participate in the project.

The type of power line is also important when considering a project. For example, the northern end of King William Road has some high voltage power lines and this may preclude it from being a suitable candidate, or at the least would be extremely expensive. It should also be noted that the northern end of King William Road will at some stage require replacement of the road pavement.

In addition to the above three roads, there may be merit in discussing the undergrounding of power lines on the northern end of Goodwood Road.

Discussions were also held with representatives from the Department of Planning, Transport and Infrastructure (DPTI) and they have advised that there are currently no plans to widen or substantially upgrade any of the arterial roads passing through the City of Unley. Instead, the focus will be on improving the efficiency and safety of the Inner Ring Route, including intersection and mid-block upgrades. However, there are no immediate plans for these works either. DPTI have also advised that they are not interested in part funding any streetscape improvements.

#### **Financial Information**

While cost estimates have not been prepared at this stage for any of the listed projects, it should be noted that undergrounding with associated streetscape works can be quite expensive. For example, Council's contribution to the undergrounding of power lines on Goodwood Road was \$865K.

Based on the above unit rates, if Council was to underground power lines on Fullarton Road (Glen Osmond Road to Cross Road), this could cost approximately \$3.7M, while Glen Osmond Road could cost over \$6M (total) and King William Road approximately \$1.8M.

If the new Council choose to investigate this opportunity, additional work will need to be undertaken to firm up cost estimates. Irrespective of this, the estimated project costs are substantial and would have a significant impact on the financial capacity of the Council over the long term. It is therefore appropriate for the new Council to consider these initiatives when it reviews the Long Term Financial Plan.

## **5. CONCLUSION**

Undergrounding of power lines provides a significant improvement to the visual amenity of streets/roads. The nature and scale of the work means that when undertaking an undergrounding project, it is appropriate to incorporate streetscape work which further adds to the improved amenity at a project location.

The three projects listed in this report meet the PLEC criteria and PLEC has indicated it will support Council's priorities for upgrading any of these streetscapes, noting that while PLEC contributes 2/3 of the undergrounding costs it makes no contribution to streetscape works.

The projects are all of significant value and are not currently considered in Council's Long Term Financial Plan (LTFP). Given the proximity of the 2018 November Local Government Elections, any investigation of one or more of these projects is a matter to be determined by the new Council.

## **INFORMATION REPORT**

**REPORT TITLE:** THE IMPACT OF CHINA'S NATIONAL SWORD POLICY ON COUNCIL WASTE MANAGEMENT SERVICES

**ITEM NUMBER:** 1302

**DATE OF MEETING:** 24 SEPTEMBER 2018

**AUTHOR:** JOHN DEVINE, GENERAL MANAGER CITY DEVELOPMENT

**ATTACHMENTS:** NIL

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### **1. PURPOSE**

This report provides updated information on China's National Sword policy and the impacts that this will have on Council's waste management services.

In summary, the report explains that the changes in the recycling industry brought about by China's policy shift have resulted in increased costs to the City of Unley in the order of \$250,000 per annum.

### **2. RECOMMENDATION**

That:

1. The report be received.
- 

### **3. BACKGROUND**

A large proportion of Australia's recyclables have historically been exported to China; notably 50% of mixed paper and mixed plastics. In late 2017, via its revised Waste Import Policy (also known as China's National Sword Policy), China significantly tightened standards for the allowable contamination in imported products. This has resulted in a dramatic reduction in the quantity of recyclables imported by China and, as a consequence, significant falls in international commodity prices. Waste contractors and councils across Australia are reviewing how they manage their community's recycling materials as a result of this change.

### **4. DISCUSSION**

The following are the key impacts of the China Sword Policy that became effective on 1 March 2018:

- The import of mixed paper and unprocessed plastics was banned.
- The allowable level of contaminants in recovered paper was reduced to 0.5%.



The current capability of recycling processors is (at best) 5% contamination in products and will not meet China's 0.5% target through kerbside recycling without significant improvements in infrastructure.

Recycling processors have had to pursue other markets in Asia at a net effective cost to export materials. Other Asian countries are expected to follow China's lead, with Vietnam also recently stopping the import of recovered paper and scrap plastics as they are over capacity. Consequently there is an urgent need for Australia to change how it manages its recyclable commodities.

Since March 2018, recycling processors have sought to renegotiate contracts and pricing with councils in order to remain commercially viable through this transition period. SKM Recycling, Council's current provider of recycling processing, cites three immediate impacts:

- Higher operating costs to achieve a cleaner product.
- Additional infrastructure requirements.
- Loss of revenue.

All SKM client councils have had to renegotiate their recycling contracts as a result of these Chinese changes.

The City of Unley currently collects approximately 3,600 tonnes of recyclables per annum via our kerbside service. Collection is undertaken by SOLO Resource Recovery, and SKM Recycling is contracted (under a separate contract) to provide the processing service until September 2019.

In response to current volatile market conditions, SKM Recycling approached its client councils including Unley to renegotiate existing contracts. Following industry research, expert advice, and negotiations, a formal Interim Variation Agreement from SKM Recycling has now been finalised.

One of the requirements of the Interim Variation Agreement is that the parties undertake to enter into good faith discussions to agree on further variations to the Existing Agreement relating to price, scope and associated matters (the New Pricing Arrangement), that will apply through to the end of the existing contract in September 2019. It is expected that these negotiations will be concluded before the end of June 2019. The impact of this new pricing arrangement on the 2018/19 and subsequent budgets will not be known until those discussions are held.

The negotiations with SKM Recycling were undertaken during the formation of the 2018/19 budget and it was only late in the budget process that the cost implications to Unley became clear. The new agreement will result in a loss of revenue and increase in expenditure for Council, with a net position in the order of an increased cost of \$250,000 for 2018/19. In anticipation of, and to partly offset, the increased costs, Council incorporated an additional 0.3% in the 2018/19 rate increase, which provided additional revenue of approximately \$120,000. This means that the Administration will need to find approximately \$135,000 from within the approved budget.

It is expected that the implications (both cost and service related) from changes in the management of recyclables will become clearer over time and will require Council to consider how it will address the issue longer term in future business planning and budget cycles.

In response to China's National Sword Policy, the State Government has announced a \$12.4m support package for the State's recycling industry. This package includes a range of measures to enable industry investment in manufacturing, local re-use, and improved sorting and processing of recovered materials. Importantly, it does not provide funding to help offset the increased costs to Councils associated with recycling.

However, it is important that Council continue to offer a kerbside recycling service to residents, with the assurance that materials collected are recycled and not sent to landfill as this is not only better environmentally but also cheaper. The continuation of the current contract with SKM Recycling will ensure the recycling service is delivered and that recycling continues to play an important role in the environmental services provided to residents.

## **DECISION REPORT**

**REPORT TITLE:** CENTENNIAL PARK CEMETERY AUTHORITY:  
BOARD COMPOSITION NOVEMBER 2018 –  
FEBRUARY 2019

**ITEM NUMBER:** 1303

**DATE OF MEETING:** 24 SEPTEMBER 2018

**AUTHOR:** PETER TSOKAS

**JOB TITLE:** CHIEF EXECUTIVE OFFICER

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### **1. EXECUTIVE SUMMARY**

The appointment of City of Unley members to the Centennial Park Cemetery Authority Board will conclude at the end of the current term of Council (9 November 2018, ahead of the 2018 general Local Government Elections). The timing of the elections means that new Board appointments are unlikely to be finalised in time for the December Board Meeting.

This report proposes a strategy to ensure the ongoing operation of the Board, and allow for a process in line with the requirements of the Charter, to appoint new Board members following the November Elections.

### **2. RECOMMENDATION**

That:

1. The report be received.
  2. City of Unley Chief Executive Officer, Peter Tsokas, be appointed as an interim Board Member to the Centennial Park Cemetery Authority for the period commencing 12 November 2018 until such time as Council formalises appointments to the Board from members of the new Council, whichever is the earlier, with no Board fees payable for the duration of the appointment.
  3. Cr Peter Hughes be appointed as an interim Board member of the Centennial Park Cemetery Authority for the period commencing 12 November 2018 until such time as Council formalises appointments to the Board from members of the new Council, with current Elected Member Board fees to be paid to Cr Hughes for the duration of the appointment.
- 

### **3. RELEVANT CORE STRATEGIES/POLICIES**

Civic Leadership: 4.1 – we have strong leadership and governance

#### **4. BACKGROUND**

Centennial Park Cemetery Authority (CPCA) is a regional subsidiary established under Section 43 of the *Local Government Act 1999* (the Act) by the Cities of Mitcham and Unley.

The purpose of the CPCA is:

*“to care for, protect, manage, operate and improve Centennial Park and its associated facilities and services located either at Centennial Park Cemetery or elsewhere in an efficient and effective manner.”*

The CPCA Charter provides that the Board of Management (the Board) is the Authority’s governing body and has the responsibility for the administration of the affairs of the Authority ensuring that the Authority acts in accordance with the Charter and all relevant legislation including the Act.

The membership of the Board comprises seven members being:

- Two members appointed by each of the Constituent Councils under Clause 3.3.5 of the Charter; and
- Three independent members appointed under Clause 3.3.7.

Board Members are to be selected on the basis that the Board as a whole will possess a diverse range of skills appropriate for the strategic needs of the Authority, with the Charter providing that a gap analysis of the skills possessed by the Board will be undertaken by Nominations Committee prior to a vacancy on the Board being filled.

Constituent Councils must appoint two Board Members for a maximum period of two years, and on such other conditions as the Constituent Council may determine. Both Council Members and Council employees are eligible for appointment, however, each Constituent Council must ensure that one of its appointees is a Council member.

A copy of the CPCA Charter is provided as Attachment 1 to this report.

*Attachment 1*

Current City of Unley members on the Board are Acting Mayor Peter Hughes and Cr Luke Smolucha. Their appointment will cease at the end of the current term of Council (9 November 2018, ahead of the 2018 general Local Government Elections).

#### **5. DISCUSSION**

The timing of the December Board meeting and the Elections means that new Elected Member appointments are unlikely to be finalised in time for new members to attend that Board meeting, noting the requirement for a gap analysis of the skills possessed by the Board to be undertaken by the Nominations Committee prior to a vacancy on the Board being filled.

In light of the above, the Owner's Executive Committee considered the issue of Board membership at its meeting held on 25 July 2018. It was resolved that a report be put to each Owner Council proposing that for the December and February meetings, the Mitcham and Unley CEOs be appointed to the CPCA Board, with the respective Mayors to attend as observers. In addition, in late January 2019 a joint information session is to be held of the two Owner Councils to brief Elected Members about CPCA (in particular to enable new Elected Members to gain an understanding of CPCA). New members of the Board of CPCA will then be appointed at the February meetings of the Owner Councils.

The CPCA Charter places an obligation on Constituent Councils to appoint two Board members and at least one of those must be a Council member (Clause 3.3.5). This means that the option proposed by the Owner's Executive Committee to appoint only the CEO of each Constituent Council as an interim Board member and for the Mayors to attend as observers, does not meet the requirements of the Charter.

Three options have been identified to address the CPCA Board membership on an interim basis.

#### **Option 1:**

This option incorporates the elements from the original recommendation of the Owner's Executive and proposes:

- Constituent Council CEO's be appointed as interim members of the CPCA Board for the period 12 November 2018 to 28 February 2019, or until such time as Constituent Councils formalise appointments to the Board from members of the new council, whichever is the earlier.
- Constituent Council Mayor's, elected to office at the 2018 Local Government Elections, be appointed as interim members of the CPCA Board for the period commencing from the declaration of the election results until such time as Constituent Councils formalise appointments to the Board from members of the new council.
- A joint information session be held in late January 2019, to brief Elected Members about the CPCA.
- As required by clause 3.3.4 of the Charter a gap analysis of the skills possessed by the Board be undertaken (excluding the members appointed on an interim basis) to inform decision making by Constituent Councils in relation to Board Member appointments.
- Constituent Councils consider a report at their respective February 2019 Council meetings and determine to appoint two members to the CPCA Board for a maximum period of two years.

This strategy allows the operations of the CPCA Board to continue and meets the Board Member requirements of the Charter. It also ensures that Constituent Councils have the necessary information to inform the appointment of Board Member decisions following the elections.

## **Option 2:**

Alternatively, Council may wish to consider appointing Cr Hughes to the CPCA Board on an interim basis. Following the close of nominations for the November 2018 Local Government Elections on 18 September 2018, Cr Peter Hughes was declared elected unopposed to represent the Fullarton Ward within the City of Unley. Cr Hughes is currently a member of the Centennial Park Board, so appointing him on an interim basis (rather than the person who will be elected to the position of Mayor) would provide continuity until a new appointment can be made by Council.

The proposal for a joint information session, gap analysis of the skills possessed by the board, and consideration of a report at the February 2019 Council meetings would also be retained if this option is preferred by Council.

## **Option 3:**

The third option is that Council considers a report seeking appointment of two Elected Members at the first Council meeting of the new Council (anticipated for November 2018 following the final declaration of election results). Whilst this is an option Council may consider, it will mean that there is unlikely to be any information available regarding the gap analysis of the skills possessed by the Board, nor will any new members have had an opportunity to be briefed on the activities of the CPCA.

## **6. ANALYSIS OF OPTIONS**

### Option 1 –

1. City of Unley Chief Executive Officer, Peter Tsokas, be appointed as an interim Board Member to the Centennial Park Cemetery Authority for the period commencing 12 November 2018 until such time as Council formalises appointments to the Board from members of the new Council, whichever is the earlier, with no Board fees payable for the duration of the appointment.
2. The person elected to the office of Mayor of the City of Unley at the 2018 Local Government elections be appointed as an interim Board member of the Centennial Park Cemetery Authority for the period commencing from the declaration of the election results until such time as Council formalises appointments to the Board from members of the new Council, with the person to receive current Elected Member Board fees for the duration of the appointment.

This option meets the requirements of the CPCA Charter for Constituent Councils to appoint two Board Members, and allows for the continued operations of the Board on an interim basis.



#### Option 2 –

1. City of Unley Chief Executive Officer, Peter Tsokas, be appointed as an interim Board Member to the Centennial Park Cemetery Authority for the period commencing 12 November 2018 until such time as Council formalises appointments to the Board from members of the new Council, whichever is the earlier, with no Board fees payable for the duration of the appointment.
2. Cr Peter Hughes be appointed as an interim Board member of the Centennial Park Cemetery Authority for the period commencing 12 November 2018 until such time as Council formalises appointments to the Board from members of the new Council, with current Elected Member Board fees to be paid to Cr Hughes for the duration of the appointment.

This option meets the requirements of the CPCA Charter for Constituent Councils to appoint two Board Members, allows for the continued operations of the Board on an interim basis, and also ensures that the City of Unley appointed members have current knowledge/experience in relation to the CPCA operations. It also minimises the level of change to the CPCA Board composition, by retaining one of the current members. This is the recommended option.

#### Option 3 –

1. A report to appoint two (2) Board Members to the Centennial Park Cemetery Authority be presented to the November 2018 Council meeting.

This option allows for the appointment of two Board members as per the requirements of the Charter. As the November 2018 meeting is the first meeting of the Council it will mean that limited information on the skills, knowledge and experience of possible appointees will be available to guide Council's decision making.

### **7. RECOMMENDED OPTION**

Either Option 1 or Option 2 would satisfy the requirements but for the purposes of continuity Option 2 is the recommended option.

### **8. ATTACHMENTS**

- Attachment 1 – Centennial Park Cemetery Authority – Regional Subsidiary Charter

### **9. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Peter Tsokas	Chief Executive Officer

**LOCAL GOVERNMENT ACT 1999**

## CENTENNIAL PARK CEMETERY AUTHORITY

*Regional Subsidiary Charter 2015***1. INTRODUCTION****1.1 Name**

The name of the subsidiary is the Centennial Park Cemetery Authority.

**1.2 Definitions**

*Act* means the Local Government Act 1999 and includes all regulations made under that Act;

*Authority* means the Centennial Park Cemetery Authority;

*Board* means the Board of Management of the Authority provided for in Clause 3;

*Board Member* includes a Constituent Council Board Member and an Independent Board Member;

*Budget* means the annual budget adopted by the Authority pursuant to Clause 5.1;

*Business Plan* means the business plan adopted by the Authority pursuant to Clause 6.2;

*Centennial Park* means the Centennial Park Cemetery and its associated facilities and services;

*Chairperson* means the member of the Board appointed to that office for the purposes of Clause 3.8;

*Chief Executive Officer* means the person appointed pursuant to Clause 4.1 as the Chief Executive Officer of the Authority;

*Constituent Council Board Member* means a member of the Board appointed under Clause 3.3.5;

*Constituent Councils* means those Councils identified in Clause 1.4;

*Council* means a Council constituted under the Act;

*CPCA Owners' Executive Committee* means a Committee comprised of the Chief Executive Officers and Mayors of the Constituent Councils.

*Date of Withdrawal* means the date a Constituent Council's withdrawal from the Authority becomes effective pursuant to Clause 7.1;

*Deputy Chairperson* means the member of the Board appointed to that office for the purposes of Clause 3.8;

*Executive Meetings* means the meetings convened for the purposes of Clause 6.7.1;

*Financial Statements* has the same meaning as in the Act;

*Financial Year* means 1 July in each year to 30 June in the subsequent year;

*Independent Board Member* means a member of the Board appointed under Clause 3.3.7;

*Liability Guarantee Fee* means the annual fee paid to the Constituent Councils by the Authority in accordance with Clause 1.9;

*Long Term Financial Plan* means the long term financial plan prepared by the Authority for the purposes of Clause 5.4;

*Minister* means the Minister for State/Local Government Relations;

*Model Financial Statements* has the meaning given in the Regulations.

*Net Assets* means total assets (current and non-current) less total liabilities (current and non-current) of the Authority as reported in the annual audited financial statements of the Authority;

*Nominations Committee* is the Committee convened by the Board from time to time under Clause 3.3.7.1;

*Operating Costs* means all expenses incurred in the delivery of the Authority's services;

*Regulations* means the Local Government (Financial Management) Regulations 2011;

*Strategic Plan* means the strategic plan adopted by the Authority for the purposes of Clause 6.1;

*Third Party Venture* means the power to undertake a commercial project with a third party (exceeding any contract or arrangement for the supply of goods or services to the Authority) such venture requiring the prior consent of the Constituent Councils.

**1.3 Interpretation**

In this Charter, unless the context otherwise requires:

1.3.1 headings do not affect interpretation;

1.3.2 singular includes plural and plural includes singular;

1.3.3 words of one gender include any gender;

1.3.4 a reference to a person includes a partnership, corporation, association, government body and any other entity;

1.3.5 a reference to legislation includes any amendment to it, any legislation substituted for it and any subordinate legislation made under it;

1.3.6 an unenforceable provision or part of a provision of this Charter may be severed and the remainder of this Charter continues in force, unless this would materially change the intended effect of this Charter;

1.3.7 the meaning of general words is not limited by specific examples introduced by 'including', 'for example' or similar expressions; and

1.3.8 a reference to a 'clause' means a Clause of this Charter.

**1.4 Establishment**

The Authority is a regional subsidiary established under Section 43 of the Act by the City of Mitcham and the Corporation of the City of Unley.



**1.5 Local Government Act 1999**

This Charter must be read in conjunction with Parts 2 and 3 of Schedule 2 to the Act. The Authority shall conduct its affairs in accordance with Parts 2 and 3 of Schedule 2 to the Act except as modified by this Charter in a manner permitted by the Act.

**1.6 Purpose**

The purpose of the Authority is to care for, protect, manage, operate and improve Centennial Park and its associated facilities and services located either at Centennial Park Cemetery or elsewhere in an efficient and effective manner.

**1.7 Objects of the Authority**

The Authority is established for the following objects:

- 1.7.1 to ensure that the assets and facilities at Centennial Park and of the Authority are developed, maintained and operated in a sustainable and efficient manner;
- 1.7.2 to deliver effective and sustainable service provision for the Constituent Councils, customers of Centennial Park and the community of South Australia;
- 1.7.3 to manage the facilities of Centennial Park and the services provided by the Authority utilising sound business concepts;
- 1.7.4 to establish and demonstrate ethical policies and standards, in accordance with the rights of customers and industry standards;
- 1.7.5 to provide security of tenure for all interment licences at Centennial Park through sound financial and business management;
- 1.7.6 to proactively manage the business of Centennial Park in a competitive and changing environment;
- 1.7.7 to undertake key strategic and policy decisions for the purpose of enhancing and developing Centennial Park; and
- 1.7.8 to be financially self-sufficient.

**1.8 National Competition Policy**

- 1.8.1 The Authority is involved in a significant business activity.
- 1.8.2 The Authority will implement principles of competitive neutrality in respect of significant business activities to the extent that the benefits to be realised from the implementation of the principles of competitive neutrality outweigh the costs associated with the implementation.

**1.9 Liability Guarantee**

- 1.9.1 Pursuant to Clause 31 of Schedule 2 to the Act, the liabilities incurred or assumed by the Authority are guaranteed by the Constituent Councils.
- 1.9.2 The Authority must pay an annual Liability Guarantee Fee, to each Constituent Council, on account of the guarantee under Clause 1.9.1.
- 1.9.3 Subject to Clause 1.9.4, the Liability Guarantee Fee is fixed at whichever amount is the lesser of:
  - 1.9.3.1 \$195 000 to each Constituent Council for the 2010-2011 Financial Year. Each year thereafter the Liability Guarantee Fee will be increased by a percentage equivalent to CPI—All Groups Adelaide March Quarter; or
  - 1.9.3.2 2.5% of the total gross liabilities of the Authority as at 1 July of the Financial Year that the Liability Guarantee Fee is to be paid, which amount will be distributed evenly between the Constituent Councils.
- 1.9.4 The Constituent Councils may in their absolute discretion unanimously agree to increase or waive or reduce the Guarantee Fee for any particular financial year(s) either on their own initiative or based on a submission by the Authority to the Constituent Councils.

**2. FUNCTIONS, POWERS AND DUTIES OF THE AUTHORITY**

The functions, powers and duties of the Authority are to be exercised in the performance and furtherance of the Authority's purpose and objects.

**2.1 Functions**

The Authority has the following functions:

- 2.1.1 to provide, equip, operate and maintain one or more public cemetery facilities, crematoriums, mausoleums and mortuaries;
- 2.1.2 to provide, sell, lease or hire monuments, tombstones, trees, flowers and other things incidental to interment and memorialisation of cremated remains and burials;
- 2.1.3 to promote the services and facilities of Centennial Park and to carry out any business or operation the Authority considers can enhance the value and render profitable any of the facilities or services of Centennial Park;
- 2.1.4 establish other facilities and services incidental or ancillary to the establishment, operation and management of cemeteries, crematoriums, mortuaries and mausoleums; and
- 2.1.5 to promote, investigate or utilise alternative lawful methods of disposing of human remains.

**2.2 Powers**

The Authority has the following discretionary powers:

- 2.2.1 to accumulate surplus funds for investment purposes;
- 2.2.2 to establish and maintain a reserve fund or funds clearly identified for the upkeep and/or replacement of fixed assets of the Authority or meeting any deferred liability of the Authority;
- 2.2.3 to establish and maintain a cash reserve development fund or funds clearly identified for future initiatives supported by the Strategic Plan;
- 2.2.4 to provide for an investment reserve fund clearly identified for the future upkeep obligations of the Authority and, subject to Clause 2.5, to borrow against such fund;



- 2.2.5 subject to Clause 2.5, to enter into any kind of contract or arrangement, including Third Party Ventures;
- 2.2.6 subject to Clauses 2.5 and 2.6, to purchase, sell, lease, hire, rent or otherwise acquire or dispose of any real or personal property or interests therein;
- 2.2.7 to borrow funds and incur expenditure in accordance with Clause 2.5;
- 2.2.8 subject to Clause 2.5, to employ, engage determine conditions of employment/engagement, remunerate, remove, suspend or dismiss/terminate the Chief Executive Officer of the Authority;
- 2.2.9 subject to Clause 2.5, to employ, engage or retain professional advisers to the Authority;
- 2.2.10 to directly market the skills and expertise of its employees and its products and services for the benefit of the Authority and the Constituent Councils;
- 2.2.11 to charge whatever fees the Authority considers appropriate for services rendered to any person, body or Council (other than a Constituent Council) provided that such fees charged by the Authority shall be sufficient to at least cover the cost to the Authority of providing the services;
- 2.2.12 subject to Clause 2.5, to institute, initiate and carry on legal proceedings;
- 2.2.13 to adopt and use a trading name provided that the Authority must first register the trading name with the Office of Consumer and Business Affairs in accordance with the Business Names Act 1996;
- 2.2.14 subject to Clause 2.5, to agree to undertake a project in conjunction with any Council or government agency or authority and in so doing to participate in the formation of a trust, partnership or joint venture with any Council or government agency or authority to give effect to the project;
- 2.2.15 to open and operate bank accounts;
- 2.2.16 to make submissions for and accept grants, subsidies and contributions to further its objects and purposes;
- 2.2.17 to invest any funds of the Authority in any investment provided that:
  - 2.2.17.1 in exercising this power of investment the Authority must exercise the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons; and
  - 2.2.17.2 the Authority must avoid investments that are speculative or hazardous in nature;
- 2.2.18 without limiting the power in Clause 2.2.17, to lend money to a Constituent Council on terms determined by agreement between the Authority and the Constituent Council;
- 2.2.19 to with the prior approval of the Board of the Authority, undertake its functions and exercise its powers outside the areas of the Constituent Councils to the extent considered necessary or expedient to the performance of its functions by the Board, including by providing services ancillary to the purpose of the Authority;
- 2.2.20 provided that the consent of the Constituent Councils has first been obtained to participate in a trust, including by becoming and exercising the powers of a trustee, not inconsistent with this Charter or the objects and purposes of the Authority;
- 2.2.21 to promote, investigate or utilise alternative lawful methods of disposing of human remains;
- 2.2.22 the power to do anything else necessary or convenient for or incidental to the exercise, performance or discharge of its powers, functions or duties or the attainment of its objects and purposes.
- 2.3 **Other Powers, Functions and Duties**  
The Authority may exercise such other functions, powers and duties as are delegated to or imposed on the Authority by the Constituent Councils from time to time.
- 2.4 **Common Seal**
  - 2.4.1 The Authority will have a common seal.
  - 2.4.2 The common seal of the Authority must not be affixed to a document except to give effect to a resolution of the Board.
  - 2.4.3 The affixation of the common seal of the Authority must be attested by two Board Members.
  - 2.4.4 The Chief Executive Officer must maintain a register which records the resolutions of the Board giving authority to affix the common seal and details of the documents to which the common seal has been affixed with the particulars of persons who witnessed the fixing of the seal and the date that the seal was affixed.
  - 2.4.5 The Authority may by instrument under common seal, authorise a person to execute documents on behalf of the Authority subject to any limitations specified in the instrument of authority.
- 2.5 **Borrowings and Expenditure**
  - 2.5.1 The Authority has the power to incur expenditure as follows:
    - 2.5.1.1 in accordance with a budget adopted by the Authority under Clause 5.1; or
    - 2.5.1.2 with the prior approval of both of the Constituent Councils; or
    - 2.5.1.3 in accordance with the Act, in respect of expenditure not contained in a budget adopted by the Authority for a purpose of genuine emergency or hardship.
  - 2.5.2 Subject to Clause 2.5.3, the Authority has the power to borrow money as follows:
    - 2.5.2.1 in accordance with a budget adopted by the Authority under Clause 5.1; or
    - 2.5.2.2 in respect of an overdraft facility or facilities up to a maximum amount of \$100 000; or
    - 2.5.2.3 with the prior approval of both of the Constituent Councils.
  - 2.5.3 Unless otherwise approved by both of the Constituent Councils, any and all borrowings (except overdraft facilities) taken out by the Authority:
    - 2.5.3.1 must be from the Local Government Financial Authority or a registered bank or financial institution within Australia; and
    - 2.5.3.2 must be drawn down within a period of 24 months from the date of approval.



**2.6 Property**

- 2.6.1 All property held by the Authority is held by it on behalf of the Constituent Councils.
- 2.6.2 No property of the Authority may be sold, encumbered or otherwise dealt with outside of the ordinary course of business unless authorised by:
  - 2.6.2.1 the Strategic Plan or Financial Plan; or
  - 2.6.2.2 the prior approval of both Constituent Councils.

**2.7 Delegation by the Constituent Councils**

The Authority may exercise such other functions and powers as are delegated to the Authority by the Constituent Councils from time to time.

**3. BOARD OF MANAGEMENT****3.1 Role of the Board**

The Board is the Authority's governing body and has the responsibility for the administration of the affairs of the Authority ensuring that the Authority acts in accordance with this Charter and all relevant legislation including the Act.

**3.2 Functions of the Board**

In addition to the functions of the Board set out in the Act, the functions of the Board include:

- 3.2.1 striving to position the Authority as the premier provider of cemetery services;
- 3.2.2 the formulation of Strategic and Business Plans in accordance with Clauses 6.1 and 6.2 and the development of strategies aimed at improving the business of Centennial Park;
- 3.2.3 providing professional input and policy direction to the Authority;
- 3.2.4 ensuring strong accountability and stewardship of the Authority;
- 3.2.5 monitoring, overseeing and measuring the performance of the Chief Executive Officer of the Authority;
- 3.2.6 ensuring that ethical behaviour and integrity is established and maintained by the Authority, the Board and Board Members in all activities undertaken by the Authority;
- 3.2.7 subject to Clause 3.9.6, ensuring that the business of the Authority is undertaken in an open and transparent manner;
- 3.2.8 paying the Liability Guarantee Fee in accordance with Clause 1.9;
- 3.2.9 developing and adopting such policies and procedures as give effect to good governance and administrative practices;
- 3.2.10 exercising the care, diligence and skill that a prudent person of business would exercise in managing the affairs of other persons;
- 3.2.11 avoiding investments that are speculative or hazardous by nature; and
- 3.2.12 developing and giving effect to policies that reflect the Authority's responsibilities under the National Competition Policy and the Competition and Consumer Act 2010 (Commonwealth) and ensuring that the Authority operates in accordance with this Charter and all relevant legislation.

**3.3 Membership of the Board**

- 3.3.1 The Board shall consist of seven members being:
  - 3.3.1.1 two members appointed by each of the Constituent Councils under Clause 3.3.5; and
  - 3.3.1.2 three independent members appointed under Clause 3.3.7, appointed on the basis set out in this Clause 3.3.
- 3.3.2 A person who is or has been affected by any of the circumstances set out in Clauses 3.4.3.1, 3.4.3.2 and 3.4.3.4 is ineligible for appointment or reappointment as a Board Member.
- 3.3.3 No Deputy Board Members will be appointed.
- 3.3.4 Board Members will be selected on the basis that the Board as a whole will possess a diverse range of skills appropriate for the strategic needs of the Authority. To facilitate this outcome, a gap analysis of the skills possessed by the Board will be undertaken by Nominations Committee prior to a vacancy on the Board being filled.
- 3.3.5 Subject to Clause 3.3.9, each Constituent Council must appoint for a maximum period of two years and on such other conditions as the Constituent Council may determine, two Board Members. Council members and council employees are eligible for appointment, however each Constituent Council must ensure that one of its appointees is a Council member.
- 3.3.6 Each Constituent Council must give notice in writing to the Authority of its appointment of Board Members, the term of appointment and of any termination or revocation of those appointments.
- 3.3.7 Subject to Clause 3.3.9, the Board will appoint three Independent Board Members as follows:
  - 3.3.7.1 the Board will convene a committee for the purposes of sourcing, assessing and recommending candidates for the position of Independent Board Member;
  - 3.3.7.2 the Board will consider the recommendations of the Nominations Committee and determine a preferred candidate for position as Independent Board Member;
  - 3.3.7.3 the Board will obtain the approval of the CPCA Owner Executive Committee prior to appointing a person as an Independent Board Member; and
  - 3.3.7.4 a person approved for appointment under Clause 3.3.7.3 may be appointed for a period of three years on conditions determined by the Board.
- 3.3.8 The Nominations Committee may utilise external expertise when fulfilling its role under Clause 3.3.7.1.
- 3.3.9 The terms of the Independent Board Members will be determined so that no more than one Independent Board Member's term expires in any calendar year.



- 3.3.10 A notice in writing signed by the Chief Executive Officer of a Constituent Council will be sufficient evidence of an appointment, termination or revocation of the appointment of a Board Member.
- 3.3.11 A notice in writing signed by the Chief Executive Officer of the Authority will be sufficient evidence of an appointment, termination or revocation of an appointment of an Independent Board Member.

#### 3.4 Office of Board Member

- 3.4.1 The maximum periods that a person can serve as a Board Member is:
  - 3.4.1.1 in respect of a Board Member appointed by a Constituent Council, eight continuous years;
  - 3.4.1.2 in respect of an Independent Board Member (except where Clause 3.4.1.3 applies), nine continuous years; and
  - 3.4.1.3 in respect of an Independent Board Member who has served as the chairperson of the Authority, twelve years provided there is a recommendation of the Board to this effect.
- 3.4.2 A Board Member is, subject to Clauses 3.3.2 and 3.4.1, eligible for re-appointment at the conclusion of his or her term of office.
- 3.4.3 A Board Member will cease to hold office and his or her position will become vacant:
  - 3.4.3.1 if any of the grounds or circumstances set out in the Act as to when a Board Member's office becomes vacant arises;
  - 3.4.3.2 if he or she is convicted of an indictable offence punishable by imprisonment;
  - 3.4.3.3 in relation to a Constituent Council Board Member, immediately upon:
    - (a) the Constituent Council which appointed the Board Member ceasing to be a Constituent Council;
    - (b) the Board Member ceasing to be an elected member or employee (as appropriate) of the Constituent Council that appointed him or her;
    - (c) in the case of an elected member, the conclusion of the next periodic local government election following their appointment; or
  - 3.4.3.4 upon the happening of any other event through which the Board Member would be ineligible to remain as a Board Member.
- 3.4.4 At any time:
  - 3.4.4.1 a Constituent Council may revoke the appointment of a Board Member appointed by that Council by providing written notice to the other Constituent Council and the Authority; and
  - 3.4.4.2 the Board of the Authority may revoke the appointment of an Independent Board Member with the prior approval of the CPCA Owner Executive Committee.
- 3.4.5 Where, for any reason, the office of a Board Member becomes vacant, a replacement Board Member will be appointed in accordance with Clause 3.3, excepting that the person appointed to fill a vacancy will be appointed for the balance of the term of the original appointment and at the expiry of that term shall be eligible for re-appointment.
- 3.4.6 Notwithstanding any other provision of this Charter, the Constituent Councils may remove the Board of the Authority at any time by both Constituent Councils passing a resolution to this effect.

#### 3.5 Remuneration of Board Members

- 3.5.1 The Authority will pay each Board Member an annual fee based upon relevant State Government benchmarks and approved by the CPCA Owners' Executive Committee.
- 3.5.2 All Board Members will receive from the Authority reimbursement of expenses properly incurred in performing or discharging official functions and duties as determined by the Authority and set out in a policy adopted by the Authority for the purposes of this clause.
- 3.5.3 The CPCA Owners' Executive Committee will review the annual fee to be paid to the Board Members and advise the Chief Executive Officer by notice in writing signed by the Chief Executive Officers of the Constituent Councils of the outcome of the review and any alteration to such annual fees.

#### 3.6 Insurance

The Authority must take out a suitable policy of insurance insuring Board Members and their spouses or another person who may be accompanying a Board Member, against risks associated with the performance or discharge of their official functions and duties or on official business of the authority.

#### 3.7 Propriety of Members of the Board

- 3.7.1 Subject to the express provisions of Schedule 2 to the Act and this Charter, all provisions governing the propriety and duties of elected members of a Council and public officers under the Act and other South Australian legislation apply to Board Members.
- 3.7.2 Board Members will not be required to submit returns under Chapter 5, Part 4, Division 2 of the Act.
- 3.7.3 Subject to Clauses 20 (6) and 20 (7) of Schedule 2 to the Act, the provisions regarding conflict of interest prescribed in the Act apply to all Board Members as if they were elected members of a Council and the Authority was a Council.
- 3.7.4 Board Members must act in accordance with their duties of confidence and confidentiality and other legal and fiduciary duties, to the Authority at all times while acting in their capacity as a Board Member including honesty and the exercise of reasonable care and diligence as required by Part 4, Division 1, Chapter 5 of the Act and Clause 23 of Schedule 2, Part 2 of the Act.

#### 3.8 Chairperson and Deputy Chairperson

- 3.8.1 The CPCA Owners' Executive Committee must appoint from among the Independent Board Members a Chairperson and a Deputy Chairperson for a term respectively of no more than three years and on such other conditions as determined by the CPCA Owners' Executive Committee.



- 3.8.2 Subject to Clause 3.4.1, a Chairperson or Deputy Chairperson will be eligible for re-appointment at the conclusion of his or her term of office.
- 3.8.3 The Chairperson or Deputy Chairperson will cease to hold office as Chairperson or Deputy Chairperson (as relevant) in the event:
  - 3.8.3.1 the Chairperson or Deputy Chairperson resigns from that office;
  - 3.8.3.2 the Chairperson or Deputy Chairperson ceases to be a Board Member; or
  - 3.8.3.3 the CPCA Owners' Executive Committee terminates the Chairperson or Deputy Chairperson's appointment.
- 3.8.4 In the event that the office of Chairperson or Deputy Chairperson becomes vacant, then the CPCA Owners' Executive Committee must appoint a new Chairperson or Deputy Chairperson (as relevant) who shall hold office for the balance of the original term or until such later date as the CPCA Owners' Executive Committee may determine.
- 3.8.5 The Chairperson must preside at all meetings of the Board and, in the event the Chairperson is absent from a meeting, the Deputy Chairperson must preside. In the event that neither the Chairperson nor the Deputy Chairperson are present then the Board must select another Independent Board Member to preside at that meeting only. If there is no Independent Board Member present, the Board must appoint a Constituent Council Board Member present to preside at that meeting only.
- 3.8.6 During an extended absence of the Chairperson, the Deputy Chairperson will fulfil the role of Chairperson under this Charter.
- 3.9 **Proceedings of the Board**
  - 3.9.1 All meetings of the Authority shall be meetings of the Board.
  - 3.9.2 Ordinary meetings of the Board will be held at such times and places as determined by the Board except that there must be at least one ordinary meeting of the Board every two months.
  - 3.9.3 An ordinary meeting of the Board will constitute an ordinary meeting of the Authority. The Board shall administer the business of the Authority at the ordinary meeting.
  - 3.9.4 For the purpose of this Clause 3.9, the contemporary linking together by telephone, audio-visual or other instantaneous means (telecommunications meeting) of the Board Members provided that at least a quorum is present, is deemed to constitute a meeting of the Board. Each of the Board Members taking part in the telecommunications meeting must at all times during the telecommunications meeting be able to hear and be heard by each of the other Board Members present. At the commencement of the meeting, each Board Member must announce his/her presence to all other Board Members taking part in the meeting. A Board Member must not leave a telecommunications meeting by disconnecting his/her telephone, audio-visual or other communication equipment, unless that Board Member has previously notified the Chair of the meeting.
  - 3.9.5 A proposed resolution in writing and given to all Board Members in accordance with procedures determined by the Board will be a valid decision of the Board and will constitute a valid decision of the Authority where a majority of Board Members vote in favour of the resolution by signing and returning the resolution to the Chief Executive Officer or otherwise giving written notice of their consent and setting out the terms of the resolution to the Chief Executive Officer. The resolution will be deemed a resolution of the Board and will be as valid and effective as if it had been passed at a meeting of the Board duly convened and held.
  - 3.9.6 Subject to Clause 3.9.7, meetings of the Board will not be open to the public unless the Board resolves otherwise.
  - 3.9.7 The Chief Executive Officer and other employees of the Authority as determined by the Chief Executive Officer may attend meetings of the Board unless the Board resolves otherwise. The Board may determine that other specific persons may attend a meeting of the Board without opening the meeting to the public.
  - 3.9.8 The Chief Executive Officer must within one calendar month following a local government periodic election, call an ordinary meeting of the Board at which meeting the time, date and place of ordinary meetings of the Board over a period as agreed by the Board shall be determined.
  - 3.9.9 Subject to Clause 3.9.14, notice of an ordinary meeting of the Board will be given by the Chief Executive Officer to each Board Member not less than three clear days prior to the holding of the meeting.
  - 3.9.10 The Chief Executive Officer must, in relation to a notice of meeting of the Board for the purpose of considering the making of a recommendation to the Constituent Councils to wind up the Authority, provide the notice to all Board Members at least four months before the date of the meeting.
  - 3.9.11 Notice of meeting of the Board must:
    - 3.9.11.1 be in writing; and
    - 3.9.11.2 set out the date, time and place of the meeting; and
    - 3.9.11.3 be signed by the Chief Executive Officer; and
    - 3.9.11.4 contain, or be accompanied by, the agenda for the meeting.
  - 3.9.12 Any Constituent Council, the Chairperson or three Board Members may by delivering a written request to the Chief Executive Officer require a special meeting of the Board to be held and any such special meeting shall constitute a special meeting of the Authority. The written request must be accompanied by the agenda for the special meeting and if an agenda is not provided the request has no effect.
  - 3.9.13 On receipt of a written request pursuant to Clause 3.9.12, the Chief Executive Officer and Chairperson must determine the date and time of the special meeting and the Chief Executive Officer must give notice to all Board Members at least four hours prior to the commencement of the special meeting.
  - 3.9.14 The Chief Executive Officer must, insofar as is reasonably practicable:
    - 3.9.14.1 ensure that items on an agenda given to Board Members are described with reasonable particularity and accuracy; and
    - 3.9.14.2 supply to each Board Member at the time that notice of a meeting is given, a copy of any documents or reports that are to be considered at the meeting (so far as this is practicable).



- 3.9.15 Notice of a meeting of the Board may be given to a Board Member:
  - 3.9.15.1 personally; or
  - 3.9.15.2 by delivering the notice (whether by post or otherwise) to the usual place of residence of the Board Member or to another place authorised in writing by the Board Member; or
  - 3.9.15.3 in the case of a Constituent Council Board Member, by leaving the notice for the Board Member at an appropriate place at the principal office of the Constituent Council which appointed the Board Member; or
  - 3.9.15.4 by a means authorised in writing by the Board Member as being an available means of giving notice.
- 3.9.16 A notice that is not given in accordance with Clause 3.9.15 is taken to have been validly given if the Chief Executive Officer considers it impracticable to give the notice in accordance with that Clause and takes action the Chief Executive Officer considers reasonably practicable in the circumstances to bring the notice to the attention of the Board Member.
- 3.9.17 The Chief Executive Officer must maintain a record of all notices of Board meetings given under Clause 3.9.11 to Board Members.
- 3.9.18 A meeting of the Board must not commence until a quorum of Board Members is present and a meeting must not continue if there is not a quorum of Board Members present. A quorum of Board Members will comprise one half of the Board Members in office, ignoring any fraction, plus one.
- 3.9.19 Unless otherwise required at law or by this Charter, all matters for decision at a meeting of the Board will be decided by a simple majority of the Board Members present and entitled to vote on the matter. All Board Members including the Chairperson present and entitled to vote on a matter are required to vote. All Board Members including the Chairperson are entitled to a deliberative vote and if the votes are equal the Chairperson or other Board Member presiding at the meeting has a casting vote.
- 3.9.20 All Board Members must at all times keep confidential all documents and any information provided to them for their consideration prior to a meeting of the Board.
- 3.9.21 The Executive Officer must cause minutes to be kept of the proceedings at every meeting of the Board and ensure that the minutes are presented to the next ordinary meeting of the Board for confirmation. Where the Executive Officer is absent or excluded from attendance at a meeting of the Board pursuant to Clause 3.9.6, the person presiding at the meeting shall cause the minutes to be kept.
- 3.9.22 The Executive Officer must, within five days after a meeting of the Board, provide to each Board Member a copy of the minutes of the meeting of the Board.
- 3.9.23 The Board must adopt a Code of Practice for Meeting Procedures to apply to the proceedings at and conduct of meetings of the Board. The Code of Practice for Meeting Procedures must not be inconsistent with the Act or this Charter.
- 3.9.24 The Code of Practice for Meeting Procedures may be reviewed by the Board at any time and must be reviewed at least once every three years.
- 3.9.25 In the event of any inconsistency between this Charter and the Code of Practice for Meeting Procedures, this Charter shall prevail.
- 3.9.26 The Board may establish Committees as it considers necessary, and determine the membership and terms of reference and meeting procedures of such committees as it sees fit.
- 3.10 **Board Annual Performance Review**
  - 3.10.1 The Board of the Authority will undertake an annual performance evaluation of the Authority.
  - 3.10.2 Every third year, the evaluation undertaken by the Board under Clause 3.10.1 will include the engagement of an external adviser to assist the Board to undertake the review.
  - 3.10.3 An external adviser appointed for the purpose of Clause 3.10.2:
    - 3.10.3.1 will have regard to requirements of the Act and the Regulations;
    - 3.10.3.2 will be provided with access to Board papers, minutes, budgets, financial results, plans and procedures;
    - 3.10.3.3 may interview Board members individually or collectively;
    - 3.10.3.4 may make recommendations as to the:
      - (a) workings of the Board;
      - (b) replacement of individual Board members; and
      - (c) addition of Board members;
    - 3.10.3.5 will consult with Board members before issuing the final report.
  - 3.10.4 The Board will submit external performance evaluation reports received at the conclusion of a review under Clause 3.10.2 to the CPCA Owners' Executive Committee.
- 4. **CHIEF EXECUTIVE OFFICER AND APPOINTMENT OF OTHER STAFF**
  - 4.1 The Authority must appoint a Chief Executive Officer on a fixed term performance based employment contract which does not exceed five years in duration. The Authority may at the end of the contract term enter into a new contract not exceeding five years in duration with the same person.
  - 4.2 In the absence of the Chief Executive Officer for any period exceeding one week, the Chief Executive Officer must appoint a suitable person as Acting Chief Executive Officer. If the Chief Executive Officer does not make or is incapable of making such an appointment, a suitable person must be appointed by the Board.
  - 4.3 The Authority delegates responsibility for day to day management of the Authority to the Chief Executive Officer, who will ensure that sound business and human resource management practices are applied in the efficient and effective management of the operations of the Authority.
  - 4.4 The functions of the Chief Executive Officer include:
    - 4.4.1 ensuring that the decisions of the Authority are implemented in a timely and efficient manner;



- 4.4.2 providing information to assist the Authority to assess the Authority's performance against its Strategic, Long Term Financial and Business Plans;
- 4.4.3 appointing, managing, suspending and dismissing the other employees of the Authority;
- 4.4.4 providing advice and reports to the Authority on the exercise and performance of its powers and functions under this Charter or any Act;
- 4.4.5 co-ordinating and initiating proposals for consideration of the Authority including, but not limited to, continuing improvement of the operations of the Authority;
- 4.4.6 ensuring that the assets and resources of the Authority are properly managed and maintained;
- 4.4.7 ensuring that records required under the Act or any other legislation are properly kept and maintained;
- 4.4.8 exercising, performing or discharging other powers, functions or duties conferred on the Chief Executive Officer by or under the Act or any other Act and performing other functions lawfully directed by the Authority; and
- 4.4.9 achieving financial outcomes in accordance with adopted plans and budgets.
- 4.5 **Delegations and sub-delegations:**
  - 4.5.1 the Chief Executive Officer may delegate or sub-delegate to an employee of the Authority or a committee comprising employees of the Authority, any power or function vested in the Chief Executive Officer. Such delegation or sub-delegation may be subject to conditions or limitations as determined by the Chief Executive Officer;
  - 4.5.2 where a power or function is delegated to an employee, the employee is responsible to the Chief Executive Officer for the efficient and effective exercise or performance of that power or function;
  - 4.5.3 a written record of delegations and sub-delegations must be kept by the Chief Executive Officer at all times.
- 5. **FINANCIALS**
  - 5.1 **Budget**
    - 5.1.1 The Authority must before 30 April of each year, prepare a draft Budget in accordance with the Act and Regulations.
    - 5.1.2 The Authority must adopt after 31 May, a Budget in accordance with the Act and Regulations for the ensuing Financial Year.
    - 5.1.3 The Authority may in a Financial Year, after consultation with the Constituent Councils, incur spending before adoption of its budget for the year, but the spending must be provided for in the appropriate budget for the year.
    - 5.1.4 The Authority must provide a copy of the annual budget to the Constituent Councils within five business days of the budget being approved by the Board of the Authority.
    - 5.1.5 The Authority must, in accordance with the Act and the Regulations, prepare and consider reports presented in a manner consistent with the Model Financial Statements showing a revised forecast of:
      - 5.1.5.1 the Authority's operating and capital investment activities for the relevant financial year; and
      - 5.1.5.2 each line item set out in the Authority's budgeted financial statements for the relevant financial year, compared with the estimates set out in the approved budget.
  - 5.2 **Financial Standards and Reporting**
    - 5.2.1 The Authority must ensure that the Financial Statements of the Authority for each Financial Year are audited by the Authority's auditor.
    - 5.2.2 The Financial Statements must be finalised and audited in sufficient time to be included in the Annual Report to be provided to the Constituent Councils pursuant to Clause 6.3.
  - 5.3 **Financial Transactions**
    - 5.3.1 The Authority must establish and maintain a bank account with such banking facilities and at a bank to be determined by the Board.
    - 5.3.2 The Board will develop and maintain appropriate policies for all financial transactions.
    - 5.3.3 The Chief Executive Officer must act prudently in the handling of all financial transactions for the Authority.
  - 5.4 **Long Term Financial Plan**
    - 5.4.1 The Authority must prepare a Long Term Financial Plan in accordance with this Clause 5.4 and submit the Long Term Financial Plan to the Constituent Councils for their approval.
    - 5.4.2 The Long Term Financial Plan must cover a period of five years and be updated by the Authority on a rolling twelve month basis.
    - 5.4.3 The Long Term Financial Plan must be in a form which, as relevant, is consistent with Section 122 of the Act and Regulation 5 of the Regulations and include:
      - 5.4.3.1 an estimated income statement, balance sheet, statement of changes in equity and statement of cash flows with respect to the period of the Long Term Financial Plan presented in a manner consistent with the Model Financial Statements;
      - 5.4.3.2 a summary of proposed operating and capital investment activities presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances;
      - 5.4.3.3 estimates with respect to an operating surplus ratio, an asset sustainability ratio and a net financial liabilities ratio presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.
    - All defined terms in this Clause take their meaning from the Regulations.
    - 5.4.4 The Authority may at any time review the Long Term Financial Plan but must undertake a review of the Long Term Financial Plan as soon as practicable after the annual review of its Business Plan and concurrently with any review of its Strategic Plan.



5.4.5 The Authority must undertake a comprehensive review of its Long Term Financial Plan every five years.

5.4.6 The Long Term Financial Plan will be taken to form part of the Authority's Strategic Plan.

## **6. MANAGEMENT FRAMEWORK**

### **6.1 Strategic Plan**

Consistent with the Long Term Financial Plan set out above, the Authority must:

6.1.1 prepare and adopt a Strategic Plan with a minimum operational period of five years which sets out the goals, objectives, strategies and priorities of the Authority over the period of the Strategic Plan; and

6.1.2 submit the Strategic Plan to the Constituent Councils for their approval.

### **6.2 Business Plan**

The Authority:

6.2.1 Must, in consultation with the Constituent Councils, prepare and adopt a Business Plan for a minimum three year period which will continue in force for the period specified in the Business Plan or until the earlier adoption by the Authority of a new Business Plan;

6.2.2 Must, in consultation with the Constituent Councils, review the Business Plan annually and following such a review, the Business Plan shall continue to operate for the period for which the Business Plan was adopted pursuant to Clause 6.2.1;

6.2.3 may, after consultation with the Constituent Councils, amend its Business Plan at any time; and

6.2.4 must ensure the contents of the Business Plan is in accordance with the Act.

### **6.3 Annual Report**

6.3.1 The Authority must each year produce an Annual Report summarising the activities, achievements and financial performance of the Authority for the preceding Financial Year.

6.3.2 The Annual Report must incorporate the audited financial statements of the Authority for the relevant Financial Year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 31 October each year.

### **6.4 Audit**

6.4.1 The Authority must cause adequate and proper books of account to be kept in relation to all the affairs of the Authority and must establish and maintain effective auditing of its operations.

6.4.2 The Authority must appoint an Auditor in accordance with the Act on such terms and conditions as determined by the Authority.

6.4.3 The audited Financial Statements of the Authority, together with the accompanying report from the Auditor, shall be submitted to both the Board and the Constituent Councils by 30 September in each year.

### **6.5 Audit and Risk Management Committee**

6.5.1 The Board must establish an Audit and Risk Management Committee to be comprised of three persons being:

6.5.1.1 an Independent Board Member with qualifications and experience in finance;

6.5.1.2 any other Independent Board Member; and

6.5.1.3 a person with skills appropriate to the role who is not a member of the Board.

6.5.2 The Chairperson for the Risk and Audit Management Committee will be the person described in Clause 6.5.1.1.

6.5.3 Professionally qualified officers of the Constituent Councils are permitted to attend meetings of the Risk and Audit Management Committee as observers.

6.5.4 The term of appointment of a member of the Audit and Risk Management Committee shall be for a term not exceeding two years at the expiry of which such member will be eligible for re-appointment.

### **6.6 Insurance and Superannuation Requirements**

6.6.1 The Authority shall register with the Local Government Mutual Liability Scheme and the Local Government Workers Compensation Scheme and comply with the rules of the schemes.

6.6.2 The Authority shall register with the Local Government Asset Mutual Fund or otherwise advise Local Government Risk Management Services of its insurance requirements relating to Local Government Special Risks including buildings, structures, vehicles and equipment under the management, care and control of the Authority.

### **6.7 Executive Meetings**

6.7.1 The CPCA Owners' Executive Committee, the Chairperson of the Authority and the Chief Executive of the Authority will meet to discuss the performance of the Authority.

6.7.2 The Executive Meetings will occur quarterly or as otherwise determined by the Executive Committee.

6.7.3 The agenda for the Executive Meeting will be based on a standard template performance and issues report developed by the Executive Committee.

6.7.4 The Authority must complete a performance and issues report in anticipation of each Executive Meeting and provide a copy of the report to each Executive Meeting participants no less than five days prior to the Executive Meeting.

## **7. MISCELLANEOUS PROVISIONS**

### **7.1 Withdrawal of a Constituent Council**

7.1.1 The withdrawal of either Constituent Council is inconsistent with the requirements of Section 43 of the Act.

7.1.2 Upon a Constituent Council providing no less than six months notice of its intention to withdraw from the Authority to the other Constituent Council and the Authority, the Authority on behalf of the Constituent Councils will notify the Minister for Planning and request that the Authority be wound up under Clause 33 (2), Schedule 2 of the Act.



## 7.2 New Members

Subject to the provisions of the Act, and in particular to obtaining the Minister's approval, a Council may become a Constituent Council by agreement of both Constituent Councils and this Charter may be amended to provide for the admission of a new Constituent Council or Councils, with or without conditions.

## 7.3 Winding Up

7.3.1 A special meeting will be convened in accordance with Clause 3.9.12 if either the Board or a Constituent Council proposes the winding up of the Authority.

7.3.2 On a winding up of the Authority, the surplus assets or liabilities of the Authority, as the case may be, must be distributed between or become the responsibility of the Constituent Councils in proportion to each Constituent Councils' equity in the Authority as set out in the Authority's balance sheet for the current financial year.

## 7.4 Non-derogation and Direction by Constituent Councils

7.4.1 The establishment of the Authority does not derogate from the power of any of the Constituent Councils to act independently in relation to a matter within the jurisdiction of the Authority.

7.4.2 Provided that the Constituent Councils have all first agreed as to the action to be taken, the Constituent Councils may jointly direct and control the Authority.

7.4.3 Where the Authority is required pursuant to the Act or this Charter to obtain the approval of one or more of the Constituent Councils, that approval must only be granted and must be evidenced by a resolution passed by either or each of the Constituent Councils granting such approval.

7.4.4 Unless otherwise stated in this Charter, where the Authority is required to obtain the consent or approval of the Constituent Councils this means the consent or approval of both of the Constituent Councils expressed in the same or similar terms.

7.4.5 For the purpose of this Clause 7.4, any direction given by the Constituent Councils must be communicated by notice in writing provided to the Chief Executive Officer of the Authority together with a copy of the relevant resolutions of the Constituent Councils.

## 7.5 Review of Charter

7.5.1 The Authority must review this Charter at least once in every four years.

7.5.2 This Charter may be amended with the approval of both of the Constituent Councils.

7.5.3 The Chief Executive Officer must ensure that the amended Charter is published in the *Gazette* in accordance with the Act and a copy of the amended Charter provided to the Minister.

7.5.4 Before the Constituent Councils vote on a proposal to alter this Charter, they must take into account any recommendation of the Board.

## 7.6 Disputes

### 7.6.1 General

7.6.1.1 Where a dispute arises between the Constituent Councils or between a Constituent Council and the Authority (the parties to this Charter) which relates to this Charter or the Authority (Dispute), the parties will use their best endeavours to resolve the Dispute and to act at all times in good faith.

### 7.6.2 Mediation

7.6.2.1 A party is not entitled to initiate arbitration or court proceedings (except proceedings seeking urgent equitable or injunctive relief) in respect of a Dispute unless it has complied with this Clause 7.6.2.

7.6.2.2 If the parties are unable to resolve the Dispute within thirty days, the parties must refer the Dispute for mediation in accordance with the Mediation Rules of the Law Society of South Australia Incorporated, within seven days of a written request by any party to the other party that the Dispute be referred for mediation to:

(a) a mediator agreed by the parties; or

(b) if the parties are unable to agree on a mediator at the time the Dispute is to be referred for mediation, a mediator nominated by the then President of the Law Society or the President's successor.

7.6.2.3 In the event the parties fail to refer the matter for mediation in accordance with Clause 7.6.2.2, one or more of the parties may refer the matter for mediation in accordance with the Mediation Rules of the Law Society of South Australia Incorporated to a mediator nominated by the then President of the Law Society or the President's successor.

7.6.2.4 The role of any mediator is to assist in negotiating a resolution of the dispute. A mediator may not make a decision that is binding on a party unless that party has so agreed in writing.

7.6.2.5 If mediation does not resolve the Dispute within 28 days of referral of the Dispute for mediation or such longer period agreed unanimously by the parties as evidenced by resolutions of each of the parties, any party may then refer the Dispute to Arbitration in accordance with Clause 7.6.3.

### 7.6.3 Arbitration

7.6.3.1 An arbitrator may be appointed by agreement between the parties.

7.6.3.2 Failing agreement as to an arbitrator, the then Chairperson of the South Australian Chapter of the Institute of Arbitrators or his successor shall nominate an Arbitrator pursuant to these conditions.

7.6.3.3 A submission to arbitration shall be deemed to be a submission to arbitration within the meaning of the Commercial Arbitration Act 1985 (South Australia).

7.6.3.4 Upon serving a notice of arbitration, the party serving the notice shall lodge with the arbitrator a deposit by way of security for the cost of the arbitration proceedings.

7.6.3.5 Upon each submission to arbitration, the costs of and incidental to the submission and award shall be at the discretion of the arbitrator who may in his or her sole discretion determine the amount of costs, how costs are to be proportioned and by whom they are to be paid.

- 7.6.4 Whenever reasonably possible, performance of the obligations of the parties pursuant to this Charter shall continue during the mediation or arbitration proceedings and no payment by or to a party shall be withheld on account of the mediation and arbitration proceedings.

Dated 10 August 2015.

M. PEARS, Chief Executive Officer, City of Mitcham

P. TSOKAS, Chief Executive Officer, Corporation of the City of Unley

PETROLEUM AND GEOTHERMAL ENERGY ACT 2000

*Surrender of Petroleum Exploration Licence—PEL 606*

NOTICE is hereby given that I have accepted surrender of the abovementioned Petroleum Exploration Licence under the provisions of the Petroleum and Geothermal Energy Act 2000, pursuant to delegated powers dated 21 March 2012:

No. of Licence	Licensee	Locality	Date of Surrender	Reference
PEL 606	SAPEX Limited	Stansbury Basin, South Australia	10 August 2015	F2012/274

Dated 10 August 2015.

B. A. GOLDSTEIN,  
Executive Director  
Energy Resources Division  
Department of State Development  
Delegate of the Minister for Mineral Resources and Energy



## DECISION REPORT

**REPORT TITLE:** ELECTION OF LGA PRESIDENT  
**ITEM NUMBER:** 1304  
**DATE OF MEETING:** 24 SEPTEMBER 2018  
**AUTHOR:** TAMI NORMAN  
**JOB TITLE:** EXECUTIVE MANAGER OFFICE OF THE CEO

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### 1. **EXECUTIVE SUMMARY**

This report seeks a decision from Council in relation to the election of the Local Government Association (LGA) President for the two year term ending at the conclusion of the 2020 LGA Annual General Meeting.

### 2. **RECOMMENDATION**

That:

1. The report be received.
  2. The City of Unley cast its vote in favour of \_\_\_\_\_  
for the position of LGA President for the two year term ending at the  
conclusion of the 2020 LGA Annual General Meeting.
- 

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

Civic Leadership

4.1 – We have strong leadership and governance

### 4. **BACKGROUND**

On 26 July 2018 the Chief Executive Officer of the Local Government Association (LGA) wrote to member councils calling for the position of LGA President. At the close of nomination, five (5) nominations for the position had been received from the following candidates:

- Mayor Samuel (Sam) Joel Telfer
- Mayor David (Dave) James Burgess
- Mayor Erika Vickery OAM
- Mayor Ann Shirley Ferguson OAM
- Mayor Keith Parkes

As a result of receiving more than the required number of nominations, in accordance with Clause 29.4 of the LGA Constitution an election for the position of LGA President is now being conducted.

## 5. **DISCUSSION**

A copy of each candidate's profile is included as Attachments 1 to 5 to this report.

*Attachment 1*

*Attachment 2*

*Attachment 3*

*Attachment 4*

*Attachment 5*

Candidates Mayor Erika Vickery (Attachment 6) and Mayor Ann Ferguson (Attachment 7) have also written to Council seeking support for their nomination to the position of LGA President. A copy of each of these letters are included as Attachments to this report.

*Attachment 6*

*Attachment 7*

### **Voting Instructions**

Pursuant to clause 29 of the LGA Constitution, the casting of the vote must be conducted as follows:

- Each member Council shall determine by resolution the candidate it wishes elected (Clause 29.5.5);
- The Delegate of a Member Council (in the City of Unleys case, this is the Acting Mayor) or in the Delegate's absence, the chair of the meeting for the Member Council shall mark the ballot paper with an "X" next to the candidate that the Member Council wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the Member Council name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 29.5.4).
- On receipt of the envelopes the LGA Chief Executive must (Clause 29.5.5);
  - Open the outer envelope addressed to the "Returning Officer" and record the name of the Member council which appears on the inside flap of the envelope on the roll of Member Councils eligible to vote; and
  - Place the envelope marked "Ballot Paper" unopened in the ballot box;
- The LGA Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 29.5.6);

- At the counting of the votes the LGA Chief Executive shall produce unopened envelopes marked “Ballot Paper” and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 25.9.7);
- The candidate with the most votes shall be deemed elected and the LGA Chief Executive shall declare the candidate elected at the Annual General Meeting (Clause 29.5.8): and
- In the case of candidates receiving the same number of votes, the LGA Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate elected (Clause 29.5.9).

A completed ballot paper must be returned to the LGA Chief Executive by 5.00pm Thursday 18 October 2018.

The counting of votes will take place at Local Government House on Friday 19 October 2018 commencing at 9.00am. The successful candidate will be the candidate receiving the most votes, that is the “first past the post”. The successful candidate will take office from the conclusion of the LGA’s 2018 Annual General Meeting for a term ending at the conclusion of the 2020 LGA Annual General Meeting.

In the event that the candidate elected as President is not successful at the 2018 Local Government Elections a Casual Vacancy in the position of President will arise, and a new election will be conducted.

## 6. **ANALYSIS OF OPTIONS**

### Option 1 –

1. The report be received.

2. The City of Unley cast its vote in favour of  
for the position of LGA President for the two year term ending at the  
conclusion of the 2020 LGA Annual General Meeting.

This option allows the City of Unley to exercise its voting right as a member of the Local Government Association. No recommendation as to which candidate should be supported is made by staff, with Council to determine the preferred candidate at the Council Meeting.

### Option 2 –

1. The report be received.

Council is not obligated to cast a ballot in the vote for the position of President of the Local Government Association, and may simply choose to receive the report.

**7. RECOMMENDED OPTION**

Option 1 is the recommended option.

**8. ATTACHMENTS**

- Attachment 1 – Candidate Profile Mayor Samuel (Sam) Joel Telfer
- Attachment 2 – Candidate Profile Mayor David (Dave) James Burgess
- Attachment 3 – Candidate Profile Mayor Erika Vickery OAM
- Attachment 4 – Candidate Profile Mayor Ann Shirley Ferguson OAM
- Attachment 5 – Candidate Profile Mayor Keith Parkes
- Attachment 6 – Letter seeking support for nomination (Mayor Erika Vickery)
- Attachment 7 – Letter seeking support for nomination (Mayor Ann Ferguson)

**9. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Peter Tsokas	Chief Executive Officer

## Candidate Information Sheet

### LGA President

(word limit is strictly 1,000 words)

Name:	<i>Mayor Sam Telfer</i>
Council:	<i>District Council of Tumby Bay</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• <i>Mayor – District Council of Tumby Bay</i></li> <li>• <i>President – Eyre Peninsula Local Government Association (EPLGA)</i></li> <li>• <i>Board Member – LGA Board</i></li> <li>• <i>Member – SAROC Board</i></li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• <i>I believe that...</i></li> <li>• <i>The LGA needs to be proactive in areas of potential reform, such as financial management and audit standardisation, Code of Conduct reform, and enabling greater council collaborations and efficiencies.</i></li> <li>• <i>The LGA needs to continually focus on the needs of its member Councils, with greater transparency and accountability.</i></li> <li>• <i>The LGA needs to have collaborative and constructive relationships with the other two levels of government, to maximise opportunities for efficiencies, and to work together to remove restrictive 'red-tape' and regulation which continues to cost councils time and money.</i></li> </ul>
Other information	<ul style="list-style-type: none"> <li>• <i>Bachelor of Government &amp; Public Management – Flinders University</i></li> <li>• <i>Advanced Diploma in Rural Business Management</i></li> <li>• <i>Chair – EPLGA Rural Health Working Group</i></li> <li>• <i>LGA Subscriptions Review advisory group</i></li> <li>• <i>RDWEP Agricultural Advisory Group member</i></li> <li>• <i>4<sup>th</sup> generation family farming business</i></li> </ul>

**This form must accompany the Nomination Form**



# Candidate Information Sheet

## LGA President

(word limit is strictly 1,000 words)

<b>Name:</b>	David (Dave) James Burgess
<b>Council:</b>	Mid Murray Council
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Immediate Past President of the Local Government Association.</li> <li>• Commissioner of the SA Local Government Grants Commission since May 2017.</li> <li>• Member of the Local Government Association Board for 6½ years</li> <li>• Member of the Local Government Association Executive for 6½ years</li> <li>• Member of SAROC for 7 years</li> <li>• Chair of the LGA Workers Compensation Scheme Board for 2½ years</li> <li>• Member of the LGA Mutual Liability Scheme Board for 2½ years</li> <li>• Director to represent LGA on Board of the Australian Local Government Association for 3½ years</li> <li>• President of Murraylands &amp; Riverland Local Government Association for 6 years and Member nominated by Mid Murray Council for 11½ years</li> <li>• Currently Deputy Chairman of Regional Development Australia Murraylands and Riverland Board and Board Member for 8 years</li> <li>• Member of Murray River Lakes and Coorong Tourism Alliance (previously Murraylands Tourism Partnership) for 9 years</li> <li>• Mayor of the Mid Murray Council (MMC) in eighth year, 2<sup>nd</sup> term as Mayor.</li> <li>• Deputy Mayor for four years and Councillor for a further 3½ years.</li> <li>• Ex-officio Member of 11 Committees of Mid Murray Council (including Audit and Strategic Planning and Development Policy Committees)</li> </ul> <p><b>Achievements/Advocacy</b></p> <ul style="list-style-type: none"> <li>• \$2.5 Billion of development completed, underway or Development Applications lodged.</li> <li>• Strongly lobbied for the Cadell ferry to remain open.</li> <li>• Advocated through the Mid Murray Council, Murray and Mallee Local Government Association and met with the then State Minister for Transport, Tom Koutsantonis, for funding for replacement ferries in the State Budget.</li> <li>• Worked with the Department of Planning, Transport and Infrastructure to ensure a road swap with Mid Murray Council and will be receiving \$1.0 Million over five years.</li> <li>• Received the 2012 National Award for Local Government for the 'Youth Engagement and Participation' category for the Council's innovative Fun for YOUTH program.</li> </ul>



	<ul style="list-style-type: none"> <li>• In 2013 &amp; 2015 won Heart Foundation's National Healthy Communities Award.</li> <li>• In 2012 received the State Medibank Community Healthy Participation Award for Council's commitment to community wellbeing and was also a State Finalist in the Rural Doctors Workforce Agency Rural Community Health and Wellbeing Award.</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• <u>No</u> political affiliations with any party.</li> <li>• Previous experience in advocating and working with the last State Government for funding, services and projects for the Sector.</li> <li>• Have five State Members of Parliament that cover the Mid Murray Council area – Tim Whetstone, Minister for Primary Industries and Regional Development, Dan van Holst Pellekaan, Minister for Energy and Mining, Stephan Knoll, Minister for Transport, Infrastructure and Local Government and Minister for Planning, John Gardner, Minister for Education and Adrian Pederick. Have good working relationship with all five MP's/Ministers.</li> <li>• Strongly committed to progressing and achieving the three key initiatives for the Sector:- Leadership and Advocacy, Capacity Building and Sustainability and Best Practice and Continuous Improvement.</li> <li>• I <u>strongly</u> believe in greater influence for Councils in matters affecting local communities.</li> <li>• Strong track record of working with Federal and State Governments <u>and</u> private enterprise to progress robust partnerships. This would include securing Supplementary Road Funding for South Australia as a <u>recurrent</u> item in future Federal Budgets, ensuring a better distribution of funds generated from the Waste Levy (including the \$100 million presently retained for the Green Industry Fund) and supporting Councils to build healthy and resilient communities.</li> <li>• Regular meetings with the Premier and State Ministers given the plans for reform and their policies from the last State Elections. This would include ensuring better infrastructure planning and provision in South Australia, traineeships for Local Government, which will assist in creating 20,000 new places in the Vocational Training Education and system, advocating, assisting and facilitating business growth and employment for <u>all</u> South Australia with assistance from the Regional Development Australia Boards, recognising the importance of our volunteers in the Sector and the Liberal Government's policy to abolish all fees payable by volunteers for screenings by the Department of Communities and Social Inclusion and partnering with the State Government for more and better sport and recreational facilities and greater participation by children.</li> <li>• I would also advocate in supporting industry and jobs growth with peak industry bodies, better health and medical services, particularly in regional and country hospitals and partnering with the Government and their Fund established to address mobile blackspots across South Australia.</li> <li>• Actively working with the State Government for the 'Royalties For Regions'-for dedicated regional roads and infrastructure funding in the State as well as the Regional Growth Fund.</li> <li>• Reviewing existing structures with the State Government to streamline and accelerate projects and developments across the State.</li> <li>• Reviewing compliance costs from the State Government to ensure such costs are decreased for Local Government.</li> </ul>



	<ul style="list-style-type: none"><li>• Ensuring that the State Local Government Relations Agreement meetings are robust to progress projects and matters of importance to Councils and the State Government.</li><li>• Put in place mechanisms to make resource sharing and regional collaboration happen (recognising the existing reform of Natural Resources Management) with Regional Development Australia to create Councils own future. This may involve a greater role for Regional Local Government Associations. I believe this is one of the most important initiatives that <u>must</u> be progressed for the sector.</li><li>• Continuation of the review of the Local Government Association Schemes and the Association's governance arrangements and implementation of recommendations.</li><li>• Ensure more public awareness promoting the extent and value of Council services to our communities.</li><li>• To implement further initiatives including more and better coordinated procurement across the State to ensure more savings for Councils.</li><li>• To increase the number and quality of services offered to Member Councils.</li><li>• Strong advocacy on behalf of the Sector to ensure continuity/increase in funding for projects and services.</li><li>• I would attend Regional Local Government Associations meetings and Metropolitan Local Government Group meetings twice per year, so that I can hear first hand the issues of Councils to advocate on their behalf.</li></ul>
<b>Other information</b>	<ul style="list-style-type: none"><li>• I have the passion, commitment and time to consult with Councils, Regional Local Government Associations, MLGG, SAROC, professional bodies, State and Federal Ministers and Chief Executives of Departments, so that your identified needs are strongly lobbied for.</li><li>• Small business owner for over 30 years and operated a Bed and Breakfast.</li><li>• Married to Lyn with 2 adult sons.</li></ul>

**This form must accompany the Nomination Form**



# Candidate Information Sheet

## LGA President

(word limit is strictly 1,000 words)

<b>Name:</b>	Mayor Erika Vickery OAM
<b>Council:</b>	Naracoorte Lucindale Council
<b>Local Government Experience &amp; Knowledge</b>	<p><b>Local Government Sector - Current</b></p> <ul style="list-style-type: none"> <li>• Mayor NLC since 2010</li> <li>• Elected Member NLC since 2000;</li> <li>• Limestone Coast Local Government Association (LCLGA) President (2014-current)</li> <li>• SAROC Chairperson (2015 – current)</li> <li>• LGASA Vice-president and Board Member</li> <li>• Australian Migrant Resource Centre Board member (current)</li> <li>• RDA Limestone Coast Board Member and Secretary (2010 – current)</li> <li>• Limestone Coast Economic Development Group Chairman (2014-current)</li> <li>• LC LGA Representative on Limestone Coast Community Service Round Table (Health) (2015 – current)</li> </ul> <p><b>Community - Current</b></p> <ul style="list-style-type: none"> <li>• Naracoorte Tri-committee member (Health – hospital, doctors, council) (2013 – current)</li> <li>• Naracoorte Lucindale Community Care Network Chairperson (community well-being) (2014 – current)</li> <li>• Naracoorte Mental Health Roundtable member(current)</li> <li>• Naracoorte, Lucindale and Districts Suicide Prevention Network member (current)</li> </ul> <p><b>Past Experience &amp; Involvement</b></p> <ul style="list-style-type: none"> <li>• Naracoorte Lucindale Road Safety Group Chairperson</li> <li>• LC LGA Representative on SA Regional Tourism Chairs Forum</li> <li>• Kowree Naracoorte Tatiara Netball Association President and Life Member</li> <li>• Executive positions Naracoorte Netball Club</li> <li>• Naracoorte High School Council Chairperson (late 1980s)</li> <li>• SE Regional TAFE Board</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>I strongly support the LGA values &amp; behaviours outlined in the LGA Strategic Plan 2016-2020</p> <p>I highly value key initiatives of</p> <ul style="list-style-type: none"> <li>• Clear and open communication with member councils</li> <li>• Strong and positive advocacy for local government across all levels of government</li> </ul>



	<ul style="list-style-type: none"><li>• Partnering with State Government to progress local government reform agenda</li><li>• Development of capacity building to ensure future sustainability for local government</li><li>• Increasing LGA commercial enterprise capacity to reduce member costs</li><li>• Ongoing accountability and transparency through pursuit of best practice and continuous improvement</li></ul>
Other information	<ul style="list-style-type: none"><li>• Awarded OAM in 2017 for services to Local Government and the community</li><li>• Recipient - LGA John Legoe Encouragement Award</li><li>• Australia Day Citizen of Year Award 1991</li><li>• Committee member Limestone Coast Opera</li><li>• Patron Limestone Coast Symphony Orchestra</li><li>• Musical director and Life Member of Naracoorte Singers</li><li>• Attended ALGA and LGA General Meetings and AGMs, LGA training and residential sessions including: DAP, Audit, Mayor residential, elected member training, conferences, forums, seminars over the past 18 years</li><li>• Participated in SA Trade delegations to Shandong, China in 2015 and 2016 and reciprocated hosting several delegations in Naracoorte 2015 - 2017</li></ul>

**This form must accompany the Nomination Form**





# Candidate Information Sheet

## LGA President

(word limit is strictly 1,000 words)

<b>Name:</b>	<i>Mayor Ann Ferguson OAM</i>
<b>Council:</b>	<i>Mount Barker District Council</i>
<b>Local Government Experience &amp; Knowledge</b>	<p><i>I have been an elected member of council since 1992 and Mayor since 2006. I was a member of SAROC for 4 years, State Executive for 2 years, Chair of the SHLGA for 4 years and a member of the LGA Board for 6 years.</i></p> <p><i>Mount Barker has been determined to be a major regional growth centre for South Australia. Government policy failed to take due account of the aspirations and needs of our community and infrastructure requirements and good regional planning into consideration. Our council took a strong but constructive decision to ensure our best outcomes for the region. While we did not get everything we desired, we achieved a good outcome for current and future generations. As a result of this process the Government understood that we needed to change the way regional planning decisions were made.</i></p>
<b>Local Government Policy Views &amp; Interests</b>	<p><i>As president of the LGA it will be necessary to represent the needs and aspirations of communities when negotiating with Government to determine policy directions. This relationship with Local Government and State Government is crucial and while there will always be creative tension between these two parties every effort must be made to ensure we have constructive outcomes.</i></p> <p><i>Relationships with the Federal Government are also key as they determine how much infrastructure is funded. We need to ensure that we have close working relationships with the local members and ministers in our attempts to influence policy.</i></p> <p><i>The development of policy at a Local Government level must be seen to be professional and consultative and ensuring that what we're asking for is reasonable, practical and achievable. It is crucial that we're seen to be an efficient and well-run Government sector. Being closest to the people is both an asset in that we have close association with our community but maybe sometimes difficult to capture the right emphasis.</i></p> <p><i>There is no doubt that climate change will have a considerable impact on how we live and work in our communities. Climate adaptation programs development in each region is crucial to ensure that we address changes as best we can. In addition to our own work in this area we need to ensure that State and Federal Government policies take due account of how they will impact on each of our areas.</i></p>



	<i>There will be many challenges that we'll face but I believe that we have the right structures in place to achieve our outcomes.</i>
Other information	<p><i>I was Chair of the Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island Board for 9 years. I have been a member of the Royal Australian Nursing Federation and Nurses Board of South Australia, The Police Credit Union, Mount Barker DSM Hospital and other associations.</i></p> <p><i>I was awarded an OAM in 2014 for service to community and Local Government. These activities cover a wide range of the daily life of our community. I take great pleasure in being a part of these groups and engaging with so many hard-working individuals. My region is growing at a tremendous pace; by working with all these communities we can ensure that those new comers to our region not only fit in but make a contribution to the development of our community.</i></p> <p><i>Working in Local Government ensures that you get a grass roots view of what happens and what is important. It enables us to speak to other members of the Government with passion and authority. We need to balance this with the professionalism and economic certainty that will ensure the best mix for all of our communities.</i></p>

**This form must accompany the Nomination Form**

# Candidate Information Sheet

## LGA President

(word limit is strictly 1,000 words)

Name:	<i>Keith Parkes</i>
Council:	<i>Alexandrina Council</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• <i>Mayor, Alexandrina Council, 2014 to present; intention to run for Mayor in 2018 Council Elections</i></li> <li>• <i>LGA Board member since 2016; Deputy Board Member 2014-16</i></li> <li>• <i>SAROC Board member since 2016; Deputy Board Member 2014-16</i></li> <li>• <i>SHLGA President since 2016; Member since 2014</i></li> <li>• <i>Elected Member, Goolwa-Hindmarsh Island Ward 2010-2014</i></li> </ul>
Local Government Policy Views & Interests	<p><i>I will be campaigning on four platforms:</i></p> <ol style="list-style-type: none"> <li><i>1. My passion and work ethic. I will be dedicating time to a <b>strong community presence</b> across South Australia in tandem with local representatives.</i></li> <li><i>2. Recognising we are partners in progress by fostering a commitment to <b>innovation</b>, as a collaboration between elected bodies and respective administrations.</i></li> <li><i>3. Local government can't work alone. I will be working to harness the <b>collective energy</b> of all levels of government including exploring diversification of revenue sources and advocacy on financial assistance grants as well as building a strong, collaborative relationship with the SA State Government.</i></li> <li><i>4. Local government issues aren't just about local government functions. I will be putting a <b>spotlight on contemporary issues</b> for South Australians such as water, energy, climate change and an ageing population. Being from a regional council with peri-urban characteristics, I also believe I have a strong understanding of issues facing SA councils and their communities.</i></li> </ol>
Other information	<ul style="list-style-type: none"> <li>• <i>Australian Institute of Company Directors, Directors course (2018)</i></li> <li>• <i>Chair, Local Government Transport Advisory Panel (considers Special Local Roads funding)</i></li> <li>• <i>SA representative on Australian Coastal Councils Association Committee</i></li> <li>• <i>Chair, Goolwa-Wellington Local Action Planning Board</i></li> <li>• <i>Various Alexandrina Council committees and advisory groups including Audit Committee and Economic Development Advisory Panel</i></li> </ul>

**This form must accompany the Nomination Form**





Naracoorte Lucindale Council

*Better by Nature*

3 September 2018

Dear Mayor and Elected Members

I am writing to seek your support for my nomination for the position of LGA SA President.

I have been an elected member of the Naracoorte Lucindale Council since 2000 and Mayor for 8 years. I am a Country Zone Vice-President of LGASA, member of the LGASA Executive and LGASA board, Chairman of SAROC and President of Limestone Coast LGA.

As President, I will focus on continuing to build relationships with all member councils, government sectors and other key stakeholders

I am a passionate supporter of local government and have the leadership qualities and experience to positively improve the profile of local Government. During my leadership of the Limestone Coast LGA this organisation continues to perform as one of the strongest regional LGAs, with the seven member councils working collaboratively, employing an Executive Officer and six staff to deliver regional projects for the benefit of the member councils and region.

The LGASA has undergone significant improvements and reform and I strongly support the continued efforts to achieve the best outcomes for the member councils. The LGA's Key Initiatives of Leadership & Advocacy; Capacity Building & Sustainability; and Best Practice & Continuous Improvement are highly valued by me through:

- **Clear and open communication with member councils**

The Association's strength is in its membership of all 68 councils and clear and open communication with all members is vital. Value for membership, services available, events, training and development need to be communicated well and I am committed to improving on the LGA listening to and representing its members.

- **Increasing LGA commercial enterprise capacity to reduce member costs**

The recent refresh of the sector's mutual liability and workers compensation schemes will deliver \$40 million in savings to Councils and ratepayers over the next decade.

I strongly support the continued development of procurement services and commercial initiatives to increase services offered to member councils. Recently established LGASA Commercial Solutions will assist to improve efficiencies and save costs. It's a great example of the local government sector coming together for the benefit of our communities.

DeGaris Place (PO Box 555) Naracoorte SA 5271  
 Telephone (08) 8760 1100  
 Email [council@nlc.sa.gov.au](mailto:council@nlc.sa.gov.au)  
[www.naracoortelucindale.sa.gov.au](http://www.naracoortelucindale.sa.gov.au)



Naracoorte Lucindale Council

*Better by Nature*

- **Strong and positive advocacy for local government across all levels of government**

I have the experience and constructive connections with state and federal government members across all parties to advocate for local government issues that are important to our sector and communities. Cost shifting to councils needs to be addressed, with State Government decisions, such as increasing the Solid Waste Levy by 15 percent and increasing the NRM Levy by up to 9 percent, adding millions of dollars to rate notices every year.

My positions on boards and committees such as the RDA Limestone Coast Board have given me the platform and experience to strongly communicate on local government matters.

- **Partnering with State Government to progress local government reform agenda**

I am committed to working with all Members of Parliament to deliver local government reforms that will result in sustainable benefits for communities.

The LGA needs to partner with councils, the Government and Parliament for workable, evidence-based changes that will deliver real and lasting benefits. Benchmarking for councils, standardising council audits, a better code of conduct approach that makes us more accountable to our communities and allowing opportunities to diversify local government revenue are all potential reforms that have been identified by the sector.

**Other Information**

- I am an active board member of RDA Limestone Coast, and Australian Migrant Resource Centre
- Awarded OAM in 2017 for services to Local Government and the community
- Recipient - LGA John Legoe Encouragement Award

Your consideration and vote to be your next LGASA President to represent the Local Government sector would be appreciated.

Yours sincerely

**Erika Vickery OAM**  
**Mayor**

Mobile: 0427 622 133  
Email: [erika.vickery@nlc.sa.gov.au](mailto:erika.vickery@nlc.sa.gov.au)





## OFFICE OF THE MAYOR

17 August 2018

MOUNT BARKER  
DISTRICT COUNCILDear Mayor *Peter and Elected Members***RE: Nomination for President of Local Government Association SA**

I write seeking your support for my nomination for LGA SA President.

**Local Government Experience & Knowledge**

I have been an elected member of council since 1992 and Mayor since 2006. I was a member of SAROC for 4 years, State Executive for 2 years, Chair of the SHLGA for 4 years and a member of the LGA Board for 6 years.

Mount Barker has been determined to be a major regional growth centre for South Australia. Government policy failed to take due account of the aspirations and needs of our community and infrastructure requirements and good regional planning into consideration. Our council took a strong but constructive decision to ensure our best outcomes for the region. While we did not get everything we desired, we achieved a good outcome for current and future generations. As a result of this process the Government understood that we needed to change the way regional planning decisions were made.

**Local Government Policy Views & Interests**

As president of the LGA it will be necessary to represent the needs and aspirations of communities when negotiating with Government to determine policy directions. This relationship with Local Government and State Government is crucial and while there will always be creative tension between these two parties every effort must be made to ensure we have constructive outcomes.

Relationships with the Federal Government are also key as they determine how much infrastructure is funded. We need to ensure that we have close working relationships with the local members and ministers in our attempts to influence policy.

The development of policy at a Local Government level must be seen to be professional and consultative and ensuring that what we're asking for is reasonable, practical and achievable. It is crucial that we're seen to be an efficient and well-run Government sector. Being closest to the people is both an asset in that we have close association with our community but maybe sometimes difficult to capture the right emphasis.

There is no doubt that climate change will have a considerable impact on how we live and work in our communities. Climate adaptation programs development in each region is crucial to ensure that we address changes as best we can. In addition to our own work in this area we need to ensure that State and Federal Government policies take due account of how they will impact on each of our areas. There will be many challenges that we'll face but I believe that we have the right structures in place to achieve our outcomes.

## Other information

I was Chair of the Regional Development Australia Adelaide Hills, Fleurieu and Kangaroo Island Board for 9 years. I have been a member of the Royal Australian Nursing Federation and Nurses Board of South Australia, The Police Credit Union, Mount Barker DSM Hospital and other associations.

I was awarded an OAM in 2014 for service to community and Local Government. These activities cover a wide range of the daily life of our community. I take great pleasure in being a part of these groups and engaging with so many hard-working individuals.

My region is growing at a tremendous pace; by working with all these communities we can ensure that those new comers to our region not only fit in but make a contribution to the development of our community.

Working in Local Government ensures that you get a grass roots view of what happens and what is important. It enables us to speak to other members of the Government with passion and authority. We need to balance this with the professionalism and economic certainty that will ensure the best mix for all of our communities.

Thank you for taking the time to consider me for this important role representing our sector.

Yours faithfully



Ann Ferguson OAM, FAICD, JP

**MAYOR**

Dear Peter,

I would appreciate your support in the forthcoming election.

Regards



⑦

Subject - 2018		
Property/Street		
Application No.		
Doc. No.	28 AUG 2018	Class
For Info/Action		
L. Jones		

## DECISION REPORT

**REPORT TITLE:** ELECTION OF GREATER ADELAIDE REGIONAL ORGANISATION OF COUNCILS (GAROC) FOR 2018-2020

**ITEM NUMBER:** 1305

**DATE OF MEETING:** 24 SEPTEMBER 2018

**AUTHOR:** TAMI NORMAN

**JOB TITLE:** EXECUTIVE MANAGER OFFICE OF THE CEO

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### 1. **EXECUTIVE SUMMARY**

This report seeks a decision from Council in relation to the election of eight persons to the Greater Adelaide Regional Organisation of Councils (GAROC) for the two year term ending at the conclusion of the 2020 LGA Annual General Meeting.

### 2. **RECOMMENDATION**

That:

1. The report be received.
2. The City of Unley cast its vote in favour of the following candidates

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

To be appointed as members of the Greater Adelaide Regional Organisation of Councils (GAROC) for the two year term ending at the conclusion of the 2020 LGA Annual General Meeting.

---

### 3. **RELEVANT CORE STRATEGIES/POLICIES**

Civic Leadership

4.1 – We have strong leadership and governance

#### **4. BACKGROUND**

On 26 July 2018 the Chief Executive Officer of the Local Government Association (LGA) wrote to member councils calling for nominations for the eight (8) positions on the Greater Adelaide Regional Organisation of Councils (GAROC) for a two year term (2018 – 2020). At the close of nomination, thirteen (13) nominations for the eight positions had been received from the following candidates:

- Cr Christel Mex (City of Norwood, Payneham & St Peters)
- Cr Grant Piggott (City of Burnside)
- Mayor Gillian Aldridge (City of Salisbury)
- Mayor Kevin Knight (City of Tea Tree Gully)
- Cr Rosalina Marie (Mikki) Bouchee (City of Holdfast Bay)
- Deputy Mayor Cr Janet Byram (City of Marion)
- Mayor Karen Redman (Town of Gawler)
- Mayor Hon John Trainer OAM (City of West Torrens)
- Deputy Mayor Cr Jan-Claire Wisdom (Adelaide Hills Council)
- Cr Neville Grigg (Campbelltown City Council)
- Mayor David O'Loughlin (City of Prospect)
- Cr Don Palmer (City of Unley)
- Cr Arthur Mangos (City of West Torrens)

As a result of receiving more than the required number of nominations, in accordance with Clause 4.4.4 of the GAROC Terms of Reference an election for the eight positions on GAROC is now being conducted.

#### **5. DISCUSSION**

A copy of each candidate's profile is included as Attachment 1.

*Attachment 1*

##### Voting Instructions

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote must be conducted as follows:

- each Member Council shall determine by resolution the eight (8) candidates it wishes to elect (Clause 4.4.5(c));
- the chair of the meeting for that Member [council] shall mark the ballot paper with an "X" next to the eight (8) candidates that the Member [council] wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the Member's [council] name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 4.4.5(d));

- on receipt of the envelopes the Chief Executive must (Clause 4.4.5(e)):
  - open the outer envelope addressed to the "Returning Officer" and record the name of the Member [council] which appears on the inside flap of the envelope on the roll of Member's [council] eligible to vote; and
  - place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 4.4.5(f));
- at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 4.4.5(g));
- the eight (8) candidates with the most votes shall be deemed elected and the Chief Executive shall declare the candidate elected at the Annual General Meeting 4.4.5(h)); and
- in the case of candidates receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate(s) elected (Clause 4.4.5(i)).

A completed ballot paper must be returned to the LGA Chief Executive by 5.00pm Thursday 18 October 2018.

The counting of votes will take place at Local Government House on Friday 19 October 2018 commencing at 9.00am. The successful candidates will be the candidates receiving the most votes, that is the "first past the post". The successful candidates will take office from the conclusion of the LGA's 2018 Annual General Meeting for a term ending at the conclusion of the 2020 LGA Annual General Meeting.

In the event that any candidate elected as a Member of GAROC is not successful at the 2018 Local Government Elections a Casual Vacancy in the position will arise, and a new election will be conducted.

## 6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.

2. The City of Unley cast its vote in favour of the following candidates

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_



6. \_\_\_\_\_

7. \_\_\_\_\_

8. \_\_\_\_\_

To be appointed as members of the Greater Adelaide Regional Organisation of Councils (GAROC) for the two year term ending at the conclusion of the 2020 LGA Annual General Meeting.

Option 2 –

1. The report be received.

Council is not obligated to cast a ballot in the vote for the positions of GAROC Members, and may simply choose to receive the report.

**7. RECOMMENDED OPTION**

Option 1 is the recommended option.

**8. ATTACHMENTS**

- Attachment 1 – GAROC Candidate Profiles

**9. REPORT AUTHORISERS**

<b><u>Name</u></b>	<b><u>Title</u></b>
Peter Tsokas	Chief Executive Officer



## Candidate Information Sheet

### GAROC

Name:	<i>Cr Christel Lorraine Mex</i>	
Council:	<i>City of Norwood, Payneham &amp; St Peters</i>	
Local Government Experience & Knowledge	<p>Having just completed my first term as councillor for the Kensington and East Norwood Ward in NPSP, I am ready to serve our communities at a regional level as a member of GAROC. I started my working career in local government as a community development officer for the City of Elizabeth, where the local Rotary Club presented with me the Vocation Service Award for services to the city in 1988. Now 'retired', I have since gained 25 years' experience with the State Government in senior roles across various agencies including the Department of the Premier and Cabinet, NRM, the State Library, Adelaide Festival Centre and the Office for Volunteers where I was its first general manager. In all these roles, I had positive dealings with local government and partnered in many projects, particularly with the LGA in developing targets for South Australia's Strategic Plan. Through this experience, I have an essential understanding of the dynamics between the different tiers of Government which will be beneficial if I am given the opportunity to serve as a representative on GAROC.</p>	
Local Government Policy Views & Interests	<p>We are entering a tumultuous time in Local-State Government relations, particularly around planning and cost-shifting issues. It is important to me and our communities that we safeguard our local suburban character, historic conservation zones and built heritage. I am worried that many years of hard work and community investment in local planning will be lost with the new planning policies that drastically reduce community empowerment.</p> <p>The issue of cost-shifting from the State Government is getting worse, and we will see more of it with increasing levies and funding cuts to critical services such as public libraries. The public needs to be aware of these cost pressures, especially if rate capping goes ahead. Electoral reform is also of interest to me, and it will be an ongoing challenge to balance cost pressures, the need to have manageable-sized wards for effective community engagement, and keeping the influence of political parties at bay.</p> <p>GAROC plays a crucial role in sharing information, and I am very interested in increasing collaboration and sharing of resources across councils. We need to move away from competition and explore initiatives where we can reduce costs as well as increase innovation in service delivery.</p> <p>I am also interested in building the capacity of our local community groups, who do so much for the well-being of our residents. These volunteer-led grassroots associations include our community bands, environment groups, historical society, service clubs and sporting clubs to mention a few. I believe that local government can do more to work with other tiers of government to</p>	



	increase support for these groups and encourage more members of our communities to get involved with them. More and more of our residents are living alone and are looking for ways to connect with their neighbours. Having a vibrant community sector provides an important pathway for our residents to become active in their communities.	
Other information	In August this year, I submitted a PhD thesis through Flinders University examining the issues facing volunteer leaders of community groups, which was supported by the Australian Research Council. My other qualifications include a Bachelor of Arts and Master of Business Administration. I have served on numerous boards for not-for-profit associations, professional associations, community groups and recently helped initiate South Australia's Volunteering Strategy. During my career, I was a finalist in the Telstra Business Women's Awards, received the National Marketing Award from the Australian Marketing Institute and the Outstanding Service Provider Award from the Adelaide Festival Centre Trust.	

**This form must accompany the Nomination Form**



## Candidate Information Sheet

### GAROC

(word limit is strictly 1,000 words)

*Refer attached  
information*

Name:	(insert title, first name and surname)
Council:	(insert council name)
Local Government Experience & Knowledge	• (insert)
Local Government Policy Views & Interests	• (insert)
Other information	• (insert details of leadership, board, corporate governance experience etc)

**This form must accompany the Nomination Form**



<b>Council</b>	City of Burnside
<b>Name</b>	Grant Edward Piggott
<b>LG Experience</b>	<p>Elected member, 2010- present</p> <p>Board member, Eastern Waste Authority, 2010- present</p> <p>Member, Development Assessment Panel, 2011-2015</p> <p>Deputy Chair, 2012-2015</p> <p>Member Audit Committee, 2013</p> <p>Extensive knowledge of workings of local Government</p>
<b>LG policy Views</b>	<p>Particular interest in financial stability of Council - the need to balance the needs of the community with the need for financial sustainability.</p> <p>Active interest in the Annual Business Plan process, achieving sound investment in infrastructure and management of debt</p> <p>Passionate around delivery of the day-to day expectations of Council – infrastructure, waste, parks, aged care</p> <p>Major interest in Planning, borne out of my DAP experience and addressing with the issues of residents</p> <p>I work toward stability within the Council Chamber - it should be a robust but collegiate environment.</p>
<b>Other Information</b>	<p>Qualified Chartered Accountant</p> <p>30 years in financial &amp; commercial roles</p> <p>General Manager, Royal Agricultural &amp; Horticultural Society of SA Inc. – responsible for the delivery of the commercial areas of the Society business.</p> <p>Performed a number of voluntary Committee roles for Not-For-profit organisations.</p> <p>Active observer of the Local government sector.</p>





# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

<b>Name:</b>	Mayor Gillian Aldridge
<b>Council:</b>	City of Salisbury
<b>Local Government Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Mayor of City of Salisbury since 2008</li> <li>• Elected Member, City of Salisbury since 1988</li> <li>• Voting Representative, Local Government Association Board</li> <li>• Member, MLGG – Executive Committee</li> <li>• Member, Metropolitan Local Government Group</li> <li>• Mawson Lakes Community Trust Fund</li> <li>• Gas Technical Advisory Committee</li> <li>• Morella Community Centre</li> </ul>
<b>Local Government Policy Views &amp; Interests</b>	<p>Mayor Aldridge is a firm believer that Local Government has a role to play in delivering leadership to the community, and to ensuring the City is one which people feel proud to be a part of.</p> <p>The City of Salisbury is a rapidly developing residential area in northern Adelaide, with a strong commercial sector focussing in defence research, electronics and information technology, automotive industries, food and value added agriculture.</p> <p>Gillian is passionate about continuing the City's sustainability initiatives, developing housing opportunities which couple with retail and commercial opportunities, as a way of creating community prosperity and connectedness.</p>
<b>Other information</b>	Mayor Aldridge is a member of the LGA Board and the MLGG – Executive Committee.

**This form must accompany the Nomination Form**

# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Kevin Knight
Council:	City of Tea Tree Gully
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• First elected to position of Councillor 1993. Served on council continuously until 2006. Was Deputy Mayor for a year and served on many sub committees. The most predominant was chairman of CDAP until 2006.</li> <li>• Re-elected as a councillor in 2010 after 4 years off. Served on the Audit committee, Traffic Management subcommittee and CDAP.</li> <li>• Elected as Mayor in 2014.</li> <li>• Have been involved at the City of Tea Tree Gully for 18 years in total</li> <li>• Member of the LGA Board for the last two years.</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• Prudent financial management has been a priority and one of my major interests has always been planning.</li> <li>• Strong believer in the word "Local" it is what separates us from the other tiers of government.</li> <li>• Good governance policies have been a strong interest as well as Traffic management and open space.</li> </ul>
Other information	<ul style="list-style-type: none"> <li>• Prior to retirement I held the position of State Manager for Simplex International in Adelaide and State manager for Micropay. I have an IT background along with Sales and management responsibility. I took a package at a reasonably young age and am now a self-funded retiree.</li> </ul>

**This form must accompany the Nomination Form**



## Candidate Information Sheet

### GAROC

(word limit is strictly 1,000 words)

Name:	<i>Councillor Rosalina Marie (Mikki) Bouchee</i>
Council:	<i>City of Holdfast bay</i>
Local Government Experience & Knowledge	4 years Councillor City of Glenelg 4 years Alderman City of Glenelg 15 years Councillor City of Holdfast Bay Previously Deputy Mayor/member of Executive Committee/Chairman of Works Committee/Development Assessment Panel Member
Local Government Policy Views & Interests	<i>SALGA /GAROC to continue its efforts in getting more control over planning. Effects of Urban Consolidation on planning and infrastructure .</i> Negative budget impacts of State Government devolving responsibility/costs of legislation onto Local Government. Local Government (SALGA & ALGA) to be recognized in Australian Constitution. Research/initiatives into Waste Management/continue negotiating better deal with waste levy. For Local Government to be more pro active and lead the way....ahead of State Government. Strategic Planning
Other information	Board Member Southern Region Waste Management ( 6 years) Chair/Board Member Western Region Waste Management( 8 years) Board Member NRM 2 years Deputy Member LGA 2 years

**This form must accompany the Nomination Form**



# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	Deputy Mayor Janet Byram
Council:	<i>City of Marion</i>
Local Government Experience & Knowledge	LGA Adelaide Metropolitan Zone Deputy Member 2018 City of Marion Council Elected Member 2014-18, Deputy Mayor 2018
Local Government Policy Views & Interests	I believe in the importance of Local Government. I see the LGA as vital in representing that importance across our State. I would like to see the LGA become a positive body for improving Local Government outcomes across SA by strengthening collaboration and co-operation between councils and standing for the highest standards in accountability and transparency.
Other information	20 years' Service in Australian Defence Force, as an Ordinance Officer Over 40 years' service to Scouts Australia as a Leader. Work over 40 years with youth programs including Children's Ministry. Advocate and teaching work in aged care and disability fields. Board member of South Australian Women's Memorial Playing Fields Trust Inc. since 2017/18, and member of SAWMPF Fundraising Committee

# Candidate Information Sheet

## **GAROC** (word limit is strictly 1,000 words)

Name:	<i>Mayor Karen Redman</i>
Council:	<i>Town of Gawler</i>
Local Government Experience & Knowledge	<p>Dear Mayors and Council Members</p> <p>I seek your support for my nomination to the Greater Adelaide Region of Councils (GAROC).</p> <ul style="list-style-type: none"> <li> <b>Local Government Experience and Knowledge</b>            As a Council Member for the Town of Gawler since 2010, Mayor of Gawler as of 2014, and Chair of the Metropolitan Local Government Group for the past two years, I believe I possess the experience, skills and knowledge required to be an effective GAROC member.         </li> </ul> <p>In addition, my experience as an LGA Board member since 2016 and most recently, as a Vice President of the LGA, gives me important insight and experience of our most senior Board in Local Government here in South Australia.</p>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>I have been a strong supporter of efficiency and effectiveness across our sector, the promotion of smart communities through innovation and sharing of ideas and cultural tourism. I understand the value of our cultural heritage, how it builds strong communities, and why it will drive economic development in our respective Council areas and accordingly, South Australia. In Gawler, I have tirelessly raised the profile of my community and have understood that to be successful, we need to work together with our state and federal colleagues and have clear priorities.</li> <li>For GAROC, there is an opportunity to consider how the region functions and the potential for sub-regions to ensure all Councils have an effective voice at this strategic level. GAROC has the potential to be an important advocate on issues of importance to our metropolitan region.</li> </ul>
Other information	<ul style="list-style-type: none"> <li>It is critical we build public confidence in Local Government, to ensure that our community voice is not only heard, but also respected, as we engage with State and Federal governments. This will benefit not just Local Government, but critically the communities we serve.</li> </ul>



# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	<i>Hon. John Trainer OAM, Mayor</i>
Council:	<i>City of West Torrens</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li><i>18 Years as Mayor, City of West Torrens. Elected in 2000. Four times re-elected unopposed. Member of National Executive of Australia Mayoral Aviation Council. Former LGA Vice President etc</i></li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li><i>My main value at this crucial point in time would be through my strong advocacy against rate capping and forced amalgamations.</i></li> </ul>
Other information	<ul style="list-style-type: none"> <li><i>14 years as a State MP, including 4 as Speaker</i></li> </ul>

**This form must accompany the Nomination Form**

## Candidate Information Sheet GAROC (266 words)

Name:	<b>Deputy Mayor Jan-Claire Wisdom</b>
Council:	<b>Adelaide Hills Council (AHC)</b>
Local Government Experience & Knowledge	<ul style="list-style-type: none"> <li>• Acting Mayor periodically during 2017 and 2018</li> <li>• Deputy Mayor elected 5 times during period 2012-2018</li> <li>• Councillor since 2010</li> <li>• Local Govt rep State Libraries Board (Ministerial appt) since 2012 including State Library Director Selection and Appointment Panel 2018</li> <li>• LGA Board since 2018</li> <li>• MLGG since 2017</li> <li>• SHLGA since 2017</li> <li>• AHC CEO Review Panel since 2012 (Chair 2 years)</li> <li>• AHC CEO Selection panel 2012</li> <li>• Member many AHC Committees, Advisory and Working Groups</li> <li>• Key knowledge/skills: Strategic Planning, Leadership, Collaboration and Partnerships, Advocacy, Public Speaking, Policy Development and Review, Communications, Community Development</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• Support - opposition to Rates Oversight Bill 2018</li> <li>• Support - reform of CM Code of Behaviour</li> <li>• Support - structuring GAROC into council groupings/regions</li> <li>• Support - mix of representation &amp; skills base for GAROC members</li> <li>• Support - benchmarking</li> <li>• Support - reviewing the representation review process</li> <li>• Support - opportunities to diversify local government revenue</li> <li>• Interest - local government leadership in waste &amp; recycling sector</li> <li>• Interest - sustainable Public Library funding and reversion of cost shifting</li> <li>• Interest – building LG, uni and industry sector collaboration</li> <li>• Interest – greater role for LG in tourism development</li> <li>• Interest – developing improved community engagement processes</li> </ul>
Other information	<ul style="list-style-type: none"> <li>• Fellow of the Governor's Leadership Foundation (2015)</li> <li>• Excellence in Local Govt Leadership Award (2014)</li> <li>• Governor, Glenunga Intl High School (2009-13)</li> <li>• Qualifications: Degree in English and Philosophy, post-graduate degrees in Library and Information Studies, Journalism, Masters in Communications, and Doctor of Philosophy (PhD) in Policy Analysis</li> <li>• Currently an Adjunct Research Fellow in the Business School of UniSA</li> <li>• Currently developing a health services directory for six councils</li> <li>• Professionally qualified Librarian, Systems and Business Analyst, Journalist, Management Consultant, Small business owner/operator, and served 10 yrs as Defence Force (Army) reservist</li> </ul>
	<b>CURRENT CANDIDATE FOR MAYOR OF ADELAIDE HILLS COUNCIL</b>





# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	Councillor Neville Grigg
Council:	Campbelltown City Council
Local Government Experience & Knowledge	<p>Elected to Campbelltown Council in the General Elections of November 2006.</p> <p>During this time I have attended most LGA (Local Government Association) Annual General Meetings, several National AGM's and a number of Local Government focussed conferences and seminars.</p> <p>My experience has given me a good insight into the workings of Local Government I am very keen to become further involved with the LGA.</p> <p>Over the 12 Years I have served on the following Council Committees:</p> <ul style="list-style-type: none"> <li>• Development Assessment Panel (Before the name change)</li> <li>• Audit &amp; Governance Advisory Committee</li> <li>• Service Clubs Advisory Committee (as Chairman)</li> <li>• CEO Performance Review Panel (as Chairman)</li> <li>• Economic Development Advisory Committee.</li> </ul> <p>Also served on the following external Committees:</p> <ul style="list-style-type: none"> <li>• Stradbroke School Governing Council</li> <li>• Magill Senior Citizens Hall Committee (as Chairman)</li> <li>• King George Hall Committee (as Chairman).</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li>• Strong Supporter of Local Democracy.</li> <li>• Strongly against Rate Capping.</li> <li>• Keen to work with Finance Committees having worked in the Finance Industry for over 30 Years.</li> <li>• Very keen to work with the Councils and help them whenever I can.</li> <li>• Strong Supporter of Sporting and Community Clubs.</li> </ul>
Other information	<ul style="list-style-type: none"> <li>• As stated above I have been (and still are) Chairman of various Council Committees.</li> <li>• Member of Audit &amp; Governance Advisory Committee.</li> <li>• Having been on Campbelltown Council for 12 Years I am keen to further my experience within Local Government.</li> <li>• I am a Self Employed Mortgage Broker and therefore have the flexibility to attend LGA meetings at any time as required within this role.</li> </ul>



	<ul style="list-style-type: none"><li>• My experience in the Local Government will enable me to be an effective Board Member and to help out Councils across the State.</li><li>• Completed a Diploma of Local Government (Elected Members)</li><li>• I am a Justice of the Peace</li></ul>
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**This form must accompany the Nomination Form**

# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	Mayor David O'Loughlin
Council:	City of Prospect
Local Government Experience & Knowledge	<p>Extensive experience across many roles from local ward councillor to LGA Board representative, LGASA President and now ALGA President. Locally I've driven a raft of economic development reforms, sector leading planning reforms and investment attraction strategies which have transformed our city.</p> <p>At a state level I've championed internal improvements to the LGASA, improved relationships with key stakeholders across State government, and driven key change processes such developing new legislation for Boundary Reform and advocating for the sector throughout the government's planning reform process. In the wake of China National Sword I have energized significant discussion and advocated locally and nationally for culture change in waste management, recycling and targeted government procurement strategies to improve the circular economy.</p> <p>In my role on the State Commission Assessment Panel I represent local government and am constantly reinforcing the need to assess projects, no matter how major, against the local development plan and strategies. Procurement has been a professional focus of mine for decades through my construction background and I have been privileged to have been given the opportunity to apply these skills as chair of LGA's Procurement entity to derive exceptional value for Councils across the State.</p> <p>Previous and current roles include:</p> <p>LGA SA: Immediate Past President, 2015-2017; President, 2013-2015; State Executive Committee, 2006-2017;  ALGA: Board Member, 2013-2017;  ALGA President, 2017-current;  Metropolitan Local Government Group Executive Committee, 2007-2014;  Chair LGA Development Plan Reform Committee, 2012-2014;  Chair of Metropolitan Local Government Group 2009, 2010, 2011;  Founding Member, Eastern Region Alliance;  Member, Capital City Committee 2011-2012  Ward Councillor, 2003-2006, including membership of several Section 41 committees;  Presiding Member Development Assessment Panel 2005-2006;  Chair Local Government Procurement Board, 2015-current;  Commissioner Development Assessment Commission, 2015-2017  Member, State Commission Assessment Panel, 2017-current.</p>



# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

<p>Local Government Policy Views &amp; Interests</p>	<p>Local communities are the very foundation of our nation and local government is at the heart of them. The LGA has a pivotal role in representing the concerns and aspirations of local government and advocating for improvements across the sector, state and nation.</p> <p>By working collaboratively across council boundaries we present a stronger voice when negotiating with industry and other levels of Government. I am a strong advocate for us, as local government practitioners, being the masters of our own destiny because we are the experts in our field - provided that we can see and grasp the opportunities in front of us.</p> <p>I have always been motivated by the influential role Councils have in stimulating community growth, e.g. community arts and events, local economic development, changes in community behaviour such as waste recycling and energy sustainability measures. The LGA encourages Councils to look beyond their borders, share ideas and learn from each other for the benefit of our local communities - it is the primary reason I joined the Board and with to continue serving as a representative on GAROC.</p>
<p>Other Information</p>	<p>Over 35 years of community service in Adelaide and Whyalla, previously including: Lions Club, Knights of the Southern Cross, Young Christian Workers movement (Branch President, Diocesan President, Youth Worker, Chaplain), parish council, and Reconciliation SA.</p> <p>Currently serving the community via my local council and the following: Blackfriars Priory School Board (Chair), Prospect Kiwanis, Art Deco and Modernism Society SA (Convener), Diocesan Finance Council, and the UniSA Architecture Museum.</p> <p>I have also held a number of executive roles in the private and public construction industry for over 30 years.</p>



## Candidate Information Sheet

### GAROC

(word limit is strictly 1,000 words)

Name:	(insert title, first name and surname) <i>Mr Don PALMER</i>
Council:	(insert council name) <i>City of Unley</i>
Local Government Experience & Knowledge	<ul style="list-style-type: none"><li>(insert)</li></ul> <i>Refer attached</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none"><li>(insert)</li></ul>
Other information	<ul style="list-style-type: none"><li>(insert details of leadership, board, corporate governance experience etc)</li></ul>

**This form must accompany the Nomination Form**

## **GAROC Nomination**

**Cr Don Palmer**

**City of Unley**

## **Local Government Experience & Knowledge**

I have been a member of the City of Unley since the 2010 periodic elections.

During this time I have participated in and held the following positions.

### **Deputy Mayor 2017**

As Deputy Mayor (acting for our Mayor) I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance.

### **Presiding Member**

Development, Planning & Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley.

Strategic Property Committee 2018.

### **Member**

Development, Planning & Strategy Committee 2013-14.

Development Assessment Panel 2011-2014.

City Strategy Committee 2017-18.

Unley Business & Economic Development Committee 2012-2018.

CEO Performance Review Committee 2017-18.

## **Local Government Policy Views and Interests**

### **Leadership**

As I did in my business career I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members.

I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone who is seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.

The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf.

As new blood I will also bring a fresh perspective to a fresh executive structure. This at a time when new blood will be positively received by our ratepayers.

### Reform

As Unley's representative on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.

The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.

### Image

The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.

To achieve this we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us being proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.

### Membership Participation

If the LGA is to be strong we need the LGA membership to be engaged.

GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership we all need to participate in making.

We all need work toward bridging the gap that exists between some of us and the LGA.

I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.



# Candidate Information Sheet

## GAROC

(word limit is strictly 1,000 words)

Name:	<i>Cr Arthur Mangos</i>
Council:	<i>West Torrens City Council</i>
Local Government Experience & Knowledge	<p><b>Present</b></p> <ul style="list-style-type: none"> <li><i>Councillor for the City of West Torrens (Plympton Ward) - 27 years</i></li> <li><i>Member of Local Government Association of South Australia Board (2016-2018)</i></li> <li><i>Member of SA Public Health Council (2016-2018)</i></li> <li><i>Chairperson of Strategy and Community Standing Committee (2014-2018)</i></li> <li><i>Member of Corporate, Planning, Policy and Performance Committee</i></li> <li><i>Chairperson Climate Adaptation Committee –Western Region (This comprises of the Cities of West Torrens, Port Adelaide and Charles Sturt Councils) (2014 - 2018)</i></li> <li><i>Vice President of Region 7 Murray Darling Association {MDA} (2014-present).</i></li> <li><i>Deputy Mayor for the City of West Torrens 2013 -2014, 2016-2017</i></li> <li><i>Australian Mayoral Advisory Committee – Member since 2002 (Proxy to the Mayor 2016-2017)</i></li> <li><i>Treasurer of Australia Day Committee South Australia Branch (2015-2016)</i></li> <li><i>Chairperson of the Audit and Risk Committee (2010-2014)</i></li> <li><i>Member of the Civic Committee for West Torrens Council (2010-2014)</i></li> <li><i>Australia Day Committee Member South Australia Branch (2012 - 2014)</i></li> <li><i>St Martins Advisory Board – Nursing Home Member for 17years and Chairperson for six years</i></li> <li>.</li> </ul>
Local Government Policy Views & Interests	<ul style="list-style-type: none"> <li><i>Cr Mangos is concerned about the current economic climate and the effect of this, particularly with the possibility of rate capping, on businesses and the community.</i></li> <li><i>Cr Mangos is passionate about the three levels of government working together for the benefit of the entire community to ensure fiscal responsibility and increased community capacity.</i></li> </ul>





	<ul style="list-style-type: none"><li>• <i>He is also passionate about environmental issues such as waste management and the impact of flooding.</i></li><li>• <i>Cr Mangos has a strong interest in asset management and infrastructure.</i></li></ul>
Other information	<ul style="list-style-type: none"><li>• <i>Councillor for City of West Torrens for over 27 years has served as deputy Mayor and Chair</i></li><li>• <i>Board Member of Athletics South Australia (2009 - 2013)</i></li><li>• <i>Treasurer SA Athletics (2009 - 2013)</i></li><li>• <i>Treasurer of Australia Day Committee 2015 - 2016.</i></li><li>• <i>Board Member Athletics South Australia 2009-2013; Treasurer in 2013.</i></li><li>• <i>Member of Adelaide Airport Consultative Committee</i></li><li>• <i>Justice of the Peace serving the community for 25 years.</i></li><li>• <i>Committee Member of Greek Orthodox Community of SA Inc (1993-present)</i></li><li>• <i>Committee member of the St Michaels and Gabriel O'Taxiarchis Church and St Nicholas Church (1993- present)</i></li><li>• <i>Member of West Beach Surf Lifesaving Club</i></li></ul>

**This form must accompany the Nomination Form**

## DECISION REPORT

**REPORT TITLE:** ELECTION FOR THE POSITIONS OF  
REPRESENTATIVE MEMBERS OF THE BOARD OF  
TRUSTEES FOR THE LOCAL GOVERNMENT  
FINANCE AUTHORITY

**ITEM NUMBER:** 1306

**DATE OF MEETING:** 24 SEPTEMBER 2018

**AUTHOR:** TAMI NORMAN

**JOB TITLE:** EXECUTIVE MANAGER OFFICE OF THE CEO

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### 1. **EXECUTIVE SUMMARY**

This report seeks a decision from Council in relation to the election of two representative board positions for the Local Government Finance Authority.

### 2. **RECOMMENDATION**

That:

1. The report be received.
2. The City of Unley cast its vote in favour of the following candidates
  1. \_\_\_\_\_
  2. \_\_\_\_\_

to be appointed as representative members of the Local Government Finance Authority.

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### 3. **RELEVANT CORE STRATEGIES/POLICIES**

Civic Leadership: 4.1 – We have strong leadership and governance.

### 4. **BACKGROUND**

On 3 July 2018 the Chief Executive Officer and Returning Officer of the Local Finance Authority (LGFA) called for nominations to fill two representative board member positions (provided by section 7(1)(a) of the *Local Government Finance Authority Act 1983*, currently filled by Ms Annette Martin and Cr John W Frogley.

Nine nominations were received for the two positions as follows:

- Mr Colin Davies, CEO, Flinders Ranges Council
- Mr Paul Duka, Deputy CEO/Director Corporate Services, Wattle Range Council
- Cr Peter Field, Elected Member, City of Tea Tree Gully
- Cr Karen Hockley, Elected Member, City of Mitcham
- Mr Tony Lines, General Manager City Services, City of Marion
- Ms Annette Martin, Manager Financial Services, City of Charles Sturt
- Mr Steve Mathewson, Director Services, City of Adelaide
- Cr John Sanderson, Elected Member, City of Mitcham
- Mr Michael Sedgman, Chief Executive Officer, Rural City of Murray Bridge

As a result of receiving more than the required number of nominations, an election for the two positions is now being conducted.

## **5. DISCUSSION**

A copy of each candidate's profile is included as Attachment 1.

*Attachment 1*

Mr Michael Sedgman has written to the Chief Executive Officer seeking Council's support for his nomination.

*Attachment 2*

Mayor Angela Evans has written to the Mayor and Councillors endorsing Annette Martin's nomination for a position on LGFA.

*Attachment 3*

### **Voting Instructions**

- The voting must be conducted on the original ballot paper, which has all the candidates listed in alphabetical order, together with the closing date for the election.
- The Council must, by resolution, determine which candidates (being not more than two) they wish to elect.
- The Council's representative to the AGM of the Local Government Finance Authority of South Australia (or in their absence, the councillor chairing the Council meeting) shall at the Council meeting in their own handwriting mark the ballot paper with an 'x' next to the two candidates whom the Council wishes elected.
- The ballot paper should then be inserted in the white small envelope addressed to the Returning Officer, which is marked "confidential ballot paper".

- The “confidential ballot paper” envelope should then be placed in the middle sized envelope addressed to the Returning Officer, and the Council’s name is to be recorded only on this particular envelope. It will be noted that the signature of the appointed AGM delegate should be added (if the delegate is absent, the signature of the Chairman of the Council meeting).
- Finally, the middle sized envelope is to be returned to the Chief Executive Officer, Local Government Finance Authority of South Australia, Suite 1205, 147 Pirie Street, Adelaide 5000, in the self addressed large envelope which is included for that purpose.

All votes must be received by the Returning Officer by 5.00pm on Friday 12 October 2018.

At the Council meeting on 28 August 2017, Council resolved the following:

**ITEM 953 COUNCIL REPRESENTATIVE TO LOCAL GOVERNMENT FINANCE AUTHORITY (LGFA) ANNUAL GENERAL MEETING**

*That:*

1. *The report be received.*
2. *Mayor Lachlan Clyne be appointed as the Unley Council’s representative to the Local Government Finance Authority Annual General Meeting.*
3. *The Deputy Mayor be appointed as proxy to the Mayor to the Local Government Finance Authority Annual General Meeting.*

There has been no new appointments made to the LGFA since that time, which means the current Deputy Mayor, Cr Michael Hewitson, is the Council’s representative to the AGM of the LGFA and will be required to mark the ballot paper in accordance with Council’s decision.

## **6. ANALYSIS OF OPTIONS**

### Option 1 –

1. The report be received.
2. The City of Unley cast its vote in favour of the following candidates
  1. \_\_\_\_\_
  2. \_\_\_\_\_to be appointed as representative members of the Local Government Finance Authority.

### Option 2 –

1. The report be received.

Council is not obligated to cast a ballot in the vote for the positions of representative members of the Local Government Finance Authority, and may simply choose to receive the report.

**7. RECOMMENDED OPTION**

Option 1 is the recommended option.

**8. ATTACHMENTS**

- Attachment 1 – LGFA Representative Member Candidate Profiles
- Attachment 2 – Request for support of candidacy, Mr Michael Sedgman

**9. REPORT AUTHORISERS**

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer



**NAME:** COLIN DAVIES

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:** Justice of Peace in SA 25540  
Fellow Institute of Public Accountants  
Fellow Institute of Financial Accountants (UK)  
Fellow Local Government Professionals

**CURRENT POSITION IN LOCAL GOVERNMENT:** Chief Executive Officer  
The Flinders Ranges Council

**PERIOD IN LOCAL GOVERNMENT** 17 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

Pichi Richi Railway Preservation Society - Treasurer  
Rotary International District 9500 Inc - District Treasurer  
Many community and sporting committees as Treasurer

Present:

Regional Development Australia Far North - Deputy Chair  
Local Government Systems Inc - Deputy Chair  
Quorn Men's Shed - President  
Local Government Professionals - Fellow  
SA Local Government Financial Managers Group - Member  
Institute of Public Administration Australia - Member  
Revenue Professionals SA - Member  
Zone Emergency Management Committee Far North - Member  
Bushfire Management Committee - Yorke, Mid North & Flinders - Member  
Local Government Information Technology SA - Member  
Various Council Committees

**NAME:** PAUL DUKA

**OCCUPATION:** Deputy CEO / Director Corporate Services

**QUALIFICATIONS & AWARDS:** CPA (Certified Practising Accountant)  
Bachelor of Business (Accounting)

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** Deputy CEO/Director Corporate Services  
Wattle Range Council

**PERIOD IN LOCAL GOVERNMENT** 13 Years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:  
Kangaroo Island Regional Development Board – Board Member

Present:  
SA Local Government Finance Managers Group - Member

**NAME:** PETER FIELD

**OCCUPATION:** Elected Member

**QUALIFICATIONS & AWARDS:** Bachelor of Economics  
Masters of Business Administration

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** Councillor, Water Gully Ward  
City of Tea Tree Gully

**PERIOD IN LOCAL GOVERNMENT** 1 year, 9 months

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Present:

City of Tea Tree Gully, Councillor  
Audit Committee – Presiding Member  
Governance and Policy Committee - Member  
Transport Management Safety Committee - Member

**NAME:** KAREN HOCKLEY

**OCCUPATION:** Management Accountant

**QUALIFICATIONS & AWARDS:** Masters of Business Administration  
Bachelor of Commerce (Accounting)  
CPA Australia Professional Program  
Associate Diploma in Accounting

**CURRENT POSITION IN LOCAL GOVERNMENT:** Elected Member, City of Mitcham

**PERIOD IN LOCAL GOVERNMENT** 4 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

- City of Mitcham
  - Development Assessment Panel
- Eastern Waste Management Authority
  - Recycling Review Technical Working Committee – Chair
  - General Manager Recruitment Committee

Present:

- City of Mitcham
  - Audit Committee
  - Strategic Planning and Development Policy Committee
  - Murray Darling Basin Authority Member
- Eastern Waste Management Authority
  - Board Member
  - Audit and Risk Committee
  - General Manager Performance Review Committee

**NAME:** TONY LINES

**OCCUPATION:** General Manager City Services

**QUALIFICATIONS & AWARDS:** Bachelor of Engineering in Civil Engineering  
Master of Infrastructure Management  
Diploma in Project Management  
Graduate Australian Institute of Company Directors  
Fellow of the Institute of Engineers Australia  
Chartered Professional Engineer Australia

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** General Manager City Services  
City of Marion

**PERIOD IN LOCAL GOVERNMENT** 2.5 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Present:

Southern Adelaide Zone Emergency Management Committee - Chair

City of Marion and Karna

Steering Group for the joint management of a Cultural Centre - Chair



**NAME:** ANNETTE MARTIN

**OCCUPATION:** Manager Financial Services

**QUALIFICATIONS & AWARDS:** B.A. Accountancy  
Certified Practising Accountant (CPA)  
Graduate Australian Institute of Company Directors  
  
Local government excellence awards for leadership  
in financial management for development of an  
industry wide internal controls framework and  
financial modelling for Bowden Urban Village  
  
SALGFMG Life Member

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** Manager Financial Services  
City of Charles Sturt

**PERIOD IN LOCAL GOVERNMENT** 18 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Present:

Local Government Finance Authority of South Australia  
Board Member  
Audit Committee Member

SALGFMG

Executive for 18 years including President from 2010 to 2014  
Chair and/or active member of numerous SALGFMG working parties

**NAME:** STEVE MATHEWSON

**OCCUPATION:** Director Services

**QUALIFICATIONS & AWARDS:** Diploma in Accounting

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** Director Services  
City of Adelaide

**PERIOD IN LOCAL GOVERNMENT** 20 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

City of Noarlunga/City of Onkaparinga (1988 – 1998)

Innovision – Consulting to Local Government (1998 – 2007)

City of Onkaparinga (2007 – 2016)  
CFO & Director Finance & Commercial

Local Government Financial Management Group

G6 Procurement (Council Solutions)

Present:

LG Professionals

**NAME:** JOHN SANDERSON

**OCCUPATION:** Retired Finance Consultant

**QUALIFICATIONS & AWARDS:** Land Managers Certificate  
Banking and Finance - 47 years

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** Councillor, City of Mitcham

**PERIOD IN LOCAL GOVERNMENT** 29 Years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

Local Government Finance Authority of South Australia  
Board Member and Deputy Trustee - 25 years  
Audit Committee Member

Ashford Community Hospital Inc  
Deputy Treasurer and Board Member

Local Government Purchasing Co-operative  
Board Member

Present:

City of Mitcham  
Audit Committee  
CEO Performance Review Committee  
Strategic Planning and Development Policy Committee  
Community Development Grants Committee

**NAME:** MICHAEL SEDGMAN

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:** Master of Commercial Law  
Master of Business Administration  
Bachelor of Commerce  
Fellow of CPA Australia  
Fellow of Governance Institute of Australia  
Fellow of Chartered Institute of Secretaries

**CURRENT POSITION IN LOCAL GOVERNMENT:** Chief Executive Officer  
Rural City of Murray Bridge

**PERIOD IN LOCAL GOVERNMENT** 20 years

**OTHER COMMITTEES/ BODIES OF LOCAL GOVERNMENT INVOLVEMENT:**

Past:

Local Government Association Workers Compensation Scheme (2011 - 2015)

Local Government Association Mutual Liability Scheme (2019 - 2015)

Waste Care SA (2010 - 2013)

South Australian Local Government Consulting (2006 - 2009)

Yarra-Melbourne Regional Library Corporation (1999 - 2004, 2006)

Inner Northern Group Training Limited (2000 - 2004)

Present:

Murray River Lakes & Coorong Tourism Alliance (2016 - Present)

Overview Committees of: (2017 - Present)

LGA Asset Mutual Fund

LG Income Protection Fund

**Lara Jones**

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**Subject:** FW: Election of LGFA Board Members  
**Attachments:** Local Government Finance Authority of South Australia - Michael Sedgman Profile.pdf

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**From:** Michael Sedgman  
**Sent:** Wednesday, 19 September 2018 2:56 PM

[Redacted]

**Subject:** Election of LGFA Board Members

Good Afternoon Colleagues

As you would be aware the Local Government Finance Authority has issued ballot papers to fill the two representative board member positions of the LGFA.

The ballot papers were issued by the LGFA on 7 September 2018 and were accompanied by the profiles of the nine nominees to fill the two board member positions, including my own.

As most of you would be aware I have a keen interest in good governance and sustainable financial management in the Local Government sector in South Australia and believe I can bring a solid background of experience in Local Government to the role of a board member of the LGFA.

I therefore seek your support and the support of your Elected Members in your Council's resolution of the nominees they wish to elect to the LGFA Board. I have attached a copy of my profile in support of my nomination and would be most pleased to discuss my interest in this matter.

Thank you and regards,

Michael

**Michael Sedgman**

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**Chief Executive Officer**  
**Office of CEO**

[Redacted]  
 Phone: 08 8539 1174  
 Mobile: 0412 205 230

[Redacted]  
 PO Box 421 Murray Bridge SA 5253





**NAME:** MICHAEL SEDGMAN

**OCCUPATION:** Chief Executive Officer

**QUALIFICATIONS & AWARDS:** Master of Commercial Law  
Master of Business Administration  
Bachelor of Commerce  
Fellow of CPA Australia  
Fellow of Governance Institute of Australia  
Fellow of Chartered Institute of Secretaries

**CURRENT POSITION IN  
LOCAL GOVERNMENT:** Chief Executive Officer  
Rural City of Murray Bridge

**PERIOD IN LOCAL GOVERNMENT** 20 years

**OTHER COMMITTEES/ BODIES OF  
LOCAL GOVERNMENT INVOLVEMENT:**

**Past:**

Local Government Association Workers Compensation Scheme (2011 - 2015)

Local Government Association Mutual Liability Scheme (2019 - 2015)

Waste Care SA (2010 - 2013)

South Australian Local Government Consulting (2006 - 2009)

Yarra-Melbourne Regional Library Corporation (1999 - 2004, 2006)

Inner Northern Group Training Limited (2000 - 2004)

**Present:**

Murray River Lakes & Coorong Tourism Alliance (2016 - Present)

Overview Committees of: (2017 - Present)

LGA Asset Mutual Fund

LG Income Protection Fund

72 Woodville Road, Woodville  
South Australia 5011  
PO Box 1, Woodville SA 5011

T 08 8408 1111  
F 08 8408 1122  
charlessturt.sa.gov.au



## *Office of the Mayor*

11 September 2018

Dear Mayors and Councillors

As you will be aware the Local Government Finance Authority of South Australia (LGFA) serves our Councils and other Local Government Bodies (our subsidiaries and the like) with financial services. It manages a sizeable investment portfolio that it leverages to be able to provide us with loan capability at significantly lower rates than retail banks can match. The Authority is constituted under the Local Government Finance Authority 1983.

The LGFA is administered by a Board of Trustees and works for the benefit of Councils. Its board is small but highly skilled. Annette Martin who has been the Finance Manager here at the City of Charles Sturt for almost 18 years is a current LGFA Board and Audit Committee Member and is seeking reappointment.

A short bio of Annette's is attached for your information; she is a qualified CPA and Company Director.

I strongly endorse her as a practical, professional and passionate supporter of our sector who brings to this board the skills to ensure it continues as a viable and relevant authority, servicing our needs.

When your Council considers who to support for the LGFA board I encourage your Council to consider Annette Martin.

Yours sincerely

A handwritten signature in black ink, appearing to read "A Evans".

**Angela Evans**  
**Mayor**

Cc: CEO's

Enclosure

### **Currently Manager of Financial Services at City of Charles Sturt**

- 18 years' experience as Manager Financial Services at City of Charles Sturt with strong understanding of local government finance from an operational and strategic level
- As a Finance Manager and user of LGFA services understands customer expectations for borrowing and investment
- Current Board member and audit committee member of LGFA
- Has had pivotal roles in improving financial management practices across the local government sector through Executive roles, including President (2010 to 2014) on the South Australian Local Government Financial Management Group (SALGFMG) in developing long term financial plans, key industry ratios for sustainability, harmonization of statutory reporting and development of an industry framework to mitigate financial risk.

### **Formal qualifications:**

- B.A. Accountancy,
- Certified Practising Accountant (CPA),
- Graduate of the Australian Institute of Company Directors (GAICD)

### **Board/Committee Experience:**

- Board member of LGFA and audit committee member
- Since 1999 Executive Member of South Australian Local Government Financial Management Group (SALGFMG)
- Chair of SALGFMG internal financial controls working party which led the development of a legislated industry wide financial internal controls framework
- Member of current SALGFMG working parties on fees and charges, financial management and asset management for SALGFMG;
- Life member SALGFMG for services to industry since 2015
- President SALGFMG 2010 - 2014
- Past member as SALGFMG nominee on working parties for Grants Commission 2012/13 and CPA Guide Valuation and Depreciation for public and Not for profit sectors under AASB accounting standards 2015/16

### **Key Expertise:**

- Extensive commercial experience and knowledge of contemporary Human Resources, Asset Management , Treasury and Financial Management practises
- Sound knowledge of internal control, risk management, audit committees and corporate governance
- Thorough knowledge of local government legislation including LGFA Act 1983, accounting standards and importance of transparency and accountability to the community
- Demonstrated ability to think strategically in developing solutions to complex problems

**Awards**

- 2017 Leadership Excellence award in Strategic Financial Management for Local Government Professionals for development of budget bid and project reporting
- 2017 Digital Transformation initiative from LGITSA for Budget Bid tool
- 2016 Leadership Excellence awards from Local Government Managers Association (LGMA) for development of a financial internal control framework for the local government sector
- 2012 Leadership Excellence awards for LGMA for development of a financial modelling tool to assess strategic projects (Bowden Urban Village)

## INFORMATION REPORT

**REPORT TITLE:** COUNCIL ACTION RECORDS  
**ITEM NUMBER:** 1307  
**DATE OF MEETING:** 24 SEPTEMBER 2018  
**AUTHOR:** LARA JONES  
**JOB TITLE:** EXECUTIVE ASSISTANT OFFICE OF THE CEO  
**ATTACHMENT:** 1. COUNCIL ACTION RECORDS

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### 1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

### 2. **RECOMMENDATION**

That:

1. The report be noted.
-



COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/01/17	744	<b>Notice of Motion Councillor Rabbitt re Vacant Land at 251 Goodwood Road</b> 1. Administration investigates ownership of the vacant land at 251 Goodwood Road, Kings Park (believed to be owned by the Department of Planning Transport and Infrastructure). 2. On the basis of 1. above being confirmed, Administration requests the transfer of ownership of this land to the City of Unley 'gratis', on the basis that council will maintain the land in a tidy state. 3. Administration prepares a concept plan and costing for a low maintenance, dry garden area that would provide an additional 'green space', enhance the western approach to the Millswood Train Station and hopefully discourage the regular dumping of rubbish at the site. 4. Administration identifies funding sources as part of the 2017/18 budget process.	GM City Development	This matter has been escalated to the General Manager Property at DPTI for follow up. A draft agreement showing the conditions that would be imposed on Council by DPTI if the land was leased is being prepared by DPTI. This was expected to be available for discussions with DPTI at the end of June however at this time has not yet been received. Note that this agreement will require Ministerial approval. Following receipt of the report from DPTI, we will conduct soil testing on-site to check for contamination. Sept 2018 - still waiting on report from DPTI.	January 2019
27/02/17	772	<b>Proposed Road Opening Western Corner of Blyth and Nelly Streets Parkside</b> 2. Council accept the gift of the small piece of land on the western corner of Blyth and Nelly Street, Parkside, and undertake the process under the Roads Opening and Closing Act 1991, to transfer this piece of land to public road, at Council's expense. 3. Subject to the response to the Community Consultation process, the Chief Executive Officer and Mayor be approved to sign and Seal where necessary, any documents to complete the roads opening process.	GM City Development	Documents have now been finalised with the LTO (Lands Title Office).  Completed.	Completed
27/02/17	773	<b>Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern</b> 1. The report be received. 2. In accordance with the process under the Roads Opening and Closing Act 1991 that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council. 3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process. 4. The sections of the public road proposed to be closed be excluded from the classification of community land. 5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act. 6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.	GM City Development	Documentation has been finalised and lodged with the LTO (Lands Titles Office). Now waiting for LTO to process documents.	October 2018
27/03/17	799	<b>42 Ferguson Avenue and Ferguson Avenue Reserve Myrtle Bank - Proposed Land Swap and Road Closure</b>	GM City Development	Documentation has been finalised and lodged with the LTO (Lands Titles Office). Now waiting for LTO to process documents.	September 2018

**COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2018**

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/11/17	1021	<b>Priority Projects at Goodwood Oval and Millswood Sporting Complex</b> 1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project. 2. The two-storey option proposed as the preferred option for the new facility on Goodwood Oval be endorsed, subject to discussions with the Office of Recreation and Sport and the sporting clubs, not proposing any major variations to the options. 3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process. 4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA: a. a development application for the project is to be submitted by the Administration; and b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project. 5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.	GM City Development	<b>Goodwood Oval Grandstand</b> Refer to Item 1136.  <b>Tennis SA Lighting</b> - With Tennis SA approval and funding contributions, State Government funding applications have been lodged for lighting upgrades, court resurfacing and interior building upgrades. There is currently no budget for this work in 2018/19. - According to the Office for Recreation and Sport website, the outcome of the funding application will be advised in 2019. - No further action at this stage.  <b>Croquet Club Building</b> - Work will be undertaken once the Goodwood Oval grandstand project has been completed.	TBA
26/02/18	1102	<b>MOTION OF WHICH NOTICE HAS BEEN GIVEN</b> 1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed, Council is to consider a budget bid of \$30K during its 2018/19 budget deliberations. 2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.	GM City Development	Investigation will be undertaken by Administration. Work will commence following the appointment of the new Recreation Planner in early 2019.	Ongoing
26/03/18	1116	<b>SHARED Street Opportunities</b> 1. The report be received. 2. The criteria in Attachment 1 to Item 1116/18 (Council Meeting, 26/03/2018) be endorsed for use to assist with identification and prioritisation of streets that are suitable candidates for conversion to shared streets. 3. Following the prioritisation of shared street opportunities, residents in prioritised streets be consulted. The results will then be used as a further criterion for determining which streets proceed to concept design and community engagement. 4. Concept design and community engagement be undertaken in 2018/19 for one or more of the streets listed as 'priority' shared street conversion opportunities, with implementation to be considered as part of the 2019/20 budget process.	GM City Development	- Community consultation will be undertaken in the second half of 2018/2019 as per the Council endorsement. - Based on the community feedback, the concept and designs will be developed for implementation of changes in FY 19/20.	June 2019
26/03/18	1117	<b>POCKET PARKS</b> 1. The report be received. 2. Designs be prepared for up to two pocket parks in 2018/19 from the options contained within Attachment 1 "Potential Pocket Park Locations", (Item 1117/18, Council, 26/03/2018)	GM City Development	- Community consultation will be undertaken in the second half of 2018/2019 as per the Council endorsement. - Based on the community feedback, the concept and designs will be developed for implementation of changes in FY 19/20.	June 2019

**COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2018**

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/04/18	1136	<b>GOODWOOD OVAL GRANDSTAND REDEVELOPMENT – RESULTS OF COMMUNITY CONSULTATION</b> 1. The report be received and the results of the community engagement be noted. 2. Council endorse the concept designs for the new two-storey grandstand facility at Goodwood Oval, incorporating the recommended amendments to be included as part of detailed design development and proceed to detail design development and tender. The recommended amendments, in response to community and stakeholder feedback include: 1. External Appearance and Streetscape Interface: a. Material and colour selection of the building, in particular the Curzon Avenue frontage will be selected appropriate to the local neighbourhood character. b. Detail design will include the development of landscape plans that address the streetscape interface and the external spaces associated with the new Grandstand Facility. c. Where practical, all existing trees will be retained in the detail design. 2. Footprint of the Grandstand: a. The final footprint of the grandstand structure is to remain, where practical, within the footprint of the existing building. 3. Leasing and License arrangements of the Facility. a. Council staff to develop new agreements with both clubs, to meet the requirements of the new facility, as well as to explore 4. Provision of external storage: a. The proposed storage facility on Fairfax Avenue not proceed. b. The detail design process further engage with the Goodwood Saints Football Club and the Goodwood Cricket Club to identify their storage needs, with a view to providing the required storage capacity within the Grandstand and/or adjacent ancillary buildings (including potential extension of an ancillary building). 5. Provision of public toilets: a. Public toilet provisions are to remain incorporated in the footprint of the ground floor of the new facility, with way finding signage incorporated across the park to direct public to the new facilities. 3. Residents be notified of Council's decision by letter, to the same catchment area as that of the community consultation, and a notice be placed at the existing grandstand as well as Council's web site. 4. Following the completion of detailed design development and in the event of no major variation to the project scope or total cost, the project proceed to tender for construction.	GM City Development	<b>Goodwood Oval Grandstand</b> Tender for detailed design has been awarded. Detail Design is now underway with revised design to be submitted for Development Assessment in October 2018 (Category 3). Construction works to be tendered in early 2019, subject to Development Approval.	December 2018
23/04/18	1138	<b>USE OF LAND – 41 OXFORD TERRACE</b> 1. The report be received. 2. A Development Application be prepared for 41 Oxford Terrace to change the use to a car park, as shown in Attachment 1, and if approval is obtained, proceed with design and construction of a car park. 3. Funding for the works be identified during the 2018/19 budget quarterly review process.	GM City Development	Plan for the car park has been prepared. Application has not yet been submitted, pending the outcome of the Expression of Interest process for 18 Trimmer Terrace. Pending the outcome of this process, a further report may be required to vary this decision of Council.	TBA
23/04/18	1140	<b>MOTION ON NOTICE – Paper to Explore Tree Canopy Objectives</b> That staff develop a paper exploring options to enable Council to achieve its tree canopy objectives as set out in Council's Environmental Sustainability Strategy, and the target defined in the 30 Year Plan for Greater Adelaide via strategies related to both private and public land	GM City Development	Completed	September 2018

**COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2018**

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
28/05/18	1174	<b>INCREASED USE OF SPORT AND RECREATION FACILITIES</b> 1. The report and attachments be received. 2. A master plan for Ridge Park be developed in 2018/19 to establish a long-term vision for the park, considering: a. Football and cricket to suit female and junior participation, integrated into the existing amenity of the park b. Informal recreation opportunities, trees and vegetation, biodiversity and the management of Glen Osmond Creek. c. Further consultation with selected City of Unley clubs as potential users of future upgraded facilities, including Goodwood Saints Football Club, Goodwood Cricket Club and Glen Osmond scouts, as well as consideration of the Open Space Survey findings. 3. Continue to work with City of Unley based clubs, particularly those based at Goodwood Oval, to facilitate the increased use of Orphanage Park in order to reduce the overuse of Goodwood Oval and do not undertake any improvements to sports infrastructure at Orphanage Park until designs for Brownhill Keswick Creek in this park are finalised. 4. Review lease and licence documents to investigate opportunities to increase facility use after club hours. 5. Develop individual four year management plans for each surveyed park to integrate the findings of the Open Space Survey with asset renewal and maintenance programs. These plans will identify possible actions for consideration as part of the 2019/20 budget process. 6. Repeat the Open Space Survey in four years to enable an evaluation of Council's initiatives.	GM City Development	Work will be progressing on each of these items throughout 2018/19.	Ongoing
28/05/18	1176	<b>MOTION ON NOTICE – UNLEY ROAD REVITALISATION</b> 1. A report be prepared that documents initiatives/projects currently underway (or approved) to inform future consideration of revitalisation activities for Unley Road.	GM City Development	Discussion held with local member (David Pisoni MP) who is to arrange a meeting with relevant DPTI staff to discuss potential initiatives for Unley Road.	January 2019
25/06/18	1200	<b>MOTIONS ON NOTICE: UNDERGROUNDING OF POWER LINES</b> 1. The request from the Fullarton Road Trader's Association for consideration of the undergrounding of power lines on Fullarton Road in the vicinity of the Highgate Village be supported and that staff initiate discussions with the Department for Planning, Transport and Infrastructure and the Power Line Environment Committee to undertake a feasibility study regarding this project. 2. A report be presented to Council following completion of a feasibility study outlining costs and time frames to enable Council to further consider this project.	GM City Development	Completed	Completed
23/07/18	1223	<b>MOTION ON NOTICE: UNDERGROUNDING OF POWER LINES – KING WILLIAM ROAD</b> 1. Staff investigate and report on options and associated costs, including consideration of external funding contributions available, for the undergrounding of the remaining power lines on King William Road (north of Arthur Street).	GM City Development	Completed	Completed
23/07/18	1224	<b>MOTION ON NOTICE: GREER STREET, HYDE PARK / UNLEY PARK</b> 1. Staff prepares a report outlining possible options and associated costs to facilitate pedestrian and vehicle access and provide safety improvements for residents and visitors to Greer Street, Hyde Park/Unley Park.	GM City Development	Study to be undertaken of issues on Greer Street, with report to be brought back to Council.	December 2018
23/07/18	1225	<b>MOTION ON NOTICE: SUPPORT FOR THE FRENCH BILINGUAL PROGRAM AT HIGHGATE PRIMARY SCHOOL</b> 1. A letter be sent to the Minister for Education, the Hon John Gardner MP and the Member for Unley, Hon David Pisoni MP, expressing Council's support for the French Bilingual Program at Highgate Primary School and advocating for the expansion of the program to ensure it is able to meet future demand from students that meet the eligibility criteria, while not reducing local enrolment numbers.	Executive Manager	Completed	Completed
27/08/18	1256	<b>18 TRIMMER TERRACE – LEASE OF PROPERTY PROCESS</b> 2. Staff conduct an Expressions of Interest process, seeking interest from prospective tenants for the lease of the property at 18 Trimmer Terrace, Unley on a commercial basis	Director Strategic Projects	Expressions of Interest process underway - launched on 04/09/18 and closing 05/10/18.	October 2018

COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/08/18	1257	<b>NOMINATIONS – LOCAL GOVERNMENT ASSOCIATION OF SA PRESIDENT AND MEMBERS OF THE GREATER ADELAIDE REGION ORGANISATION OF COUNCILS (GAROC)</b> 1. The report be received and noted. The invitation to submit a nomination to the Local Government Association for the position of President of the Local Government Association of South Australia be declined. 2. Councillor D Palmer be nominated as a member of the Greater Adelaide Regional Organisation of Councils (GAROC), subject to the acceptance and signing of the nomination form by the nominee prior to submission to the Local Government Association.	Executive Manager	Completed	Completed
27/08/18	1259	<b>2018/19 COMMUNITY EVENT SPONSORSHIP FUNDING</b> 2. Funding be awarded through the 2018/19 Community Event Sponsorship Program as follows. • \$5,900 to Fork on the Road for the Fork on the Road event at Orphanage Park; • \$3,000 to Los Mercados for the Gilles at the Grounds event at the Adelaide Showgrounds Brick Dairy; • \$6,000 to Parkinsons SA for the Parkinsons in the Park event at the Soldiers Memorial Gardens; • \$3,375 to St Thomas School and Preschool for the St Thomas School Gala; • \$5,260 to the Sturt Football Club for the Unley Oval Markets held to coincide with an SANFL football match; • \$6,000 to Wild Imagination for the Wild Imagination nature play event for children and families; • \$3,450 to Oscar's Law for the Dogapalooza music event at Orphanage Park to raise funds and awareness for local animal rescue organisations; • \$3,340 to the Greek Orthodox Community of SA for the Greek Community Goodwood Cultural Festival which includes music, food & dance; • \$1,580 to Goodwood Community Services Inc for a Children's Christmas Party; • \$2,000 to Splash Arts Inc for the Musical Matinees series of musical matinees throughout the year featuring professional performance groups, aimed at older members of the community; • \$4,000 to Two Sisters Food and Wine for the Two Sisters Party in the Street community street party including live entertainment, food, wine and children's activities; • \$1,145 to the Cancer Care Centre for the Jazz and Blues Afternoon to be held at the Village Green; • \$740 to Puddle Jumpers Inc for the Puddle Jumpers Kids Disco.	GM City Services	Completed	Completed
27/08/18	1260	<b>UNLEY GOURMET GALA AND TOUR DOWN UNDER ROAD CLOSURES 2019</b> 2. In order to stage the 2019 Unley Gourmet Gala and Tour Down Under Stage Start, the temporary closure of King William Road from Arthur Street to approximately 50 metres south of the intersection with Park and Mitchell Streets (and associated side streets) from 6am on Thursday 17 January 2019 until 1.30pm Friday 18 January 2019 be endorsed. 3. Businesses and residents impacted by the event be notified of road closures and changes to public transport and waste management services.	GM City Services	Traffic management plan developed and resident/business notifications are scheduled for December 2018 and January 2019.	January 2019
27/08/18	1261	<b>HOARDING FEES FOR MAJOR DEVELOPMENTS</b> 2. The Fees and Charges Schedule be amended to reflect the following fees for Temporary Hoarding: • Application Fee: \$60.00 • Standard Fee: \$6.00 per m2 per week (or part thereof) With the fees to take effect from the date of this Council decision. 3. An application fee of \$60.00 and a fee of \$6.00 per m2 per week (or part thereof) be applied to the works occurring at 179 Greenhill Road, Parkside by Tritan Corporation Pty Ltd on behalf of Aestus Pty Ltd and that the Tritan Corporation be notified of Council's decision.	GM City Services	Completed	Completed



**COUNCIL ACTION REPORTS - ACTIONS TO AUGUST 2018**

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/08/18	1265	<b>LED STREET LIGHTING BULK REPLACEMENT</b> 2. The street lighting on key strategic routes/roads as depicted in Attachment 1 (Item 1265, Council Meeting 27/08/2018) be upgraded during 2018/19 to an appropriate level. 3. Subject to available funding within the endorsed \$1.5M budget, and in addition to the P-Category lighting changeover, the existing V-Category street lights (Council-owned only) along Council's collector roads be upgraded to an appropriate standard. 4. Communication of the LED Street Lighting Bulk Replacement be undertaken, using a range of communication strategies, including direct mail out, council publications, website and social media. 5. A new fee be created for inclusion in the Fees and Charges Schedule relating to the conduct of a review of, and/or modification to, luminaires at the request of a customer, with the value of the fee to be determined by Council once the contract negotiations with SA Power Networks have been finalised.	GM City Development	- implementation of LED rollout. - creation of a new fee for luminaire shades to be included in Council's fees and charges schedule.	June 2019
27/08/18	1267	<b>LOCAL GOVERNMENT ASSOCIATION ANNUAL GENERAL MEETING FRIDAY 26 OCTOBER 2018 – CALL FOR NOTICES OF MOTION AND APPOINTMENT OF DELEGATES</b> 2. Advice be provided to the Local Government Association that voting delegates for the City of Unley at the Annual General Meeting to be held on Friday, 26 October 2018 are: Delegate: Acting Mayor Peter Hughes Deputy Delegate: Deputy Mayor Michael Hewitsor	Executive Manager	Completed	Completed
27/08/18	1270	<b>MOTION ON NOTICE: INCLUSION OF WINE BOTTLES IN THE CONTAINER DEPOSIT LEGISLATION</b> 1. The suggestion by KESAB that wine bottles be added to the Container Deposit Legislation (incorporated into the Environment Protection Act 1993) be supported. 2. A letter be sent to the Minister for Environment and Water expressing Council's support for the inclusion of wine bottles in the Container Deposit Legislation (incorporated into the Environment Protection Act 1993); and 3. That the City of Unley submit a Notice of Motion to the Local Government Association Annual General Meeting (Friday 26 October 2018) whereby it requests the LGA to seek the support of member councils and lobby the Government to achieve the inclusion of wine bottles in the Container Deposit Legislation (incorporated into the Environment Protection Act 1993), with staff authorised to liaise with the LGA in relation to the wording of the motion, and if required, modify the wording to facilitate acceptance of the motion for consideration at the Annual General Meeting and to ensure legislative compliance.	Executive Manager	Documentation is being prepared and will be submitted shortly.	September 2018

## MAYOR'S REPORT

**REPORT TITLE:** MAYOR'S REPORT FOR MONTH OF SEPTEMBER  
**ITEM NUMBER:** 1310  
**DATE OF MEETING:** 24 SEPTEMBER 2018  
**ATTACHMENTS:** 1. REPORT INCLUDING FUNCTIONS ATTENDED

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### 1. RECOMMENDATION

That:

1. The report be received.
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26<sup>th</sup> August – Attended Glenelg Oval as a guest of the Mayor of Holdfast Bay to see the Sturt Football match.

28<sup>th</sup> August – Together with our CEO and Media staff met with Eastern Courier Journalist Caleb Bond to develop understandings about effective communication with Council.

30<sup>th</sup> August – Attended Centennial Park Cemetery Board meeting.

31<sup>st</sup> August – Attended the Royal Show and presented artist Colleen Duffy the \$500 City of Unley Prize for her entry in 'STUDIES IN URBAN LIFE Capturing the characteristics of city life and human interaction in the metropolitan area'. We also co-sponsor the People's Choice Award.

31<sup>st</sup> August – Attended the SALA Finissage event and presented the City of Unley Active Ageing Art Award to Chris Webb.

1<sup>st</sup> Sept – Attended the Sturt Bowling Club @ Unley Oval and conducted the Official Opening of their clubhouse refurbishment and also of the Pennant Season.

1<sup>st</sup> Sept – Attended the Royal Show President's Dinner.

3<sup>rd</sup> Sept – Attended the Royal Show and was the Presiding Officer for a Citizenship Ceremony that welcomed 43 new citizens.

3<sup>rd</sup> Sept – Joined a Big Issue seller, Cindy, on Goodwood Road and sold The Big Issue. Approx. 20 Mayors around Australia were lending their hand and time to the cause that week.

4<sup>th</sup> Sept – Attended the Royal Show and was the Presiding Officer for a Citizenship Ceremony that welcomed 63 new citizens.

5<sup>th</sup> Sept - Attended a State Budget Breakfast at which Treasurer Rob Lucas MLC gave a brief overview of the Budget.

5<sup>th</sup> Sept – Attended the Royal Show and gave the welcome address to the 50 new citizens and shared photographs with the Governor who was the Presiding Officer.

5<sup>th</sup> Sept – Attended a Press Club Lunch at which the State Treasurer gave a (somewhat) more detailed explanation of the Budget.

6<sup>th</sup> Sept – Attended the Royal Show and was the Presiding Officer for a Citizenship Ceremony that welcomed 51 new citizens.

6<sup>th</sup> Sept – Accepted an invitation from Kate Ellis MP to be a member of her Community Consultative Committee to give advice on shortlisting applications for the Stronger Communities Programme Round 4. Each Federal Electorate has \$150,000 available for distribution.

7<sup>th</sup> Sept - Attended the Royal Show and was the Presiding Officer for a Citizenship Ceremony that welcomed 49 new citizens.

7<sup>th</sup> Sept – Attended the Royal Adelaide Show Official Luncheon.

8<sup>th</sup> Sept – Attended the Woodcutting Finals at the Royal Show and presented several Prizes including 'Junior Axeman of the Show' donated by the City of Unley. Of note were female participants and the 'Axewoman of the Show' prize was not a sponsored one.

10<sup>th</sup> Sept – Attended 'The Big Reveal' of the Oatey Grandstand facilities at Unley Oval. There has been fantastic use of the space under the grandstand. Council received very enthusiastic applause from all present for our role in the upgrade. All guests had made personal contributions to Sturt Football Club's Australian Sports Foundation endorsed Building Fund.

11<sup>th</sup> Sept – Attended the first meeting of the Gourmet Gala Working Group where lots of fresh energy was apparent.

12<sup>th</sup> Sept – Attended Prospect Council's launch of '10 Gig Reasons to Invest in Prospect'. The event was held in the new Cinema, one of many great developments. Superfast Data Speeds have been invaluable. (There is nbn Fibre to the Premises to all premises in Prospect).

13<sup>th</sup> Sept – RUOK day. On hearing that Past Mayor Lew Short was not doing that well I visited again and it was his birthday. He highly values the role of Local Government.

14<sup>th</sup> Sept – Inspected the Unley Swimming Centre off season improvements and overall preparations for the season opening on Sat 15<sup>th</sup>. The extensive Poolside photographic reproduction of a 1960's image is very well done. The external grounds are also very well presented.

15<sup>th</sup> Sept – Attended the South Australian Bangladeshi Community Association Eid Reunion celebration. This is an annual cultural event where people from all religious groups celebrated with music, dance, comedy, poetry and a fashion parade. A wonderful way for Australian born Bangladeshi children to carry out their cultural heritage. Most of the children's items were learnt at the Bangladeshi Community School in Goodwood.

16<sup>th</sup> Sept – Appeared on Radio 5AA for a lengthy interview about our Swim Centre Re-opening, the generous age discounts and the various programs planned for this season.

***I thank the Deputy Mayor and Councillors who have been able to represent the Council at both local and wider events. I also thank Elected Members who were able to attend many of the events above. I appreciate your attendance and being able to acknowledge you.***

## REPORTS OF MEMBERS

**REPORT TITLE:** REPORT FROM DEPUTY MAYOR

**ITEM NUMBER:** 1311

**DATE OF MEETING:** 24 SEPTEMBER 2018

**ATTACHMENTS:** 1. REPORT

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**Functions attended** (up to the time of writing this report):

<b>Date</b>	<b>Function/Event Description</b>
8/09/2018	Cantonese Opera
6/09/2018	Greek Pensioners Father Day
4/08/2018	Focus - Judith Gardiner - the value of trees
25/08/2018	SALA on Goodwood Road
Numerous	Workshops, meetings with residents