

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Act, 1999*, that the next Meeting of City of Unley will be held in the Council Chambers, 181 Unley Road, Unley on

Monday

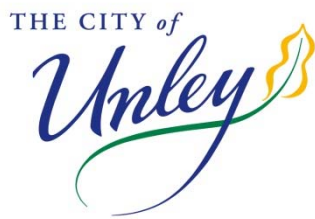
25 March 2019

7.00pm

for the purpose of considering the items included on the Agenda.



Peter Tsokas
Chief Executive Officer



OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their Country.

We also acknowledge the Kaurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM NO

PAGE NO

APOLOGIES

Nil

LEAVE OF ABSENCE

Nil

1417 CONFLICT OF INTEREST

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda and, if so, a Conflict of Interest Disclosure Form is to be submitted for each Item

1418 MINUTES

Minutes of the Council meeting held on
25 February 2019

Minutes issued separately

DEFERRED / ADJOURNED ITEMS

Nil

PETITION

1419	Petition Re Traffic Management on Queen Street Unley	6-10
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DEPUTATIONS

Nil

PRESENTATION

Nil

REPORTS OF COMMITTEES

Nil

REPORTS OF OFFICERS

1420	Election of Greater Adelaide Regional Organisation of Councils (GAROC) Representatives (Two Casual Vacancies)	11-36
1421	Nominations for the Stormwater Management Authority Board	37-85
1422	Nominations for the Metropolitan Strategic Roads Committee	86-91
1423	Designated Smoke-Free Play Spaces	92-100
1424	Canopy Improvement Action Plan	101-140
1425	Mainstreet Association Marketing Funding Requests 2019/20	141-163
1426	Civic Precinct Working Group – Update March 2019	164-166
1427	Council Action Records	167-173

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

1428 MOTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any motions without notice

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

1429	• Councillor M Broniecki Re Hard Rubbish Tonnage to Landfill	174
1430	• Councillor D Palmer Re Cricket Pitch at Ridge Park	175
1431	• Councillor M Hudson Re Scheduled AFLW Football Game at Unley Oval	176

1432 QUESTIONS WITHOUT NOTICE

Mayor to ask the Members if there are any questions without notice

1433	CORRESPONDENCE	177-182
	<ul style="list-style-type: none"> • MS Society of SA/NT – letter of thanks to Mayor for participation • SA Health – letter of commendation for achievements in implementing the City of Unley Regional Public Health Plan • Hon Stephan Knoll MP – letter of thanks and seeking ideas for local government sector reform 	
1434	MAYOR'S REPORT	183-184
1435	DEPUTY MAYOR'S REPORT	185
1436	REPORTS OF MEMBERS	186-193

Council to note the attached reports from Members:

- Councillor M Broniecki
- Councillor N Sheehan
- Councillor E Wright
- Councillor D Palmer
- Councillor M Rabbitt
- Councillor J Russo

CONFIDENTIAL ITEMS

Nil

FUTURE ITEMS – April-June (subject to change)

Reduction of Plastic Bottled Drinks Dispensed at Council Venues

Volunteer Management Policy

Enforcement Policy

Waste Management Plan

Shared Streets

Draft LATM 3 – Clarence Park

Leah Street Reconstruction

Fund My Neighbourhood Parkside Primary School Crossing –

Outcomes of Community Engagement

Wilberforce Walk

Community Land Management Plan – Unley Oval

Consultation for Sturt Football Club Lease *Grandstand Development*

Banner Poles

Future Tree Strategy

Economic Development Directions

NEXT MEETING

Monday 29 April 2019 – 7.00pm

RECEIPT OF PETITION

REPORT TITLE: PETITION RE TRAFFIC MANAGEMENT ON QUEEN STREET UNLEY
ITEM NUMBER: 1419
DATE OF MEETING: 25 MARCH 2019
ATTACHMENTS: 1. PETITION

1. RECOMMENDATION

That:

1. The petition be received.
 2. The principal petitioner be notified that Council will undertake an investigation for the residents' request of potential parking management and traffic changes (one way streets) at Queen and Oak Streets.
-

2. OFFICER'S COMMENTS

Both Queen Street and Oak Street are considered to be local roads with a primary function being to provide access for local residents. The 'northern section' of Queen Street, located between Arthur Street and Mary Street, is approximately 5.7 metres wide, and Oak Street is approximately 7.4 metres wide. Parking is permitted along only one side of Queen Street. Parking is permitted along both sides of Oak Street, with a 15 minute parking zone provided for four (4) parking spaces adjacent the childcare.

With respect to crash data, based on the State Government's crash history database for the past five (5) year period, there have been no recorded crashes along Queen Street and one (1) recorded crash (vehicle hitting another parked vehicle) along Oak Street.

With respect to traffic volumes and speeds, Queen Street carries an average daily traffic of 326 vehicles (130 movements northbound and 196 movements southbound) with an 85th Percentile Speed* of 35.6 km/hr. Oak Street carries an average daily traffic of 266 vehicles (151 movements northbound and 115 movements southbound) with an 85th Percentile Speed of 40.7 km/hr. These statistics are considered to be appropriate for a local street environment. However, the narrow carriageway widths may create issues in terms of accessing the street.

The petitioners have requested a one way traffic movement restriction be made for both streets. The proposal may indeed alleviate some of the concerns which have been raised by petitioners. However, one of the potential disadvantages of restricting traffic movement to one way is the potential for higher vehicle travel speeds as drivers are not expecting traffic in an opposing direction.

The petitioners' concerns and suggested changes need to be investigated in order to determine what (if any) traffic management issue(s) exist and what action (if any) is required to address identified issues.

Administration will investigate the issues of parking and the suggestions made by the petitioners to restrict movements in these streets to one way. Following the conclusion of the investigation, if required, a further report may need to be presented to the Council for consideration.

It is important to note that Oak Street residents have not signed the petition. As such, it is important to establish their support or otherwise of the petitioners' request. Administration will establish this as part of its investigation.

RAYMENT and ASSOCIATES

7 Queen Street, Unley
South Australia 5061
Phone/Fax (08) 82721567
email rayald@tpg.com.au

18-3-19

Dear Michael,

I would appreciate it if
you could forward this
Queen St petition to the
right people!!

Many thanks


Ken Rayment


We, the undersigned, would like to submit to council a proposal to make Queen St, Unley one way driving north and therefore Oak Street, one way driving south.


Both streets are narrow, Queen St more so and unfortunately Queen St is the first street to the right from King William Road and this leads to an enormous amount of through traffic. Queen St also attracts a fair amount of traffic from Cleland Ave. We suggest that council asks ratepayers in Queen and Oak Street if this meets with their approval.


The only other alternative and this should be implemented immediately is to impose a two or three hour limit on parking (Monday to Friday) as currently we have people parking their cars all day and presumably catching the bus to town.


Parking is also too close to the corner of Queen and Mary Streets and several near accidents have occurred.

Name KENNETH RAYMENT 
Address 7 Queen St, Unley 5061


Name JAMES ALDRIDGE 
Address 7 QUEEN ST UNLEY 5061

Name Sonja Scheredt
Address 1 Queen St Unley 

Name Ray Clifford
Address 8 Queen St, Unley 5061 

Name A. RAMOS
Address 10 QUEEN ST 5061 

Name Barbara Irwin
Address 14 Queen St Unley 5061

Name BARRY + JUNE GORMLEY 
Address 6 Queen St, Unley 5061

Name MIKE GEE

Address 14 QUEEN ST UNLEY, S061



Name AVIV EFRAIM

Address 9 QUEEN ST, UNLEY, S061



Name BILLIE HOBEN

Address 9 QUEEN ST, UNLEY S061



Name DENNIS ANIKOR

Address 4 QUEEN ST UNLEY T061



Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

Name

Address

DECISION REPORT

REPORT TITLE: ELECTION OF GREATER ADELAIDE REGIONAL
ORGANISATION OF COUNCILS (GAROC)
REPRESENTATIVES (TWO CASUAL VACANCIES)

ITEM NUMBER: 1420

DATE OF MEETING: 25 MARCH 2019

AUTHOR: DALLIS VON WALD

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER

1. **EXECUTIVE SUMMARY**

Following the conclusion of the 2018 Local Government Elections the LGA sought nominations from Councils for two casual vacancies on GAROC. These arose as a consequence of members previously appointed not being re-elected during the elections. This call for nominations was considered at the January 2019 Council meeting, with Council nominating Cr Jordan Dodd and Cr Don Palmer.

A total of ten (10) nominations were received by the LGA, and ballot papers have now been issued, requesting Councils to vote for the two preferred candidates to fill the vacancies on GAROC.

This report seeks a decision from Council in relation to completion of the ballot paper to fill the two casual vacancies on the Greater Adelaide Regional Organisation of Councils (GAROC) for the remainder of the term, ending at the conclusion of the 2020 LGA Annual General Meeting.

2. **RECOMMENDATION**

That:

1. The report be received.
2. The City of Unley cast its vote in favour of the following candidates
 1. _____
 2. _____

to be appointed as members of the Greater Adelaide Regional Organisation of Councils (GAROC) for the remainder of the term, ending at the conclusion of the 2020 LGA Annual General Meeting.

3. RELEVANT CORE STRATEGIES/POLICIES

Civic Leadership

4.1 – We have strong leadership and governance

4. BACKGROUND

At its January 2019 meeting (*Item 1370*) Council was requested to nominate interested members to fill two (2) casual vacancies on the Greater Adelaide Regional Organisation of Councils (GAROC) for the remainder of the current term to 2020.

Following the submission of nominations, correspondence from Local Government Association (LGA) was received on 26 February 2019 advising that at the closing date, ten (10) nominations for the two (2) positions had been received from the following candidates:

- Cr Jordan Dodd (City of Unley)
- Mayor Michael Coxon (City of West Torrens)
- Deputy Mayor Tim Pfeiffer (City of Marion)
- Mayor Angela Evans (City of Charles Sturt)
- Mayor Jill Whittaker (Campbelltown City Council)
- Cr Grant Piggott (City of Burnside)
- Mayor Heather Holmes-Ross (City of Mitcham)
- Cr Don Palmer (City of Unley)
- Mayor Erin Thompson (City of Onkaparinga)
- Mayor Amanda Wilson (City of Holdfast Bay)

As a result of receiving more than the required number of nominations, in accordance with Clause 4.4.4 of the GAROC Terms of Reference an election for the two (2) positions on GAROC is now being conducted.

5. DISCUSSION

A copy of each candidate's profile is included as Attachment 1.

Attachment 1

Voting Instructions

Pursuant to clause 4.4.5 of the GAROC Terms of Reference, the casting of the vote must be conducted as follows:

- each Member Council shall determine by resolution the two (2) candidates it wishes to elect (Clause 4.4.5(d));
- the chair of the meeting for that Member [council] shall mark the ballot paper with an "X" next to the two (2) candidates that the Member [council] wishes elected and seal the ballot paper in the envelope marked "Ballot Paper" inside the envelope marked "Returning Officer". Before sealing the second envelope the Delegate must indicate the Member's [council] name on the inside flap of the envelope. The envelope may then be sealed and delivered to the Returning Officer (Clause 4.4.5(d));

- on receipt of the envelopes the Chief Executive must (Clause 4.4.5(e)):
 - open the outer envelope addressed to the "Returning Officer" and record the name of the Member [council] which appears on the inside flap of the envelope on the roll of Member's [council] eligible to vote; and
 - place the envelope marked "Ballot Paper" unopened into the ballot box.
- the Chief Executive shall nominate the date, time and place for the counting of votes and shall invite each candidate and a person nominated as the candidate's scrutineer to be present (Clause 4.4.5(f));
- at the counting of the votes the Chief Executive shall produce unopened envelopes marked "Ballot Paper" and if satisfied that all votes are valid, count the number of votes received by each candidate (Clause 4.4.5(g));
- the two (2) candidates with the most votes shall be deemed elected and will commence their term immediately and remain in office until the conclusion of the 2020 AGM; and
- in the case of candidates receiving the same number of votes, the Chief Executive shall draw lots at the counting of the votes and the lot drawn will be the candidate(s) elected (Clause 4.4.5(i)).

A completed ballot paper must be returned to the LGA Chief Executive by **5.00pm, Thursday 11 April 2019**.

The counting of the votes will take place on Friday 12 April 2019 at the Adelaide Entertainment Centre, 98 Port Road, Hindmarsh. The time of the count will be confirmed and candidates will be advised should they, or their nominated scrutineer, wish to be present.

The successful candidates will take office from the election until the remainder of the term, ending at the conclusion of the 2020 LGA Annual General Meeting.

6. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.

2. The City of Unley cast its vote in favour of the following candidates

1. _____

2. _____

To be appointed as members of the Greater Adelaide Regional Organisation of Councils (GAROC) for the remainder of the term, ending at the conclusion of the 2020 LGA Annual General Meeting.

Option 2 –

1. The report be received.

Council is not obligated to cast a ballot in the vote for the positions of GAROC Members, and may simply choose to receive the report.

7. RECOMMENDED OPTION

Option 1 is the recommended option.

8. ATTACHMENTS

- Attachment 1 – GAROC Candidate Profiles

9. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Tami Norman	Executive Manager, Office of the Chief Executive Officer
Peter Tsokas	Chief Executive Officer



This form is to be sent to the LGA Returning Officer

Close of nominations 5:00pm Friday 24 August 2018

Candidate Information Sheet GAROC

(word limit is strictly 1,000 words)

Name:	Councillor Jordan Dodd
Council:	City of Unley
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • Although this is my first term as an Elected Member, I have extensive experience working within the local government sector as a governance officer, as well as a background in legal spheres and small business. • As I sit on both sides of the fence as both an Elected Member and staff member, I have a unique and valuable perspective as to the workings of Council, the needs of the community, and effective management. • I have an innate understanding of the legislative frameworks and requirements of local government, having a legal background and currently tasked with legislative interpretation and policy management as a governance officer. • Presiding Member - City Strategy and Development Policy Committee 2019-2021
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • Both major parties within the State Government are determined to make extensive and broad sweeping local government reforms. It is important that members of GAROC not only understand how to interpret the implications of proposed legislation, but know how to navigate a political landscape to achieve the best outcomes for Councils and our constituents. • GAROC and the LGA need to take a strong role as part of this reform, to ensure that the sector is heard, and our experience is valued in the negotiation process. • This is an opportunity for the sector to work hand in hand with the other two tiers of government to achieve the best outcomes for our communities. • Community input is important, to ensure that constituents don't feel shut out or forgotten during the reform process. At the end of the day, the local government sector exists to provide services and programs for the local community. • Council's voices need to be heard in AGM's and OGM's without a "filtering" of items of business via the LGA.
Other information	<ul style="list-style-type: none"> • Bachelor of Laws (University of Queensland) 2014 • Masters of Applied Finance (University of Adelaide) Current • Student representative to Union College Board (University of Queensland)



This form is to be sent to the LGA Returning Officer
Close of nominations 5:00pm Friday 22 February 2019
Candidate Information Sheet GAROC

(word limit is strictly 1,000 words)

Name:	MAYOR Michael Coxon
Council:	City of West Torrens
Local Government Experience & Knowledge	<ul style="list-style-type: none">• 2018 – Elected Mayor of the City of West Torrens• 8 years – Councillor of the City of West Torrens• 2 years – Chairperson Urban Services Committee• 2 years – Chairperson Corporate and Regulatory Committee
Local Government Policy Views & Interests	<ul style="list-style-type: none">• Supports LGA as our peak representative body• Supports GAROC and their role in addressing PDI (Planning, Development and Infrastructure Act 2016) impacts - internal /external• Supports a joint local government approach to address cost-shifting from the other tiers of government• Supports recognition of Local Government in the Australian Constitution• Interested in developing initiatives to address future waste services and China Sword impact• Interested in a developing a joint Metropolitan Economic Development Strategy• Interested in Traffic Management - Planning and scheduling• Interested in North South Corridor (South Road) Impacts• Interested in Smart Cities• Interested in public LED lighting
Other information	<ul style="list-style-type: none">• Bachelor of Arts Degree (Adelaide University)• Graduate Diploma of Business (University of South Australia)• 28 years – Executive Leadership Roles in Property and Finance Industry• 10 years - Board Member West Beach Trust (SA Government)• 7 years – Board Member Camden Community Centre (Community Group)• 7 years – School Council Member – Plympton International College (Education)• 7 years – Board Member Inner West Business Enterprise Centre (Small Business Service)

This form must accompany the Nomination Form

RESUME

Michael Coxon

165 Sir Donald Bradman Drive Hilton 5033 |
0402 212 002 | mayorcoxon@wtcc.sa.gov.au

KEY ACHIEVEMENTS

I am a senior executive with over 28 years' experience in the property and financial services sectors with strong property management, leasing, selling, negotiation, communication, and interpersonal skills.

My responsibilities have included 'hands on' property sales, management, and leasing across commercial and residential sectors, together with determination and management of annual operational budgets together with full P&L and cost centre accountability.

My skill set also includes experience in all facets of strategic planning and execution, elevated level sales management together with developing and implementing highly successful marketing and promotional campaigns with a strong customer service focus and an ability to foster productive cross-functional relationships.

In addition, in the community, I am the Mayor of the City of West Torrens and have also served as a Local Councillor (8 years) and have served as a Board Member for the Camden Community Centre (7 years), School Board Member for Plympton International College (7 years) and, the Inner West Business Enterprise Centre (7 years) plus a Government appointed Board Member to the West Beach Trust (10 years).

EXPERIENCE

CEO - Owner - Land Agent | Century 21 Urban | Dec 13 – Nov 18

- Management of 4 Salespeople, 2 Property Managers, 2 Admin Staff.
- Grew net profit in the Business to 20%.
- Provide 'state of the market' Marketing & Business Development Tools.
- Develop and implement a Sales and Marketing Strategy.
- Provide property management and sales training to the staff.
- Marketing, Selling, Leasing of Residential Properties.

SA State Manager | Century 21 Australia | Jun 09 – Dec 13

- Management of 22 Franchised Offices across South Australia.
- Provide leadership to the franchise group.
- Grew franchise network by 6 franchises in SA.
- Develop and implement a Business Development Strategy.
- Provide management and sales training to franchisees and their staff.

SA State Manager | PCCU | May 06 – May 09

- Management of 3 BDMS, 30 HLAs and 8 HL Sales Support Staff.
- Grew the balance of the home loan book by 27% (after run-off).
- Dramatically improved compliance rating of lending staff to above 95%.
- Significantly increased fee income to 'above benchmark' (over 85%).
- Member of Lending Policy and Procedure Committee.

Sales Manager | McGrath Real Estate | Apr 03 – Apr 06

- Management of 5 Managers, 28 Sales Consultants, 3 Lenders.
- Grew number of offices from 2 to 5.
- Improved sales by 42% in the 3 years.

Area Manager (Sydney) | Commonwealth Bank | Sep 00 – Apr 03

- Management of 3 Divisional Managers and 19 Branch Managers.
- All P&L were managed within acceptable limits.
- Improved 'Mystery Shopping Program survey results from 87 to 96.

Manager Retail (Sydney) | Commonwealth Bank | Aug 99 – Aug 00

- Management of 6 Mobile Lenders, 9 Lenders, 6 Admin Officers.
- Grew the balance of the home loan book to 132% from 98%.
- Grew home loan funding to 120.6% from 88%.
- Improved the internal "Gallop" survey results to 4.14 from 3.2 (out of 5).

Mobile Banker (Adelaide) | Commonwealth Bank | Nov 98 – Aug 99

CEO / Owner - Land Agent | Coxon Real Estate | Mar 95 – Oct 98

Sales Manager | Taylor Neumann Real Estate | Apr 92 – Mar 95

Real Estate Salesperson | Myles Pearce Real Estate | May 90 – Apr 92

EDUCATION

Small Business Management Training Course | Lock LSH | 1994

Business Planning, Insurance, Market Research and Marketing,
Financial Planning, Pricing/Costing, Taxation, and Record Keeping

Graduate Diploma of Business in Property | UniSA | 1994

Accounting, Marketing, Property Law, Commercial Property
Management, Real Estate Investment, Building and Land Development
Systems, Business Management, Real Estate Case Studies, Statistics,
Financial Analysis for Real Estate, Valuation, Conveyancing.

Certificate in Real Estate Practice | TAFE | 1990

Bachelor of Arts Degree | University of Adelaide | 1983 - 1989

COMMUNITY EXPERIENCE

Mayor | City of West Torrens | 2018 - current

Board Member | Adelaide Shores | 2007 - 2017

Local Council Member | City of West Torrens | 2006 – 2014

Board Member | Camden Community Centre | 2006 - 2013

Board Member | IWBECC | 2006 – 2013

School Board Member | Plympton International College | 2005 - 2012

Candidate Information Sheet

GAROC

Name:	Deputy Mayor Tim Pfeifer
Council:	City of Marion
Local Government Experience & Knowledge	<p>I believe that I have the skills, knowledge, experience and passion to make a difference to the lives of the people of Greater Adelaide as a member of GAROC.</p> <p>As a Councillor of the last eight years, with two periods as Deputy Mayor and representation on numerous committees (as outlined below), I have successfully collaborated with our Council to deliver many projects for our community. I am outcome-focussed and have been closely involved in the planning and delivery of the: Edwardstown Oval Redevelopment, City Services Depot, Hallett Cove Library & Community Centre, Oaklands Wetlands, Mike Turtur Bikeway (Marion sections), and many local playground upgrades. During this time, I have also worked closely with Council to significantly reduce rate rises, find business efficiencies and ensure ongoing financial strength (as evident in our balance sheet and long term financial plan).</p> <p>My approach to Council decision making is to always have an open mind and to only make decisions based on fact and what is in the best interest of our whole community. I have a deep respect for all of my fellow elected members and am proud of our collective achievements when we work together as a team. I am politically independent but have sound relationships across the whole political spectrum.</p> <p>Through my professional life I have worked in senior strategy roles across a range of industries, including: banking, utilities, local government (City of Adelaide), construction and the State public service (as outlined below). In addition to my specialist strategy skills, I also have strong and proven generalist corporate experience in planning, finance, governance, policy, communications, customer experience, stakeholder management, risk management, project delivery, change and performance management – skills which are vital to ensuring success on your behalf at the GAROC table.</p> <p>I am a passionate South Australian. If elected to GAROC, I will be a strong voice for the whole of Greater Adelaide, with a particular focus on Southern and Western Adelaide (regions that are not currently represented on GAROC).</p> <p>I was pleased to accept the unanimous nomination of the City of Marion, and would love the opportunity to collaboratively serve the interests of your community.</p> <p>If you have questions about my candidacy or would just like to get to know me a bit better, I strongly encourage you to contact me (tim.pfeiffer@marion.sa.gov.au / 0401 776 523).</p>

Local Government Policy Views & Interests	<p>My Local Government policy views & interests can be summarised through a triple bottom line approach:</p> <p>Environment:</p> <ul style="list-style-type: none">➤ Refining streetscapes and open spaces in all communities➤ Improving stormwater re-use & energy efficiency➤ Delivering plans and infrastructure for climate change adaptation and resilience <p>Community:</p> <ul style="list-style-type: none">➤ Planning reform and ensuring that communities maintain a strong voice➤ Community development that is focused on fostering openness and inclusivity➤ Developing high quality public facilities for the use of strong community groups <p>Economy:</p> <ul style="list-style-type: none">➤ Local government reform to improve the efficiency and effectiveness of service delivery➤ Advocacy for large scale infrastructure upgrades to improve State competitiveness➤ Collaboration across Council boundaries to improve regional economic outcomes																					
Other Information	<p>During my time on Council, I have been elected to the following positions:</p> <ul style="list-style-type: none">➤ Deputy Mayor (2014 & Present)➤ Chair, Strategic Directions Committee (2011 & 2012)➤ Audit Committee (sole Councillor on the committee) (2011, 2012 & 2015)➤ Infrastructure & Strategy Committee (2014 to 2018)➤ Chief Executive Officer Review Committee (2014)➤ Review & Selection Committee (Present)➤ Council liaison to the following Boards: Suneden Special School (2010 - 2014), Edwardstown Soldiers Memorial Recreation Ground (2010 - Present), City of Marion Band (2015 - Present) <p>During my professional career, I have held the following positions:</p> <table><tr><td>➤ Stratosphere Consulting Group</td><td>Managing Director & Principal Consultant</td><td>2018-Present</td></tr><tr><td>➤ People's Choice Credit Union</td><td>Senior Manager Strategy & Planning</td><td>2015 - 2018</td></tr><tr><td>➤ SA Water</td><td>Manager Strategy, Planning & Performance</td><td>2010 - 2015</td></tr><tr><td>➤ Clear Decisions</td><td>Strategy Consultant</td><td>2012 - 2015</td></tr><tr><td>➤ City of Adelaide</td><td>Senior Policy Officer</td><td>2008 - 2010</td></tr><tr><td>➤ Depart for Water, Land & Biodiv Cons</td><td>Senior Ministerial Liaison Officer</td><td>2007 - 2008</td></tr><tr><td>➤ Depart for Water, Land & Biodiv Cons</td><td>Salinity Policy Officer</td><td>2005 - 2007</td></tr></table> <p>In terms of higher education, I hold a Bachelor in Environmental Management (Honours) from Flinders University.</p>	➤ Stratosphere Consulting Group	Managing Director & Principal Consultant	2018-Present	➤ People's Choice Credit Union	Senior Manager Strategy & Planning	2015 - 2018	➤ SA Water	Manager Strategy, Planning & Performance	2010 - 2015	➤ Clear Decisions	Strategy Consultant	2012 - 2015	➤ City of Adelaide	Senior Policy Officer	2008 - 2010	➤ Depart for Water, Land & Biodiv Cons	Senior Ministerial Liaison Officer	2007 - 2008	➤ Depart for Water, Land & Biodiv Cons	Salinity Policy Officer	2005 - 2007
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➤ Depart for Water, Land & Biodiv Cons	Salinity Policy Officer	2005 - 2007																				

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	Mayor Angela Evans
Council:	City of Charles Sturt
Local Government Experience & Knowledge	<p>Mayor of the City of Charles Sturt (from 2014 Elections) Deputy Mayor of the City of Charles Sturt (2010/11, 2013/14) 8 years as Councillor for West Woodville Ward City of Charles Sturt (2006-2014) Committees:</p> <ul style="list-style-type: none"> • City Services Committee (2006-2014) - Chair (2011-2013) • Audit Committee • Strategic Development Committee (2006-2014) - Deputy Chair (2010-2014) • Policy & Delegation Committee - Deputy Chair (2010-2014)
Local Government Policy Views & Interests	<p>I believe the following represents my keys areas of interest commitment and achievement in local Government. In my term as Mayor I have:</p> <ul style="list-style-type: none"> • Built strong relationships between Councillor's • Developed an effective Governance framework for Council • Implemented long term Financial sustainability for Council • Actively contributed to policy discourse across our sector and advocated for both Charles Sturt and the Sectors view on key issues. • Facilitated Local Economic Development • Ensured that Council focused more directly on Infrastructure Planning and Asset Management • Contributed to Planning Reform so that Council still plays a primary role in developing planning policy and decision making. • Given greater recognition to Community Engagement as an effective tool for assist good decision making • Created partnerships with other levels of Government, the community and the private sector to better serve the local area. <p>In the current economic and political climate Councils need to work together and where possible provide a common voice on things that affect our sector. After 12 years on Council and 4 years as an LGA Board Member I believe I have the experience to contribute to broadly advance the Local Government agenda. The chance to represent my peers on the Greater Adelaide Regional Organisation of Councils will allow me to provide new ideas, policy rigour and a collaborative approach all designed to ultimately improve the quality of life of communities we represent as Councillors.</p>

Candidate Information Sheet

Other information	<ul style="list-style-type: none">• In addition to my Local Government interests I have experience as a small business operator and have extensive experience working within the Community Service sector.• I am well connected within the community including patron of various sporting clubs and community organisations.
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This form must accompany the Nomination Form

This information will be supplied to GAROC member councils in the event that an election is required

LGA of SA



Candidate Information Sheet

GAROC

(word limit is strictly 1,000 words)

Name:	Mayor Jill Whittaker
Council:	Campbelltown Council
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • Mayor of Campbelltown City Council from November 2018. • Councillor May 2003 - November 2018 for Campbelltown City Council Newton Ward. • Deputy Mayor 2006 - 2014. • Member of Campbelltown Youth Advisory Committee 2016 - • Member of Campbelltown Service Clubs Advisory Committee 2019 - • Member of Campbelltown Access and Inclusion Advisory Committee 2006 - • Member of Campbelltown Reconciliation Advisory Committee 2005- • Campbelltown Child Friendly City Representative 2015 - Previously • Chairperson Access and Inclusion Advisory Committee Campbelltown 2014-2018 • Campbelltown Active Ageing Advisory Committee Member 2016-2018 • Sesquicentennial Advisory Committee Member 2014-2018 • Development Assessment Panel Member 2006-2008, 2010-2012 • Chairperson Outlook Publication Committee 2006 – 2014 • Campbelltown Library Redevelopment Advisory Committee 2006 -2010 • Campbelltown Leisure Centre Redevelopment Advisory Committee 2006 – 2016 • SA Australian Local Government Women's Association Metro member 2006 - • LGA Board Member 2009 – 2016 • State Executive of the LGA Vice President 2013-2016 • Local Government Research and Development Scheme Committee Past Chairperson 2014-2016 Member 2009-2016 • Proxy LGA Audit Committee 2016
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • There are many challenges facing local government as there is such a range of activities involved. • The biggest challenges are around the development of places with the need to balance the needs of the population for a quality lifestyle with limited resources. Whether that is in relation to land, water, ecology or infrastructure there are constant choices to be made in response to the other governmental sectors. Other sectors of government can see local government as a good diversion by trying to limit funds available via rate capping or that the structures are not able to provide the services people need due to size of the population or the size of the area.



	<ul style="list-style-type: none">• Local government has just been through an election process which showed that citizens are wanting us to deal with those matters that are important to them – housing standards, traffic, mobility, modern facilities, events, creating a community and managing the environment and energy for the future.• I am interested in all aspects of local government whether it is service delivery, environment, waste collection, affordable and long lasting roads and footpaths, libraries, sports centres, public art and all of those things that make life in Adelaide attractive to future generations and a safe place for them to grow up.• It is important to ensure that local government remains free to develop in conjunction with local needs and for new ideas to be trialled in one area so that others may gain from the experience. I have the energy, ideas and enthusiasm for local government to ensure that change keeps happening but within a responsible framework.• My experience is broad and I have attended many forums, training sessions and conferences since joining local government in 2003 and I know that the need to continue to learn is constant because of changing landscape in every field. I have strength at the micro level but have strong capability in dealing with strategic challenges too.
Other information	<p>Employment history</p> <ul style="list-style-type: none">• Teaching at primary, secondary and adult level including English as a Second Language• Operative, Policy Advisor, Contract Manager for Commonwealth Public Service in fields of employment, social security, childcare, and education.• SA Libraries Board Member 2016-2019• SA Local Government Disability Champion 2011-2016• Consumer Advisory Committee ESCOSA Past Member 2013-2016• Migrant Resource Centre Past Committee Member 2010-2016• President Lions Against Violence 2017 –• Social Media Officer Australian Local Government Women's Association 2017 - current

This form must accompany the Nomination Form



Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	(insert title, first name and surname)
Council:	(insert council name)
Local Government Experience & Knowledge	<ul style="list-style-type: none">(insert) <i>Refer attached</i>
Local Government Policy Views & Interests	<ul style="list-style-type: none">(insert)
Other information	<ul style="list-style-type: none">(insert details of leadership, board, corporate governance experience etc)

This form must accompany the Nomination Form

This information will be supplied to GAROC member councils in the event that an election is required

Council	City of Burnside
Name	Grant Edward Piggott
LG Experience	<p>Elected member, 2010- present</p> <p>Board member, Eastern Waste Authority, 2010- present</p> <p>Member, Development Assessment Panel, 2011-2015</p> <p>Deputy Chair, 2012-2015</p> <p>Member Audit Committee, 2013</p> <p>Extensive knowledge of workings of local Government</p>
LG policy Views	<p>Particular interest in financial stability of Council - the need to balance the needs of the community with the need for financial sustainability.</p> <p>Active interest in the Annual Business Plan process, achieving sound investment in infrastructure and management of debt</p> <p>Passionate around delivery of the day-to day expectations of Council – infrastructure, waste, parks, aged care</p> <p>Major interest in Planning, borne out of my DAP experience and addressing with the issues of residents</p> <p>I work toward stability within the Council Chamber - it should be a robust but collegiate environment.</p>
Other Information	<p>Qualified Chartered Accountant</p> <p>30 years in financial & commercial roles</p> <p>General Manager, Royal Agricultural & Horticultural Society of SA Inc. – responsible for the delivery of the commercial areas of the Society business.</p> <p>Performed a number of voluntary Committee roles for Not-For-profit organisations.</p> <p>Active observer of the Local government sector.</p>

12/12/2019 Adjourned meeting

1. That the Report be received.
2. That Council submits a nomination for Cr Piggott to the Local Government Association for the position of Member on the Greater Adelaide Regional Organisation of Councils.
3. That the Chief Executive Officer be authorised to advise the Local Government Association of this decision through the nomination form provided.
4. That Council note that an election process across LGA Members will follow if the number of nominations received is greater than the number of vacant positions and that there is no automatic entitlement or quota for Eastern Region Alliance Councils.

Moved Councillor Davis, Seconded Councillor Davey

CARRIED UNANIMOUSLY

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	<i>Dr Heather Holmes-Ross</i>
Council:	<i>City of Mitcham</i>
Local Government Experience & Knowledge	<p>As a new Mayor, and having not previously served as a councillor, I bring fresh eyes to local government. I believe that it is important to have the view of a newcomer, particularly in this, the formative GAROC era.</p> <p>I come from a background of excellence in business and academia. I have a PhD in chemistry from Flinders University which means I am trained to investigate, problem solve and collaborate. These are particularly handy skills when applied to the machinations of local government.</p> <p>The hospitality business which my chef husband and I own and manage has been continually recognised for excellence by our industry body, Restaurant & Catering Association of Australia, culminating in being awarded Australian Restaurant of the Year 2017. I believe this shows that I have the ability to encourage a team to work towards excellence, along with a high degree of business acumen, the ability to assess business situations, risks and opportunities and act on them.</p> <p>Our Council believes that GAROC should be representative of the entire region and is currently missing representation from the southern area. The City of Mitcham is well placed to do this and the long term stability of our council means I have time to dedicate to the GAROC role.</p>
Local Government Policy Views & Interests	<p>I am interested in providing the core services of Council while maintaining reasonable rates and believe that collaboration via GAROC along with the bulk buying ability and economies of scales afforded through LGA membership can have a significant effect on provision.</p> <p>My passion lies in building sustainable communities, both environmentally and socially. I believe that small business has a pivotal role to play in both, and that stimulating our local economies brings better outcomes for all. I previously founded a shop local and social inclusion movement in our local area and found the benefits of building pride in community and place were astounding, in terms of economic and social reward.</p> <p>I have a strong interest in the circular economy and believe there is great potential across the region for growth in this space. The Centre for Innovation at Flinders Uni has a department dedicated to growing this sector, I believe, which should be embraced by the local government sector as it provides for immense business growth via sustainability.</p> <p>Since joining council I have become a member of the East Waste board, and our Council has become the Chair of Region 7 of the Murray Darling Association. Waste and water are two of the most significant challenges of our time and I believe councils are best placed of the tiers of government to force change in these sectors. As a body, local government can act to protect our communities by both mitigating and preparing for the effects of climate change.</p>
Other information	<p>Australian Institute of Company Directors Restaurant & Catering Association of Australia East Waste Board MDA Council representative of Chairing Council</p>

This form must accompany the Nomination Form

**This information will be supplied to GAROC member councils
in the event that an election is required**

GAROC Nomination

Cr Don Palmer

City of Unley

Local Government Experience & Knowledge

I have been a member of the City of Unley since the 2010 periodic elections.

During this time I have participated in and held the following positions.

Deputy Mayor 2017

As Deputy Mayor (acting for our Mayor) I participated in the Metropolitan Local Government Group and the Eastern Regional Alliance.

Presiding Member

Development, Planning & Strategy Committee 2015-16. This committee managed the biggest development plan changes in the history of Unley.

Strategic Property Committee 2018.

Member

Development, Planning & Strategy Committee 2013-14.

Development Assessment Panel 2011-2014.

City Strategy Committee 2017-18.

Unley Business and Economic Development Committee 2012-2018.

CEO Performance Review Committee 2017-18.

I note also my extensive leadership experience outside of Local Government.

I have managed and/or owned several building industry businesses. As a member of the MBA & HIA I have served on various committees. I have been an Area Co-Ordinator for Neighbourhood Watch, Secretary for a Caravan Club, President for a brief stint of the Association of Caravan Clubs SA.

I have also served on the Parish Councils of two Anglican Parishes and as a Warden for some eleven years at St Augustine's Anglican Church at Unley. Likewise I have served on the Diocesan Administration & Resources Executive at the Adelaide Anglican Diocese.

In all cases I was responsible for Presiding over meetings, for Strategic Planning, OHSW, Financial Budgeting, human resourcing, promotions and marketing.

Local Government Policy Views and Interests

Leadership

As I did in my business career I have always taken an interest in the industry in which I am participating, at this time the local government industry. I am a firm believer that the strength of an association is in the participation of its members.

I am also a firm believer in aiming to be part of the solution rather than the problem. To be someone who is seeking answers to issues rather than sitting back and criticising those taking the responsibility to seek the answers.

The LGA needs people willing to take on this responsibility. I stand ready to take on this role of leadership on your behalf.

As new blood I will also bring a fresh perspective to a fresh executive structure. This at a time when new blood will be positively received by our ratepayers.

Reform

As Unley's representative on the MLGG and ERA I have participated in the debate on the LGA's new structure. I back the new structure and look forward to advancing the reforms that the LGA executive have identified.

The local government industry needs to seek change and reform. We need to be the driver of change. This will require us to recognise where change is needed, and work with the Government to effect purposeful change. We need to be proactive to drive the reform and not be reactive to third parties.

Image

The local government industry needs also to work on changing the image of the industry to our ratepayers. It will not be enough to speak of the need for change. It is another to push the change and be the driver of change. We need mostly to be seen to be driving the change.

To achieve this we need to be seen as a sector responsive to our ratepayers needs. Once again this requires us being proactive, to undertake to understand what our ratepayers are seeking, and demonstrate that we do understand and that we are responsive.

Membership Participation

If the LGA is to be strong we need the LGA membership to be engaged.

GAROC will certainly need to provide the leadership to achieve the above aims. The general industry membership however needs to step up to the plate as well. As an association is only as strong as its membership we all need to participate in making.

We all need to work toward bridging the gap that exists between some of us and the LGA.

I look forward to having the opportunity to provide a positive contribution to the local government industry to the betterment of the South Australian local government community.

The South Australian local government industry is in need of continuing to re-invent itself and to present as relevant to today's communities. We need to leave a legacy for the future. I stand ready to contribute.

Candidate Information Sheet

GAROC – Casual Vacancy

(word limit is strictly 1,000 words)

Name:	MAYOR ERIN THOMPSON
Council:	CITY OF ONKAPARINGA
Local Government Experience & Knowledge	<ul style="list-style-type: none"> • 10 + years experience working as a communications professional in local government (City of Playford and City of Unley) • Current Mayor of the City of Onkaparinga. Elected 2018 • As a metropolitan Mayor (City of Onkaparinga) I represent the largest council in SA by population • My experience in local government, firstly within the administration of a small council and now the Mayor of a large council, has helped me to build an understanding of the special challenges faced by different sized councils with very different community demographics and needs.
Local Government Policy Views & Interests	<ul style="list-style-type: none"> • LGA must be proactive on matters that make a difference to Local Government • Local Government should continue to make its views heard at both State and Federal levels • There needs to be more transparency in councils to help rebuild the trust of rate payers • The LGA could help to change the communities negative perception of local government state-wide • We must build solid relationships with government to ensure political interference does not further infiltrate local government. We need to ensure they are very clear about our message. This must occur all year and not just at election time. • Federally it is important that SA has a strong voice at the ALGA table and is not left behind and ignored in favour of the more populist states. • Local government should be a leader in community engagement – we need to step up in this area • Local Government needs to become better communicators – the community are interested in what we are doing and we should involve them more in the conversation as well as celebrate our wins more often.
Other information	

Erin Thompson



0420 507 599



erinfeneley@gmail.com



Erin Thompson

Experience

December 2018 - current

Mayor - City of Onkaparinga

- Preside at meetings of the council;
- If requested, to provide advice to the Chief Executive Officer between council meetings on the implementation of a decision of the council;
- Act as the principal spokesperson of the council;
- Exercise other functions of the council as the council determines;
- Carry out the civic and ceremonial duties of the office of principal member

May 2009 – December 2018

Senior Marketing and Communications Officer - City of Unley

- Manage the strategic delivery of Council's marketing, communications and public relations activity
- Deliver high-level public relations and media support for the organisation including the Mayor, Elected Members, and executive team
- Draft and implement communications policies and guidelines
- Manage the delivery of a new \$150k Website for Council
- Ensure the protection and enhancement of the City of Unley brand
- Developed and implemented a Corporate visual and writing style guide for Council
- Developed a Marketing Strategy for the annual Unley Gourmet Gala which in 2015 attracted 30,000 people, a 50% increase on the previous year
- Monitor the marketing and communications budget and resources allocation
- Utilise a number of digital marketing techniques to deliver campaigns for Council
- Negotiate cost-effective purchasing of services and products to support the communications function
- Manage an external team of providers in areas such as web design, graphic design, copy writing, print, public relations, media monitoring, photography
- Develop and nurture positive relationships with external sponsors, advertisers and other key stakeholders
- Oversee and edit the production of high quality published materials such as Unley Life magazine
- Introduced a new income stream for Council by introducing advertising in the Unley Life magazine
- Prepare speeches, presentations and written documentation for the CEO and Mayor

August 2013 – August 2015

Publisher / Editor - Kids Around Town (SA publication for families)

- Managed all business operations such as budgeting, administration, stakeholder relationships, marketing, website, social media, events, and sponsorship
- Led a small team of sales and administration staff
- Managed contracts for the design, print and distribution of the publication
- Marketed and sold the publication to a new owner in August 2015

November 2008 – May 2009

Event Manager - City of Playford

- Ensured events were coordinated in line with legislation and Council policy, requirements and regulations
- Coordinated administration and logistical management of events including written correspondence, event evaluations, project and events plans, running sheets, site plans, emergency response, contingency and risk plans, etc
- Sought and administered external funding and sponsorship support
- Prepared and monitored budgets
- Obtained quotations and prepared tender documentation
- Actively promoted events to increase community attendance
- Maintained up-to-date and informative website and social media information
- Prepared and presented reports and updates on the development, progress and evaluation of events
- Managed event staff and volunteers

Jun 2007 – Oct 2008

General Manager – Beachouse, North Wollongong

- Managed overall operations of the establishment
- Recruited, trained and led a team of 45
- Administered accounts payable and payroll
- Managed budgets and financial reporting

Marketing and Events Manager

- Generated new clientele in line with set marketing strategies
- Created and coordinated all marketing and promotional material
- Identified and executed proactive media opportunities
- Coordinated sponsorship opportunities
- Planned and executed all corporate events and weddings
- Coordinated event talent/entertainment, suppliers, designers, photographers, transportation companies, hotels and wedding suppliers
- Oversaw events in operation

Jul 2006 – Jun 2007

Manager - Arajilla Resort, Lord Howe Island

Education

2013	Diploma of Management Management and Resource Centre, Adelaide
2003	Diploma of Marketing & Tourism Management Australian Business Academy ACT
	Certificate III Travel Tourism Australian Business Academy ACT

Skills

- Leadership
- Strategic Marketing
- Brand management
- Resource Management
- Community engagement
- Communication
- Publishing, writing, editing
- Media management
- Web development
- Creative direction
- Project Management
- Event Management

Referees

Annabel Shinkfield
Manager Marketing Communications and Customer Service
City of Unley
Contact details available on request

Matt Grant
Director Business and Economic Development
City of Adelaide
0423 783 463

Inga Lidums
Director
identify. brand. package. publish.
0417 022 870

Mayor Amanda Wilson – GAROC

Local Government Experience and Knowledge

- Mayor of Holdfast Bay - November 2018
- Acting Mayor of Holdfast Bay 2018
- Deputy Mayor Holdfast Bay 2017
- Councillor 2014

I practiced as a Commercial Lawyer at partner level in a City law firm, was an inaugural member of the Education and Early Childhood Standards and Registrations Board, I chaired its audit committee. I have sat on the Jetty Road Mainstreet Board. I also have a degree in Business majoring in Tourism.

I am independent and not a member of any political party.

Policy Views and Interests

Being responsible with rates, caring for our environment, protecting our coastline from climate change. I want to focus on using recyclable products for council infrastructure including roads. I am interested in ways we can reduce waste and reduce our carbon footprint and improve water sensitive design.

DECISION REPORT

REPORT TITLE: NOMINATIONS FOR THE STORMWATER
MANAGEMENT AUTHORITY BOARD

ITEM NUMBER: 1421

DATE OF MEETING: 25 MARCH 2019

AUTHOR: DALLIS VON WALD

JOB TITLE: PRINCIPAL GOVERNANCE OFFICER

1. **EXECUTIVE SUMMARY**

The Minister for Environment and Water has written to the Local Government Association (LGA) requesting nominations for a Presiding Member and not less than three (3) other members for the board of the Stormwater Management Authority for a term commencing in July 2019. Nominations must be forwarded to the LGA by close of business 9 April 2019.

This report seeks a decision regarding any nomination to be made by the City of Unley.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. _____ be nominated for consideration by the LGA Board of Directors as a Member of the Stormwater Management Authority Board.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City

- 4.1 We have strong leadership and governance

4. **DISCUSSION**

The Stormwater Management Authority (SMA) is established under Schedule 1A of the *Local Government Act 1999*.

The role of the SMA is to facilitate and coordinate stormwater management planning by councils and to ensure relevant public authorities cooperate in relation to facilitating this outcome, in accordance with the Stormwater Management Agreement.

Attachment 1

Nominations are being sought for a number of positions on the board of the SMA:

- The Presiding Member of the SMA is appointed by the Minister on the nomination from the LGA (with the agreement of the Minister). The LGA Board of Directors has determined that nominees for this position should not be currently serving local government members or officers.
- The LGA must also provide not less than three nominations for members of the board, one of whom must be a person who has appropriate qualifications or experience to represent the interests of regional local government. Nominations for these positions should be a currently serving local government member or officer.

The SMA comprises of a further three members appointed by the Minister.

A person nominated for appointment to the board must have appropriate qualifications or experience in public administration, water resources, stormwater management, mitigation of flood hazards, environmental management or infrastructure development.

Appointments to the SMA are for a period not exceeding three (3) years, commencing in July 2019.

LGA-nominated persons currently on the board are Mr Stephen Hains (Presiding Member), Former Mayor Lorraine Rosenberg (Onkaparinga), Dr Helen Macdonald (Clare and Gilbert Valleys) and Mr Wally Iasiello (Port Adelaide Enfield). The incumbents' terms on the board expire on 30 June 2019 and Mr Hains and Dr Macdonald are eligible for reappointment. Ms Rosenberg has recently resigned due to no longer being a serving elected member.

Sitting fees are:

- Presiding Member: \$18,574 per annum
- Members: \$12,383 per annum

However, employees of a public authority (meaning a Minister, an agency or instrumentality of the Crown or a council or council subsidiary) are not eligible for remuneration.

Meetings are to be held at least quarterly, with special meetings to be called as required. Recent meetings have been held at the office of the Department of Environment and Water (81-95 Waymouth Street, Adelaide).

LGA nominations for members of the board will, unless determined otherwise by the LGA Board of Directors, be currently serving council members or council staff. The LGA's Nominations to Outside Bodies Policy provides more information regarding nominations.

Attachment 2

Nominations addressing the selection criteria provided in Part A, Attachment 1 must be forwarded to LGA by close of business Tuesday 9 April 2019. Nominations must be made using the Nominations to Outside Boards - Part B , Attachment 4 along with an up-to-date CV / resume.

Attachment 3

Attachment 4

The LGA Board of Directors will consider nominations received at its meeting on Wednesday, 17 April 2019.

At the time of preparing this report Cr Jane Russo, and Aaron Wood, Manager Strategic Assets, indicated an interest in being nominated for the SWA.

Council is under no obligation to make a nomination.

5. ANALYSIS OF OPTIONS

Option 1 – Council makes a nomination of either an elected member or staff member for the Stormwater Management Authority Board by endorsing the following resolution:

1. *The report be received.*
2. _____ *be nominated for consideration by the LGA Board of Directors as a Member of the Stormwater Management Authority Board.*

This Option provides an opportunity for an elected member or staff member of the City of Unley to make a contribution to the regulatory and legislative framework applicable to Stormwater Management Agreement within South Australia.

It should be noted that if a nomination is to be made for the position of Presiding Member, this nomination must be an Elected Member.

Option 2 – Council make no nomination for the Stormwater Management Authority Board by endorsing the following resolution:

1. *The report be received.*

Council is under no obligation to make a nomination and may choose to simply receive this report.

6. RECOMMENDED OPTION

Option 1 is the recommended option if Council identifies an appropriate nomination to be made.

Option 2 is the recommended option if Council determines it does not wish to make a nomination.

7. **ATTACHMENTS**

- Attachment 1 – Stormwater Management Agreement
- Attachment 2 – Nominations to Outside Bodies Policy
- Attachment 3 – LGA Nominations to Outside Boards – Part A
- Attachment 4 – LGA Nominations to Outside Boards – Part B

8. **REPORT AUTHORISERS**

<u>Name</u>	<u>Title</u>
Tami Norman	Executive Manager, Office of the Chief Executive Officer
Peter Tsokas	Chief Executive Officer

Agreement on Stormwater Management

**Between the State of South Australia and the
Local Government Association of South Australia**

August 2013

MEMORANDUM OF AGREEMENT MADE THE

30th

DAY OF

August 2013

BETWEEN THE STATE OF SOUTH AUSTRALIA ACTING THROUGH ITS AGENT THE MINISTER FOR
WATER AND THE RIVER MURRAY

AND THE LOCAL GOVERNMENT ASSOCIATION OF SOUTH AUSTRALIA

PREAMBLE

South Australia is subject to a very high degree of climate variability, ranging between extremes of drought and inundating storms. The unpredictable nature of our climate and its extremes presents a significant challenge for how water resources are managed to provide secure and affordable water supplies, while also seeking to manage large flows to safeguard the community and property from flood.

Addressing this challenge requires a high degree of collaboration between State and Local Government and the support of the South Australian community.

State and Local Government have a history of collaborating for the management of stormwater in South Australia and, since 1967, State Government grant funding has been available to assist councils to manage stormwater within their local council areas. However, as a first in South Australia's history, a commitment to long term State Government funding support was entered into as part of the 2006 *State-Local Government Stormwater Agreement*¹ - a commitment that will continue under this new Agreement.

The State and Local Governments are also collaborating to develop nation-leading stormwater harvesting and reuse projects where feasible and appropriate, many of which are also recipients of Australian Government support. Local councils are the proponents of many of these projects and the owners and managers of the developed schemes.

The Government's *Water for Good* strategy, and the *Stormwater Strategy – The Future of Stormwater Management* prepared by a high-level Stormwater Taskforce that included State and Local Government representatives, give additional emphasis to the benefits of effective collaboration between State and Local Government.

The collaborative approach being taken is reflective of the fact that all South Australian's benefit from well planned and maintained stormwater management systems.

This Agreement articulates new commitments by State and Local Government to improve the management of the State's stormwater systems, and reconfirms many commitments entered into in the 2006 *State-Local Government Stormwater Agreement*. Commitments in the 2006 *State-Local Government Stormwater Agreement* that have been achieved or deemed no longer relevant have been removed from this updated Agreement.

This Agreement is intended to supersede the 2006 *State-Local Government Stormwater Agreement* which was subsequently approved in Schedule 1A of the *Local Government Act 1999*. Formal replacement of the 2006 agreement by this Agreement will require legislative amendment to Schedule 1A of the *Local Government Act 1999*, and the State Government commits as part of this

¹ *Agreement between the State of South Australia and the Local Government Association on Stormwater Management, February 2006*

Agreement to introducing a Bill as required (herein referred to as 'enabling legislation') into Parliament.

The Future of Stormwater Management provided for under this Agreement

A key aspect of the *Stormwater Strategy* is the commitment to develop a new operational model for the Stormwater Management Authority to enable it to play a more strategic coordination and leadership role, which is a purpose of this Agreement.

The Agreement however goes much further, than providing a new operational model for the Stormwater Management Authority. Importantly, it incorporates other aspects of the *Stormwater Strategy* that seek to ensure that South Australia builds a more robust and integrated water management regime incorporating robust stormwater systems that provide for flood protection, improve the ecological status of our urban watercourses and coastal environment, and provide opportunities for economic reuse of stormwater.

A key action of the *Stormwater Strategy*, and commitment within this Agreement, is to develop a blueprint for urban water for Greater Adelaide, including stormwater and wastewater, as a framework for planning and prioritising future water projects. The blueprint will complement other work being undertaken, including in relation to land use planning and strategic infrastructure investments made by State and Local Government.

The development of the blueprint will require all tiers of Government and, where relevant, the private sector, to work together. A collaboration approach will improve the opportunity to achieve multiple outcomes and act as insurance against isolated decision making.

This Agreement provides for a partnering between State and Local Government to develop the blueprint, and that, when developed, that it will be incorporated into a ten year strategic plan and three year business plans to be prepared by the Stormwater Management Authority.

Although the *Stormwater Strategy* and blueprint has a primary focus on the Greater Adelaide region, it is envisaged that it should also provide the basis for stormwater management in regional areas of the State, allowing for necessary adaptation for local circumstances and local input. This Agreement recognises the importance of managing stormwater within regional areas, as well as in Adelaide. This Agreement provides opportunity for regional and metropolitan councils to contribute to the ten year strategic plan and three year business plans to be prepared by the Stormwater Management Authority, and the opportunity for regional perspectives to be brought to the Stormwater Management Authority and the Stormwater Advisory Committee to be established under this Agreement to provide advice to the Stormwater Management Authority.

CONTENTS

Section 1 – Defined terms

Section 2 – Legal Status of this Agreement

Section 3 – Principles of Agreement

Section 4 – Ambit of Agreement

Section 5 – Implementation of Agreement

Section 6 – Transition Arrangements

Section 7 – Policy Context

Section 8 – State and Local Government Responsibilities

Section 9 – Stormwater Management Authority

Section 10 – Stormwater Management Plans

Schedule 1 – List of major stormwater infrastructure assets managed by the State at the time this Agreement is entered into

Schedule 2 – Summary of proposed changes to legislation

Schedule 3 – Letter dated 17 February 2006 from then Premier Mr Mike Rann to then President of the Local Government Association containing details of State funding contribution

Schedule 4 – Stormwater Management Authority General Terms and Conditions of Office

Schedule 5 – Stormwater Advisory Committee Terms of Reference: Transition Arrangements

1. DEFINED TERMS

2006 State-Local Government Stormwater Management Agreement means the *Agreement between the State of South Australia and the Local Government Association on Stormwater Management, February 2006*.

Agreement means this Agreement, except where another agreement is expressly indicated.

Approved stormwater management plan means a stormwater management plan that has been approved by the Stormwater Management Authority, with or without amendment.

Blueprint for urban water means the integrated 'blueprint for urban water' for stormwater and wastewater for Greater Adelaide referred to in the *Stormwater Strategy – The Future of Stormwater Management* (Government of South Australia, 2011).

Catchment area is the contributing plan area of a catchment.

Council and local council means a council constituted under the *Local Government Act 1999*.

Enabling legislation means legislation which the State Government agrees to introduce to the South Australian Parliament to approve this Agreement, and to provide for the relevant legislative changes indicated in this Agreement.

Flood means, for the purposes of this Agreement, the covering of normally dry land by water that has escaped or been released from the normal confines of:

- a) any lake, or any river, creek or other natural watercourse, whether or not altered or modified;
- b) any reservoir, canal, or dam.

Flood Hazard means the potential loss of life, injury, economic and environmental loss caused by future flood events. The degree of hazard varies with the severity of flooding and is affected by flood behaviour (extent, depth, velocity, duration and rate of rise of floodwaters), topography, population at risk and emergency management.

Floodplain means the area of land adjacent to a creek, river, estuary, lake, dam or artificial channel, which is subject to inundation by the Probable Maximum Flood (i.e. 'flood-prone' land).

Hydrological catchment means a catchment area in which the stormwater drainage system serves a defined area which stands alone from and is unaffected by stormwater drainage from any such adjoining catchment.

LGA means the Local Government Association of South Australia.

Minister or The Minister means the Minister identified in Clause 1(2)(a) of Schedule 1A of the *Local Government Act 1999*.

Parties means the Parties to this Agreement, being the State of South Australia and the Local Government Association of South Australia.

Probable Maximum Flood (PMF) means the largest flood that could conceivably occur at a particular location, resulting from the Probable Maximum Precipitation (PMP).

Public authority or public authorities means the public authority responsible for managing a stormwater system, such as: a council or councils; a subsidiary established by a council or a regional subsidiary established by two or more councils; in relation to assets identified in Schedule 1 of this Agreement the public sector agency designated by the State Government as responsible for management and maintenance of the asset.

Public sector agency has the same meaning as that provided in the *Public Sector Act 2009*.

Specified councils and specified constituent councils means a council whose area, or part of whose area comprises or is included in the region of a regional Natural Resources Management Board.

Stormwater Management Authority means the Stormwater Management Authority established under Schedule 1A of the *Local Government Act 1999*.

Stormwater Management Fund (or 'Fund') has the same meaning as that of Division 5 of the *Local Government (Stormwater Management) Amendment Act 2007* and, in accordance with Clause 17(3) of that Act, consists of:

- a) any money appropriated by Parliament for the purposes of the Fund;
- b) any money contributed to the Fund by regional Natural Resources Management boards;
- c) any money received from the Local Government Disaster Fund;
- d) any money paid into the Fund at the direction or with the approval of the Minister or the Treasurer;
- e) any money received by way of grant, gift or bequest or any other contribution for the purposes of the Fund;
- f) any income from investment of money belonging to the Fund; and
- g) any money paid into the Fund under any other Act.

Stormwater system means any part of a natural watercourse, open channel or underground conduit conveying or intended to convey stormwater or floodwaters whether by gravity or by

pumping and includes associated infrastructure such as levees, high level overflow paths, wetlands, detention basins, dams and pumping stations and any other associated infrastructure which is intended to improve the quality of any stormwater or floodwaters conveyed or to utilise as a water resource such stormwater or floodwaters.

Ten year strategic plan means the strategic plan to be developed and maintained by the Stormwater Management Authority as provided for under this Agreement.

Three year business plan means the three year business plan to be developed and maintained by the Stormwater Management Authority as provided for under this Agreement.

Torrens Taskforce Initiative means activities taken to improve the water quality of the urban River Torrens and Torrens Lake as recommended in the Torrens Taskforce Summary Report (May 2007).

Water sensitive urban design has the meaning in the *Stormwater Strategy - The Future of Stormwater Management* as: “an approach to urban planning and design that integrates the management of the total water cycle into the land use and development process”.

2. LEGAL STATUS OF THIS AGREEMENT

2.1 This Agreement is not legally binding on the Parties to this Agreement.

2.2 Nothing in this Agreement imposes any legal liability or obligation on the Parties, the Stormwater Management Authority or any public authorities (including, without limitation, any liability or obligation incidental to common law, equity, contract, statute, misrepresentation, estoppel, or legitimate expectation).

2.3 This Agreement is also subject to:

- a) Amendments to Schedule 1A of the *Local Government Act 1999* to approve this Agreement; and
- b) The functions, powers and duties assigned to the Parties, the Authority and other public authorities under the *Local Government Act 1999* or any other Act.

3. PRINCIPLES OF AGREEMENT

The Parties agree:

- 3.1 the way water is managed influences the quality of life of South Australians and South Australia’s environment;
- 3.2 stormwater management is an important issue for the Greater Adelaide region and regional cities and towns of South Australia;

- 3.3 stormwater should be managed in a total water cycle management context, recognising and taking account of the connectivity of land use with water resources management and opportunities for multi-objective considerations of hazard management², water quality, amenity, and potential harvesting and use at site, precinct, catchment and regional scales;
- 3.4 a multi-objective, joint State and Local Government approach should seek to maximise the overall economic, environmental and social benefit of stormwater;
- 3.5 collaboration between State and Local Government is essential for the effective management of stormwater³, with the conduct of parties to be guided by any existing State-Local Government Relations Agreement that may be in place⁴;
- 3.6 *Water for Good*, and the *Stormwater Strategy* support a multi-objective approach to stormwater management and require a high level of collaboration between State and Local Government so that the stormwater management objectives of both tiers of Government can be progressed;
- 3.7 a governance framework that identifies the individual and shared the responsibilities of State and Local Government and those of other relevant stakeholders is needed to support the management of the State's stormwater system;
- 3.8 the Stormwater Management Authority is an important mechanism for promoting stormwater management outcomes, and that opportunities exist to reform its role and governance arrangements, as provided for through this Agreement, to further improve State and Local Government coordination of stormwater and the value derived from the Stormwater Management Fund and other available funding sources that may be available to State and Local Government to assist stormwater management;
- 3.9 opportunities to align with Australian Government water management and emergency management policies should be given consideration and where appropriate jointly pursued by State and Local Government;
- 3.10 where practical stormwater conveyance systems, including relevant urban watercourses, should be in public ownership;
- 3.11 stormwater management planning should be addressed in a deliberative and comprehensive manner both in respect of management and mitigation of stormwater

² Provision of flood protection at a tolerable level of risk and the management of stormwater flows which would otherwise represent or could create an intolerable hazard.

³ This has been demonstrated by instances where collaboration has led to the securing of significant stormwater flood management and stormwater harvesting and use projects in South Australia.

⁴ At the time of this Agreement, the relevant agreement is the *State-Local Government Relations, An Agreement between the State Government and Local Government in South Australia May 2012*.

as a hazard, and in respect of opportunities for managing stormwater in an integrated water management context;

- 3.12 this Agreement formally replaces the 2006 State-Local Government Stormwater Management Agreement and the 2005 Urban Stormwater Management Policy. The Parties agree to support legislation aimed at replacing the 2006 State-Local Government Stormwater Agreement with this Agreement;
- 3.13 until formal ratification of this Agreement by legislative amendment, the Parties will use their best endeavours to support this Agreement insofar as this does not contravene existing legislation;
- 3.14 this Agreement will continue until such time as another Agreement may be entered into between the State Government and LGA that replaces this Agreement;
- 3.15 except where necessary as a result of this Agreement, or as may otherwise be agreed to between the Minister and the LGA, or as the Minister may deem necessary to give additional legal clarification to any aspect of Schedule 1A of the *Local Government Act 1999*, it is intended that matters addressed as a consequence of the *Local Government (Stormwater Management) Amendment Act 2007* will continue to apply under the enabling legislation to give effect to this Agreement, including but not limited to the Stormwater Management Authority's delegation powers, authority to require the preparation of a stormwater management plan, and authority to issue an order, and in relation to vesting powers available to the Minister; and
- 3.16 this Agreement is not intended to reduce or disadvantage councils' access to funding from the Stormwater Management Fund, relative to arrangements put into place under the *2006 State-Local Government Stormwater Agreement*. Moreover, it is an express intention of this Agreement that the arrangements it establishes and the means by which State Government, Local Government, and the Stormwater Management Authority operate and seek to co-operate, aim to leverage opportunities to seek additional funding, including from relevant State and Australian Government sources, in line with stormwater priorities identified in the ten year strategic plan and three year business plan to be prepared and maintained by the Stormwater Management Authority in accordance with this Agreement.

4. AMBIT OF AGREEMENT

- 4.1 The Agreement is not intended to affect ownership or maintenance obligations (nor the rights or liabilities arising in respect of such ownership or maintenance obligations) of any stormwater systems which at the time of the commencement of this Agreement are either owned or maintained by a council or other public authority.

- 4.2 Nothing in this Agreement or proposed enabling legislation required to effect relevant aspects of this Agreement is intended to change or affect existing rights and liabilities (whether under statute law or common law) relating to the ownership of works, or to affect the general legal principles relating to negligence which may apply with respect to the incidents or responsibilities or the legal nature of ownership, or to the obligations arising from the construction or maintenance of works subject to this Agreement, unless the Agreement or legislation expressly provides.
- 4.3 Any part of any stormwater system will, subject to legal limitations on the relevant public authority responsible for managing that system existing because of private ownership of natural watercourses and the statutory responsibilities of regional Natural Resources Management Boards under the *Natural Resources Management Act 2004*, be the responsibility of that public authority, and be eligible to apply for financial assistance from the Stormwater Management Fund.
- 4.4 The Agreement provides for a stormwater management plan to be prepared and implemented by a council (or by councils where relevant) for catchments of metropolitan areas of Adelaide, or by a council or councils of a regional city or town for the proper management of stormwater in that city or town. The Authority may apply funds from the Stormwater Management Fund to the preparation of stormwater management plans.
- 4.5 Schedules
- a) **Schedule 1** contains a list of existing known State assets and works that are the responsibility of the State Government for management, maintenance and for their integration with other stormwater systems. The public sector agency designated by the State Government as responsible for management and maintenance of any particular State asset must provide:
 - i. to any council whose area is, or may be affected by such assets or works;
and
 - ii. to the Stormwater Management Authority;

information of any new works or assets or of any proposed upgrade or replacement of such works or assets, or other changes or additions to be included in Schedule 1, with such information to be provided in a timely manner in advance of installation, upgrade or replacement.
 - b) **Schedule 2** summarises proposed legislative changes the State Government intends to pursue in accordance with this Agreement.

- c) **Schedule 3** comprises a letter dated 17 February 2006 from then Premier Mr Mike Rann to then President of the Local Government Association containing details of State funding contribution.
- d) **Schedule 4** outlines the Stormwater Management Authority general terms and conditions of office.
- e) **Schedule 5** Stormwater Advisory Committee Terms of Reference: Transition Arrangements.

5. IMPLEMENTATION OF AGREEMENT

- 5.1 The State Government will use its best endeavours to ensure that this Agreement is supported by appropriate legislation.
- 5.2 The State Government will identify the relevant State Government entities responsible for implementing State Government responsibilities under this Agreement and will utilise its best endeavours to comply with these responsibilities.
- 5.3 The LGA will make councils aware of this Agreement and encourage them to use best endeavours to comply with responsibilities.

6. TRANSITION ARRANGEMENTS

- 6.1 In accordance with Clause 3.13 of this Agreement, until necessary legislative amendment is provided through the South Australian Parliament, the Parties will use their best endeavours to support this Agreement insofar as this does not contravene existing legislation.
- 6.2 The Stormwater Management Authority will continue to act in accordance with existing legislation.
- 6.3 A Stormwater Advisory Committee, chaired by an officer of the administrative unit assisting the Minister⁵, will be established with responsibility for preparing advice to the Stormwater Management Authority in relation to any stormwater technical, planning, policy and legal matters agreed by the Stormwater Management Authority. Resourcing of the work undertaken by the Stormwater Advisory Committee will be determined in discussion with relevant State Government agencies and the LGA, and where appropriate will be provided for from the Stormwater Management Fund if agreed to by the Stormwater Management Authority during the transition period in place prior to the proposed enabling legislation taking effect.

⁵ This being the administrative unit for which the Minister has responsibility designated pursuant to the *Public Sector Act 2009*.

- 6.4 Terms of Reference for the Stormwater Advisory Committee are provided at Schedule 5 of this Agreement.
- 6.5 The LGA will nominate, at its discretion, up to three persons to the Stormwater Advisory Committee, who the LGA considers have appropriate experience and/or skills to contribute to the advice developed by the Stormwater Advisory Committee. Members of the Stormwater Advisory Committee can not be serving members of the Stormwater Management Authority.
- 6.6 The State Government in partnership will engage with Local Government in relation to the actions provided for in the *Stormwater Strategy*, including in relation to the preparation of a blueprint for urban water for Greater Adelaide which this Agreement provides will, when completed, be incorporated into the ten year strategic plan of the Stormwater Management Authority.
- 6.7 The Minister and LGA will consult each other prior to nominating new members, or the re-appointment of present members, to the Board of the Stormwater Management Authority, in relation to the experience and skills that are appropriate for the nominee(s) to have.
- 6.8 In respect of new appointments to the membership of the Stormwater Management Authority (including any proposed re-appointments of existing members) the Minister and LGA will consult each other in relation to whether specific recommendations be made to the Governor concerning conditions that the Governor might impose in the instrument of appointment of the nominee to the Board of the Stormwater Management Authority in accordance with Clause 7(1) of Schedule 1A of the *Local Government Act 1999*.
- 6.9 The transition arrangements will cease on the commencement of operation of the enabling legislation.
- 6.10 In the event that the legislation giving effect to this Agreement is not passed or has not commenced operation by 30 June 2013, the Minister and the LGA will jointly review options for ensuring ongoing collaboration on stormwater management.

7. POLICY CONTEXT

- 7.1 The Agreement is construed as to operate in harmony and consistency with relevant plans, strategies and agreements including those listed below as existent at the time this Agreement is entered into or, if subsequently updated or superseded, by the relevant plans, strategies, agreements or other documents updating or superseding them:
- a) South Australia's Strategic Plan;

- b) State-Local Government Relations Agreement;
- c) Stormwater Strategy – The Future of Stormwater Management;
- d) Water for Good;
- e) State planning strategy and any relevant Ministerial Plan Amendment Reports;
- f) State Natural Resources Management Plan;
- g) Regional Natural Resources Management Plans;
- h) State Emergency Management Plan;
- i) Flood Hazard Plan (prepared in accordance with the State Emergency Management Plan);
- j) Strategic Infrastructure Plan for South Australia;
- k) South Australia's Greenhouse Strategy;
- l) Environment Protection (Water Quality) Policy;
- m) National Water Initiative Intergovernmental Agreement; and
- n) the strategic management plans of councils.

8. STATE GOVERNMENT AND LOCAL GOVERNMENT RESPONSIBILITIES

8.1 State Government Responsibilities

Subject to and in accordance with this Agreement and in the context of any relevant legislation and commitments, the State Government will:

- a) i. actively contribute to the proper management maintenance, upgrade and replacement as required of State stormwater infrastructure assets⁶ while taking into account the content of any relevant and approved stormwater management plan; and
- ii. contribute to the management, maintenance, upgrade and replacement of stormwater systems in collaboration with local councils in accordance with and through means provided for by this Agreement.

⁶ Schedule 1 lists major stormwater infrastructure assets managed by the State at the time this Agreement is entered into.

- b) Through the development planning system, give priority to assisting councils in the preparation and expeditious implementation of Plan Amendment Reports within existing stormwater flood prone areas, and those areas identified to be suitable for urban consolidation, where increased runoff is likely to exacerbate existing stormwater flooding and associated water quality problems or create new problems relating to flows and discharge of stormwater.
- c) Assist in the production, dissemination and communication of floodplain mapping produced to recognised national standards of flood prone land, where sections of natural or modified watercourses pass through urban areas, to allow the State Government and councils to identify, analyse and evaluate flood risk, to determine the nature and extent of works required to treat such risk, to aid future planning for both land use emergency response in managing stormwater flows and water quality, and to assist in the development of the system for communicating flood risk information.
- d) Where feasible, ensure that Principles of Development Control in the Development Plan Building Rules, the Building Code, and codes of practice:
 - i. reflect the provision of flood mitigation infrastructure on private and public lands and control development in flood prone areas so as to mitigate potential flood damage to development sites and other property; and,
 - ii. reflect Water Sensitive Urban Design ("WSUD") principles and techniques.
- e) Establish partnerships with Local Government and other relevant stakeholders to deliver WSUD capacity building programs to support those involved in the planning and implementation of WSUD.
- f) Assess and review water quality criteria associated with aquifer storage of stormwater, with the aim of facilitating more storage of reasonable quality water in those aquifers identified as suitable for recovery of stored water at a future time for fit-for-purpose uses, whilst ensuring the environmental values of the aquifer are protected.
- g) Develop stormwater quality targets, for major receiving water bodies; drawing on studies such as the Adelaide Coastal Waters Study, the Port Waterways Water Quality Improvement Plan and existing Natural Resources Management Plans, to inform the stormwater management planning process required by this Agreement. Where relevant this will be built into the blueprint for urban water for Greater Adelaide to be developed in accordance with the *Stormwater Strategy*.
- h) Develop codes of practice based upon the Environment Protection (Water Quality) Policy 2003 as a way of supporting improved catchment based management of

stormwater pollution from point and diffuse sources and report progress publicly through State of the Environment reporting.

- i) Gauge the significance, and possible reduction strategies, of stormwater pollutant input from roadways managed by the State Government.
- j) Engage closely and in a collaborative way with Local Government to progress the following actions in the *Stormwater Strategy*:
 - i. develop an integrated blueprint for urban water for stormwater and wastewater for Greater Adelaide, incorporating a water sensitive city theme and addressing priority issues;
 - ii. introduce interim targets for water sensitive urban design, ahead of developing and implementing the best regulatory approach to mandate water sensitive urban design;
 - iii. identify what changes are required to stormwater infrastructure to improve water quality outcomes in line with the Adelaide Coastal Waters Quality Improvement Plan and the Torrens Taskforce Initiative;
 - iv. develop access rights for re-use scheme owners to provide certainty for stormwater resources, thereby creating incentives for investment in stormwater capture, treatment, storage and use;
 - v. through State Government engagement with the Goyder Institute for Water Research, complete further studies to improve the knowledge and management of public health risks relating to the recycling of stormwater, including assessing the risk of augmenting drinking water supplies;
 - vi. evaluate options for management of urban watercourses on public and private land to minimise flooding risk;
 - vii. further improve the management of flood risk by prioritising flood mitigation scheme proposals and by evaluating the possibility of:
 - ensuring information about flood risk is available at time of property purchase;
 - adequate insurance cover;
 - investigating flood preparedness; and
 - ensuring the State's planning system includes minimum standards for all types of developments.

- viii. commission a scientific research program to:
- underpin urban and regional water policy, in particular, the integrated management of water resources; and
 - support the development of policies to encourage the widespread adoption of water sensitive urban design.
- k) Prepare information to assist proponents of stormwater Managed Aquifer Recharge schemes in relation to the processes for applying for relevant approvals.
- l) As part of the development of the blueprint for urban water indicated at 8.1 j) i of this Agreement, undertake a review of existing South Australian drainage legislation, and if it is deemed to be appropriate seek to repeal or otherwise amend existing drainage legislation, with any such consideration for repeal or amendment to be first discussed with the relevant local councils of those areas for which the drainage legislation applies.

8.2 Local Government Responsibilities

Subject to and in accordance with this Agreement and in the context of any relevant legislation and commitments:

- a) Councils preparing stormwater management plans should do so on a specified hydrological basis and incorporate the multiple objectives of stormwater management in accordance with stormwater management planning guidelines issued by the Stormwater Management Authority.
- b) Specified councils and specified constituent councils will use their best endeavours to give effect to stormwater management plans approved by the Stormwater Management Authority, and where relevant will develop policies to ensure that developers and development within the relevant hydrologic catchments comply with relevant aspects of the stormwater management plan.
- c) Councils will continue to require developers of "greenfield" sites to provide their own internal stormwater infrastructure and to ensure that such infrastructure proposals are designed, constructed, maintained and integrated with existing stormwater systems in accordance with the relevant approved stormwater management plan.
- d) Councils will encourage water sensitive urban design being incorporated into new "greenfield" and "brownfield" developments, as a means of helping to manage the quantity and quality of stormwater where it is feasible and appropriate, and will also consider opportunities to incorporate water sensitive urban design into

relevant asset upgrade or renewal programs involving council-owned infrastructure such as roads, footpaths and buildings.

- e) Councils will work with developers to agree on, and provide suitable stormwater management strategies and associated infrastructure works required if necessary in consultation with the State Government and the Stormwater Management Authority, so as not to overload any existing downstream drainage or stormwater collection systems.
- f) When undertaking stormwater management planning, councils will take into account any relevant plans, policies, strategies or guidelines issued by the Stormwater Management Authority, Natural Resources Management Council and of the relevant regional Natural Resources Management Board(s) for the area to be addressed by the plan.
- g) Councils will use their best endeavours to assist the Stormwater Management Authority by providing information relevant to assisting the Stormwater Management Authority to be fully briefed on the state and condition of stormwater management in local council areas.
- h) Councils will keep the Stormwater Management Authority informed of the progress of Stormwater Management Plans that they are preparing, and in relation to the implementation of Stormwater Management Plans approved by the Stormwater Management Authority.

8.3 Joint State Government and Local Government Responsibilities

- a) The State Government, in conjunction with all councils, and pursuant to the *Emergency Management Act 2004*, will support the development and application of emergency management plans linked to and forming part of the State Emergency Management Plan that incorporate prevention, preparedness (including warning systems), response and recovery needs to mitigate the impact of flood events on communities at risk and that also relate to the content of stormwater management plans to be prepared by specified councils or specified constituent councils.
- b) The State Government and any council or councils where relevant will collaborate in responding as soon as possible to any unforeseen flood event in any catchment, where such an event gives rise to the declaration of an emergency under Division 3 of the *Emergency Management Act 2004* and to the extent necessary, the State Government and any council or councils affected will also collaborate in relation to any actions required to be taken under any relevant and approved stormwater management plan.
- c) The State Government will support community education and awareness

measures by councils to assist in achieving better economic, social and environmental stormwater management outcomes, especially the reduction of potential flood damage.

- d) The State Government and councils will use targeted Plan Amendment Reports under the *Development Act 1993* where needed to improve flood management and to reduce the flood related risk implications identified by floodplain mapping information and stormwater management plans.
- e) Councils will undertake floodplain mapping to recognised and consistent national standards with the State Government and any available Australian Government support in locations identified as suitable for development where adequate floodplain mapping does not exist, as part of the development of a stormwater management plan.
- f) Councils, in accordance with the recommendations of the National Disaster Insurance Review, will communicate floodplain mapping and associated risk information to the community, and allow the State and Australian Governments full and free access to also disseminate that floodplain mapping to improve community resilience to flood hazard.
- g) Planning regulations and guidelines are to be strengthened by the State and Local Government to enable agreed performance based outcomes for WSUD and minimising flood hazards.
- h) The State and Local Government planning system is to encourage open space creation via linear parks along naturally occurring urban watercourses, and the opening out or possible removal of existing concrete lining of drainage channels, provided that there is no deterioration in flood protection standards, that public land or private land is available for such purpose, and that there is clear community benefit.
- i) Councils and the State Government will require developers to comply with relevant Development Plan Principles of Development Control so as to ensure that stormwater is adequately managed and risks are addressed on-site and downstream.
- j) State and Local Government may review and if agreed update this Agreement on terms agreed between the Minister and the LGA after consultation by the LGA with local councils.
- k) State and Local Government will establish a Stormwater Advisory Committee to prepare advice for the Stormwater Management Authority in relation to stormwater technical, planning, policy and legal matters. The Stormwater Advisory Committee is to be chaired by a representative of the State Government agency assisting the

Minister and will include representatives from relevant State Government agencies and, at the discretion of the LGA, up to three nominees from Local Government. The Stormwater Advisory Committee will have similar Terms of Reference to the transitional Stormwater Advisory Committee arrangements established under Section 6 of this Agreement and included as Schedule 5, but with:

- i. necessary allowance for changes due to any future machinery of Government changes including any changes to Ministerial responsibilities or State agencies, notwithstanding which the LGA will continue to nominate, at its discretion, up to an equal number of members to the Stormwater Advisory Committee as those nominated from State Government, but in any case the LGA will nominate at least one member; and
 - ii. provision to amend the Terms of Reference of the Stormwater Advisory Committee (which may include but is not necessarily limited to the number of members or their role), at any time if jointly agreed to by the Chief Executive of the State agency assisting the Minister and the LGA, on terms mutually agreed in advance between the Chief Executive and the LGA.
- l) The Chief Executive of the State agency assisting the Minister and the LGA will undertake, and finalise, a review the Terms of Reference of the Stormwater Advisory Committee no later than three years following the date of this Agreement being signed by both the State and Local Government, and subsequently at no longer than three yearly intervals thereafter. The terms of these reviews will be mutually agreed in advance between the Chief Executive and the LGA.
- m) The Minister and the LGA will use their best endeavours to agree on matters requiring their joint consideration under this Agreement, including but not limited to nominations of members to the Stormwater Management Authority and for approving, with or without amendments, the three year business plan to be prepared and annually updated by the Stormwater Management Authority.

9. STORMWATER MANAGEMENT AUTHORITY

9.1 The State Government, at its earliest convenience, will introduce into State Parliament proposed legislation that in relation to the Stormwater Management Authority will provide that:

- a) In addition to functions of the Stormwater Management Authority provided for by way of the *Local Government (Stormwater Management) Amendment Act 2007*, the Stormwater Management Authority will:

- i. contribute to the development and implementation of the blueprint for urban water for Greater Adelaide, and will be the lead body for implementing relevant stormwater elements of the blueprint where this is provided for in the three year business plan referred to in the following paragraph of this agreement;
- ii. prepare and update at no more than five year intervals a ten year strategic plan for its activities for consideration and approval by the Minister and the LGA. The ten year strategic plan will include details of how the Stormwater Management Authority intends to progress relevant stormwater aspects of the blueprint for urban water for Greater Adelaide, once it has been developed, as well as its strategic approach for stormwater management in regional South Australia;
- iii. prepare and annually update a business plan for the subsequent three years ('three year business plan') for its activities for consideration and approval by the Minister and the LGA. The three year business plan will include details of how the Stormwater Management Authority intends to implement relevant stormwater aspects of the blueprint for urban water for Greater Adelaide (once it has been developed) over the three year period, as well as details of how it expects to undertake its other legislated responsibilities including in relation to the management of stormwater in regional areas of South Australia. The three year business plan will be consistent with and support the implementation of the ten year strategic plan, and will include a schedule of priority catchments for which Stormwater Management Plans should be prepared and stormwater infrastructure projects are expected to be completed over the period of the business plan;
- iv. in its annual report provided to the Minister and the LGA, include details concerning the extent to which its three year business plan has progressed and propose any changes to its three year business plan that the Stormwater Management Authority considers necessary, including for the purpose of maintaining the currency of its three year business plan, for consideration and approval by the Minister and the LGA;
- v. ensure the Stormwater Advisory Committee is briefed of the decisions taken by the Authority in relation to advice or recommendations made to the Authority by that Committee;
- vi. include, with its annual report to the Minister and the LGA, a list of any decisions made by the Authority that differ from recommendations made to the Authority by the Stormwater Advisory Committee;

- vii. be required to prepare and adopt a Code of Ethics to guide the members of the Stormwater Management Authority, and to prepare guidance information for applicants⁷ in relation to the requirements for applying to the Authority for potential funding assistance, and subsequently annually review its Code of Ethics and guidance information to councils to ensure their currency; and
 - viii. be accorded relevant powers as provided for in Section 10 of this Agreement.
- b) By written agreement between the Minister and the President of the LGA, the Minister may designate additional stormwater functions or responsibilities to the Stormwater Management Authority.
 - c) The Stormwater Management Authority will comprise a minimum of seven members, or a larger number if agreed to between the Minister and the President of the LGA, who will be appointed by the Governor, for which:
 - i. The Minister and LGA will consult each other on the nomination for the position of Presiding Member, with the nominee to be agreed by the Minister for appointment by the Governor; and
 - ii. The Minister and LGA will each nominate an equal number of additional members for appointment by the Governor.
 - d) The LGA will nominate to the Stormwater Management Authority the required number of LGA nominated members to comply with the requirements of Clause 9.1 c) ii. of this Agreement, after consulting with all councils⁸.

⁷ The guidance information to be prepared by the Authority is to include a requirement that, attached with any proposed Stormwater Management Plan presented to the Stormwater Management Authority for its approval, there is written advice, from each council within the catchment for which the proposed Stormwater Management Plan would apply, that council elected members have resolved to support the proposed plan.

⁸ Under the *Local Government (Stormwater Management) Amendment Act 2007*, the Local Government Association must nominate one member to the Stormwater Management Authority from a council of the metropolitan area north of the River Torrens, one member from a council of the metropolitan area south of the River Torrens, and one from a non-metropolitan council. This Agreement and the proposed enabling legislation to give effect to this Agreement seeks to remove the restriction to appoint one member from the north of the Torrens and one from the South of the Torrens. However, Local Government may, if it deems appropriate, nominate members to the Stormwater Management Authority in the same or another manner provided there is no inconsistency with any other aspect of membership of the Stormwater Management Authority provided for by this Agreement, including in regard to the number of Local Government nominees, which may be three or otherwise provided for under this Agreement, and for the purposes of ensuring that the Stormwater Management Authority collectively has relevant skills and experience in accordance this Agreement.

- e) The Minister may, but is not required, to nominate members from State Government, and the LGA may, but is not required, to nominate members to the Stormwater Management Authority from elected representatives.
- f) Prior to finalising nominations for appointment by the Governor, the State Government and LGA will liaise to ensure that, collectively, proposed members of the Stormwater Management Authority have appropriate qualifications or experience in public administration, water resources, stormwater management, mitigation of flood hazard, environmental management and infrastructure development.
- g) The relevant experience and skills of each member of the Stormwater Management Authority will be made publicly available.
- h) A decision by the Stormwater Management Authority will be valid if it is supported by at least three members and represents the majority in favour of the decision.
- i) If a member or members of the Stormwater Management Authority are required to leave a meeting due to a declared conflict of interest, the remaining members will constitute a quorum for the purpose of making a decision during the period of absence of that member or members.
- j) The members of the Stormwater Management Authority will meet (in person or by other appropriate communications) at least quarterly or more frequently if it so agrees.
- k) For the purpose of making decisions, each member of the Stormwater Management Authority present at meetings in accordance with 8.1 j) of this Agreement, and who is not absent due to potential conflict of interest in the outcome of that decision, will have a single vote of equal status as that of each other present member. (For the purpose of this paragraph, a meeting is taken to have the same meaning as in Clause 10(5) of Schedule 1A of the *Local Government Act 1999*).

Administrative Support and Advice

- l) The Stormwater Management Authority will arrange for administrative services to be provided to it, through or with approval of the Government agency assisting the Minister, and funded from the Stormwater Management Fund, to assist the Authority in the performance of its legislated functions and compliance with relevant statutory requirements⁹.

⁹ These include, for example, in relation to record keeping and financial reporting.

- m) A Stormwater Advisory Committee chaired by a representative of the State Government agency assisting the Minister will be established to provide advice and recommendations to the Stormwater Management Authority in relation to technical, planning, policy and legal matters, with membership and Terms of Reference of the Committee to be as provided for in Clause 8.3 k) of this Agreement.
- n) Stormwater Advisory Committee members will be selected having regard to the skills and experience appropriate to the provision of the advice.
- o) Members of the Stormwater Advisory Committee cannot also be serving members of the Stormwater Management Authority.
- p) Terms of Reference for the Stormwater Advisory Committee and operating arrangements would be established between the administrative unit assisting the Minister and the LGA.


10. STORMWATER MANAGEMENT PLANS

10.1 The State Government, at its earliest convenience, will introduce into State Parliament proposed legislation that in relation to Stormwater Management Plans will provide that the Stormwater Management Authority will:

- a) In consultation with the LGA develop and make available guidelines for stormwater management planning for use by public authorities which will require approval by the Natural Resources Management Council and the Minister.
- b) Seek advice from the Stormwater Advisory Committee referred to in Section 9 of this Agreement in relation to the nature and content of stormwater management planning guidelines appropriate to issue for use by public authorities, and in relation to the content of a proposed Stormwater Management Plan submitted to it for consideration for approval.
- c) If it sees fit, refer a proposed Stormwater Management Plan submitted to it for its consideration for approval back to the relevant council(s) for further consideration by the council(s) on terms specified by the Stormwater Management Authority.
- d) In circumstances where the Stormwater Management Authority itself prepares a Stormwater Management Plan for an area, submit that Stormwater Management Plan to the Minister, who will consult with the LGA prior to approving (with or without amendment) the content of the Stormwater Management Plan.

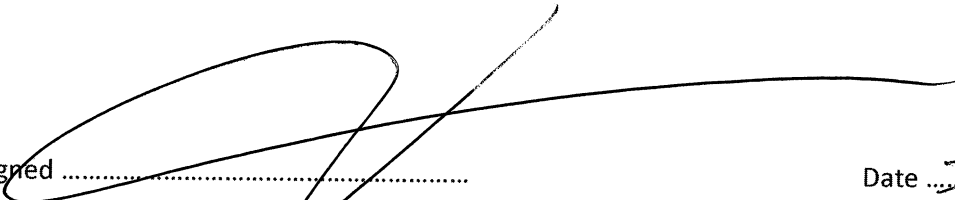
- e) If it sees fit, be able to order a council(s) to review an existing approved Stormwater Management Plan, or elements of that plan, and produce an updated Stormwater Management Plan if it is deemed necessary as a result of significant new information that is expected to impact on the existing Stormwater Management Plan, and provided provision for reviewing and updating the Stormwater Management Plan is provided for in the Stormwater Management Authority's three year business plan as approved in accordance with this Agreement. The Stormwater Management Authority may apply funds from the Stormwater Management Fund to the preparation of stormwater management plans.

IN WITNESS WHEREOF the Parties have executed this Agreement on the date indicated:

Signed

Date 30/8/13

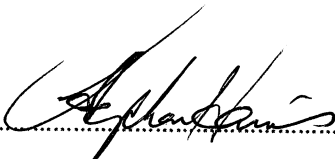
Hon Ian Hunter MLC
Minister for Water and the River Murray
for and on behalf of the Government of South Australia

Signed

Date 30/8/2013

Mayor David O'Loughlin
President, Local Government Association of South Australia
for and on behalf of the Local Government Association of South Australia

In the presence of:

Signed
Printed Name.....STEPHEN HARRIS

Date 30/8/13

SCHEDULE 1

LIST OF MAJOR STORMWATER INFRASTRUCTURE ASSETS MANAGED BY THE STATE AT THE TIME THIS AGREEMENT IS ENTERED INTO

RELEVANT STATE GOVERNMENT AGENCY ¹⁰	ASSET
Department of Environment, Water and Natural Resources	<p>Patawalonga:</p> <ul style="list-style-type: none"> • Glenelg Gates • Collection Pond and Diversion Pond • Northern Gates and Footbridge • Patawalonga Outlet Duct (Barcoo outlet and associated pipework) <p>Adelaide Showgrounds:</p> <ul style="list-style-type: none"> • That portion of Keswick Creek which lies underneath the Adelaide Showgrounds in a twin culvert system.
SA Water	<ul style="list-style-type: none"> • Sturt River Flood Control Dam • Those parts of Adelaide watercourses (including concrete lined sections) for which SA Water undertakes management as a result of legislation including the <i>Metropolitan Drainage Act 1935</i> and the <i>South Western Suburbs Drainage Act 1959</i>.¹¹

¹⁰ Relevant agency at the time this Agreement is entered into. Should the management of the assets be subsequently designated to another agency, then the relevant State Government agency.

¹¹ This includes, in relation to the Brown Hill Creek, that section of the creek from then start of the concrete lined drain near Packard Street, North Plympton, to Tapleys Hill Road.

SCHEDULE 2

SUMMARY OF PROPOSED CHANGES TO LEGISLATION

The State Government agrees to introduce into Parliament proposed legislation so that:

1. This Agreement (or any subsequent update of this Agreement) is appropriately referenced in the relevant legislation;
2. provision is made to review and update this Agreement if so agreed between the Minister and President of the LGA, in accordance with Clause 8.3 j) of this Agreement;
3. matters requiring the joint consideration of the Minister and the LGA under Clause 8.3 m) of this Agreement are provided for in the proposed legislation;
4. changes to governance arrangements of the Stormwater Management Authority relating to Section 9 of this Agreement are provided for in the proposed legislation; and
5. changes in relation to Stormwater Management Plans in accordance with Section 10 of this Agreement are provided for in the proposed legislation.

SCHEDULE 3

LETTER DATED 17 FEBRUARY 2006 FROM THEN PREMIER MR MIKE RANN TO THEN PRESIDENT OF THE LOCAL GOVERNMENT ASSOCIATION CONTAINING DETAILS OF STATE FUNDING CONTRIBUTION



Hon. Mike Rann MP
Premier of South Australia

Mayor John Rich
President
Local Government Association of SA
GPO Box 2693
ADELAIDE SA 5001

Dear Mr Rich

I am pleased to be able to write to you in relation to the now finalised State/Local Government Agreement on Stormwater Management and the position of my Government in supporting the new Agreement.

As you know, following the endorsement of the Local Government Association (LGA) of provisions of the Agreement, I am delighted that Cabinet has now approved its content. Cabinet has also agreed that the Minister for Infrastructure can now sign it on behalf of the State of South Australia. As the LGA is the other signatory, we are now looking forward to you signing on behalf of the Association.

We all know that the need for a better focus on urban stormwater management goes back some decades. We are confident that our collaboration on this difficult matter will produce a good outcome for Adelaide and other urban communities in our State.

To ensure the ongoing success of the Urban Stormwater Management Policy for SA and the accompanying Agreement, my Government is committed to the following essential actions.

We will proceed to draft enabling legislation that would underpin the Agreement for consideration by State Parliament later in the year.

Notwithstanding the success or otherwise of the enabling legislation, we will contribute \$4 million per annum adjusted in accordance with the Consumer Price Index for a period of 30 years. This will enable associated borrowing arrangements based on the security of the funding commitment over the 30 year period, noting that any borrowing arrangements can only be made with approval of the Treasurer once the enabling legislation is passed by the Parliament.

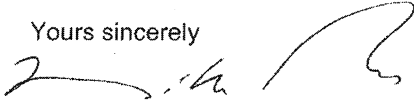
In the interim and prior to passage of the enabling legislation, we are intent on establishment by administrative arrangement of a Stormwater Management Committee with majority input from the local government sector. This committee will concentrate on immediate infrastructure investment priorities and associated stormwater management planning on a catchment basis. If the enabling legislation is

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not passed by the Parliament, the Stormwater Management Committee will continue to give effect to the Urban Stormwater Management Policy for SA as much as it is able, until and if the enabling legislation is ultimately passed.

I believe our two spheres of government can use the stormwater management experience as a template for other areas of mutual interest and responsibility. I look forward to showing the community how effective such a collaborative approach can be.

Yours sincerely



MIKE RANN
Premier

17/02/2006

SCHEDULE 4

STORMWATER MANAGEMENT AUTHORITY GENERAL TERMS AND CONDITIONS OF OFFICE

1. A member of the Stormwater Management Authority will be appointed on conditions determined by the Governor.
2. The Governor may remove a member of the Stormwater Management Authority from office—
 - a) for breach of, or non-compliance with, a condition of appointment; or
 - b) for misconduct; or
 - c) for failure or incapacity to carry out official duties satisfactorily.
3. The office of a member of the Stormwater Management Authority becomes vacant if the member—
 - a) dies, or is incapacitated so that, in the opinion of the Minister, it is not possible for the member to continue to satisfactorily undertake the duties of office; or
 - b) completes a term of office and is not reappointed; or
 - c) resigns by written notice to the Minister; or
 - d) is removed from office under 2 of this Schedule.
4. A member of the Stormwater Management Authority (other than a member who has been appointed as an officer or employee of a public authority) is entitled to remuneration, allowances and expenses determined by the Minister.

SCHEDULE 5

STORMWATER ADVISORY COMMITTEE TERMS OF REFERENCE: TRANSITION ARRANGEMENTS¹²

Membership

The Stormwater Advisory Committee (SAC) will comprise:

1. **One member**, as Chair, appointed by the Chief Executive of the Department of Environment, Water and Natural Resources, as an officer of that agency. Prior to appointing the Chair, the Chief Executive will liaise with the Stormwater Management Authority, in relation to its views of the appropriate skills and experience for the position. The Chair will have responsibility for ensuring the preparation of advice, including any recommendations, from the SAC to the SMA for consideration of the Stormwater Management Authority.
2. **One member** appointed by the Chief Executive of the Department of Planning, Transport and Infrastructure, for the purpose of bringing a perspective of that agency to the SAC.
3. **One member** appointed by the Chief Executive of the Environment Protection Authority, for the purpose of bringing a perspective of the Environment Protection Authority to the SAC.
4. At the discretion of the LGA, **up to three members, but at least one member** nominated by the LGA, to bring local government knowledge to the SAC.

Role of SAC

1. The SAC will support the Stormwater Management Authority in respect of its legislated functions under *Schedule 1A of the Local Government Act 1999*, by:
 - a) Preparing advice, including any recommendations, for consideration by the Stormwater Management Authority in relation to technical, planning, policy and legal matters.
 - b) Where the SAC determines it appropriate, initiating advice and recommendations to the Stormwater Management Authority on matters the SAC considers would support the Stormwater Management Authority in relation to its legislative functions.
2. The SAC will prepare its agenda to support the Stormwater Management Authority in respect of its legislative functions.

¹² Following the establishment of the proposed enabling legislation, additional provisions will apply, as specified in this Agreement at Clause 8.3 k).

Role of the Chair

1. The Chair will:

- a) Liaise with the Presiding Member of the Stormwater Management Authority to ensure that advice and recommendations of the SAC to the Stormwater Management Authority is relevant to that Authority, and that it is provided in a timely manner to the extent it is possible to do so taking account of resources and the availability of SAC members.
- b) Liaise with the other members of the SAC to ensure that the view of each member is properly represented in advice and recommendations provided to the Stormwater Management Authority.
- c) Liaise with other relevant officers from his or her agency and other agencies, as appropriate.
- d) Chair meetings of the SAC, unless the Chair is not available whereupon arrangements will be made for another representative of the agency assisting the Minister to Chair the meeting.
- e) Provide for the facilitation of meetings of SAC members by the most convenient means, which may be face to face, or via electronic means, or a combination of face to face and electronic means.

Provision for additional advice to SAC

- 1. The SAC may, where it assesses there to be a need, seek additional advice or views from State agencies, Local Government, or other sources, that it considers necessary to help inform its views in relation to any matter of advice or recommendations made to the SAC. In doing so the SAC may request as a condition in seeking such advice or views from other sources a requirement of confidentiality.

Advice and recommendations from the SAC to the Stormwater Management Authority

- 1. The advice including any recommendations by the SAC to the Stormwater Management Authority will indicate whether the advice or recommendations are supported by all SAC members and, if otherwise, why the advice or recommendations do not have full SAC support, which may be but are not necessarily limited to:
 - a) Members not providing comment on, or abstaining from providing, a viewpoint on the proposed advice or recommendation. (However, as a general condition of membership, each member of the SAC will be expected to use their best endeavour to respond on matters requiring their consideration).
 - b) Members dissenting from the advice or recommendation.

2. The Chair will ensure that any views of an SAC member or members alternative to a recommendation from the SAC to the Stormwater Management Authority is communicated to the Stormwater Management Authority so that it is informed of SAC members views.

Provisions for members absence for an extended period

1. The agency assisting the Minister will ensure that, should the nominated Chair be unable to support the SAC, including but not limited to reasons of leave, a Deputy Chair or other temporary arrangement is made in order that the SAC continues to function.
2. Should an SAC member be expected to be unavailable for a period exceeding two calendar months, the Chair will inform the relevant agency, or LGA as appropriate, as soon as he is aware, in order to a decision on whether the relevant agency or the LGA wish to appoint another member in lieu of the unavailable member during the period that member is not available.

Provisions for member replacements (including but not limited to resignations)

1. The Chief Executives of relevant agencies referred to above in this Schedule (or, after the transition arrangements which will be superseded as a result of the proposed enabling legislation being passed by State Parliament, the Chief Executives of the relevant agencies if different from those mentioned above in this Schedule), and the LGA may, at their own discretion, replace their respective appointment to the SAC by alternative members (including due to resignation of a member from a relevant agency or for another reason), provided that the Chief Executive of that agency, or the LGA, gives notice in writing to the Chief Executive of the agency assisting the Minister at least one calendar month prior to the replacement.
2. Members of the SAC should use their best endeavours to advise their respective Chief Executive or the LGA, as appropriate, of any intention to resign from the SAC, in order that a replacement SAC member may be appointed.

Conflicts of interest and matters requiring sensitivity

1. SAC member appointments will be on an understanding that there may from time to time be matters before the SAC that give rise to potential for conflict of interest or that may be sensitive. SAC members that are officers of the South Australian Public Service or of local councils will comply with relevant requirements for their conduct which are in place at that time.
2. SAC members will declare any potential conflict of interest they may have to the Chair. Should there be any doubt about the appropriate conduct, SAC members will be expected to raise the matter with the Chair.
3. The Chair may also, if he sees fit and in discussion with other SAC members, provide for further guidance for the conduct of members.

Title: Appointments or Nominations to Outside Bodies

DATE OF POLICY:	July 2006
DATE OF LAST REVIEW BY	May 2013
LGA:	May 2014

Requests for Local Government nominees on boards and committees are received from Ministers, Government Agencies and other organisations regularly. The importance of Local Government nominations to boards and committees is recognised by the LGA and appointments/nominations will be made on merit based principles giving due weight to gender balance. Appointees or nominees to outside bodies are not expected to 'represent' Local Government, or the views of any particular stakeholder or interest group. They are expected to apply their skills and experience, particularly their skills and experience arising from their participation in Local Government, to the betterment of the work and understanding of the board or committee to which they are appointed.

Appointments by Minister/Governor

Appointments to be made by the Minister or Governor, drawn from nominations from the LGA, will be determined by the LGA Board or between meetings the LGA Executive Committee. The Secretariat will call for nominations from Member Councils using the proforma (attachment 1) and upon the close of nominations (attachment 2) prepare a report for consideration. The template (attachment 3) is to be prepared by the Secretariat and tabled at the relevant meeting to assist with the assessment of the most appropriate nominations. However, where the appointments are to be made to non-statutory boards or committees, the nomination selection process may be delegated to the LGA Executive Committee.

Right to Decline Nomination

The LGA reserves the right to decline to appoint or nominate a person to a board or committee, unless it is required by law. The LGA Board (or between meetings the LGA Executive Committee) will consider recommendations from the Secretariat that the LGA decline to appoint or nominate a person to a board or committee. A brief report stating the reasons for declining to appoint or nominate will be prepared by the Secretariat to be considered by the LGA Board (or between meetings, the LGA Executive Committee).

Nominees to be Current Council Members or Staff

LGA nominees to outside bodies will, unless determined otherwise by the LGA Board/LGA Executive Committee, be current Council Members or staff of a Member Council or other Local Government entity.

When an existing appointment to an outside body ceases to be a Council or staff Member or a member of another Local Government entity, then under normal circumstances that person will be requested to resign his/her membership of the outside body forthwith. However the LGA Board/LGA Executive Committee may waive this requirement in circumstances where the person:

- has unique qualifications, experience or other personal qualities which allow him or her to continue to remain on the particular board or committee and/or;
- is appointed directly by a Minister or the Governor for a fixed term, and the appointment is specific to that person.

The LGA Board or LGA Executive Committee will review the list of all existing appointments following each general Local Government Election, to consider whether existing appointments comply with this policy.

Submitting Nominations to the LGA

LGA nominations to outside bodies are determined by Councils as corporate bodies. Each Council determines its own policy on how Council nominations are lodged. Only two (2) nominations will be accepted from any one Council. The LGA Board / LGA Executive Committee does not accept nominations from individual Councillors or staff.

LGA Board/LGA Executive Committee Process for Determining Appointments/Nominations

The process for determining appointments/nominations at LGA Board or LGA Executive Committee meetings is as follows:

- a) Where the LGA Board/LGA Executive Committee is being asked to appoint a member and a proxy, this will be done as two separate processes, i.e. the selection of the person to be the member is to be completed prior to the selection of who is to be the deputy. This avoids the potential problem of two names being considered at once where it is quite likely that a member is supportive of one of the people but not necessarily both.
- b) Where the appointment is to a statutory authority and is to be made by the Governor, the provisions of section 36A of the *Acts Interpretation Act 1915* apply regarding gender balance and the number of nominations to be provided (see Attachment 4). In situations where there is an insufficient number of nominations from women to achieve an appropriate gender balance, the LGA may use the Local Government Women's Register described in Attachment 5 to source the names of additional persons.
- c) If the requirement is to choose a panel of three **or more** names, this can be done 'on block'.
- d) Unless otherwise determined, the President or Chairperson for the meeting, will invite members to nominate a person, no seconder is required.
- e) If the number of nominations received exceeds the number of positions, the President or Chairperson shall then invite members to make any comment they wish on the merits of any of the persons who have been nominated.
- f) Each member shall then be invited to indicate their preference by way of a secret ballot using the confidential matrix provided.
- g) Each member shall be entitled to vote on as many occasions as there are positions to be filled. Counting will be conducted on the basis of 'first past the post'.
- h) The President or Chairperson shall indicate to members the nominee who has received the most votes and has been selected. The President or Chairperson shall then invite a member to formally move that the nominee(s) with the most votes be selected.
- i) Nominations received from Councils after the deadline stipulated in the relevant LGA Circular will be shown as having been received late. This does not in itself mean that such nominations are invalid. The relevant agenda item will stipulate the closing date. The LGA Board/LGA Executive Committee is able to consider any late nomination on merit, unless it determines otherwise.

- j) Where there are insufficient nominations the LGA Board/LGA Executive Committee may delegate to the LGA Chief Executive Officer, in consultation with the LGA President, approval to seek further nominations and forward these nominations to the relevant Minister, Government agency or organisation.

If a member of the LGA Board/LGA Executive Committee or an officer of the LGA Secretariat is nominated, that person must leave the room prior to the matter being discussed and determined.

Advising of LGA Nominees and Policy

When LGA nominees to an outside body have been determined by LGA Board/LGA Executive Committee in accordance with this policy, the names of the nominees and a copy of this policy shall be provided to the relevant Minister or agency, highlighting the conditions of the nomination.

Responsibilities of Appointees

While recognising that the deliberations of many external boards and committees are confidential in nature, this policy nevertheless requires LGA nominees and appointees to external bodies to provide a short general report annually, outlining the achievements of the board or committee which are likely to be of interest to Local Government.

Insurance for LGA Appointees

Where a Board is a Statutory Board or Committee of the State Government or a State agency the South Australian Insurance Corporation (SAICORP) provides insurance cover. In the event that insurance is not available through SAICORP the LGA through contact with the outside body or its Mutual Liability Scheme will ensure that the appointee is adequately covered.

Review

This Policy may be reviewed by the LGA Board from time to time as necessary, to ensure that it remains up to date and relevant.

Nominations to Outside Bodies



PART A

Name of Body		
Legal Status of Body	**Delete those that don't apply: Statutory Authority Incorporated Body Committee Advisory Committee Other (please provide information)	
Summary Statement		
<p align="center"><u>SELECTION CRITERIA FOR MEMBERSHIP ON OUTSIDE BODIES</u></p> <p align="center">The following selection criteria must be addressed when completing Part B</p>		
Qualifications Required <i>(formal qualifications relevant to the appointment)</i>		
Industry Experience		
Board / Committee Experience		
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>		
<p align="center"><u>LIABILITY AND INDEMNITY COVER</u></p> <p align="center">The LGA requires that nominees to outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis) **CHECK THE BODY INSURED**</p>		
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes	
Insurance Policies are Valid & Current	Yes	

Nominations to Outside Bodies



PART B: This form must be completed by Council electronically and emailed as a word document to:

##@lga.sa.gov.au

(Nominee's details must not exceed this single page)

Name of Body: ****Insert name of body**

Council Name:			
Full Name of Nominee:			
Position/Title:			
Address:			
Work Phone:		Facsimile:	
A/H Phone:		Mobile:	
Email:			
1. <u>Summary of relevant skills, knowledge and/or experience</u>			
2. <u>Other comments in relation to this role</u>			

DO NOT EXCEED ONE PAGE

An email confirming receipt of your nomination will be forwarded

[illegible]

Attachment 4

Extract from the *Acts Interpretation Act 1915*

36A—Gender balance in nomination of persons for appointment to statutory bodies

- (1) This section applies if an Act provides for a member of a body to be appointed by the Governor or a Minister on the nomination of a non-government entity.
- (2) If the Act provides for the non-government entity to nominate a panel of persons from which the Governor or Minister is to select a person for appointment, the Act will be taken to provide that the panel—
 - (a) must include at least 1 woman and 1 man; and
 - (b) must, as far as practicable, be comprised of equal numbers of women and men.
- (3) If the Act does not provide for the non-government entity to nominate a panel of persons from which the Governor or Minister is to select a person for appointment, the Act will be taken to provide that—
 - (a) the non-government entity must nominate a panel of persons comprised of not less than twice the number of members of the body to be appointed on the nomination of the entity plus one; and
 - (b) the panel—
 - (i) must include at least 1 woman and 1 man; and
 - (ii) must, as far as practicable, be comprised of equal numbers of women and men; and
 - (c) the Governor or Minister must select the person for appointment from the panel.
- (4) This section does not derogate from the need to properly assess merit in selecting persons for appointment.
- (5) In this section—

non-government entity means a person or body other than an officer, agency or instrumentality (including a Minister) of the Crown in right of the State or the Commonwealth or another State or a Territory of the Commonwealth.

Attachment 5

Local Government Women's Board and Committee Membership Register

The LGA will establish and maintain a register of Local Government women interested in being appointed to Local Government related Boards and Committees. (The 'LG Women's Register')

The process of establishment and maintenance of the LG Women's Register will include:

- 1 An LGA Circular will advise of the establishment of the LG Women's Register and request interested women (Council Members and Council Officers) to complete a registration of interest form providing:
 - name and contact details
 - fields of interest
 - details of previous skills, knowledge and experience relevant to board or committee membership
 - names and contact details of two referees
 - permission to supply details provided above to Local Government stakeholders requiring female board or committee members.
 - advice if/when the applicant requires their details to be removed from the Register.
- 2 Information about the LG Women's Register will be provided on the LGA website on the front page under *LGA.net for Councils*, the *Women on the Move* page and the *Governance* page, with a link to the registration of interest form.
- 3 The LGA will record information on the LG Women's Register when a registration of interest is received. The LGA will use this information to assist with filling Local Government related board or committee positions, only when sufficient nominations are not received as part of its 'Representatives on Outside Bodies' Process. The LGA will not disclose the information from the LG Women's Register to a third party without the express permission of the relevant person.
- 4 The LGA will also promote the LG Women's Register to all Local Government stakeholders advising them to contact the LGA if they are seeking a female Board or Committee member.
- 5 Upon request, the LGA may provide external stakeholders with the details of individual(s) listed on the LG Women's Register, but only if the registered person(s) have consented to their information being made available to third parties. The stakeholder will be invited to contact the person(s) direct.

Nominations to Outside Bodies - Part A

Stormwater Management Authority (SMA)	
Legal Status of Body	Statutory Authority
Summary Statement	The Stormwater Management Authority is established under Schedule 1A of the <i>Local Government Act 1999</i> . The Authority oversees stormwater management planning on a catchment basis including priority works and funding arrangements.
Selection criteria	
<i>The following selection criteria must be addressed when completing Part B</i>	
Qualifications Required <i>(formal qualifications relevant to the appointment)</i>	Qualifications in disciplines relevant to public administration and stormwater management would be desirable.
Industry Experience	Relevant experience in public administration and stormwater management.
Board / Committee Experience	Relevant experience in public administration and stormwater management.
Key Expertise <i>(other relevant experience i.e. those requirements established for a Board/Committee under an Act)</i>	Knowledge of current policy and funding issues associated with stormwater management and flood mitigation in South Australia. Understanding of Local and State Government decision making processes. Ability to preside over high level board meetings, provide leadership, facilitate problem solving and negotiate agreed outcomes with Local and State Government stakeholders.
Liability and indemnity cover	
The LGA requires that representatives on outside bodies be appropriately insured throughout the period of their appointment and seeks to collect details of the insurances provided by that organisation (on an annual basis)	
Insurance information (Certificates of Currencies or equivalent) supplied by the Outside Body	Yes
Insurance Policies are valid & current	Yes

Nominations to Outside Bodies - Part B

This form:

- must not exceed 2 pages;
- must be submitted by a council;
- must be emailed in PDF format to lgasa@lga.sa.gov.au; and
- upon receipt at the LGA, will be acknowledged by return email.

Stormwater Management Authority - Member

Council details			
Name of council submitting the nomination			
Name of council officer submitting this form – refer <u>LGA Policy</u>	Name: Position: Email: Telephone:		
Nominee details			
Name of Nominee			
<input type="checkbox"/> Current Elected Member or <input type="checkbox"/> Current council officer			
Home / Postal Address			
Phone		Mobile:	
Email			
Is a CV attached or will it be forwarded separately?			
Information relevant to the appointment sought (address the selection criteria from Part A)			
Qualifications:			
Industry Experience:			
Board/Committee Experience:			
Key Expertise:			
Any other comments:			
Undertaking:			



The LGA Board resolved in January 2015 to ensure that appointees to external Boards and Committees remain current local government members or officers. If you leave local government for any reason during the term of your appointment, are you prepared to resign your appointment if requested to do so by the LGA?

Yes ☐ No ☐

Signature of Nominee: _____

DECISION REPORT

REPORT TITLE: NOMINATIONS FOR THE METROPOLITAN STRATEGIC ROADS COMMITTEE

ITEM NUMBER: 1422

DATE OF MEETING: 25 MARCH 2019

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

The LGA Secretariat is calling for nominations to fill three vacancies on the Metropolitan Strategic Roads Committee (MSRC) for the 2019 Special Local Roads Program (SLRP) application round. This call is for the following Committee members:

- One Elected Member representative from metropolitan Councils north of the River Torrens;
- One Officer representative from metropolitan Councils north of the River Torrens; and
- One Elected Member representative from metropolitan Councils south of the River Torrens.

This report seeks a decision from Council as to whether it wishes to make a nomination for the Elected Member representative from metropolitan Councils south of the River Torrens.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. _____ be nominated for appointment as the Elected Member representative from metropolitan Councils south of the River Torrens on the Metropolitan Strategic Roads Committee.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

4. Civic Leadership

Council will listen to the community and make transparent decisions for the long term benefit of the City.

4.1 We have strong leadership and governance.

4. **DISCUSSION**

The Metropolitan Local Government Strategic Roads Committee (MSRC) is established to effect a formal regional assessment process for deliberation of strategic metropolitan road funding priorities. All metropolitan Council applications for funding submissions to Special Local Roads are to be submitted through the MSRC assessment format.

A copy of the MSRC Terms of Reference is provided as Attachment 1 to this report.

Attachment 1

The MSRC members will be appointed by the Metropolitan Local Government Group and/or the Metropolitan Local Government Group Executive Committee. The MSRC will have membership of five persons, consisting of,

- one Elected Member representative from metropolitan Councils north of the River Torrens (vacant);
- one officer representative from metropolitan Councils north of the River Torrens (vacant);
- one Elected Member representative from metropolitan Councils south of the River Torrens (vacant);
- one officer representative from metropolitan Councils south of the River Torrens (currently Mr Russell King, City of Mitcham); and
- one officer representative from the Adelaide City Council (currently Mr Klinton Devenish, City of Adelaide).

The MSRC may appoint its own Chairperson and determine its own meeting procedures.

Metropolitan councils north of the river are Campbelltown City Council, City of Charles Sturt, Town of Gawler, City of Norwood Payneham & St Peters, City of Playford, City of Prospect, City of Port Adelaide Enfield, City of Salisbury, City of Tea Tree Gully and City of Walkerville.

Metropolitan councils south of the river are City of West Torrens, **City of Unley**, City of Burnside, City of Holdfast Bay, City of Marion, City of Mitcham, and City of Onkaparinga.

The time commitment for members of the MSRC generally comprises one two-hour meeting per year, plus time to read and review SLRP applications.

Nominations for the vacancies are to be made on the form provided as Attachment 2 to this report, and should include a brief summary of the nominees' relevant skills, knowledge and experience.

Attachment 2

Nominations were initially required to be received by 5pm, Friday 22 March 2019, however, an extension to 26 March 2019 has been negotiated, to allow Council to consider the nominations at the 25 March Council meeting.

It is anticipated that Members of the MSRC will need to be available during the week commencing 29 April to attend its annual meeting to review 2019 Special Local Roads Program applications.

If one nomination is received for each position, those persons will be appointed to the MSRC. If more than one nomination is received for each position, GAROC will review the nominations received and appoint members to the MSRC.

Council is under no obligation to make a nomination.

5. ANALYSIS OF OPTIONS

Option 1 –

1. The report be received.
2. _____ be nominated for appointment as the Elected Member representative from metropolitan Councils south of the River Torrens on the Metropolitan Strategic Roads Committee.

This Option provides an opportunity for an elected member of the City of Unley to contribute the work of the Metropolitan Strategic Roads Committee.

Option 2 –

1. The report be received.

Council is under no obligation to make a nomination and may choose to simply receive this report.

6. RECOMMENDED OPTION

Option 1 is the recommended option if Council identifies an appropriate nomination to be made.

Option 2 is the recommended option if Council determines it does not wish to make a nomination.

7. ATTACHMENTS

- Attachment 1 – Terms of Reference: Metropolitan Strategic Roads Committee
- Attachment 2 – Nominations for the Metropolitan Local Government Strategic Roads Committee

8. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

METROPOLITAN STRATEGIC ROADS COMMITTEE

TERMS OF REFERENCE

Introduction

The Metropolitan Local Government Strategic Roads Committee (MSRC) is established to effect a formal regional assessment process for deliberation of strategic metropolitan road funding priorities. All metropolitan Council applications for funding submissions to Special Local Roads are to be submitted through the MSRC assessment format.

Metropolitan Council Membership

Reference to metropolitan Councils shall include those Councils which collectively constitute the Metropolitan Local Government Group as identified in the LGA Constitution and as amended from time to time.

Funding Process

Funding for strategic local roads in South Australia is made available under the South Australian Special Local Roads Program.

Funding for the Special Local Roads Program is provided from:

- 15% of Identified Local Road Grants; and
- 15% of Roads to Recovery 2.

Funding is also available under the Strategic Pool of Roads to Recovery 2.

The Local Government Transport Advisory Panel (LGTAP)

The Local Government Transport Advisory Panel (LGTAP) has previously been established to consider submissions for strategic road funding under the Special Local Roads Program (SLRP) and the strategic pool of Roads to Recovery 2 (R2R2).

The Local Government Transport Advisory Panel (LGTAP) annually calls for submissions from Regional Local Government Associations for projects to be funded under the Special Local Roads Program.

Regional strategic projects submitted are assessed under the “fit for purpose” categories of freight, tourism and social.

The Metropolitan Local Government Strategic Roads Committee (MSRC)

The Metropolitan Local Government Strategic Roads Committee (MSRC) is now established to provide advice to the Local Government Transport Advisory Panel (LGTAP) for the recommendation of strategic metropolitan road funding projects under SA Special Local Roads Program.

Process

Following written request from the LGTAP to the Metropolitan Local Government Group a call will be made to metropolitan Councils for strategic road funding applications.

The MSRC will consider applications from metropolitan Councils or consortiums of metropolitan Councils and propose a program of works across Adelaide for allocation of funding.

MSRC in making its recommendations will give due weight to

- The prioritisation scores awarded to individual applications through a computer based scoring system, originally developed by the SA Grants Commission. The scoring

system provides a numerical score based on inputs including traffic volume and equivalent standard axle figures.

- The Strategic Roads Hierarchy for metropolitan Adelaide, developed in 2009/2010
- State Government planning documents.

Membership

The MSRC members will be appointed by the Metropolitan Local Government Group and/or the Metropolitan Local Government Group Executive Committee. The MSRC will have membership of five persons, consisting of,

- one Elected Member representative from metropolitan Councils north of the River Torrens;
- one officer representative from metropolitan Councils north of the River Torrens;
- one Elected Member representative from metropolitan Councils south of the River Torrens;
- one officer representative from metropolitan Councils south of the River Torrens; and
- one officer representative from the Adelaide City Council.

The MSRC may appoint its own Chairperson and determine its own meeting procedures.

Executive Support

Executive support for the Committee will be provided by the LGA. Executive support shall be non voting.

Reporting

The outcomes of MSRC deliberations will be provided to the Metropolitan Local Government Group.

Review

The membership and terms of reference of the MSRC will be reviewed from time to time as determined by the MLGG.

Reviewed and endorsed: MLGG 27 January 2011

Nominations for the Metropolitan Local Government Strategic Roads Committee

This form must be completed by Council submitted as a word document to lea.bacon@lga.sa.gov.au

Council Name:			
Full Name of Nominee:			
Position/Title:			
Address:			
Work Phone:		Mobile:	
Email:			
1. <u>Summary of relevant skills, knowledge and/or experience</u>			
2. <u>Other comments in relation to this role</u>			

Please do not exceed one page.

DECISION REPORT

REPORT TITLE: DESIGNATED SMOKE-FREE PLAY SPACES
ITEM NUMBER: 1423
DATE OF MEETING: 25 MARCH 2019
AUTHOR: TRENT RUSBY
JOB TITLE: TEAM LEADER REGULATORY SERVICES

1. EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to designate Council owned and managed parks, which are fenced, and where children's play equipment exists, as smoke-free play spaces.

An action within Council's endorsed Living Well Plan for Health and Wellbeing, notes an objective to promote and expand Smoke Free Environments within the City of Unley, in line with the *Tobacco Products Regulation Act 1997* (the Act).

Currently, Section 50 of the Act prescribes smoking to be banned within ten metres of any prescribed children's playground equipment, with a \$75 expiation applicable for doing so. Additionally, Section 52 of this Act extends these bans to "certain" public areas as declared by the Governor, as specified in the associated *Tobacco Products Regulations 2012* (the Regulations). At present the nature of these specified areas include large public plazas and event spaces (Moseley Square, Glenelg; Henley Square; Adelaide Showgrounds), Main Streets (The Parade, Norwood) as well as all outdoor dining areas. The Governor has not yet considered, and we understand is unlikely to, open spaces, parks, reserves and play spaces as part of the Section 52 extensions.

Additionally, Council's *By Law 3: Local Government Land* provides for the opportunity for Council to prescribe restrictions and specifically Clause 9 – Prohibited Activities includes:

Clause 9 – Prohibited Activities

A person must not do any of the following activities on local government land:

...

9.9 – Smoking

Subject to the Tobacco Products Regulation Act 1997 smoke, hold or otherwise have control over an ignited tobacco product or other substance on any land to which the Council has determined this sub clause applies.

It is open to the Council to resolve to apply Clause 9.9 of By-Law 3 to certain parks so that they are effectively 'smoke-free'. In order not to contradict the Act, it is recommended the resolution be restricted to smaller, fenced parks, including play equipment, where there is a clear rationale for protecting children from the dangers of passive smoking.

Currently there are twenty (20) fenced play spaces within the City of Unley incorporating play equipment for children; however, a number of these have an area greater than the prescribed ten-metre distance from play equipment. Without a specific Council decision via the By-Law, this may permit people to smoke within the vicinity of the fenced playground beyond the ten-metre specification.

The fenced play spaces intended to be included as part of this Council resolution are located as follows:

- Forest Avenue Reserve (Black Forest)
- Princess Margaret Playground (Black Forest)
- Dora Gild Playground (Clarence Park)
- Everard Park Reserve (Everard Park)
- Fern Avenue Reserve (Fullarton)
- Fullarton Park (Fullarton)
- Scammell Reserve (Fullarton)
- Goodwood Community Centre (Goodwood)
- North Unley Play Park (Goodwood)
- Souter Park (Goodwood)
- Haslop Reserve (Malvern)
- Goodwood Oval (Millswood)
- Orphanage Park (Millswood)
- Fraser Reserve (Myrtle Bank)
- Henry Codd Reserve (Parkside)
- Leicester Street Playground (Parkside)
- McLeay Park (Parkside)
- Unley Oval (Unley)
- Morrie Harrell Reserve (Unley Park)
- Wayville Reserve (Wayville)

If endorsed, it is proposed that Council undertakes engagement at an “Inform” level only. This includes both incorporating informational signage and the required “No Smoking Signage” for regulatory purposes on fencing adjacent to entry gates for each applicable play space; publishing a notice of this change in local press and social media; along with a notice published within the South Australian Government Gazette.

It is not anticipated that there will be significant opposition from the community regarding these changes.

2. RECOMMENDATION

That:

1. The report be received.
2. In accordance with section 246(3)(e) of the *Local Government Act 1999* and clause 9 of Council’s By-Law No 3 – Local Government Land, cited as *Local Government Land By-Law 2015*, Council hereby resolves that sub-clause 9.9 of Council’s *Local Government Land By-Law 2015* (Smoking) shall apply to the following Council owned, fenced play spaces, incorporating play equipment, with effect from 1 June 2019:

- Forest Avenue Reserve (Black Forest)
 - Princess Margaret Playground (Black Forest)
 - Dora Gild Playground (Clarence Park)
 - Everard Park Reserve (Everard Park)
 - Fern Avenue Reserve (Fullarton)
 - Fullarton Park (Fullarton)
 - Scammell Reserve (Fullarton)
 - Goodwood Community Centre (Goodwood)
 - North Unley Play Park (Goodwood)
 - Souter Park (Goodwood)
 - Haslop Reserve (Malvern)
 - Goodwood Oval (Millswood)
 - Orphanage Park (Millswood)
 - Fraser Reserve (Myrtle Bank)
 - Henry Codd Reserve (Parkside)
 - Leicester Street Playground (Parkside)
 - McLeay Park (Parkside)
 - Unley Oval (Unley)
 - Morrie Harrell Reserve (Unley Park)
 - Wayville Reserve (Wayville)
3. That the Chief Executive Officer be authorised to:
- a. Publish notice of the making of this determination in the South Australian Government gazette and the Adelaide Advertiser Newspaper; and
 - b. Erect such notices and signs as the Chief Executive Officer deems necessary setting out the effect of this resolution in a prominent position on the land to which sub-clause 9.9 of *Council's Local Government Land By-Law 2015* applies.

3. **RELEVANT CORE STRATEGIES/POLICIES**

- 3.1 4 Year Plan 2017-2021: 1.1 Our Community is active, healthy and feels safe.
- 3.2 Living Well – Regional Plan for Health and Wellbeing for the Cities of Unley and Mitcham.

4. **DISCUSSION**

Legislative and Policy Context

Through Council's Strategic plans and the Living Well Plan for Health and Wellbeing, Council recognises the need to protect the health and wellbeing of its community and to increase the comfort and enjoyment of its citizens, including its children.

The *Tobacco Products Regulation Act 1997* (the Act) and associated *Tobacco Products Regulations 2012* (the Regulations) are the overarching legislative documents that regulate tobacco and smoking in South Australia.

On 31 May 2012, the Act was amended to encompass additional public areas, where smoking is prohibited. These additional areas included within ten metres of children's playground equipment.

Whilst the ten-metre rule assists in mitigating the risk of passive smoking, there continues to be examples of passive smoking risk throughout City of Unley, particularly in relation to children's fenced play spaces, where smoking is permitted within these fenced areas at distances greater than 10 metres away from children's play equipment.

Additionally, Section 52 of the Act and associated Regulations provide for an extension of the smoking bans to include "certain public areas" as declared by the Governor. In order for this to be considered, an application is required to be made to the Minister for Health and to be successful in making an application, the Council must demonstrate that a risk of passive smoking exists or that smoking impacts on the amenity of an area.

Whilst substantial outdoor areas have been included in the Regulations, SA Health advises via their application guide that large open parks (and play spaces) are unlikely to be considered for a long-term declaration. It is more likely that high traffic areas or congested areas would be successful in pursuing a declaration under Section 52.

Alternatively, Council By-Law No 3 - Local Government Land, provides for the opportunity for Council to more effectively and easily control smoking, and in turn reduce the risk of passive smoking, by capturing an entire fenced play space as a smoke-free area. Clause 9.9 of the By-Law specifically prohibits smoking on any land which the Council has determined, in line with the provisions of the Act and Regulations.

Therefore, through a resolution of Council, By-Law 3 can be applied to further prohibit smoking in specified Council owned land.

Smoke Free Fenced Play Spaces

There is a significant amount of evidence linking passive smoke exposure with a range of serious health impacts, including heart disease, stroke, cancer, asthma and other respiratory problems.

The purpose of having designated smoke-free fenced play spaces is to provide an additional layer of protection to those existing legislative controls, by further limiting exposure to second-hand smoke to children using play equipment in our fenced play spaces.

In order to ensure that the resolution does not contradict the Act and to reduce the risk of possible challenges, we would not recommend any blanket resolution over all, or a majority of, open parks in the Council area. It is considered more effective for the resolution to be restricted to smaller, fenced place spaces, incorporating play equipment, where there is a clear rationale for protecting children from the dangers of passive smoking and the restricted area is clearly defined by the fence perimeter.

Recommended Implementation

It is proposed that these bans be effective from 1 June 2019, allowing adequate time to install signage, provide notice to the community and publish the decision within the SA Government Gazette as per legislative requirements.

Due to the nature of the changes, effectively extending the existing ban, it is proposed that Council undertakes community engagement at an “Inform” level only. This includes both incorporating informational signage and the required “No Smoking Signage” for regulatory purposes on fencing adjacent to entry gates for each applicable play space; publishing a notice of this change in local press and on Council’s website/social media.

It is not anticipated that there will be significant opposition from the community regarding these changes.

Enforcement Plan

In conjunction with principles of good enforcement, Council will aim to utilise a suite of enforcement tools available to it.

Options for action include:

No Action

No action will be taken where, after investigation, no breaches of the legislation are discovered.

It may also be appropriate to take no action where:

- Having regard to the principles of proportionality and consistency, Council has determined that the breach is of such a minor nature that action would be an unreasonable use of Council resources.
- Council deems there is limited substantiated or admissible evidence to justify further action.

Informal Action

Informal action to achieve compliance with legislation may include:

- Offering an individual or entity who may have breached a law a verbal or written warning.

Additionally, the nature of smoking restrictions encourages the community to also self-monitor and address behaviours inconsistent with the restrictions.

Formal Action

Council will use professional judgement and discretion to assess the particulars relating to each matter under consideration, including the reasonableness of the actions required by Council and the timeframe to comply.

Formal action might include:

- *Formal Warnings* - Prior to proceeding with the issue of an order or expiation, Council may issue a formal warning (verbal or written) to request the remedy of a breach.
- *Expiation Notices* - An expiation notice alleges that an individual or entity has committed an offence and sets out an expiation fee, which can be paid to expiate the offence rather than the individual or entity being prosecuted. The evidence obtained to substantiate the issuing of expiation notice must be sufficient to prove that the offence occurred. Please note the expiation fee for breach of By-Law is \$187.50 and the expiation fee for breach of the S50(1) of the *Tobacco Products Regulation Act 1997* is \$75.00.
- *Prosecution* - A decision to prosecute must be in the public interest. Council may initiate prosecution proceedings where a person who receives an expiation notice does not expiate the offence by payment or otherwise elects to instead be prosecuted. *Please note, the maximum Court imposed penalty for breach of By-Law No 3 is \$750; and the maximum Court imposed penalty for breach of S50(1) of the Tobacco Products Regulation Act 1997 is \$200.*

The proposed play spaces will be monitored by Council's existing inspectorial staff as part of their normal duties.

Please note, there are difficulties associated with issuing expiation notices related to by-laws in general as it requires the person receiving the expiation to disclose personal details in order for the expiation to be effective. Notwithstanding this, Authorised Officers have the authority to require a person to disclose necessary information, however, it relies upon willing compliance by an individual. Authorised Officers are encouraged to apply a risk management approach that includes consideration of safety, when determining the extent to which they require a person to respond.

5. **ANALYSIS OF OPTIONS**

Option 1 –

1. The report be received.
2. In accordance with section 246(3)(e) of the *Local Government Act 1999* and clause 9 of Council's By-Law No 3 – Local Government Land, cited as *Local Government Land By-Law 2015*, Council hereby resolves that sub-clause 9.9 of Council's *Local Government Land By-Law 2015 (Smoking)* shall apply to the following Council owned, fenced play spaces, incorporating play equipment, with effect from 1 June 2019:
 - Forest Avenue Reserve (Black Forest)
 - Princess Margaret Playground (Black Forest)
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- Henry Codd Reserve (Parkside)
- Leicester Street Playground (Parkside)
- McLeay Park (Parkside)
- Unley Oval (Unley)
- Morrie Harrell Reserve (Unley Park)
- Wayville Reserve (Wayville)

3. That the Chief Executive Officer be authorised to:

- a. Publish notice of the making of this determination in the South Australian Government gazette and the Adelaide Advertiser Newspaper; and
- b. Erect such notices and signs as the Chief Executive Officer deems necessary setting out the effect of this resolution in a prominent position on the land to which sub-clause 9.9 of *Council's Local Government Land By-Law 2015* applies.

This option enables Council to extend the existing ban around fenced children's play equipment, pursuant to the *Tobacco Products Regulation Act 1997*, and in doing so add a further layer of protection to children from the effects of passive smoking.

Option 2 – Amend the locations proposed to be covered by the extended smoking bans for fenced play spaces and/or the consultation strategies to be applied.

Alternatively Council could amend the list of designated play spaces.

Council can also determine an alternative approach to community engagement, noting that if a consultation, rather than inform, approach was applied a further report would be brought back to Council to allow Council to consider the views expressed by the community and to determine the final decision. This approach would require a change to the time frame for implementation to allow the consultation to occur.

In consideration of Council's Community engagement toolkit, Administration are of the view that the nature of the issue does not warrant engagement at a level beyond inform. There is wide spread understanding of the impacts of passive smoking, and it is not considered to be a controversial change as it is anticipated that the community will be generally supportive of affording protections (through exclusion zones), particularly to children, to minimise any impact from passive smoke exposure.

Consideration should be given to the requirements of the *Tobacco Products Regulation Act 1997* as well as cost impacts and public perception of any further amendment.

Option 3 – Do not endorse the proposed recommendation and instead opt to retain the existing smoking bans as outlined in the Tobacco Products Regulation Act 1997.

Council can opt to retain the current approach in relation to children's play spaces, with smoking bans remaining consistent with the *Tobacco Products Regulation Act 1997*.

This would mean that smoking would continue to be prohibited within ten metres of children's play equipment only, and not extended to include areas within fenced play spaces beyond this ten metre specified zone.

Council may wish to consider the health implications of this decision, along with potential for public concern.

6. POLICY IMPLICATIONS

6.1 Financial/Budget

- Cost of implementing this recommendation is considered minimal and can be undertaken within the 2018/19 operating budget.
- As part of the implementation, additional signage will need to be installed at the designated play spaces. It is proposed that the required Regulatory signage be updated and installed on the fencing adjacent the entry/exit gates to each fenced play space at an estimated cost of \$1200 (\$30 per sign x 2 per park, across 20 designated parks).
- Additionally, it is recommended that, as above, information signage be also installed for a period of 3 months following Council's decision. This ensures play space users have ample information and notification about the change. This cost anticipated to be under \$1000.

6.2 Legislative/Risk Management

- Legal advice has been sought and provided by Kelledy Jones Lawyers in support of the recommendation

6.3 Stakeholder Engagement

- It is proposed that Council undertakes community engagement at an "Inform" level only. This includes both incorporating informational signage and the required "No Smoking Signage" for regulatory purposes on fencing adjacent to entry gates for each applicable play space; publishing a notice of this change in local press and social media; along with a notice published within the South Australian Government Gazette.
- It is not anticipated that there will be significant opposition from the community regarding these changes.

7. REPORT CONSULTATION

City Services, Office of the CEO and City Development have been consulted in the preparation of this report.

8. ATTACHMENTS

Nil

9. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Paul Weymouth	Manager Development and Regulatory Services
Megan Berghuis	General Manager, City Services
Peter Tsokas	Chief Executive Officer

DECISION REPORT

REPORT TITLE: CANOPY IMPROVEMENT ACTION PLAN
ITEM NUMBER: 1424
DATE OF MEETING: 25 MARCH 2019
AUTHOR: KAT RYAN
JOB TITLE: COORDINATOR ENVIRONMENTAL PROJECTS AND STRATEGY

1. EXECUTIVE SUMMARY

The purpose of this report is to seek Council's endorsement of the Canopy Improvement Action Plan, one of its key strategic tree management principles, aimed at ensuring the City of Unley remains leafy for future generations.

In September 2018 and December 2018, there were two (2) Council resolutions relating to strategic tree management. The first resolution related to how to improve tree canopy cover and the second resolution related to the revision of the existing Tree Strategy (2016-2019). This report provides a strategy to respond to and meet Council's objectives regarding these resolutions that are intrinsically linked.

Trees are being increasingly recognised as an essential asset for the many environmental, aesthetic, health and economic benefits which they provide in urban areas. In July 2018, Council endorsed a mission statement towards a 20% increase in green cover by 2045. This commitment was made as not only a partner of the Resilient East Climate Change Adaptation Plan but to also match the State Government green cover target contained in its 30 Year Plan for Greater Adelaide. In the City of Unley, this target equates to 14,000 net increase in trees by 2045.

Improving tree canopy cover is particularly challenging in urban areas, with competition for space from opposing land-use such as in-fill development and a large proportion of land owned by the private sector. In the City of Unley, approximately 80% of the land is privately owned, with only 20% being public land.

Recent research has shown that overall tree canopy cover across the City is declining, with the removal of trees on private land being a key driver of this trend. If this trend continues, there will be a reduced ability for the City of Unley to build neighbourhood resilience to the effects of climate change, particularly with projected rates of ongoing urban in-fill.

Mitigating future tree loss and moving towards overall canopy cover gain across the City will require a range of actions on public and private land in collaboration with a range of partners.

Currently the State Government is developing a new Planning and Design Code that will form a single set of planning rules for the State and will replace the City of Unley Development Plan by mid-2020. Continued participation in consultation with the State Government on these planning reforms provides an opportunity to advocate for mechanisms that will support and value trees, particularly on private land.

Councils are limited in their ability to control trees on private land. However, the City of Unley can play an important leadership role in advocacy, education, support and incentives to negotiate better outcomes for retaining and/or increasing canopy wherever possible.

The Administration has developed a Canopy Improvement Action Plan which provides a suggested approach to revise and expand the existing Tree Strategy and work towards Council's long term targets for canopy cover. It seeks to maximise opportunities to retain existing trees and enhance planting on both private and public land. If endorsed, the year one projects raised within the Canopy Improvement Action Plan will be developed into budget bids for funding consideration in setting the 2019/20 Council Budget and Business Plan.

2. RECOMMENDATION

That:

1. The report be received.
 2. The Canopy Improvement Action Plan as set out in Attachment 1 to this report (Item 1424, Council Meeting 25/03/2019) be endorsed as the approach to revising the Tree Strategy in 2019 and improve canopy cover across the City of Unley.
 3. The Year One Priorities contained in the Canopy Improvement Action Plan as set out in Attachment 1 to this report (Item 1424, Council Meeting 25/03/2019) be endorsed for the purpose of developing budget proposals that can be further considered by Council as part of setting the 2019/20 Council Budget and Business Plan.
 4. The Administration write to relevant Ministers, the State Planning Commission and the Department of Planning, Transport and Infrastructure, highlighting Council's commitment to work together to improve canopy cover across the City and to advocate for changes to planning policy to meet the State Government's 30 Year Plan target for green cover, including the following:
 - a. seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees;
 - b. seeking provisions in the new Planning and Design Code for trees that at maturity will provide equivalent of minimum 15% canopy cover in new developments;
 - c. greater protection of Significant and Regulated Trees, including removing excluded tree species and exemptions on proximity to dwellings so that removals must be applied for and assessed on a case by case basis; and
 - d. restructuring of the fees or offsets associated with the removal of Significant/Regulated Trees to better reflect the true long term value of trees.
-

3. RELEVANT CORE STRATEGIES/POLICIES

The 30 Year Plan for Greater Adelaide (2017) outlines key directions to create a greener city through an increase in green cover by 20% across metropolitan Adelaide by 2045. This represents an increase from 26% to 31% for the City of Unley.

Resilient East (regional climate adaptation) includes a canopy mission statement to increase green cover by a proportional 20% compared to 2013 levels to “*create a cooler more liveable place for comfort, amenity and urban biodiversity*”.

The City of Unley Environmental Sustainability Strategy and Tree Strategy, endorsed by Council sets out to;

- Maintain Unley's Urban Forest at 26% canopy cover.
- Increase resilience to changes in climate.

Community Living – People value our City with its enviable lifestyle, activities, facilities and services.

- 1.1 Our Community is active, healthy and feels safe.
- 1.3 Our City meets the needs of all generations.
- 1.5 Our City is connected and accessible.

Environmental Stewardship – We will maintain and enhance our urban environment, and strengthen our City's resilience to climate change by providing leadership to our Community.

- 2.1 Unley's urban forest is maintained and improved.
- 2.5 The City's resilience to climate change is increased.

4. BACKGROUND

At the Council Meeting held on 24 September 2018, Council resolved:

1. *Opportunities to advocate for changes to planning policy mechanisms and better design in relation to green cover in the private realm be pursued, including writing to relevant Ministers and Members of Parliament highlighting the importance of matters such as:*
 - a. *Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees;*
 - b. *regulated and significant trees and their retention;*
 - c. *Green canopy criteria for more landscaping and trees, eg in and around buildings and carparks;*
 - d. *Ensuring a strategic approach to maintain more lower density areas and limit increased densities in selected areas;*
 - e. *Re-balancing the value and priority in development for retention of trees;*
 - f. *Recognising the financial value of retaining existing trees as part of development or seeking commensurate offset payment (eg amenity/market value); and*
 - g. *Reviewing State Government Open Space funding models, including strengthening partnerships with developers and local governments to increase green cover, including streetscape enhancements and offset schemes;*

on the achievement of Tree Canopy Cover targets within the City of Unley.

2. *A subsequent report be provided to Council with a recommended Tree Canopy Priority Action Plan, including detailed initiatives and supporting costings, to inform the development of the 2019/20 Business Plan and associated update of the long term financial plan.*

Item No. 1300/2018

At the Council Meeting held on 10 December 2018, Council resolved:

1. *The development of a new tree strategy to supersede the current 2016-19 tree strategy be prioritised.*
2. *The new tree strategy expands on the current tree strategy to include (but not be limited to) such considerations as:*
 - a) *identifying all the objectives, such as canopy cover, shade, amenity, temperature moderation, habitat, and also risk and safety, property values.*
 - b) *identifying the attributes of various tree species considered appropriate for street and park planting, including their mature canopy cover and time to reach maturity, along with cost of maintenance.*
 - c) *ways of promoting increased tree canopy cover on private property.*
3. *The new tree strategy considers any issues arising from Council owned nonregulated trees, similar to the assessment of trees under the Development Act, when removal of a Council owned tree is requested.*
4. *A report outlining the process for developing a new tree strategy, including budget and resourcing considerations, be provided to Council no later than March 2019.*

Item No. 1361/2018

In implementing Council resolution 1300/2018, the Administration has developed a Canopy Improvement Action Plan (Attachment 1). It is proposed in the Canopy Improvement Action Plan that the revision of the Tree Strategy form the priority project for the first half of 2019/20. It will involve the Administration reviewing the current content, performance and expanding the objectives and functions to include the new strategic directions in the Canopy Improvement Action Plan. This proposed process for the review and expansion of the existing Tree Strategy progresses Council resolution 1361/2018. Therefore this report responds to both of these linked resolutions.

Attachment 1

Canopy Targets

In July 2018, Council endorsed a joint mission statement and strategy on canopy cover as part of the Resilient East project. It aligns directly with the South Australian Government's 30 Year Plan for Greater Adelaide target to increase green cover by a proportional 20% by 2045 compared to 2013 levels to "create a cooler more liveable place for comfort, amenity and urban biodiversity".

For the City of Unley, the 2013 baseline was set at 26% and therefore achieving this target would require an increase to 31% green cover by 2045 across the whole City.

Canopy Cover Trends and Drivers

The City of Unley completed an assessment to monitor and measure canopy cover trends across both public and private land, which was reported to Council in September 2018. The study showed that the canopy cover across Unley is decreasing, predominately in the private realm.

It is important to understand some of the community's drivers to remove existing trees if we are to retain and improve canopy cover. Trees are removed for a variety of reasons, including competition for space in back yards and front yards, the age and condition of a tree, appearance or form of a tree, as well as perceived safety concerns or increased maintenance requirements. Often, many of these issues arise from the original selection of the tree species and its long-term suitability.

In particular, across the City of Unley, the last few decades have seen a significant increase in the redevelopment of residential blocks, with a preference for larger homes (both new construction and extensions to original homes), as well as the increased addition of infill multi-unit development. These neighbourhood changes often require the removal of many existing trees and typically result in significantly smaller private open spaces that provide limited opportunity for tree planting and the successful establishment of new tree canopy.

Finally, an emerging trend of tree removal by older residents that are finding it harder to keep up with maintenance requirements and costs has also been observed.

Examples of some of these typical changes to trees on private land can be seen in Figure 1.



Figure 1: Tree loss examples in Fullarton from both development, partial extensions and landscaping changes.

Canopy Benefits

Green infrastructure in urban environments, in particular tree canopy cover, is receiving increasing recognition for providing multiple environmental, social and economic benefits. For example, in November 2018 the inaugural *World Forum on Urban Forests* was held in Italy with over 600 delegates and 150 speakers.

Currently cities are recognising trees as a productive asset to deal with increasing temperatures and particularly the impact of heatwaves on vulnerable citizens. Trees provide multiple benefits to reduce the day and night summer temperatures in built up areas.

Compared to built materials, trees absorb less heat and they also cool surrounding areas through both shade and evapotranspiration (moisture released through leaves into the air).

In Figure 2 below, a street with good canopy cover is shown to have a far cooler street surface temperature than the parallel street with sparse canopy. This cooling impact not only benefits road users, but also cooling requirements of the adjacent homes and long term capital replacement cost of the road due to shading the road surface from extreme heat.

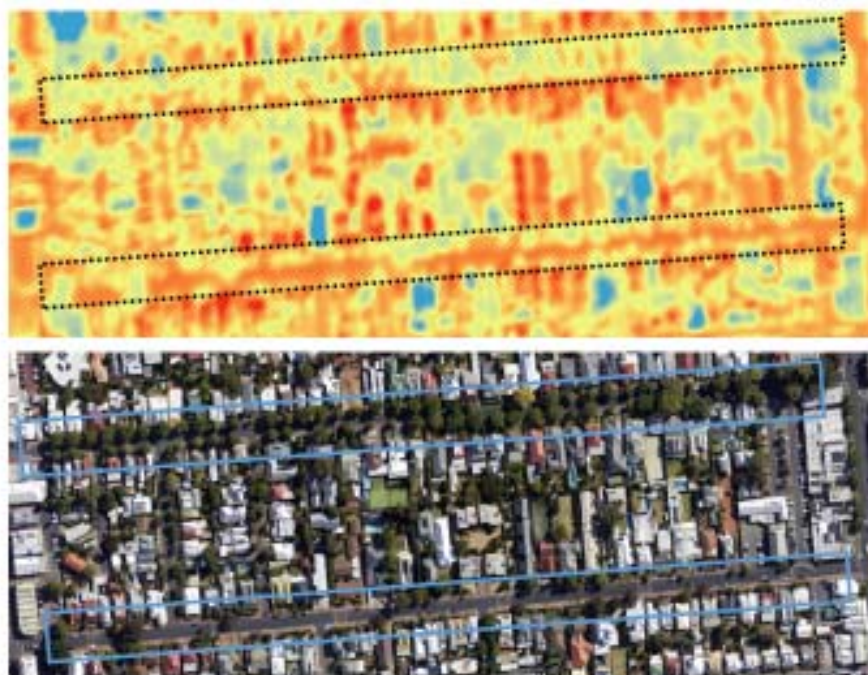


Figure 2: Urban cooling effects of street trees comparing two parallel streets in Hyde Park, Opey Ave and Park Street. (Heat map from *Eastern and Northern Adelaide Collaborative Heat Mapping Project*, 2019)

5. DISCUSSION

Canopy Action Improvement Plan

Following the endorsed Council report from September 2018 (*Item No. 1300/2018*), the Administration has developed a Canopy Improvement Action Plan, provided as Attachment 1 to this report.

A number of internal Council staff workshops, collaboration with neighbouring councils through Resilient East, some resident input from a Mayors Roundtable meeting and a Council Briefing on 11 February 2019 have all contributed to its development.

The Canopy Improvement Action Plan proposes a range of advocacy, practical, supportive and education projects across a five year plan with an outlook to the long term 2045 targets and includes the following seven themes;

1. Target Investment
Strategic planning to plan and guide investment
2. Council Planting
Council take a leadership approach in improving canopy cover by maximising public planting and investing in more trees on Council land.
3. Community Education
The success of our tree canopy targets relies on our community valuing and supporting the role of trees
4. Maintain Existing Trees
Council will support residents to retain existing canopy cover on private land.
5. Private Development
Council will advocate for and regulate canopy cover on private land.
6. Council Collaboration
Council will work together to maximise canopy cover with other project partners
7. Resilient East
Working towards a climate ready eastern Adelaide

Programs and actions aimed at retaining and increasing canopy cover must recognise that, unlike other assets, trees take decades to mature and provide established shade and amenity. This time-lag to benefits and limited public land are also why any actions which help retain existing canopy cover are just as worthwhile as those to find locations and funding for new plantings.

Many of the projects build on existing activities that are already underway and working well, such as the conservation grants available to help residents maintain significant trees on private land. Other projects have taken an existing service model and applied it for canopy outcomes, for example, providing design services and advice for new developments similar to the current heritage advice available.

In developing the Canopy Improvement Action Plan, a spatial assessment was completed to convert the percentage of canopy cover requirements into a target number of trees. A representative tree with an 8m diameter canopy spread was selected as it is an example of a moderate sized tree that fits into an average, modern private back yard.

To be endorsed through the Tree Strategy revision process, it is proposed that Council set a target of approximately 14,000 net trees by 2045 to provide a representation of what 20% increase in canopy is. A tree target will also enable us to track our progress annually, compared to tracking overall canopy where changes are more gradual.

Private Land and State Government Planning Reforms

The task of increasing canopy and green cover amidst urban infill is particularly challenging as councils are limited in their ability to directly influence private land owners. Legislative control resides with the State Government through the *Development Act 1993* which councils administer in accordance with the Act.

However, councils do have a role in conveying the importance and value of trees in urban areas and in negotiating better outcomes for retaining trees wherever possible.

As outlined at the Council Briefing held on 4 February 2018, the State Government is currently going through significant planning reforms to a single State Planning and Design Code for all 68 councils in South Australia. Councils will still administer the legislation, however, development applications can also be processed through other authorities.

The opportunity to provide input and comment on the development of the new Planning and Design Code is current and ongoing through 2019. Of particular interest will be the consultation on the Planning and Design Code Implementation "Phase 3" which will focus on the metropolitan area. It is anticipated this will occur in September 2019 based on the Planning Reform Implementation Calendar (Attachment 2).

Attachment 2

In developing the Canopy Improvement Action Plan, the Administration believes that the key points that will have the biggest impact on canopy on private land through the Planning and Design Code are:

- Reinforcing the commitment to work together on improving canopy cover in accordance with the mutual target of increasing 20% green cover across Greater Adelaide by 2045.
The update to the 30 Year Plan for Greater Adelaide is the first time a green infrastructure target has been included. Working together to achieve this goal should be supported.
- Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees.
Trees require adequate soil for roots to grow and support strong, healthy trees that can develop mature canopies. The soil also needs to be predominately open to allow water and air exchange. Space for planting is a critical first step in canopy improvement aims and very practical for the planning process to both administer and enforce. Currently deep soil zone provisions only relate to Medium and High Density Development (three storeys or more).
- seeking provisions in the new Planning and Design Code for trees that at maturity will provide equivalent of minimum 15% canopy cover in new developments
The general landscape planning policy provides guidelines on what should be provided as part of a balanced development. The criteria would positively influence opportunities for inclusion of trees that provide canopy at maturity. This initiative is one that the State Government can specify in the new Code.

- Restructuring of the fees or offsets associated with the removal of Significant/ Regulated Trees to better reflect the true long term value of trees.

Currently, under the *Development Act 1993*, if Council grants approval for the removal of a Regulated Tree or Significant Tree, Council is required to impose a condition requiring the applicant to plant and maintain two (2) trees to replace every Regulated Tree and three (3) trees to replace every Significant Tree. If there is no suitable location to plant these replacement trees in accordance with the above criteria, or if the applicant does not wish to plant replacement trees for whatever reason, the applicant can make a payment into Council's Urban Trees Fund at the rate of \$179 for removal of a Regulated Tree and \$268.50 for the removal of a Significant Tree.

The Administration believes that these replacement conditions and offset payments set under the Development Act for removal of Regulated and Significant Trees are not adequate to match the value of lost canopy and other ecosystem services. An increase to recognise true value would be a positive improvement.

The City of Unley has been proactively engaging with the State Government on Planning Reform. Over the past year this has included the following submissions and comments which have components relating to trees and/or green cover:

- Submission – Planning Regulations (1 March 2019)
- Submission - Natural Resources and Environment Policy Discussion Paper (3 December 2018)
- Submission - Accredited Professionals Discussion Paper (17 October 2018)
- Submission - Assessment Pathways Discussion Paper (17 October 2018)
- Submission - Performance Indicators Discussion Paper (16 October 2018)
- Submission - South Australia's State Planning Policies (21 September 2018)
- Submission - South Australia's Planning and Design Code - How Will It Work? Technical Discussion Paper (25 July 2018)
- Participation in LGA Forums on Planning Reform
- Meeting with DPTI Planning Reform Team representatives

Conclusion

Administration has developed a Canopy Improvement Action Plan which provides a suggested approach to revise and expand the existing Tree Strategy and work towards Council's long term targets regarding canopy cover.

A broad range of projects across public and private realms and through direct and indirect influence have been proposed. These include on-the-ground improvements, advocacy/collaboration efforts, incentives and policy/strategy works, covering both private and public domains. There is a particular focus on influencing change on private land trees where the majority of the loss is occurring.

Continued participation with the State Government on the planning reforms is critical to advocate for mechanisms that will support and value trees in our urban areas.

If endorsed, the year one projects contained within the Canopy Improvement Action Plan will be developed into budget proposals for funding consideration in setting the 2019/20 Council Budget and Business Plan and associated staff work plans.

6. ANALYSIS OF OPTIONS

Option 1 –

1. *The report be received.*
2. *The Canopy Improvement Action Plan as set out in Attachment 1 to this report (Item 1424, Council Meeting 25/03/2019) be endorsed as the approach to revising the Tree Strategy in 2019 and improve canopy cover across the City of Unley.*
3. *The Year One Priorities contained in the Canopy Improvement Action Plan as set out in Attachment 1 to this report (Item 1424, Council Meeting 25/03/2019) be endorsed for the purpose of developing budget proposals that can be further considered by Council as part of setting the 2019/20 Council Budget and Business Plan.*
4. *The Administration write to relevant Ministers, the State Planning Commission and the Department of Planning, Transport and Infrastructure, highlighting Council's commitment to work together to improve canopy cover across the City and to advocate for changes to planning policy to meet the State Government's 30 Year Plan target for green cover, including the following:*
 - a. *Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees;*
 - b. *Seeking provisions for trees that at maturity will provide equivalent of minimum 15% canopy cover in new developments;*
 - c. *greater protection of Significant and Regulated Trees, including removing excluded tree species and exemptions on proximity to dwellings so that removals must be applied for and assessed on a case by case basis; and*
 - d. *Restructuring of the fees or offsets associated with the removal of Significant/ Regulated Trees to better reflect the true long term value of trees.*

This recommendation provides both the strategic context (revised Tree Strategy) and implementation mechanism (Budget and Business Plan) by which Council can consider new information and issues and respond accordingly.

Part three of the recommendation will assist Council in prioritising its canopy cover activities in line with other priorities during its planning processes. Costs provided are indicative and can be adjusted by Council during its budget deliberations, any adjustments will have a commensurate impact on outcomes.

Part four of the recommendation strengthens the current collaboration with the State Government to proactively retain and improve canopy cover. The City of Unley continues to advocate for and seek opportunities to work with State Government on delivering the shared goal of increased green cover.

Option 2 – Council provides an alternate recommendation.

Proposed actions on improving canopy cover in the City of Unley is received.

7. RECOMMENDED OPTION

Option 1 is recommended.

8. POLICY IMPLICATIONS

8.1 Financial/Budget

- Ongoing implementation and improvement of Councils' Tree Strategy and any associated maintenance is managed through adoption of the Annual Business Plan.
- There are no immediate costs to Council in accepting the recommendations. However, in considering the action plan and funding for the 2019/20 financial year, Council will need to consider a number of important asset management and long term financial planning principles.
- It is worth noting that the establishment of a number of these initiatives will lead to ongoing and increased operating costs for Council. For example for every new street tree it costs approximately \$110 per tree per year for establishment watering and formative pruning for a period of three years. Once established, each tree costs an average \$24 per tree per year as part of the broader Street Tree Maintenance program. Council will need to consider its capacity to meet such maintenance responsibilities within the context of its long term financial plan.

8.2 Legislative/Risk Management

- Proposed actions would need to be risk assessed and comply with relevant legislation.
- Actions identified are consistent with the State Government's 30 year targets for Unley and also with Council's ESS.
- There is a risk associated with taking no action to address the ongoing concern of canopy loss including the risk of failing to meet community expectation regarding the management, preservation and protection of urban trees.

8.3 Staffing/Work Plans

- Any proposed work would need to be considered and factored into future work plans, including ongoing maintenance.
- If endorsed, substantial staff effort (strategic and operational) is required to deliver the projects in Attachment 1 and additional resources have been factored into the budget planning process.

8.4 Environmental/Social/Economic

- Retaining and increasing tree canopy would positively contribute to Council's Environmental Sustainability Strategy and Climate Change objectives.
- The aesthetic elements of retaining canopy trees would also contribute to community sense of place and Active Ageing objectives.

8.5 Stakeholder Engagement

- In January 2019, a small number of residents who are passionate about trees were invited to test some assumptions and provide feedback on initial ideas with the Mayor and CEO at a Mayors Roundtable.
- Staff engagement and submissions on the planning reforms as outlined in the discussion section.
- The Mayor and CEO have also met with the State Planning Commission's Chairperson to discuss planning reforms and advocate for the importance of urban trees.
- The City of Unley has been proactively engaging with the State Government on Planning Reform.
- A Council Briefing regarding Canopy Cover was held on 11 February 2019 with feedback and discussion on proposed projects and concepts.
- Beyond what is identified above, there has not been broader consultation. However, the action plan and its implementation will undergo community consultation as part of the 2019/20 budget deliberations prior to implementation.
- In addition, as specific initiatives are developed such as additional street tree planting and greening opportunities in new capital works, community consultation with those directly affected will occur.

9. REPORT CONSULTATION

This report was developed with input from Council staff associated with tree management including:

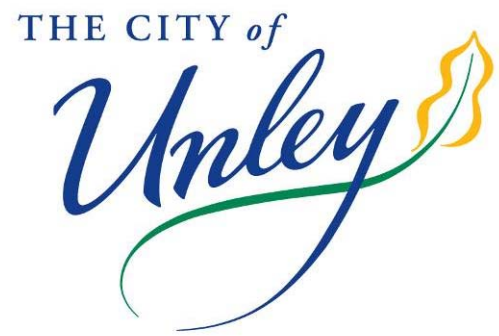
- Natural Assets Lead
- Strategic Assets
- City Design
- Operations
- Building and Planning
- Systems and Solutions (spatial mapping assistance)
- Governance and Risk
- Neighbouring Council representatives, through the Resilient East Project

10. ATTACHMENTS

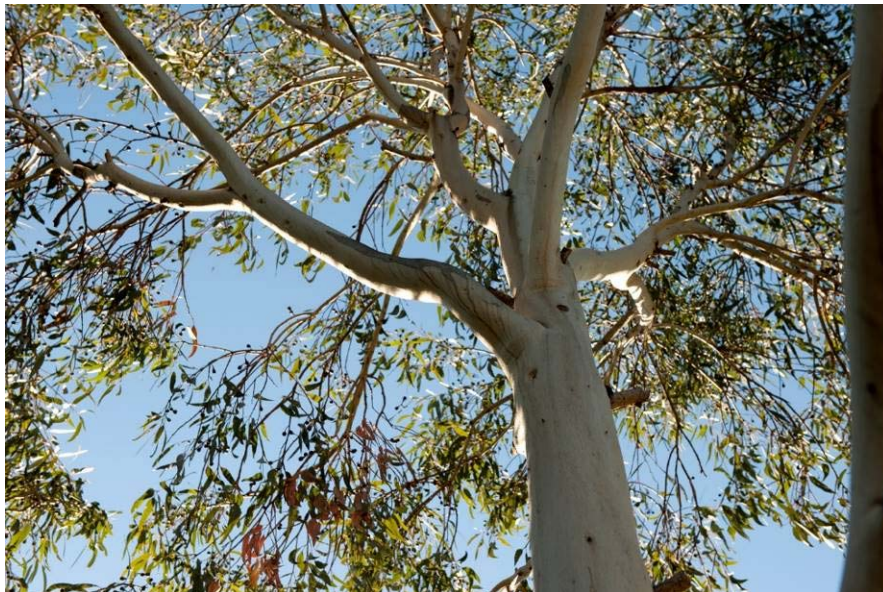
- Attachment 1 – Canopy Improvement Action Plan
- Attachment 2 – Planning Reform Implementation Calendar

11. REPORT AUTHORISERS

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CANOPY IMPROVEMENT ACTION PLAN KEEPING UNLEY LEAFY



March 2019

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Introduction

The City of Unley has over many years, sought to provide an urban environment that is noted for its tree lined streets, parks and private gardens. Council has employed a number of strategies and approaches to achieving this, and as such Unley has become a most desirable residential area to reside, visit and do business.

Recent research has shown that overall tree canopy cover across the City is declining, with the removal of trees on private land being a key driver of this trend. If this trend continues, there will be a reduced ability for the City of Unley to build neighbourhood resilience to the effects of climate change, particularly with projected rates of ongoing urban in-fill.

In response to these canopy trends, Council endorsed a mission statement towards a 20% increase in green cover by 2045. This commitment was made as not only a partner of the Resilient East Climate Change Adaptation Plan but to also match the State Government green cover target contained in its 30 Year Plan for Greater Adelaide.

The City of Unley has limited public open space (<3%). Maximising planting to convert all existing public grass/bare ground to canopy cover is not desirable and would not be adequate to achieve the target alone. Therefore, to achieve a 20% increase in canopy cover from the 2013 levels will require both public and significant private land contribution for the establishment of new trees.

With 80% of Unley's land area being private realm, The City of Unley cannot meet the canopy improvement target by only focussing on the public realm. It is essential to strengthen and increase the programs related to retaining and increasing the canopy cover on private land.

The Canopy Improvement Action Plan seeks to ensure that trees continue to be a feature of Unley's urban environment while encouraging its community to take an active interest in their own land and support the work that Council is undertaking.

Benefits of Trees

Green infrastructure in urban environments, in particular tree canopy cover, is receiving increasing recognition for providing multiple environmental, social and economic benefits.

Trees improve ambient temperatures, filter air pollution and dust, store carbon, provide shade, reduce stormwater run-off and provide wildlife corridors, habitat and food for native fauna species. Street trees also create a sense of place, and many residents value and identify with tree-lined streets in Unley.

Trees can also improve the economic performance of the city by increasing the attractiveness and character of areas. People typically linger, shop, and dine longer in tree-lined streets and trees have been linked positively to property values.

Currently cities are recognising trees as critical green infrastructure to deal with increasing temperatures and particularly the impact of heatwaves on vulnerable citizens. Trees provide multiple benefits to reduce the day and night summer temperatures in built up areas. Compared to built materials, trees absorb less heat and they also cool surrounding areas through both shade and evapotranspiration (moisture released through leaves into the air).

The City of Unley has been proactive in recognising the important contribution that trees and vegetation make, from environmental benefits, through to the community's sense of place and supporting the economic value of local properties. In the late 1970s Council undertook a significant planting program to plant street trees in every street that could accommodate street trees. It should be noted that information about suitable street tree species has improved significantly since the 1970s when the majority of street trees were planted.

Canopy Action Plan

The Canopy Action Plan is intended to be an outline document that can coordinate a range of initiatives to enable the improvement of canopy cover across the city.

The plan is a tool to;

- Provide a coordinated vision and direction for the canopy improvement actions
- Highlight the unique scope and opportunities within each action
- Engage with residents, developers and government agencies to better communicate the benefits of trees.
- Direct long term strategic investment to maximise the impact.
- Build on existing programs and initiatives

The underlying assumption of the plan is that climate change is occurring and that it will alter historical weather patterns and water supply. Vegetation has a critical role in mitigating the impacts of climate change but the urban environment and its vegetation must also adapt to this change. A further assumption is that the community has a strong and committed interest in maintaining its environment for future generations.

Canopy Improvement Actions

The purpose of this document is to propose a vision for improving canopy cover within a coordinated framework.

The Canopy Improvement Action Plan proposes a range of advocacy, practical, supportive and education projects across a five year plan with an outlook to the long term 2045 targets and includes the following seven themes;

1. Target Investment
Strategic planning to plan and guide investment
2. Council Planting
Council take a leadership approach in improving canopy cover by maximising public planting and investing in more trees on Council land.
3. Community Education
The success of our tree canopy targets relies on our community valuing and supporting the role of trees
4. Maintain Existing Trees
Council will support residents to retain existing canopy cover on private land.
5. Private Development
Council will advocate for and regulate canopy cover on private land.
6. Council Collaboration
Council will work together to maximise canopy with other project partners
7. Resilient East
Working towards a climate ready eastern Adelaide

For each theme, an outline of current status is provided, followed by the proposed initiatives(s).

All proposed projects and indicative costings are subject to change and will be considered formally through the Council Budget process.

Net Tree Planting Target

In developing the Canopy Improvement Action Plan, a spatial assessment was completed to convert the percentage of canopy cover requirements into a target number of trees. A representative tree with an 8m diameter canopy spread was selected as it is an example of a moderate sized tree that fits into an average, modern private back yard.

To be endorsed through the Tree Strategy revision process, it is proposed that Council set a target of approximately 14,000 net trees by 2045 to provide a representation of what 20% increase in canopy is. A tree target will also enable a way to track progress annually in the intervening years between canopy assessments. Trees are a long term investment asset and it will take approximately 20 years to see the full impact of actions taken today.

1 Target Investment

This theme provides the strategic planning to plan, guide and report on tree investment.

1.1 Update/Expand Tree Strategy

Present

In 2016 Council endorsed its Tree Strategy (2016-2019) to manage its urban forest. The current focus is on maintaining and renewing current tree stock through an asset management approach. While this has been working relatively well, the new focus of Council on improving canopy cover, including its influence on private land, requires an expansion to the functions and objectives in the current Tree Strategy.



Proposed

It is proposed that the revision and expansion of the Trees Strategy form a priority project for the first half of 2019/20. This work is timely as the current document is due for review by December 2019.

The review of existing Tree Strategy is to include;

- Assessment of success and learnings to date against targets
- Review of appropriateness of current objectives and functions
- Review of current tree species list
- Review of implementation and practicality of delivery.

Expanded Tree Strategy to consider the following;

- Setting a number of trees target of 14,000 net trees by 2045.
- Increasing Council canopy and planting efforts
- Applying climate ready species to the current tree species list
- Targeting investment in areas of need based on canopy cover assessment and heat mapping data.
- Develop "Tree Precinct Plans" using prioritised areas and identified vacant spots from the city wide street tree audit data.
- Increase effort to influence canopy cover on private property

It is expected the revised and expanded Tree Strategy will be referred to regularly to guide actions and as an evaluation mechanism to assess Councils capacity to meet the challenges of protecting and improving canopy cover into the future.

Project	Update/Expand Tree Strategy
Key Outcomes	Updated Tree Strategy to guide projects and investment
Requirements	<ul style="list-style-type: none">• review success and content of existing strategy• draft revised and expanded version• coordinate consultation• develop tree precinct planting plans
Indicative Cost	\$70,000
Resourcing	Administration Staff (strategic)
Timing	Year 1 (prior to December 2019)
Consultation	Council endorsement required and public consultation recommended.

1.2 Monitoring Canopy Cover

Present

A canopy cover assessment was undertaken in 2018 across the City of Unley to identify the change in tree canopy and other land surface types, across public and private land tenure over a period of 40 years.

The study used “i-Tree Canopy” an online peer-reviewed software suite from the United States Department of Agriculture Forest Service. It is the same software used in determining the 2013 baseline levels for the 30 Year Greater Adelaide Plan target on green cover. This assessment method is statistically representative rather than directly representing an on ground survey of all trees.

For the historic time point, 18,000 points were randomly distributed across the City of Unley, and within each of the 16 suburbs. These 18,000 points remain fixed to allow for future assessment of neighbourhood change with new aerial photography of the City of Unley.

Proposed

It is proposed that the canopy cover trend analysis comparing public and private land tenure change is repeated in 2024, and in subsequent five year cycles. Changes in canopy cover are gradual, so while annual numbers of trees planted vs removed can be tracked, actual canopy trends should only be assessed approximately every five years.

A five year reporting cycle will reveal progress towards whole of area target. The study goes to suburb level, so it will also provide localised information on key areas. Regular review will provide a consistent data set for historical comparison and inform rate of success towards target and/or identify any negative trends early.

Project	Monitor Canopy Cover
Key Outcomes	Cyclic Monitoring on Canopy Cover Trends
Requirements	Repeat Canopy Cover Trend Analysis comparing public and private land tenure change every 5 years.
Indicative Cost	~ \$10,000 (to maintain historic level of detail and analysis)
Resourcing	External Consultant
Timing	Year 5 (once every 5 years)
Consultation	Report to Council on outcomes



2 Council Planting

This theme involves Council take a leadership approach in improving canopy cover by maximising public planting, including within parks, streetscapes and other public places.

2.1 Accelerate Street Tree Planting Program

Present

The City of Unley currently has approximately 26,000 Council owned trees, of which over 22,000 are street trees. The current Tree Strategy sets out how this existing urban forest asset is maintained, including a Second Generation Street Tree Replacement Program which is replacing existing street trees at the end of their useful life. Currently the program is underway replacing 2,000 trees by 2019/20.

Proposed

New trees will be planted on Council land to help keep the City of Unley leafy for future generations. This project is additional to the Second Generation Replacement program, however there is scope to combine these two projects for planning and delivery efficiencies.

This project includes engagement, tree purchase and tree planting on Council land, predominately at street tree infill locations. Planting locations and species selections will be guided by Tree Precinct Plans developed as part of the revised Tree Strategy. The Tree precinct Plans will use heat mapping, canopy and identified vacant spots data to target investment of new trees to areas of lowest canopy cover. Planting new trees in concentrated precincts will also provide efficiencies of young tree care including establishment watering costs as the truck doesn't need to drive long distances between newly planted trees.

It is worth noting that costs to plant new trees vary depending on species selection, size of tree planted and complexity of planting location (eg any realignment of kerb/reclaiming hard surface). These decisions will be made on a case by case basis to ensure the right tree in the right location approach is followed.

This project will create new green infrastructure assets that will need a “young tree care” program of establishment for 3-5 years (watering and formative pruning at approximately \$110 per tree per year), followed by ongoing maintenance costs of a long lived asset (30+ years at approximately \$24 per year). These maintenance costs will need to be built into the street tree maintenance costs of the Long Term Financial Plan from 2020/21 onwards.

Ideally this tree planting program should be considered to become a five year program through the Long Term Financial Plan to allow 18month cyclic planting programs and associated maintenance to be planned and delivered.

Project	Accelerate Planting Program
Key Outcomes	> 250 new trees per annum across the city (in addition to replacement program).
Requirements	<ul style="list-style-type: none"> • Planting locations, species selection, resident notification & ordering • Planting Program • Young Tree Care Program • Ongoing Asset Maintenance
Indicative Cost	\$90,000 per annum to purchase and plant \$27,500 per annum for 3 years for establishment \$6,000 per annum maintenance (post establishment) Seek Grant Funding to supplement
Resourcing	Administration staff (planning locations, species, ordering plants, resident notification, coordination) Operational staff (planting, watering, formative pruning)
Timing	Year 1 – 5 (cyclic planting program for 5 years)
Consultation	Council endorsement of annual operating project required. Engagement on new trees with Ward Councillors and relevant adjacent residents/owners.

2.2 Green Budget for Capital Projects

Present

Typically the City of Unley seeks to find opportunities to integrate planting with capital projects. When infrastructure such as roads, traffic devices, footpaths and kerb reconstructions are to occur an opportunity exists to;

- alter the street to improve permeable space and rainfall supply of street trees to maximise their life,
- include greening to roundabouts, slow points and/or island protuberances.
- alter the street to create space for additional trees and/or greening, or
- replace trees at the same time to achieve a total streetscape upgrade.

It is recognised that these types of collaborative and complimentary projects have already occurred or are underway, such as Little Charles Street in 2017 and King William Road reconstruction in 2019.



Proposed

This project will formalise a requirement for Council to consider and appropriately budget for trees and green infrastructure as a key component to any new capital or renewal works where practical.

Done well, combining streetscape civil works with greening and water sensitive urban design features can create multiple long term benefits and build greater efficiencies by combining aligned projects. Identifying tree and landscaping opportunities at the start of an infrastructure project, rather than as an afterthought or retrofit will support more sustainable built outcomes.

There are competing needs when trying to incorporate more trees into local streets such as space for wide footpaths, bicycle lanes, on-street parking spaces and underground/overhead assets.

Creation of any new green infrastructure assets will require ongoing maintenance costs to be built into the Long Term Financial Plan from 2020/21 onwards.

Project	Green Budget for Capital Projects
Key Outcomes	New trees and greening as part of capital projects Efficient use of resources and reclaiming hard surfaces where practical
Requirements	Landscaping considered at planning stage of all capital projects, particularly road, traffic, footpath and kerb reconstructions.
Indicative Cost	Up to 20% of capital value of relevant projects
Resourcing	Administration staff (planning and assessment green infrastructure potential of projects)
Timing	Year 1-5 (Annual review of proposed capital projects for additional greening opportunities).
Consultation	Engagement and approvals on greening would form part of broader capital project consultation.

3 Community Education

This theme recognises that the success of our tree canopy targets relies on our community valuing and supporting the role of trees.

3.1 Keeping Unley Leafy

Past / Present

The City of Unley is known for its leafy streets which greatly add to the character of the streetscapes and local property values. While not much beyond anecdotal is known about current perceptions on trees, interest and uptake of tree related projects suggest a community that values trees and responds to Council initiatives.

- In the 1970s and 80s many residents planted tube stock trees in their gardens provided by Council via a voucher with their rates receipt.
- From 2010 on, hundreds of residents participated in the “Adopt a Tree” program to help care for stressed street trees during the drought.
- In 2016 a small sample (n=50) survey at Ridge Park was completed on perceptions, showing strong support for trees in urban areas (Figure 1).

Conversely by the rate of canopy loss on private land across every suburb in the city, clearly there are perceptions on the value of trees that are contributing to their loss.

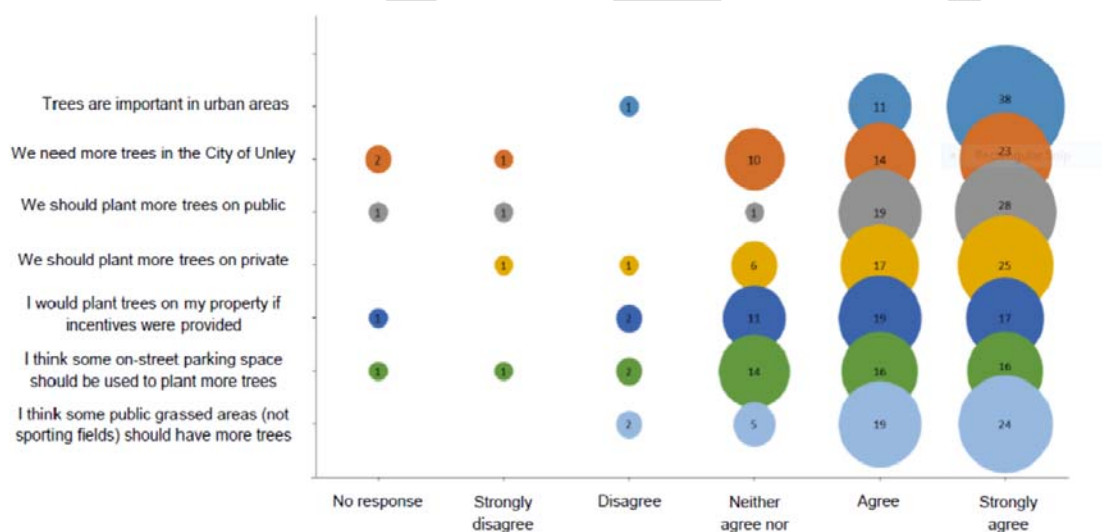


Figure 1: Cumulative responses to each Likert scale question from 50 tree survey respondents. Numbers in circles indicate the number of respondents. (source: Synthesis Report, Understanding how attendees at Mud Central 2016 value urban trees, Seed Consulting Services).

Proposed

A range of education, incentives and support to retain existing and/or plant more trees on private land will be provided to help keep the City of Unley leafy for future generations.

The Objectives of the project are to:

- Increase community awareness and understanding about the benefits of trees in urban areas.
- Encourage residents to adopt newly planted street trees.
- Provide incentives to plant new trees on private land such as tree giveaways to residents.

A key component would be the development of a Communications Plan for “Keeping Unley Leafy”. This will provide planned, consistent and clear messaging on the suite of canopy improvement actions being undertaken / achieved.

This annual education project would likely vary in scope and scale year to year, but proposes the following for year one:

3.1.1 Online Portal

Providing public access and visualisation of the City of Unley street tree asset spatial database through an interactive online map (eg email tree, name a tree and/or “adopt tree” online).

The City of Unley has spatial data of its street trees with information about species and condition. This provides an excellent opportunity to create an online visual database of trees similar to other cities around the world.

Aside from sharing existing data publicly and allowing residents to more easily learn about types of trees in their local streets, it can also be a vehicle for promoting the many benefits of trees and enable interaction – for example by linking an adopt a tree or name a tree function online and/or allowing emails and messages to specific trees.

There is also potential for a separate map layer where residents could either celebrate existing trees on their own property and/or newly planted trees which all contribute to a shared tree target.

An analysis has been completed comparing the features of Online Tree portals in New York, London, Melbourne, San Francisco and Burnside with recommendations of essential and desirable features.



3.1.2 Tree Giveaways

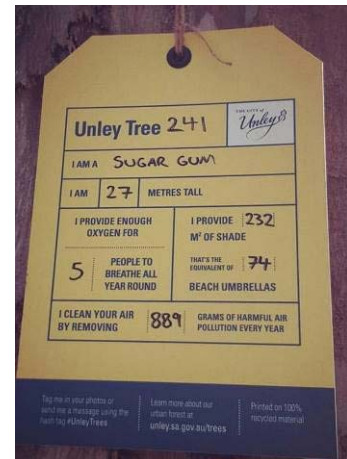
Tree and plant giveaways have been an effective means to encourage householders to plant trees on private land. Approximately 500 trees (tubestock size) would be provided to residents as part of relevant events relating to promoting trees.

This project would mirror those occurring in other Councils and would involve staff providing trees, local plants and information and advice to residents at an evening/weekend event to promote planting in front or backyards. A range of trees (smaller and larger, native and non-native) could be given away that would be selected to be suitable.

3.1.3 Tree Tags

In 2016, the City of Unley initiated a novel way of promoting the many benefits provided by trees through the installation of temporary “tree tags” at Ridge Park. The tags increase awareness and appreciation of trees in urban areas by providing tree facts in a fun and informative way.

This project was repeated in 2017 at six park locations across the city. It has also been replicated at 12 other councils across Australia.



It is proposed to complete a third round of tree tags in the City of Unley, in collaboration with local primary schools and include artwork and messaging from children about trees.

3.1.4 Adopt a Tree Program

The program could be revitalised, with a focus on adopting the new street trees proposed for planting in project 2.1. There is strong anecdotal evidence that where residents take ownership of trees planted in front of their homes the likelihood of the trees success is greatly enhanced. This updated Adopt a Tree program could include;

- Consultation with owners of the adjacent tree over species selection within the context of the updated Tree Strategy
- Advice about the tree, watering requirement and who to contact for assistance, and
- The provision of a plaque and water bucket aimed at being a constant reminder to the home owner to meet the watering challenge and ensure the tree reaches maturity.

Printing and promotional funds would be required to refresh the program. Costs of buckets/plaques could be considered annually as part of the planting program.

Council would continue to provide water truck services given the need to ensure uniformity of growth and the economies of so many new trees, however adoption and supplementary watering would still be beneficial.

Project	Keeping Unley Leafy
Key Outcomes	Advocacy and education for trees in urban areas > 100 new private trees per annum
Requirements	Communications Plan, Education and Awareness Events (such as tree tags and online portal) and resident tree giveaways
Indicative Cost	\$15,000 Seek collaboration with Resilient East & others
Resourcing	Administration staff (technical content and project management)
Timing	Year 1-5 (Annual education and advocacy project)
Consultation	Report to Council on outcomes

4 Maintain Existing Private Trees

This theme relates to Council supporting residents to retain existing canopy cover on private land.

4.1 Expand Conservation Grants

Present

Currently the City of Unley offers a biannual Conservation Grant to private residents towards the costs on either Significant Trees and Local Heritage Items or Contributory Buildings in a Conservation Zone to preserve them in a 'safe and aesthetically pleasing condition'.

Grants may be allocated for up to 50 per cent of the total cost of a single conservation treatment with the maximum amounts available per maintenance pruning of a significant tree being \$1,000. Grants will only be provided while funds remain in the budget allocated by the Council for the relevant financial year (currently up to \$50,000). Over the last two years less than 10% of applications to the Conservation Grant fund were for significant tree pruning.

Proposed

Review and expand the Conservation Grant to support owners of existing Significant and Regulated trees (as defined under the Development Act 1993) by considering;

- Expanding the eligibility criteria to include Regulated Trees
- Increasing the available budget amount for tree pruning
- Renaming the grant to "Significant Tree & Heritage Conservation Grant" for clarity
- Increasing the promotion of the grant, including direct mail out to the owners of the Significant Tree list in the current City of Unley Development Plan appendix
- Update the Conservation Grant Policy to endorse any changes.

Project	Expand Conservation Grants
Key Outcomes	Support health and maintenance of existing Significant and Regulated Trees on private land
Requirements	Review and expand Conservation Grant
Indicative Cost	Up to \$10,000
Resourcing	Administration staff (review & update policy, revise application paperwork, additional promotion).
Timing	Year 1
Consultation	Endorsement of revised Conservation Grant Policy by Council required

4.2 Living with Trees

Present

Outside of the Conservation Grants for Significant Tree owners, there is limited information or support to residents with established trees and gardens. The website currently includes information on legal conditions around overhanging foliage, a list of locally native understorey plants and the In Home Support Program provides limited gardening and gutter cleaning to eligible residents.

With private land making up 80% of the whole Council area, it will be a critical component of any plan to increase canopy cover. Backyards and front gardens do and can make significant contributions to urban greenery and the broader community. Actions that aim to support retention of existing trees are just as crucial as any that encourage new planting.

When reviewing the drivers for tree loss on private land, one area identified was the perceived safety concerns or increased maintenance time and costs. This included an emerging trend of tree removal by older residents that are finding it harder to keep up with maintenance requirements and costs. If these could be addressed, it is much more likely the trees would be retained.

Proposed

A range of information, incentives and support to retain existing and/or plant more trees on private land will be provided to help keep the City of Unley leafy for future generations.

The Objectives of the project are to:

- Provide information and advice on “living with trees” in urban areas.
- Support residents with maintenance costs

This project includes both information and incentive components as follows:

4.2.1 Planting & Maintenance Guides

Provide information and advice on living with trees in urban areas. This would include suitable species to suit modern sized front and backyards, planting tips and maintenance guides. It could also explore some “myth busting” of common perceptions of trees near homes.

This initiative is listed under the Maintenance section of the plan, but would also assist objectives in education and encouraging new tree planting.

It is important that Council does not re-invent any information already available. Information available from government and non-government sources will be considered based on its relevance to the City of Unley.

The Waite Arboretum and TreeNet are interested to work together to create a self-guided tour map of the recommended tree species for Unley gardens. This would enable residents to either see the pictures in the guide and/or visit mature example specimens at the Waite Arboretum on Cross Road, Urrbrae.



Example from Prospect

4.2.2 Living with Trees Grants & Rebates

Develop and implement a new Living with Trees Rebate pilot program which could include rebates towards gutter guard, additional green waste options, safety audits and/or pruning of trees on private land.

Over 2008 to 2010, The City of Unley ran a successful rebate program for rainwater tanks during the drought supporting over 320 successful applications. The rebate of up to \$200 was paid on provision of an eligible invoice, ensuring that Council was not undertaking work on private land. Residents who held a Concession Card were eligible for double the standard rebate.

The policy, criteria, methods and project learnings from the rainwater tank rebate will be used as a template to develop a Living with Trees Rebate pilot program. The aim would be to target up to 50% required works, or up to \$500 per rateable property.

Delivering in Year 2-5 to allow time to develop required policy and process pathways in Year 1. Input from finance staff and the Home Support Program team & volunteers would be incorporated.

Project	Living with Trees
Key Outcomes	Incentives and support for maintaining existing tree canopy on private land. Less private trees removed due to maintenance or safety concerns
Requirements	Develop locally relevant maintenance guides for caring for private trees in urban areas Develop new grant and/or rebate pilot project, using past rainwater tank rebate as a template.
Indicative Cost	Year 1: up to \$10,000 (once off for development, design and printing of maintenance guides) Year 2-5: up to \$50,000. Approximately 50% of required works and \$50 - \$500 per resident
Resourcing	Administration staff (development, consultation, implementation)
Timing	Year 1: Maintenance guides & develop grant/rebate Year 2 – 5: Implement grant/rebate
Consultation	Endorsement of new grant/rebate project required Consultation Recommended

5 Private Development

This theme relates to Councils role to advocate for and regulate canopy cover on private land.

5.1 Design Standards

Present

The task of increasing canopy and green cover amidst urban infill is particularly challenging as Councils are limited in their ability to directly influence private land owners. Legislative control resides with the State Government through the Development Act 1993 which Council administers in accordance with the Act.

However, Councils do have a role in conveying the importance and value of trees in urban areas and in negotiating better outcomes for retaining trees wherever possible.

The State Government is currently going through significant planning reforms to a single State Planning and Design Code for all 68 Councils in South Australia. The City of Unley has been proactively engaging with the State Government on Planning Reform including submissions and comments which have components relating to trees and/or green cover.

Proposed

Continue to advocate for provisions for canopy cover through the development of the new Planning and Design Code, in particular;

- Reinforcing that Council want to work together on improving canopy cover in accordance with the mutual target of increasing 20% green cover across Greater Adelaide by 2045.

The update to the 30 Year Plan for Greater Adelaide is the first time a green infrastructure target has been included. Working together to achieve this goal should be supported.

- Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees.

Trees require adequate soil for roots to grow and support strong, healthy trees that can develop mature canopies. The soil also needs to be predominately open to allow water and air exchange. Space for planting is a critical first step in canopy improvement aims and very practical for the planning process to both administer and enforce. Currently deep soil zone provisions only relate to Medium and High Density Development (three storeys or more).

- Seeking provisions for trees that at maturity will provide equivalent of minimum 15% canopy cover in new developments.

The further general landscape policy provides guidelines on what should be provided as part of a balanced development. Seeking that this section includes opportunities for trees that can provide canopy at maturity would be positive.

- Recognising the financial value of retaining existing trees as part of development or seeking commensurate offset payment (eg amenity/market value).

Currently under the Development Act 1993, if the Council grants approval for the removal of a Regulated Tree or Significant Tree, the Council is required to impose a condition requiring the applicant to plant and maintain two (2) trees to replace every Regulated Tree and three (3) trees to replace every Significant Tree. If there is no suitable location to plant these replacement trees in accordance with the above criteria, or if the applicant does not wish to plant replacement trees for whatever reason, the applicant can pay money into Council's Urban Trees Fund at the rate of \$179 for removal of a Regulated Tree and \$268.50 for a Significant Tree.

Project	Design Standards
Key Outcomes	Support State Legislation that protects existing trees and provides design standards for space for new trees.
Requirements	Technical input and submissions on new legislation development
Indicative Cost	Operational funds only
Resourcing	Administration staff (policy planning and advice) Elected Members (advocacy)
Timing	Year 1 (during consultation phase of reforms)
Consultation	Continue to seek endorsement through Council on submissions.

5.2 Compliance Post Construction

Present

As outlined in 5.1, Legislative control resides with the State Government through the Development Act 1993 which Council administers in accordance with the Act. This includes a regulatory role and financial penalties may apply where approval has not been gained and/or approval conditions have not been adhered to.

In 2018 a dedicated Compliance Officer within the Planning team was piloted, including an audit of Regulated and Significant Tree replacements. A report on this pilot is due in 2019.

Proposed

Pending the recommendations from the trialled Compliance Officer report, increased effort on compliance with development approvals is supported.

Of particular focus is ensuring landscaping post construction is compliant, but also any damage to Council street trees or Regulated or Significant trees on private property can result in the City of Unley taking relevant enforcement action which may lead to prosecution.

Project	Compliance Post Construction
Key Outcomes	Support and regulate State Legislation that supports the retention of trees
Requirements	Increased effort on compliance with development approvals
Indicative Cost	TBD.
Resourcing	Administration staff (Compliance Officer)
Timing	Year 1-5
Consultation	Report to Council on outcomes of trial

5.3 Design Services

Present

When reviewing the drivers for tree loss on private land, two areas identified were development and changing landscaping trends. In particular, across the City of Unley, the last few decades have seen a significant increase in the redevelopment of residential blocks, with a preference for larger homes (both new construction and extensions to original homes), as well as the increased addition of infill multi-unit development. These neighbourhood changes often require the removal of many existing trees, as well as resulting in significantly smaller private open spaces that provide limited opportunity for tree planting and the successful establishment of new tree canopy.

Additionally, some of the reasons for removal of trees identified in section 4.2 are due to poor original selection of the trees species and their long-term suitability.

Current information and support to development applicants contains limited information and advice to landscaping and tree placement (either to retain existing elements as an established garden feature or new landscaping after development).

If landscape design services and information could be more readily provided, it could increase the number of highly suitable trees planted in private land.



Proposed

Greater planning and design criteria to support the provision of quality private open space in new developments, with more informed consideration given to the needs for increased tree and green cover planting and their long term sustainability.

During development applications process, Council provides guidance on landscape design with an emphasis for trees such as;

- Promotion of the planting and maintenance guidelines developed in the Education section of the plan both online and via correspondence with planning staff. These could be used to support meeting the General Landscape Policy in the Development Plan.
- Pilot a "Landscape Design Service" to be available at Council approximately 2 days per month to provide advice on technical matters to residents and business, similar to Duty Planner and Heritage Planning Advice.
- Factsheet on trees/modern garden design in Unley developed and included when decision notification forms are sent out
- Factsheet on Australian Standard 4970-2009 "Protection of Trees on Development Sites" provided when relevant decision notification forms are sent out.

Landscape Design Advisor

The pilot Landscape Design Advisor could provide objective, independent feedback at the pre-application phase of a design project. This could include suggesting ways developments could successfully protect and design around existing trees on blocks and/or recommend suitable tree species and placements for property passive cooling and amenity benefits.

This could be trialled for six months at approximately 2 days per month, available to both residential and commercial applicants. Service model could be mirrored on the existing heritage advisor shared across Eastern Region Alliance councils, or alternatively be through a service panel provider.

Project	Design Services
Key Outcomes	Influence protection of existing trees and/or planting of well planned new trees on private land.
Requirements	Promote education materials developed under other actions Pilot the provision of a landscape design service.
Indicative Cost	Up to \$30,0000 (approx. 2 days per month for 1 year)
Resourcing	External Consultation (or possibly shared resource across Resilient East partners).
Timing	Year Two: Trial for 6-12months
Consultation	Council endorsement and budget approval required.

6 Council Collaboration

This theme relates to Council working together to maximise canopy with other project partners.

6.1 Other Public Land

Present

Of the 20% of land within the City of Unley that is public, approximately 16% is Council owned and the remaining 4% is managed by State Government Agencies. This includes the Department for Education (public schools) and Department Planning, Transport and Infrastructure (DPTI) (transit corridors and arterial roads). Much of this non-Council public land has existing canopy or the potential for additional plantings.

There are six public primary schools across the Council which have approximately 550 existing trees between them. A recent amendment to the Development Act 1993 has created an exemption under schedule 12(2)(xiii) which allows for regulated sized trees to be removed on public school grounds without application.

The Council has existing partnerships with the Minister for Education via Shared Use Agreements which enable community use of recreational spaces at various public primary schools, outside of school hours. There are also arrangements in place along some transit corridors with DPTI, for example the Mike Turtur bikeway.

Proposed

Investigate partnerships with public primary schools and DPTI to collaborate on education, managing risk, new planting and/or maintenance of existing trees.

This could include reviewing the Council's Joint Use Agreements with local schools to consider ways to assist local school administrators to manage their existing tree canopy and support greater retention rather than removal. The associated risks with any such services would need to be carefully assessed and considered.

Education projects such as the tree tags initiative in section 3.1 could be an excellent way to commence involvement with schools on improving canopy cover across the city.

Any upcoming works with DPTI on arterial roads or transit corridors should include discussions for retention and/or addition of green infrastructure. Noting that all state agencies also have an obligation to meet the green cover target in the 30 Year Plan for Greater Adelaide.

It is proposed that this project is explored in Year 2 with any implementation post Year 3. This is to prioritise initial efforts on private land and space out the full range of projects under the Canopy Improvement Action Plan. However if partnership opportunities with State Government arise sooner than this and are endorsed, there is no reason they couldn't be actioned.

Project	Other Public Land
Key Outcomes	Support retention of existing and potential for new trees on non-council public land.
Requirements	Explore partnership opportunities on other public land.
Indicative Cost	Part funder only in collaboration with other agency. Incorporate project costs into council planting program as endorsed by Council.
Resourcing	Administration staff (liaison, planning and coordination) Operational staff (arboriculture services)
Timing	Year 2: Investigate partnerships opportunities Year 3-5: Collaborative partnership pilot(s)
Consultation	Council endorsement and budget approval required as opportunities are identified.

6.2 Development Interface

Present

One of the learnings from the recent urban heat mapping (see section 7.2) is that heat compounds in built up areas such as commercial zones along main roads and private open carparks (Figure 2). These are also key precincts where people are encouraged to visit, shop and access. Additional canopy in these areas would have broader community amenity and cooling benefits.

There is potential opportunity to collaborate with large commercial developments and owners of open carparks on increasing canopy cover in these public interface zones.



Figure 2: Heat build up around main road corridors and open carparks on Unley Road. (Heat map from Eastern and Northern Adelaide Collaborative Heat Mapping Project, 2019.)

Proposed

Investigate partnerships with owners of open car parks and other hardspaces for opportunities for increased greening through planning, design and/or management of commercial land.

Collaborations to seek substantial co-contribution and improve canopy and amenity as opportunities allow including more trees around building, within gardens, along rear boundaries and across car parks.

It is proposed that this project is explored in Year 2 with any implementation from Year 3. This is to prioritise initial efforts on private land and space out the full range of projects under the Canopy Action Plan. However, if partnership opportunities with suitable developments arise sooner than this and are endorsed, there is no reason they couldn't be actioned.

Project	Development Interface
Key Outcomes	Support retention of existing and potential for new trees on publicly accessible open car parks and streetscapes of private land.
Requirements	Explore partnership opportunities with development interface.
Indicative Cost	Partial funder only in collaboration with third party.
Resourcing	Administration staff (liaison, planning and coordination)
Timing	Year 2: Investigate partnerships opportunities Year 3-5: Collaborative partnership pilot(s)
Consultation	Council endorsement and budget approval required as opportunities are identified.

7 Resilient East

This theme relates to Council collaborating with the Resilient East Project which is working towards a climate ready eastern Adelaide

7.1 Resilient East Projects

Present

Increasing canopy cover is a shared goal of the Resilient East Project as it will directly improve the resilience of our community so they can cope with the inevitable impacts and challenges of climate change.

The Resilient East Project is an initiative between the Campbelltown City Council, the Cities of Adelaide, Burnside, Norwood Payneham & St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville.



One of the most important and hard to quantify outcomes of Resilient East is the sharing of knowledge and innovative thinking in relation to climate adaptation planning between the partner organisations. While the individual adaptations will be varied and tailored to individual councils, the region is facing the same challenges and councils can benefit from sharing a common tool kit and knowledge base.

For example in 2018, arborists from the 8 partner councils came together and developed a recommended street tree species list that is suited to the eastern region, while also being heat and drought tolerant.

Proposed

Continue active participation in the Resilient East Project with collaborative actions including projects which aim to increase and improve urban greening and canopy cover.

This project provides the ability to pool and leverage funding for grant and joint initiatives for shared challenges across eastern Adelaide.

The shared objectives which link to canopy cover improvement are;

- deliver community engagement and awareness raising activities;
- input to the Planning reforms process around increasing green cover; and
- support implementation of Canopy and Green Cover Mission Statement

Project	Resilient East Projects
Key Outcomes	Support canopy protection and improvement initiatives
Requirements	Facilitate sharing knowledge, advocacy, leveraging funds and collaborating on joint projects.
Indicative Cost	Maintain existing operating funds of \$10,000 per annum
Resourcing	Administration Staff (attending workshops, sharing knowledge, assisting in joint projects)
Timing	Year 1-5
Consultation	Report to Council on outcomes

7.2 Monitor Urban Heat

Present

Heat mapping can inform decisions on increasing canopy cover and supporting cooler and greener infrastructure. An aerial flyover of Unley was undertaken in March 2018 as part of the Collaborative Heat Mapping for Eastern and Northern Adelaide Project between Resilient East and the City of Salisbury.

This data is being used to better understand the impact of different materials and trees on urban heat and will be used to help prioritise planting efforts. In Figure 3 below, a street with good canopy cover is shown to have a far cooler street surface temperature than the parallel street with sparse canopy.

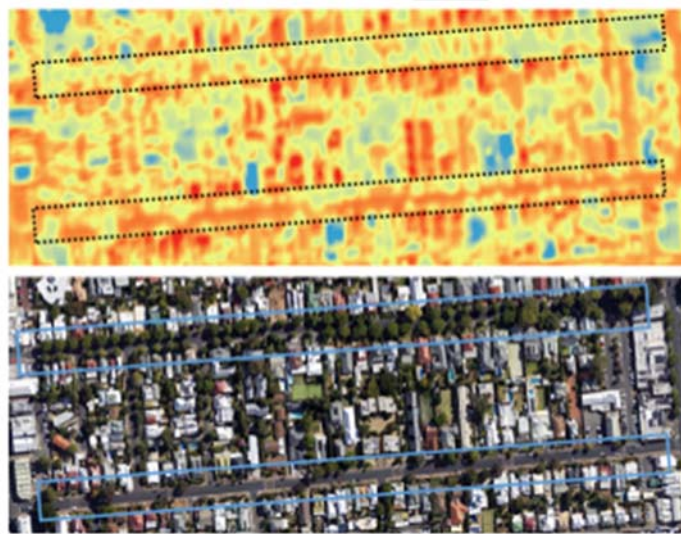


Figure 3: Urban cooling effects of street trees comparing two parallel streets in Hyde Park, Opey Ave and Park Street. (Heat map from Eastern and Northern Adelaide Collaborative Heat Mapping Project, 2019.)

Proposed

Repeat heat mapping in 2023, which will be five years from the initial assessment to monitor trends in urban heat.

Collaborate with other councils to reduce costs through efficient data collection and ensure the ability to share and compare results by using consistent methods.

Project	Monitor Urban Heat
Key Outcomes	Cyclic monitoring of urban heat
Requirements	Repeat aerial heat mapping in collaboration with other metropolitan councils every 5 years.
Indicative Cost	\$7,000
Resourcing	External Consultant Seek State Government Funding
Timing	Year 4 (once every 5 years)
Consultation	Report to Council on outcomes

Five Year Canopy Action Plan Summary

Theme	Year 1 2019/20	Year 2 2020/21	Year 3 2021/22	Year 4 2022/23	Year 5 2023/24
Target Investment	Update/Expand Tree Strategy				Monitor Canopy Cover
Council Planting	Accelerated Planting Program (new trees on Council land)				
	Green Budget for Capital Projects (reclaim hard surface where practical as part of existing works)				
Community Education	Keeping Unley Leafy (Communications plan, tree giveaways, interactive information, awareness raising)				
Maintain Trees on Private Land	Expand Conservation Grants (support existing Significant and Regulated Trees on private land)				
	Living with Trees (develop program)	Living with Trees (support and incentives to maintain existing canopy)			
Private Development	Design Standards (planning reform input)	Design Services (pilot landscape design advice)			
	Compliance Post Construction (regulate State Legislation on development approvals relating to trees)				
Council Collaboration		Other Public Land & Development Interface (investigate opportunities)	Deliver Collaborative Planting Pilot(s)		
Resilient East	Resilient East Projects (share knowledge and leverage funds with partner councils)				Monitor Urban Heat

Proposed Year 1 Projects Summary

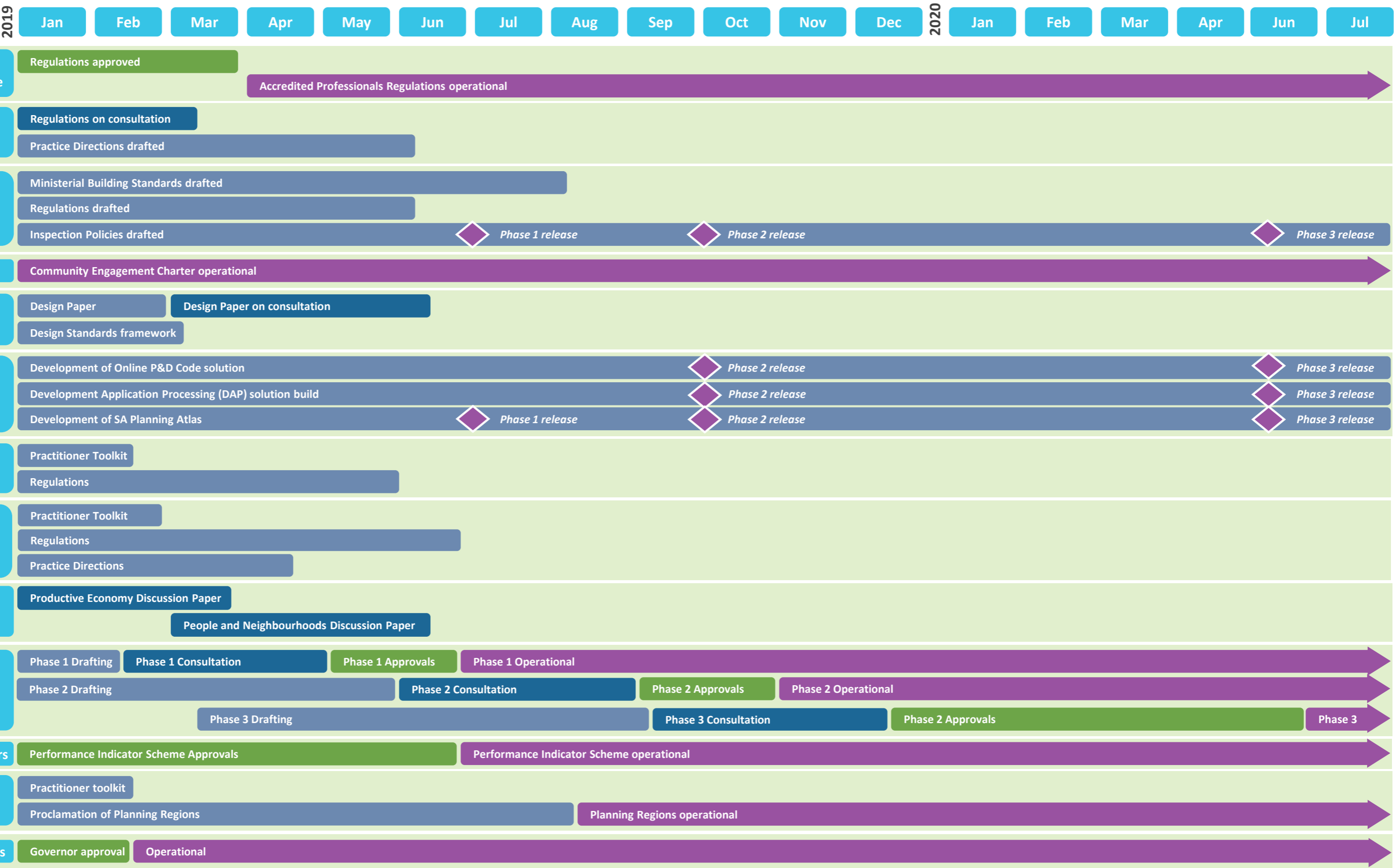
Theme	2019/20 Proposed Projects*	Indicative Costings*	2019/20 New Budget Bids*
Target Investment	Update/Expand Tree Strategy and develop planting program	\$70,000	Operating Project: Accelerated Tree Planting \$160,000
Council Planting	Accelerated Planting Program (>250 new trees across the city)	\$90,000 (+ Maintenance)	
	Green Budget for Capital Projects (reclaim hard surface where practical as part of existing works)	Integration of new tree planting within relevant capital renewal projects to be funded as part of individual project budgets.	
Community Education	Keeping Unley Leafy (Communications plan, tree giveaways, interactive information, awareness raising)	\$15,000	Operating Project: Living with Trees \$35,000
Maintain Trees on Private Land	Expand Conservation Grants (support existing Significant and Regulated Trees on private land)	\$10,000	
	Living with Trees (planting & maintenance guides)	\$10,000	
Private Development	Design Standards (planning reform input)	Operational Funds	
	Compliance Post Construction (regulate State Legislation on development approvals relating to trees)	TBD – Pending report on trialled Planning Compliance Officer	
Resilient East	Resilient East Projects (share knowledge and leverage funds with partner councils)	Maintain existing operational project.	

*All proposed projects and indicative costings are subject to change and will be considered formally through the Council Budget process.



PLANNING REFORM CALENDAR

as at January 2019



DECISION REPORT

REPORT TITLE: MAINSTREET ASSOCIATION MARKETING
FUNDING REQUESTS 2019/20

ITEM NUMBER: 1425

DATE OF MEETING: 25 MARCH 2019

AUTHOR: AKARRA KLINGBERG

JOB TITLE: COORDINATOR BUSINESS AND ECONOMIC
DEVELOPMENT

1. EXECUTIVE SUMMARY

The City of Unley has four (4) mainstreet precincts (Fullarton Road, Unley Road, King William Road and Goodwood Road) ("the Precincts").

Each Precinct is represented by an Independent Incorporated Trader Association ("the Associations") and each is managed by a committee comprised of their members. Since the late 1990s, a separate rate has been levied annually by Council on businesses that are located within each Precinct, for the purpose of marketing and promotion. Funds collected from this levy are contracted, through a funding agreement, to the relevant Association to conduct these activities on Council's behalf.

Each year, as part of the budget process, the Associations have the opportunity to submit marketing budget requests to Council for consideration. In order to fund the marketing budget requests, Council has the option to levy a Separate Rate (levy) for each Precinct in accordance with Section 154 of the *Local Government Act 1999*.

The marketing budget requests specify how much each Association would like raised through the Separate Rate (levy), with the amount requested to be raised different from each Association Precinct. The raising of the separate rate for each Precinct is included in the Draft Annual Business Plan for community consultation. If endorsed, Council enters into a contract with each of the Associations to deliver the marketing and promotion activities detailed through their individual budget request.

This framework of supporting local economic development has been in place since the late 1990s as a model to empower the local business communities.

As Council has not established a new Business and Economic Development Committee at this time, these reports are being presented to Council.

2. RECOMMENDATION

That:

1. The report be received.
 2. A separate rate to raise \$113,395 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Office), Commercial (Shop) and Commercial (Other) on Unley Road, be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
 3. A separate rate to raise \$147,400 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Shop) on King William Road between Greenhill Road and Commercial Road, be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
 4. A separate rate to raise \$13,000 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Office), Commercial (Shop) and Commercial (Other) with addresses along Fullarton Road (between Cross Road and Fisher Street), be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
 5. A separate rate to raise \$57,225 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Shop), Commercial (Office) and Commercial (Other) on Goodwood Road, between Leader Street/Parsons Street and Mitchell Street/Arundel Avenue, be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
-

3. RELEVANT CORE STRATEGIES/POLICIES

- 3.1 The City of Unley Four Year Plan 2017-2021, Objective 3.2 – Thriving main streets and other business activities operate across our City.
 - 3.2b Promote Unley as a shopping and business destination.
 - 3.2c Encourage a complementary mix of businesses on our main streets.
- 3.2 Local Government Act 1999 Clause 154.
- 3.3 Association – Separate Rate Agreements.

4. DISCUSSION

The Associations have requested a separate rate be imposed by Council in order to implement marketing and promotion activities for their respective Precincts for the 2019/20 financial year. Since the late 1990s Council has entered into a contract with the individual Associations to undertake the marketing and promotion activities on Council's behalf.

Clause 154 (1) of the *Local Government Act 1999* (the Act) states that:

A council may declare a separate rate on rateable land within a part of the area of the council for the purpose of planning, carrying out, making available, supporting, maintaining or improving an activity that is, or is intended to be, of particular benefit to the land, or the occupiers of the land, within that part of the area, or to visitors of that part of the area.

In accordance with the Act, there is an obligation on Council to expend the separate rate in the year in which it is applied. Excess funds must be returned to the persons who paid the rate, or credited against future liabilities for those properties. Complying with this condition, there is no real provision for the Associations to accumulate any capital base from the separate rate. If an Association seeks to accumulate a capital base, those funds would need to come from other sources (eg membership). This is an option for the Associations, and Fullarton Road South Traders Associations have received membership from four (4) tenancies.

Table 1 contains a summary of the requests, the contribution to Year 7 of the Mainstreet Digital Economy Strategy and a comparison to the 2018/19 approved separate rate. CPI has been used as a basis for assessing the amounts requested by the Associations.

The category of rateable properties to which the separate rate requests apply remains unchanged across all areas.

Table 1

Association	Amount requested to be raised in 2019-20	Amount raised in 2018-19	% Change	Mainstreet Digital Economy Strategy Contribution	Comments
Unley Road Association Incorporated (URA)	\$113,395	\$110,000	3%	\$7,296	An increase of 3%, which is just above the March 2019 forecast CPI of 2.1%.
King William Road Traders Association Incorporated (KWRTA)	\$147,400	\$144,500	2%	\$3,274	An increase of 2%, which is in line with the March 2019 Forecast CPI of 2.1%. With the pending upgrade of King William Road, the Administration is conscious not to increase the burden on traders in this precinct.
Fullarton Road South Traders Association Incorporated (FRSTA)	\$250 per rateable property (\$13,000)	\$250 per rateable property (\$13,250)	0%	\$1,315	No change.
Goodwood Road Business Association (GRBA)	\$57,225	\$54,500	4.9%	\$2,381	An increase of 5% is above the March 2019 forecast CPI of 2.1%. The dollar value increase of less than \$3,000 is comparative with that sought from Unley Road Association and King William Road Traders Association.

The Associations' submissions can be seen in attachments 1 to 4.

Attachments 1 to 4

5. ANALYSIS OF OPTIONS

Option 1

1. The report be received.
2. A separate rate to raise \$113,395 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Office), Commercial (Shop) and Commercial (Other) on Unley Road, be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
3. A separate rate to raise \$147,400 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Shop) on King William Road between Greenhill Road and Commercial Road, be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
4. A separate rate to raise \$13,000 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Office), Commercial (Shop) and Commercial (Other) with addresses along Fullarton Road (between Cross Road and Fisher Street), be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.
5. A separate rate to raise \$57,225 for the purposes of marketing and promotion to be collected from the properties in the category of Commercial (Shop), Commercial (Office) and Commercial (Other) on Goodwood Road, between Leader Street/Parsons Street and Mitchell Street/Arundel Avenue, be considered as part of the Draft Annual Business Plan 2019-20 for community consultation.

This option seeks to include the option to raise a separate rate for Fullarton Road, Unley Road, King William Road and Goodwood Road as requested by the four Associations in the Draft Annual Business Plan for community consultation.

Option 2 – A separate rate is imposed on the businesses in the relevant mainstreets, but the amount to be raised is different than that requested by the Mainstreet Traders Associations.

If Council sought to change the quantum of the separate rate, this would be the recommended option.

Option 3 – Do not adopt the recommendation to request Council to consider funding a separate rate as requested as part of the Draft Annual Business Plan 2018-19.

If Council chooses not to support the collection of a separate rate, the four Associations would be required to seek alternate sources of funding to provide marketing and promotional assistance to their mainstreet if they chose to continue to undertake this function. This option is not recommended.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 *Financial/Budget*

- If Council imposes a separate rate and contracts the individual Trader Associations to undertake the marketing and promotion for the mainstreet on behalf of Council, there is no net cost to Council.
- Any separate rate raised by Council is in addition to a proposed Operating Project "Trader Event Sponsorship", with \$40,000 currently being considered as part of the 2019/20 Budget process.

7.2 *Legislative/Risk Management*

- Council has an obligation to ensure that the revenue raised from the separate rate is expended for the purpose for which the rate was imposed and expended within the financial year for which it was collected, in this case, 2019/20.

7.3 *Staffing/Work Plans*

- There is no additional staff impact from the recommended option.

7.4 *Environmental/Social/Economic*

- There are no social or environmental impacts. The separate rate will impose a financial burden on the businesses so rated, but the marketing and promotional activities of the Associations should mitigate the financial impacts and lead to improved overall outcomes for those businesses.

7.5 *Stakeholder Engagement*

- Consultation will be undertaken as part of the Draft Annual Business Plan 2019-20, to be undertaken in accordance with legislative requirements.

8. REPORT CONSULTATION

No internal consultation has been undertaken or is considered necessary.

9. ATTACHMENTS

- Attachment 1 – Unley Road Association Inc. Submission
- Attachment 2 – King William Road Traders Association Inc. Submission
- Attachment 3 – Fullarton Road South Traders Association Inc. Submission
- Attachment 4 – Goodwood Road Business Association Inc. Submission

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Claude Malak	General Manager, City Development
Peter Tsokas	Chief Executive Officer

21 February 2019

Dear Akarra

Re: Unley Road Association 2019-2020 Marketing Levy Budget.

We are pleased to submit the Unley Road Association's 2019-2020 Marketing Budget Proposal for the City of Unley's consideration.

For the upcoming financial year, the Association is requesting the following;

- \$113 395 Operating Budget
- \$20 000 Event Sponsorship
- \$ 4 000 Banners

We believe that a vibrant and successful mainstreet in turns creates a lively and proud community. As an Association, we are passionate about our traders and encourage them to interact with the local community.

Unley Road is a unique mainstreet precinct, one of five mainstreets within the Unley area, with over 450 businesses comprising of an eclectic mix of services, retail, trades, food and beverage, professionals, creating a one stop destination for locals and the wider community.

The Unley Road Association is focussed on creating an Unley Road family, where businesses support and celebrate each other, create connections, and are embraced by an active association, providing a platform for traders to be a collective voice.

Networking events and the Unley Road Directory are two ways in which we foster this, by raising awareness of Unley Road businesses and providing opportunities for traders to meet face to face. We actively encourage businesses to use other businesses on the road for their own goods and services; imagine if all traders spent \$5000 each on Unley Road, this would increase the road turnover by \$1million a year, further strengthening the Unley Road family. Unley Road employs over 3000 people, many of whom live locally, generating income in the local community.

The Unley Road social media platforms enable us to connect on a daily basis with businesses and further support them. In 2020, we wish to redevelop our website, and include a blog section which will enable us to provide further information about businesses on Unley Road, particularly service based and professional businesses which may not have a social media presence.

The Taste of Unley Road and the associated Evening Under the Stars event work hand in hand to raise the profile of Unley Road, increase spending in stores and support the local community. Through the Taste of Unley Road month long shopping festival, with the support of sponsoring businesses (85 businesses have supported this event over the past nine years), we are able to achieve significant reach to the broader Adelaide area through TV and radio advertising, which is sadly not within reach of many small businesses.

The Taste of Unley Road and Evening Under the Stars advertising campaign has had an impressive reach in 2019;

- 345 000 people through radio advertising on 5AA and Nova 919 (88 ads across a two week period)
- 798,700 people through TV advertising on Channel 9 (69 ads across a two week period)

- 45 000 people through Eastern courier (advertorial, ads, and trader subsidised ads, over a three week period)
- Posters and flyers in Unley Road businesses, at Unley Gourmet Gala and community screen advertising at SA Power Networks – 1 Anzac Highway, for a month, with an average traffic volume of 34 000 cars daily.
- An Evening Under the Stars is an official event in the Adelaide Fringe Festival. There is a significant reach through this as 320,000 official programs are printed, information goes out to email database of over 130,000 people, and adelaidefringe.com.au had 2.5 million website visits in 2018.

This is an extraordinary reach for the Unley Road precinct, which can have benefits for all traders. Furthermore, traders can sponsor the shopping festival or concert event, and receive branded ads as part of this. Food and Beverage businesses have the opportunity to be an onsite vendor at the concert event, attended by 2500 people.

Our major event, An Evening Under the Stars is pivotal and anchors the Taste of Unley Road marketing campaign. By staging the event we have garnered sponsorship from Channel 9 of \$10,022 (which would have cost us \$22,272, the base market rate) and additional savings including a 15 second commercial (a saving of \$5,000). The package offered by 5AA provided savings of over \$3,000. The sponsorship of the event by The City of Unley, ANZ Bank, the Metro Shopping Centre, Gas Works Unley, Drip Club and Chique Cosmedical also gave added credibility to this initiative.

Further to this major event, the Unley Road Association partners with the Rotary Club of Unley to run the annual Pride of Workmanship Awards, which celebrates businesses and individual staff members in the Unley Road precinct. The diversity of the awards ensures all businesses are eligible; small business award, age-friendly business, pride of workmanship.

A further part of our minor events calendar is the “Unley Delights” Festive Season displays – encouraging businesses to embrace the holiday season and decorate their shops or businesses, which creates a “festive vibe” on Unley Road. The associated Unley Delights competition awards three businesses in the precinct for their efforts, embracing originality, creativity and overall appearance.

On behalf of the Unley Road Association, I would like to thank Council staff and Elected Members for their support of the Association, our members, initiatives and events over the past year - we appreciate working with a council that understands the importance of a thriving local business community and supports us with our efforts to enhance and promote the Unley Road precinct. As discussed on the 18th of February, in a meeting with Mayor Hewitson, Peter Tsokas, David Pisoni MP, Theo Maras and Unley Road Association Executives, we look forward to Council’s continued commitment and sponsorship of the Taste of Unley Road/ An Evening Under the Stars for the next three financial years (July 2019 – June 2022).

We look forward to your approval of our proposal; should you require further information, please contact me on 0422 209 142.

Sincerely



James Morris
Chairman Unley Road Association

FUNDING REQUEST 2019-20
Proposed Operating Budget
Unley Road Association

Income

Separate Rate Funding	\$113 395
Banner income	\$4 000
Membership (or other income)	\$0

Total Income **\$117 395**

Note: it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Expenses

Marketing Projects (provide further detail on next page)

Project 1 Member services	\$12 000
Project 2 Advertising and promotional	\$26 000
Project 3 Online services	\$6 000
Project 4 Major events	\$25 000
Project 5 Minor events	\$7 000
<i>Sub total</i>	<u>\$76 000</u>

Administration

Marketing Coordinator	\$24 000
Contribution -2019/20 of Mainstreet Digital Economy Strategy	\$7 296
PO Box	\$135
Office expenses	\$4 264
Insurance	\$1 300
Other	\$400
<i>Sub total</i>	<u>\$37 395</u>

Total Expenses **\$ 113 395**

TOTAL (Income – Expenses)

FUNDING REQUEST 2019 – 2020
Unley Road Association

DETAILS OF PROPOSAL

(Proposal should include the objectives of the project, how the achievement of the objective will be measured and the estimated timed spending of the project – for the specific projects only)

<p>Project 1: <i>Member Services</i></p> <p>Objective:</p> <p>To hold three networking events at three unique Unley Road businesses or locations between July 2019 – June 2020, with the aim to have 25% of the businesses from Unley Road in attendance. Networking functions offer great marketing tool for traders, disseminate relevant information and provide an opportunity to engage with other traders, staff, and owners. These events help to build a vibrant mainstreet and welcomes new businesses to introduce themselves and get to know their neighbours.</p> <p>Continue to provide monthly traders update newsletters (email and 1 hard copy in December) to inform and assist business owners on upcoming Unley Road events, matters that may effect their business, changes on the Road and any other relevant news.</p> <p>Measure:</p> <p>Participant numbers and feedback. Read and click rates on emails.</p> <p>Estimated completion date:</p> <p>Ongoing to June 2020</p>	<p>\$ 12 000</p>
<p>Project 2: <i>Advertising and promotional</i></p> <p>Objective:</p> <p>Assist with marketing all business and services on Unley Road. Provide opportunities for businesses to participate in events on and off the road. Produce updated Unley Road directory and distribute to businesses on the Road and to all Unley Life recipients.</p> <p>Run active social media channels (Facebook, Instagram and Twitter) to publicise Unley Road businesses, upcoming events and relevant Unley community initiatives.</p>	<p>\$26 000</p>

<p>Measure: Engagement stats from online avenues, business participation and trader feedback</p> <p>Estimated completion date: Ongoing to June 2020</p>	
<p>Project 3: <i>Online services</i></p> <p>Objective: To update the existing Unley Road website and create a responsive website for the Association, Unley Road businesses, their customers and the general public. Included in this is the creation of a series of blog posts capturing the breadth of services, traders and retailers on Unley Road.</p> <p>Increase social media engagement, primarily using Facebook and Instagram to publicise Unley Road businesses and events. Develop digital media strategy to maximise online engagement and promotion for Unley Road precinct.</p> <p>Measure: Follower numbers and engagement metrics</p> <p>Estimated completion date: Ongoing</p>	<p>\$ 6 000</p>
<p>Project 4: Major event</p> <p>Objective: To hold the Taste of Unley Road shopping festival in February/ March (four week period) encouraging people to shop local. The shopping festival also includes a community concert, An Evening Under the Stars, and the two elements combined give Unley Road excellent advertising opportunities, including print, online, tv and radio, advertising Unley Road as a precinct, as well as local business sponsors.</p> <p>Measure: Media exposure, business participation and sponsorship, audience number and competition entries.</p> <p>Estimated Completion date: March 2020</p>	<p>\$25 000</p>

Project 5: Minor events Objective: To hold minor events throughout the calendar year to encourage a vibrancy to Unley Road; Sturt Football club sponsorship and associated events, Festive Season displays "Unley Delights", Pride of Workmanship Awards (trader awards) in conjunction with Rotary, Cancer Awareness Week, Pink Ribbon Day and boutique industry events. Measure: Trader involvement and feedback Expected completion date: Ongoing	\$7 000
Marketing Coordinator: 10 hours a week at \$45hr	\$ 24 000
Contribution to 2019/20 of Mainstreet Digital Economy Strategy	\$7 296
PO Box: Annual fee	\$ 135
Office expenses: General postage, phone calls and office supplies	\$4 264
Insurance: Required public liability insurance, annual fee. Certificate of Currency must be provided to Council within 30 days of rate being set.	\$1 300
Other	\$400
TOTAL	\$113 395

FUNDING REQUEST 2019 - 2020
Proposed Operating Budget
King William Road traders Association

Income

Separate Rate Funding Request	\$147,400
Banner income (based on FY18/19)	\$526
Membership	\$nil

Total Income **\$147,926**

Note: it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Expenses

Marketing Projects (provide further detail on next page)

Project 1 - KWR Street Upgrade	\$24,000
Project 2 - Major Event	\$10,000
Project 3 - Events Sponsorship & Activations	\$24,000
Project 4 - Strategic Marketing Coordination	\$18,000
Project 5 - Trader Engagement & Social Events	\$2500
Project 6 - Website Development / Upgrade	\$3000

Sub total **\$81,500**

Administration

Marketing/Admin Coordinator	\$49,500
Contribution to Mainstreet Digital Economy Strategy	\$3,300
Accountant & EOFY Audit	\$5200
Website Hosting & Maintenance	\$500
Insurance	\$3,200
Office expenses/other	\$2,500
Governance training	\$500
Other	\$1200

Sub total **\$65,900**

Total Expenses **\$147,400**
TOTAL (Income – Expenses) **\$526**

FUNDING REQUEST 2019 – 2020
King William Road Traders Association

<p>Project 1:</p> <p>Objectives: KWRTA to invest in marketing and events on KWR during the 6-months forecasted upgrade period from April - October 2019 working in partnership with the City of Unley.</p> <p>Investment could cover: PR, Ambassadors, Activations, Print advertising, content creation</p> <p>Measure: Continued foot traffic to KWR during construction period</p> <p>Estimated completion date: October 2019</p>	<p>\$24,000</p>
<p>Project 2: Major Events - Christmas on KWR</p> <p>Objectives: KWRTA to create a Christmas hub for the local community and local tourists to visit KWR.</p> <p>Over 3-years the strategy will grow with a vision for KWR to become a go-to destination for families and friends to experience the joy of Christmas whilst enjoying a relaxed shopping and dining experience.</p> <p>How: Installation and investment of Christmas themed windows along KWR along with activations throughout December attracting visitors to the precinct.</p> <p>Activations could include Santa appearances, carol singers, live music, Christmas themed workshops, eg. wreath making.</p> <p>Measure - Year1</p> <ol style="list-style-type: none"> 1. 5-10 traders participating in activating Christmas themed windows to 'designer' level 2. Media / Marketing Reach, including The Advertiser, news/weather feature, digital media sites. <p>Estimated completion date: December 2019</p>	<p>\$10,000</p>

<p>Project 3: Events Sponsorships & Activations</p> <p>Objectives: KWRTA to host regular events and activations over the calendar year to encourage foot traffic to KWR, along with providing experiences that create an emotional connection to encourage repeat visits.</p> <p>Events to include:</p> <ol style="list-style-type: none"> 1. SALA - August 2019 2. Halloween on King William - October 2019 3. Tour Down Under / UGG Investment - January 2019 4. Mothers Day Activation - May 2020 5. Food & Wine Sessions - June 2020 <p>Estimated completion date: June 2020</p>	<p>\$24,000</p>
<p>Project 4: Strategic Marketing Co-ordination</p> <p>Objective: Ongoing development & execution of the KWRTA marketing strategy. This could include content creations, social media advertising, print advertising, influencer engagement, P.</p> <p>Measure: Increase in Social Media community across facebook and instagram</p> <p>Estimated completion date: June 2020</p>	<p>\$18,000</p>
<p>Project 5: Trader Engagement / Social Events</p> <p>Objective: Engage Traders through regular communication and networking opportunities</p> <p>This could be achieved via regular communication including newsletters, annual calendar and Facebook group posts along with AGM and networking event opportunities</p> <p>Measure: Improved trader engagement</p> <p>Estimated completion date: June 2020</p>	<p>\$2500</p>

Project 6: Website Upgrade / Development Objective: Upgrade existing website with new features, security management and development of website focussed content to continue to stay up to date with website being 2-years old Measure: Upgrade to meet new user expectations and reduce spam visitors through increase security Estimated completion date: June 2020	\$3000
Mainstreet Project & Community Manager: Contract employment based on average of 20 hours per week invoiced monthly. Measure: Strict adherence to job function statement, reporting, trader feedback and measurement of KPI's.	\$49,500
Contribution to Mainstreet Digital Economy Strategy	\$3,300
Book-keeping & Compliance (including FY Audit) MRT Book-keeping	\$5200
Website Hosting & Maintenance	\$500
Insurance: Required public liability insurance, annual fee. Certificate of Currency must be provided to Council within 30 days of rate being set.	\$3,200
Office expenses: General postage, storage, phone calls and office supplies, PO box	\$2500
Governance Training	\$500
Other	\$1200
TOTAL	\$147,400

DETAILS OF PROPOSAL

(Proposal should include the objectives of the project, how the achievement of the objective will be measured and the estimated timed spending of the project – for the specific projects only)

FULLARTON ROAD SOUTH TRADERS ASSOCIATION Inc.



Ms A Klingberg
Coordinator Business and Economic Development
City of Unley
PO Box 1
Unley 5061

Ms Susan Straschko
c/o Highgate Pharmacy
5/432 Fullarton Road,
Myrtle Bank 5064

5th Feb. 2019

Dear Akarra,

The committee for Fullarton Road South Traders Association Inc. request Council to collect a separate rate for the 2019-20 Financial Year within the Association boundary on Fullarton Road, between Cross Roads and Fisher Street, under the Separate Rate Provision of the local Government Act 1999.

The committee members agree that the Levy has been a valuable tool in marketing the precinct over the last financial year and would again request the Council to collect a Separate Rate to continue our marketing program.

It was voted that the levy collected remain a fixed amount of \$250 per each commercial property under the categories Commercial Shop, Commercial Office and Commercial Other for 2019-20. This will collect approximately \$13,000 for the FRSTA Inc. to expend on marketing activities for the 2019-20 Financial year, as attached.

The association is enjoying valuable input and enthusiasm from our new traders and the precinct has very few vacant premises now that the Highgate Mall is nearly fully tenanted. Through the expenditure of the separate rate collected for us, we hope to continue with our digital marketing program to grow a greater awareness of, and add vibrancy to, *Highgate Village*.

The committee would greatly appreciate the support of the City of Unley through the UBED Committee in pursuing this matter on behalf of our Association.

Best Regards,

A handwritten signature in blue ink, appearing to read 'S Straschko'.

Susan Straschko

Chairperson - Fullarton Road South Traders Association Inc.

susan@medehealth.com.au

mob: 0411 555 473

FUNDING REQUEST 2019-20

Proposed Operating Budget

FULLARTON ROAD SOUTH TRADER'S ASSOCIATION INC.

Separate Rate Funding	\$13,000.00
Banner income	\$
Membership (or other income)	\$ 1,000.00

Total Income **\$14,000.00**

Note: it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Expenses

Marketing Projects (provide further detail on next page)

Project 1 Marketing Campaign	\$6,000.00
Project 2 Events – Trader's Christmas networking	\$500.00
Project 3	

Sub total **\$6,500.00**

Administration

Marketing Coordinator	\$4,160.00
Contribution - Mainstreet Digital Economy Strategy	\$1,315.00
PO Box	\$
Office expenses	\$ 500.00
Insurance	\$1,500.00
Other	\$.....

Sub total **\$7,475.00**

Total Expenses **\$13,975.00**

TOTAL (Income – Expenses) **\$25.00**

FUNDING REQUEST 2019 – 2020
FULLARTON ROAD SOUTH TRADER’S ASSOCIATION Inc.

DETAILS OF PROPOSAL

(Proposal should include the objectives of the project, how the achievement of the objective will be measured and the estimated timed spending of the project – for the specific projects only)

Project 1: Continuation of our marketing program, including print and social media. <i>Objective: Increase awareness of local businesses</i> <i>Measure:</i> <i>Estimated completion date: Ongoing</i>	\$6,000.00
Project 2: Trader’s Christmas Networking function <i>Objective: To allow our Traders a chance to catch up and see what is working in other parts of the street.</i> <i>Measure: We had 45 guests in Dec 2018</i> <i>Estimated completion date: December 2019</i>	\$500.00
Project 3:	
Marketing Coordinator: 2 hours per week at \$40 per hour	\$4,160.00
Contribution to Mainstreet Digital Economy Strategy	\$1,315.00
PO Box: Annual fee	\$
Office expenses: General postage, phone calls and office supplies, Including Annual Governance Training	\$ 500.00
Insurance: Required public liability insurance, annual fee. Certificate of Currency must be provided to Council within 30 days of rate being set.	\$1,500.00
Other	\$
TOTAL	\$13,975.00

6/03/2019

Mr Peter Tsokas,
CEO
City of Unley
PO Box 1
Unley SA 5061

Dear Peter, ,

This letter accompanies Goodwood Road Business Association's submission for

- the collection of a Separate Rate to fund its activities for 2019/20
- a submission for sponsorship funding for one "flagship" event in 2019/20

Separate Rate

Projects to be funded by the rate include

- Marketing/Advertising/Public Relations activities, utilising a variety of media to promote our Precinct and its activities, and our Members
- Contribution to City of Unley Digital Economy Strategy
- Events and Road activations.
- Member Services - Networking events, newsletters etc

It should be noted, that in contrast to previous years, the payment to the Coordinator has been split into Marketing Coordination and Administration Coordination, to more accurately reflect the role, and amounts allocated to it. This sees an increase in the overall Marketing/Advertising budget and a decrease in the overall Administration budget.

Our proposed 2019/20 budget and consequent Special Rate amount request was endorsed by the Committee at its January meeting and re-confirmed at its February meeting.

To enable the projects in the budget to be undertaken, GRBA requests the collection \$57,225.00 via the Special Rate/Marketing Levy. This represents an increase of 5% on the amount collected in 2018/19.

In coming to this decision, the committee took into account

- The precedent set by the previous year's request (a 5% increase for 2018/19)
- The recommendation of the previous committee (at least CPI increase each year)
- The approximate figures provided as to the impact of a 5% increase on members, which were considered to be relatively minimal
- The overall need for an increase each year (albeit small) to cover increasing costs, and negate the need for any large increase in future years. 2018/19 saw the first increase to the amount in three years.
- The cap, which sees no business paying more than \$2,000.

We believe this amount to be reasonable, and it will provide GRBA with a slightly increased budget to work with.

The category of premises to be collected from remains as Commercial Shop, Commercial Office and Commercial Other.

The catchment area for the levy also remains the same : Goodwood Road between Leader/Parsons Streets to the North, and Mitchell Street/Arundel Avenue to the South.

Main Street Improvement Project Funding

We understand this funding will not be available in 2019/20.

For the record, before receiving this advice, the Committee had agreed to request

- \$10,000 to continue the verandah lighting project. A few properties were put on hold this current financial year due to repairs or pending re-development, and it was hoped to continue and maintain this project in 2019/20.
- \$20,000 for precinct signage and potentially art work to further identify our area, and visually incorporate peripherally based members into our area.

Should any funding become available for these projects, we would be pleased to formalise our request.

Event Sponsorship

Thank you for the opportunity of applying for funding to sponsor an event in 2019/20.

While we have allocated an amount for various events in our 2019/20 budget (\$10,000) it is not possible to deliver a significant “flagship” event with that figure and we apply for \$15,000 cash, and \$4,000 “in kind support” (in kind components to be discussed) to assist with increasing the scale of SALA on Goodwood Road in 2019/20 in a similar fashion to 2018/19.

For 5 years now, Goodwood Road has embraced SALA in a consolidated fashion, with artists exhibiting their work in many of the Road’s cafes, restaurants, shops and businesses. The number of participating businesses has steadily grown, with over 30 businesses participating in 2018.

The detail of this event is included in the separate Sponsorship Application form, however in broad terms SALA on Goodwood Road event would incorporate

- SALA launch event
- A community art activity
- A focus on street art – new and existing
- Entertainment
- A food and wine component

A completed Event Sponsorship form is included with this letter.

NB We would also be happy to consider supporting any event the Council may be considering for the Road eg one of the Ignite Unley film nights, and to work with in conjunction with the Council on other events it may be considering for our Road. 2017 Celebrate Goodwood Alive was not only a great event, but a very good example of collaboration between Council and GRBA.

We take this opportunity to thank the Elected Members and Council Administration for their ongoing support of our Association and look forward to working with Council to ensure that Goodwood Road further develops as “Alive and Vibrant” and plays an integral role in enhancing Unley’s reputation as Adelaide’s premier suburb in which to live and work, and to visit.

Should you have any queries on any aspect of our applications, please do not hesitate to get in touch.

Kind regards,

Martin Ardill
Chairperson
Goodwood Road Business Association

FUNDING REQUEST 2019-20
Proposed Operating Budget
Goodwood Road Business Association

Income

Separate Rate Funding	\$57,225.00
Banner income	\$5,500.00
Membership (or other income)	\$00.00

Total Income **\$62,725.00**

Note: it is a requirement of the Local Government Act that all separate rate funding must be expended for the purposes outlined in the year of collection.

Expenses

Marketing Projects (provide further detail on next page)

Project 1 Advertising/Promotion	\$31,120.00
Project 2 SALA / Misc smaller events	\$10,000.00
Project 3 Member Services	\$1,500.00

Sub total **\$33,501.00**

Administration

Admin/ Coordinator	\$12,480.00
Contribution to Mainstreet Digital Economy Strategy	\$2,381.00
Office expenses/Misc/Contingency	\$1,400.00
Insurance	\$1,800.00
Book keeping/auditing	\$2,000.00

Sub total **\$20,161.00**

Total Expenses **\$62,681.00**

TOTAL (Income – Expenses) **\$44.00**

FUNDING REQUEST 2019 – 2020
Goodwood Road Business Association

DETAILS OF PROPOSAL

(Proposal should include the objectives of the project, how the achievement of the objective will be measured and the estimated timed spending of the project – for the specific projects only)

Project 1: Events – SALA and Smaller Misc events <i>Objective: Attract visitors to the Road</i> <i>Measure: No of activations, Member participation in events, Attendance at events</i> <i>Estimated completion date: June 30 2010</i>	\$10,000.00
Project 2: Advertising/Promotion <i>Objective: Raise awareness of the businesses and services of GR via a variety of media and opportunities</i> <i>Measure: Feedback from Members, Social media engagement</i> <i>Estimated completion date: June 30 2010</i>	\$31,120.00
Project 3 : Members Services <i>Objective : Encourage networking and cooperation between members, keep members up to date with current happenings</i> <i>Measure: Member participation at functions</i> <i>Estimated completion date: June 30 2010</i> NB Marketing Coordinator fee included in Project figures	\$1,500.00
Admin Coordinator: 4 hours per week at \$60/hour	\$12,480.00
Contribution to Year X of Mainstreet Digital Economy Strategy	\$2,381.00
PO Box: Annual fee	\$
Office expenses: General postage, phone calls and office supplies, bookkeeping, misc.	\$3,400.00
Insurance: Required public liability insurance, annual fee. Certificate of Currency must be provided to Council within 30 days of rate being set.	\$1,800.00
Other	\$
TOTAL	\$62,681.00

INFORMATION REPORT

REPORT TITLE: CIVIC PRECINCT WORKING GROUP – UPDATE
MARCH 2019

ITEM NUMBER: 1426

DATE OF MEETING: 25 MARCH 2019

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

This report provides an update on the work of the Civic Precinct Working Group, including an outline of priority projects/work for the Village Green identified by the Working Group.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. **RELEVANT CORE STRATEGIES/POLICIES**

- 3.1 Civic Leadership: Council will listen to the community and make transparent decisions for the long term benefit of the City.

4. **BACKGROUND**

Council established the Civic Precinct Working Group to assist in the development of a precinct plan for the City of Unley Civic Precinct (the area bounded by Unley Road, Oxford Terrace, Rugby Street and Edmund Terrace).

The Objectives of the Working Group are to:

- provide community input into planning for future development of the City of Unley Civic Precinct;
- develop options for the consideration of Council that provide for the appropriate development of the Civic Precinct, including consideration of:
 - short (0-5 years), medium (5-10 years) and long term (10+ years) opportunities;
 - accessibility to the community;
 - integration with property owned by St. Augustine Parish;
 - the future of the Civic Building and opportunities for consolidation or enhancement of Council facilities;
 - current and potential use of the Cottages, including whether they should be retained; and
 - integration of Oxford Terrace.
- act as a linkage between Council and the general community in providing feedback during the development of concepts or ideas for the Civic Precinct.

Membership of the working group comprises:

- Ms Emma Battams
- Mr Simon Frost
- Mr Brendan Lott
- Mr Duncan Rayner
- Mr Peter Simmonds

St Augustines Parish is represented on the Working Group by Mr Andrew Marshall.

Prior to the November 2018 Local Government Elections Ms Kay Anastassiadias was a member of the Working Group, however, following her election as a Ward Councillor in the Parkside Ward her membership ceased.

5. DISCUSSION

Since the last update report to Council in July 2018 the Working Group has met on three occasions:

- 20 September 2018
- 24 January 2019
- 21 February 2019

The Working Group has been developing ideas for better use/increased activation of the Village Green in the short term, and to inform those deliberations has sourced input from the following parties:

- Daniel Harris, Manager Ministry and Parish Support, Anglican Diocese of Adelaide (in relation to strategies/plans for church owned assets)
- Kosta Livaditis, Executive Committee Member, St Spyridon Community and Parish
- Britta Corones, Principal St Spyridon College
- Karen Paris, City of Unley Museum Curator

In addition, the Working Group considered information following the Outdoor Cinema Event held on 2 November 2018, which included issues associated with set up of such an event, limitations of the site and opportunities for improvement.

The Working Group also received information on the budget process, to understand how any proposals they put forward would be considered within that process.

Having gathered and evaluated information from a range of sources, the Working Group have identified a number of pieces work designed to improve the utility and amenity of the Village Green in the shorter term. These include:

Capital New

- Survey of the Village Green precinct, including detailed irrigation alignment of the open grassed area;
- 1.5m wide Paved Pathways adjacent the northern and southern edge of the open grassed area, with north/south linkage and paved hardstand adjacent the Council administration building. Path alignment will make provision for future pathway lighting.
- Replacement of the existing 1.8m high Rugby Street fence, with lower 900mm high fencing and new planting bed with edging. New gates to align with new pathways.
- Provide new event power to service the open grassed area.
- Provide Precinct Wayfinding signage at key decision points around the perimeter of the Precinct. Wayfinding signage to match style of the existing signage at the corner of Oxford Terrace/Unley Road.
- New landscaping around eastern entry to civic building and visitor car parking, including additional tree planting.

Operating Project New

- Building survey of the existing cottages.
- Concept design options for the reuse of the six (6) Council owned cottages along Edmund Avenue.

Budget submissions have been prepared and included within the budget process for consideration by Council.

The Working Group is scheduled to meet next in April.

6. ATTACHMENTS

Nil

7. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

INFORMATION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 1427
DATE OF MEETING: 25 MARCH 2019
AUTHOR: LARA JONES
JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO
ATTACHMENT: 1. COUNCIL ACTION RECORDS

1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

2. **RECOMMENDATION**

That:

1. The report be noted.
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COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2019					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/02/17	773	Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern 1. The report be received. 2. In accordance with the process under the Roads Opening and Closing Act 1991 that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council. 3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process. 4. The sections of the public road proposed to be closed be excluded from the classification of community land. 5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act. 6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.	GM City Development	The Lands Title Office has approved the Deposited Plan. The Certificate of Title has now been issued.	Completed
27/03/17	799	42 Ferguson Avenue and Ferguson Avenue Reserve Myrtle Bank - Proposed Land Swap and Road Closure	GM City Development	The Lands Title Office has approved the Deposited Plan. The Certificate of Title has now been issued.	Completed
27/11/17	1021	Priority Projects at Goodwood Oval and Millswood Sporting Complex 1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project. 2. The two-storey option proposed as the preferred option for the new facility on Goodwood Oval be endorsed, subject to discussions with the Office of Recreation and Sport and the sporting clubs, not proposing any major variations to the options. 3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process. 4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA: a. a development application for the project is to be submitted by the Administration; and b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project. 5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.	GM City Development	Goodwood Oval Grandstand Refer to Item 1136. Tennis SA Lighting - With Tennis SA approval and funding contributions, State Government funding applications have been lodged for lighting upgrades, court resurfacing and interior building upgrades. There is currently no budget for this work in 2018/19. - According to the Office for Recreation and Sport website, the outcome of the funding application will be advised in 2019. - No further action at this stage. Croquet Club Building - Work will be undertaken to progress this project once the Goodwood Oval grandstand project has been completed. - No further action at this stage.	TBA
26/02/18	1102	MOTION OF WHICH NOTICE HAS BEEN GIVEN 1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed, Council is to consider a budget bid of \$30K during its 2018/19 budget deliberations. 2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.	GM City Development	Budget was not allocated in 2018/29 to enable the review of alternative uses of the Forestville Hockey playing fields and building. The Hockey Club has an ongoing lease at the Goodwood Oval Complex for a further three years. Following the advancement of the Goodwood Oval Grandstand Project, investigations will be undertaken into possible future uses of the hockey facilities. The Hockey Club have confirmed their seasonal use for 2019 and are not expected to vacate in the short / medium term. The Administration remains in contact with State Government and the Forestville Hockey Club regarding the redevelopment of the Women's Memorial Playing Fields.	Ongoing

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2019

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
26/03/18	1116	SHARED Street Opportunities 1. The report be received. 2. The criteria in Attachment 1 to Item 1116/18 (Council Meeting, 26/03/2018) be endorsed for use to assist with identification and prioritisation of streets that are suitable candidates for conversion to shared streets. 3. Following the prioritisation of shared street opportunities, residents in prioritised streets be consulted. The results will then be used as a further criterion for determining which streets proceed to concept design and community engagement. 4. Concept design and community engagement be undertaken in 2018/19 for one or more of the streets listed as 'priority' shared street conversion opportunities, with implementation to be considered as part of the 2019/20 budget process.	GM City Development	Consultation is underway with the nine local streets in relation to the Shared Streets Program. Consultation closed 1 March 2019. Following feedback from consultation, the Administration will then work with interested residents to develop design solutions for further consideration by Council, including integration in the 2019/20 budget process.	June 2019
26/03/18	1117	POCKET PARKS 1. The report be received. 2. Designs be prepared for up to two pocket parks in 2018/19 from the options contained within Attachment 1 "Potential Pocket Park Locations", (Item 1117/18, Council, 26/03/2018).	GM City Development	Consultation material has been prepared for strategic pocket park locations. Subject to community response to format, Pocket Park information will be issued in late March. Following feedback from consultation, the Administration will then work with interested residents to develop design solutions for further consideration by Council, including integration in the 2019/20 budget process.	June 2019
23/04/18	1136	GOODWOOD OVAL GRANDSTAND REDEVELOPMENT – RESULTS OF COMMUNITY CONSULTATION 1. The report be received and the results of the community engagement be noted. 2. Council endorse the concept designs for the new two-storey grandstand facility at Goodwood Oval, incorporating the recommended amendments to be included as part of detailed design development and proceed to detail design development and tender. The recommended amendments, in response to community and stakeholder feedback include: 1. External Appearance and Streetscape Interface: a. Material and colour selection of the building, in particular the Curzon Avenue frontage will be selected appropriate to the local neighbourhood character. b. Detail design will include the development of landscape plans that address the streetscape interface and the external spaces associated with the new Grandstand Facility. c. Where practical, all existing trees will be retained in the detail design. 2. Footprint of the Grandstand: a. The final footprint of the grandstand structure is to remain, where practical, within the footprint of the existing building. 3. Leasing and License arrangements of the Facility. a. Council staff to develop new agreements with both clubs, to meet the requirements of the new facility, as well as to explore 4. Provision of external storage: a. The proposed storage facility on Fairfax Avenue not proceed. b. The detail design process further engage with the Goodwood Saints Football Club and the Goodwood Cricket Club to identify their storage needs, with a view to providing the required storage capacity within the Grandstand and/or adjacent ancillary buildings (including potential extension of an ancillary building). 5. Provision of public toilets: a. Public toilet provisions are to remain incorporated in the footprint of the ground floor of the new facility, with way finding signage incorporated across the park to direct public to the new facilities. 3. Residents be notified of Council's decision by letter, to the same catchment area as that of the community consultation, and a notice be placed at the existing grandstand as well as Council's web site. 4. Following the completion of detailed design development and in the event of no major variation to the project scope or total cost, the project proceed to tender for construction.	GM City Development	To assist with the Development Application, the Council provided a community newsletter to residents and hosted an Open Day at the Goodwood Grandstand on 24 November 2018. The Development Application (Category 3) consultation was undertaken late 2018, with 99 representations received. A briefing was held with the Elected Members to provide an overview of the project on 17 December 2018. The Council Assessment Panel (CAP) was held on 26 February 2019, and approved the development with additional restricted hours of operation. Subject to a potential third party appeal in March 2019, documentation works are advancing to tender, and construction is anticipated to commence prior to 30 June 2019.	June 2019

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2019					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/04/18	1138	USE OF LAND – 41 OXFORD TERRACE 1. The report be received. 2. A Development Application be prepared for 41 Oxford Terrace to change the use to a car park, as shown in Attachment 1, and if approval is obtained, proceed with design and construction of a car park. 3. Funding for the works be identified during the 2018/19 budget quarterly review process.	Executive Manager OCEO	- As per the comments for Item 1256, 18 Trimmer Terrace has been leased to Montessori SA and as part of that arrangement, 41 Oxford Terrace is required as open space for the school. - A report will therefore be submitted to Council to vary the previous decision.	April 2019
28/05/18	1174	INCREASED USE OF SPORT AND RECREATION FACILITIES 1. The report and attachments be received. 2. A master plan for Ridge Park be developed in 2018/19 to establish a long-term vision for the park, considering: a. Football and cricket to suit female and junior participation, integrated into the existing amenity of the park. b. Informal recreation opportunities, trees and vegetation, biodiversity and the management of Glen Osmond Creek. c. Further consultation with selected City of Unley clubs as potential users of future upgraded facilities, including Goodwood Saints Football Club, Goodwood Cricket Club and Glen Osmond scouts, as well as consideration of the Open Space Survey findings. 3. Continue to work with City of Unley based clubs, particularly those based at Goodwood Oval, to facilitate the increased use of Orphanage Park in order to reduce the overuse of Goodwood Oval and do not undertake any improvements to sports infrastructure at Orphanage Park until designs for Brownhill Keswick Creek in this park are finalised. 4. Review lease and licence documents to investigate opportunities to increase facility use after club hours. 5. Develop individual four year management plans for each surveyed park to integrate the findings of the Open Space Survey with asset renewal and maintenance programs. These plans will identify possible actions for consideration as part of the 2019/20 budget process. 6. Repeat the Open Space Survey in four years to enable an evaluation of Council's initiatives.	GM City Development	Budget was not allocated in 2018/19 to develop a masterplan for Ridge Park. Given the current level of endorsed projects, funding to progress this project will be included for consideration as part of the 2020/21 budget process. The Administration will continue to liaise with all local sporting clubs to ensure the availability and condition of sports facilities to suit their needs. A review of lease and licences will be incorporated in the planned review of the Community Land Management Plans in 2019/20. The ongoing development of Management Plans for local parks across the City of Unley will be undertaken by the Administration in coordination with the annual asset renewal and maintenance programs. The Management Plans will provide strategic direction for future budget considerations.	Ongoing
23/07/18	1224	MOTION ON NOTICE: GREER STREET, HYDE PARK / UNLEY PARK 1. Staff prepares a report outlining possible options and associated costs to facilitate pedestrian and vehicle access and provide safety improvements for residents and visitors to Greer Street, Hyde Park/Unley Park.	GM City Development	Greer Street to be considered as part of the Shared Streets Program, and included in the consultation scope (refer Shared Streets above).	April 2019
27/08/18	1265	LED STREET LIGHTING BULK REPLACEMENT 2. The street lighting on key strategic routes/roads as depicted in Attachment 1 (Item 1265, Council Meeting 27/08/2018) be upgraded during 2018/19 to an appropriate level. 3. Subject to available funding within the endorsed \$1.5M budget, and in addition to the P-Category lighting changeover, the existing V-Category street lights (Council-owned only) along Council's collector roads be upgraded to an appropriate standard. 4. Communication of the LED Street Lighting Bulk Replacement be undertaken, using a range of communication strategies, including direct mail out, council publications, website and social media. 5. A new fee be created for inclusion in the Fees and Charges Schedule relating to the conduct of a review of, and/or modification to, luminaires at the request of a customer, with the value of the fee to be determined by Council once the contract negotiations with SA Power Networks have been finalised.	GM City Development	Currently finalising installation dates with SAPN for the bulk replacement. At this point it is anticipated to be early May with project still anticipated to be completed by end of financial year. Ironbark Sustainability and Council are currently finalising a communications plan to inform residents of the upcoming LED rollout. Continuing discussions with SAPN to introduce a pilot project for Smart Street Lighting along the CoU's bicycle routes.	June 2019
10/09/18	1291	MOTION ON NOTICE: 1. Council Administration research options to reduce the use of plastic bottled drinks dispensed at Council venues. 2. A report be presented to Council in 2019	Executive Manager OCEO	Report will be prepared for Council in early 2019.	April 2019

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2019

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
10/09/18	1292	MOTION ON NOTICE – CHANGE TO COUNCIL RESOLUTION 1195/18: MILLSWOOD AREA – ON-STREET PARKING REVIEW That Council Resolution 1195 of the Council meeting of 25 June 2018 be varied as follows (<i>bold text to be inserted, strikethrough text to be deleted</i>): 1. The report be received. 2. The implementation of Parking Controls (Stage 1) in Millswood and adjacent areas, as shown in Attachment 1 to this report (Item 1195/18, Council Meeting, 25/06/2018), and modified to include the area bounded by Allenby Avenue, Meredyth Avenue and Graham Avenue, be endorsed. 3. At the conclusion of six months following the implementation of Stage 1 Parking Controls in Millswood and adjacent areas, a review of parking practices in the area be undertaken to inform a decision regarding the need for implementation of further parking controls, that is, Stage 2. 4. The community originally consulted in relation to the implementation of Parking Controls in Millswood and adjacent areas be notified of the Council decision. 5. That residents in Meredyth Avenue and Graham Avenue be advised of the introduction of parking controls prior to implementation. 6. Further correspondence be provided to residents in Meredyth Avenue and Graham Avenue, to advise of Councils decision to not introduce parking controls in those streets as part of the Millswood Stage 1 implementation.	GM City Development	The community was informed regarding change of Council decision. Parking signage installation has been implemented and will be under review for six months as agreed. Report will be presented to Council on need for further parking controls in mid 2019.	Mid 2019
24/09/18	1300	TREE CANOPY COVER ASSESSMENT 1. Opportunities to advocate for changes to planning policy mechanisms and better design in relation to green cover in the private realm be pursued, including writing to relevant Ministers and Members of Parliament highlighting the importance of matters such as: a. Seeking more space around buildings to allow for larger plantings, including deep soil zones and medium/large trees; b. Regulated and significant trees and their retention; c. Green canopy criteria for more landscaping and trees, eg in and around buildings and car parks; d. Ensuring a strategic approach to maintain more lower density areas and limit increased densities in selected areas; e. Re-balancing the value and priority in development for retention of trees; f. Recognising the financial value of retaining existing trees as part of development or seeking commensurate offset payment (eg amenity/ market value); and g. Reviewing State Government Open Space funding models, including strengthening partnerships with developers and local governments to increase green cover, including streetscape enhancements and offset schemes; on the achievement of Tree Canopy Cover targets within the City of Unley. 2. A subsequent report be provided to Council with a recommended Tree Canopy Priority Action Plan, including detailed initiatives and supporting costings, to inform the development of the 2019/20 Business Plan and associated update of the long term financial plan	GM City Development	A briefing was held with Elected Members on 11 February 2019. A report will be provided to Council with a recommended Tree Canopy Priority Action Plan, including detailed initiatives and supporting costings. The report is included in the March 2019 Council agenda.	Completed
24/09/18	1301	UNDERGROUNDING OF POWER LINES 2. A briefing be presented to the new Council, providing details of potential power line undergrounding projects that may be suitable for submission to the Power Line Environment Committee, to enable consideration of such projects for inclusion in the Long Term Financial Plan/future years budgets.	GM City Development	PLEC options are currently being considered. Following agreement and consultation with the PLEC Committee, the Long Term Financial Plan will be amended to incorporate the PLEC project.	June 2019
10/12/18	1360	MOTION ON NOTICE: MANAGEMENT OF WEEDS ON COUNCIL PROPERTY 1. A report be prepared that identifies the use of glyphosate as a means of weed control in the City of Unley. 2. The report is to identify alternative methods of weed control and management.	GM City Development	A report will be prepared for the May 2019 Council meeting.	May 2019

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2019

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
10/12/18	1361	MOTION ON NOTICE: FUTURE TREE STRATEGY 1. The development of a new tree strategy to supersede the current 2016-19 tree strategy be prioritised. 2. The new tree strategy expands on the current tree strategy to include (but not be limited to) such considerations as: a) identifying all the objectives, such as canopy cover, shade, amenity, temperature moderation, habitat, and also risk and safety, property values. b) identifying the attributes of various tree species considered appropriate for street and park planting, including their mature canopy cover and time to reach maturity, along with cost of maintenance. c) ways of promoting increased tree canopy cover on private property. 3. The new tree strategy considers any issues arising from Council owned non-regulated trees, similar to the assessment of trees under the Development Act, when removal of a Council owned tree is requested. 5. A report outlining the process for developing a new tree strategy, including budget and resourcing considerations, be provide to Council no later than March 2019.	GM City Development	The report outlining the process to develop the new tree strategy will be prepared for the June 2019 Council meeting. This report will help guide the review of the existing strategy.	Completed
29/01/19	1369	PETITION – RE ON-STREET PARKING AT CHARLES STREET FORESTVILLE 2. The principal petitioner be advised that the parking controls in Charles Street, Forestville (between Nichols and Leader Streets) will be revised to part time parking restrictions, namely three hour parking from 9am to 5pm, Monday to Friday. 3. The residents of Charles Street, Forestville be notified of the change to be made to parking restrictions between Nichols and Leader Streets (three hour parking from 9am to 5pm, Monday to Friday).	GM City Development	The principal petitioner was advised on 14 February 2019. Parking controls will be changed within the next month. Residents will be notified the week commencing 18 February 2019.	Completed
29/01/19	1373	AUDIT COMMITTEE ESTABLISHMENT AND INDEPENDENT MEMBER RECRUITMENT 2. The Audit Committee Terms of Reference as set out in Attachment 1 to this report (Item 1373, Council Meeting 29/01/2019) be endorsed. 3. Councillors M Broniecki and K Anastasiadis be appointed to the Audit Committee for the period commencing from the date of this resolution and concluding 31 January 2021. 4. Councillors M Broniecki and J Boisvert in conjunction with the General Manager Business Support & Improvement and the Executive Manager Office of the CEO, form an Audit Committee Independent Member Selection Committee to shortlist and interview suitable persons as Independent Members for appointment to the Audit Committee commencing at the conclusion of current Independent Member appointments.	Executive Manager OCEO	Terms of Reference finalised for publication to the City of Unley website. Independent Member recruitment process to be finalised prior to conclusion of current appointments (May 2019)	May 2019
29/01/19	1379	SUPPORT FOR DISCLOSURE OF CANDIDATE POLITICAL AFFILIATIONS AND FINANCIAL CONTRIBUTIONS 1. A letter be sent to the Honorable Stephan Knoll MP, Minister for Transport, Infrastructure and Local Government, expressing the City of Unley's support for Local Government reforms requiring an initial disclosure of candidate political affiliations and financial contributions at the time of nomination for a Local Government election.	Executive Manager OCEO	Completed	Completed
25/02/19	1396	CENTENNIAL PARK CEMETERY AUTHORITY: BOARD MEMBER APPOINTMENT – FEBRUARY 2019 2. Councillor J Russo and Councillor M Rabbitt be appointed as Board Members to the Centennial Park Cemetery Authority for the period commencing from the date of this resolution and concluding 28 February 2021.	Executive Manager OCEO	Completed	Completed
25/02/19	1397	NOMINATIONS FOR THE LOCAL GOVERNMENT MINISTERIAL ADVISORY COMMITTEE 2. Councillor D Palmer and Councillor J Dodd be nominated for consideration by the LGA local government member on the Local Government Ministerial Advisory Committee	Executive Manager OCEO	Completed	Completed

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2019					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
25/02/19	1399	UNLEY OVAL REDEVELOPMENT STAGE 2: LIFECHANGER LETTER OF INTENT 2. The Chief Executive Officer be endorsed to exchange a Letter of Intent with the LifeChanger Foundation, who are seeking to explore establishing their South Australian operations in the Unley Oval Complex, which commits to working collaboratively to seek alternative funding sources to undertake the Stage 2 redevelopment of Unley Oval. 3. Work commence on the development of detailed designs for Stage 2 of the Unley Oval redevelopment, to support discussions with possible sources of external funding for the project. 4. A review of the Community Land Management Plan (including community consultation) commence for Unley Oval.	Executive Manager OCEO & GM City Development	2. First draft Letter of intent prepared for CEO review. Initial discussions with LifeChanger Foundation occurred 10/03/2019. Letter to be finalised and signed.	Letter of Intent - end March
25/02/19	1400	BIANNUAL PERFORMANCE REPORT Councillor M Broniecki asked a question regarding the spike in hard rubbish tonnage to landfill on page 82, seeking an explanation as to the cause of the spike. The question was TAKEN ON NOTICE.	GM City Development	Response provided with March 2019 agenda.	Completed
25/02/19	1403	UNLEY ROAD REVITALISATION 2. A letter be sent to the State Member for Unley, David Pisoni MP and the Minister for Transport, Infrastructure and Local Government, the Hon Stephan Knoll MP requesting a meeting with Department of Planning, Transport and Infrastructure Officers to discuss design concepts for Unley Road.	Executive Manager OCEO	Letter prepared for CEO review and signature	Completed
25/02/19	1405	COUNCIL ACTION RECORDS Councillor D Palmer asked a question regarding Item 1136, in particular relating to the use of the cricket pitch at Ridge Park and whether work is required to resurface the pitch. The question was TAKEN ON NOTICE.	GM City Development	Response provided with March 2019 agenda.	Completed
25/02/19	1412	QUESTIONS WITHOUT NOTICE Councillor M Hudson asked a question in relation to the scheduled AFLW football game at Unley Oval, in particular the dates that the advisory notices were posted at the oval. The question was TAKEN ON NOTICE.	Executive Manager OCEO	Completed - included on March Council Meeting Agenda	Completed
25/02/19	1412	QUESTIONS WITHOUT NOTICE Councillor M Hudson asked a further question in relation to scheduled AFLW football game at Unley Oval, in particular the dates that the matter was put to and agreed by Council. The question was TAKEN ON NOTICE.	Executive Manager OCEO	Completed - included on March Council Meeting Agenda	Completed

QUESTION WITHOUT NOTICE

TITLE:	QUESTION WITHOUT NOTICE: COUNCILLOR M BRONIECKI RE HARD RUBBISH TONNAGE TO LANDFILL
ITEM NUMBER:	1429
DATE OF MEETING:	25 MARCH 2019
ATTACHMENTS:	NIL

The following Question on Notice was received from Councillor M Broniecki and the answer is provided:

Question

1. With reference to Item 1400 Biannual Performance Report in Council Agenda 25 February 2019, do we have an explanation for the cause of the spike in hard rubbish tonnage to landfill.
-

Answer

An increase in tonnage could be seasonal, for example over the Christmas/New Year (summer) period residents have more time than in the colder months to clear out unwanted items. However, this is still a consistent number of bookings. The weight can be quite variable due to the type of items put out, eg heavy items such as mattresses and couches.

QUESTIONS WITHOUT NOTICE

TITLE:	QUESTION WITHOUT NOTICE: COUNCILLOR D PALMER RE CRICKET PITCH AT RIDGE PARK
ITEM NUMBER:	1430
DATE OF MEETING:	25 MARCH 2019
ATTACHMENTS:	NIL

The following Question Without Notice was received from Councillor D Palmer at the Council Meeting 25 February 2019 and an answer is provided:

Question

1. With reference to Council Action Records Item 1136, relating to the use of the cricket pitch at Ridge Park, is work required to resurface the pitch?
-

Answer

The existing cricket pitch at Ridge Park was resurfaced in February 2017. No further works are required at this time.

QUESTIONS WITHOUT NOTICE

TITLE:	QUESTIONS WITHOUT NOTICE: COUNCILLOR M HUDSON RE SCHEDULED AFLW FOOTBALL GAME AT UNLEY OVAL
ITEM NUMBER:	1431
DATE OF MEETING:	25 MARCH 2019
ATTACHMENTS:	NIL

The following Questions Without Notice were received from Councillor M Hudson at the Council Meeting 25 February 2019 and answers are provided:

Questions

1. With reference to the scheduled AFLW football game at Unley Oval, provide date(s) that the advisory notices were posted at the oval.
 2. What date(s) was the matter put to and agreed by Council
-

Answers

1. With reference to the scheduled AFLW football game at Unley Oval, provide date(s) that the advisory notices were posted at the oval.

Twenty (20) signs were displayed around the Oval from Tuesday 12/02/2019 (one month prior to the Match). In addition, 516 letters were distributed to properties surrounding the oval on Friday 22/02/2019.

2. What date(s) was the matter put to and agreed by Council

In mid 2018, The CEO and Acting Mayor discussed with Elected Members if Council was interested in hosting an AFLW game in early 2019; Members were supportive of a game being held at the venue if it were possible.

On 3 October 2018 the CEO sent an email to all Elected Members advising that the AFL was considering Unley Oval as a location for hosting an AFLW match in February 2019, and noting that the upgrade to facilities at the Oval had contributed to it being considered. The email noted that the match would be televised nationally. The email also advised that if selected, advice would be provided to the Cricket Club and residents, and that we would be drawing on learnings from the hosting of the NAB Cup match in 2016.

In early November 2018, the AFL confirmed an AFLW match would be held at Unley Oval on 10 March. This advice included AFL Venue Guidelines – AFL and AFLW Matches 2018, which set out the requirements for venues hosting AFLW matches.

CORRESPONDENCE

TITLE: CORRESPONDENCE
ITEM NUMBER: 1433
DATE OF MEETING: 25 MARCH 2019
ATTACHMENTS: 1. CORRESPONDENCE

The correspondence from:

- MS Society of SA/NT – letter of thanks to Mayor for participation
- SA Health – letter of commendation for achievements in implementing the City of Unley Regional Public Health Plan
- Hon Stephan Knoll MP – letter of thanks for attendance at roundtable event and seeking ideas for local government sector reform

be noted.

Subject - <u>APPRECIATION</u> ⑥	
Property/Street	
Application No.	
Doc. No.	Class.
21 FEB 2019	ALL IN
For Info: <u>L. JONES</u>	



18 February 2019

Mayor Michael Hewitson AM
PO Box 1
City of Unley
Unley, South Australia, 5061

Dear Mayor Michael Hewitson AM,

Re: 2019 MS Mighty Swim

On behalf of people living with multiple sclerosis (MS) in South Australia and the Northern Territory, I would like to extend our sincere appreciation for your support and hosting the 14th annual MS Mighty Swim that was held at the Unley Swimming Centre on Saturday 9 and Sunday 10 February 2019.

This year, with over 280 swimmers and raising over \$96,000 to date, the event was a major success. It would not have been possible without your support. We cannot thank you enough!

The money raised from the MS Mighty Swim will go towards providing much needed support and services to empower people with MS to live well and contributes to vital research into improved treatments, a cause and a cure for MS.

We look forward to working with you again and making the 2020 event even bigger. Thank you again for supporting the 2019 MS Mighty Swim and the MS Society SA/NT.

Yours sincerely,

Andrew Ellis
Chief Executive Officer

Subject: <i>Appreciation</i>		
Property/Street		
Application No.		
Doc. No.	13 MAR 2019	Class.
Property/Street <i>Lara Jones</i>		



Government of South Australia

SA Health

Chief Medical Officer and Chief
Public Health Officer
Public Health and Clinical Systems

5th Floor, Citi Centre Building
11 Hindmarsh Square
Adelaide SA 5000

PO Box 287, Rundle Mail
Adelaide SA 5000
DX 243

Tel 08 8226 2578
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www.sahealth.sa.gov.au

A1275191
2018-14298

Mr Peter Tsokas
Chief Executive Officer
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mr Tsokas

I am writing to thank you for providing me with the City of Unley's Regional Public Health Plan Report (the Report) for the reporting period 1 July 2016 - 30 June 2018, pursuant to Section 52 of the *South Australian Public Health Act 2011*. I commend the City of Unley and those involved for their achievements in implementing your Regional Public Health Plan (RPHP).

Through these reports, ongoing and emerging issues have been identified across all councils relating to building supportive environments, the prevalence of preventable chronic disease risk factors including smoking, alcohol and other drugs, physical inactivity and obesity, and the management of increasing community demand for local government services.

Among the highlights of the Report are:

- The City of Unley's participation in the cross-Council Resilient East initiative delivering actions identified in the Climate Change Adaptation Plan in the areas of heat wave resilience, urban heat mapping, and tree canopy measures and targets;
- Council's Cycling and Walking Plan, supporting alternate travel options such as public transport, cycling and pedestrian-friendly environments;
- The Age Friendly Streetscapes program, establishing community orchards and support for nature play events and activities; and
- Unley Community Centre's provision of nutritious and affordable meals four days per week and the nutrition and cooking-for-one programs.

I applaud the City of Unley's public health initiatives and the positive public health and wellbeing benefits they bring to your community.

SA Health is committed to working with you to further implement and, when appropriate, revise your RPHP. The Local Government Relations and Policy team (LGR&P) is undertaking a synthesis of RPHP Section 52 Reports to inform future state-wide regional public health planning and the results will be provided to all local councils in due course.

I would like to offer the assistance and support of the LGR&P team which is dedicated to supporting councils with regional public health planning and public health functions. Please contact Kath Thomas, Manager, LGR&P on 8226 7957 or email PublicHealthAct@sa.gov.au should you or your teams require assistance.

I look forward to working with you to further our mutual commitment to protect and promote the health and wellbeing of the South Australian community.

Yours sincerely



PROFESSOR PADDY PHILLIPS
CHIEF MEDICAL OFFICER & CHIEF PUBLIC HEALTH OFFICER
PUBLIC HEALTH AND CLINICAL SYSTEMS

28/2/19

Consultation Response (6)

18 MAR 2019 Class.

2018/23560/T01



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mayor Michael Hewitson
The Corporation of the City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Hewitson

On 20 February 2019, the Premier and I held a roundtable discussion with 45 Mayors from across South Australia to discuss potential local government reform. I found the discussion at the Roundtable on local government reform most valuable as I consider legislative review over the course of 2019.

As I mentioned on the day, there are several areas of local government and activity that I think could benefit from a fresh look and sensible reform. These are:

Stronger council member capacity and better conduct

I am aware that the Code of Conduct for Council Members needs to be reviewed. This is an important tool that can assist all council members to act in the best interests of their communities, and to ensure that their decisions are always made with the highest standards of integrity. However, I would like the legislative review to extend beyond the role of a formal Code to consider what tools councils need to ensure that relationships amongst their members are constructive, and that all council members have the knowledge and skills to perform their roles.

Lower costs and enhanced financial accountability

I also aim to ensure that the legislative provisions that guide all councils' financial accountability deliver a system of local government that your constituents see as robust, sustainable and transparent. This will ensure that the people who provide the taxes you rely on are both fully informed of your council's performance, and feel confident in your operations and position.

Efficient and transparent local government representation

I will also incorporate a review of the 2018 local government elections within this broader reform program. This review may consider all aspects of local government elections, including voting methods, timing of elections, the role of candidate donations and information provided to voters.

Simpler regulation

Finally, I also see a broad based review of the *Local Government Act 1999* as an opportunity to identify statutory requirements whose costs outweigh their public benefits. I would appreciate hearing of any ideas you may have on possible legislative improvements that allow your council to better focus on the services that your community values most.

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



Prior to developing any proposals for legislative reform, I would like to hear all ideas for improvements from across the local government sector. I therefore invite you and your council to submit any feedback on the above four reform areas, or suggestions for other improvements that you think should be considered.

I would appreciate receiving any submissions by Friday 26 April 2019. Information on the reform program is available from the OLG website, www.dpti.sa.gov.au/local_govt.

To maximise the value of your contribution, I would appreciate your considered ideas for reform that include an appropriate level of detail and identifies possible solutions that focus on real benefits to your ratepayers and communities.

You may wish to note that I will also request ideas for local government reform from the community more widely. I encourage your community to contribute to the reform conversation at YourSAy.

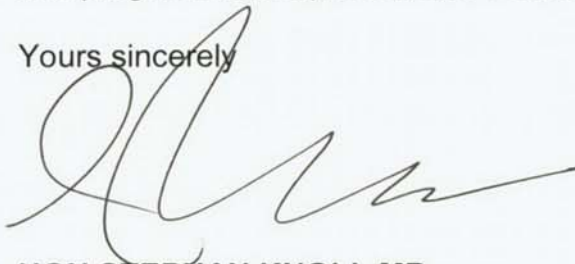
Following the consideration of all ideas, it is my intention to release a paper in mid-2019 that discusses ideas and opportunities within the four reform areas and other reforms that may arise through consultation with the sector and communities. This will enable further discussion proposals for reform before a Local Government Reform Amendment Bill is developed in early 2020.

However, if matters are identified that can bring immediate benefit to councils and their communities, I will consider taking an initial reform Bill forward in mid-2019. You may wish to comment on such improvements in any submission you make.

You may also wish to note that I have written to all South Australian council members, as I am keen to highlight the opportunity this reform program brings to improve local government, and to maximise my engagement with all councils.

I look forward to working with you, your council and your communities as we identify and progress real improvements to the system of local government in our State.

Yours sincerely



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

7 March 2019

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF MARCH
ITEM NUMBER: 1434
DATE OF MEETING: 25 MARCH 2019
ATTACHMENTS: 1. REPORT INCLUDING FUNCTIONS ATTENDED

1. RECOMMENDATION

That:

1. The report be received.
-

Some Functions attended (up to the time of writing this report)

Date	Function/Event Description	Type
25-Feb	Ovarian Cancer Australia – “Morning Teal” fundraiser	
26-Feb	Naval & Military Officers Club – speaking engagement	speech
4-Mar	Millswood Tennis Club – meeting	
28 Mar	Anzac Day discussions	
8-Mar	Mobility Scooter Club – meeting	
10-Mar	AFLW Match and Official Opening of the Jack Oatey Grandstand Upgrade at Unley Oval	speech
10-Mar	Sturt Football Club and LifeChanger – dinner	
13-Mar	Hyde Park Rotary – speaking engagement	speech
14-Mar	SA Tourism Commission and ERA – evening event regarding Australian Tourism Data Warehouse (platform)	welcome address
15- Mar	Martin Haese – meeting supporting business and retail	
15-Mar	Royal Agricultural & Horticultural Society – evening presentation	
20-Mar	SA Tourism Commission and ERA – morning event regarding Australian Tourism Data Warehouse (platform)	welcome address
21 Mar	Walking and Cycling Plan tour staff	
21-Mar	Government House – Reception for the State Tourism Award Winners and Supporters	
21-Mar	Alliance Française – Opening Night 30 th French Film Festival	
24-Mar	Australia Sri Lanka Association – Food Fair	speech

	Radio Interviews	
7-Mar	ABC Radio Adelaide 891 – Mike Turtur Bikeway	
14-Mar	5AA Radio with Jane Reilly – Unley Oval and LifeChanger	

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF MARCH
ITEM NUMBER: 1435
DATE OF MEETING: 25 MARCH 2019
ATTACHMENTS: 1. REPORT

1. RECOMMENDATION

That:

1. The report be received.
-

Functions attended (up to the time of writing this report)

Date	Function/Event Description
20 th Feb.	Represented the Mayor at Concordia College where I addressed the 100+ Year 12 students on Community Service and Volunteering and officially launched their 2019 Community Service Program that all Year 12 students participate in. Council assists with finding Community Service opportunities.
20 th Feb.	Attended the Unley FOCUS meeting to enable their members to get to meet and discuss local matters with Elected Members.
23 rd Feb.	Attended the Unley Road Association's Annual 'Evening Under the Stars'. This was, again, a very well organised and conducted event that attracted a large crowd in the Soldiers Memorial Gardens.
1 st Mar.	Represented the Mayor at the Superloop 500. There were many Council representatives from around the state.
10 th Mar.	Attended the Official Opening of Unley Oval Stage One Upgrade, followed by the AFLW game that brought positive attention to the unique setting. Subsequently met with officials from Lifechanger and some of their ongoing sponsors.
13 th Mar.	Represented the Mayor at a Reception / Information / Fringe Event hosted by Lime Scooters. They are a world wide company operating in over 100 cities.
14 th Mar.	Met with the Royal Agricultural and Horticultural Society's Board for a Meet and Greet and an update on their continuous redevelopment plans.

REPORTS OF MEMBERS

REPORT TITLE: REPORTS OF MEMBERS
ITEM NUMBER: 1436
DATE OF MEETING: 25 MARCH 2019
ATTACHMENTS: 1. REPORTS

Council to note the attached reports from Members:

1. Councillor M Broniecki
 2. Councillor N Sheehan
 3. Councillor E Wright
 4. Councillor D Palmer
 5. Councillor M Rabbitt
 6. Councillor J Russo
-

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR M BRONIECKI

Functions attended (up to the time of writing this report)

Date	Function/Event Description
2/03/2019	Annadanam by Vishva Hindu Parishad lunch
6/03/2019	Fringe In Unley, Adelaide Big Band
10/03/2019	Unley Grandstand Upgrade Opening Ceremony
15/03/2019	Royal Agricultural and Horticultural Society
22/03/2019	Fern Avenue Community Garden pizza night

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR N SHEEHAN

Functions attended (up to the time of writing this report)

Date	Function/Event Description
17.2.19	Door knocking the 4 streets in Goodwood Ward identified for Shared streets
18.2.19	Finance Training
19.2.19	Met with the members of Rosefield Community Shed Adelaide Showgrounds
20.2.19	FOCUS group meeting
23.2.19	Evening Under the Stars Event
25.2.19	Council Meeting
27.2.19	Met with Michael Keenan re Goodwood Community Services
28.2.19	ICAC training Adelaide Festival Centre
4.3.19	Meeting with the Mayor
4.3.19	Economic Development Briefing-Jeff Tate
10.3.19	Opening of Stage 1 Unley Oval
12.3.19	Briefing, Echo,LGA,LATM
14.3.19	Meeting with Jayne Stinson MP
15.3.19	Adelaide Showgrounds Tour
17.3.19	Dogapolooza Event Orphanage Park
18.3.19	Goodwood Ward Meeting Budget Briefing

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR E WRIGHT

Functions attended 19 Feb – 18 Mar 2019

Date	Function/Event Description
19/02/2019	Rosefield Community Shed
26/02/2019	CAP Panel – Goodwood Oval
27/02/2019	Goodwood Community Services meeting
04/03/2019	EM Briefing
06/03/2019	State MP for Badcoe meeting
07/03/2019	International Women's Day breakfast – Property Council of Australia
10/03/2019	Attended Unley oval opening, reception and Women's AFL game
12/03/2019	CAP induction session & EM Briefing
13/03/2019	Lime Scooters event
15/03/2019	RA&H Society
18/03/2019	Ward briefing & Budget Workshop

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR D PALMER

Functions attended (from 1 February up to the time of writing this report)

Date	Function/Event Description
1 Feb	Donny Michell Farewell
3 Feb	Nicole Flint Listening Posts (Dora Guild Playground, Goodwood Oval, Forest Avenue Reserve)
4 Feb	Mayor's Round Table. Tree Canopy Cover
	GM Meeting with Megan Bergius
	Elected Member Briefing
5 Feb	Unley Business Breakfast
	Goodwood Saints FC v Goodwood CC T20
	CAP meeting
6 Feb	Clarence Park Community Centre re Clarence Park Rail Station safety
	Clarence Park Kindergarten re Clarence Park Rail Station safety
	Page Park site meeting with Ben Willsmore
	Hot, Hot, Hot Seminar
9 Feb	Liaison with dog owners & tennis players at Page Park
11 Feb	Elected Member Briefing
12 Feb	Conflict of Interest discussion with Tami Norman
	Active Ageing Alliance committee meeting
	Centennial Park Briefing
14 Feb	Met with representative of BNI re economic development
15 Feb	Citizen Science Survey (part time only)
	Mayor & EMs monthly catchup.
18 Feb	Mandatory Training
20 Feb	Discuss Cat Strategy with Megan Bergius & Trent Rusby
21 Feb	Black Forest Primary School 100 year birthday celebration
23 Feb	Neighbourhood Watch 30 year birthday celebration
	An Evening Under the Stars
25 Feb	Council meeting
26 Feb	CAP meeting: Goodwood Oval Clubroom
27 Feb	Clarence Park Community Centre Board of Management Meeting
28 Feb	ICAC Seminar/Workshop

28 Feb	Clarence Park Ward Briefing
4 Mar	Met with management of Forestville Eagles Basketball Club
6 Mar	Page Park review with Mayor
	Goodwood Oval Reference Group
8 Mar	Unley Men's breakfast
	Forestville Eagles v Woodville Warriors Premier League Basketball
9 Mar	Budget bid discussions with Cr Boisvert
	Fish tank Workshop
10 Mar	Unley Oval Grandstand Upgrade Opening Ceremony
	AFLW: Adelaide Crows v GWS Giants
12 Mar	Budget Bid discussions with Cr Boisvert and Ben Willsmore
	EM Briefing
13 Mar	Unley Gourmet Gala working group meeting
14 Mar	Goodwood Cricket Club AGM
15 Mar	Joint Presentation with RAHS

In addition I had many meetings with rate payers with various concerns and met with some elected members, one on one.

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR M RABBITT

Functions attended – 23 February to 17 March

Date	Function/Event Description
23 Feb	Evening Under the Stars - community concert provided by the Unley Road Traders
28 Feb	ICAC Elected Members Forum
28 Feb	Centennial Park Board Meeting
6 Mar	The Monastery Men's Shed – 'Snag and a Chinwag'. An opportunity to provide feedback, share thoughts and discuss how the sheds in the region (Burnside, Mitcham & Unley) are progressing and current and future needs.
6 Mar	Fringe in Unley – 'Thanks for the Memories' at Clarence Park Community Centre
8 Mar	Site meeting with Council staff and residents re street trees and paving
8 Mar	Unley Breakfast Buddies
10 Mar	Official Opening Ceremony of Unley Oval Grandstand Upgrade and AFLW Match – Crows v Greater Western Sydney
12 Mar	Centennial Park Board Induction
15 Mar	Unley Breakfast Buddies
15 Mar	Meeting with Board Members and Staff - Royal Agricultural & Horticultural Society
17 Mar	Dogapalooza at Orphanage Park

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR J RUSSO

Functions attended (25 February to 22 March 2019)

Date	Function/Event Description
27 Feb	Meeting with Nerada Wilkinson, Unley View Club
28 Feb	Attended Centennial Park Board of Management Meeting
4 Mar	Elected Member Briefing Session – Age Care & Economic Development
8 Mar	Centennial Park Cemetery Board - Board Induction
10 Mar	Attended Unley Oval Grandstand Upgrade Opening Ceremony & AFLW game
12 Mar	Elected Member Briefing session – Art work, Traffic, Walking & Cycling plans
13 Mar	Speaker at the Unley View Club
15 Mar	Attended Royal Agricultural & Horticultural Society presentation & tour
18 Mar	Elected Member Briefing Session – Budget Workshop (Operating Projects)
20 Mar	Elected Member Briefing Session – Budget Workshop (New Capital)