

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Act, 1999*, that the next Meeting of City of Unley will be held in the Council Chambers, 181 Unley Road, Unley on

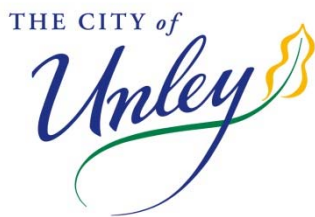
Monday

23 April 2018

7.00pm

for the purpose of considering the items included on the Agenda.

Peter Tsokas
Chief Executive Officer



OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to acknowledge that this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM NO

PAGE NO

APOLOGIES

- Councillor Michael Hudson
- Councillor Jennie Boisvert
- Councillor Michael Rabbitt

LEAVE OF ABSENCE

- Nil

1131 **CONFLICT OF INTEREST** 7-9

1132 **MINUTES** 10

Minutes of the Council meeting held on
26 March 2018

Minutes issued separately

DEFERRED / ADJOURNED ITEMS

Nil

PETITION

Nil

DEPUTATIONS

Nil

PRESENTATION

Nil

REPORTS OF COMMITTEES

Nil

REPORTS OF OFFICERS

1133 Finance Performance Report for the Quarter Ended 11-21
31 March 2018

<u>ITEM NO</u>		<u>PAGE NO</u>
1134	Third Quarter Budget Review 2017-18	22-37
1135	2018-19 Draft Annual Business Plan and Budget for Consultation	38-96
1136	Goodwood Oval Grandstand Redevelopment – Results of Community Consultation	97-141
1137	Draft On-Street Parking Policy	142-151
1138	Use of Land – 41 Oxford Terrace	152-158
1139	Council Action Records	15-162
MOTIONS OF WHICH NOTICE HAS BEEN GIVEN		
1140	Councillor Hewitson – Paper to Explore Tree Canopy Objectives	163-164
1141	Councillor Schnell – Addressing the Campaign for Rate Capping	165
1142	Councillor Smolucha – Shared Zone Concept Design for Almond Street	166
QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN		
1143	Councillor Salaman – Development Approval Condition(s) for the Removal of Regulated Trees	167
1144	Councillor Schnell – China Banning Imports of Recyclable Material from Australia	168
1145	Councillor Palmer – Second Generation Tree Budget	169-170
1146	Councillor Palmer – Non-acceptance of Waste by China	171-172
1147	QUESTIONS WITHOUT NOTICE If applicable	173
1148	CORRESPONDENCE <ul style="list-style-type: none"> Heart Foundation – letter expressing thanks for past support and advising the Heart Foundation Local Government Awards program will be discontinued RSL Care SA – letter of thanks for provision of a performance 	174-176

ITEM NO**PAGE NO**

1149	MAYOR'S REPORT	177-179
1150	DEPUTY MAYOR'S REPORT	180
1151	REPORTS OF MEMBERS <ul style="list-style-type: none">• Councillor Palmer• Councillor Schnell	181-186
1152	MOTIONS WITHOUT NOTICE If applicable	187
	CONFIDENTIAL ITEMS	
1153	Confidentiality Motion for Item 1154 – Confidential Minutes of the Strategic Property Committee	188
1154	Confidential Minutes of the Strategic Property Committee	189-201
1155	Confidentiality Motion for Item 1156 – Unley Central Precinct	202
1156	Unley Central Precinct	203-209
1157	Confidentiality Motion to Remain in Confidence – Item 1156 – Unley Central Precinct	210

FUTURE ITEMS – MAY-JULY (subject to change)

Community Grant Program, Allocation of Funding March 2018 Round
Tour Down Under and Unley Gourmet Gala 2019
Complaints Framework
LATM Parkside
Brown Hill Keswick Creek Board Member Subsidiary
Street Lighting
Increased Utilisation of Parks/Reserves
Living Young Plan 2018-2020

NEXT MEETING

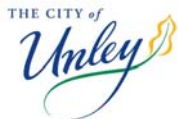
Monday 28 May 2018 – 7.00pm

this page has been left intentionally blank

CONFLICT OF INTEREST

TITLE: CONFLICT OF INTEREST
ITEM NUMBER: 1131
DATE OF MEETING: 23 APRIL 2018
ATTACHMENTS: 1. CONFLICT OF INTEREST DISCLOSURE FORM

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda.



Conflict of Interest Declaration Form

I, have received a copy of the agenda
[insert name]

for the:

[delete that which is not applicable]

Ordinary Council / Special Council

Committee:

.....
[insert name]

Board:

.....
[insert name]

meeting to be held on:

.....
[insert date]

I consider that I have a:

[delete that which is not applicable]

***material** conflict of interest pursuant to section 73

***actual** or ***perceived** conflict of interest pursuant to section 74

of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

.....
[insert details]

which is to be discussed by the ***Council / *Committee / *Board** at that meeting.

[delete that which is not applicable]

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above].*

As a consequence I will leave the meeting and take no part in deliberations relating to the item.

OR

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interest might lead to a decision that is contrary to the public interest in relation to the agenda item described above].*

I intend to deal with my **actual** conflict of interest in the follow transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way]*

.....

.....

.....

.....

.....

.....

.....

OR

The nature of my **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter]*

.....

.....

.....

.....

.....

.....

.....

I intend to deal with the **perceived** conflict of interest in the following transparent and accountable Way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way]*

.....

.....

.....

.....

.....

.....

.....

Signed:

Date:

For OCEO Use Only	
Received by:	
Signed:	
Date:	
ECM Ref:	

CONFIRMATION OF MINUTES

TITLE: CONFIRMATION OF MINUTES FOR COUNCIL
MEETING HELD ON 26 MARCH 2018

ITEM NUMBER: 1132

DATE OF MEETING: 23 APRIL 2018

ATTACHMENTS: NIL

1. RECOMMENDATION

That:

1. The minutes of the Council Meeting held on 26 March 2018, as printed and circulated, be taken as read and signed as a correct record.
-

INFORMATION REPORT

REPORT TITLE:	FINANCE PERFORMANCE REPORT FOR THE QUARTER ENDED 31 MARCH 2018
ITEM NUMBER:	1133
DATE OF MEETING:	23 APRIL 2018
AUTHORS:	SARAH TAYLOR AND LETA NORTHCOTT
JOB TITLE:	MANAGER FINANCE & PROCUREMENT; SENIOR ACCOUNTANT

1. **EXECUTIVE SUMMARY**

The report highlights the year to date financial position as at 31 March 2018.

Council's overall year to date result is very favourable to budget by \$6.642M. Favourable variances that relate to timing include operating; income \$811K, expenditure \$1.091M and operating projects \$141K. The favourable variance for Capital projects, \$4.599M relates primarily to the receipt of grant funding.

A positive cash flow of \$5.062M has been realised year to date. The receipt of grant funding, of \$3.5M has been a contributing factor which has also flowed to a reduction in the borrowing liability which is \$3.6M for the quarter.

2. **RECOMMENDATION**

That:

1. The report be received.

3. RELEVANT CORE STRATEGIES/POLICIES

Civic Leadership

Goal 4: Council will listen to the community and make transparent decisions for the long term benefit of the City

4.1 Support Elected Members to provide effective leadership to the City.

4. DISCUSSION

The purpose of this report is to provide Council with the actual financial performance compared to budget for the quarter ending 31 March 2018.

Funding Result Compared to Budget

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating income	46,109	45,298	811	1.8%	46,543
Operating expenditure	29,295	30,385	1,091	3.6%	42,773
Funding surplus before Projects	16,814	14,913	1,901		3,770
Net expenditure - Operating projects	786	927	141	15.2%	1,432
Operating Surplus after Projects	16,028	13,985	2,042		2,338
Net expenditure - Capital projects	799	5,399	4,599	85.2%	11,707
Net Lending / (Borrowing) for Financial Year	20,570	13,928	6,642		(2,247)

Operating income and expenditure are favourable to budget at the end of March 2018. Further information on these items is included in Attachment 1.

Attachment 1

There are no budget concerns for either Operating or Capital projects at this time. The variations relate to timing and the receipt of grant funding, and these have been considered as part of the 3rd Budget Review. Further information on these items is included in Attachments 2 and 3.

Attachment 2

Attachment 3

Statement of Financial Position

	March 2018 \$'000	June 2017 \$'000	Movement \$'000
Assets	592.5	558.4	34.1
Liabilities - Borrowings	(2.7)	(6.3)	3.6
Other Liabilities	(5.8)	(11.5)	5.7
Net Assets (Liabilities)	584.0	540.6	43.4

The movement in the Statement of Financial Position represents:

- An increase in Assets due to a high accounts receivable balance due to rates and an increased cash balance due to the receipt of grant funding of \$3.5M.
- An overall reduction in Borrowings is a result of rates payments received and slower spend on Capital, allowing for higher Cash Advance Drawdown (CAD) repayments.
- The decrease in Other Liabilities, relates to the payment of creditors that were outstanding at the end of June 2017.

Cash Flow

	Mar 18 \$'000
Net Flows from Operating	8,025
Net Flows from Investing	(788)
Net Flows from Financing Activities	(2,175)
Net Change in Cash Position	5,062

A positive cash flow of \$5.062M has been realised year to date, which includes receipt of grant funding. As noted above, there have been \$2.175M in principal repayments made on borrowings.

Operating Result

Attachment 1

How well are we managing our Operating Income compared to Budget?	On Track
How well are we managing our Operating Expenditure compared to Budget?	On Track

Operating Projects

Attachment 2

How well are we managing our Operating Projects?	On Track
--	----------

Capital Works

Attachment 3

Overall, how well are we managing our Capital Works?	On Track
--	----------

Overall Funding Statement

Attachment 4

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

5. ATTACHMENTS

- Attachment 1 – Operating Result (Excluding Projects)
- Attachment 2 – Operating Projects
- Attachment 3 – Capital Projects
- Attachment 4 - Overall Funding Statement

6. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Nicola Tinning	General Manager Business Support & Improvement
Peter Tsokas	Chief Executive Officer

OPERATING RESULT (excluding Projects) Attachment 1

How well are we managing our Operating Income compared to Budget?

On Track

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating income					
Rates	39,985	39,943	42	0.1%	39,952
Statutory income	1,200	1,144	57	5.0%	1,467
User charges	1,448	1,384	64	4.7%	1,700
Grants, subsidies and contributions	2,488	2,289	199	8.7%	2,715
Other income	987	538	449	83.4%	711
Total Operating Income	46,109	45,298	811	1.8%	46,543

Year to Date Result

Income is favourable by 1.8% compared to budget year to date. Key contributing factors are as follows:

Statutory income \$57k favourable to budget;

- Fees are \$52k favourable, due to the provision of Regulatory Services to the Town of Walkerville \$25k, which will be offset by increased expenditure associated with these service provisions, and the remaining relates to the increase in fines in Bikeways and Clearways.

Grants subsidies and contributions \$199k favourable to budget;

- We have received unbudgeted Supplementary Local Road grant of \$191k, this will be considered as part of Budget Review 3.

Other Income \$449k favourable to budget;

- Special distributions have been received from the LGA Workers Comp Scheme \$64k, the LGA Mutual Liability Scheme \$36k and the LGA Asset Mutual Fund \$11k and Income Protection \$13k. All have been included in Budget Review 3.
- Burnside street cleaning waste disposal \$60k income received for services provided (note this is cost neutral with the expenditure already covered in the budget).
- Parking Enforcement \$50k as a result of a recovery from the Courts.
- Insurance Claims received of \$80k, which has offsetting expenditure
- Other variances across Council.

OPERATING RESULT (excluding Projects) Attachment 1

How well are we managing our Operating Expenditure compared to Budget?

On Track

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating expenditure					
Total Employment costs	12,580	12,863	283	2.2%	17,973
Materials, contracts and other expenses	11,099	11,902	803	6.7%	17,023
Depreciation and amortisation	5,341	5,341	-	0.0%	7,122
Finance costs	274	279	5	1.7%	656
Total Operating Expenditure	29,295	30,385	1,091	3.6%	42,773

Year to Date Result

A favourable expenditure variance 3.6% compared to budget year to date. This compares to this time last financial year with a variance of 1.8%.

Employment costs are \$283k favourable. This variance relates to vacancies in a number of areas across Council including Operational Services, Urban Design, Finance and Parking Control.

Materials, contracts and other expenses are \$803k favourable, the variance relates primarily to timing. The larger variances include:

- Water	\$183k
- Contracts Maintenance	\$132k
- Consultants	\$117k
- Software Fees & Licenses	\$111k
- Power	\$ 94k
- Building Maintenance	\$84k
- Vehicle Registration Costs	\$ 67k

Forecast

A number of changes are proposed as part of Budget Review 3; these will be presented to Council at its April Meeting.

OPERATING PROJECTS

Attachment 2

How well are we managing our Operating Projects?

On track

City of Unley Operating Projects as at March 2018

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/ (Unfav) \$'000	Annual Budget \$'000
Income				
201919 - Unley Gourmet Gala	67	70	(3)	70
202232 - Events - Double Shot Coffee Fiesta	31	68	(37)	68
202658 - Active Aging	9	-	9	-
202677 - Water Sensitive Urban Design (WSUD) Initiatives	22	-	22	-
Income Total	130	138	(8)	138
Expenditure				
201919 - Unley Gourmet Gala *	274	265	(9)	265
201995 - Main Street Digital Economy Strategy *	3	-	(3)	-
202232 - Events - Double Shot Coffee Fiesta *	90	68	(22)	68
202233 - Healthy Community Program	12	10	(2)	20
202234 - Tour Down Under *	74	71	(3)	71
202351 - Undergrounding of Goodwood Road - Stage 2	11	-	(11)	105
202367 - Second Generation Street Tree Implementation (Year 1)	19	32	12	75
202371 - Community Fruit Trees in Parks	-	-	-	5
202559 - Events - Ignite Unley *	16	15	(1)	15
202561 - Events - Every Generation Festival *	3	5	2	5
202563 - Events - Australia Day *	7	14	7	14
202564 - Events - Event Attraction	5	5	-	10
202600 - Goodwood Groove *	5	5	-	5
202618 - Events - Fringe in Unley *	10	10	-	10
202619 - Royal Adelaide Show Traffic Mgmt *	21	20	-	20
202620 - Street Tree Watering Well Program *	50	50	-	50
202622 - Unley City Wide Greening	52	55	3	55
202642 - Events - Promotion & Staffing	12	16	4	16
202657 - 2017-18 Trader Event Sponsorship *	42	44	2	55
202658 - Active Aging	5	12	6	20
202659 - Investigate enhancement of Ridge Park & Orphanage Park for sport	15	15	-	20
202660 - Implementation of City Wide Park Tree Risk Assessment Audits	8	15	7	30
202661 - Reactive Footway Maintenance - Increased Level of Service	116	124	9	150
202662 - LATM Study - Parkside & Fullarton Year 1	5	35	30	40
202663 - Parking Initiatives	-	30	30	130
202664 - Closure of King William Road on Sundays *	1	9	8	41
202665 - Business Concierge	24	35	11	50
202666 - Review of services using a Target Operating Model	1	71	70	120
202677 - Water Sensitive Urban Design (WSUD) Initiatives	30	31	1	50
202678 - Street Lighting Infrastructure Alternative Lighting Solution	-	-	-	50
202679 - Event Storage *	4	4	-	5
Expenditure Total	915	1,065	151	1,570
Net Operating Projects Expenditure	786	927	142	1,432

* Project Complete

Income

Operating project income is \$8k unfavourable to budget.

Expenditure

Operating project expenditure is \$151k favourable to budget.

Key projects to note are:

- Review of services using a Target Operating Model \$70k - the project is on track; the draft Annual Operating Plan structure & format has been agreed. The template is now nearing completion for the 2018-19 data update. A decrease to the budget funding allocation required forms part of Budget Review 3.
- Parking Initiatives \$30k - the project is on track; a contractor has been engaged and the allocated funding will be spent by the end of the current budget period.
- LATM Study Parkside and Fullarton \$30k – the project is on track; the study will be completed by the end of the current budget period.

How well are we managing our Capital Works?

On track

City of Unley Capital Works Summary as at March 2018

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	Annual Budget \$'000
Income Total	4,412	742	3,670	3,389
Expenditure				
NEW - New Capital	1,153	1,175	21	6,552
REPLACE - Replacement Capital	3,428	4,336	908	7,704
PROJDEL - Project Delivery	630	630	-	840
Expenditure Total	5,211	6,141	929	15,096
Net Capital Projects Expenditure	799	5,399	4,599	11,707

New Capital Projects includes Carry Forward Projects from 2016-17, \$1.4m was approved by Council at the 28th of August Meeting.

Capital Income

The majority of Capital income relates to the receipt of grant funding, many of these items will be recognised as part of Budget Review 3. Grant funding has been received for the following projects:

- Goodwood Oval Facilities \$2.509m
- Unley Oval Grandstand Upgrade \$608k
- Heywood Park Mini Ninjas Project \$150k
- Heywood Park Smart Cities \$120k
- Soutar Park Playground Upgrade \$90k
- Goodwood Oval Scoreboard and Lighting \$65k
- Public Art Strategy Implementation \$15k

New Capital Expenditure

New Capital expenditure is \$21k favourable to budget, most projects are on target to budget.

Unfavourable timing variances relate to the Heywood Park Smart City Project \$30k, unfavourable with budget to be recognised in Budget Review 3.

Favourable timing variances relate to the LATM Implementation (Unley, Goodwood and Wayville), the project is currently under way.

Asset Replacement Expenditure

The favourable variance for Replacement Capital, \$908k relates to timing variances across the program. These include:

- IT Asset Replacement \$483k - the various aspects of hardware (server room and desktops) have been delivered and are currently being installed.
- Drains and storm water \$166k - the large project in Macklin Street, Parkside is about to commence.
- Major Plant Purchases \$150k - all required plant and equipment has been ordered and delivery is expected in the months of May and June.

These are offset in part by an unfavourable timing variance that relates to the Footway replacement program \$70k, work associated with this program is ahead of schedule.

Forecast

A number of changes are proposed as part of Budget Review 3; these will be presented to Council at its April Meeting.

OVERALL FUNDING STATEMENT

Attachment 4

The City of Unley

Overall Funding Statement
for the year to date ended March 2018

	Actual YTD \$'000	Budget YTD \$'000	YTD Variance Fav/(Unfav) \$'000	YTD Variance %	Full Year Revised Budget \$'000
Operating income					
Rates	39,985	39,943	42	0.1%	39,952
Statutory income	1,200	1,144	57	5.0%	1,467
User charges	1,448	1,384	64	4.7%	1,700
Grants, subsidies and contributions	2,488	2,289	199	8.7%	2,715
Other income	987	538	449	83.4%	711
Total Operating Income	46,109	45,298	811	1.8%	46,543
Operating expenditure					
Total Employment costs	12,580	12,863	283	2.2%	17,973
Materials, contracts and other expenses	11,099	11,902	803	6.7%	17,023
Depreciation and amortisation	5,341	5,341	-	0.0%	7,122
Finance costs	274	279	5	1.7%	656
Total Operating Expenditure	29,295	30,385	1,091	3.6%	42,773
Funding surplus/(deficit) before Projects	16,814	14,913	1,901		3,770
Project Summary					
Operating projects					
Income	130	138	(8)	-6.2%	138
Expenditure	916	1,065	150	14.0%	1,570
Net expenditure - Operating projects	786	927	141		1,432
Capital projects					
Income	4,412	742	3,670	494.6%	3,389
Expenditure	5,211	6,141	929	15.1%	15,096
Net expenditure - Capital projects	799	5,399	4,599		11,707
Total Operating projects and capital works program (net)	1,585	6,326	4,740	74.9%	13,139
Depreciation and amortisation	5,341	5,341	-	0.0%	7,122
Net Lending / (Borrowing) for Financial Year	20,570	13,928	6,642	47.7%	(2,247)
Operating Surplus after Projects	16,028	13,985	2,042		2,338

The figures in this paper have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

DECISION REPORT

REPORT TITLE: THIRD QUARTER BUDGET REVIEW 2017-18
ITEM NUMBER: 1134
DATE OF MEETING: 23 APRIL 2018
AUTHOR: SARAH TAYLOR
JOB TITLE: MANAGER FINANCE & PROCUREMENT

1. **EXECUTIVE SUMMARY**

Section 9(1) of the Local Government (Financial management) Regulations 2011 requires Council to formally consider its Budget at least three times during the financial year.

This report presents the Third Budget Review for the 2017-18 financial year for Council's consideration.

The proposed budget changes will:

- Increase the budgeted Operating Surplus from \$2.2M to \$2.3M ; and
- Reduce the Net Borrowings result from the year from \$2.3M to \$1.864M.

The suite of proposed Budgeted Financial Statements is presented as Attachment 1.

2. **RECOMMENDATION**

That:

1. The report, including Attachments 1-4 be received.
 2. The budget variations totalling \$383K (Attachments 3-4), from the Third Quarter 2017-18 Budget Review be approved.
 3. The revised budgeted Uniform Presentation of Finances, reflecting a change in the budgeted Operating Surplus to \$2.3M, and a decrease in Net Borrowings to \$1.864M, be adopted.
-

3. RELEVANT CORE STRATEGIES/POLICIES

- 3.1. Local Government Act 1999, Section 123.
- 3.2. Local Government (Financial Management) Regulations 2011 Regulation 7 and 9.

Civic Leadership

Goal 4: Council will listen to the community and make transparent decisions for the long term benefit of the City.

- 4.1 Support Elected Members to provide effective leadership to the City.

4. DISCUSSION

The Regulations require Council to formally consider its budget three times per year. This statutory requirement recognises the likelihood that events will occur that require, or offer opportunities for, changes to the budget during the year.

At the Council meeting held on 29 January 2018, Council adopted changes to the 2017-18 Annual Budget to a Budgeted Operating Surplus before Capital Revenue of \$2.2M, and estimated net borrowings for the year of \$2.3M. Council's Original Annual Business Plan and Budget was adopted on 26 June 2017.

Third Quarter Budget Review

Operating Budget Variations

The current 2017-18 Adopted Budget reflects a Net Operating Funding Surplus before Capital Revenue of \$2.2M. The proposed adjustments, listed below, will result in an increase in the Operating Surplus to \$2.3M.

	\$'000
Current Adopted Budget Net Operating Surplus before Capital Revenue	2 248
Net Impact of Third Quarter Budget Review Variations	83
Third Quarter Budget Review Operating Surplus	2 331

Operating Budget Requests

Net Increase in Operating Income of \$315K

- An increase of \$191K to Grants and Subsidies as a result of additional supplementary local roads funding received.
- An increase of \$124K to Other Income due to special distributions received from the Local Government Association Workers Compensation (\$64K), Mutual Liability Scheme (\$36K), the Asset Mutual Fund (\$11K) and Income Protection (\$13K).

Net Increase in Operating Expenditure (including Operating Projects) of \$232K.

- \$40K for the endorsed review of UBED and Traders Association (reference UBED Minutes and Council meeting resolution, 29 January 2018, Item 1065).
- \$10K for the Public Realm Guidelines for Duthy Street and East Avenue.
- \$300K for additional depreciation as a result of revaluations and asset purchases from 2016-17.
- Decrease of \$38K in regards to the operating project, Closure of King William Road on Sundays. This identified saving is at the Association's request, who are not proposing any closures for events.
- Decrease of \$10K in regards to the operating project, 2017-18 Trader Event Sponsorship. This identified saving is as a result of three King William Road proposed events no longer proceeding.
- Decrease of \$70K for the Review of services using a Target Operating Model Project. This is largely due to the fact that most of the project has been delivered by internal resources.

Capital Budget Variations

The adjustments to the current Capital Project Budget on Existing Assets is summarised as:

	\$'000
Current Budget Net Outlay on Assets	961
Net Impact of Third Quarter Budget review Variations	
Savings identified & used to fund a New Capital Project	(17)
Increase in Expenditure due to Grant Funding	455
Receipt of Grant Funding	(455)
Update to Depreciation Amount	(300)
Third Quarter Budget Net Outlay on Assets	644

The adjustments to the current Capital Project Budget on *New & Upgraded Assets* is summarised as:

	\$'000
Current Budget Net Outlay on Assets	3 624
Net Impact of Third Quarter Budget review Variations	
Increase in Expenditure, new project identified	17
Increase in Expenditure due to Grant Funding	(510)
Receipt of Grant Funding	510
Third Quarter Budget Net Outlay on Assets	3 641

The proposed changes to the 2017-18 Budget are provided as Attachment 3.

Attachment 3

Zero Balance Budget Variations

During the third quarter there have been further changes proposed to the Adopted Budget that relate to movements between income and expenditure categories.

In relation to zero balance budget variations, the proposed adjustments relate to:

- Additional grant funding received as a result of indexation for Community Services of \$44K.
- Greater than anticipated client contributions received of \$7K for Home and Community Care.
- Grant funding received from the Department of Communities & Social Inclusion for Volunteer Training, \$8.7K.
- Grant funding received from the Environment Protection Authority for a Rain Garden 500 project, \$35K.
- Grant funding received from the Department of Transport & Infrastructure for the expansion of the Unley bike fleet, \$5.8K.
- Refund received from the LGA in regards to the Kaurna claim, expenditure designated to be spent on a Reconciliation Project, \$4.6K.
- Funding received from the Local Government Association Workers Compensation to fund the Safe T Card Initiative, \$20K.
- Fund My Neighbourhood Program grant funding received, for expenditure on Soutar Park Playground Upgrade, Heywood Park Mini Ninjas Project, Parkside Primary School Crossing, Goodwood Oval Scoreboard and Lighting of \$455K.
- Smart Cities and Suburbs Grant for Heywood Park, \$240K.
- Contributions from the AFL (\$125K), Commonwealth Government (\$20K) and Sturt Football Club (\$125K) for the Unley Oval Grandstand and Upgrade Design Project.

The proposed changes that have a zero impact on the 2017-18 Budget are provided as Attachment 4.

Attachment 4

Budget Review Presentation

In accordance with Regulations, the Uniform Presentation of Finances showing the movements in the current and proposed budgets is shown as Attachment 1.

Attachment 1

Movements in Budgeted Borrowings

The Current 2017-18 Budget shows forecast borrowings at 30 June 2018 of \$6.39M. As a result of the proposed Budget Review 3 changes, forecast borrowings have been revised downwards to \$5.700M.

Borrowings	Opening Balance	New Borrowings	Repayments	Closing Balance
	000s	000s	000s	000s
CAD (Short Term Drawdown)	1,942		-	1,942
Current Fixed Term Borrowings	2,211	-	-	2,211
Non-Current Fixed Term Borrowings	2,237	1,864	(2,554)	1,547
	6,390	1,864	(2,554)	5,700

It has been indicated that approximately \$253K in Carry Forwards will be sought for the following projects:

Economic Development:

- Main Street Allocation \$94K.
- Goodwood Road free WI-FI initiative \$69K.

City Development:

- Heywood Park improvements \$90K.

Any approved Carry Forwards will have a direct impact on anticipated new borrowings.

5. ANALYSIS OF OPTIONS

Option 1

- The report, including Attachments 1-4 be received.
- The budget variations totalling \$383K (Attachments 3-4), from the Third Quarter 2017-18 Budget Review be approved.
- The revised budgeted Uniform Presentation of Finances reflecting a change to the Budgeted Operating Surplus to \$2.3M and a decrease in Net Borrowing to \$1.864M be adopted.

There are no further options proposed.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

These proposed adjustments will decrease Council's Operating Surplus for the 2017-18 year.

8. REPORT CONSULTATION

All budget requests have been made through the relevant Business Unit Managers and approved by the relevant General Manager of the Division.

9. ATTACHMENTS

- Attachment 1 – Proposed Revised Budgeted Financial Statements for Third Quarter Budget Review.
- Attachment 2 – Proposed Funding Statement for the year ended 30 June 2018.
- Attachment 3 – Proposed Third Quarter Budget Requests.
- Attachment 4 – Proposed Zero Budget Changes.

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Nicola Tinning	General Manager Business Support and Improvement
Peter Tsokas	Chief Executive Officer

Proposed Budgeted Uniform Presentation of Finances
For the year ended 30 June 2018

\$ '000	Current Budget 2018	Zero Budget Changes	Additional Requests Increase/ (Decrease)	3rd Quarter Budget Review
Income	46,680	109	315	47,104
less Expenses	(44,432)	109	232	(44,773)
Operating Surplus / (Deficit)	2,248	0	83	2,331
less Net Outlays on Existing Assets				
Capital Expenditure on Renewal and Replacement of Existing Assets	8,312	438	-	8,750
less Depreciation, Amortisation and Impairment	(7,122)	0	(300)	(7,422)
less Amounts Received Specifically for Replacement of Existing Assets	-	(455)	-	(455)
less Proceeds from Sale of Replaced Assets	(229)	-	-	(229)
Subtotal	961	(17)	(300)	644
less Net Outlays on New and Upgraded Assets				
Capital Expenditure on New and Upgraded Assets	4,284	527	-	4,811
less Amounts Received Specifically for New and Upgraded Assets	(2,515)	(510)	-	(3,025)
less Proceeds from Sale of Surplus Assets	(645)	-	-	(645)
add future commitment for New or Upgraded asset from Grant Funding*	2,500	-	-	2,500
Subtotal	3,624	17	-	3,641
Net Lending / (Borrowing) for Financial Year	(2,337)	0	383	(1,953)
Net Financial Liabilities at Beginning of Year	(15,347)			(15,347)
Decrease / (increase) in Other	90			90
Net Financial Liabilities at End of Year	(17,594)			(17,210)

The figures in this report have been rounded and consequently individual sub-totals, whilst being correct, may differ slightly from the sum of the rounded amounts.

* Note: This line has been added to recognise that whilst income has been received for Goodwood Oval upgrade these funds are quarantined for future years use.

Proposed Budgeted Statement of Comprehensive Income

For the year ended 30 June 2018

\$ '000	3rd Quarter Budget Review
Income	
Rates	39,952
Statutory charges	1,467
User charges	1,699
Grants, subsidies and contributions	2,948
Investment income	12
Reimbursements	137
Other income	753
Operating Projects	138
Net gain - joint ventures & associates	-
Total Income	47,104
Expenses	
Employee Costs	17,314
Materials, contracts & other expenses	17,839
Depreciation, amortisation & impairment	7,422
Finance costs	656
Net loss - joint ventures & associates	90
Operating Projects	1,452
Total Expenses	44,773
Operating Surplus / (Deficit)	2,331
Asset disposal & fair value adjustments	540
Amounts received specifically for new, upgraded assets or replacement assets	3,480
Future commitment for New or Upgraded asset from Grant Funding*	(2,500)
NET SURPLUS / (DEFICIT)	3,851
Other Comprehensive Income	
Total Other Comprehensive Income	-
Total Comprehensive Income	3,851

Proposed Budgeted Statement of Financial Position
For the year ended 30 June 2018

	3rd Quarter Budget Review
\$ '000	
ASSETS	
Current Assets	
Cash and cash equivalents	217
Trade & other receivables	2,340
Other financial assets	12
Total Current Assets	2,569
Non Current Assets	
Financial Assets	7
Equity accounted investments in Council businesses	15,324
Infrastructure, Property, Plant & Equipment	546,391
Total Non-current Assets	561,722
TOTAL ASSETS	564,291
LIABILITIES	
Current Liabilities	
Trade & Other Payables	8,480
Future Commitment in regards to Grant Funding	2,500
Borrowings - Short Term Draw Down	1,942
Borrowings Fixed Term	2,211
Provisions	2,350
Total Current Liabilities	17,483
Non-current Liabilities	
Borrowings	1,546
Provisions	538
Other Non-current Liabilities	219
Total Non-current Liabilities	2,303
TOTAL LIABILITIES	19,786
Net Assets	544,504
EQUITY	
Accumulated Surplus	144,103
Asset Revaluation Reserves	400,401
Other Reserves	-
TOTAL EQUITY	544,504
NET FINANCIAL LIABILITIES	17,210

Proposed Budgeted Statement of Cash Flows

For the year ended 30 June 2018

\$ '000	3rd Quarter Budget Review
Cash Flows from Operating Activities	
<u>Receipts</u>	
Operating Receipts	47,135
Investment Receipts	12
<u>Payments</u>	
Operating payments to suppliers & employees	(36,605)
Finance Payments	(656)
Net Cash provided by (or used in) Operating Activities	9,886
Cash Flows from Investing Activities	
<u>Receipts</u>	
Amounts specifically for new or upgraded assets	3,480
Proceeds from Sale of Surplus Assets	645
Sale of replaced assets	229
Repayments of loans by community groups	11
<u>Payments</u>	
Expenditure on renewal/replacement of assets	(8,750)
Expenditure on new/upgraded assets	(4,811)
Loans made to Community Groups	-
Net Cash provided by (or used in) Investing Activities	(9,196)
Cash Flows from Financing Activities	
<u>Receipts</u>	
Proceeds from borrowings	1,864
<u>Payments</u>	
Repayments of borrowings	(2,554)
Net Cash provided by (or used in) Financing Activities	(690)
Net Increase/ (Decrease) in cash held	1
plus: Cash & cash equivalents at beginning of period	(1,725)
Cash & cash equivalents at end of period	(1,724)
Cash & Investments	217
Short Term Drawdown	(1,941)
	(1,724)

Proposed Budgeted Statement of Changes in Equity
For the year ended 30 June 2018

\$ '000	Accumulated Surplus	Asset Revaluation Reserve	Total Equity
2018			
Balance at end of previous reporting period	140,252	400,401	540,653
a. Net Surplus / (Deficit) for Year	3,851	-	3,851
b. Other Comprehensive Income			
- Gain (Loss) on revaluation of I, PP&E	-	-	-
- Share of OCI - Equity Accounted Council Businesses	-	-	-
Other Comprehensive Income	-	-	-
Total Comprehensive Income	3,851	-	3,851
Balance at end of period	144,103	400,401	544,504

Proposed Budgeted Financial Indicators
For the year ended 30 June 2018

\$ '000	3rd Quarter Budget Review
Operating Surplus Ratio	4.9%
Net Financial Liabilities Ratio	37%
Asset Sustainability Ratio - Current Year based on Asset Management Plan Required Expenditure	115%
Asset Sustainability Ratio - Current Year based on Depreciation	118%

Attachment 2

Proposed Budgeted Funding Statement For the year ended 30 June 2018

\$ '000	Current Approved Budget	Zero Budget Changes	Additional Requests	3rd Quarter Budget Review
Operating Income				
Rates	39,952	(0)	-	39,952
Statutory Charges	1,467	(0)	-	1,467
User Charges	1,699	-	-	1,699
Grants and Subsidies	2,714	43	191	2,948
Investment Income	12	-	-	12
Reimbursements	137	(0)	-	137
Other Income	562	67	124	753
Operating Projects	138	-	-	138
Total Operating Income	46,680	109	315	47,104
Operating Expenditure				
Employee Costs	17,314	0	-	17,314
Materials, Contracts & Other Expenditure	17,680	109	50	17,839
Finance Costs	656	(0)	-	656
Depreciation, amortisation & impairment	7,122	(0)	300	7,422
Operating Projects	1,570	0	(118)	1,452
Total Operating Expenditure	44,342	109	232	44,683
Funding Surplus/(Deficit) before Capital Revenue	2,338	0	83	2,421
Net Outlays on Existing Assets				
Capital Expenditure on Renewal & Replacement of Existing Assets	(8,312)	(438)	-	(8,750)
Depreciation, Amortisation and Impairment	7,122	(0)	300	7,422
Amounts received specifically for Renewal & Replacement of Existing Assets	0	455	-	455
Proceeds from Sale of Replaced Assets	229	-	-	229
	(961)	17	300	(645)
Net Outlays on New & Upgraded Assets				
Capital Expenditure on New & Upgraded Assets	(4,284)	(527)	-	(4,811)
Future Commitment for New or Upgraded Assets from Grant Funding*	(2,500)	-	-	(2,500)
Amounts received specifically for New & Upgraded Assets	2,515	510	-	3,025
Proceeds from Sale of Surplus Assets	645	-	-	645
	(3,624)	(17)	-	(3,641)
Funding Result for Financial Year	(2,248)	0	383	(1,864)

**Budget Requests
Operating Income**

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
201000	Road Maintenance	Grants & Subsidies	191 000	Additional local roads funding received.
1181	Corporate Services	Other Income	124 000	Special distributions received
Total Requests to Operating Income Increase			315 000	

Operating Expenditure

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
1199	Economic Development	Materials, Contracts & Other	40 000	Endorsed review of UBED and Traders Association including Governance improvements, collaboration opportunities, efficiencies and reporting (reference UBED Minutes Item 51, Council Adoption at January Meeting, Item 1065).
1199	Economic Development	Materials, Contracts & Other	10 000	Public realm guidelines for Duthy Street and East Avenue.
1181	Corporate Activities	Dep'n	300 000	Increase in depreciation expense as a result of the 2016/17 revaluations and addition of new assets.
Total Requests to Operating Expenditure Increase			350 000	

Operating Projects

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
202664	Closure of King William Road on Sundays	Operating Projects	(38 000)	Project scope significantly reduced at the Association's request.
202657	2017-18 Trader Event Sponsorship	Operating Projects	(10 000)	Three King William Road proposed events are no longer proceeding.
202666	Review of services using a Target Operating Model	Operating Projects	(70 000)	Reduction in funds required due to aspects of the project being delivered by internal resources.
Total Requests to Operating Project Expenditure Decrease			(118 000)	
Total Increase to Operating Surplus			(83 000)	

Zero Budget Requests

Operating

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
1520	Community Care	Grants & Subsidies Materials, Contracts, Other	(4 000) 4 000	Additional grant funding due to indexation.
1526	Eastern Region SRF Program	Grants & Subsidies Materials, Contracts, Other	(4 500) 4 500	Additional grant funding due to indexation.
1528	Eastern Region SRF Program Under 65	Grants & Subsidies Materials, Contracts, Other	(3 000) 3 000	Additional grant funding due to indexation.
1535	Community Transport	Grants & Subsidies Materials, Contracts, Other	(1 800) 1 800	Additional grant funding due to indexation.
1550	Home & Community Care	Grants & Subsidies Materials, Contracts, Other	(15 000) 15 000	Additional grant funding due to indexation.
1550	Home & Community Care	Other Income Materials, Contracts, other	(6 956) 6 956	Client contributions received.
New	Active Aging	Grants & Subsidies Materials, Contracts, Other	(8 756) 8 756	Grant funding from the Department of Communities & Social Inclusion for Volunteer Training.
1101 1510	Governance Arts & Cultural Development	Other Income Materials, Contracts, Other	(4 617) 4 617	Refund from the LGA in regards to the Kaurna claim, expenditure for a Reconciliation Project.

Attachment 4

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
201015	Building Maintenance	Other Income Materials, Contracts, Other	(20 000) 20 000	Implementation of the Safe T Card Initiative with funding from the Local Government Association Workers Compensation.
201006 1181	Kerb & Water table Maintenance Corporate Activities	Materials, Contracts, Other Materials, Contracts, Other	(25 000) 25 000	To fund the greening of verges project, out of the City Development Budget (August Council, report 947).
Total Zero Requests for Operating			0	

Zero Budget Requests Capital – New

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
New	Rain Garden 500	Capital – New Amounts Received	(35 000) 35 000	Environment Protection Authority funding for a Rain Garden 500 project.
202609	Unley Staff Bike Fleet	Capital – New Amounts Received	(5 864) 5 864	Grant funding from the Department of Planning, Transport & Infrastructure for the expansion of the Unley Bike Fleet.
202689	Heywood Park Improvements	Capital – New Amounts Received	(240 000) 240 000	Smart Cities and Suburbs Grant (Federal Grant), to integrate smart technology.
202669	Unley Oval Grandstand Upgrade Design	Capital – New Amounts Received	(270 000) 270 000	Funding received from the AFL (\$125K), the Commonwealth Government (\$20K) and Sturt Football Club (\$125K).
Total Zero Requests for Capital New			0	

Zero Budget Requests Capital – Replacement

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
202690	Soutar Park Playground Upgrade	Capital – Replace Amounts Received	(90 000) 90 000	State Government Funding for Fund My Neighbourhood Program.
202691	Heywood Park Mini Ninja's Project	Capital – Replace Amounts Received	(150 000) 150 000	State Government Funding for Fund My Neighbourhood Program.
202692	Parkside Primary School Crossing	Capital – Replace Amounts Received	(150 000) 150 000	State Government Funding for Fund My Neighbourhood Program.
202693	Goodwood Oval Scoreboard Lighting	Capital – Replace Amounts Received	(65 000) 65 000	State Government Funding for Fund My Neighbourhood Program.
Total Zero Requests for Capital Replacement			0	

Zero Budget Requests Capital – Reclassification

Cost Centre/ Project	Description	Financial Statement Category	Amount \$ Increase/ (Decrease)	Comment
202688	Clarence Park Solar	Capital – New	(17 000)	Funding Clarence Park Community Centre Solar Panels (January Council, Item 1076).
202634	Car Park Capital Replacement	Capital Replace	17 000	
Total Zero Requests for Capital - Reclassification			0	

DECISION REPORT

REPORT TITLE: 2018-19 DRAFT ANNUAL BUSINESS PLAN
AND BUDGET FOR CONSULTATION

ITEM NUMBER: 1135

DATE OF MEETING: 23 APRIL 2018

AUTHOR: SARAH TAYLOR

JOB TITLE: MANAGER FINANCE & PROCUREMENT

1. **EXECUTIVE SUMMARY**

The Local Government Act 1999 (the 'Act') requires Council to consult with the community prior to adopting the annual budget. Specifically, the Act requires Council to develop a Draft Annual Business Plan and follow a process of community consultation.

This report and attachments provides information regarding the 2018-19 Draft Annual Business Plan in relation to the:

- Services provided by Council to the community;
- Proposed projects to be undertaken;
- Resources required by the City of Unley to deliver the services and projects; and
- Funding required (proposed rates increase and estimated borrowings).

Council has an opportunity to review the presented projects and their impact on funding requirements before the Draft Annual Business Plan is finalised for consultation.

Based on the following:

- Proposed net Operating Projects of \$1.242M.
- Proposed net Capital Replacement of \$7.627M.
- Proposed net New Capital of \$8.321M.

Council is considering a rate increase of 2.5% resulting in new borrowings in the order of \$5.277M to deliver all proposed projects and maintain current service levels.

Council are currently investigating the impact of China's ban on foreign waste to determine how this will affect our recyclables contract, and to quantify possible cost increases for the disposal of recyclables.

In summary, the Draft Annual Business Plan and Budget for 2018-19, presented to the Council to be endorsed for consultation, will meet the legislative requirements and the financial targets adopted as part of the Long Term Financial Plan.

Community Consultation

Section 123(4) of the Act prescribes the minimum level of consultation that a council must undertake in conjunction with the Draft Annual Business Plan.

It is proposed that community consultation will occur between 26 April and 25 May 2018 and that six (6) public meetings/community information sessions will be held. Council will also receive submissions by visiting Council's website (through Your Say Unley) or written submissions to PO Box 1, Unley 5061. All submissions will be accepted up until the close of business on 25 May 2018.

The proposed level of consultation more than meets legislative requirements and Council's own Consultation Policy.

The 2018-19 Annual Business Plan and declaration of rates will be presented to Council for adoption at its June 2018 meeting.

2. RECOMMENDATION

That:

1. The report be received.
 2. The proposed list of net Operating Projects of \$1.242M (Attachment 2) be endorsed for community consultation.
 3. The proposed list of net New Capital of \$8.321M (Attachment 3) be endorsed for community consultation.
 4. The proposed list of net Capital Replacement of \$7.627M (Attachment 4) be endorsed for community consultation.
 5. The 2017-18 Draft Annual Business Plan and Budget (Attachment 5), be endorsed for the purpose of community consultation, to be conducted between 26 April and 25 May 2018.
 6. The Chief Executive Officer be authorised to make any necessary minor edits required for consistency or clarity to the 2018-19 Draft Annual Business Plan and Budget, if required.
 7. The community consultation process outlined in the report be endorsed.
-

3. RELEVANT CORE STRATEGIES/POLICIES

1.1 Local Government Act 1999, Section 123

1.2 Local Government (Financial Management) Regulations 2011 Regulation 7 and 9

Civic Leadership

Goal 4: Council will listen to the community and make transparent decisions for the long-term benefit of the City

4.1 Support Elected Members to provide effective leadership to the City.

4. DISCUSSION

Legislative Compliance

Section 123(3) of the Local Government Act 1999 requires councils to prepare a Draft Annual Business Plan and Budget for community consultation prior to formal adoption (Attachment 1).

Attachment 1

The Annual Business Plan and Budget must be adopted after 31 May and prior to 31 August each year.

Section 123(4) of the Act prescribes the minimum level of consultation that a council must undertake in conjunction with the Draft Annual Business Plan. It requires the publication of a notice in a newspaper circulating within the area of the Council, inviting interested parties to attend a public meeting, or a meeting of Council where members of the public may ask questions. Council is also required to invite interested parties to make a written submission outlining any concerns they have, or comments that they wish to make, about what is being proposed.

Community Consultation

Community consultation of the Draft Annual Business Plan will occur between 26 April and 25 May 2018.

The proposed methodology for engagement is listed below and enables Council to meet its requirements under the Act, with community response options listed within the Draft Annual Business Plan and Budget:

- Advertising in the Eastern Courier Messenger;
- Online consultation on Your Say Unley;
- Notification on Council's website with appropriate links to the Draft Annual Business Plan and Your Say Unley;
- Advertising in the Unley Life Column; and
- Development of a video for social media website.

Further, there will be six (6) public meetings/community information sessions to provide the community an opportunity to be involved. Timing is proposed as follows:

Location	Date	Time
Goodwood Library	10 May	10.30am - 11.30am
Clarence Park Community Centre	10 May	6.30pm - 7.30pm
Unley Civic Centre	14 May	6.30pm - 7.30pm
Living Choice Fisher Street	17 May	10.30am - 11.30am
Living Choice Fisher Street	17 May	6.00pm - 7.00pm
Unley Community Centre	21 May	10.00am- 11.00am

The 2018-19 Draft Annual Business Plan meets all legislative requirements of the Act.

Proposed Projects

The Council has another opportunity to review the presented projects and their impact on funding requirements before the Draft Annual Business Plan is finalised for consultation.

Based on the following:

- Proposed net Operating Projects of \$1.242M.
- Proposed net Capital Replacement of \$7.627M.
- Proposed net New Capital of \$8.321M.

Council will require an estimated rates increase of 2.5% and the level of new borrowings in the order of \$5.277M to deliver all proposed projects and maintain current service levels.

Should Council wish to reduce the estimated rates increase below 2.5%, it is recommended that the proposed Operating Projects be reduced, and if Council wishes to reduce the level of estimated new borrowings required, it is recommended that the proposed New Capital be decreased.

Operating Projects

Council has identified proposed Operating Projects that amount to \$1.242M net.

Key Projects for 2018-19 include:

- Undertaking a number of traffic and parking initiatives including:
 - Local area traffic management study for Clarence Park \$40K.
 - Improvements to parking across the City \$40K.
- Election costs and Elected Member Induction \$194K.
- Continuation of ongoing environmental initiatives and programs including second generation street tree implementation \$75K, Water Sensitive Urban Design (WSUD) initiatives \$40K, greening of verges \$50K and street-tree water well installation of \$50K.

Further review of these proposals will occur between now and June 2018 and will include consideration of the community consultation feedback, before the Budget is finalised for adoption.

A copy of the proposed Operating Projects is provided as Attachment 2.

Attachment 2

New Capital

The proposed New Capital Projects total \$8.321M net and include:

- Commencement of the King William Road Streetscape project \$2.25M, with a further \$5.5M to be spent in 2019-20.
- Implementation of the local area traffic management study for Parkside and Fullarton \$215K.
- Continued implementation of Council's Cycling and Walking Plan Year 3 totalling \$180K, focussed on the King William Road intersection with Simpson Parade and King William Road from number 29 to Greenhill Road.
- Unley Oval Grandstand upgrades including Female Change Rooms, and accessible canteen area stage 1 of a 2 year project, with a total net cost of \$1.5M.
- Goodwood Sporting Complex stage 1 of 2, new Grandstand \$1.8M, to be completed over 2 years, at a total cost of \$3.6m.
- Council's contribution to the Brown Hill Keswick Creek regional project of \$1.5M.

External funding for the Goodwood Oval Grandstand and Unley Oval Upgrades totalling over \$3.75M will be received in 2017 and 2018.

The remaining cost of New Capital Projects will largely be funded by borrowings.

A copy of the proposed New Capital Projects is provided as Attachment 3.

Attachment 3

Capital Replacement Program

The proposed Capital Replacement Program of \$7.627m net has been based on current asset information and asset management plans. Items include:

- \$1.127M for the proposed road reseal program;
- \$1.041M for the footways renewal program;
- \$872K for drains and stormwater;
- \$883K for the Property Program; and
- \$493K for reserves, recreation and open space projects.

A copy of the Capital Replacement Program is provided as Attachment 4.

Attachment 4

The 2018-19 Draft Annual Business Plan (Plan)

The Plan has been developed using the Long Term Financial Plan as a guide with the aim of achieving the adopted financial targets.

Financial Indicator	Council Adopted Target	2018-19 Draft Budget
Operating Surplus Ratio	The higher of 5% of Total Operating Revenue or Fixed Principal Repayments	5.0%
Net Financial Liabilities Ratio	<= 80% of Total Operating Revenue	48.7%
Asset Sustainability Ratio	>= 100% average over the 10 year period	100.8%

The Plan contains the following information:

- project priorities
- a summary of the services provided by Council
- information regarding Council's Long Term Financial Plan
- funding requirements
- consideration of the rating structure and impact.

The Plan has been prepared to include the following items:

- an estimated rates increase for existing ratepayers of 2.5%
- proposed new Operating Projects of \$1.242M
- proposed net Capital Replacement of \$7.627M
- proposed net New Capital of \$8.321M
- borrowings for proposed new capital of \$5.8M

Taking into account principal repayments and movements in short term borrowings, it is anticipated that total borrowings will increase by \$4.609M from the opening 1 July 2018 balance of \$5.7M to \$10.309M at 30 June 2018.

Operating Budget

The general influences that impact on revenue and expenditure in developing the Plan include:

- Proposed Enterprise Agreements currently in negotiations for most staff which provide for wages and salary increases in line with current and proposed wage agreements.
- Local Government Price Index increases on relevant goods and services and CPI.

- The requirement for Asset management (replacement) expenditure to be maintained at a sufficient level to ensure long term maintenance of Council infrastructure, property and IT assets at required standards based on detailed condition assessments of each asset class.
- Increased maintenance requirements as a result of an increase in new assets over the last number of years and the construction of public realm assets requiring increased quality of presentation.
- Commitments to major projects and partnership initiatives over more than one year, including Goodwood Oval, Unley Oval, King William Road and Brown Hill Keswick Creek.
- The impact of China's ban on foreign waste on our recyclables contract.

In response to the cost imposts on Council, and to minimise the burden on ratepayers, Council has continued its work and review of service sustainability.

This has included developing a service improvement model and framework to review services and the level as to which they are offered. Council recognises the increasing challenges in delivering services at a local level while ratepayers are increasingly reluctant to see their property rates increase.

Savings identified as part of 2018-19 Budget Preparation include:

- Reduction in telecommunication costs of \$29K;
- Multifunction device review consumables cost savings \$26K;
- Cleaning contract cost savings \$180K; and
- Non-rates income growth of \$213K.

Separate Rates

Council proposes to continue to raise a separate rate for the purposes of promoting the businesses and traders along major shopping strips. Council collects the separate rate and passes the funds collected onto the individual Trader Associations for marketing and promotion purposes.

For the 2018-19 Budget, the amounts indicated in the table below will form part of the proposed Budget. These have been developed based on feedback from the four Associations and their members, and were recommended by the Unley Business and Economic Development Committee (UBED) to Council in March 2018.

Main Street Trader Associations	Separate Rate raised 2017-18	Separate Rate requested 2018-19	% Increase (Decrease)
Unley Road	\$ 107 700	\$110,000	2.113%
King William Road	\$ 144 500	\$144,500	NIL
Goodwood Road	\$ 51 500	\$54,500	5.66%
Fullarton Road	\$ 13 250	\$13,250	NIL

In 2016-17, Council also adopted a recommendation from UBED to cap the amount that any separate ratepayer pays at \$2,000. It is proposed that this is retained for 2018-19.

Natural Resource Management Levy

The City of Unley falls within the Central Group of the Adelaide and Mount Lofty Ranges Natural Resource Management (NRM) Board. Council is required, under the Natural Resources Management Act, to contribute towards the funding of the NRM Board and operates as a revenue collector for the Board by imposing a levy against properties.

Council has recently been advised by the NRM Board that the indicative amount to be paid to the NRM Board in 2017-18 is \$1.285M compared to \$1.176M in 2016-17. This represents an increase of 9.3%.

Council does not retain this revenue, or determine how the revenue is spent.

In Summary

A copy of the Draft Annual Business Plan is provided as Attachment 5.

Attachment 5

Council will raise sufficient income to cover its operating expenses and undertake repayment of its debt. As such, the impact of this Draft Plan does not compromise Council's long-term financial sustainability.

5. ANALYSIS OF OPTIONS

Option 1 – The proposed list of new net Operating Projects of \$1.242M (Attachment 2) be endorsed for community consultation

The proposed list of net New Capital of \$8.321M (Attachment 3) be endorsed for community consultation.

The proposed list of net Capital Replacement of \$7.627M (Attachment 4) be endorsed for community consultation.

The 2018-19 Draft Annual Business Plan and Budget (Attachment 5) be endorsed for the purpose of community consultation, to be conducted between 26 April and 25 May 2018.

The Chief Executive Officer be authorised to make any necessary minor edits required for consistency or clarity to the 2018-19 Draft Annual Business Plan and Budget, if required.

The community consultation process outlined in the report be endorsed.

The Draft Annual Business Plan must be endorsed for consultation. The proposed consultation meets legislative requirements and Council's own Community Engagement and Consultation Policy. Consultation will occur between 26 April and 25 May 2018.

Council will need to raise rates income of 2.5% and require new borrowings of approximately \$5.277M to continue service provision at current levels and deliver all projects.

This option also meets the legislative requirements and the financial targets adopted as part of the Long Term Financial Plan.

Council will further consider the Annual Business Plan early June prior to adoption.

Option 2 – Council can amend the proposed projects for consultation and conduct community consultation and still meet the minimum requirements of the legislation

Should Council wish to amend (add or remove) any of the projects presented for community consultation, consideration should be given to the impact on the proposed rates increase of 2.5%.

This option still meets the legislative requirements and the financial targets adopted as part of the Long Term Financial Plan.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

The City of Unley Draft Annual Business Plan and Budget has been developed in the context of the Council's suite of strategic management plans that include the following:

- Community Plan 2033.
- 4 Year Delivery Plan 2017-2021.
- Long Term Financial Plan including Council's Infrastructure and Asset Management Plans.

In addition, the Annual Business Plan and Budget, and the Council's Long Term Financial Plan considers the cost of implementation of strategies and plans reviewed and endorsed by Council.

8. REPORT CONSULTATION

The Draft Annual Business Plan and Budget has been developed in conjunction with Business Unit Managers and their respective divisional General and Executive Managers.

Two Elected Member workshops have been held as part of the Annual Business Plan development process. A further workshop is proposed, following community consultation, to be held in early June 2018.

In addition, a presentation was made to the Audit and Governance Committee on 20 March 2018 covering Council's revised Financial Indicators, Long Term Financial Plan and the 2018-19 Target Budget.

9. ATTACHMENTS

- Attachment 1 – Provisions of the Local Government Act.
- Attachment 2 – Proposed Operating Projects.
- Attachment 3 – Proposed New Capital Projects.
- Attachment 4 – Proposed Capital Replacement Program.
- Attachment 5 – 2018-19 Draft Annual Business Plan for Community Consultation.

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Nicola Tinning	General Manager Business Support & Improvement
Peter Tsokas	Chief Executive Officer

Part 2—Annual business plans and budgets

123—Annual business plans and budgets

- (1) A council must have, for each financial year—
 - (a) an annual business plan; and
 - (b) a budget.
- (2) Each annual business plan of a council must—
 - (a) include a summary of the council's long-term objectives (as set out in its strategic management plans); and
 - (b) include an outline of—
 - (i) the council's objectives for the financial year; and
 - (ii) the activities that the council intends to undertake to achieve those objectives; and
 - (iii) the measures (financial and non-financial) that the council intends to use to assess the performance of the council against its objectives over the financial year; and
 - (c) assess the financial requirements of the council for the financial year and, taking those requirements into account, set out a summary of its proposed operating expenditure, capital expenditure and sources of revenue; and
 - (d) set out the rates structure and policies for the financial year; and
 - (e) assess the impact of the rates structure and policies on the community based on modelling that has been undertaken or obtained by the council; and
 - (f) take into account the council's long-term financial plan and relevant issues relating to the management and development of infrastructure and major assets by the council; and
 - (g) address or include any other matter prescribed by the regulations.
- (3) Before a council adopts an annual business plan, the council must—
 - (a) prepare a draft annual business plan; and
 - (b) follow the relevant steps set out in its public consultation policy, taking into account the requirements of subsection (4).
- (4) For the purposes of subsection (3)(b), a public consultation policy must at least provide for the following:
 - (a) the publication in a newspaper circulating within the area of the council and on a website determined by the chief executive officer of a notice informing the public of the preparation of the draft annual business plan and inviting interested persons—
 - (i) to attend—
 - (A) a public meeting in relation to the matter to be held on a date (which must be at least 21 days after the publication of the notice) stated in the notice; or

- (B) a meeting of the council to be held on a date stated in the notice at which members of the public may ask questions, and make submissions, in relation to the matter for a period of at least 1 hour,

(on the basis that the council determines which kind of meeting is to be held under this subparagraph); or
 - (ii) to make written submissions in relation to the matter within a period (which must be at least 21 days) stated in the notice; and
 - (b) the council to make arrangements for a meeting contemplated by paragraph (a)(i) and the consideration by the council of any submissions made at that meeting or in response to the invitation under paragraph (a)(ii).
- (5) The council must ensure that copies of the draft annual business plan are available at the meeting under subsection (4)(a)(i), and for inspection (without charge) and purchase (on payment of a fee fixed by the council) at the principal office of the council and on the website at least 21 days before the date of that meeting.
- (5a) The council must ensure that provision is made for—
 - (a) a facility for asking and answering questions; and
 - (b) the receipt of submissions,
 on its website during the public consultation period.
- (6) A council may then, after considering—
 - (a) any submission made to the council during the public consultation period; and
 - (b) any new or revised information in the possession of the council that is relevant to the material contained in the draft annual business plan; and
 - (c) such other materials or information as the council thinks fit,
 adopt its annual business plan (with or without amendment).
- (7) Each budget of a council must—
 - (a) be considered in conjunction with the council's annual business plan (and must be consistent with that plan, as adopted); and
 - (b) be adopted by the council after the council has adopted its annual business plan.
- (8) An annual business plan and a budget must be adopted by a council after 31 May for the ensuing financial year and, except in a case involving extraordinary administrative difficulty, before 31 August for the financial year.
- (9) A council must, after adopting an annual business plan and a budget—
 - (a) ensure—
 - (i) that a summary of the annual business plan is prepared so as to assist in promoting public awareness of the nature of its services and its rating and financial management policies, taking into account its objectives and activities for the ensuing financial year; and
 - (ii) that a copy of the summary of the annual business plan accompanies the first rates notice sent to ratepayers after the declaration of its rates for the financial year; and
 - (b) ensure—

- (i) that copies of the annual business plan and the budget (as adopted) are available for inspection (without charge) or purchase (on payment of a fee fixed by the council); and
 - (ii) that copies of the summary of the annual business plan are available for inspection and to take (without charge),
at the principal office of the council; and
 - (c) ensure that electronic copies of the annual business plan and the budget (as adopted) are published on a website determined by the chief executive officer.
- (10) The regulations may prescribe requirements with respect to the preparation, form and contents of—
 - (a) an annual business plan (including a draft for the purposes of public consultation), and the summary required under subsection (9); and
 - (b) a budget.
- (11) However, in any event, the summary of the annual business plan must include an assessment of the extent to which the council's objectives for the previous financial year have been attained (taking into account the provisions of the annual business plan for that financial year).
- (12) Subject to complying with a preceding subsection, any relevant document under this section will be in a form determined by the council.
- (13) A council must, as required by the regulations, and may at any time, reconsider its annual business plan or its budget during the course of a financial year and, if necessary or appropriate, make any revisions.
- (14) A rate cannot be challenged on a ground based on non-compliance with this section, or on a ground based on the contents of a document prepared or adopted by a council for the purposes of this section.

2018-19 Proposed Operating Projects

No.	Title	NET expenditure	Community Living Outcome	Economic Prosperity Outcome	Environmental Stewardship Outcome	Civic Leadership Outcome
1	Unley Central	\$ 40,000	X	X		
2	2017/18 Trader Events Sponsorship	\$ 45,000	X	X		
3	UGG & TDU	\$ 273,000	X	X		
4	Community Events Program	\$ 116,000	X	X		
5	Active Ageing	\$ 20,000	X			
6	Healthy Community Program	\$ 20,000	X	X		
7	*Reactive Footway Maintenance - increase level of service	\$ 150,000	X			
8	Parking Initiatives General	\$ 40,000	X	X	X	
9	Royal Show Traffic Management Support	\$ 21,000	X			
10	Local Govt Elections, including Elected Member Induction	\$ 194,000				X
11	Review of services using a Target Operating Model	\$ 30,000				X
12	City Wide Greening/Verges	\$ 50,000	X		X	
13	2 nd Generation street tree renewal	\$ 75,000	X		X	
14	Water Sensitive Urban Design	\$ 40,000			X	
15	Street Tree Water Wells	\$ 50,000			X	
16	Planning System Reform Policy update and transition	\$ 20,000				X
17	All Connections to Unley Art Prize	\$ 30,000	X			
18	LATM 3 Clarence Park	\$ 40,000	X		X	
19	Resilient Est 2018-19 projects	\$ 10,000	X		X	
20	City Wide Street Tree Risk Audit	\$ 25,000	X		X	
	Kirinari lease	-\$ 47,500				X
Operating Projects		\$ 1,241,500				

2018-19 Proposed New Capital

No.	Title	NET expenditure	Community Living Outcome	Economic Prosperity Outcome	Environmental Stewardship Outcome	Civic Leadership Outcome
1	Main Street Improvement Fund	\$ 140,000		X		
2	Unley Oval Grandstand Upgrade	\$ 1,500,000	X			
3	King William Road	\$ 2,250,000	X	X	X	
4	Public Arts Strategy	\$ 125,000	X			
5	LATM Implementation	\$ 215,000	X			
6	Digital Services Program (technology for communication, systems and engagement)	\$ 55,000				X
7	Brown Hill Keswick Creek	\$ 1,514,000			X	
8	Alternative Green Energy - Green Infrastructure Implementation	\$ 30,000	X		X	
9	Goodwood Oval and Millswood Sporting Complex Improvement Plan	\$ -	X			
	Capitalised Project Delivery Costs including Overheads	\$ 237,000				X
10	Walking Cycling Plan	\$ 180,000	X		X	
11	Orphanage Park water fountain	\$ 25,000	X			
12	Leah Street replace failing road	\$ 550,000	X			
13	LED Streetlighting	\$ 1,500,000	X		X	
Capital Projects		\$ 8,321,000				

Attachment 4

2018-19 Proposed Capital Replacement Program

Asset Category	Expenditure \$	Income \$
Bridges	\$100,000	
Bus Shelters	\$66,000	
Car Parks	\$44,000	
Drains and Stormwater	\$872,000	
Footways	\$1,041,000	
IT Equipment	\$750,000	
Kerb and Water table	\$438,000	
Plant and Equipment	\$1,331,000	\$318,000
Property including: <ul style="list-style-type: none"> • Buildings • Public Toilets • Swimming Facility • Office Furniture and Equipment 	\$883,000	
Reserves / Recreation and Open Space	\$493,000	
Roads	\$1,127,000	
Signs	\$16,000	
Street lighting	\$25,000	
Streetscape	\$110,000	
Traffic Facilities	\$27,000	
Project Delivery Costs including Corporate Overhead	\$622,000	
Total	\$7,945,000	\$318,000
Net Capital Renewal Program	\$7,627,000	

**2017-18 Draft Annual Business Plan for community
consultation**

DRAFT 2018-19 ANNUAL BUSINESS PLAN FOR COMMUNITY CONSULTATION



How can I be Involved?

Copies of the Annual Business Plan are available for download from the website or we have copies available here today.

- Via internet

www.unley.sa.gov.au

Submissions

Make a submission by:

Visiting *Your Say Unley* on the council's website at: www.unley.sa.gov.au

Writing a submission and sending it to: 2018-19 Budget Consultation
City of Unley
PO Box 1
Unley SA 5061

Emailing a submission to: pobox1@unley.sa.gov.au

To be received by no later than close of business on 25 May 2018

Public Meetings

It is also proposed to hold six public meetings/community information sessions during the consultation period at the following locations.:

Location	Date	Time
Goodwood Library	10 May	10.30am- 11.30am
Clarence Park Community Centre	10 May	6.30pm - 7.30pm
Unley Civic Centre	14 May	6.30pm - 7.30pm
Living Choice Fisher Street	17 May	10.30am- 11.30am
Living Choice Fisher Street	17 May	6.00pm - 7.00pm
Unley Community Centre	21 May	10.00am- 11.00am

- Consultation closes 5pm, 25 May 2018 (Friday).

Contents

How can I be Involved?	2
Background	4
How Council measures its performance	4
Executive Summary	5
Strategies behind the Annual Business Plan	6
Significant Influences for the 2018-19 Budget	6
Services provided to the Community	7
Annual Objectives and Key Projects	8
Economic Prosperity	8
Project Priorities proposed for the Year	10
Operating Projects	11
Capital Projects	12
Financial Policy Context	13
Financial Planning Framework	13
Infrastructure and Asset Management Plans	15
Funding the Business Plan	16
Rates Context	16
Rate Statistics	16
Rates Modelling	16
Valuation Method	17
Minimum Rate	17
Differential Rates	17
Separate Rate for Main Street Trader Associations	18
Natural Resource Management Levy	19
Fees and Charges Context	19
Consultation	20
Appendix 1 – 2018-19 Proposed New Operating Projects	21
Appendix 2 – 2018-19 Proposed New Capital	26
Appendix 3 - 2018-19 Proposed Capital Renewal Program by Asset Class	31
Appendix 4 – Rates Assistance Available	38
Appendix 5 - Proposed Operating Budget by Program	40

Background

Under Section 123 of the Local Government Act 1999 Council is required to have a budget for each financial year. This budget must be considered as part of the Council's Annual Business Plan.

Before a council adopts its Annual Business Plan it must prepare a draft Annual Business Plan and undertake a public consultation process. The consultation for this plan was undertaken between 26 April and 25 May 2018 with a public meetings held between the 15 May and 21 May at various locations across the city.

All of the feedback collected during this period was distributed and discussed by the Elected Members at the budget workshop and taken into account in finalising the 2018-19 Annual Business Plan and Budget.

How Council measures its performance

Council measures its achievements and financial performance through the following processes:

- Regular financial reporting to Executive and Council
- Quarterly corporate performance report to Executive and Council
- Budget Reviews in accordance with legislation
- Annual review of the Long Term Financial Plan,
- Review and input from Council's Audit and Governance Committee
- Production of an Annual Report including audited financial statements
- Community Engagement.

Executive Summary

The Annual Business Plan for 2018-19 has been prepared in accordance with the priorities of Unley's draft Community Plan and 4 Year Delivery Plan, while ensuring the financial targets adopted by Council are met.

Key financial information for 2018-19 is summarised below.

General Rate Increase	2.5%
Rates Growth (new rateable properties and improvements)	0.5%

Budget Summary	\$'000
General Rates Income	41,098
All Other Operating Income	6,814
Total Operating Income	47,912
Operating Expenses	44,275
New Operating Project Initiatives (Net)	1,242
Operating Surplus (excluding Centennial Park)	2,395
Net Capital Renewal Program Expenditure	7,627
Net New Capital Expenditure	8,321
Total Net Capital Expenditure	15,948
Estimated New Borrowings	5,277
Repayment of Borrowings	669

Council will raise sufficient income to cover its operating expenses and undertake repayment of its debt.

Key Financial Targets

Indicator	Adopted Target	2018 Budget
Operating Surplus Ratio (excluding Centennial Park)	> 5.0%	5.0%
Net Financial Liabilities Ratio	= < 80%	48.7%
Asset Sustainability Ratio (over 10 years)	= > 100%	100.8%

Impact on ratepayers

It is proposed that the overall amount existing ratepayers will pay in general rates will increase on average by 2.5%. For a residential property of average value, this equates to an increase in general rates of approximately \$44 for the 2018-19 year. Rate increases may vary from the average where there has been new development, capital improvements or other significant change to the value of the property.

Strategies behind the Annual Business Plan

The purpose of the Annual Business Plan is to impart an understanding of:

- Annual objectives for the year in the context of Council's long-term objectives
- Overview of the activities and services provided by Council
- Key financial information relating to revenue and expenditure
- Proposed new initiatives and projects
- Rating context and impact of rates for 2018-19, and
- Council's Financial Planning Framework including Long Term Financial Plan and Asset Management Plans

Significant Influences for the 2018-19 Budget

A number of factors have influenced the preparation of the Council's 2018-19 Annual Business Plan and Budget. These include:

- Local Government Price Index increases on relevant goods and services, which in recent years has tracked close to CPI
- Provision for Enterprise Bargaining Agreements for most staff which determine conditions of employment and provide for annual salary and wages increases.
- Maintaining asset management (renewal) expenditure at a sufficient level to ensure long term maintenance of Council infrastructure, property and IT assets
- Increased maintenance requirements due to an increase in capital works and construction of new assets over recent years
- Commitments to long term major projects including King William Road, Unley Oval Goodwood Oval and Brown Hill Keswick Creek, and

In response to the cost imposts on Council and to minimise the burden on ratepayers, Council has continued its work and review of service sustainability.

Savings identified as part of 2018-19 Budget Preparation include:

- Reduction in telecommunication costs of \$29k, Multifunction device review consumables cost savings \$26k, Cleaning contract cost savings \$180k and non-rates income growth of \$213k.

Services provided to the Community

The Local Government Act 1999 (the Act) prescribes a system of local government to enable councils to govern and manage areas at a local level.

All councils have basic responsibilities under the Act and other relevant legislation. These include:

- Regulatory activities, including voters' roll maintenance and Elected Members' support
- Determining longer term strategic management and management plans, financial plans, infrastructure and asset management plans and policies and procedures
- Setting rates, preparing an Annual Business Plan and Budget
- Management and maintenance of basic infrastructure including roads, footpaths, parks, public open space, playgrounds, street lighting and stormwater drainage
- Street cleaning and rubbish collection
- Development planning and control, including building safety assessment, and
- Provision of various environmental health services.
- Management and maintenance of Councils urban forest in streets and parks
- Management and maintenance of Council owned Community Centres and other buildings

In response to community needs, Council also provides the following services and programs, over and above those listed above:

- | | |
|-------------------------------|-----------------------------|
| • Aged and Social Care | • Economic Development |
| • Animal Management | • Environmental Management |
| • Arts & Cultural Development | • Library Services |
| • Community Centres | • Museum |
| • Community Development | • Open Space Management |
| • Community Engagement | • Parking Control |
| • Community Event Programs | • Sport and Recreation |
| • Community Services | • Sustainable Landscapes |
| • Community Transport | • Volunteers |
| • Community Grants | • Urban Policy and Planning |
| • Corporate Services | • Youth Development |

The Council also maintains a number of facilities and services on a fee for service basis, some of which are subsidised and include:

- | | |
|--|---|
| • Unley Swimming Centre | • Community Bus Service |
| • Commonwealth Home Support Program (CHSP) - formerly HACC Program | • Halls for hire |
| | • Ovals, courts, parks and reserves for hire. |

An increased allowance for reactive footpath maintenance has been continued as an Operating Project for 2018-19. From 2019-20 this will result in an ongoing increase to operating expenditure.

The remaining services from 2017-18 will be maintained at existing service levels during 2018-19.

Annual Objectives and Key Projects

As the updated Community Plan and 4 Year Delivery Plans have yet to be endorsed by Council, and therefore some of the outcomes under each theme may be subject to change, it was considered appropriate to list the key projects under the agreed themes for the purposes of this document.

Community Living

Objectives

1. We understand the community's needs and ensure the availability of a broad spectrum of opportunities for participation in the community:
 - Volunteering program coordination
 - Lifelong learning opportunities
 - Supporting vulnerable people to live independent and socially active lives
 - Cultural and heritage activities and events
 - Recreational, health, fitness, and well-being activities
2. Orientate regulatory and compliance activities to enhance community safety and confidence in the governance of business, leisure, and visitor activities in the City
3. Ensure that Council's movement, connectivity, and access plans enable residents to take advantage of the benefits of living in, working in, and enjoying Unley.
4. Manage Council's parks, streets, and properties in order to support active, multi-use, and functional spaces and places for all residents.

Key Projects 2018-19

- Implementation of the local area traffic management study for Parkside and Fullarton and local area traffic management study for Clarence Park
- Continued increased level of service for reactive footpath maintenance
- Unley Oval Grandstand upgrade
- Goodwood Oval grandstand upgrades
- Place activation and community development through staging of major events including Unley Gourmet Gala, Tour Down Under, Public Arts and a diverse Community Events Program
- Continuation of Councils Active aging programs.

Economic Prosperity

Objectives

1. Implement initiatives that support the development of the Unley Central Precinct.
2. Remove barriers in our regulatory and control instruments to encourage the establishment of businesses and to enable appropriate development in the City.

3. Develop formal partnerships with stakeholders in the City (business associations and governments on a regional, state, and local level) to pro-actively drive the attraction and retention of businesses.
4. Support the main streets in the City and other areas of growing business activity as thriving destinations.
5. Establish a Council-led client management and one-stop- shop approach for businesses in our City

Key Projects 2018-19

- King William Road year 1 of 2 year project
- Support the main street precincts through main street improvements
- Trader event sponsorships

Environmental Stewardship

Objectives

Provide leadership to the City's residents to improve the City's environmental sustainability by:

- Achieving the Council's Environmental Strategy
- Reviewing development controls and Council's asset management plans to increase the green canopy and multi-use green space to 5,000 sqm
- Encouraging the use of alternative modes of transport through education, promotion, and management of the city's infrastructure.
- Achieving the diversion from landfill of 70% of waste collected at the kerbside.
- Implementing LED street lighting in 70% of Unley streets
- Advocating that all new developments achieve the standards of access to sunlight within the Environmental Strategy

Key Projects 2018-19

- Council's contribution to the Brown Hill Keswick Creek regional project works and establishment of subsidiary
- Implementation of Council's Cycling and Walking Plan year 3
- Continuation of ongoing environmental initiatives and programs including second generation street tree implementation, greening of verges, water sensitive urban design initiatives, investigation of alternative lighting solutions for street lighting, Alternative green energy options and implementation and water well installation
- Replace existing street lights with LED lights in residential streets

Civic Leadership

Objectives

1. The Council (Mayor and Councillors) will undertake a training plan to be the best civic leaders (EM's) in local government.
 2. Align the organisation to support and advocate for the current and future citizens and their interests through:
 - Doing business from the customer's viewpoint
 - Providing demonstrably the best value in the services provided
 - Having talented staff who are empowered and expected to solve issues
 3. Identify the services that the Council is able to potentially provide to other users on a commercial basis.
 4. Actively pursue the establishment of shared services leading to regional partnerships.
- Implement a property investment/divestment strategy that will support the achievement of Council's goals.

Key Projects 2018-19

- Year 2 of the review of services using Target Operating Model approach
- Implementation of Digital Transformation Plan to enhance and modernise existing online functionality and add new delivery and self-help functions
- Council Elections

Project Priorities proposed for the Year

Council's proposed project priorities for 2018-19 stem from the themes outlined in Council's draft Community and 4 Year Delivery Plans.

Council has undertaken a methodical and considered approach to determine its priorities for the upcoming financial year. These are the steps that were taken to determine the proposed projects for consultation:

- The Capital Works Program was guided by Council's Asset Management Plans
- Council proposed projects that aim to assist in achieving the Strategic Themes in Council's draft Community Plan and 4 Year Delivery Plan
- Elected Members submitted projects based on perceived community need
- Projects were divided into three broad categories: Operating Projects (including change to service), New Capital and Capital Renewal Program
- Elected Member workshops were used to further prioritise, refine and finalise the proposed project list for community consultation.

Operating Projects

These types of projects are either one-off, short term projects or a request to change the level of service. The request to change the level of service will also impact future budgets.

These projects are to be funded by Council's rates income and therefore affect the level of rates increase being considered. Council is considering a rate increase of 2.5% plus estimated growth of 0.5% and this Budget proposes to fund a net amount of \$1.242m of operating projects.

Key items for 2018-19 include:

- Undertaking a number of traffic and parking initiatives including:
 - a local area traffic management study for Clarence Park \$40k
 - improvements to parking across the City \$40k
- Council Elections for 2018, including Elected Member induction
- Continuation of ongoing environmental initiatives and programs including second generation street tree implementation \$75k, water sensitive urban design (WSUD) initiatives \$40k, greening of verges \$50k and street tree water well installation of \$50k
- Activities for place activation and showcasing of the City of Unley including Unley Gourmet Gala, Tour Down Under (proposed but stage is yet to be confirmed), King William, Goodwood and Unley Road events and annual community events program and related activities in the order of \$400k.

The proposed projects are detailed in Appendix 1.

Capital Projects

The City of Unley is responsible for a large number of assets with a current depreciable value of approximately \$569m including land. It is important that Council engage in practices that optimise the assets “useful lives” for the benefit of the whole community.

Like many other councils, the City of Unley is provided with an increasing demand to provide services in an environment of ageing assets, increased liability and continual constraints on funding.

New capital projects will largely be funded by borrowings. The proposed new capital projects total \$8.32m net and include:

- King William Road Streetscape \$2.25m
- Implementation of the local area traffic management study for Parkside and Fullarton \$215k
- Continued implementation of Council’s Cycling and Walking Plan Year 2 totalling \$180k
- Unley Oval Grandstand upgrade \$1.5m NET
- Goodwood Sporting Complex upgrades \$1.8m
- Council’s Brown Hill Keswick Creek project contribution of \$1.5m

The proposed Capital Renewal Program of \$7.627m net has been based on current asset information and asset management plans. Items include:

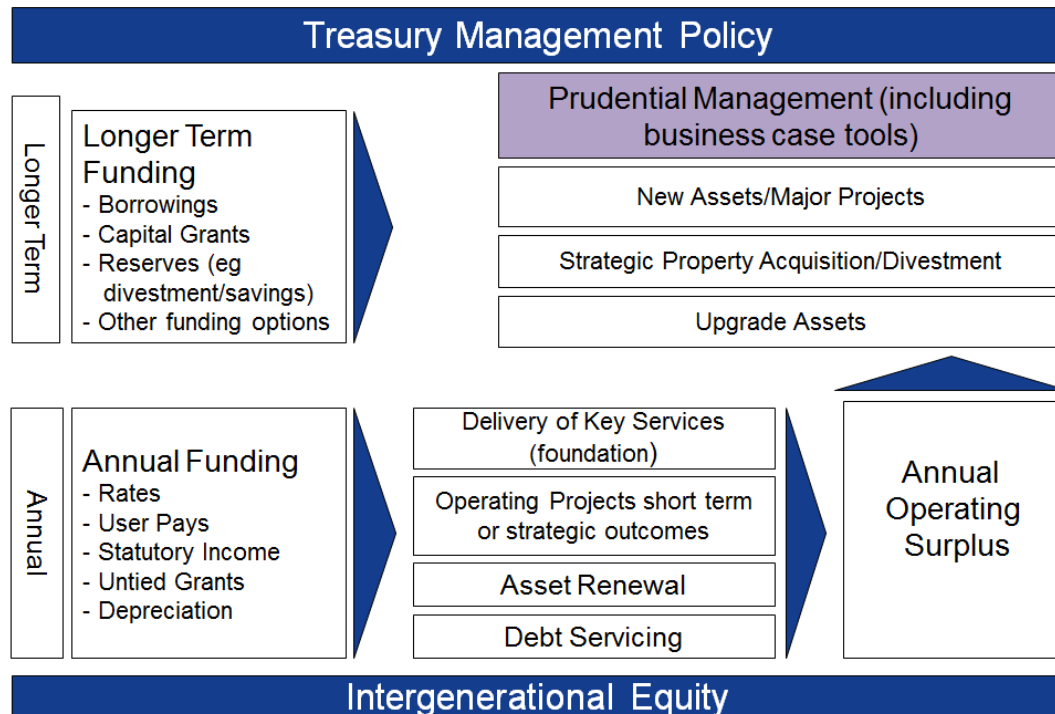
- \$1.127m for the proposed road reseal program
- \$1.041m for the footways renewal program
- \$872k for drains and storm water
- \$883k for the Property Program, and
- \$493k for reserves, recreation and open space projects

Details of the proposed Capital Works Program are provided in Appendices 2 and 3.

Financial Policy Context

Financial Planning Framework

The following diagram illustrates the overall funding framework for the City of Unley and the use of the Annual Operating Surplus and longer term funding sources including strategic property divestment.



Long Term Financial Plan (LTFP)

Council uses a LTFP to guide its financial decisions and to ensure it is prudent in its financial management and considers a longer term view. The LTFP has been reviewed and updated to reflect the most current information available.

The key components of the plan are:

- Assessment of Council's current financial position and achieving longer term financial sustainability
- Ensuring Financial Targets are met
- Consideration of Council's appropriate role and responsibilities
- Ensuring alignment with the Community Plan and 4 Year Delivery Plan and maintenance of high priority strategies
- Ensuring all proposed strategies are costed before adoption
- Ensuring alignment with agreed service provision and delivery standards
- Ensuring alignment with Asset Management Plans and Maintenance Standards
- Ensuring alignment with internal support strategies
- Ensuring alignment with Funding and Treasury principles as well as intergenerational equity (rating stability, Treasury Policy, fees and charges, external funding and investments)

Target Financial Indicators

Under the requirements of Regulation 5(c) of the Local Government (Financial Management) Regulations 2011, there is a requirement for Council's LTFP as well as the Annual Financial Statements and Budget to include:

- An Operating Surplus ratio
- A Net Financial Liabilities ratio, and
- An Asset Sustainability ratio.

presented in a manner consistent with the "Model Financial Statements", Financial Indicators.

Council has adopted 3 key financial targets relating to these required ratios to guide the direction of the LTFP and Annual Business Plan and Budget. These targets were recently adopted by Council at its February 2017 meeting following a recommendation from the Audit & Governance Committee on 15 February 2017.

Financial Indicator	Adopted Target
Operating Surplus Ratio (excluding Centennial Park)	Greater of 5% or 100% of principal repayments
Net Financial Liabilities Ratio	<80% of Total Operating Revenue
Asset Sustainability Ratio (rolling 10 year average)	>=100%

As noted in Council's Treasury Management Policy, the net financial liabilities ratio of less than 80% is the key target indicator for Council to assess its capacity to borrow in the medium to long term.

The Net Financial Liabilities Ratio is calculated by expressing net financial liabilities at the end of the year as a percentage of total operating revenue for the year.

Taking into account principal repayments and movements in short term borrowings, it is anticipated that total borrowings will increase by \$4.609m from the opening 1 July 2018 balance of \$5.7m to \$10.309m at 30 June 2018.

This Draft Annual Business Plan satisfies all Financial Indicator Targets.

Infrastructure and Asset Management Plans

The City of Unley is responsible for the management, operation and maintenance of a diverse asset portfolio that provides services and facilities for City users. Infrastructure and Asset Management Plans have been developed for all infrastructure assets to ensure Council continues to provide effective and comprehensive management of its assets.

The development of the Infrastructure and Asset Management Plans indicate Council's ongoing commitment to operate and maintain its asset portfolio efficiently to both meet strategic and legislative requirements, and to deliver the required levels of service for the community.

A new approach to asset management driven from a service perspective has been implemented with the adoption of an agreed level of service for property, bridge, road and footpath asset classes.

The new asset system is collecting real time data coupled with ongoing regular condition audits, to undertake more accurate predictive modelling in regard to treatments and life expectancy of each asset class. Over the next few years the management of assets will balance the targeted levels of service for each specific asset with the long term costs.

The Infrastructure and Asset Management Plans provide the basis for the Capital Renewal Program included in Council's LTFP and is refined as part of the Annual Business Plan and Budget process. In 2017-18 the Capital Renewal Program has a projected net expenditure of \$7.445m.

For footpaths forming part of the footways asset category, Council has endorsed a schedule to replace all asphalt to pavers based on current service standards.

It is anticipated that the City of Unley will be fully paved by June 2019.

Funding the Business Plan

Excluding borrowings for New Capital, over 80% of Council's funding is generated from rates with the balance largely relating to fees and charges set by Council or statutory fees gazetted by the State Government on an annual basis.

Rates Context

In setting the rates for 2018-19 Council proposes to continue with its current method of rating, which is three differential rates with a minimum rate, applied against the capital value of properties. Council considers this to be a fair and equitable method of rating for the City of Unley.

Rates is used to deliver the services. Rates are a form of property taxation, and property values determine how much each property contributes. This system of taxation means that the rates paid may not directly relate to the services used by each ratepayer.

It is proposed that the overall amount existing ratepayers will pay in general rates will increase in the order of 3.0% with a further estimated increase of 0.5% from growth. Growth represents new development, capital improvements to existing properties and changes to value as a result of land divisions and will be confirmed by the Valuer-General as part of completing the valuation of the Council area.

Refer to Appendix 4 for details on Rates Assistance Available.

Rate Statistics

Council has over 18,900 assessments with just over 16,930 being residential, over 920 assessments within non-residential Category 2 (including commercial shops, industrial, and vacant) and nearly 870 non-residential Category 3 (commercial offices and commercial – other). There are 175 non-rateable assessments.

Assessments on the minimum rate total just over 2,400, with residential comprising over 2 300 of these assessments.

Rates Modelling

The valuation for the Council area has been completed by Valuer-General and reflects an increase of 5.47% in valuation for **existing properties**.

Analysis indicates that:

- residential properties, representing over 86% of the overall rateable valuation, had an average valuation increase of 5.8%.
- non-residential properties, including commercial, had an average valuation increase of 3.1%.

The Budget has been formulated on the basis of retaining differential rates for residential and non-residential property at the appropriate rate in the dollar to provide an overall increase in rates of 2.5% excluding growth.

Valuation Method

The Council uses the **capital value** method of valuing properties. This method values the land and all improvements on the land. It is the most widely used method across South Australian councils.

Council considers this valuation method the most equitable method to spread the rates burden across the measure of wealth within the City. It equates to the taxation principle that people should contribute to community, social and physical infrastructure in accordance with their capacity to pay as measured by property wealth.

In determining how rates are applied, and in determining the rate in the dollar, Council uses the following options.

Minimum Rate

In accordance with S158 of the Act, Council has decided that there will be a minimum rate on every rateable property. Council, in adopting a minimum rate, considers it appropriate that all rateable properties make a contribution to the cost of administering the Council's activities and creating and maintaining the physical infrastructure that supports each property.

The minimum rate will increase to \$800, an increase of \$19. City of Unley still maintains one of the lowest minimum rates in metropolitan Adelaide.

Differential Rates

In accordance with S153 of the Local Government Act 1999, Council will declare three differential General Rates according to the land use category. The land use categories are as follows:

Group 1	Non-residential Category 2	Non-residential Category 3
Residential	Commercial Shop Industry Light Industry Other Primary Production Vacant Land Other	Commercial Office Commercial Other

Council has considered the principle of rate stability when assessing the rates burden across the above categories. Other considerations were given to the change in capital value across the land use categories and the rates income provided by each.

The application of a Differential General Rate is generally intended to alter the amount payable by particular land uses. In the City of Unley area it has been determined over time that the differentiation between non-residential category 2 and residential is in the order of 2 times and the differentiation between non-residential category 3 and residential is in the order of 2.36 times.

It is estimated that the Residential Differential General Rate will raise net rate revenue in the order of \$31m in 2018-19.

It is estimated that the Non-Residential Differential General Rates will raise net rate revenue in the order of \$8.2m in 2018-19.

Separate Rate for Main Street Trader Associations

Council proposes to continue to raise a separate rate for the purposes of promotion of the businesses and traders along major shopping strips excluding Glen Osmond Road. Council collects the separate rate and passes the funds collected onto the individual Trader Associations for marketing and promotion purposes.

For the 2018-19 Budget, the amounts indicated in the table below will form part of the proposed Budget. These have been developed in consultation with the four associations and their members and were presented to the Unley Business and Economic Development Committee (UBED) in March 2018.

2018-19 Separate Rate for Trader Associations

Main Street Trader Associations	Separate Rate raised 2017-18	Separate Rate raised 2018-19	% Increase (Decrease)
Unley Road	\$ 107 700	\$110,000	2.113%
King William Road	\$ 144 500	\$144,500	NIL
Goodwood Road	\$ 51 500	\$54,500	5.66%
Fullarton Road	\$ 13 250	\$13,250	NIL

In 2016-17, Council also adopted a recommendation from UBED to cap the amount any separate rate payer pays at \$2000. It is proposed that this is retained for 2018-19.

Unley Road

Currently approximately 450 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other pay the separate rate.

King William Road

Currently approximately 130 ratepayers with a land use of Commercial Shop with addresses along King William Road between Greenhill Road and Commercial Road pay the separate rate.

Goodwood Road

Currently just under 100 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Goodwood Road between Leader Street / Parsons Street to the north and Mitchell Street / Arundel Avenue to the south pay the separate rate.

Fullarton Road

Currently just over 50 ratepayers with a land use of Commercial Shop, Commercial Office and Commercial Other, with addresses along Fullarton Road between Cross Road and Fisher Street pay the separate rate.

Fullarton Road Traders pay a fixed amount of \$250.

Natural Resource Management Levy

The City of Unley falls within the Central Group of the Adelaide and Mount Lofty Ranges Natural Resource Management (NRM) Board. Council is required, under the Natural Resources Management Act, to contribute towards the funding of the NRM Board and operates as a revenue collector for the Board by imposing a levy against properties.

Council has recently been advised by the NRM Board that the indicative amount to be paid to the NRM Board in 2018-19 is \$1.338m compared to \$1.285m in 2017-18. This represents an increase of 4.1%.

Council does not retain this revenue, or determine how the revenue is spent.

Fees and Charges Context

Section 188 of the Local Government Act 1999 provides the legal context:

- fees and charges are determined by resolution of council either as a direct resolution or by by-law or via delegation
- a council is unable to fix or vary fees or charges prescribed under other Acts
- in respect of fees for the use of facilities, services or works requests a council need not fix fees or charges by reference to the cost of the council
- council is required to keep the list of fees and charges on public display and provide updates where fees and charges are varied during the year.

Council reviews its fees and charges each year, in conjunction with the development of the annual budget. As in previous years, a comprehensive review has been undertaken to ensure that the fees proposed:

- reflect (or move progressively toward) the cost of the services given
- are comparable with market rates, where appropriate
- take into account benefit derived by users of community facilities
- are consistent with Council directions articulated through existing policy or plans
- are consistent with Council's LTFP assumptions

Generally, this has resulted in proposed fee increases that are in line with CPI or the Local Government Price Index, insofar as this is practicable

Consultation

The 2018-19 Draft Annual Business Plan is presented in the context of strategic directions for the City that are currently being considered by Council. The Plan reflects Council's continuing focus on ensuring that the physical infrastructure of the City is fit for use and maintained in a cost effective fashion.

With implementation of this year's Annual Business Plan, Council aims to deliver a well-managed, sustainable environment for current and future generations of residents and ratepayers.

Community consultation of the Draft Annual Business Plan will occur between 26 April and 25 May 2018.

The proposed methodology for engagement is listed below and enables Council to meet its requirements under the Act, with community response options listed within the Draft Annual Business Plan and Budget:

- Advertising in the Eastern Courier Messenger
- Online consultation on Your Say Unley
- Notification on Council's website with appropriate links to the Draft Annual Business Plan and Your Say Unley
- Advertising in the Unley Life Column
- Development of a video for social media website

The process provides the opportunity to give feedback on the levels of service and the activities to be undertaken by Council before the final budget is adopted in June 2018.

We encourage participation in the consultation.

Appendix 1 – 2018-19 Proposed New Operating Projects

No.	Title	NET expenditure	Community Living Outcome	Economic Prosperity Outcome	Environmental Stewardship Outcome	Civic Leadership Outcome
1	Unley Central	\$ 40,000	X	X		
2	2017/18 Trader Events Sponsorship	\$ 45,000	X	X		
3	UGG & TDU	\$ 273,000	X	X		
4	Community Events Program	\$ 116,000	X	X		
5	Active Ageing	\$ 20,000	X			
6	Healthy Community Program	\$ 20,000	X	X		
7	*Reactive Footway Maintenance - increase level of service	\$ 150,000	X			
8	Parking Initiatives General	\$ 40,000	X	X	X	
9	Royal Show Traffic Management Support	\$ 21,000	X			
10	Local Govt Elections, including Elected Member Induction	\$ 194,000				X
11	Review of services using a Target Operating Model	\$ 30,000				X
12	City Wide Greening/Verges	\$ 50,000	X		X	
13	2 nd Generation street tree renewal	\$ 75,000	X		X	
14	Water Sensitive Urban Design	\$ 40,000			X	
15	Street Tree Water Wells	\$ 50,000			X	
16	Planning System Reform Policy update and transition	\$ 20,000				X
17	All Connections to Unley Art Prize	\$ 30,000	X			
18	LATM 3 Clarence Park	\$ 40,000	X		X	
19	Resilient Est 2018-19 projects	\$ 10,000	X		X	
20	City Wide Street Tree Risk Audit	\$ 25,000	X		X	
	Kirinari lease	-\$ 47,500				X
Operating Projects		\$ 1,241,500				

Further details of these projects are provided in the following pages.

	Title	Net Expenditure \$
4 Year Plan Elected Member Priorities		
1	Unley Central This initiative is to continue investigations and facilitation of initiatives relating to the revitalisation of the Unley Central Precinct. Council has had contact with a number of owners, who have indicated a desire to redevelop their land.	\$40,000
2	2018-19 Trader Event Sponsorship The provision of financial support to Trader Associations in order to stage events based on the following: <ul style="list-style-type: none"> Unley Road Traders Association \$20,000 Evening Under the Stars (Feb 18) King William Traders Association \$34,750 for 7 street-wide/community special events. 3 events will be delivered in 2018-19. Goodwood Road Business Association: \$20,000 SALA on the Side (August 2018) 	\$45,000
3	Unley Gourmet Gala and Tour Down Under The continued staging of Council's Unley Gourmet Gala and the Tour Down Under event in 2018-19 building on previous years' success. The hosting of a TDU Stage is dependent on a stage being granted by SA Tourism Commission. The 2018-19 expenditure amount includes traffic and communication costs.	\$273,000
4	2018-19 Community Events Program The delivery of the City of Unley community events program; including events such as the Double Shot Coffee Fiesta (Nov 18); Ignite Unley Outdoor Cinema Program (Dec 18); Fringe in Unley (Mar 19); Every Generation Festival (Oct 18) as well as event attraction, support, promotion and storage.	\$116,000
5	Active Ageing Delivery of initiatives relating to Council's Age Friendly Strategy endorsed in December 2015 and informed by research undertaken in 2016-17. As well as the continuation of existing initiatives, the proposed 2018-19 program includes: <ul style="list-style-type: none"> Fringe in Unley and Zest Fest Dementia Awareness Training Continuation of Active Ageing Community Programs 	\$20,000
6	Healthy Community Program This program commenced in 2015-16. 2018-19 will be year 4 of the 5-year program and will continue to promote the Active Unley program and wellbeing in a broader sense, with an increased focus of community participation in City life, provision of services for all age groups and abilities, promotion of alternative transport options	\$20,000

	Title	Net Expenditure \$
	and promoting healthy eating with links to the Greening goal within the Community Plan.	
7	Reactive Footway Maintenance – increased level of service This initiative will provide for the ongoing additional funding required to implement Council’s agreed higher level of service for ongoing reactive footpath maintenance.	\$150,000
8	Parking Initiatives This initiative includes a number of activities aimed at improving parking across the City, including increasing parking accessibility and visibility in the vicinity of main street precincts, delivering outcomes from the Unley Integrated Transport Strategy and reducing unnecessary parking restriction signs.	\$40,000
9	Royal Show Traffic Management Support This is the final year of three-year funding agreement that Council has negotiated with Royal Agricultural and Horticulture Society as a contribution towards traffic management costs during the show period.	\$21,000
10	Local Government Elections including Elected Member Induction This initiative provides for the conduct of the 2018 Local Government Elections and associated Elected Member induction requirements for the new Council. City of Unley requires 6 x Ward elections and a Mayoral election.	\$194,000
11	Implementation of Council’s Target Operating Model (TOM) The TOM is an approach of how an organisation can be best organised to more efficiently and effectively deliver and execute its strategy. It will provide Council with a structured approach to understanding and reviewing existing services in detail, to identify the optimum, sustainable balance of service provision	\$30,000

	Title	Net Expenditure \$
12	<p>City Wide Greening / Verges Implementation of identified streetscape opportunities within the City of Unley that can value add or improve the greening of the streetscape for both amenity and environmental benefits including the conversion of verges from dolomite to loam to be planted and maintained by residents. prioritisation of traffic, parking and road safety issues for the areas. The outcome is an assessment report outlining appropriate treatments for subsequent infrastructure implementation.</p>	\$50,000
13	<p>Second Generation Street Tree Implementation (Year 4 of ongoing program) This initiative forms part of Council's endorsed Environmental Sustainability Strategy and Tree Strategy to increase the level of street tree replacement to a more sustainable level. The project covers the removal and replacement of existing street trees to ensure the City maintains its tree canopy cover</p>	\$75,000
14	<p>Water Sensitive Urban Design (WSUD) Initiatives Year 3 of a program to support Council's Environmental Sustainability Strategy to assist in maintaining and enhancing our urban environment as well as strengthening our resilience to climate change. This Project Initiative includes the delivery of the Waterwise Unley theme, and in particular the continued implementation of WSUD which will assist in maintaining and enhancing our urban environment as well as strengthening our resilience to climate change by reducing the water usage across the City.</p>	\$40,000
15	<p>Street Tree Water Well Program This is Year 4 of a program forming part of the Environmental Sustainability Strategy to install tree water wells in appropriate streets to assist in providing water to street trees. Tree wells are installed in verges aligned to the Second Generation Tree Program and other verges where Council is planting trees. The initiative does not include the planting of trees.</p>	\$50,000
16	<p>Planning System Reform update and transition The Objectives of this project are to, assess implications and opportunities arising through Planning and Development Code. Pro-actively prepare for identified and emerging planning issues and required policy changes, investigate issues and resolve comprehensive preferred local responses, undertake comprehensive community engagement to develop and implement policy changes.</p>	\$20,000

	Title	Net Expenditure \$
	<p>It is proposed that post 2018-19 focus will be on the following initiatives;</p> <ul style="list-style-type: none"> • Significant Tree list audit, review and update (as possible) • Proposed P+D Code policy changes comprehensive community engagement 	
17	<p>All Connections Unley Art Prize</p> <p>The all connections Unley Art Prize was part of the Public Arts Strategy. The Community and Culture Committee in August 2016 indicated a desire to further explore sustainable future opportunities for an Unley Art Prize. The Art Prize will be offered biennially, with a lighter “off year” program to be delivered in 2019-20 at a cost of \$5,000.</p>	\$30,000
18	<p>LATM Study 3 – Clarence Park</p> <p>The proposed project is to complete a Local Area Traffic Management Study (LATM 3) for the area bounded by Leader Street, Goodwood Road, Cross Road and East Avenue. The study will enable a holistic assessment and treatment.</p>	\$40,000
19	<p>Resilient East 2018-19 Project</p> <p>A key priority under the Resilient East Project is the delivery of the Eastern Regional Climate Change Adaptation Plan. The Plan is aimed at ensuring the ‘Eastern Region remains a vibrant, desirable and productive place to live, work and visit and that our businesses, communities and environments can respond positively to the challenges and opportunities presented by a changing climate’.</p>	\$10,000
20	<p>Implementation of City Wide Park Tree Risk Assessment Audits</p> <p>This project is to undertake tree risk assessments in the following reserves: Fullarton Park, Goodwood Oval/Reserve and Forestville Reserves as well as the implementation of actions from these audits.</p>	\$25,000
	<p>Kirinari Lease</p> <p>Lease income not recognised in Operating Budget which will be used to help fund Operating Projects for 2018-19 and out years.</p>	(\$47,500)
	Net Operating Projects	\$1,241,500

Appendix 2 – 2018-19 Proposed New Capital

No.	Title	NET expenditure	Community Living Outcome	Economic Prosperity Outcome	Environmental Stewardship Outcome	Civic Leadership Outcome
1	Main Street Improvement Fund	\$ 140,000		X		
2	Unley Oval Grandstand Upgrade	\$ 1,500,000	X			
3	King William Road	\$ 2,250,000	X	X	X	
4	Public Arts Strategy	\$ 125,000	X			
5	LATM Implementation	\$ 215,000	X			
6	Digital Services Program (technology for communication, systems and engagement)	\$ 55,000				X
7	Brown Hill Keswick Creek	\$ 1,514,000			X	
8	Alternative Green Energy - Green Infrastructure Implementation	\$ 30,000	X		X	
9	Goodwood Oval and Millswood Sporting Complex Improvement Plan	\$ -	X			
	Capitalised Project Delivery Costs including Overheads	\$ 237,000				X
10	Walking Cycling Plan	\$ 180,000	X		X	
11	Orphanage Park water fountain	\$ 25,000	X			
12	Leah Street replace failing road	\$ 550,000	X			
13	LED Streetlighting	\$ 1,500,000	X		X	
Capital Projects		\$ 8,321,000				

Further details of these projects are provided in the following pages.

	Title	Net Expenditure \$
	4 Year Delivery Plan Elected Members Priorities	
	Main Street Improvement Program This funding allocation is for infrastructure improvement projects for the four main street precincts. (King William, Unley, Goodwood and Fullarton Roads) .	\$140,000
	Unley Oval Grandstand Upgrade Design This project seeks to make the ground compliant with AFL Preferred Facilities Guidelines for State League matches. This component of the project involves the upgrade of the existing change room facilities and creation of new 'Female Friendly player and official change rooms in the Oatey Stand (SANFL A Grade Home Team) and McKay Stand (Female and Junior Home Teams and Away Teams, and Officials) plus a new accessible canteen at the northern end of the McKay Stand.	\$1,500,000
	King William Road Streetscape The construction of the King William Road Streetscape will realise the vision for the creation of a flexible and adaptive road reserve environment within a contested main street. The design vision and intent is described in detail in the Curated Street Upgrade (King William Road Project Report HASSELL 2014).	\$2,250,000
	Public Art Strategy Implementation The 2018-19 Public Arts Strategy initiative aims to build upon the work undertaken in Years 1-4 of the Action Plan associated with the Public Arts Strategy. This is the final year of this strategy. The proposed 2018-19 Centrepiece project will represent the single, most significant opportunity in recent times to create a unique, permanent, stand-alone public art project at one or multiple sites. Centrepiece considers a larger scale and more complex work that will form an iconic presence within the City of Unley. The works should be considered as an activation piece, creating a focal point in an area that is prominent and reflect the character and needs of Unley.	\$125,000
	Local Area Traffic Management Implementation (Parkside, Fullarton) To continue the implementation of the LATM The Objectives of the project are to implement the High priority outcomes from LATM 2 (Fullarton and Parkside) study.	\$215,000

	Title	Net Expenditure \$
	<p>Digital Services Program Key objectives of the strategy will be to increase self-service options for customers, enable multi- channel customer engagement and improve customer access to data. Key projects include;</p> <ul style="list-style-type: none"> • My Unley • GIS Mapping • Dogs and Cats online • Electronic Rates notices • Online Community Facilities hire • Development Application online lodgement 	\$55,000
	<p>Brown Hill Keswick Creek (BHKC) The City of Unley together with the Cities of Burnside, Mitcham, West Torrens and the Corporation of the City of Adelaide have collaborated to develop a catchment based approach to mitigating flood risk and use of stormwater where feasible in the Brown Hill and Keswick Creek catchment.</p> <p>Council's contribution to the BHKC Project for 2018-19 is estimated at \$1.5m with proposed works relating to the construction of a wetland in Victoria Park.</p>	\$1,514,000
	<p>Alternative Green Energy – Green Infrastructure Implementation Council has taken the lead for the community by developing demonstration sites of alternative energy opportunities as well as investigating other energy recovery opportunities that could be easily transferred to home and or business facilities. It is recommended that Council continue a program of installing renewable energy infrastructure at Council owned properties as both an environmental initiative and a cost saving measure.</p> <p>The Goodwood Community Centre and Library buildings currently do not have solar panels or batteries and are high electricity use sites with the capacity to install up to an 80 kw system.</p> <p>It is expected that this installation will reduce electricity costs in the order of \$25,000 p.a.</p>	\$30,000

	Title	Net Expenditure \$
	<p>Goodwood Oval Grandstand This project is for the upgrade of the Goodwood Oval grandstand, the State Government agreed to contribute \$2.5 million to the construction of a new facility. Council will contribute \$950k in 2019-20.</p> <p>To date, the funding agreement has been signed and funds have been paid into Council's nominated account.</p> <p>Following the November 2017 Council meeting, the grandstand designs were refined and presented to Council on 29 January 2018, where Council endorsed:</p>	\$NIL
	<p>Walking & Cycling Plan (WCP) Year 2 Initiatives To continue the implementation of Council's WCP initiatives. This project seeks to continue the implementation of improvements identified in this plan.</p> <p>Key projects during 2017/18 include:</p> <ul style="list-style-type: none"> • King William Road, intersection with Simpson Parade • King William Road from #29 to Greenhill Road 	\$180,000
	<p>Orphanage Park Water Fountain The daily users of Orphanage Park, the Orphanage Park Pooches Group, has written asking Council to install a shelter shed and water (drinking) fountain in the park. Council staff recognise the community value the drinking fountain and shelter proposals would have at Orphanage Park. All-weather shelter is currently limited to the central BBQ areas at the park, and additional shelter would benefit users of open space areas, particularly the eastern open space area.</p>	\$25,000
	<p>Leah Street – replace failing road Leah Street Forestville had a limited reseal 7 years ago in an effort to strengthen a failing pavement at low cost and low disruption. This treatment has had limited success. The pavement has started to fail and needs to be reconstructed in the near future.</p> <p>Leah Street carries approximately 5,800 vehicles per day with 6.6% of this volume being commercial vehicles and is also a bus route.</p>	\$550,000
	<p>LED Street lighting In 2014, Council completed an audit of its existing street lighting. Key findings of this audit included:</p> <ul style="list-style-type: none"> • There were over 4000 street lights across Unley • Most of our street lights are old, provide substandard lighting, and are a major contributor to our carbon foot print 	\$1,500,000

	Title	Net Expenditure \$
	<ul style="list-style-type: none"> Significant annual financial savings in the order of \$358k, and a large reduction in CO2 emission are to be achieved if LED lighting is implemented <p>The current draft business case shows that converting to LED's in our City's streets would result in:</p> <ul style="list-style-type: none"> A net life time cost saving of \$7.1 million over 20 years; A payback period of 4.2 years if the lights are changed over in 1 year A reduction in greenhouse gas emission in the order of 8000 tonnes over the life of the lights <p>The total cost will be \$1.5m to change over the lights across the city.</p>	
	<p>Capitalised Project Delivery Costs including Overheads</p> <p>These are internal project management costs to deliver the projects listed</p>	\$237,000
	New Capital	\$8,321,000

Appendix 3 - 2018-19 Proposed Capital Renewal Program by Asset Class

Asset Category	Expenditure \$	Income \$
Bridges	\$100,000	
Bus Shelters	\$66,000	
Car Parks	\$44,000	
Drains and Stormwater	\$872,000	
Footways	\$1,041,000	
IT Equipment	\$750,000	
Kerb and Water table	\$438,000	
Plant and Equipment	\$1,331,000	\$318,000
Property including: <ul style="list-style-type: none"> • Buildings • Public Toilets • Swimming Facility • Office Furniture and Equipment 	\$883,000	
Reserves / Recreation and Open Space	\$493,000	
Roads	\$1,127,000	
Signs	\$16,000	
Street lighting	\$25,000	
Streetscape	\$110,000	
Traffic Facilities	\$27,000	
Project Delivery Costs including Corporate Overhead	\$622,000	
Total	\$7,945,000	\$318,000
Net Capital Renewal Program		\$7,627,000

BRIDGES		
Location	Comment	
Bridge/Footbridge	Renewal works required to repair defects on existing structures following the condition audit.	
Total		\$100,000

BUS SHELTERS	
Compliance & Seating	
Progressively replace non-compliant bus shelters – Bus stop 6 Unley Road west side in 2018/19.	
Program to replace plastic tactile indicators with concrete insert tactile.	
Program to replace old seating with age friendly seating at bus stops.	
Total	\$66,000

CARPARKS		
Site	Comment	
Orphanage Park Carpark Stage 1 –	Replace spoon drain with permeable pavers	
Total		\$44,000

DRAINS AND STORMWATER	
Glen Osmond Road / Fullarton Road Fullarton diversion.	
Lehunte Lane Wayville upgrade small soakage well to reduce frequency of flooding.	
Ad-hoc general works through the year.	
Total	\$872,000

FOOTWAYS			
Street Name	Side of street	Suburb	Ward
Edmund Street	both	Unley	Unley
Parker Terrace	both	Clarence Park	Clarence Park
Norman Street	both	Black Forest	Clarence Park
King William Road	both	Hyde Park	Unley
King William Road	Both	Unley Park	Unley Park
Palmer Reserve	both	Fullarton	Fullarton
Unley Road and Young Street	both	Myrtle Bank	Fullarton
Footpath Condition Audit			
Eliminate Choke Points at various locations based on results of audit			
Lift and relay pavers in segments where level of service not met based on results of audit			
Total			\$1,041,000

For footpaths forming part of the footways asset category, Council has endorsed an asset management plan schedule to replace all asphalt to pavers based on current service standards. Based on the LTFP it is anticipated that the City of Unley will be fully paved by June 2019.

IT EQUIPMENT	
Computer hardware (including server room upgrade), software (including Records Management System Upgrade, telephone system and Infringements) and other ICT Equipment	
Total	\$750,000

KERB AND WATER TABLE	
Douglas Street Parkside	
Liston Street Parkside	
River Road Myrtle Bank	
Fourth Avenue Everard Park	
Duthy Street	
Roads on the renewal program will have either kerb or water tables replaced	
Total	\$438,000

PLANT & EQUIPMENT			
	Gross \$	Income \$	Net \$
Small Plant	\$30,000		
Light Fleet	\$281,000	\$123,000	\$158,000
Major Plant	\$1,020,000	\$195,000	\$630,000
Total	\$1,331,000	\$318,000	\$1,013,000

Plant items include:

Truck Elevated Platform vehicle	1 Tonne Space Cab Ute x2	Holden Dual Cab Ute
Community Bus	3 Tonne Truck	Ride on mower
Tree wood chipper	Change-over of 8 light fleet vehicles	

PROPERTY		
Property Classification	Facilities	Cost \$
Civic Community	Mechanical Services Upgrade – Town Hall and Library Mechanical Services Upgrade – Goodwood Library Part Carpet replacement – Unley Library L1 Pool Vacuum replacement Umbrella shade sails restoration Rear gate/ pavers repair / replacement Café work space and refrigerator mods Soap holders – shower area 2 x Lane rope/dive block Lighting Upgrade – Goodwood Library Replace Dist. Board – rear area CPCC	\$247,000
Civic Operations	Public Toilets – auto lock upgrades Operable wall upgrade	\$35,000
Civic Operations : other	Compaction survey and Regrade landfill site Access upgrade – Goodwood Oval minor grandstand area and sub depot	\$68,000

PROPERTY		
Property Classification	Facilities	Cost \$
	Compliant wash down facility – Unley Oval	
Lease Community	Unley Park Sports Club – Ceiling replacement Minor works – various sites Goodwood/Millswood precinct – various minor works Unley Bowls Club – repair to concrete plinth Lighting upgrade – Goodwood community centre (LED)	\$182,000
Multi Category works	Paint Program Asbestos removal program year 2 of 3 Air conditioning – package units' upgrade program Project Management costs Key/lock register upgrade	\$305,000
Office Equipment		\$38,000
Total		\$875,000

Property includes the categories of Buildings, Office Furniture and Equipment, Public Toilets and Swimming Facility.

RESERVES / RECREATION AND OPEN SPACES	
Location	Description
Everard Park	Play equipment renewal and upgrade
North Unley Park	Play equipment renewal and upgrade
Fern Avenue	Play equipment renewal and upgrade
Various Parks	Irrigation systems audit
Orphanage Park	Irrigation renewal
Various Parks	Bin surrounds, fencing, sets, signage, paths, lighting, soft fall and other minor items
Various	Back flow prevention devices
Various	Street furniture replacement and renewal
Total	\$493,000

ROADS			
Street	From	To	Suburb
Kenilworth Road	Dudley Street	Wattle Street	Parkside
Northbrook Ave	Victoria Street	Chelmsford Ave	Clarence Park
First Avenue	Everard Terrace	Leader Street	Goodwood
Commercial Road	Westall Street	Unley Road	Unley Park
Nairne Terrace	Nicholls Street	Leader Street	Forestville
Fuller Street	Kenilworth to	Dead end	Parkside
Second Avenue	Everard Terrace	Leader Street	Goodwood
Little Charles Street	Mary Street	Charles Street	Unley
O'Connell Street	Albert Street	Grace Street	Goodwood
King William Road	Various areas – continuing the program of localised pavement reconstruction		
Crack sealing	Various – Maintenance patching to localised defects		
Total			\$1,127,000

SIGNS	
Replacement and renewal of signage across the City.	
Total	\$16,000

STREET LIGHTING	
Replacement and renewal of lights across the City.	
Total	\$25,000

STREETSCAPE	
Replacement and renewal of streetscape across the City.	
Key locations include:	
Unley Road Western Side	
Way Avenue Myrtle Bank	
Young Street Parkside (Porter to George)	
Ferguson Street Myrtle Bank (Fullarton to Glenford)	
Total	\$110,000

TRAFFIC FACILITIES	
Replacement and renewal of traffic management infrastructure.	
Total	\$27,000

PROJECT MANAGEMENT & DELIVERY COSTS (INCLUDING CORPORATE OVERHEAD)	
Project Delivery	
Total	\$622,000

Appendix 4 – Rates Assistance Available

Rebate of Rates – Under Sections 159-165 of the Local Government Act 1999

A rebate of rates in respect of any rateable land in the Council area will be available only when the applicant satisfies the requirements under the Act.

Discretionary Rebate of Rates – Under Section 166 of the Local Government Act 1999

In February 2017, Council endorsed a revised Rate Rebate Policy with a key principle that all ratepayers should contribute an amount towards basic service provision. As such the new Policy proposes a maximum discretionary rebate of 75%.

Applications for discretionary rebates for the 2018-19 rating year will need to be received by 1 May 2017 to be considered in accordance with the statutory provisions of Section 166 of the Local Government Act 1999. Further information should be obtained from Council's Rate Rebate Policy.

State Government Pensioner and Seniors Concessions

The State Government previously funded concessions on Council rates but abolished such concessions with effect from 30 June 2015.

From 1 July 2015, the State Government has elected to replace these concessions with a single "cost-of-living payment" provided directly to those entitled. This payment may be used for any purpose, including offsetting Council rates.

To check eligibility, contact the Department for Communities and Social Inclusion (DCSI) Concessions Hotline 1800 307 758 or at www.sa.gov.au/

Alternative Payment Arrangements

Any ratepayer who may, or is likely to, experience difficulty with meeting the standard rate payment arrangements should contact the Council to discuss options for alternative payment arrangements. Such enquiries are treated confidentially and are assessed on a case-by-case scenario.

Postponement of Rates in Cases of Hardship

In accordance with Section 182 of the Act, a postponement of rates may be granted if Council is satisfied that the payment of these rates would cause hardship. Council may, on application and subject to the ratepayer substantiating the hardship, consider granting a postponement of payment of rates in respect of an assessment on the condition that the ratepayer agrees to pay interest in the amount affected by the postponement at the cash advance debenture rate calculated monthly and if the ratepayer satisfies the following criteria:

- The property is the principal residence of the ratepayer and is the only property owned by the ratepayer, and
- The property has been owned by the ratepayer and has been their principal residence for more than five years, and

- The ratepayer is able to produce one of the following identification cards
 - Pensioner Concession Card – Centrelink
 - Pensioner Concession Card – Veterans Affairs
 - TPI Card – Veterans Affairs, or
- Can demonstrate to Council they are a self-funded retiree with a household income of less than \$30 000 per year.

All applications for postponement of rates will be assessed on a case-by-case basis and are not contingent on the level of increase in rates payable. All such enquiries and submissions will be treated confidentially.

Postponement of Rates for Seniors

In accordance with Section 182A of the Act, a person may apply to Council for a postponement of the payment of the prescribed proportion of rates for the current or future financial year. Council may, on application and subject to the ratepayer meeting the criteria, postpone payment of a proportion of rates in respect of an assessment on the condition that the ratepayer agrees to pay interest on the amount affected by the postponement at the cash advance debenture rate calculated monthly and if the ratepayer satisfies the following criteria:

The person is a prescribed ratepayer, or is the spouse or domestic partner of a prescribed ratepayer, and

- The ratepayer or their spouse hold a State Seniors Card, and
 - The property is owned and is the principal place of residence of the State Seniors Card holder and/or spouse (that is, the property is lived in most of the time), and
 - If the ratepayer has a registered mortgage on the property prior to 25 January 2007, or has over 50% equity in the property, and
 - That no person other than the Seniors Card holder and/or his/her spouse has an interest as an owner in the property.
- If a person has applied for the benefit of a postponement of rates under section 182A and an entitlement to a postponement ceases to exist, the owner of the land must, within 6 months from the day in which the entitlement ceased, inform the council in writing of that fact (unless the liability to the relevant rates has been discharged). Failure to do so could lead to a maximum penalty of \$5 000
- Where an amount is not paid in accordance with the general rate notice but is capable of being the subject of a postponement (e.g. in excess of the prescribed amount \$500) under section 182A of the Local Government Act it will be taken to be subject to postponement under that section
- Prescribed interest is applied to the amount of rates postponed, which is charged and compounded monthly on the total amount postponed, until the debt is paid.

All applications for seniors' postponement of rates will be assessed on a case-by- case basis. All such enquiries and submissions will be treated confidentially.

Appendix 5 - Proposed Operating Budget by Program

Budget Program	Program Description	Draft 2018-19		
		Operating Income \$000s	Operating Expenditure \$000s	Net Expenditure / (Revenue) \$000s
City Development Management	Provides general management, executive support and leadership to the services provided by City Development and to Elected Members	0	472	472
Operational Services	Provides maintenance services to Council's infrastructure, property, open space, street and park trees, plant and equipment assets	1,119	11,665	10,546
Property Services	Provides sustainable strategic management of Council's building and property asset portfolio	404	3,178	2,774
Strategic Asset Management	Provides sustainable strategic management of Council's asset portfolio		501	501
Waste Management	Collection and disposal of general waste, kerbside recycling, green waste and the hard rubbish collection service	82	3,813	3,731
Environmental Initiatives	Drive improved environmental sustainability through policies, strategies, programs and projects.		128	128
Transportation & Traffic	Coordination, administration and support to provide an effective, safe and equitable management of transport spaces for all modes, ratepayers and visitors to improve local accessibility and safety	14	580	566
Urban Design	Development and management of high quality public realm and open space. Coordination, administration and support to provide an effective, safe and equitable management of movement spaces for all modes, ratepayers and visitors to improve local accessibility and safety		260	260
Urban Policy Planning	Investigate and prepare Council planning strategy, policy and Development Plan Amendments and review State Government strategic, policy and operations directions		227	227
City Services Management	Provide general management, executive support and leadership on the services and programs provided by City Services and to Elected Members		540	540
Active Ageing	Coordination, administration and support for community based services and projects aimed at facilitating independence and promoting social inclusion	1,253	1,418	165
Arts & Cultural Development	Provision of Art and Cultural Development programs to support a vibrant and active community	5	145	140
Community Bus Program	A community transport service within the City of Unley provided by fully trained and accredited volunteer drivers, aimed at improving mobility plus connection to more City Services	16	139	123
Community Centres	Management and provision of a thriving network of Community Centres that promote social inclusion, belonging and connection	374	860	486
Community Development & Wellbeing Management	Provide management, support and leadership of the projects, programs and services provided by the Community Development & Wellbeing Team.		265	265
Community Grants	Funding for community organisations, groups and individuals to implement programs and initiatives that promote community connectivity, belonging, participation and cultural diversity		127	127

Budget Program	Program Description	Draft 2018-19		
		Operating Income \$000s	Operating Expenditure \$000s	Net Expenditure / (Revenue) \$000s
Community Events	Efficient and effective coordination of Council-run community and cultural events and activities, as well as the successful facilitation and attraction of external events into the City of Unley to encourage place activation, cultural celebration & vibrancy		189	189
Recreation & Sport Planning	Supporting a healthy and active community through the provision of structured and unstructured recreation, sport and leisure programs and facilities		117	117
Unley Swimming Centre	Provision of a premier outdoor swimming facility, encouraging community health, wellbeing and water safety	776	1,026	250
Volunteer Development	Coordination, administration and support for community based volunteer services and projects.		117	117
Youth Development	Engage and empower young people in the community by identifying, developing and providing activities, programs and events		95	95
Animal Management	Promote community safety through education, awareness and compliance with the legislation relating the <i>Dog and Cat Management Act</i> and <i>Local Government Act</i>	179	256	77
Development Services	Planning and building control within the City in accordance with the <i>Development Act</i> and Regulations and other legislative requirements	376	1,794	1,418
Parking Enforcement	Promote community safety through education, awareness and compliance with the legislation relating to the Road Traffic Act and <i>Local Government Act</i> and Council By Laws	985	623	(362)
Public & Environmental Health	Promote community health and safety through education, awareness and compliance with the legislation relating to the <i>Environment and Protection Act</i> and the <i>Local Government Act</i>	37	442	405
Customer Experience	Coordinate and manage the City of Unley brand through customer service, provision of frontline customer service plus resolve customer enquiries and build goodwill within the City of Unley community	0	747	747
Library Services	Provision of Library services, programs and facilities to encourage literacy, lifelong learning and social inclusion and connection	358	2,027	1,669
Unley Museum	Provision of the Unley Museum to showcase the cultural heritage and history of the area through the provision of collection, exhibitions and programs	5	136	131
Office of the CEO	Organise and manage the good governance of the City of Unley, including support for Elected Members and Civic Functions	312	1,067	755
Economic Development	Manage the implementation, monitoring and evaluation of economic development activities and strategic initiatives within the City of Unley	325	633	308
Strategic Projects	Facilitating delivery of major strategic initiatives from 4 Year Delivery Plan and Community Plan		145	145
Governance & Risk	Undertakes administration of legislative and corporate governance requirements, and maintains robust controls through risk management and internal audit oversight	3	927	924
Marketing & Communications	Coordinate and manage the City of Unley reputation and brand in digital and printed communications and media relations	12	482	470
Business Support & Improvement	Provides general management, executive support and leadership to the services provided by Business Support & Improvement Division and supports Elected Members		490	490

		Draft 2018-19		
Budget Program	Program Description	Operating Income \$000s	Operating Expenditure \$000s	Net Expenditure / (Revenue) \$000s
Business Systems & Solutions	Manages and maintains Council's Information Communication Technology infrastructure, applications and supporting systems to provide high levels of secure service that supports business operations and performance		1,964	1,964
Corporate Activities	The accumulation of corporate costs including leave on-costs, treasury management, levy and taxes and insurances	1,699	4,023	2,324
Culture & Business Capability	This service supports the continuous improvement of overall business capability focused on the provision of 'best value' services to customers. Critical to improved business capability and customer experience is having the best organisational culture possible		330	330
Finance & Procurement	Delivers accounting, financial, procurement and treasury management services required to support Council's operations, including statutory and financial reporting obligations	39,577	1,362	(38,215)
Human Resources	Provides support in recruitment, change management, employee relations, injury management, Occupational Health Safety and Welfare	0	966	966
Total		47,912	44,275	(3,637)

DECISION REPORT

REPORT TITLE: GOODWOOD OVAL GRANDSTAND
REDEVELOPMENT – RESULTS OF
COMMUNITY CONSULTATION

ITEM NUMBER: 1136

DATE OF MEETING: 23 APRIL 2018

AUTHOR: JOHN WILKINSON

JOB TITLE: SPORT & RECREATION PLANNER

1. **EXECUTIVE SUMMARY**

Council received a report on 29 January 2018 (Item 1077) regarding community consultation for the new two-storey grandstand facility at Goodwood Oval and resolved:

2. *Council undertake community consultation on the proposed new two-storey facility at Goodwood Oval via a direct mail out between February and March 2018, and the Administration present a report back to Council April 2018 to summarise the results of the consultation and endorse a final design for the new two-storey facility.*

Community engagement was undertaken between 12 February and 16 March 2018, with 95 responses received. Of these, 90 responses were from residents of the City of Unley. A detailed summary of the consultation results is provided in Attachment 1.

Attachment 1

This report provides Council with the results of community consultation and seeks Council's endorsement of the preferred concept designs for the new grandstand facility, in order to proceed to further detailed design and to seek development approval.

2. **RECOMMENDATION**

That:

1. The report be received and the results of the community engagement be noted.
2. Council endorse the concept designs for the new two-storey grandstand facility at Goodwood Oval, incorporating the recommended amendments to be included as part of detailed design development and proceed to detail design development and tender.

The recommended amendments, in response to community and stakeholder feedback include:

1. External Appearance and Streetscape Interface:
 - a. Material and colour selection of the building, in particular the Curzon Avenue frontage will be selected appropriate to the local neighbourhood character.
 - b. Detail design will include the development of landscape plans that address the streetscape interface and the external spaces associated with the new Grandstand Facility.
 - c. Where practical, all existing trees will be retained in the detail design.
 2. Footprint of the Grandstand:
 - a. The final footprint of the grandstand structure is to remain where practical within the footprint of the existing building.
 3. Leasing and License arrangements of the Facility.
 - a. Council staff to develop new agreements with both clubs, to meet the requirements of the new facility, as well as to explore opportunities to increase appropriate community use of the upgraded facility, noting local accessibility and the potential impact of noise and liquor license requirements.
 - b. The provision of gaming machines at the new facility will not be supported.
 4. Provision of external storage:
 - a. The proposed storage facility on Fairfax Ave not proceed.
 - b. The detail design process further engage with both clubs to ensure appropriate storage within the new facility.
 - c. Additional short-term storage, if subsequently required, be located within adjacent ancillary buildings around the existing park.
 5. Provision of public toilets:
 - a. Public toilet provisions are to remain incorporated in the footprint of the ground floor of the new facility, with way finding signage incorporated across the park to direct public to the new facilities.
3. Residents be notified of Council's decision by letter, to the same catchment area as that of the community consultation, and a notice be placed at the existing grandstand as well as Council's web site.
 4. Following the completion of detailed design development and in the event of no major variation to the project scope or total cost, the project proceed to tender for construction.

3. RELEVANT CORE STRATEGIES/POLICIES

Community Living

Goal 1: People value our City with its enviable lifestyle, activities, facilities and services.

- 1.1 Our community is active, healthy and feels safe.
- 1.3 Our City meets the needs of all generations
- 1.5 Our City is connected and accessible.

The improvement of Council's sport and recreation infrastructure is also identified in a number of key Council strategies and plans:

- Living Active, Sport and Recreation Plan 2015-2020, City of Unley.
- Open Space Strategy, City of Unley.
- Disability Action Plan, City of Unley.
- Environment Sustainability Strategy, City of Unley.
- Long Term Financial Plan.

4. DISCUSSION

Background

Since 2014, Council has considered a number of reports relating to the Goodwood Oval Improvement Plan and more recently, the upgrade of the Goodwood Oval grandstand facility. A summary of the key milestones relevant to Goodwood Oval since 2014 is as follows:

August 2014	Council endorsed the Goodwood Oval and Millswood Sporting Complex Improvement Plan, which establishes a strategic direction for the two sites to meet the needs of clubs and the broader community.
April 2015	Council endorsed a staged implementation plan for the improvement plan, which provided guidance in terms of priority actions, cost estimates and potential funding sources.
December 2016	Following an Elected Member Motion On Notice, Council endorses investigation of options to upgrade toilet and change facilities at the Goodwood Oval grandstand, particularly for junior and female participants, and umpires.
April 2017	Council endorsed concept designs for internal improvements in the existing grandstand in order to seek State Government funding.
August 2017	Council continued discussions with potential funding bodies to realise the project. Options to replace the grandstand facility were also reviewed in light of potential State Government funding opportunities.
November 2017	Council accepted a \$2.5M funding offer towards a new two-storey grandstand facility and allocated \$950K of its own funds. Concept designs for the new facility were refined.
January 2018	The draft concept designs, including the proposal for the external storage facility were presented to and endorsed by Council for community consultation. Community consultation was undertaken between February and March 2018, the results of which are now presented to Council.

The intent of this project has been to provide improved facilities that will achieve Council's vision of the Goodwood Oval precinct as a district sporting hub; that provides facilities for sport and passive open space for the broader community and responds to the principles established in the 2014 Improvement Plan, including:

- Ensure quality and connected facilities and spaces;
- Enhance the appearance and functionality of the facility through innovative design;
- Retain the character and landscape of the site;
- Maintain open space and avoid fencing or structures where possible;
- Provide activity opportunities for all age groups;
- Manage the development of the site to minimise impacts and retain usable spaces; and
- Aim to achieve optimum use of facilities, considering Council's financial limitations.

Previous reports have outlined the poor condition and functionality of the existing grandstand and provided the catalyst for considering an upgrade of the grandstand facilities. However, through engagement with State Government agencies and national sporting bodies, the need to provide improved facilities for junior and female participants and umpires emphasised the increased benefits and support for a new facility to the broader community.

Draft concept designs for the grandstand upgrades were presented to Council on 29 January 2018 (Item 1077) including details of a proposed external storage facility, and Council resolved to undertake community consultation on the concept designs (Attachment 1).

Attachment 1

In summary, the draft concepts for a new two-storey facility have been designed in consideration of football and cricket facility guidelines, including feedback from both clubs and the Council. Located on Curzon Avenue, in approximately the same location as the existing grandstand, it includes:

- Four change rooms, catering for home and away teams, and male and female participants;
- Two umpire change rooms;
- A canteen, public toilets and external viewing area to the north;
- Medical and gym areas;
- Equipment storage; and
- A community function area on the first floor, offering views across the oval with a lift, bar and kitchen facilities, office and meeting spaces, toilets and storage.

Additionally, the proposal for an external storage shed was also included in the consultation materials, which would provide storage space for the football and cricket clubs for sports equipment. This facility was described in the consultation materials as a modern steel-clad structure, approximately 40m² in area. A map was also provided, showing the facility located on Fairfax Avenue, near the car park entrance.

Community Engagement Methodology

Community engagement was undertaken from 12 February until 16 March 2018, and involved the following:

- Letters, plans, and hard copy feedback forms posted to residents within approximately 1km of Goodwood Oval.
- Plans, notices and feedback forms placed at various locations around the Goodwood Oval precinct, Civic Centre, Libraries and Community Centres, inviting comments from the community.
- Plans, feedback forms and further information placed on Council's website (via the Your Say Unley section) and also promoted on Council's social media platforms.
- Notices placed in the Eastern Courier (Unley Life Column).

The consultation sought feedback on the key aspects of the draft concept designs, including the layout of the ground floor and first floor, the external appearance of the facility and the proposed external storage facility to be located on Fairfax Avenue.

Given that the State Government had announced \$2.5M funding for this project, the intention of the community engagement process was to seek feedback from the community on the proposal and not to conduct a formal 'vote in favour or against' the proposal. The engagement initiative was intended to determine the local community preferences for the upgrade of the Grandstand to inform the detail design process and decision making of the Council.

Community Consultation Results

A detailed report outlining the results of the community consultation is included as Attachment 1. This report also includes the feedback form, draft plans and images that was sent to residents.

Attachment 1

In summary, 95 people participated in the engagement and provided valuable feedback with two thirds of responses provided through the Your Say Unley website. Of the 95 responses, 90 were from City of Unley residents and nearly all respondents reside in the Goodwood or Clarence Park wards. In addition, 9,102 people viewed the post on Council's Facebook page and of these, 1,159 people clicked on the page.

It is important that the community consultation results be considered in the context of the overall intent of the project, the needs of the clubs and the community involvement and benefit that the clubs provide for sport participants, club administrators and their families. For Council's benefit, current participant numbers include:

- 560 football club participants of which, approximately 70% are City of Unley residents.
- 310 cricket club participants of which, approximately 75% are City of Unley residents.

The community feedback was provided through four key questions:

1. Please provide comments on the Ground Floor – including northern end canteen and seating area, public toilets and main entry.
(32 generally positive comments received)
2. Please provide comments on the first floor facilities, including function areas, bar, kitchen and toilets.
(29 generally positive comments received)
3. Please provide comments on the overall appearance of the grandstand and landscaping.
(35 generally positive comments received)
4. Please provide comments on the external storage facility near Fairfax Avenue car park.
(19 generally positive comments received)

The positive features that were identified most frequently by respondents included:

- Providing quality facilities for the community, football and cricket clubs, other sports and informal recreation opportunities;
- Generating income opportunities to benefit the football and cricket clubs and Council, through the hiring out of facilities;
- Reducing the height of the new facility compared to the existing grandstand; and
- Improving the appearance of the grandstands and streetscape.

In addition, there were a number of items that respondents raised some concerns with. Following completion of the community consultation, the Administration has considered the feedback and held discussions with the consulting architect and representatives from both clubs regarding recommended amendments to the concept designs that are to be incorporated into the detail design process so as to address the concerns raised.

A summary of comments raised by the community consultation and considerations are outlined in the table below:

Summary of Comments	Considerations
Concern that the external appearance of the new facility is not in keeping with the local streetscape character	<p>The detail design process will carefully consider the refinement of the form of the grandstand and the detail selection of materials, colours and finishes to respond to the local neighbourhood character.</p> <p>Recommendation: The detail design phase will include the design of the external spaces surrounding the Grandstand to ensure appropriate integration with the Park and the adjacent Curzon Avenue.</p>

Concern regarding the lack of shade and seating, and loss of green spaces surrounding the Grandstand	<p>Recommendation: The detail design phase will include the design of the external spaces surrounding the Grandstand to ensure appropriate integration with the Park and the adjacent Curzon Avenue, including the provision of public seating, increased shade planting and shade structures, landscaping and integration of existing trees.</p>
Concern regarding the possible loss of existing trees	<p>The concept design will site the new grandstand on the southern boundary of the existing grandstand to ensure there are no impacts on the significant cork trees located to the south of the existing grandstand.</p> <p>Recommendation: The detail design process will explore further options to retain all existing trees where practical, appropriate to the health and wellbeing of each tree, and the design and construction requirements of the site.</p>
Concern regarding the accessibility and capacity of public toilets to be provided	<p>The existing grandstand provides one male and one female toilet facilities for the public use.</p> <p>These facilities have provided an acceptable level of service for the community for the everyday use of the park. The concept design provides three new toilet facilities to match the satisfactory capacity, in a similar location to the existing female public toilets. The concept design also provides new toilets upstairs to service the function room.</p> <p>Alternatively, the public toilet facilities could be excluded from the Grandstand and a standalone public toilet building with increased capacity be considered, however, the establishment of another building within the park is likely to be opposed by the local community (similar proposition to external storage) and is therefore not recommended.</p>
Concern that the facility is at odds with the Development Plan due to the proposed size and appearance as shown in the concept designs	<p>The new grandstand facility is located in Policy Area 4 – Spacious Millswood Page Estate and whilst the principles of the development plan focus on residential development, the footprint and external appearance of the new facility will be reviewed through the detail design process, in accordance with the principles of Policy Area 4.</p> <p>Recommendation: The construction of a new grandstand facility at Goodwood Oval is nominated as a Category 3 Complying development in Council's Development Plan.</p>

	<p>This will require unrestricted notification, providing an opportunity for the wider community to respond. The application will be assessed by the Council Assessment Panel.</p>
<p>First Floor lack of seating provision and space for fitness (step up) activities</p>	<p>There are no specific standards or guidelines for spectator seating in the AFL preferred facility guidelines, however the following comments are provided on this matter:</p> <p><i>'Determined on a case-by-case basis having due regard to the standard of competition to be hosted, anticipated crowds and site appropriateness.'</i></p> <p>The concept design provides 120 seats and allocated spaces for people with a disability, and for people to stand. This capacity is supported by both clubs and considered sufficient to cater for their maximum attendance scenarios.</p> <p>The loss of grandstand seating for fitness is acknowledged, however this is an indirect use of the facility and new grandstand should not necessarily cater for this use.</p>
<p>Limited kitchen size relative to the size of the function space</p>	<p>The concept design reflects the AFL Preferred Facility Guidelines and feedback from the clubs in the relation to the design and size of the kitchen to support the function room. The concept design provides a 22m² kitchen in the new grandstand, which complies with the AFL guidelines. In addition, the adjacent bar provides additional facilities and storage.</p> <p>Recommendation: The detail design will investigate the need for and opportunities to expand the area for the kitchen, bar and storage areas within the existing footprint of the first floor.</p>
<p>Scale of the Function Area</p>	<p>The existing 'social/community room' is 157m² and the concept design includes a function area of 268m². The additional area has been provided with consideration of the future needs of the clubs for functions and spectator experience, and opportunities for the facility to be accessed for other appropriate community uses.</p> <p>Recommendation: As the function room is greater in area than the area proposed in the AFL guidelines, it is recommended that the kitchen, bar and storage area be reviewed accordingly in the detail design process, with a view to providing the correct balance between area for club activities and potential future community use.</p>

<p>The new facility has a larger footprint than the current grandstand and would decrease the amount of open space, potentially lose trees and block views</p>	<p>The proposed footprint of the grandstand will remain where practical, approximate to the size and location of the footprint of the existing building. The overall height of the new structure is lower than the existing grandstand.</p> <p>The spaces surrounding the grandstand will be appropriately designed to integrate with and make a positive contribution to the quality of the open space.</p> <p>Discussions with the clubs and architect indicate the new facility can be located in the location of the existing grandstand. Whilst this is not aligned to the centre of the oval, it will minimise the impact on existing views.</p> <p>Recommendation: The new facility will be located and constructed to have minimal impact on the existing cork trees. A review of the trees to the north of the building will be undertaken during the detail design process.</p>
<p>Use of the proposed function area by external groups, with concerns relating to noise and liquor licence restrictions</p>	<p>Maximising use of Council facilities is a strategic goal of Council, included in the Community Plan and Council's Sport and Recreation Plan. However, resident concern regarding the use of the facility is acknowledged and should be managed through the lease arrangements with both clubs. It should be noted that gaming machines are NOT proposed for the new facility.</p> <p>Recommendation: Council will review the current lease agreements of both clubs to reflect use of the upgraded facilities, as well as to encourage greater use by other community groups. These agreements should also consider feedback from local residents and ensure there are adequate controls to minimise resident disruption. Whilst clubs should manage their use of the facility for training, match day and other activities, Council should control third party use of the new facility. Gaming machines will not be included in the new facility.</p>
<p>Access to the facility by the broader community</p>	<p>As mentioned above, the new facility offers benefits to not only the tenant clubs but also the broader community. In accordance with Council policy, opportunities to optimise its use should be explored. Feedback from residents will be considered during this process.</p>

Opposition to external storage facility based on loss of open space and blocking of views (a petition relating to this matter was formally received by Council at its February 2018 meeting)	<p>Opposition to this proposal is noted and alternative solutions have been reviewed in conjunction with both clubs.</p> <p>Recommendation: The proposed storage facility on Fairfax Avenue will not proceed. The detail design process will further engage with both clubs to ensure appropriate storage within the new facility. Additional short-term storage, if subsequently required, will be located within adjacent ancillary buildings around the existing park.</p>
Concerns that the upgrades will place increased pressure on car parking and will increase traffic in the area	<p>Recommendation: Car parking and traffic requirements as part of the new grandstand facility will be reviewed as part of the detail design process, in accordance with the Building Code of Australia requirements, and the recommendations of the Local Area Traffic Management study for Goodwood.</p> <p>There is not expected to be a significant increase in parking demand as a result of the new facility.</p>

Next Steps

The concept designs and recommended amendments in response to the community consultation are provided for Council's consideration. If accepted, this information will form the basis of the detailed design process, including the required development approval.

The proposed timeline for the next stages of the project milestones is as follows:

May – August 2018	Appoint design team, undertake detailed design, development approval, and preparation of drawings for tender.
September 2018 – January 2019	Tender works for construction and appoint a lead contractor.
February 2019	Commence construction – 12-15 month estimated construction period.

Discussions have commenced with both clubs regarding alternative accommodation arrangements during the anticipated construction period. To finalise the consultation process, residents within the community consultation catchment area will be advised of Council's decision through a letter, and a notice will also be placed at the existing grandstand as well as an update on the Council's web site.

Council will be also notified of the final temporary arrangements for both clubs, with consideration given to the use of other club facilities nearby, or the installation of temporary shared facilities at Goodwood Oval.

5. ANALYSIS OF OPTIONS

Option 1 – The results of the community engagement be noted. Council endorse the concept designs and recommended amendments for the new two-storey grandstand facility at Goodwood Oval, as the basis for progressing to the next stage of detail design development and tender.

The recommended amendments, in response to community and stakeholder feedback include:

1. External Appearance and Streetscape Interface:
 - a. Material and colour selection of the building, in particular the Curzon Avenue frontage will be selected appropriate to the local neighbourhood character.
 - b. Detail design will include the development of landscape plans that address the streetscape interface and the external spaces associated with the new Grandstand Facility.
 - c. Where practical, all existing trees will be retained in the detail design.
2. Footprint of the Grandstand:
 - a. The final footprint of the grandstand structure is to remain where practical within the footprint of the existing building.
3. Leasing and License arrangements of the Facility.
 - a. Council staff to develop new agreements with both clubs, to meet the requirements of the new facility, as well as to explore opportunities to increase appropriate community use of the upgraded facility, noting local accessibility and the potential impact of noise and liquor license requirements.
 - b. Gaming machines will not be installed at the new facility.
4. Provision of external storage:
 - a. The proposed storage facility on Fairfax Ave not proceed.
 - b. The detail design process further engage with both clubs to ensure appropriate storage within the new facility.
 - c. Additional short-term storage, if subsequently required, be located within adjacent ancillary buildings around the existing park.
5. Provision of public toilets:
 - a. Public toilet provisions are to remain incorporated in the footprint of the ground floor of the new facility, with way finding signage incorporated across the park to direct public to the new facilities.

Residents be notified of Council's decision by letter, to the same catchment area as that of the community consultation, and a notice be placed at the existing grandstand as well as Council's web site. Following the completion of detailed design development and in the event of no major variation to the project scope or total cost, the project proceed to tender for construction.

This option considers the findings of community consultation whilst recognising the intent of the project, to provide a facility that meets the requirements of the clubs and the facility guidelines of their respective peak bodies, as well as opportunities to benefit other sports and the broader community for years to come.

Option 2 – Endorse an alternative option.

Council may wish to endorse an alternative option to those identified. Consideration should be given to the work already undertaken, the outcomes of the community consultation process and the conditions associated with the State Government funding agreement.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial/Budget

- Improving the grandstand facility at Goodwood Oval is a specific action within Council's 4 Year Plan, Sport and Recreation Plan and is a 2017/18 KPI for the Chief Executive Officer. The Concept Design for Goodwood Oval was established based on an overall first order budget estimate of \$3.6M.
- Council has allocated \$950K in its draft 2018/19 budget and has received the following funding from external sources:
 - \$2.5M – State Government – funding secured and has been paid;
 - \$150K – combined funding from both clubs;
 - \$75K – Australian Football League (AFL) funding; and
 - \$15K – SA Cricket Association funding (SACA, recently announced).
- Further assessment of project costs will be undertaken by a cost consultant, as part of the detailed design process.
- The Administration is aware of the limited budget and requirements under the State Government funding agreement. The Administration will oversee the detail design development to ensure it is in accordance with the available budget and design intent. Any major variations to project scope or budget will be presented to Council if required prior to works commencing.

5.2 Legislative/Risk Management

- Any legislation and risk implications will be considered as part of the development application and construction process. Once documentation has been completed, the proposed Grandstand Facility will require Development Approval. This stage of assessment may require further community consultation.

5.3 Staffing/Work Plans

- The Council will be responsible for the management of the detail design and construction of the facility and these are budgeted for. Management of the new facility will be investigated and further information and recommendations on this matter will be provided to Council in the future.

5.4 Environmental/Social/Economic

- The new facilities will provide a higher level of service to meet the needs of the clubs, as well as accommodate for future membership growth, and will thereby positive social and economic impact.
- To maximise the wider social and economic benefit of the new facility to the local community, Council will review the current lease agreements of both clubs, to reflect the enhanced facilities, as well as encourage greater use by other community groups. This approach is in accordance with the goals of Council's Sport and Recreation Plan and the current Key Performance Indicators for the CEO.
- The concept design did not incorporate specific environmental design initiatives, however opportunities to consider locally or sustainably sourced materials, low energy fittings, water efficient fittings, water storage and reuse, as well as solar panels will be considered in the detail design and specification process (subject to budget).

5.5 Stakeholder Engagement

- An Elected Member briefing session (open to the public) was held on 6 November 2017 to discuss the proposal with Elected Members.
- As outlined in this report, community consultation has been undertaken to inform Council's decision making process in relation to the new grandstand facility at Goodwood Oval grandstand.
- In anticipation of the construction commencement, as well as during the construction process, there will be regular project information distributed by the Council to the local community as the project progresses, in co-ordination with the builder.
- Additionally, as stipulated by the State Government, Council must establish a Steering Committee for governance and monitoring of the project, and invite a representative from the Office for Recreation and Sport as observers only.

8. REPORT CONSULTATION

Consultation has occurred with the General Manager City Development and Manager Urban Planning, Design and Transport.

9. ATTACHMENTS

- Attachment 1 – Consultation Summary Report.

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
John Devine	General Manager City Development
Peter Tsokas	Chief Executive Officer

Attachment 1

COMMUNITY
Engagement
**SUMMARY
REPORT**

New Grandstand facility at Goodwood Oval

April 2018

THE CITY of
Unley

Contents

1. BACKGROUND	PAGE 3
2. CONSULTATION METHODOLOGY	PAGE 3
3. FINDINGS & RESULTS	PAGE 3
4. CONCLUSION	PAGE 6

INTRODUCTION

The purpose of this report is to provide details of the community engagement undertaken between February – March 2018 to obtain feedback on concept designs for the proposed upgrades to the grandstands at Goodwood Oval. This report aims to provide a summary of the engagement findings and comments by the community.

1. BACKGROUND

Concept designs for a new grandstand facility at Goodwood Oval were presented to Council on 29 January 2018 (Item 1077) and Council resolved:

2. *Council undertake community consultation on the proposed new two-storey facility at Goodwood Oval via a direct mail out between February and March 2018, and the Administration present a report back to Council April 2018 to summarise the results of the consultation and endorse a final design for the new two-storey facility.*

To date, community engagement was undertaken in 2014 regarding the development of the Goodwood Oval and Millswood Sporting Complex Improvement Plan.

Whilst there has been extensive engagement with clubs, there has been no community engagement on the grandstand upgrades until now. This process will be used to inform Council and assist with future decision making on the upgrade of the grandstands.

2. CONSULTATION METHODOLOGY

Community engagement was undertaken between 12 February and 16 March 2018, with 95 responses received. Of these, 90 responses were from residents of the City of Unley.

This engagement opportunity was extensively promoted including via:

- A press release sent to all media partners.
- Notices at Goodwood Oval.
- Plans, notices and feedback forms placed at Unley Civic Centre, Libraries and Community Centres, inviting comments from the community.
- Plans, feedback forms and further information included on the Your Say Unley online engagement hub.
- Information placed on the front page and 'Major Projects' page of Council's website.
- Multiple notices placed in the Eastern Courier (Unley Life Column).

All questions were targeted at determining the views of the community on the proposed designs and the consultation was aimed at all residents of the City of Unley, particularly residents within 1km of Goodwood Oval, and users of Goodwood Oval.

There were no restrictions on who could access the engagement information and feedback forms. However, the Your Say Unley online engagement hub prevents multiple responses from the same registered user.

3. FINDINGS & RESULTS

A total of 95 people participated in this initiative. Of these:

- 63 participated via the Your Say Unley website
- 32 participated via the hard copy feedback form

The Your Say Unley website attracted 1059 page visits and 763 document downloads over the engagement period.

A total 90 respondents (95% of total respondents) who registered to participate in the online forum and provided written responses, live within the City of Unley, nearly all within the Goodwood ward and Clarence Park ward.

This report provides a summary for easy reference and a quick snapshot of the feedback provided. A supplementary report on the feedback provided is available which outlines the raw data received from both the internal and external consultation.

KEY INSIGHTS:

The following feedback was provided in response to the engagement initiative/survey questions. Comments that were made more frequently are in bold.

1. Please provide comments on the Ground Floor – including northern end canteen and seating area, public toilets and main entry.

General positive comments (i.e. looks good) – 32 responses
More external seating / shade should be provided – 13 responses
Grandstand footprint / impact on views (Curzon / Allenby residents) – 11 responses
Sub-lease to others – noise concerns, overcrowding, liquor licence related – 10 responses
More toilets should be provided generally – 10 responses
Gym too small – 5 responses
The design / scale of the facility is not in keeping with local zoning, heritage and streetscape – 4 responses
Will access to public toilets remain the same – 4 responses
Outdoor area – heat off pavers, plain looking, more green areas – 4 responses
Need more information before making comment / detailed design etc – 4 responses
Are there too many toilets/showers in amenities area (for sports use) – 4 responses
Access to café / toilets – DDA / Universal design – 3 responses



Lack of storage in the new facility – 3 responses
Seating / raised deck area – DDA issues – 2 responses
General negative comments – 2 responses
How will canteen function (after hours use) – 2 responses
Location of public toilets, need to be near playground, children access in northern area near adults – 2 responses
Concern regarding loss of trees – 1 response
Are there opportunities to sub-lease to others – 1 response
More female toilets should be provided - 1 response
Should a designated time keeper / scorer area be provided – 1 response
Loss of stairs for exercise – 1 response
Lack of connection to other spaces / design context for the oval – 1 response
Will external seating area be available to the public – 1 response
Is the gym area too big – 1 response
External lighting – keep minimal – 1 response
Main entry to Curzon Ave – good location – 1 response
Main entry is underwhelming – 1 response
Good indoor / outdoor balance – 1 response
Barrier on southern side to shield south-westerly weather – 1 response
Access to canteen from first floor – need to go through cleaners area – 1 response
Consider 'wing walls' for privacy in change rooms one and four – 1 response
Remove picket fence - 1 response
Loss of open space – 1 response
Can walls at bottom of stairs be removed – 1 response

.....

2. Please provide comments on the First Floor facilities, including function area, bar, kitchen and toilets.

General positive comments (i.e. looks good) – 29 responses
Function area too big / not required / against development plan – 19 responses
Will the function space be leased for private use/functions? Noise, traffic, liquor licence, smoking concerns – 13 responses
Elevated seating area / undercover balcony – need more seating – 8 responses
Size of kitchen for 200 – too small for function area – 8 responses
Car parking / traffic related concerns – 4 responses
Design function area for use by others – i.e. AV, operable wall, flooring for fitness etc – 4 responses
Bar / function area – great views etc – 3 responses
Community access to the facility – rate payer funding etc / bar kitchen access during the week for meals – 3 responses
Generally negative – 2 responses
Umpires area – is it too big. It also requires them going outside, is this an issue – 2 responses
Consider universal design principles for amenities / not gender specific – 2 responses
Number of women's toilets needs increasing – 1 response
Memorabilia area – consider community based / public access – 1 response
Lots of glass / windows may be expensive. Consider heat / eco design principles – 1 response
Office is too small – 1 response
Board room could double as a crèche/ play area – 1 response
Why is there a shower in the female toilets – 1 response
Are the clubs funding the fit out of bar areas – 1 response
What are the plans for the match day BBQ area. Make it easier for volunteers – 1 response
Consider relationship to the site / design principles / context – 1 responses
Need more windows – light, particularly upstairs for office etc – 1 response
Swap office and store on first floor – 1 response

.....

What are rooms on west wall for, storage for clubs – 1 response

3. Please provide comments on the overall appearance of the grandstand and landscaping.

Generally positive – 35 responses
Concerns with heritage / zoning / impact on local character and streetscape – 21 responses
Concerns with loss of trees – 12 responses
Too much paving / loss of green areas – 12 responses
Generally negative comments – 6 responses
Concerns over footprint larger than existing / blocking views – 5 responses
More external seating in grandstand, undercover, and for players - 4 responses
Remove picket fence – 4 responses
No landscaping to comment on / need more information – 4 responses
Too 'block looking' / too modern looking – 3 responses
More outdoor seating – northern end – 2 responses
Consider eco-friendly / innovative features – 2 responses
Happy with reduction in height compared to existing – 2 responses
More external lighting – 1 response
Too much white / plain looking – 1 response
Why are there tables in the northern canteen / café area – 1 response
The large lights are concerning – 1 response
The Curzon Ave (rear) side looks ugly, "but were used to that" – 1 response
Loss of grandstand stairs for fitness – 1 response
Consider vertical garden wall on west wall – 1 response
Like the picket fence – 1 response
Disturbance during construction (dust, noise, cracking of surrounding properties) – 1 response
Concerns with external after hours functions / noise / etc – 1 response

Northern outdoor area good for kids, safety considered – 1 response

4. Please provide comments on the external storage facility near Fairfax Avenue car park.

External storage facility not required. Should be included in new grandstand facility - 24 responses
Generally positive – 19 responses
Unclear / need more information - 9 responses
Impact on car parking - 8 responses
Needs planting around it / make it aesthetically pleasing - 4 responses
Concern regarding impact on trees - 3 responses
External storage facility too big / loss of open space - 2 responses
Should use / integrate storage with hockey club building, considering hockey club may relocate soon - 2 responses
Generally negative - 2 responses
Too far / not functional for clubs - 1 response
Consider needs of Unley United soccer club - 1 response
Question regarding temporary 'pod' storage facility – purpose, length of permit - 1 response

5. Please provide any other comments on the project.

Pressure on car parking and increased traffic in the area – 19 responses
Generally positive – 14 responses
Concerns regarding the use of the function room in relation to noise and liquor licencing – 12 responses
Concerns relating to size of the function area and the benefit this will have to the club rather than broader community – 11 responses
Concerns that the new facility is not in keeping with the zoning for the area – 9 responses
A view that the football club has outgrown the facility and should consider use of other sites – 9 responses
Lack of detail in concept plans – need more detail before commenting – 6 responses

Concerns regarding potential loss of trees – 5 responses
Concerns regarding potential loss of open space – 4 responses
Concerns regarding reduced community access to the oval (playing field) – 4 responses
Disruption / potential damage to surrounding properties during construction – 4 responses
Loss of external grandstand stairs (i.e. can no longer run up the stairs for fitness) – 3 responses
Concerns regarding the increased footprint, resulting in impact on views and potential loss of open space – 3 responses
Consider incorporating eco friendly features in the design (e.g. solar power and recycled water) – 2 responses
Prefer renovation of existing grandstand rather than construction of a new facility – 2 responses
Can the public have access to the new gym – 2 responses
Council should be supporting and doing more for Forestville Hockey Club – 2 responses
The plans show the facility facing south rather east – 1 response
Provide bicycle racks near the new facility – 1 response
The concept designs provided no context in how the facility is situated with the surroundings – 1 response
Council needs to rethink the storage options, and provide within the new facility – 1 response
Do not support the inclusion of a picket fence around the oval – 1 response
Council should change the name of Goodwood Oval to Millswood Oval to reflect the suburb it is located in – 1 response
Ensure the new facility doesn't impact the playground – 1 response
There appears to be a lack of detail in where the football clubs BBQ facilities will be located and stored, and how external power will accessed – 1 response
The investment in the new facility benefits football and cricket, but what about investing in other sports (such as basketball) – 1 response
Consider the loss of revenue that the clubs may experience during the construction and ensure plans are in place to manage this – 1 response

4. CONCLUSION

In summary, the community engagement was undertaken between Feb-March 2018 to seek feedback on the proposed designs for upgrades to the new grandstand at Goodwood Oval. 95 people participated in the engagement initiative and provided valuable feedback and insight.

.....

Overall, respondents expressed positive feedback on the concept designs, with many participants expressing their support for the need to upgrade the grandstand and the designs presented.

The areas of feedback that received the most responses are as follows:

- Providing quality facilities for the community, football and cricket clubs, other sports and informal recreation opportunities;
- Generating income opportunities through the hiring out of facilities;
- The new facility is lower than the existing grandstand; and
- Improving the aesthetic appearance of the grandstands and streetscape.
- Concern that the external appearance of the new facility is not in keeping with the local zone and streetscape;
- The new facility has a larger footprint than the current grandstand and would decrease the amount of open space, potentially lose trees and block views;
- Use of the proposed function area by external groups, with concerns relating to noise and liquor licence restrictions;
- Opposition to external storage facility based on loss of open space and blocking of views (a petition relating to this matter was formally received by Council at its February 2018 meeting);
- Questions regarding level of Council investment and benefit and access to the new facility by the broader community; and
- Car parking and traffic concerns.

The feedback provided will now be considered to inform the detail design development and assist further decisions of Council.



APPENDICES

Consultation Materials

FEEDBACK FORM



Goodwood Oval grandstand upgrade

We are seeking your comments on the upgrade of the grandstand at Goodwood Oval, located at Curzon Ave, Millwood.

This project has been made possible with combined State Government, club, AFL and Council funding and construction is expected to occur later this year once relevant approvals have been obtained.

We are currently seeking your views in relation to the design of the facility in order to provide the best outcome for the user groups and wider community for years to come.

To view more designs of the new grandstand, please visit the consultation page at yoursay.unley.sa.gov.au

For more information on this project, please view the Frequently Asked Questions over the page.

Please provide your contact details (optional)*

Name:.....

Address:.....

Email:.....

Phone contact:.....

*Your contact details will remain confidential and will not be shared with a third party.

You can also complete this form online at: yoursay.unley.sa.gov.au

Return this form by close of business **Friday 16 March 2018**, by using the reply paid envelope provided, or post to:

Goodwood Oval Grandstand Upgrade
City of Unley
PO Box 1
Unley SA 5061

yoursay.unley.sa.gov.au

1. Please provide feedback on the key features of the new two-storey grandstand

Ground floor – including northern end canteen and seating area, public toilets and main entry

First floor facilities, including function area, bar, kitchen and toilets

Overall appearance of the grandstand and landscaping

External storage facility near Fairfax Ave car park

2. Please provide any other comments on the project below (attach separate form if required)

Civic Centre 181 Unley Road
Unley, South Australia 5061
Postal PO Box 1
Unley, South Australia 5061

Telephone (08) 8372 5111
Facsimile (08) 8271 4886
Email pobox1@unley.sa.gov.au
Website www.unley.sa.gov.au

Frequently Asked Questions

What is the purpose of this engagement?

To seek feedback from the community on the draft designs for the new grandstand at Goodwood Oval, located at Curzon Ave, Millswood.

What is Goodwood Oval used for?

Goodwood Oval caters for wide range of uses and is a popular location for the local community as a park, play space and for dog exercise. The Goodwood Oval precinct is also the home ground for Goodwood Saints Football Club, Goodwood Cricket Club, Forestville Hockey Club and Tennis SA Millswood Complex (also comprising Goodwood Saints Tennis Club).

What is included in the grandstand upgrade?

- A new two-storey grandstand to replace the existing grandstand, in the same location on Curzon Avenue
- Four change rooms and amenities to cater for female and junior participation
- Two umpire change rooms
- A new canteen, public toilets and seating area on the northern side
- Fitness, administration and storage areas
- First floor function area with lift
- New external seating areas.

How were the designs developed?

The designs have been developed in consideration of the local level facility guidelines for Australian Rules football and cricket, and in consultation with representatives from the Goodwood Saints Football Club and Goodwood Cricket Club.

What are the dimensions of the existing grandstand compared with the new one?

Existing grandstand:

- Height – 10.8m
- Total footprint – 405m²

New grandstand:

- Height – 7.4m
- Total footprint – 530m²

What is proposed for the storage facility near the Fairfax Ave car park?

Under the current plan, this facility is to be located in the Goodwood Oval precinct, between the Hockey Club and the entry to the Fairfax Ave car park.

A modern steel clad structure is proposed, to provide storage for sports equipment. The rationale for this proposal is cost, as it is much cheaper to provide this space in an external facility.

How will the upgrades be funded?

The State Government has committed \$2.5m to the project. To date, the AFL has committed \$75k and the two tenant clubs have committed to providing a further \$75k to the project. Council has allocated \$950k towards the project, and has also allocated \$200k in its current budget to complete the necessary design and approval tasks. The total cost of the project is \$3.6 million.

What is the proposed timeline for the upgrades?

Council expects to complete the detailed design process and receive the necessary approvals in order for construction to commence later this year. The project is expected to be completed by late 2019. Further updates on the construction and timeline will be provided once a contractor is engaged.

Will access to the oval be impacted during the construction period?

The area around the new grandstand and external storage facility will be fenced during the construction period, and access to all other areas at Goodwood Oval will not be impacted.

Council will work with the football and cricket clubs to discuss temporary facilities during the construction period and further updates will be provided once this is resolved.

What will happen with my feedback and what are the next steps of the project?

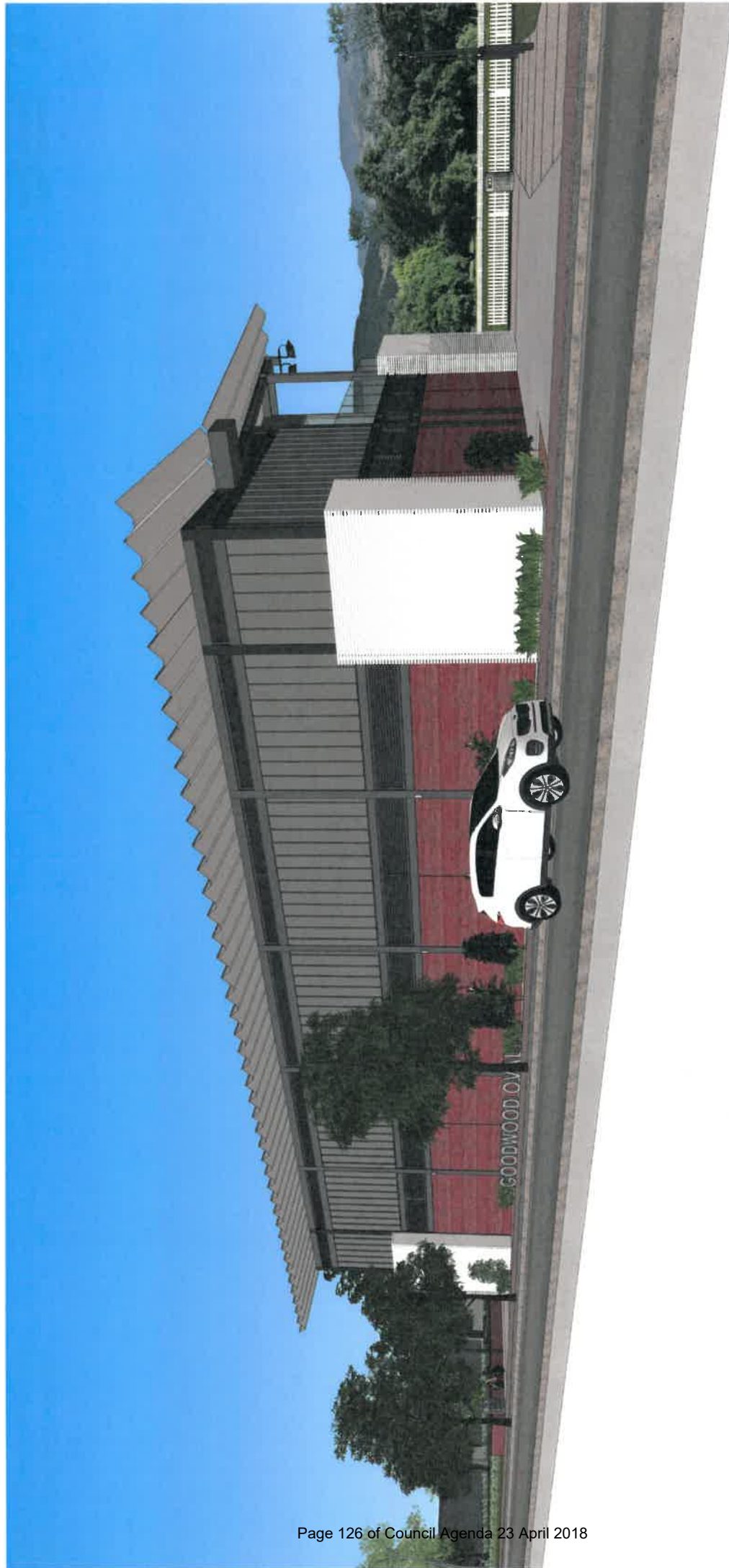
Your feedback will be recorded and considered by the project team to further refine the designs for the new grandstand at Goodwood Oval. This information will be presented to Council in April 2018.

Where can I get more information?

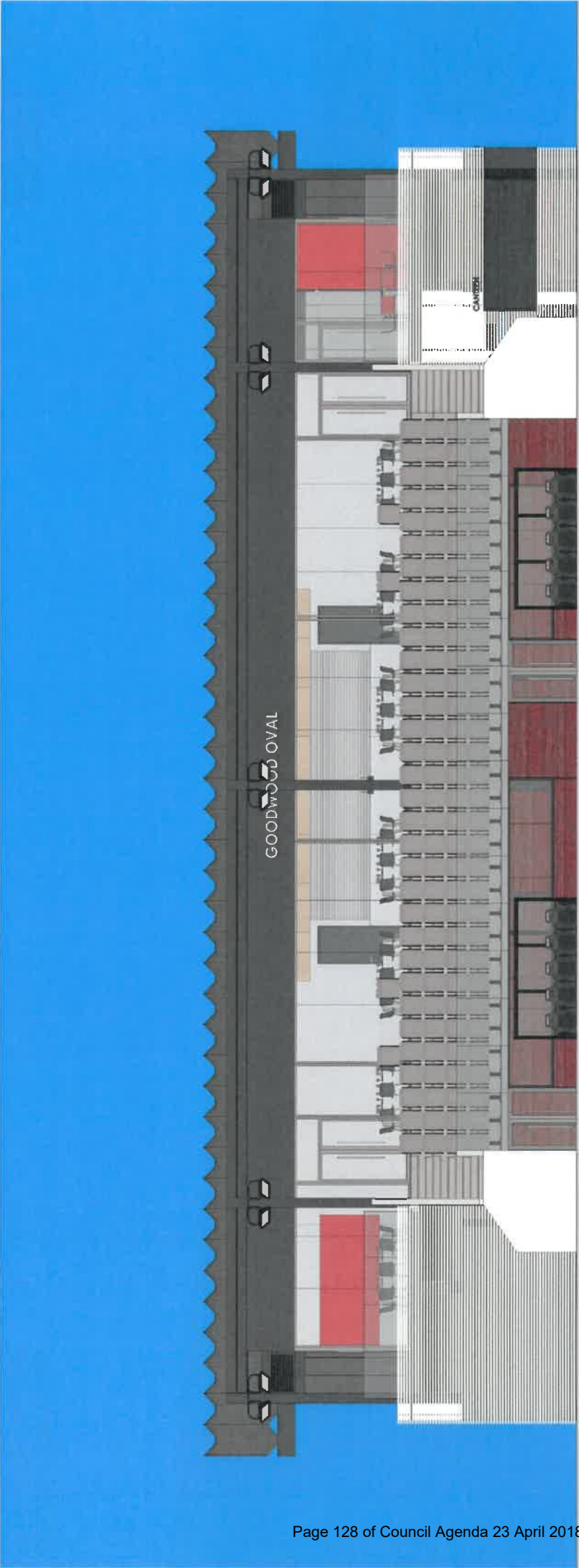
For further information, please contact Council's Sport & Recreation Planner on 8372 5111.

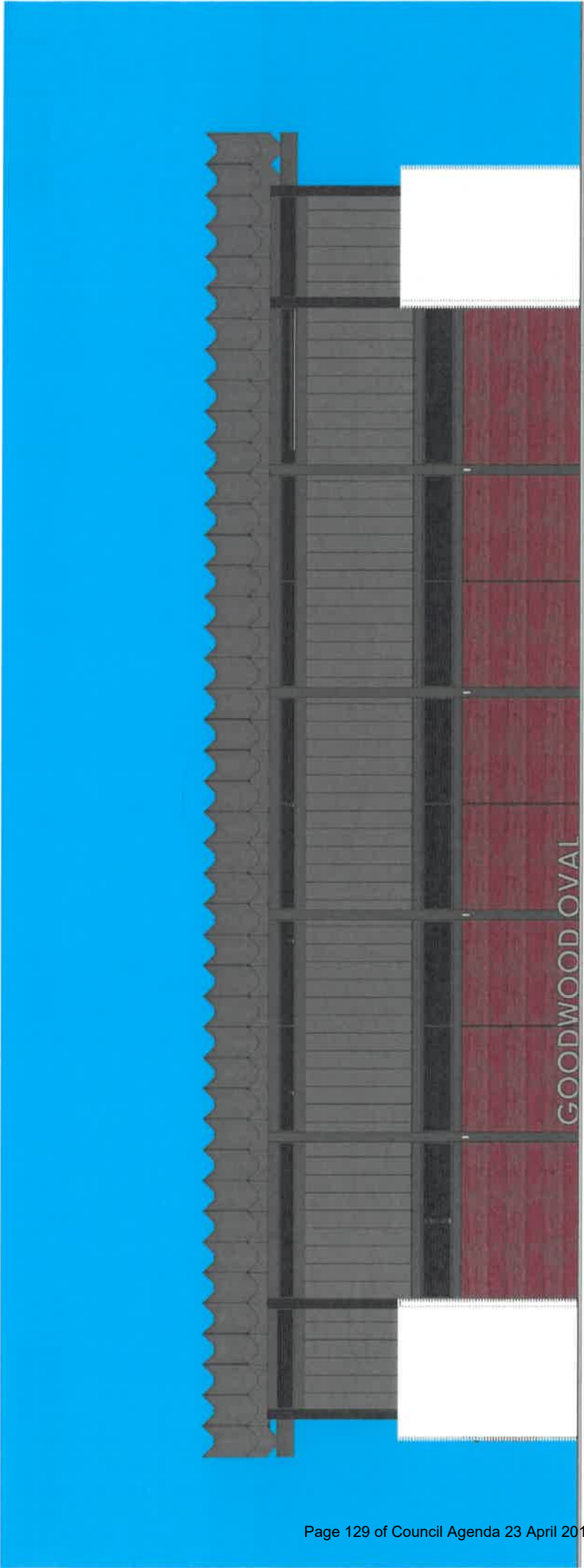
Regular updates on this project can also be viewed on Council's website, by visiting unley.sa.gov.au/major-projects

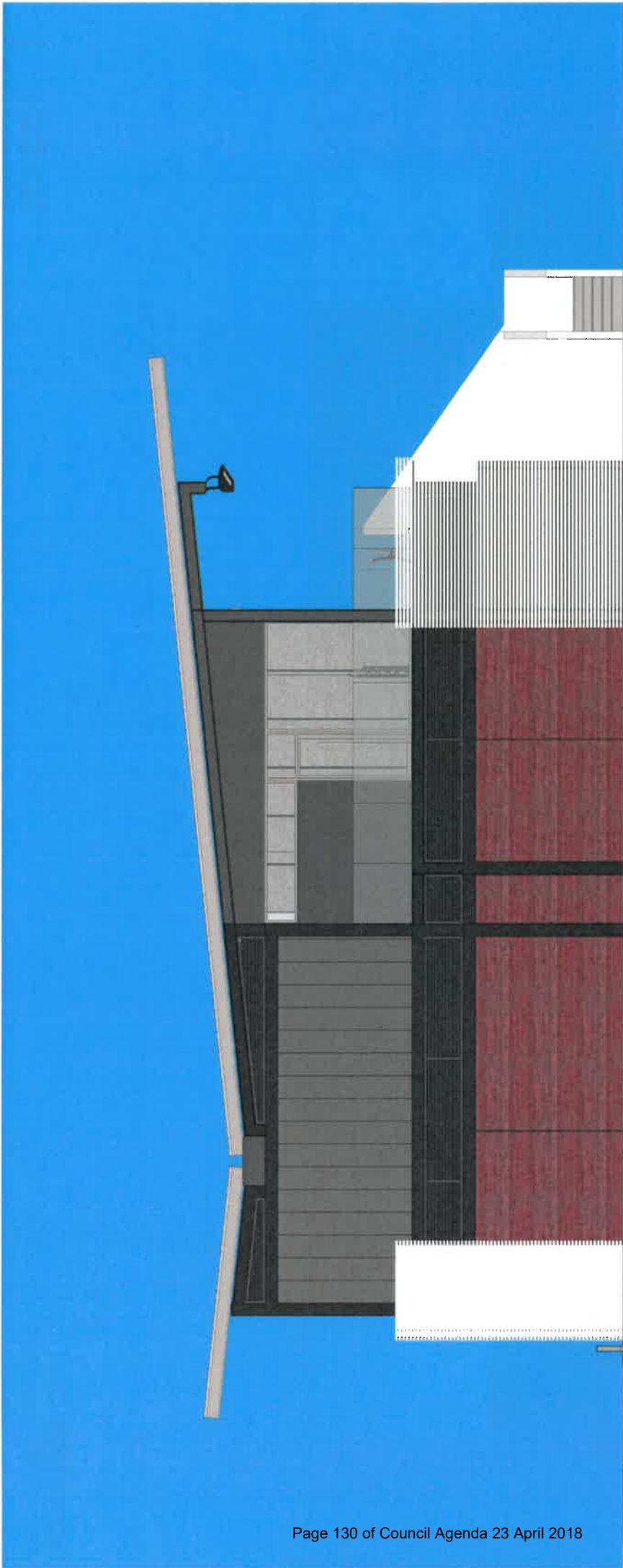
**GOODWOOD OVAL
NEW BUILD CONCEPT – 2 STOREY SOLUTION**

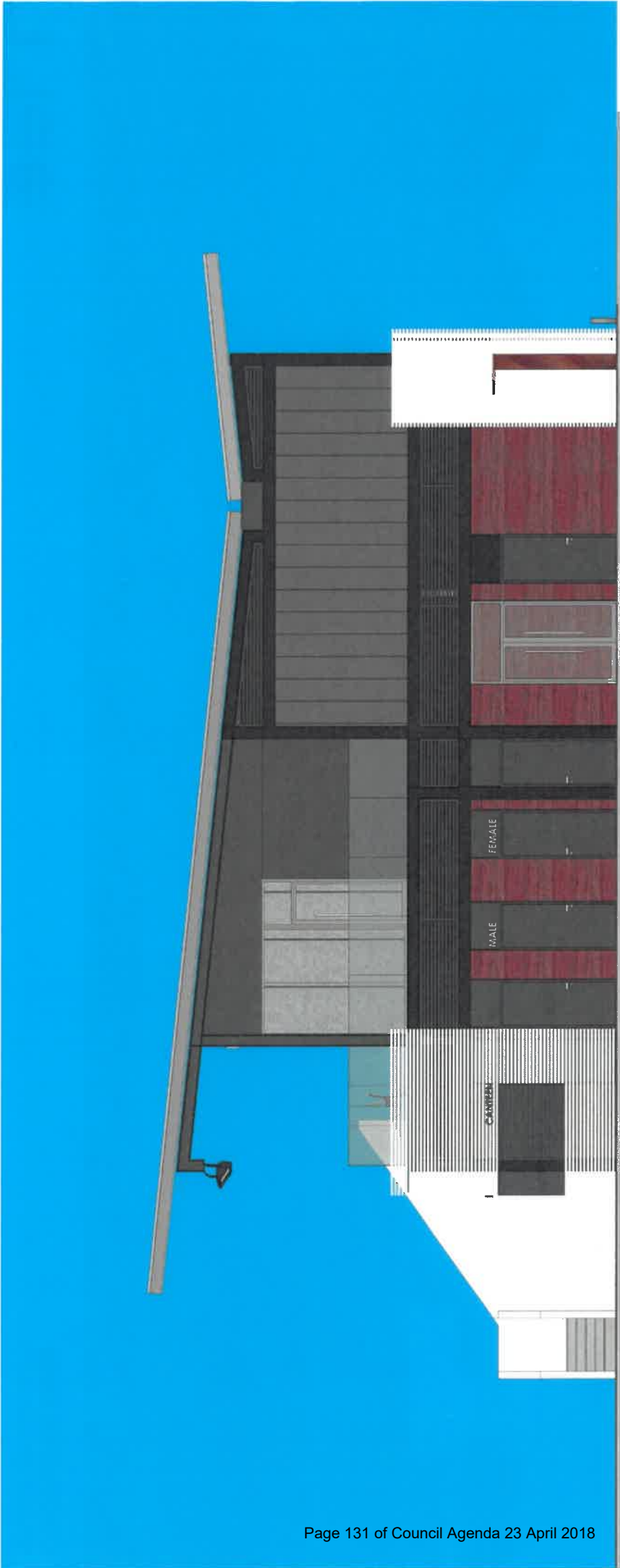










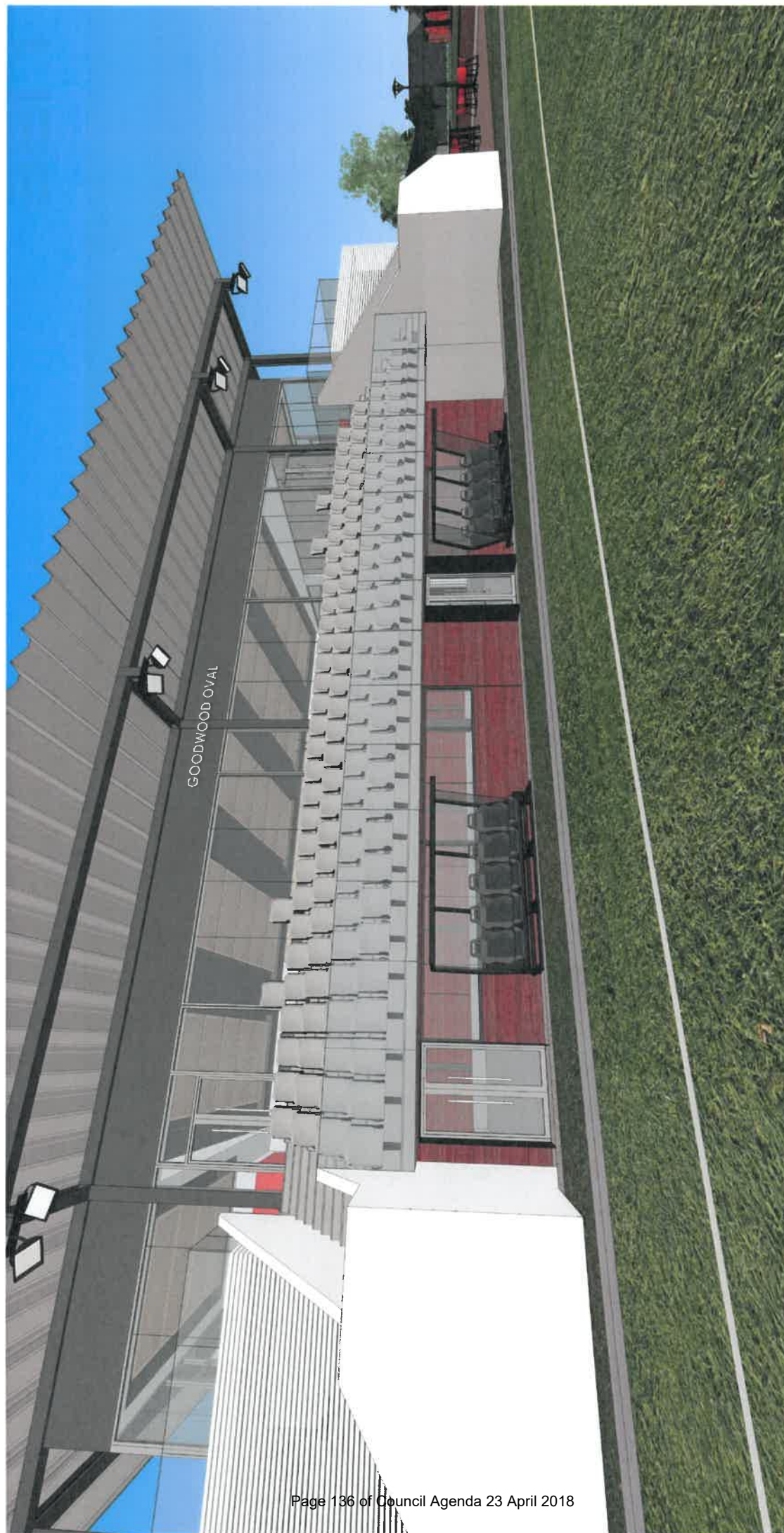




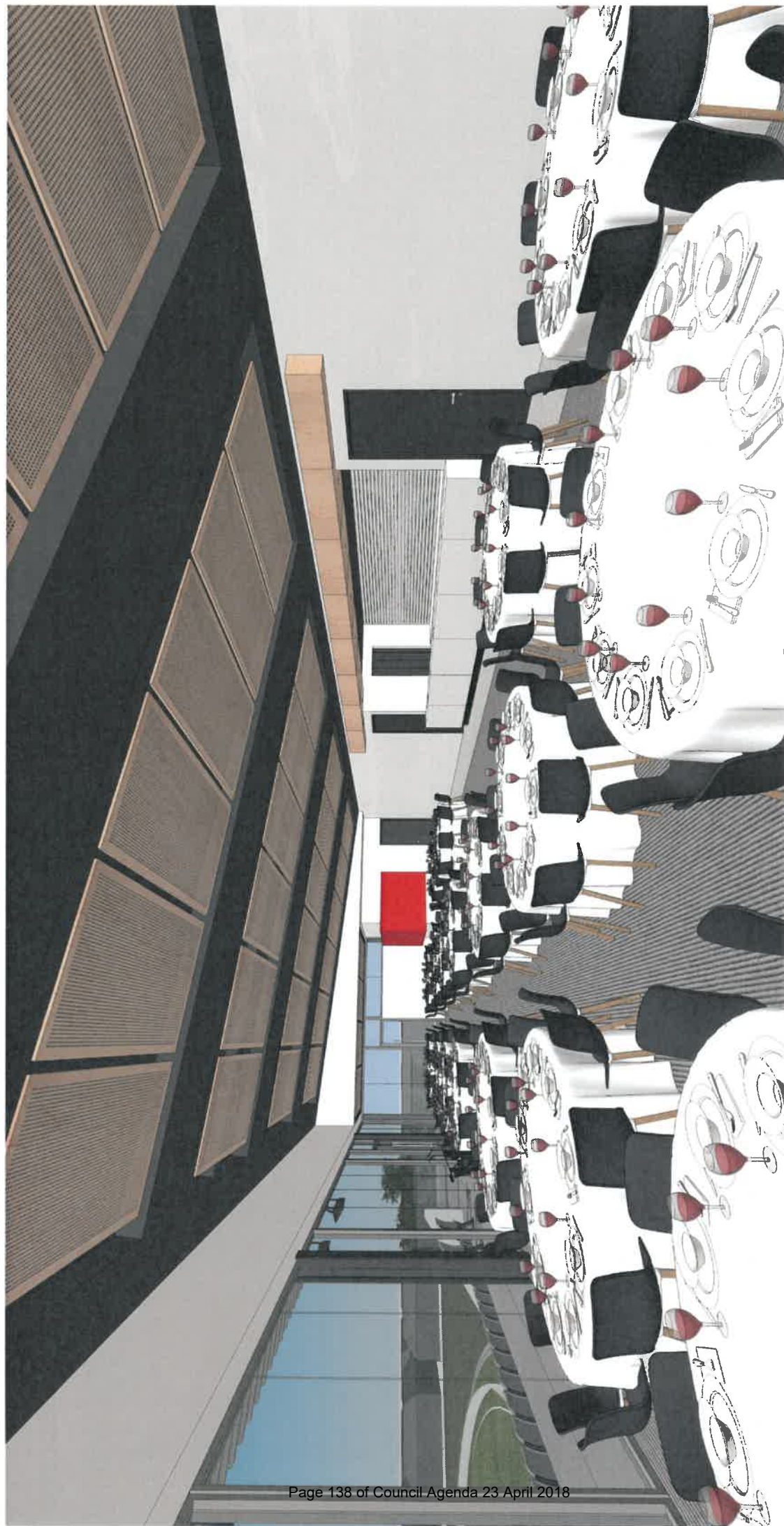


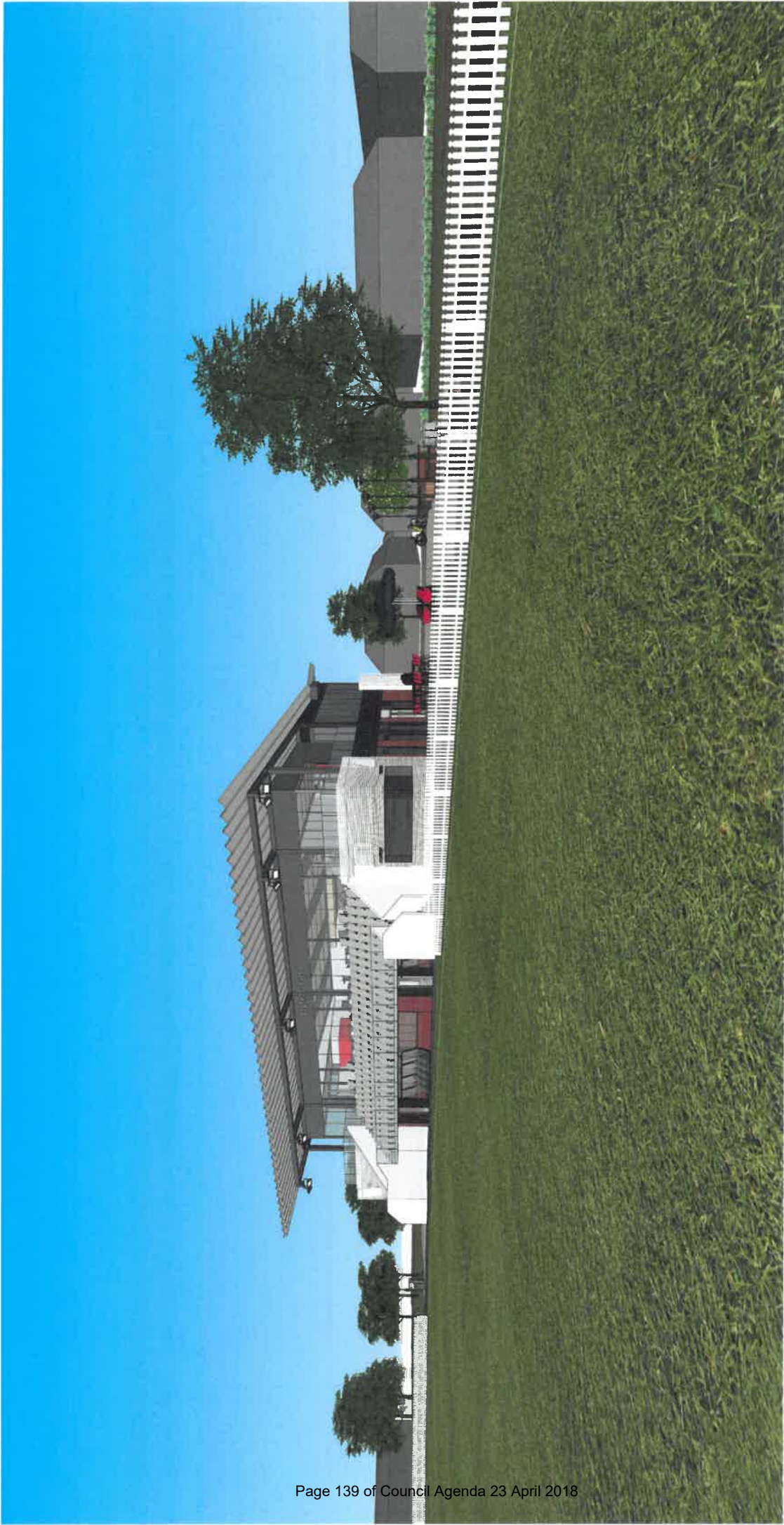


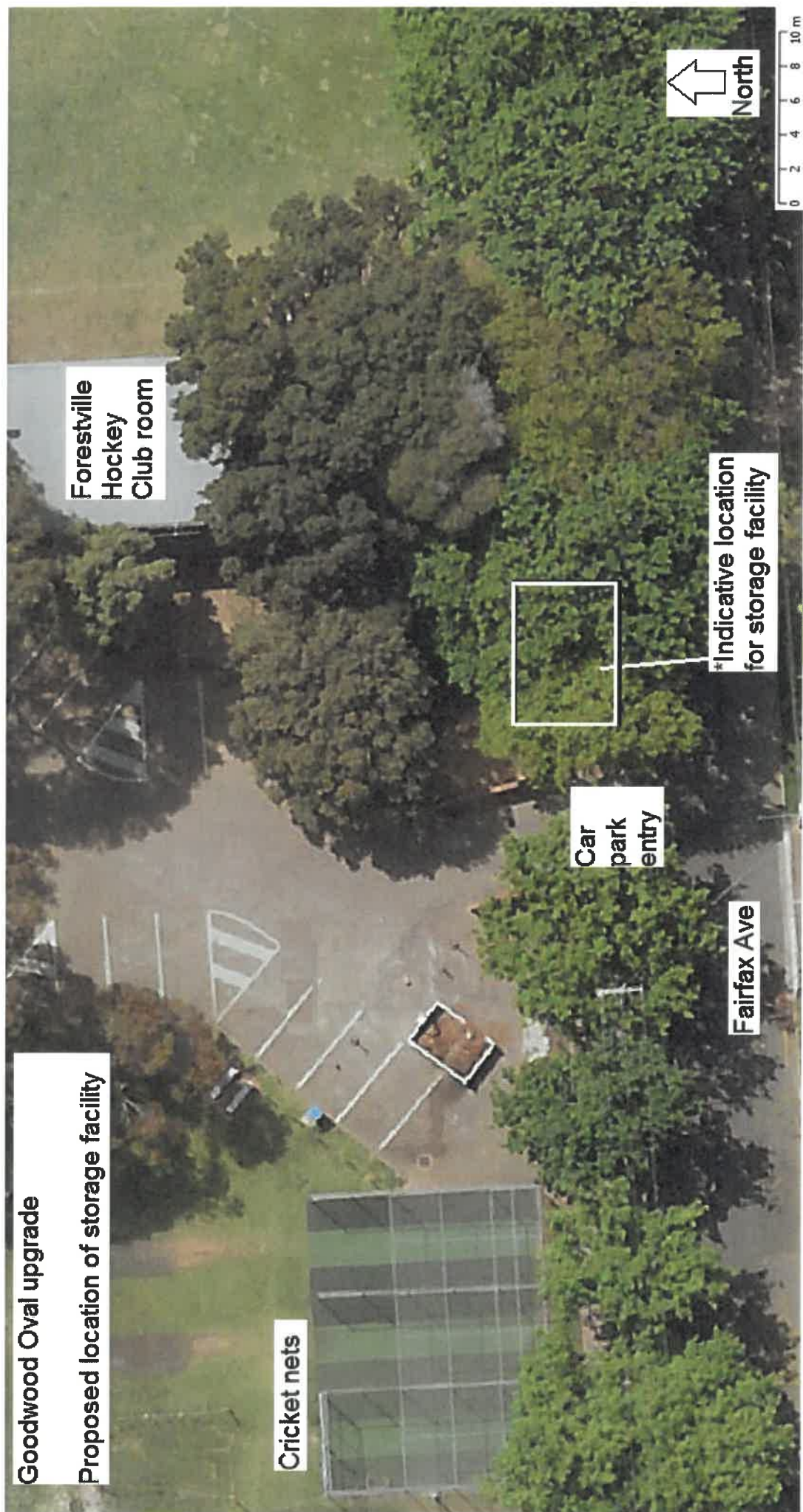


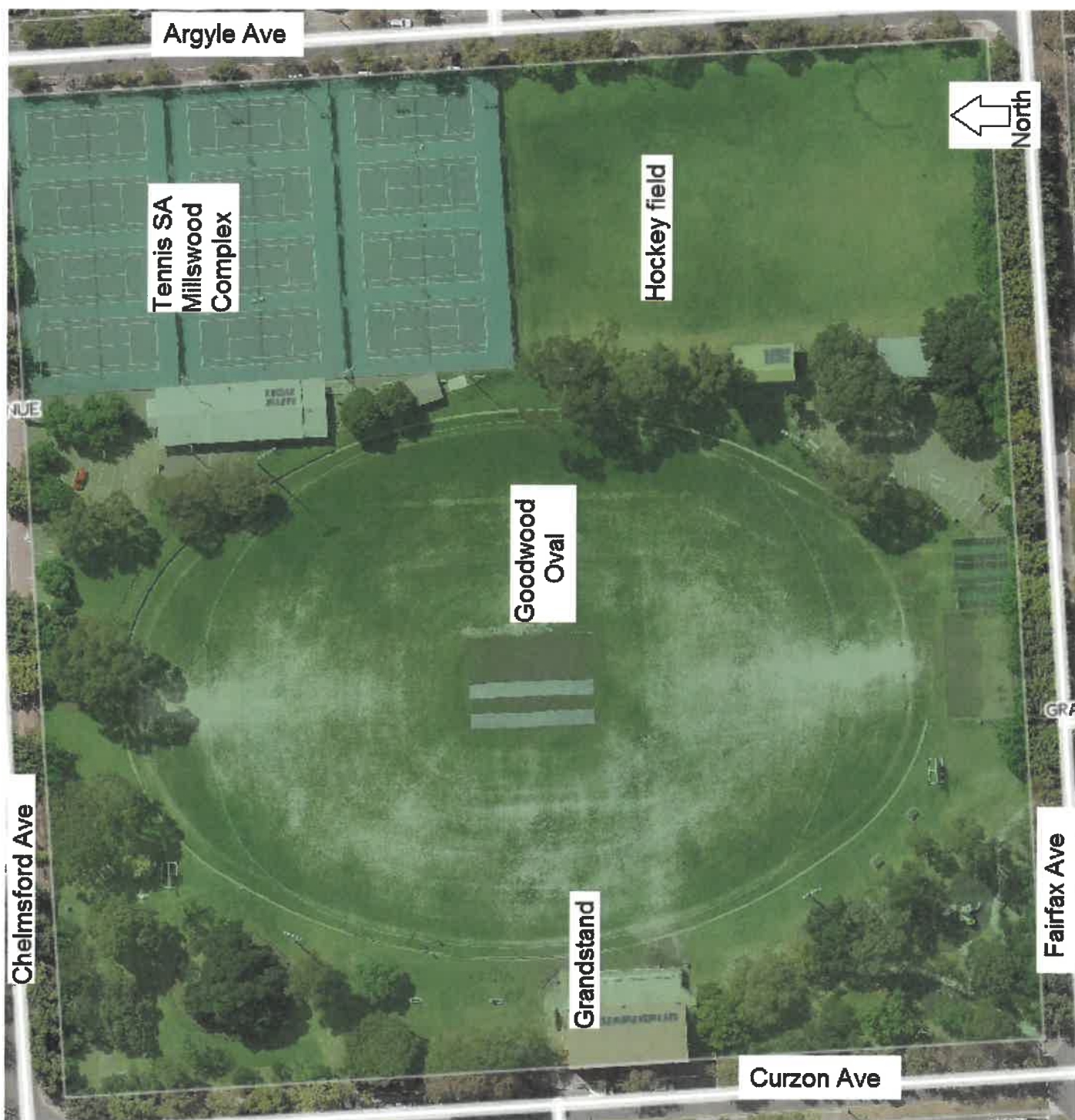












DECISION REPORT

REPORT TITLE: DRAFT ON-STREET PARKING POLICY
ITEM NUMBER: 1137
DATE OF MEETING: 23 APRIL 2018
AUTHOR: SATYEN GANDHI
JOB TITLE: TRANSPORT AND TRAFFIC LEAD

1. **EXECUTIVE SUMMARY**

Council's existing Residential Parking Policy is due for a review. The policy has been in place since 2014 and it has been through a number of amendments. Based on the community feedback received through everyday customer requests and previous parking consultations, it is believed that the community as a whole will benefit from a review that includes consideration of all land uses and challenges related to all-day/commuter parking in our city.

Aligned with this, a review of the policy commenced in mid-2017. The review included (but was not limited to) consideration of previous community feedback, other similar Council policies, and a series of workshops with Elected Members. The workshops guided the draft policy as outlined in Attachment 1.

The key features of this policy includes:

- Preserving the key principles of holistic on-street parking management.
- Allowing on-street parking usage to all land uses with equitable access through a permit system.
- Allowing limited parking access to on-street parking for local businesses.
- Pay for use parking in limited areas with a view to restrict all day parking.

Our community (residents, businesses and community organisations) experiences parking pressures from high parking demand, particularly in the areas closer to Adelaide and main streets. The draft policy has considered and addressed the broader issues, which will alleviate overall parking access and usability issues for our community.

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The draft On-Street Parking Policy as per Attachment 1 be endorsed for the purpose of community engagement.
-

3. RELEVANT CORE STRATEGIES/POLICIES

7.0 Community Living

- Our City is connected and accessible.

4. DISCUSSION

The updated policy is aligned with Council's vision for city-wide parking management. The key directions of the policy are:

- Safe, convenient and balanced parking provision that supports primary activities associated with land uses of the local areas/precincts.
- Access to parking for all land uses recognising the role of on-street parking in supporting our local businesses.
- Continuation of 'no exclusive use of parking space/s' principle and equitable permit system.
- To address commuter parking.
- Pay for use parking for selected areas providing alternatives for different users while minimising impacts on residential areas.

The City's proximity to the CBD and attractiveness for commuter on-street parking, combined with finite availability of on-street parking, causes parking pressures that affect the local community. The combination of these factors necessitates an efficient on-street parking management scheme to ensure that the level of amenity and living standards are preserved.

Residents and visitors/patrons of local businesses rely on available on-street parking for their daily activities. The proposed policy amendments would provide a balance between these competing demands while addressing the commuter parking issues.

Fees and charges associated with anyone seeking additional parking permits to their entitlements remain unchanged and are available on the Council's website.

Attachment 1 to this report is a draft On-Street Parking Policy that provides additional details on the abovementioned key points.

Attachment 1

5. ANALYSIS OF OPTIONS

Option 1 – The draft On-Street Parking Policy be endorsed for the purpose of community engagement.

The draft policy has been developed based on the feedback received from the community over the years. More recently, a series of workshops were undertaken with the Elected Members and the feedback received has provided guidance in the development of the draft policy.

Supporting this option will provide an opportunity to incorporate the community's views regarding the policy. In turn, this will assist in creating a final policy that is acceptable to the wider community.

The community engagement will be undertaken via the on-line Your Say Unley website with the relevant information (for example, a fact sheet) made available to the community, and will also be promoted at Council offices and through the Eastern Courier Messenger newspaper.

Option 2 – Provide an alternative option

Council may choose to provide an alternative approach on the matter.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial/Budget

- There are no foreseeable financial implications associated with the recommendations.

7.2 Legislative/Risk Management

- Nil.

7.3 Staffing/Work Plans

- If the recommendations are supported, it can be scheduled amongst other priorities in the current financial year.

7.4 Environmental/Social/Economic

- Nil.

7.5 Stakeholder Engagement

- There have been comprehensive workshop sessions with the Elected Members during the development of the Policy.
- Should the recommendations be supported, a community engagement will be undertaken via Council on-line community engagement portal and will be promoted via the Eastern Courier Messenger newspaper.

8. REPORT CONSULTATION

Nil.

9. ATTACHMENTS

- Attachment 1 – Draft On-Street Parking Policy.

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	CEO
John Devine	GM City Development



DRAFT On-street Parking Policy

Policy Type:	Council Policy
Responsible Department:	City Development
Responsible Officer:	General Manager City Development
Related Policies and Procedures	COU Joint Venture On-Street Parking COU Car Parking Contribution Fund On-Street Parking procedure
Date Adopted:	
Last Council review:	See document history
Next review date:	
ECM Doc Set ID:	

1. POLICY STATEMENT

- 1.1 The City of Unley recognises the need to provide adequate parking commensurate with the local environment, legislation and the often diverse requirements of residents, visitors and businesses. The City of Unley recognises that some residential streets are subject to demand from non-residential parking.
- 1.2 This policy gives guidance to the implementation and enforcement of Council's obligations to manage on-street parking under Federal and State Legislation. The policy will be enforced consistently and fairly across the City to achieve an equitable use of available on-street parking.

2. COMMUNITY GOAL

City of Unley Community Plan 2033 objectives:

- 1.5 – Our City is connected and accessible.
- 3.1 – Unley is recognised as an easy place to do business.
- 3.2 – Thriving main streets and other business activities operate across our City.
- 4.2 – Council provides best value services to the community.

3. POLICY OBJECTIVES

The key objectives of this Policy are to:

- 3.1 Provide parking management that is consistent with objectives of the Unley Integrated Transport Strategy (UITS), the UITS aims to achieve the following parking outcomes:

- *Parking options are optimised and the mix of residential and business parking needs are met.*
 - *Commuter parking only occurs in appropriate areas.*
 - *Our parking systems are simple and user friendly.*
- 3.2 Provide clear instruction regarding the provision of a fair and equitable process in assessing and meeting the needs of all on-street parking related stakeholders within the City of Unley (the 'City')
 - 3.3 Optimise the use of available on-street parking in a manner that best meets all needs and complements the role of available off-street parking provisions.
 - 3.4 Encourage long term resident parking off the street where possible.
 - 3.5 Describe the process of determining eligibility for residential parking permits (the permits)
 - 3.6 Strategically provide access to some on-street parking for local businesses.
 - 3.7 Restrict commuter and all-day parking to only selected areas with an aim to minimize impact on our residents and businesses.
 - 3.8 Ensure appropriate pay for use parking management.

4. PRINCIPLES

The key principles of the Policy are:

- 4.1 On-street parking will be available in a safe, convenient and appropriate manner that supports the primary activities in the street resulting from land uses (both current and potential) for each area within the City.
- 4.2 On-street parking will be controlled through the implementation of time limit or resident only permit parking controls, for which a warrant must be established
- 4.3 Provide on-street parking in a manner that will not be allocated through the means of exclusive use of a single space or spaces by any one individual or group.
- 4.4 Permits will not be issued to residents of community or strata titled dwellings or other multi dwelling buildings if granted development approval on or after 1 November 2013.
- 4.5 The Policy recognises the role of on-street parking in supporting local businesses particularly those with limited on-site parking.
- 4.6 Pay for use parking may be implemented in appropriate areas of the City.

5. POLICY

Residential Parking

5.1 The establishment of Parking Controls

5.1.1 Time Limit Parking Controls

Time limit controls may be introduced by Council on a section of street to facilitate improved parking access where the street has a demonstrated parking availability issue. Consideration will include availability of both on and off-street parking and the views of local residents/stakeholders.

5.1.2 Resident Parking Only Permit Zones

A Resident Parking Only Permit Zone is very exclusive and significantly limits parking access by non-resident road users. The installation of Resident Parking Only Permit Zones will be considered in extenuating circumstances and at the absolute discretion of the Council. Such zones may be for defined times only or be in force at all times.

A Resident Parking Only Permit Zone may be considered upon request from a resident if it suggests that there is a conflict between the on-street parking supply and demand in the street in which the resident lives at a particular time, or during a particular period. This may include streets where there are high numbers of residences without off-street parking.

5.2 Types of Residential Parking Permits

Permits may be provided to residents of the City in order to exempt them from parking controls that apply directly adjacent to their property.

These permits shall only apply within the parking zones defined by the Council and in the manner specified by the Council.

Only transferable permits can be used on different vehicles. Other permits are vehicle specific.

5.2.1 Resident Parking Only Permits

A "Resident Parking Only Permit" is a permit issued to a resident which allows the vehicle specified on the permit to park in the Resident Only Permit Zone, or overstay the time limit zones in the street that the permit applies.

5.2.2 Time Limit Parking Exemption Permits

A "Time Limit Parking Exemption" is a permit issued to a resident that will allow a specified motor vehicle to overstay time limits in time restricted parking areas indicated by parking control signs.

Time Limit Parking Exemption permits can only be used in time limit zones in a street indicated on the permit. They are not permitted to be used in

Resident Parking Only Permit Zones.

5.3 Temporary Parking Permits

A Temporary Parking Permit may be issued to an applicant that temporarily (or for a period of time determined appropriate by Council) exempts the holder of the permit from the time limit / residential parking controls in a street for which the permit is issued. The permits will be issued at the sole discretion of the Council. These permits are generally issued to tradespeople who have a business reason/activity in the local street.

Application forms for Parking Permits are available on the City of Unley website.

Note: The holder of a permit is not guaranteed a parking space in the street for which the permit is issued.

5.4 Number of Parking Permits

- (1) Aligned with policy objectives, permits may be issued to eligible residents based on off-street parking availability and number of registered vehicles at the property.
- (2) Parking permits will be issued in a manner that encourages use of private parking and creates sufficient parking turnover and access to on-street parking to support the local activities of the street/area.

Subject to meeting the eligibility criteria a maximum number of permits will generally be issued as shown in Table 1.

Table 1 – Eligibility for residents in streets with Resident Parking Only Permit Zone and time limit parking zones

Number of off-street car parks on the property	Number of vehicles registered at this property	Maximum number of and type of Permits
0	0	1 transferable
0	1	1 fixed and 1 transferable
0	2+	2 fixed and 1 transferable
1	0	1 transferable
1	1	1 transferable
1	2	1 fixed and 1 transferable
1	3+	2 fixed and 1 transferable
2	0	0
2	1	0
2	2	1 transferable
2	3+	1 fixed and 1 transferable
3+	0	0
3+	1	0
3+	2	0
3+	3+	1 transferable

Residents requiring permits in excess of the entitlement outlined in Table 1 may apply for permits issued in excess of entitlements.

5.5 Revocation of permit/s

Council may, by notice in writing, revoke any residential parking permit/s where:

- (1) The holder of a permit ceases to reside in the dwelling in respect of which the permit was issued, or
- (2) In the opinion of Council, it is no longer appropriate that the resident/ residents of particular street/streets are issued with permits.

5.6 Duration of Permits

Permits may be issued at any point of time within an annual period and will apply to the end of the biennial period for which they are issued. All permits expire on 31 December of the biennial period with fees adjusted on a pro-rata basis at time of issue.

The onus is on permit holders to seek permit renewals (and remove and replace with the new one). Reminder notices will be sent to the permit holders within 60 days.

5.7 Fees

A biennial fee for each residential permit issued shall apply, as determined by Council through the annual review of the Fees and Charges schedule.

Permits issued in excess of entitlements will incur a fee, as determined by Council through the annual review of Fees and Charges. Current fees payable are available on the City of Unley website.

Business Parking

5.8 Business parking on Council roads

It is acknowledged that local businesses need some access to on-street parking in order to facilitate their daily activities. Council will endeavour to provide local businesses with on-street parking access where possible.

As a general rule, eligible local businesses will not be able to access more than 10% of on-street parking in any street/s. There will be no exclusive parking zones created for businesses. The access to on-street parking would be provided with use of permit system (generally an 'on-line' system) for time limit parking zones only.

Fees for business parking permits will be as determined by Council through the annual review of Fees and Charges

Pay for Use Parking

5.9 Pay for use parking zones

Given Unley's proximity to the CBD, it experiences high parking demand for all-day/commuter parking particularly around the key transport nodes. The pay for use parking assists in managing this aspect of on-street parking while generating revenue for the city to be used for other

worthwhile community initiatives. The pay for use parking zones will generally be created only in specific locations where impact on residential parking needs is minimal (e.g. near the tram stops where parking is already highly utilized by commuters).

Fees for on-street pay for use parking will be reviewed as part of annual Fees and Charges review.

6. DEFINITIONS

For the purpose of this policy:

"Area" means the area of the municipality of the City of Unley.

"Council" means the delegated officer/s of the City of Unley.

"Dwelling" shall have the same meaning as in the Development Control Regulations.

"Motor vehicle" means a motor vehicle built to be propelled by a motor that forms part of the Motor vehicle as in the Road Traffic Act.

"Parking Permits" mean an exemption 'label/sticker/disc' to the eligible applicant

"Permits issued in excess of entitlements" means permits issued by Council in excess of the entitlements for a dwelling as shown in Table 1. These permits will only be issued if an assessment by Council deems there is available on-street parking capacity to absorb additional parking.

"Resident Parking Only Permit" means a permit exempting an occupier from compliance with parking restrictions in the street or road specified in the permit.

"Resident Parking Only Permit Zone" means a parking space(s) indicated by signs that parking is only permitted for vehicles displaying a Resident Parking Only Permit/

"Warrant" shall mean an intervention level to introduce, change, or amend the parking controls and is determined based on parking survey results and off-street parking provision in a local street.

7. LEGISLATION/REFERENCES

- *Road Traffic Act 1961*
- *Expiation of Offences Act (1996)*
- *Local Government Act (1999)*
- *Australian Road Rules (1999)*

This policy applies to Council by "Notice to Council" by the Minister for Transport through:

- *Australian Road Rules s185 'Stopping in a permit zone',*
- *Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 2014 s14 'Permits for permit zones' for parking in permit zones,*
- *Road Traffic Act 1961 s174C – 'Council may grant exemptions from certain*

provisions' for providing exemptions parking time limit zones and paid parking areas,

- *Road Traffic (Miscellaneous) Regulations 2014* s63 - Prescribed provisions (sections 174A, 174B, 174C and 174D of Act).

8. POLICY DELEGATIONS

- General Manager City Development
- Manager Urban Planning, Design and Transport
- Transport and Traffic Lead
- Team Leader Parking and Rangers

9. ROLES/RESPONSIBILITIES

- Transport and Traffic Lead

10. AVAILABILITY

The policy is available for public inspection during normal office hours from;
Civic Centre
181 Unley Road
Unley SA 5061

A copy may be purchased for a fee as determined annually by Council.
It is also available for viewing, download and printing free of charge from the Council's website URL https://www.unley.sa.gov.au/CityOfUnley/media/CoU-Media-Library/Council%20and%20Administration/Policies/Residential_On-street_Parking_Policy_-_May_2014.pdf

11. DOCUMENT HISTORY

Date:	Council/Committee/Internal	Comment:
		Previous numbers 4.4.01 and COU64
16 August 2010	CSP 348/10	
26 August 2010	C 717/10	
12 June 2012	CSP 113/12	
25 June 2012	C 443/12	
29 January 2013	C 656/13	
26 August 2013	C 875/13	
26 May 2014	C 1144/14	Was policy number COU51. Previously called "Parking – Residential" policy.

DECISION REPORT

REPORT TITLE: USE OF LAND – 41 OXFORD TERRACE
ITEM NUMBER: 1138
DATE OF MEETING: 23 APRIL 2018
AUTHOR: ALAN JOHNS
JOB TITLE: MANAGER, PROPERTY ASSETS

1. **EXECUTIVE SUMMARY**

Council purchased the land at 41 Oxford Terrace in December 2000, and has considered its use on several occasions since then.

In recent years Kirinari School, which had leased the property from Council, had been using the site as a play area, following the construction of new class rooms that commenced in 2010 as part of the Federal Government's Building the Education Revolution initiative. With the closure of Kirinari School at the end of 2015, the land returned to Council control and it is timely to now consider future use of the site.

Council endorsed the following Motion on Notice from Councillor Salaman at its May 2017 meeting, Item 863:

1. *Administration investigates options (including planning considerations) for ongoing use of the land, including as a car park area for City of Unley staff.*
2. *Administration prepares a concept plan and costing for low maintenance car park area that identifies the number of parks available and considers drainage, pavement type and lighting and accessibility.*
3. *Administration identify existing car parks that will likely be freed up as a result of relocating a number of staff parks to 41 Oxford Terrace (ie current onstreet parking or reallocation of spaces within the Civic precinct rear car park area.*
4. *Administration identifies funding sources.*

This report provides a response to this motion and in summary, identifies that to free up car parks on the eastern side of the Civic Centre for residents and others on Council business, 41 Oxford Terrace could be used as a staff car park, providing up to 12 parks. The freed up car parks at the Civic Centre could also be used by patrons of the library or customers of surrounding businesses.

The cost to convert 41 Oxford Terrace to a car park is in the order of \$15,000.

2. RECOMMENDATION

That:

1. The report be received.
 2. A Development Application be prepared for 41 Oxford Terrace to change the use to a car park, as shown in Attachment 1, and if approval is obtained, proceed with design and construction of a car park.
 3. Funding for the works be identified during the 2018/19 budget quarterly review process.
-

3. RELEVANT CORE STRATEGIES/POLICIES

Objective 1.5: Our City is connected and accessible – ensure convenient parking is available.

Objective 3.2: Thriving main streets and other business activities operate across our City – increase parking accessibility and visibility in the vicinity of the main streets

4. DISCUSSION

At the May 2017 Council meeting the following resolution was passed:

1. *Administration investigates options (including planning considerations) for ongoing use of the land, including as a car park area for City of Unley staff.*
2. *Administration prepares a concept plan and costing for low maintenance car park area that identifies the number of parks available and considers drainage, pavement type and lighting and accessibility.*
3. *Administration identify existing car parks that will likely be freed up as a result of relocating a number of staff parks to 41 Oxford Terrace (ie current onstreet parking or reallocation of spaces within the Civic precinct rear car park area.*
4. *Administration identifies funding sources.*

The property at 41 Oxford Terrace was originally part of a larger parcel of land purchased by the Sturt Football Club in 1974, and subsequently purchased by Council in 1978. In 1981, Council sold the land to Kirinari as part of the establishment of the school. At this time, Kirinari took the opportunity to realign the property boundaries resulting in the rear of the property becoming part of the title that is currently occupied by the former school buildings. Furthermore, approximately three (3) metres on the western boundary became part of the allotment that is now occupied by the adjacent private tennis court. The balance of land became the allotment now known as 41 Oxford Terrace.

In December 2000, Council repurchased the land to assist Kirinari School when they were in financial difficulties. Council, at that time, considered various uses for the vacant land, including additional staff parking during the day and general public parking after hours.

After Kirinari constructed new classrooms in 2010 on their then school play area as part of the Federal Government's Building the Education Revolution initiative, the land began to be used by the school as a play area.

While disposal of the site has been contemplated by Council on occasions since 2000, it was considered that it should not be sold in isolation from the adjoining Council owned property at 39 Oxford Terrace, Jacks Club.

This report provides information to address the key topics outlined in the May 2017 Motion.

Following the effective closure of the Kirinari School in 2015, 41 Oxford Terrace returned fully to Council contract and whilst minor landscaping works have been undertaken, it is considered that given its isolated location, small size, and availability of Unley Oval, the Village Green and Soldiers Memorial Gardens, there is little value in being developed as a community open space.

With the current demands for on-street parking in the area during the day and in the evenings, 41 Oxford Terrace could provide up to 12 car parks, thereby assisting to mitigate the pressure for car parks in this vicinity. The Administration has created a concept plan that supports the creation of 11 standard parks, 1 accessible park and a landscaped buffer area to the street frontage. Two treatment options have been investigated in terms of implementation.

Both types of treatment require the site to be cleared and 'shaped' to accommodate water run-off and redirection to the water table. The extent of paving/surface would be minimised, areas of landscaping maximised, and a suitable 'heritage' front fence could delineate property, aid the screening of cars and contribute a more compatible streetscape appearance.

The two options investigated are as follows:

Option 1 refers to shaping the site, creation of a central drain and site completion with compacted crushed rock. This would provide a less formal appearance that is more in keeping with residential heritage character.

This option is estimated to cost \$12,000.

Option 2 provides a more permanent and dust / mud free surface and incorporates clearing the site, shaping the site, the creation of a central concrete spoon drain and the laying of a hot mix surface.

This option is estimated to cost \$15,000.

The concept plan, irrespective of treatment, is provided as Attachment 1.

Attachment 1

Observations show that car parking is at a premium in the vicinity of the Civic Centre. Visitors to Council often provide feedback about the difficulty that they have in finding a car park near the Civic Centre or library. Additional public car parks can be created on the eastern side of the Civic Centre car park if the existing staff car park spaces were transferred to a car park at 41 Oxford Terrace. This car park could be used as an all-day staff car park during business hours, and for the community outside of business hours. The newly created public car park spaces in the Civic Centre car park could be time limited to ensure adequate turn-over.

In terms of Planning requirements, the following information is provided:

- The subject site is vacant and located in a Residential Historic (Conservation) Zone – Policy Area 6.

- The Primary objective of the Zone is for residential purposes and the conservation and enhancement of heritage value and desired character described for Policy Area.
- An application to convert the subject site into a car park would be a change of use from an Educational Establishment (The Kirinari School was still using the land as a play area until recently) to a "Public" Car Park for flexible use, eg staff parking during the day and public parking at other times.
- Such an application would be a Category 3 application. It is not listed as non-complying.
- The application would require wide public consultation within an affected area, and include advertising in a newspaper. Any member of the public would be eligible to lodge a representation and should they do so, would also be eligible to lodge an appeal against any decision made.
- Although the Zone is primarily for residential purposes it does acknowledge the use of existing buildings and sites for non-residential purposes, related to small scale local business and community facilities.
- Additionally, PDC 7 of the Zone states that a non-contributory building, and its site, be brought into conformity with the desired character.
- The site has not been residential for a long time; has been associated with a school; and sits alongside the Sturt Football Clubroom. In this context a carpark that is well landscaped and suitably fenced, should reasonably maintain the current character of the streetscape. Whilst not the ideal aim of conformity, the change in nature is limited, an interim investment, and does not preclude future development.

Planning issues would include:

- Land use / Zoning.
- Non-residential Development in a Residential Zone.
- Impacts on residential amenity.
- Operating hours.
- Noise impact.
- Lighting.
- Security.
- Additional vehicle movement in vicinity of site.

5. ANALYSIS OF OPTIONS

Option 1 – A Development Application be prepared for 41 Oxford Terrace to change the use to a car park, as shown in Attachment 1, and if approval is obtained, proceed with design and construction of a car park.

Funding for the works be identified during the 2018/19 budget quarterly review process.

This option would optimise the use of the site and help reduce the issue of limited available parking in the vicinity of the site.

Option 2 – Retain current use

Council is seeking to increase green space across the City, however the site is not currently being used by the community to any significant degree, and there are other green sites close by, namely Village Green and Unley Oval.

Option 3 – Council may consider another alternative

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial/Budget

- Given the relatively low cost involved, funds can be identified as part of the 2018/19 budget quarterly review process.

7.2 Legislative/Risk Management

- Nil.

7.3 Stakeholder Engagement

- The community will be engaged during the Development Application process is Council decides to proceed with the car park option.

8. REPORT CONSULTATION

- Nil

9. ATTACHMENTS

- Attachment 1 – concept plan – car park layout, 41 Oxford Terrace, Unley.

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
John Devine	General Manager City Development
Peter Tsokas	CEO



41 Oxford Terrace, Unley

Car park concept



Civic Centre
181 Unley Road
Unley SA 5061

Telephone (08) 8372 5111
Facsimile (08) 8271 4886

Postal address:
PO Box 1
Unley SA 5061

Email pobox1@unley.sa.gov.au
Website www.unley.sa.gov.au

DRAWN BY: H. Schamberg
DATE: 24 July 2017
SCALE: 1:200
SHEET SIZE: A3
EDITION: Concept v1

INFORMATION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 1139
DATE OF MEETING: 23 APRIL 2018
AUTHOR: LARA JONES
JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO
ATTACHMENT: 1. COUNCIL ACTION RECORDS

1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

2. **RECOMMENDATION**

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
25/07/16	522	Parkside on Street Parking - 2. Subject to approval from DPTI of the concept, community engagement on (pay for use) parking bay indention along Greenhill Road be supported. 3. Further investigation into the introduction of Smart Parking technology occur, and if the proposal looks to have promise, a report be provided to a future meeting regarding a trial in the Parkside area. 4. A report outlining the outcome of the above community engagement be presented to Council as soon as the results are available.	GM City Development	DPTI supports the Greenhill Road parking option in-principle and community engagement occurred with affected stakeholders in September 2017. Currently options are being worked out for smart parking solutions. A further report to Council is to be included in the Parkside LATM area for community engagement. LATM report is scheduled for May 2018 Council meeting.	June 2018
23/01/17	744	Notice of Motion Councillor Rabbitt re Vacant Land at 251 Goodwood Road - 1. Administration investigates ownership of the vacant land at 251 Goodwood Road, Kings Park (believed to be owned by the Department of Planning Transport and Infrastructure). 2. On the basis of 1. above being confirmed, Administration requests the transfer of ownership of this land to the City of Unley 'gratis', on the basis that council will maintain the land in a tidy state. 3. Administration prepares a concept plan and costing for a low maintenance, dry garden area that would provide an additional 'green space', enhance the western approach to the Millswood Train Station and hopefully discourage the regular dumping of rubbish at the site. 4. Administration identifies funding sources as part of the 2017/18 budget process	GM City Development	- Due to the slow response from DPTI, this matter has now been escalated to the General Manager Property at DPTI to follow up. A draft agreement showing the conditions that would be imposed on Council by DPTI if the land was leased is being prepared by DPTI. This is expected to be available for discussions with DPTI at the end of April.	
27/02/17	772	Proposed Road Opening Western Corner of Blyth and Nelly Streets Parkside - 2. Council accept the gift of the small piece of land on the western corner of Blyth and Nelly Street, Parkside, and undertake the process under the Roads Opening and Closing Act 1991, to transfer this piece of land to public road, at Council's expense. 3. Subject to the response to the Community Consultation process, the Chief Executive Officer and Mayor be approved to sign and Seal where necessary, any documents to complete the roads opening process.	GM City Development	Conveyancer verified the owners id and we will receive documents for LTO to be finalised in the coming weeks.	August 2018
27/02/17	773	Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern - 1. The report be received. 2. In accordance with the process under the Roads Opening and Closing Act 1991 that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council. 3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process. 4. The sections of the public road proposed to be closed be excluded from the classification of community land. 5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act. 6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.	GM City Development	Documents have been lodged with the LTO so we now wait for decision of Surveyor General.	August 2018
27/03/17	799	42 Ferguson Avenue and Ferguson Avenue Reserve Myrtle Bank - Proposed Land Swap and Road Closure	GM City Development	Documents back with Conveyancer and now being finalised with the owner of 42 Ferguson Avenue – expect documents for this to be lodged with the LTO soon	August 2018
22/05/17	863	MOTION ON NOTICE – COUNCILLOR SALAMAN RE FUTURE USE OF VACANT LAND AT 41 OXFORD TERRACE UNLEY 1. Administration investigates options (including planning considerations) for ongoing use of the land, including as a car park area for City of Unley staff. 2. Administration prepares a concept plan and costing for low maintenance car park area that identifies the number of parks available and considers drainage, pavement type and lighting and accessibility. 3. Administration identify existing car parks that will likely be freed up as a result of relocating a number of staff parks to 41 Oxford Terrace (ie current onstreet parking or reallocation of spaces within the Civic precinct rear car park area). 4. Administration identifies funding sources.	GM City Development	Completed.	Completed
22/05/17	864	MOTION ON NOTICE – COUNCILLOR SCHNELL RE PARKING PERMITS Council review its policy on paid residential parking permits across the whole city	GM City Development	The Parking Policy is currently being redrafted and a report is scheduled for April 2018 Council meeting.	April 2018

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/11/17	1021	Priority Projects at Goodwood Oval and Millswood Sporting Complex 1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project. 2. The two-storey option proposed as the preferred option for the new facility on Goodwood Oval be endorsed, subject to discussions with the Office of Recreation and Sport and the sporting clubs, not proposing any major variations to the options. 3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process. 4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA: a. a development application for the project is to be submitted by the Administration; and b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project. 5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.	GM City Development	Community consultation closed 16 March and results will be presented to Council in April 2018, to seek endorsement to move to the next stage of detailed design. - With Tennis SA approval and funding contributions, State Government funding applications have been lodged for lighting upgrades, court resurfacing and interior building upgrades. There is currently no budget for this work in 2018/19. Work on upgrading the croquet clubrooms has halted until alternative funding sources come forward.	TBA
27/11/17	1022	GOODWOOD COMMUNITY CENTRE PERFORMANCE REVIEW 1. The renewal of Goodwood Community Services Inc. Lease Agreement for the management of Goodwood Community Centre for a further three years (expiry date 16 May 2021) in accordance with the terms of the current lease, be approved. 2. Further discussion occur with GCS to further align KPI requirements.	GM City Services	Agreement on the extension of lease has been reached and is currently with GCS for signing. Awaiting return of the agreement for signing by CoU.	April 2018
11/12/17	1053	NOTICE OF MOTION FROM COUNCILLOR HEWITSON RE SHARED STREETS IN UNLEY 1. A report be prepared for presentation to the February 2018 Council meeting, identifying streets across Unley, potentially suited to shared-street classification. In identifying potential streets suited to shared-street classification, it is suggested that the following criteria be considered: • Current road classification • Lack of accessible footpath • Dead-end streets vs. through roads • Important pedestrian routes as identified in the Walking and Cycling Plan • Other factors that may impinge upon shared-street classification The report should also include consideration of the issues and alternative remedies to enable pedestrians to safely share the roadway with vehicles, throughout local streets across Unley	GM City Development	Completed.	Completed
29/01/18	1070	KING WILLIAM ROAD TRADERS ASSOCIATION 1. The report be received. 2. A report consistent with the provisions of section 151(5)(d) of the Local Government Act 1999 be prepared, and provided to Elected Members to inform consideration of the request from the King William Road Traders Association for a review and audit of the collection of the separate rate.	Director Strategic Projects	In progress.	April 2018
29/01/18	1075	TRAMPOLINES AT KATHERINE STREET RESERVE 1. The report be received. 2. Council endorse the reinstatement of two trampolines at Katherine Street Reserve in the new central location Alternative B, as shown in Attachment 3 to Item 1075/18. Local residents within 500 metres of Katherine Street Reserve be informed of Council's decision in writing via a letter	GM City Development	Works currently underway to install 2 trampolines at Katherine St and 1 at Ridge Park. Expected completion for all works by end of May 2018.	May 2018
29/01/18	1076	RENEWABLE ENERGY AT CLARENCE PARK COMMUNITY CENTRE 1. The report be received. 2. The procurement and installation of a 20kW solar power system at Clarence Park Institute Hall in 2017/18 be endorsed in principle subject to funds (\$17,000) being identified in the third budget review	GM City Development	Installation of the panels is underway with project completion and panel commissioning due by the end of May.	May 2018

COUNCIL ACTION REPORTS - ACTIONS TO MARCH 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
29/01/18	1077	CONSULTATION FOR GOODWOOD OVAL NEW TWO-STOREY FACILITY 1. The report be received. 2. Council undertake community consultation on the proposed new two-storey facility at Goodwood Oval via a direct mail out between February and March 2018, and the Administration present a report back to Council April 2018 to summarise the results of the consultation and endorse a final design for the new two-storey facility.	GM City Development	Completed.	Completed
26/02/18	1099	GREENING UNLEY ROAD 1. Replacement trees be planted in the ten (10) vacant tree locations on the western side of Unley Road within the existing 2nd Generation Tree Strategy implementation and budget. 2. As part of the 2018/19 budget process, a future project to progress tree planting and other greening options along both sides of Unley Road be considered.	GM City Development	Completed.	Completed
26/02/18	1102	MOTION OF WHICH NOTICE HAS BEEN GIVEN 1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed, Council is to consider a budget bid of \$30K during its 2018/19 budget deliberations. 2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.	GM City Development	Letters sent to Hockey Club and State Government suggesting they respond to Council through the consultation on the 2018/19 draft budget, regarding a contribution from Council to facilitate the redevelopment of the Women's Memorial Playing Fields, St Mary's. - Discussions also continuing with both parties to assist them with this process and remain updated on the St Mary's site. - Project scope currently being developed to explore alternative uses of the Forestville Hockey pitch.	Ongoing

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE
ITEM NUMBER:	1140
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

Councillor Hewitson has given notice of intention to move the following motion at the Council meeting to be held on 23 April 2018.

MOTION

That staff develop a paper exploring options to enable Council to achieve its tree canopy objectives as set out in Council's Environmental Sustainability Strategy, and the target defined in the 30 Year Plan for Greater Adelaide, with a particular focus on strategies related to private land.

This paper should include, but not be limited to, ideas suggested at a Council workshop on 3 April 2018, such as:

- Mandatory percentage of tree cover for planning approvals;
 - Better design rules and increased penalties (for noncompliance and/or damage to regulated/significant trees);
 - Establishment of a pre-significant tree register;
 - Rate remission for planting trees on private land (commercial);
 - Rate reduction for properties with over 52% tree canopy cover (residential);
 - Provision of free/subsidised trees for planting on private land (commercial and residential); and
 - Development of a database to record tree removals and a process to ensure compliance with replanting.
-

BACKGROUND

A "Canopy Cover in Unley Councillor Workshop" was held in the Civic Centre on April 3rd 2018. The purpose of the workshop was to aid understanding of factors contributing to a reduced canopy cover within the City, and to enable ideas to be generated to inform the preparation of a future report to Council.

The workshop identified that in 2013 the City of Unley had a canopy cover of 26% across both private and public land. At that time, Unley had the highest canopy cover of any Council without a Hills Face Zone. By 2017 the City of Unley canopy cover had reduced to 22%. The Four Year Delivery Plan 2017 – 2021 sets a canopy cover target of at least 26%.

Objective 2.1: Unley's urban forest is maintained and improved

2.1a Maintain at least 26% tree canopy cover in the city.

This target is important for both environmental and commercial reasons, for example the temperature within Unley could be as much as three degrees Celsius hotter in summer without the contribution trees make to cleaning and cooling the air.

Increasing canopy cover on residential properties can potentially contribute to reduced cooling costs and reduced watering costs in the hotter months. There is also some indication that an absence of trees on residential properties can reduce the value of the property (Ref: *Landscape and Urban Planning Research Paper (2012). The effect of street trees on property value in Perth, Western Australia*).

In evaluating options to improve canopy cover within the City of Unley, consideration will need to be given to existing legislative instruments and any implications of these for strategies being explored.

OFFICERS COMMENTS

Administration understands the importance of Unley's tree canopy cover from aesthetic and environmental aspects. Both the public and private realm play key roles in this cover.

As requested, a paper will be prepared for Council consideration outlining options to enable Council to achieve its tree canopy cover as set out in Council's Environmental Sustainability Strategy and the target defined in the 30 Year Plan for Greater Adelaide.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE
ITEM NUMBER:	1141
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

Councillor Schnell has given notice of intention to move the following motion at the Council meeting to be held on 23 April 2018.

MOTION

That following the election of the Liberal Government at the recent State Government elections the Local Government Association of SA be requested to:

1. Cease associating the City of Unley with the campaign expressing opposition to a proposed rate capping scheme;
 2. Give serious consideration to ceasing the anti rate capping campaign.
-

BACKGROUND

In 2017 the majority of South Australian Councils (including the City of Unley) indicated support for an active campaign by the Local Government Association (LGA) of SA expressing an objection to the Liberal Party's proposal to introduce a rate capping scheme if elected to Government. The Liberal Party won the election conducted in March 2018 and has indicated that it remains committed to the introduction of a rate capping scheme in South Australia.

Media reports and communications from the LGA continue to express an opposition to rate capping as proposed by the Liberal Government. Given the Government has remained committed to its election proposal and has communicated it wants to work with the Local Government sector in relation to the introduction of an effective rate capping scheme, it could be detrimental to State-Local Government relations for the City of Unley (and the LG sector more broadly) to continue to openly oppose rate capping.

A request to the LGA to cease associating the City of Unley with the anti-rate capping campaign, and to consider ceasing the campaign entirely, would demonstrate the City's commitment to developing effective working relationships with the new Government, and allow the focus to be placed on contributing to the development of a scheme that provides best value to the community.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE: MOTION ON NOTICE
ITEM NUMBER: 1142
DATE OF MEETING: 23 APRIL 2018
ATTACHMENTS: NIL

Councillor Smolucha has given notice of intention to move the following motion at the Council meeting to be held on 23 April 2018:

MOTION

That Council Resolution 1115 of the Council meeting of 26 March 2018, as set out below:

1. *The report, including the independent traffic consultant feasibility provided as Attachment 1 to Item 1115/18, Council, 26 March 2018 be received.*

be **rescinded**.

In the event that the above motion is carried, Councillor Smolucha wishes to move the following motion:

That:

1. The report, including the independent traffic consultant feasibility provided as Attachment 1 to Item 1115/18, Council, 26 March 2018, be received.
 2. The development of a concept design for Almond Street as a shared zone be undertaken in 2018/19, including necessary approvals and cost estimates, with an allocation of \$15,000 for this work to be included within the 2018/19 budget.
-

OFFICERS COMMENTS

The Council considered this matter at its meeting on 26 March 2018 and resolved to accept the consultant's recommendation.

If Council wishes to consider a shared zone in 2018/19, then a budget allocation will need to be made in order for the design work to be undertaken.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	QUESTIONS ON NOTICE
ITEM NUMBER:	1143
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor Salaman and the answers are provided:

QUESTIONS

Preamble to Questions:

When development approval is granted to remove a regulated or significant tree within the Unley Council area, a condition is sometimes placed on the approval that one or two replacement trees be planted and maintained.

1. How many applications requiring replacement trees have been approved in the last 4 years?
 2. How is this replacement tree approval monitored?
 3. Is a register kept of these approvals, which is updated when the new trees are planted?
 4. If "Yes" what is the level of compliance?
 5. Has the condition been enforced where necessary, when developers have not complied?
-

RESPONSES

1. There have been 75 development applications approved that require the replacement of trees since 01 January 2013.
2. As part of the development application to remove a regulated tree, the applicant is required to provide a plan that identifies the locations of the replacement trees, and the species to be planted. An audit of the replacement tree register was last undertaken in 2015.
3. A register is kept of the applications and identifies the location of the replacement trees that are required to be planted. In 2015 an audit was conducted of all applications listed on the replacement tree register and applicants were requested to provide confirmation that the trees were planted. As part of this audit the majority of applicants confirmed that replacement trees had been planted.
4. Refer above.
5. Council's Building Compliance Officer undertakes statutory building inspection requirements and enforces as necessary. This Officer also has regard to a number of planning related matters as part of the construction inspections, for example compliance with tree protection zones during construction. There is no systematic enforcement regime in place because of resource limitations but Administration respond to all requests from the public to follow up and investigate all planning compliance related matters and enforce accordingly.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	QUESTIONS ON NOTICE
ITEM NUMBER:	1144
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor Schnell and the answers are provided.

PREAMBLE

There have been recent media reports about China banning the imports of some recyclable material from Australia and as a direct result, about an Australian waste processor reducing its operations.

QUESTIONS

1. How does this impact the processing of recyclable material collected in the residents' yellow bins?
 2. Given the ban, will there be any cost impact to the City of Unley?
 3. Given the ban, is it likely that some recyclable material will be diverted to landfill?
-

RESPONSES

1. Our understanding is that the material from the yellow bin that is currently being exported to China will no longer be accepted by China. Whilst we are unsure of the extent of the impact on Unley, we know that it will be more cost efficient for residents to be diligent in using their yellow bins for recycling material.
2. There is likely to be a cost impact felt at Unley but it is too early to determine the extent of this at the moment. However, Administration is currently liaising with various interested parties to work through these matters.
3. Yes, at this stage it is likely that some material will be diverted to landfill, at least in the short term.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	QUESTIONS ON NOTICE
ITEM NUMBER:	1145
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor Palmer and the answers are provided:

PREAMBLE

Council has a policy of planting trees in the verges both in identified spaces and by replacement (2 for 1) of trees deemed suitable for such.

Unlike lists of streets identified for replacement or roads for renewal etc Elected Members are not aware of the locations that have been identified or which locations are identified for the next budget cycle.

Likewise, our community when examining our annual plan and budget, would not be aware of this project, its extent and what is being budgeted for.

QUESTIONS

1. How What locations have been identified long term for planting of new trees and which of these are included in the upcoming budget for 2018/19.
2. How many trees are earmarked for replacement and how many for new planting in the upcoming 2018/19 budget for renewal or replacement.
3. In which locations or streets are these to occur.
4. Have orders been placed from nurseries for the next planting season.
5. When were these orders placed.
6. In keeping with our policy on tree canopies, what impact is expected both short term and long term by this project in the ensuing budget period. ie What percentage of canopy cover will be lost and/or increased.
7. How many trees have been replaced and how many new plantings have been identified in the current budget period.
8. Can Elected Members provide input please into locations they believe could be included, in the budget process.

RESPONSES

1. A range of locations have been selected based on the tree condition audit and site inspections undertaken. Most of the replacements are “spot/isolated” locations however, key sites include:

Streetscape Renewal Program	Nominated Streets	Suburb	Total # Street Trees	# Proposed Removals	# Vacant	Total Replace #
	Ferguson Avenue	Myrtle Bank	100	20	10	30
	Way Avenue	Myrtle Bank	30	20	10	30
	Unley Road	Unley	65	2	10	12
	Young Street	Parkside	16	9	10	19

2. It is expected that about 380 trees will be removed during 2018/19, with 630 planted.
3. Refer to table above. If more detail is required from Councillors about specific locations, they should speak to relevant Administration staff.
4. Yes, orders have been with local suppliers.
5. February 2018.
6. It was expected that tree canopy within the public realm would decrease despite an increase in tree numbers in the short term. That being said, the longer term forecast will see an increase in tree canopy cover within the public realm as the ‘2nd Generation’ tree stock matures.

It is important to note that (while young and immature plantings will reduce the overall canopy as a whole) in the shorter term, they will ensure that we have a tree asset with a sustainable age profile across the City and a sustainable tree canopy level in the future.
7. By the end of the 2017-18 financial year, approximately 400 trees will have been removed, and approximately 650 new trees planted.
8. Councillors can provide input into specific locations for new tree replacement and this can then be explored for inclusion in future years. The 2018/19 planting program has already been determined.

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	QUESTIONS ON NOTICE
ITEM NUMBER:	1146
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

The following Questions on Notice have been received from Councillor Palmer and the answers are provided:

QUESTIONS

Preamble to Questions:

Recent media reports have indicated that China will no longer receive waste from foreign countries. This has been repeated in government newsletters etc. During a recent KESAB run tour for Unley ratepayers of recycling depots it was reaffirmed in conversations I had with the various businesses.

It is my understanding that we do not have enough information on this issue to determine what impact this will have on our budget. It has impacted Victorian Councils and it is reported that the State Government there has provided Councils with a relief package of \$13m to help them manage their waste.

This relief is I understand for a transition period of 4 months only and that Councils will have to fend for themselves from July 1.

My questions then are:

- 1 What impact does Administration consider this may have on us? Will it have an adverse impact or not?
 - 2 How much of our waste, if any, ends up in China?
 - 3 Is our waste contractor able to pass on costs to us or refuse us service as has apparently happened interstate?
 - 4 Are we in a position yet to identify what impact this may have on our budget and in particular the upcoming 2018/19 budget?
 - 5 Are we holding pre-emptive discussion with the new government on this if we are unable to budget for this in the 2018/19 budget, noting the new government's rate capping policy?
-

RESPONSES

1. The ban on accepting recycling material from Australia is likely to have an impact on Unley and Administration is working with various relevant parties to determine what it will be.

2. A portion of the recycling material is sent to China, but we are not certain of the exact tonnage at the moment.
3. Yes.
4. Administration is currently assessing the likely financial impact and Unley's options.
5. Administration is liaising with various parties within the waste industry and other Councils. The LGA has initiated discussions with the State Government on this matter..

QUESTIONS WITHOUT NOTICE

REPORT TITLE:	QUESTIONS WITHOUT NOTICE
ITEM NUMBER:	1147
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

Mayor to ask the Members if there are any questions without notice.

CORRESPONDENCE

TITLE: CORRESPONDENCE
ITEM NUMBER: 1148
DATE OF MEETING: 23 APRIL 2018
ATTACHMENTS: 1. CORRESPONDENCE

The correspondence from:

- Heart Foundation
- RSL Care SA

be noted.

March 2018

Mr Peter Tsokas
Chief Executive Officer
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mr Tsokas

For 25 years, the Heart Foundation has been recognising the efforts of Australian councils to build healthy communities. Since the inception of the Local Government Awards, we have received more than 2,500 entries showcasing a huge range of initiatives, ideas and programs. These have been showcased across the country through local, state and national events and publications.

I am writing to inform you that the Heart Foundation Local Government Awards program will not be continuing.

We are proud that we have been able to support so many councils in creating healthier streets, towns and cities. Together we have worked to implement policies and programs that make it easier for Australians to lead heart-healthy lives.

Through our new strategic plan – One Heart 2018-2020 - the Heart Foundation is committed to an ongoing relationship with local councils to improve the wellbeing of all Australians and reduce the risk of chronic disease. We look forward to working with councils through our continuing national programs to ensure that all Australians live, work and play in environments that actively promote and support healthy choices. Details overleaf.

The Heart Foundation is committed to making a difference to Australia's heart health and we cannot achieve this without the support and vital work of local governments.

Thank you for your support of the Heart Foundation Local Government Awards.

If you have any queries, please contact Fiona Patterson, National Programs Manager
Fiona.Patterson@heartfoundation.org.au

Yours sincerely,



Adj Prof John G Kelly AM
Chief Executive Officer – National

14th March 2018



Mr Peter Tsokas
Chief Executive Officer
City of Unley
PO Box 1
Unley SA 5061

Dear Peter

I am writing to express our appreciation for the City of Unley's provision of the 'Three Little Sisters' performance at the War Veterans Home on the 8th March. As we understand it this performance was part of a grant the Council provides each year to enable the aged in our community to be able to enjoy Fringe performances, and I commend you on this initiative.

The performance was excellent and it struck a genuine chord with all of our residents, not least of which for our WWII Veterans and widows who particularly enjoyed the nostalgia of the performance. I can honestly say that the Three Little Sisters brought some tears to more than just a few eyes, but in a very positive way.

It was great to have the Fringe come and visit the War Veterans Home for the day, and I am very grateful to the City of Unley for taking the initiative with such a fine event. Please pass on my thanks to all involved for their ongoing support of our city's older residents.

We very much look forward to next year's performance should the program continue.

Yours sincerely

Nathan Klinge
Chief Executive Officer

Corporate Office

55 Ferguson Avenue, Myrtle Bank SA 5064
Tel: 08 8379 2600 • Fax: 08 8338 2577 • ABN 42 419 627 410
Page 176 of Council Agenda 23 April 2018
Patron - *The Honourable Sir Eric Neal AC CVO*

MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF APRIL
ITEM NUMBER: 1149
DATE OF MEETING: 23 APRIL 2018
ATTACHMENTS: 1. REPORT INCLUDING FUNCTIONS ATTENDED

1. RECOMMENDATION

That:

1. The report be received.
-

20th Mar. With our CEO we met with Chris and Con Angelopoulos (the Duke Group) to discuss matters of mutual interest. This included the Unley Central Zone following the DPA, Tenancy mix, opportunities to attract new tenants, King William Road and Parking opportunities. A very positive dialogue.

20th Mar. **Attended the Council Assessment Panel for the item on Fullarton Road.** It was a difficult experience for both the CAP and the gallery.

21st Mar. **Attended the Eastern Region Alliance quarterly Mayors and CEOs Group Meeting.** Topics included Regional Subsidiaries (East Waste, Eastern Health Alliance, ERA Water), Potential from laying fibre optic cable to achieve 10GB and reflections on impacts to Local Govt from the State Election results. There is a standing invitation for a Councillor to attend as a guest.

22nd Mar. **Attended the Opening Night of the Alliance Francaise French Film Festival** as a guest of the Alliance. An excellent opportunity to maintain Council's relationship with the Director and Board Members.

22nd Mar. **Dropped in to the Rooftop Market (Food, Wine and Etsy stalls) on the Target carpark.** Bought a Bagel from stall AG23 a very promising new stall that featured a promising example of the entrepreneurial Unley youth culture.

23rd Mar. **Attended Adelaide City Council's '30 Years of the Heritage Incentives Scheme'** on Rundle Mall. Discussed Heritage matters with our previous and current Heritage Advisors. I am further inspired to believe that the City of Unley would benefit from more historical markers telling the story of our oldest and most significant homes and buildings.

24th Mar. **Attended our final Harmony Day event 'Living Book'.** Representatives from 7 Cultures made themselves available as a panel to describe their experiences living in Australia. A unique concept that has been well set up, well executed and now documented. Congratulations to all our staff involved.

27th Mar. **Attended a celebration of South Australia's diversity and the presentation of the Governor's Multicultural Awards** at Government House. Awards were presented to individuals and groups in 12 categories including Arts & Culture, Youth, Volunteering, Aged Care, Economic Development and Outstanding Individual Achievement.

28th Mar. **Attended the Declaration of the Poll for the District of Unley** conducted by the Returning Officer from the Electoral Commission. 3 of the Candidates attended and spoke briefly.

29th Mar. **Attended Black Forest Primary School** to address the student assembly and present certificates to students who had participated in Way2Go, a DPTI program that educates students in safe cycling and encourages cycling to school.

2nd April **Attended the Norwood v Sturt Football** match at Norwood Oval as a guest of Mayor Robert Bria. Sturt had a strong win.

5th April. Together with Akarra Klingberg I **met with the King William Rd Business Owners of CXT Legal and ootra**. They are both long term Unley residents and operate a shared office with others and are keen to be more involved in the Unley community. They are also Chair and Vice Chair of the Unley Primary School Governing Council and are experiencing success in engaging the community to support the school. They are keen to further develop ongoing relationships between School, the Unley Community and Council.

5th April. **Attended Unley Primary School** to address the student assembly and present certificates to students who had participated in Way2Go, a DPTI program that educates students in safe cycling and encourages cycling to school

5th April. **Attended the Tennis SA Awards Night** in the Mayor's capacity as Vice Patron. Our host was President Kent Thiele an Unley resident. Presented some of the trophies. An excellent event that brought together committed tennis people from all over the state.

8th April. **Attended Parkinson's SA 'Parkinsons in the Park' at the Soldiers Memorial Gardens and made an opening speech**. Parkinson's have great plans to expand their services on King William Road. These services will complement and expand the many other services for the Aging in Unley.

8th April. **Attended Sturt Football Club's opening home game and the ceremonial unveiling of the Premiership Flag**. The Unley Concert Band performed on the oval. Sturt won another great game. With 3000+ in attendance, it was the highest attendance of the round.

10th April. **Attended another successful Unley Business Breakfast**. Guest speaker was Edward Deane of 2excel Web and Software who gave a fascinating talk on Artificial Intelligence, Augmented and Mixed Reality in Business. In short, he gave examples of new 'technology' that made the point we must, at Council, ensure we are keeping up with the times.

10th April **Attended the launch of the Laurel Palliative Care Foundation at Centennial Park** with the unveiling of the relocated Tree of Life from its former home at Daw Park Hospice.

11th April. **Attended the Smart Cities Summit hosted by Adelaide City Council in conjunction with the LGA.** A number of guest speakers gave examples and fielded questions from Mayors, CEOs and Council IT specialists. We need a Briefing on what's happening in Unley and what is on the horizon. We must ensure we are at the forefront of Customer focussed service delivery, Technology that supports our business environment and our sustainability.

12th April. **Our CEO and I met with Jayne Stinson, Member for Badcoe,** to establish lines of communication and discuss matters of common interest and concern. Jayne is Shadow Minister for Child Protection and the Arts. She is quite committed to working closely with the City of Unley.

12th April. **Attended the Goodwood Saints Football Club's Senior Jumper Presentation** event and assisted with the jumper presentations. Club President Craig Scott gave an impressive address to 70+ players on club values and expectations.

13th April. **Attended the LGA Ordinary General Meeting** where a new Constitution was adopted together with a number of new Project motions. (No doubt the minutes will be circulated to Elected Members).

14th April. **Attended the South Australian Bangladeshi Community Association celebration of the 'Boishakhi Utshab 1425' (Bengali New Year Festival).** This was a colourful and joyous celebration. The SABCA is based at the Goodwood Primary School where they operate a Bangla Ethnic School.

15th April. **Attended Sturt Football Club's home game** where they again had the highest attendance figures of the round. There is much enthusiasm about Stage 1 of the Facilities upgrade.

16th April. **Attended a joint briefing with Campbelltown Councillors on LED Street Lighting Bulk Replacement Program.** This project should result in long term cost savings on power.

I thank the Deputy Mayor and Councillors who have been able to represent the Council at both local and wider events.

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF APRIL
ITEM NUMBER: 1150
DATE OF MEETING: 23 APRIL 2018
ATTACHMENTS: 1. REPORT

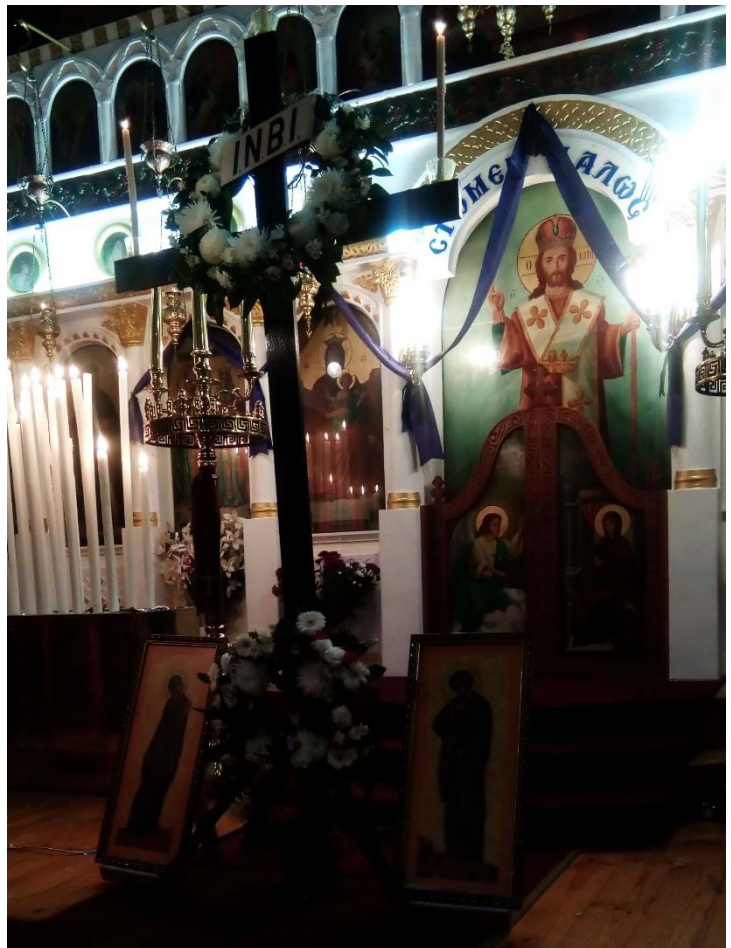
1. RECOMMENDATION

That:

1. The report be received.
-

Represented the Mayor at the Church of Saints Constantine & Helen, on Good Friday, 6th April. A Rich Tapestry and a Good Friday service in ancient Greek. Rosslyn and I arrived at 6.45 pm for the 7.00pm start. We met so many hospitable people from the newly arrived priest from Greece who told us in flawless English that he couldn't speak English. He welcomed both Ros and I perfectly. The church was half full. During the first hour the church filled and hundreds stood outside of the church. Met the president of the church at about 8.00 pm and he kindly explained that he was second generation Greek and like most of the congregation could not understand the language spoken. Yet the movement and icons of St John and Mary the mother of Jesus at the foot of the cross told the story of the crucifixion of Jesus.

The procession along Goodwood Road and around the block was joined in with the 100's of people following.



Presented a workshop to develop ideas to save our Tree Canopy in Unley on April 3rd. Details are in my blog. <http://michaelhewitson.blogspot.com.au/> and a notice of motion from this in the April Council Agenda.

REPORTS OF MEMBERS

REPORT TITLE: REPORTS OF MEMBERS
ITEM NUMBER: 1151
DATE OF MEETING: 23 APRIL 2018
ATTACHMENTS: 1. REPORTS

Council to note the attached reports from Members:

1. Councillor Palmer
 2. Councillor Schnell
-

REPORTS OF MEMBERS

REPORT TITLE:

REPORT FROM COUNCILLOR PALMER

(a) Items of particular interest

Harmony Day

The Library conducted what I view as a very successful Harmony Day this year with a focus on “Living Books”. Our community had the opportunity to engage with a select group of “other” ethnic people firstly in the library one or one or in small groups. They then were able to participate in a panel discussion chaired by Matthew Ives.

Interesting to see a member of our community express emotionally concerns that his Anglo-Saxon heritage appears to be the forgotten race in our multi-cultural society. This was after one of our learned panel recognising this and encouraging us to be “all” inclusive.

Splash Arts Sing-A-Long

I enjoyed with my wife a great event at the Goodwood Institute during the last month. An event that well and truly keeps the Goodwood Institute alive and at the same time going to the heart of our Active Ageing program.

Members had the opportunity to attend this event. I hope more of us take the opportunity to do so in the future. There are more to come.

KESAB Tour

At a time when Council realises it may have a challenge with its waste disposal due to China rejecting foreign waste I took the opportunity to go on a tour hosted by KESAB for our ratepayers.

We can be proud of our ratepayers who attended this tour and for the considered questions they asked during the tour. These tours are inciteful and I encourage members to participate should they occur in the future.

Next Practice Showcase and OGM

The LGA are to be congratulated on this years “next practice showcase” and the Ordinary General Meeting (OGM).

Members really should consider attending these events. It provides an opportunity for each of us to better understand what the LGA has to offer and how they are performing. We will continue to have a very limited view of how the LGA is performing if we do not take up these opportunities.

We heard during the Next Practice Showcase from Chris Richardson from Deloitte Economics that suggest all is not as bad as we are being led to believe. He noted that a billion people around the world have moved out of poverty.

Next Practice Showcase and OGM (cont'd)

To see the detail of his presentation, and the other presentations, you will be able to download it from the LGA website in the near future.

For the benefit of all in the local government industry several councils were invited to present on initiatives that they had recently taken on.

David O'Loughlin spoke on behalf of ALGA and promoted that we all should (as leaders of our local communities) participate in lobbying the Federal Government during their upcoming budget process. He suggested and we all should read the ALGA submission, pick out what is relevant to us, and make our own submission. And speak with our local member to advocate for us.

He challenged us:

How about we (UNLEY) put 3 projects on the program for community infrastructure.

LGA President Lorraine Rosenberg prompted us that advocacy is a shared responsibility. LGASA cannot do it on its own. We must be prepared to drive change from within she affirmed.

The Minister for Local Government and for Planning Stefan Knoll also addressed the meeting. He acknowledged Local Government as being most important because "quote" we are the closest to the community, which is what government is all about.

While confirming his Government's intent to see through its rate capping promise he indicated it would not be like the NSW or Victorian models, that it would not be a hard cap. He cajoled us to work with him/them on this or "his words" suffer the consequences out there in the community. The government is focused on bringing greater transparency to all levels of Government.

The OGM saw a number of issues debated. Of interest to Unley I suggest the following were relevant:

- ✓ Most importantly we voted to approve the new constitution, noting that some minor changes will need to be considered at the upcoming AGM. The constitution provides us with a brand-new governance of the LGA; and a more results focused approach.
- ✓ Unanimously requested the LGA to investigate the risks associated with China withdrawing from receiving non-local waste.
- ✓ LGA to lobby the State Government for a more consistent approach to "local" heritage protections, in order to better meet community expectations.
- ✓ LGA to also lobby the Government for legislative change to require any candidate serving on Council to take leave of absence with suspension of allowance from the issuing of writs in future elections.

We also heard that in respect of our accredited arborist motion from last year's AGM the LGA has raised this issue as part of the development of the Accredited Professional Scheme Discussion Paper, and will include as part of its submission that the assessment of Significant and Regulated Trees to be included in the Accredited Professionals scheme.

Next Practice Showcase and OGM (cont'd)

Check out this link for a summary of the new Constitution.

<https://www.youtube.com/watch?v=pdfSvtzVB0o&feature=youtu.be>

(b) **Functions attended** (up to the time of writing this report)

These functions/events are in excess of those I would normally attend.

- | | |
|----------|--|
| 22 March | Safety audit of Goodwood Oval Cricket Practice Pitch facility with the Cricket club and Crs Boisvert and Schnell |
| 23 March | subsequent inspection |
| 24 March | Harmony Day at the Unley Library (Living book sessions)
Goodwood Cricket B1 Grand Final
Harmony Day at the Unley Library (Panel discussion) with the Acting Mayor and Cr Schnell.
Forestville Eagles v Sturt Sabres at Wayville Showgrounds |
| 25 March | Goodwood Cricket B1 Grand Final – day 2
Splash Arts Sing a Long at the Goodwood Institute, including speaking on behalf of Council |
| 28 March | Declaration of Poll and Inauguration of David Pisoni as a Minister |
| 4 April | Safety audit of Goodwood Oval Cricket Practice Pitch facility with John Devine and Crs Boisvert and Smolucha |
| 6 April | Dee Kraehe Retirement with the acting Mayor and Cr Rabbitt |
| 7 April | Adelaide Roller Derby: Mile Die Club v Salty Dolls |
| 8 April | Parkinsons in the Park with the acting Mayor and Cr Rabbitt
Goody Saints Junior Jumper Presentation with Cr Boisvert
Hindu Community Cricket Grand Final including making presentations on behalf of the Acting Mayor. |
| 9 April | KESAB Waste Recycling Tour |
| 10 April | Unley Business Breakfast
Laurel Palliative Care Foundation Launch at Centennial Park with the Acting Mayor |
| 11 April | Goodwood Saints Tennis Club update with John Wilkinson and Cr Boisvert |
| 12 April | LGA Council Next Practice Showcase
Goody Saints Seniors Guernsey presentation |
| 13 April | LGA OGM |
| 14 April | Goodwood Saints v Payneham Norwood Union at Goodwood Oval |
| 15 April | Sturt v North Adelaide at Unley Oval. |
| 16 April | Briefing at City of Campbelltown re LED street lighting. |

I also had a number of one on one conversations with elected members, the CEO and Administration. I also assisted other ratepayers with numerous concerns.

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR SCHNELL

Goodwood Ward

Includes the suburbs of Wayville, Goodwood, Forestville and Everard Park.

Monthly Report

March – April 2018

The list below mostly excludes events and activities that I would normally attend as an Elected Member eg. Council/Committee meetings, Workshops, Briefing sessions, discussions with staff and community events.

At all events attended, any expense incurred was funded by myself.

Wednesday 21 March

Visited Angus Clyne on Goodwood Road to say farewell and to snap up some bargains at their clearance sale.

Angus Clyne has been a long term trader on Goodwood Road.

It's sad to see them go.

Fortunately they have relocated to Unley Road.

Thursday 22 March

Attended a meeting at Goodwood Oval with Cricket Club members to discuss a revamp of the cricket practice nets. Safety issues were identified. Hopefully work can be done to make the area safer.

Friday 23 March

Attended a meeting the St George's Anglican Church War Memorial to review issues associated with lighting.

A positive meeting with options explored.

Friday 23 March

I attended the Glendi Greek Festival in Victoria Square.

Learnt how to cook octopus, Greek style, over charcoal.

(They key is to not marinate before cooking. Add the marinade afterwards.)

It was great getting behind the scenes and assisting.

Unley should give consideration to holding the Glendi Greek Festival on Unley Oval.

Saturday 24 March

I attended the Harmony Day Living Books, Panel Discussion in the Town Hall. Councillors Peter Hughes and Don Palmer were in attendance.

It started well with much lively discussion. However, towards the end an elderly racist spoilt the day and questions to the panel were stopped.

It highlighted that racism and intolerance are still evident in our society.

It was a sad conclusion to a great Harmony Day programme.

After the event, I spoke with the panel members about the incident.

Thursday 05 April

A further meeting at the St George's Anglican Church War Memorial with regard to lighting. A good meeting with a positive outcome.

Thursday 05 April

Coffee catch-up with Council staff.

Reviewed City Services programmes.

Saturday 07 April

Attended the Thai Festival held at Glenelg.

I'm keen to bring this event to Unley.

Bringing such events to Unley is a low cost avenue to further activating the City with diverse cultural experiences.

The street food (from 40 stalls) was superb; especially the black sticky rice.

Thursday 12 April

Attended a working group session to review the draft parking policy.

A good session with considerable input from those present.

Monday 16 April

Interviewed by David Bevan, ABC Breakfast Radio with regard to the proposed development at Everard Park, bounded by Third Avenue and Anzac Highway.

This development is a Ministerial DPA.

I identified issues such as:

- Inadequate public consultation,
- Height of 6 storeys,
- Impact on local traffic and parking.

During the month I had discussions with residents about:

- The Goodwood Oval grandstand development.
- Lighting the war memorial at St George's Anglican Church, Goodwood.
- Dual cycle and pedestrian paths along the tram line, from King William Road to Goodwood Road.
- Street trees.
- Street lights.
- Verge planting.
- Cycling on Weller Street, Goodwood.
- Graffiti in Goodwood.

QUESTIONS WITHOUT NOTICE

REPORT TITLE:	MOTIONS WITHOUT NOTICE
ITEM NUMBER:	1152
DATE OF MEETING:	23 APRIL 2018
ATTACHMENTS:	NIL

Mayor to ask the Members if there are any questions without notice.

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 1154 –
CONFIDENTIAL MINUTES OF THE STRATEGIC
PROPERTY COMMITTEE

ITEM NUMBER: 1153

DATE OF MEETING: 23 APRIL 2018

AUTHOR: JOHN DEVINE

JOB TITLE: GENERAL MANAGER, CITY DEVELOPMENT

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure of this item at this time will protect information the disclosure of which could prejudice the commercial position of Council in relation to commercial interests within the City of Unley.

On that basis, the public's interest is best served by not disclosing Item 1154 – Confidential Minutes of Strategic Property Committee Meeting 20 April 2018 and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.
-

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION FOR ITEM 1156 –
UNLEY CENTRAL PRECINCT

ITEM NUMBER: 1155

DATE OF MEETING: 23 APRIL 2018

AUTHOR: DAVID LITCHFIELD

JOB TITLE: DIRECTOR STRATEGIC PROJECTS

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds set out below.

1. **RECOMMENDATION**

That:

1. Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because it relates to information the disclosure of which:
 - could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and
 - would, on balance, be contrary to the public interest.
2. In weighing up the factors related to disclosure,
 - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
 - non-disclosure of this item at this time will protect information the disclosure of which could prejudice the commercial position of Council in relation to commercial interests.

On that basis, the public's interest is best served by not disclosing Item 1156 – Unley Central Precinct and discussion at this point in time.

3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public be excluded, with the exception of staff of the City of Unley on duty in attendance.
-

DECISION REPORT

REPORT TITLE: CONFIDENTIALITY MOTION TO REMAIN IN
CONFIDENCE ITEM 1156 – UNLEY CENTRAL
PRECINCT

ITEM NUMBER: 1157

DATE OF MEETING: 23 APRIL 2018

AUTHOR: LARA JONES

JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO

1. **RECOMMENDATION**

That:

1. Pursuant to Section 91(7) of the *Local Government Act 1999*:
- 2.1 The following elements of Item 1154 – Unley Central Precinct,
considered at the Council Meeting on 23 April 2018:

☒ Minutes

☒ Report

remain confidential and not available for public inspection until 23 April 2023 on the basis that the documents contain information that could confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council.

2. Pursuant to Section 91(9)(c) of the Local Government Act 1999, the power to revoke the order under Section 91(7) prior to any review or as a result of any review is delegated to the Chief Executive Officer.
-