

COUNCIL AGENDA

Council Meeting

Notice is hereby given pursuant to the provisions of the *Local Government Act, 1999*, that the next Meeting of City of Unley will be held in the Council Chambers, 181 Unley Road Unley on

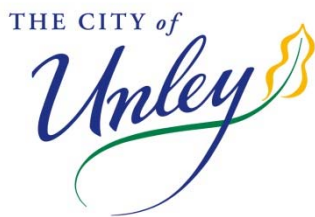
Monday

26 February 2018

7.00pm

for the purpose of considering the items included on the Agenda.

Peter Tsokas
Chief Executive Officer



OUR VISION 2033

Our City is recognised for its vibrant community spirit, quality lifestyle choices, diversity, business strength and innovative leadership.

COUNCIL IS COMMITTED TO

- Ethical, open honest behaviours
- Efficient and effective practices
- Building partnerships
- Fostering an empowered, productive culture – “A Culture of Delivery”
- Encouraging innovation – “A Willingness to Experiment and Learn”

ACKNOWLEDGEMENT

We would like to acknowledge that this land that we meet on today is the traditional lands for the Kaurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kaurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kaurna people today.

PRAYER AND SERVICE ACKNOWLEDGEMENT

Almighty God, we humbly beseech Thee to bestow Thy blessing upon this Council. Direct and prosper our deliberations for the advancement of Thy Kingdom and true welfare of the people of this city.

Members will stand in silence in memory of those who have made the Supreme Sacrifice in the service of their country, at sea, on land and in the air.

Lest We Forget.

WELCOME

ORDER OF BUSINESS

ITEM NO

PAGE NO

APOLOGIES

- Nil

LEAVE OF ABSENCE

- Nil

1090 **CONFLICT OF INTEREST** 6-8

1091 **MINUTES**

Minutes of the Council meeting held on
Monday 29 January 2018

Minutes issued separately

DEFERRED / ADJOURNED ITEMS

Nil

PETITION

Nil

DEPUTATIONS

Nil

PRESENTATION

Nil

REPORTS OF COMMITTEES

Nil

REPORTS OF OFFICERS

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MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

1101	Councillor Salaman –Variation to Council Resolution 769 27 February 2017, regarding Rugby Street and Oxford Terrace Intersection Bike Route Upgrade	71-72
1102	Councillor Boisvert – Future Uses of the Hockey Playing Field and Building at the Goodwood Oval Complex	73-74

QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN

Nil

QUESTIONS WITHOUT NOTICE

If applicable

1103	CORRESPONDENCE	75-89
	<ul style="list-style-type: none">Royal Adelaide Show – letter of thanks for sponsorshipAustralia Day Council of SA – acknowledgement and introduction to recipients of Australia Day AwardsPuddle Jumpers – letter of thanks for grantMinister for Volunteers – announcement of 2018 Premier's Certificate of Recognition for outstanding volunteer service programMinister for Volunteers – announcement of 2018 South Australian Volunteers Awards program	

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- Salvation Army – letters of thanks and notification of Doorknock Appeal
- Minister for Local Government – notification of ministerial approval of the Brown Hill and Keswick Creeks Stormwater Board Regional Subsidiary

1104 **MAYOR'S REPORT** 90-91

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1106 **REPORTS OF MEMBERS** 93-94

- Councillor Palmer

MOTIONS WITHOUT NOTICE

If applicable

CONFIDENTIAL ITEMS

Nil

NEXT MEETING

Monday 26 March 2018 – 7.00pm

CONFLICT OF INTEREST

TITLE: CONFLICT OF INTEREST
ITEM NUMBER: 1090
DATE OF MEETING: 26 FEBRUARY 2018
ATTACHMENTS: 1. CONFLICT OF INTEREST DISCLOSURE FORM

Members to advise if they have any material, actual or perceived conflict of interest in any Items in this Agenda.



Conflict of Interest Declaration Form

I, have received a copy of the agenda
[insert name]

for the:

[delete that which is not applicable]

Ordinary Council / Special Council

Committee:
[insert name]

Board:
[insert name]

meeting to be held on:
[insert date]

I consider that I have a:

[delete that which is not applicable]

***material** conflict of interest pursuant to section 73

***actual** or ***perceived** conflict of interest pursuant to section 74

of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

.....
[insert details]

which is to be discussed by the ***Council** / ***Committee** / ***Board** at that meeting.

[delete that which is not applicable]

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above].*

.....
.....
.....
.....
.....

As a consequence I will leave the meeting and take no part in deliberations relating to the item.

OR

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interest might lead to a decision that is contrary to the public interest in relation to the agenda item described above].*

.....
.....
.....
.....
.....

I intend to deal with my **actual** conflict of interest in the follow transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way]*

.....

.....

.....

.....

.....

.....

.....

OR

The nature of my **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter]*

.....

.....

.....

.....

.....

.....

.....

I intend to deal with the **perceived** conflict of interest in the following transparent and accountable Way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way]*

.....

.....

.....

.....

.....

.....

.....

Signed:

Date:

For OCEO Use Only	
Received by:	
Signed:	
Date:	
ECM Ref:	

DECISION REPORT

REPORT TITLE: STRATEGIC PROPERTY COMMITTEE
MEMBERSHIP

ITEM NUMBER: 1092

DATE OF MEETING: 26 FEBRUARY 2018

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

This report seeks a decision from Council in relation to changes that may be made to the membership of the Strategic Property Committee, following the appointment of Cr Hughes to the position of Acting Mayor and the resignation of Cr Koumi.

2. **RECOMMENDATION**

That:

1. Cr(s) _____ (*up to three members*) be appointed as a member of the Strategic Property Committee for the remainder of the current term of Council.
 2. Cr _____ be appointed as the Presiding Member of the Strategic Property Committee for the remainder of the current term of Council.
-

3. RELEVANT CORE STRATEGIES/POLICIES

3.1 (4.1) We have strong leadership and governance.

4. DISCUSSION

4.1 Background

The Terms of Reference of the Strategic Property Committee provide for membership of the Committee as follows:

3. Membership

- 3.1 *The Committee will comprise up to 5 members as follows:*
 - (i) *5 Elected Members nominated by the Council;*
 - (ii) *the Mayor ex-officio*
- 3.2 *A member of the Committee holds office at the pleasure of Council.*
- 3.3 *The current members of the Committee are listed at Schedule 1 to these Terms of Reference.*
- 3.4 *Subject to clause 1.3 of these Terms of Reference, membership of the Committee is as listed on Schedule 1 unless a member resigns or is otherwise incapable of continuing as a member or is removed from office by the Council.*
- 3.5 *The Committee may, by a vote supported by at least half plus one of the members of the Committee, make a recommendation to the Council to remove a member of the Committee from office where a member has failed (without the leave of the Committee) to attend three consecutive meetings of the Committee.*
- 3.6 *Members of the Committee are eligible for re-appointment at the expiration of their term of office up to a maximum of two consecutive terms of the Committee.*
- 3.7 *The Committee may be re-established by the Council after each Council periodic election.*

Schedule 1 of the Terms of Reference provides the following:

- 1. *Presiding Member: Cr. John Koumi*
- 2. *Members of the Committee:*
 - *Cr. Peter Hughes*
 - *Cr. Don Palmer*
 - *Cr. Luke Smolucha*
 - *The Mayor ex officio*
- 3. *Term: From date of appointment until the end of the current term of Council (unless such appointment is revoked by the Council).*

Term commences; 24 October 2016.

4. *Sitting fees:*

*Presiding Member; In accordance with the Remuneration Tribunal Determination No. 7 of 2014, Allowances for Members of Local Government Councils, as published in the Government Gazette on 31 July 2014, the Presiding Member of a committee which is not a "prescribed committee" is entitled to an allowance. LGA Circular 43.6, dated 26 October 2016, shows the annually adjusted allowance of \$154-00 per meeting attended to an aggregate allowance of \$922-00 per annum**

** NOTE: the relevant amounts payable now are \$157.00 per meeting attended to an aggregate allowance of \$939.00 per annum.*

4.2 Membership Changes required

The appointment of Cr Hughes to the position of Acting Mayor provides him with an appointment to the Strategic Property Committee in an ex-officio capacity. This allows him to attend meetings of the Committee, and when in attendance, participate as a full member of the Committee. In light of that, Council may wish to appoint an alternative Elected Member to the Strategic Property Committee to fill the member position previously held by Cr Hughes.

In addition, the recent resignation of Cr Koumi provides Council with the opportunity to appoint an Elected Member to the Committee to replace him.

In the absence of Cr Koumi, and in light of Acting Mayor Hughes' ex-officio status, the current membership of the Committee has been reduced to two (2) members.

Further, Cr Koumi was appointed by Council as the Presiding Member of the Strategic Property Committee, which means Council must make an alternative appointment to that position for the remainder of the Council term.

5. ANALYSIS OF OPTIONS

Option 1

That:

1. Cr _____ (up to three members) be appointed as a member of the Strategic Property Committee for the remainder of the current term of Council.
2. Cr _____ be appointed as the Presiding Member of the Strategic Property Committee for the remainder of the current term of Council.

The Terms of Reference of the Committee provide for a membership of up to five (5) Elected Members and the Mayor, ex-officio. On the basis of current membership, following the resignations of Cr Koumi and Lachlan Clyne, there are two (2) members of the Committee as well as Acting Mayor Hughes in an ex-officio capacity. Whilst this complies with the membership requirements of the Terms of Reference, Council may wish to appoint additional members to the Strategic Property Committee to assist it with its deliberations. Council may elect to appoint up to three (3) new members to the Committee.

Irrespective of any decision to appoint new members to the Committee, Council must appoint a new Presiding Member.

Whilst there is no obligation on Council to appoint additional members, there are challenges to the operations of any Committee with very low membership numbers, including the ability to achieve quorum if all members cannot attend and consideration of limited viewpoints to inform the recommendations forwarded to Council. It is recommended that at least two (2) members are appointed to the Committee to ensure the Committee can continue to operate effectively.

Option 2

That:

1. Cr _____ be appointed as the Presiding Member of the Strategic Property Committee for the remainder of the current term of Council.

Option 2 provides for the appointment of a new Presiding Member to the which must occur following Cr Koumi's resignation.

Whilst this option will enable meetings of the Committee to continue to be scheduled, the low membership numbers may present challenges to the operations of the Committee as described above.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial/budget

If the elected member appointed to the position of Presiding Member is not currently the Presiding Member of a standing committee or Deputy Mayor, the appointment will attract a payment of \$157.00 per meeting up to an aggregate allowance of \$930.00 per annum. This can be accommodated within the existing budget.

8. REPORT CONSULTATION

Nil

9. ATTACHMENTS

- Nil

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

DECISION REPORT

REPORT TITLE: UNLEY BUSINESS AND ECONOMIC
DEVELOPMENT COMMITTEE MEMBERSHIP

ITEM NUMBER: 1093

DATE OF MEETING: 26 FEBRUARY 2018

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

This report seeks a decision from Council in relation to the appointment of a new Elected Member to the Unley Business and Economic Development Committee following the resignation of Cr Koumi.

2. **RECOMMENDATION**

That:

1. Cr _____ be appointed as a member of the Unley Business and Economic Development Committee for the remainder of the current term of Council.
-

3. RELEVANT CORE STRATEGIES/POLICIES

3.1 (4.1) We have strong leadership and governance.

4. DISCUSSION

4.1 *Background*

The Terms of Reference of the Unley Business and Economic Development Committee provide for Elected Member membership within the Committee as follows:

3. *Membership*

3.1 *The Committee will comprise 13 members as follows:*

...

(c) *4 Elected Member(s) nominated by the Council*

(d) *the Mayor ex-officio*

Schedule 1 of the Terms of Reference provides the following in relation to current Elected Member appointments to the Committee:

1. *Presiding Member: Cr. Anthony Lapidge*

2. *Members of the Committee:*

- *Cr. John Koumi*
- *Cr. Don Palmer*
- *Cr. Luke Smolucha*
- *The Mayor ex officio*

4.2 *Membership Changes Required*

The recent resignation of Cr Koumi requires Council to appoint an Elected Member to the Committee to replace him.

5. ANALYSIS OF OPTIONS

Option 1

That:

1. *Cr _____ be appointed as a member of the Unley Business and Economic Development Committee for the remainder of the current term of Council.*

The Terms of Reference of the Committee provide for four (4) Elected Members to be appointed to the Unley Business and Economic Development Committee and the Mayor, ex-officio. On the basis of current membership, following the resignation of Cr Koumi, there is one (1) vacant position to be filled on the Committee.

The current Terms of Reference require Council to appoint a new Elected Member to the Committee to achieve the four Elected Members listed, therefore, this is the only Option presented for consideration.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial/budget

There are no financial/budget implications association with the recommended option.

8. REPORT CONSULTATION

Nil

9. ATTACHMENTS

- Nil

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

DECISION REPORT

REPORT TITLE: LOCAL GOVERNMENT ASSOCIATION ORDINARY
GENERAL MEETING 13 APRIL 2018 – CALL FOR
NOTICES OF MOTION

ITEM NUMBER: 1094

DATE OF MEETING: 26 FEBRUARY 2018

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

This report presents information with respect to the Ordinary General Meeting (OGM) of the Local Government Association (LGA) to be held on Friday 13 April 2018, seeks confirmation on voting delegates for that meeting and information concerning any Notices of Motion that Council wishes to submit.

2. **RECOMMENDATION**

That:

1. The report be received.
2. Advice be provided to the Local Government Association that voting delegates for the City of Unley at the Ordinary General Meeting to be held on Friday 13 April 2018 are:

Delegate: Acting Mayor Peter Hughes

Deputy Delegate: Deputy Mayor Michael Hewitson

3. RELEVANT CORE STRATEGIES/POLICIES

3.1 (4.1) We have strong leadership and governance.

4. DISCUSSION

4.1 *Notices of Motion*

The 2018 LGA OGM will be held on the morning of Friday 13 April 2018. Pursuant to Clause 25 of the LGA Constitution, all Council Notices of Motion for the LGA OGM must be received by the LGA no later than 42 days prior to the meeting, i.e. by COB Friday 2 March 2018.

At the time of writing this report the Chief Executive Officer was not aware of any current matters relating to City of Unley business that warrant a Notice of Motion being submitted, nor are there any previously endorsed Notices of Motion to be submitted to the LGA OGM.

Council should consider whether there are any matters they believe need to be brought to the attention of the LGA OGM, and if there are, an appropriate motion should be drafted for submission.

The Council Notice of Motion – 2018 LGA Ordinary General Meeting form must be submitted for each Notice of Motion. A copy of the form is provided as Attachment 1 to Item 1094/18.

Attachment 1

Should Council determine that a Notice of Motion is to be submitted to the LGA OGM, a motion to that effect will need to be moved, seconded and carried. The following text is provided to assist with inclusion of an appropriate motion at the Council meeting if required:

1. *That the City of Unley submit a Notice of Motion to the Local Government Association Ordinary General Meeting (Friday 13 April 2018) whereby it requests the LGA to ...[insert details of motion]*
2. *Staff be authorised to liaise with the LGA in relation to the wording of the motion, and if required, modify the wording to facilitate acceptance of the motion for consideration at the Ordinary General Meeting and to ensure legislative compliance.*

4.2 *Voting Delegates*

Unless contrary advice is provided to the LGA the nominated Council voting delegate, as notified for the LGA Annual General Meeting held in November 2017, remains the same. For the City of Unley, voting delegates notified for the November LGA AGM were:

- *Delegate:* Mayor Lachlan Clyne
- *Deputy Delegate:* Deputy Mayor Don Palmer

Noting that new appointments have been made to the position of Acting Mayor and Deputy Mayor, Council will need to appoint new voting delegates for the April meeting to reflect the change of office holders as follows:

- *Delegate:* Acting Mayor Peter Hughes
- *Deputy Delegate:* Deputy Mayor Michael Hewitson.

5. ANALYSIS OF OPTIONS

Option 1

That:

1. *The report be received.*
2. *Advice be provided to the Local Government Association that voting delegates for the City of Unley at the Ordinary General Meeting to be held on Friday 13 April 2018 are:*

Delegate: Acting Mayor Peter Hughes

Deputy Delegate: Deputy Mayor Michael Hewitson

Option 1 provides for an update to the appointment of voting delegates for the LGA OGM, which is necessary following the resignation of Lachlan Clyne and the change to Deputy Mayor.

At a minimum, a change to the voting delegates is required on the basis that voting delegates advice with the LGA does not reflect members who hold the position of Acting Mayor and Deputy Mayor.

Council is not obligated to submit a Notice of Motion. Given there are no previously endorsed Motions to be submitted, and administration are not aware of any matters currently identified as warranting submission Option 1 addresses the requirement to update delegate information.

Option 2

That:

1. *The report be received.*
2. *That the City of Unley submit a Notice of Motion to the Local Government Association Ordinary General Meeting (Friday 13 April 2018) whereby it requests the LGA to ...[insert details of motion]*
3. *Staff be authorised to liaise with the LGA in relation to the wording of the motion, and if required, modify the wording to facilitate acceptance of the motion for consideration at the Ordinary General Meeting and to ensure legislative compliance.*
4. *Advice be provided to the Local Government Association that voting delegates for the City of Unley at the Ordinary General Meeting to be held on Friday 13 April 2018 are:*

Delegate: Acting Mayor Peter Hughes

Deputy Delegate: Deputy Mayor Michael Hewitson

Option 2 provides for the required update to voting delegates as well as the submission of a Notice of Motion for the LGA OGM.

Should Council determine that a Notice of Motion is to be submitted, the initial wording is included as part 2 and 3 to the above motion (based on the sample text provided in section 4.1 of this report), with the specific wording relating to the identified motion to be determined at the meeting. It is at Council's discretion to submit a Notice of Motion.

6. RECOMMENDED OPTION

Option 1 is the recommended option on that basis that there are currently no endorsed Notices of Motion to be submitted, nor is the Administration aware of any matters that warrant consideration at the LGA OGM.

7. POLICY IMPLICATIONS

7.1 Financial/budget

There are no financial/budget implications associated with the recommended options.

7.2 Legislative/Risk Management

Should Council determine to submit a Notice of Motion, staff will need to ensure it complies with legislative requirements, which may require slight modification to the wording of the motion prior to submission to the LGA. The draft text provided in section 4.1 of this report provides the capacity for staff to vary the motion if required to facilitate submission to the LGA and to ensure that it complies with relevant legislative obligations.

8. REPORT CONSULTATION

Nil

9. ATTACHMENTS

- *Attachment 1 – Council Notice of Motion – 2018 LGA Ordinary General Meeting.*

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

DECISION REPORT

REPORT TITLE: CEO PERFORMANCE REVIEW PANEL
MEMBERSHIP

ITEM NUMBER: 1095

DATE OF MEETING: 26 FEBRUARY 2018

AUTHOR: TAMI NORMAN

JOB TITLE: EXECUTIVE MANAGER OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

This report requires a decision from Council in relation to the membership of the CEO Performance Review Panel.

2. **RECOMMENDATION**

That:

1. Cr(s) _____ (*up to four members*) be appointed as a member of the CEO Performance Review Panel for the remainder of the current term of Council.
-

3. RELEVANT CORE STRATEGIES/POLICIES

3.1 (4.1) We have strong leadership and governance.

4. DISCUSSION

At the Council meeting held 26 June 2017, Council resolved:

1. *The current membership of the CEO Performance Review Panel be extended until 31 December 2017.*

(884/2017, 26 June 2017)

The Principles of the CEO Performance Review Panel provide the following in relation to Membership:

2. *Membership*

His Worship the Mayor

Cr Boisvert

Cr Hughes

Cr Koumi

Cr Rabbitt

Membership should, insofar as is reasonably practicable, ensure that at least one member of the Panel is a woman and at least one member is a man.

Presiding Member – His Worship the Mayor

Attended by Consultant (TBD) and Chief Executive Officer (as required)

Responsible Officer – His Worship the Mayor

On the basis that current appointments have concluded, it is necessary for new members to be appointed to the CEO Performance Review Panel.

The appointment of Cr Hughes to the position of Acting Mayor appoints him to the role of Presiding Member of the Panel, consistent with the endorsed CEO Performance Review Panel Principles. Council has the opportunity to appoint the remaining members of the Panel.

The CEO Performance Review Panel Principles are silent on the number of members to be appointed, but do provide that “insofar as is reasonably practicable, [membership should] ensure that at least one member of the Panel is a woman and at least one member is a man”.

When established in March 2015 the number of members proposed was four (4), in addition to the Mayor, to ensure that an appropriate range of views was considered in the discussions of the Panel and to assist with achieving quorum for meetings.

5. **ANALYSIS OF OPTIONS**

Option 1

That:

1. Cr _____ (up to four members) be appointed as a member of the CEO Performance Review Panel for the remainder of the current term of Council.

The appointment of existing members to the CEO Performance Review Panel ended in December 2017, so new members must be appointed.

Insofar as is reasonably practicable, Council should ensure that at least one member is a woman and at least one member is a man.

Any appointment to the Panel may only be for the remainder of the current term of Council.

Council has the discretion to determine the number of members to be appointed, noting that at the time the Panel was established up to four members was identified as a suitable number, when considering the effective operations of the Panel, including the ability to achieve quorum and consideration of a range of viewpoints to inform the recommendations forwarded to Council.

As there are currently no members appointed to the Panel this is the only option put forward for consideration.

6. **RECOMMENDED OPTION**

Option 1 is the recommended option.

7. **POLICY IMPLICATIONS**

7.1 Financial/budget

- *There are no financial/budget implications.*

8. **REPORT CONSULTATION**

Nil

9. **ATTACHMENTS**

- *Nil*

10. **REPORT AUTHORISERS**

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer

INFORMATION REPORT

REPORT TITLE: EASTERN REGION ALLIANCE (ERA) CHAIRMAN
AND CEO REPORT

ITEM NUMBER: 1096

DATE OF MEETING: 26 FEBRUARY 2018

AUTHOR: JULIE KERR

JOB TITLE: EXECUTIVE ADVISOR
OFFICE OF THE CEO AND MAYOR

1. **EXECUTIVE SUMMARY**

The City of Unley is a member of the Eastern Region Alliance (ERA), a group of six eastern metropolitan councils that originally signed an MOU in 2008 then signed an updated MOU in 2017. The six ERA councils work together collaboratively to share resources where appropriate, and to improve efficiencies across the region for the benefit of ratepayers.

This report from the ERA Chairman and CEOs is the latest bi-annual report provided to all ERA councils, and covers the period July to December 2017.

2. **RECOMMENDATION**

That:

1. The report be received.
-

3. RELEVANCE TO CORE STRATEGIES/POLICY

Civic Leadership

Goal 4: Council will listen to the community and make transparent decisions for the long term benefit of the City.

- 4.1 We have strong leadership and governance.
- 4.2 Council provides best value services to the community.
- 4.3 Our Business Systems and Solutions are effective and transparent.

4. DISCUSSION

The City of Unley is one of six eastern Adelaide Councils that form part of the Eastern Region Alliance (ERA), which is made up of:

- City of Burnside
- Campbelltown City Council
- City of Norwood Payneham and St Peters
- City of Prospect
- City of Unley
- Town of Walkerville.

The Chief Executive Officers (CEOs) of the above councils meet monthly to discuss issues of mutual interest, while the Mayors and CEOs meet on a quarterly basis.

The hosting and chairing of the meetings is rotated annually in alphabetic order by council name, with Campbelltown City Council having been the host council in 2017.

A report on the activities of ERA is shown in Attachment 1 to item 1096/18. This is the third such report and covers the period 1 July 2017 to 30 December 2017.

Attachment 1



Chairman and CEO Report

December 2017

Campbelltown City Council – Report 2 (July to December 2017)

1. Introduction

To ensure that each ERA Council is kept informed of the progress of ERA initiatives, twice yearly reports are to be presented to the member Councils. This report details activity for the period July to December 2017.

2. Mayor Activities

The ERA Mayors and CEOs Group met in September and November 2017, focusing on the following issues:

2.1 LGA Governance Review

Matt Pinnegar and Stephen Smith from the LGA attended the September meeting to discuss the LGA Governance Review and proposed options for the future of the Metropolitan Local Government Group.

It was agreed that ERA prepare a position paper on a metropolitan structure to ensure that ERA's views are represented and also to influence the selected structure. ERA wishes to auspice the election of one Member and one Proxy Member to the LGA Executive, ERA being one of the four recognised metro regions with no more than 3 or 4 additional metropolitan regions to be developed.

ERA supports a smaller LGA Executive with 8 or 9 representatives but does not support the proposed Representative Council Structure. Establishment of the Greater Adelaide Region of Councils (GAROC) was supported with ERA as one of the regions within that group.

The Governance Review was discussed at the recent LGA Annual General meeting and a discussion paper has now been released by the LGA regarding the proposed GAROC. The two options for GAROC are:

- ERA to include Mount Barker and Adelaide Hills.
- ERA to remain the same and Mount Barker and Adelaide Hills to join other Councils to make up an outer rim region.

2.2 Waste to Energy Initiative

At the September meeting, Joe Borrelli, Paul Bowden and Laurie Kozlvc of the IWS Group and Veolia, provided a presentation in relation to the Waste to Energy Initiative.

The Veolia system will provide protection from the EPA levy increases, reduce landfill and increase green energy but needs a commitment from Local Government to provide the volume of their waste directly to Veolia.

Clarification is required on how best to proceed, the implications for SA Councils, what Veolia specifically is seeking from SA Councils and whether a letter of intent is needed.

This item is proposed to be discussed at a future ERA CEOs Group meeting.

2.3 ERA Strategic Plan and MOU

The revised MOU and Strategic Plan were considered by each ERA Council at their respective Council meetings between August and December 2017, with both documents being adopted by all ERA Councils.

Mayors and CEOs present at the November meeting signed the MOU with the remainder to sign shortly thereafter. The final MOU inclusive of the Council resolutions will then be provided to each ERA Council.

2.4 Regional Planning Boards

Having sought to establish the pilot program, the State Government is attempting, with some difficulty, to accommodate all Councils participating in the pilot program across the different regions.

While the ERA Mayors and CEOs acknowledge the work that has been undertaken in this area, progress is disappointingly slow. Jeff Tate and Stephanie Henchken have been engaged by the LGA to work on the project, with the current focus on the administration of the program. This is unlikely to be completed before early 2018, with recommendations due in approximately July 2018.

The role and function of Regional Planning Boards can occur across a number of bands, with four bands currently identified. It could be possible for the band to be mandatory, to enable all of the mandatory components of the Development Act to be delivered by the Board, with the discretionary work completed after.

2.5 ERA Water Update

In Year 3 of the project, ERA Water will be in a position to sell to customers. The Department of Education and Child Development (DECD) have committed to using ERA Water for local public schools provided that the cost of water is lower than that of SA Water. No more customers will be signed up until water is flowing.

90% of the infrastructure has now been completed and risk on construction is low. The project objectives should be completed in their entirety very soon. The governance of the subsidiary is still being worked through.

Prior to the November meeting, available ERA Mayors and CEOs attended a tour of the ERA Water Felixstow reserve and were impressed by work to date.

2.6 Regional Collaboration – Shared Service Consideration Framework.

ERA Councils recognise that regional collaboration for the provision of a range of services can result in enhanced service delivery and efficiencies for the Councils involved. Consequently, BRM Holdich were engaged to develop a framework in consultation with the ERA CEOs, to assess the merits of proposals for regional service collaboration across the Eastern Region Alliance.

With a minor amendment to the wording, the Shared Service Consideration Framework (a copy of which is attached) was adopted at the November meeting.

2.7 Shareholders Meetings

The Mayors and CEOs discussed the need for shareholders' meetings where issues around any regional subsidiary can be discussed, as such a forum is not currently in place. It was resolved that the CEOs discuss a format for subsidiaries' shareholders' meetings, in particular what the key objectives would be and how meetings would operate. Any discussion will need to involve Adelaide Hills and Mitcham Councils as they are members of East Waste.

2.8 Street Lighting

There are currently some options for LED changeover including owning assets as well as negotiating with SA Power Networks (SAPN) for a better price. Each individual Council will be engaged and the tender is due to be released in February 2018. The Cities of Unley and Campbelltown are exploring a number of options but this is outside of the ERA structure.

2.9 EHA Board and Litter Nuisance

A proposal was received from EHA to support Councils to fulfil their obligations under the Local Nuisance and Litter Control Act 2016, and a meeting was held with Mick Livori from EHA. The proposal was discussed, with a draft report on this matter prepared by Campbelltown to be considered by the other ERA councils.

3. CEO Activities

The CEOs met monthly from July to December focusing on the following:

3.1 ERA Strategic Plan and MOU

At the July meeting, Carolyn Vigar presented the latest changes to the MoU and the Strategic Plan. Following some minor changes to both documents being agreed, it was resolved that the ERA Memorandum of Understanding and Strategic Plan be endorsed as amended, with Walkerville to provide a draft resolution for adoption of the documents by ERA Councils.

At the August meeting, Carolyn Vigar provided the final changes to the MOU and Strategic Plan, with the actions within the Strategic Plan then reviewed. It was resolved that the latest version of the MOU be put to each ERA council for adoption and that the updated Strategic Plan be adopted. Each ERA council subsequently considered and adopted both the revised MOU and the Strategic Plan.

3.2 Resilient East

This project has been in train since Federal funding was obtained in 2014, in collaboration with Adelaide City Council and City of Tea Tree Gully (formerly a member of ERA), resulting in the plan that has been endorsed by all participating Councils. In November 2016, the CEOs approved a request to fund a 0.5 Regional Coordinator position, with funding subsequently matched by the NRM, to coordinate the implementation of the plan across the region.

Regional Coordinator, Tim Kelly, provided an update at the September and November meetings. A Resilient East Baseline Report 2017 was agreed, to serve as the foundation for future reporting which is to occur quarterly. The report was to capture the current activities, gaps and needs relating to seven actions to be undertaken in 2017-18.

The CEOs supported the creation of Action Working Groups to focus on three priority actions as follows:

- Heat Mapping and Canopy Cover
- Street Tree Species Review
- Water Sensitive Urban Design (WSUD) Policy and Guidelines

Maps have been created for Council areas, actions have been identified, with the Coordinator to focus on the communications and promotional strategy which will require some case studies to help bring Resilient East up to an award winning standard.

3.3 Regional Economic Development Manager

In the first part of 2017, recruitment of a Regional Economic Development Manager was undertaken for a 0.8 FTE position with a three year contract period. Bernadette Walsh, the successful candidate, was based at Campbelltown.

However, following Ms Walsh's resignation in September, the CEOs discussed other options for the position and agreed that a decision on the replacement of the ERA Economic Development Manager be deferred until after a review of the Economic Development framework and action

plan was completed. Subsequently it was agreed that consideration be given in 2018 to the option to transition EBEC's functions into the ERA Economic Development Manager's role.

3.4 ERA Economic Development Framework and Action Plan

After reviewing the Framework and Action Plan, the CEOs agreed that the action plan is to focus on policy and advocacy, with the work program to be more strategically focused on initiatives. It was resolved that the initiatives and short, medium and long term actions included in the ERA Economic Development Framework and Action Plan be reviewed before a decision is made on the direction of the project.

When Kevin Lowe subsequently presented the updated ERA Economic Framework and Action Plan to the CEOs, both documents were endorsed.

3.5 Business Incubator Project

Chris Hannaford from Prospect provided a presentation at the July meeting on the Business Incubator Project at the ABC Building. The possibility of this initiative becoming an ERA project was considered, acknowledging that appropriate engagement with ERA would be necessary. As any ERA project will require an agreed resolution by all six ERA Councils, a business case will have to be presented to ERA at a later date.

3.6 Resource Sharing

This is a standing agenda item at CEO meetings, where progress on numerous collaborative initiatives between ERA member and/or non-member Councils is shared. Some of these include integration of the Walkerville and Campbelltown depots; investigation of shared IT functions between Campbelltown and Walkerville, and Unley and ACC; shared inspectorial services between Unley and Walkerville; and Prospect's investigation of depot options with ACC, Campbelltown and Port Adelaide Enfield (PAE).

As staff secondments are also a standing agenda item for CEO meetings, an ERA Secondment Practice Paper presented by Unley was endorsed at the September meeting. The paper adds some structure and outlines due process to ensure that no council is penalised. Various staff secondments have occurred between the ERA Councils between July and December.

3.7 Regional Planning Boards

DPTI has provided information regarding next steps and Jeff Tate has put together a linear flow chart. However, as progress is very slow, regions need to decide if they want to continue with the joint planning project.

The CEOs agreed that clarity around the process, cost, outcomes and agreements is required before making a decision on whether or not to continue the project. Until this is available, ERA is reluctant to continue much further, a position which was communicated in a letter to DPTI. Jeff Tate and Anita Allen have been invited to attend a meeting of the CEOs early in 2018.

3.8 EHA Board and Litter Nuisance

This is addressed in item 2.9 above.

3.9 Intelligent Communities Forum (ICF) Application

Prospect as the lead council, made an application for the Intelligent Community Awards, including the fact that it had the support of ERA. If Prospect were to win, then all ERA Councils could use the badging.

3.10 Emergency Management Funding

Emergency management funding will be managed through the LGA who will employ a coordinator and 5 or 6 project officers across the state, with one to be from ERA. The coordinator is to prepare an Emergency Management Plan on a regional basis or, if this is not possible, assist each Council to prepare their own. Any regional plan created would require a Council to host and update the document. As the LGA has now partnered with the LGRS/MLS, they will fund the gap so ERA will not be required to provide any funding.

3.12 EBEC

The CEOs have discussed whether the current EBEC model provides best value for money as there needs to be a demonstrable benefit to businesses within member Council areas.

EBEC will be seeking grants at State Level, in particular the Excellence in Business Fund, and will also be applying for ASBAS funding, with funding secured until June 2018. There are concerns about the level of funding that each Council is contributing and uncertainties as to whether EBEC should continue over the next 12 months. There is an opportunity for regional support and an option to dissolve EBEC and transition the work over to the Economic Development Manager role. This is further addressed in item 3.3 above.

3.13 Economic Development and Buying Local

Ian Nightingale of the Office of the Industry Advocate attended the October meeting to discuss economic development and buying local. The Industry Advocate Act 2017 has now been signed off by the Government. Economic contributions tests are now online (all State Government departments are required to use them) and there is also now a State Government aboriginal policy.

Meetings have occurred with some regional and metropolitan Councils in relation to the Industry Participation Project. It is proposed that a policy be created at a regional level to clarify Council spatial boundaries, with the framework to be used on a regional scale, not by individual Councils. Once a Council has determined its spatial area then an economic weighting is applied, to be determined at a strategic level.

As the CEOs see benefit in a regional procurement policy, which is a good fit for ERA, it was resolved that the ERA CEOs take the next steps in pursuing a regional procurement policy.

3.14 Shared Business Case Template

BRM Holdich were engaged to develop a framework to assess the merits of regional service collaboration for the Eastern Region Alliance. The shared business case template for regional collaboration includes 10 questions worked through by the CEOs. It was agreed that a report detailing the methodology and reasoning underpinning creation of the tool be prepared for the Mayors and CEOs. See 2.6 above for further detail.

3.15 DPTI Collaborative Work Program

DPTI approached Councils regarding draft collaborative work program agreements and various templates. A joint submission to the State Planning Commission in relation to the Draft Community Engagement Charter 2017 was prepared by Norwood, Payneham and St Peters, and provided to the CEOs for noting at the December meeting.

3.16 Dogs and Cats Online (DACO)

DACO is a centralised system that will manage all data for dogs and cats online, except for expiations, and that aims to put an end to Council dog registers. As expiations won't be housed in DACO, Councils will need to consider how to manage this. Over 30 Councils have participated in the information sprints for the system and 41 Councils have started data migration testing.

Pursuant to the Dog and Cat Management Act, from 1 July 2018 all cats must be desexed and microchipped. It is a Council's responsibility to enforce the Act, however the Act is silent on cat registrations. The system will require mandatory desexed and microchipped dogs

Councils will be able to see animals that have been microchipped but not registered. The system will provide data and information to assist with by-laws and dog and cat animal management resources, enabling members of the community to be expiated. Councils will need to consider increasing their registration fees to cover the shortfall of members of the community no longer having to pay a premium for their dogs not being desexed.

DACO is scheduled to go 'live' in May 2018 with renewal notices to come from the DACO system and DACO to manage the tag distribution.

Councils are encouraged to speak with the Dog and Cat Management Board to obtain information that can be provided to the community, possibly with their first quarter rates notices. It is imperative that pet owners have a clear understanding of the DACO system by late February to allow for a smooth transition and to ensure there is no confusion by the next dog registration period.

3.17 Waste Proposal Contract

At the December meeting, the CEOs discussed current contracts for waste disposal as they are considering aligning all waste contracts to provide an opportunity for a collaborative approach to waste services in the future. Burnside, Walkerville and Campbelltown all have waste disposal contracts with Integrated Waste Services (IWS) that expire in 2024.

4. Recommendation:

That this report be received and noted.

Action List – ERA CEOs Group

1	ERA Strategic Plan and MOU <ul style="list-style-type: none"> The revised MOU and Strategic Plan has now been adopted by the six ERA Councils. MOU still to be signed by some CEOs and Mayors that weren't present at the Mayors and CEOs meeting in November.
2	Resilient East <ul style="list-style-type: none"> Tim Kelly to provide status reports at the CEOs meetings in February and May 2018.
3	Business Incubator Project <ul style="list-style-type: none"> Prospect to present the Business Case to a CEOs meeting to be determined.
4	Regional Planning Boards <ul style="list-style-type: none"> Jeff Tate and Anita Allen have been invited to the February 2018 CEOs meeting to discuss the process, cost and outcomes of this project.
5	EHA Board <ul style="list-style-type: none"> Each ERA Council to consider a review of EHA.
6	Emergency Management <ul style="list-style-type: none"> Continue to keep in contact with the LGA regarding the regional Emergency Management Plan development.
7	EBEC <ul style="list-style-type: none"> The future of EBEC and the Economic Development Manager role is to be discussed at the February 2018 CEOs meeting to establish whether the EBEC functions can be transitioned into the Economic Development Manager Role. The CEOs will also need to discuss a transition plan.
8	Economic Development and Buying Local <ul style="list-style-type: none"> Take next steps in pursuing the regional procurement policy. Ian Nightingale to be contacted to confirm ERA participation.
9	Shared Business Case Template <ul style="list-style-type: none"> Use the adopted framework for future projects.
10	DPTI Collaborative Work Program <ul style="list-style-type: none"> Submission has been lodged. Follow up on submission status.
11	Waste Proposal Contracts <ul style="list-style-type: none"> CEOs to consider alignment of waste contracts to 2024.
12	Waste to Energy Project <ul style="list-style-type: none"> This item is to be discussed at the February CEOs Group meeting to consider where to from here.

Action List – ERA Mayors and CEOs Group

1	LGA Governance Review <ul style="list-style-type: none"> Governance Review discussed at the LGA Annual General Meeting. ERA to communicate preferred option for GAROC when required by the LGA.
2	Street Lighting Project <ul style="list-style-type: none"> Each individual Council will be engaged and a tender should be released in February 2018.
3	ERA Strategic Plan and MOU <ul style="list-style-type: none"> The revised MOU and Strategic Plan has now been adopted by the six ERA Councils.
4	Regional Collaboration <ul style="list-style-type: none"> The Shared Service Consideration Framework Tool has now been adopted.

Regional Collaboration - Shared Service Consideration Framework

FINAL



This ten step decision making tool is to be used as a framework for determining whether a particular service is suited to regional service delivery. Guidance notes to assist in the completion of the questionnaire are contained on the following page.

Service:

Template

Mark an 'x' to rate each service

Service activity profile	Weighting	Suited to In-house service	1	2	3	4	5	Suited to Shared Service
Customer Service	25%							
1 What is the level of direct community interaction with the service?		High level of community interaction						Limited community interaction
2 Are service standards across Council's significantly different and difficult to align?		Varying service standards						Alignable service standards
3 Can service provision be planned or is the service influenced by a high level of reactionary workflow?		Reactionary service						Planned service
Financial	25%							
4 Do larger Councils achieve a lower cost per unit for service provision than smaller Councils?		Limited economies of scale						Major economies of scale
5 Does delivering the service require high levels of upfront and/or renewal or recurrent capital expenditure?		Low capital requirements						Capital intensive
Technical	25%							
6 Does the service require a high level of technical skills to deliver?		Generic service						Specialised service
7 Would increased use of technology and systems improve the service?		Low technology service						Benefit from high tech solutions
8 Is compatibility with CRM systems required to deliver the service?		Major compatibility required						Limited compatibility required
General	25%							
9 Is the service currently outsourced in whole or in part?		Currently wholly insourced						Currently wholly outsourced
10 What level of risk does providing the service expose Council?		Low risk service provision						High risk service provision

Weighting check:

OK

Weighted average score:

0.00

Weighting applied must equal 100%

Conclusion:

Service unlikely to be suited to regional collaboration

DECISION REPORT

REPORT TITLE: MOBILE FOOD VENDORS LOCATION RULES
ITEM NUMBER: 1097
DATE OF MEETING: 26 FEBRUARY 2018
AUTHOR: PAUL WEYMOUTH
JOB TITLE: MANAGER DEVELOPMENT AND REGULATORY

1. **EXECUTIVE SUMMARY**

The purpose of this report is to advise Council of recent amendments to the *Local Government Act 1999* and *Local Government (General) Regulations 2013* in relation to mobile food vendors and seek Council endorsement for Mobile Food Vendor Location Rules (Location Rules).

The main outcome of the legislative change is that councils will no longer have discretion to issue or not issue a permit for Mobile Food Vendors (MFVs) on roads. Instead, councils are required to develop Location Rules.

As such, draft Location Rules have been prepared and are attached to this report for Council's consideration. The Location Rules outline where MFVs will be allowed to trade. The intention is that restrictions will be contained within the Location Rules regarding MFVs trading particular distances from existing bricks and mortar businesses. The Location Rules must be adopted by Council by 1 March 2018.

In addition to the Location Rules, Council must determine the appropriate fee for MFVs. The regulations prescribe that Council must not require the payment of a fee exceeding \$2,000 per year (excluding GST) or \$200 per month (excluding GST).

2. **RECOMMENDATION**

That:

1. The report be received.
 2. The Mobile Food Vendor Location Rules (Attachment 1 to Item 1097/18) be endorsed.
 3. The fee for Mobile Food Vendors for the remainder of the 2017/2018 financial year be set at \$45 per month and for the 2018/19 financial year be set at \$450 per annum and \$45 per month to be reviewed annually as part of fees and charges.
-

3. RELEVANT CORE STRATEGIES/POLICIES

- 3.1 Unley is recognised as an easy place to do business.
- 3.2 Thriving main streets and other business activities operate across our City.
- 3.3 Our business systems are effective and transparent.
- 3.4 Good governance and decision making.

4. DISCUSSION

Background

In August 2016, the State Government introduced the Local Government (Mobile Food Vendors) Amendment Bill 2016 into Parliament for consideration. The Bill was a response to an earlier State Government discussion paper recommending changes to the regulation of MFVs. The purpose of the Bill is to establish a uniform regulatory system for food trucks across the state.

In August 2017, the Bill was passed by both houses of Parliament and subsequently, in November 2017, the *Local Government (General) (Mobile Food Vendors) Variation Regulations 2017* were gazetted. The legislation takes effect on 1 March 2018.

The effect of this legislation is that councils will no longer have any discretion to issue or not issue a permit for MFV's on roads. In general terms, a council must issue a permit upon application and payment of the relevant fee. The legislation does not apply to MFV on Council land (i.e. an oval or reserve).

Councils are also required to set Location Rules that outline where mobile food vendors will be allowed to trade. The intention is that restrictions will be contained within the Location Rules regarding MFV trading particular distances from existing bricks and mortar businesses.

As per the legislation, the Location Rules must be adopted by Council by 1 March 2018. Proposed Location Rules for the City of Unley are set out in Attachment 1 to Item 1097/18.

Attachment 1

If a food business is aggrieved by the Location Rules, they will be able to request a review by the Small Business Commissioner. The Small Business Commissioner will either accept the Location Rules as they are or can recommend or direct that a council make amendments.

Interestingly, ice cream vans will be exempt from these provisions because of the nature of their business operations which involve moving from location to location. This has raised some issues in respect of ice cream vans who also sell other products (e.g. hot dogs, cakes, etc.).

The Location Rules have been prepared based on the model template developed by the Local Government Association and reviewed by Council's solicitors. They also incorporate feedback from Council Business and Economic Development Staff and the Elected Members Policy Working Group.

During consultation with the Elected Member Policy Working Group, a number of questions were raised regarding the appropriate level of support for MFVs within the City of Unley and the views of the Unley Business and Economic Development (UBED) Committee.

Whilst it is acknowledged that there are economic development related matters that could be considered by UBED, from a regulatory perspective the legislation requires Council to adopt the location guidelines by 1 March 2018. Under the legislation Council must issue a permit for MFVs so the only real influence Council has is the pricing structure and the flexibility of the Location Rules.

Once Council has adopted the Location Rules they can be altered by the Council at a later date or by the Small Business Commissioner. If Council wishes to consider in more detail economic development related matters, then this could occur over coming months with the opportunity to review the Location Rules as needed.

Discussion

As above, the Location Rules are required to be adopted by Council prior to the commencement of the legislation on 1 March 2018.

Some of the key issues raised by the Elected Members Policy Working Group include the following:

- Proximity to fixed food business
- Pricing structure
- Definition of vehicle

These are discussed in more detail below.

Proximity to fixed food business

The draft Location Rules (3.1.1) specify a mobile food business must not operate:

within 200 metres of a fixed food business with the same food offering during such times that the fixed food business is open to the public unless the Permit Holder has first obtained the written consent of the fixed food business to operate in closer proximity and a copy of that consent has been provided to Council; or

This Location Rule adopts a relatively conservative distance of 200m to minimise impacts on fixed food business however it also provides reasonable flexibility if the MFV does not have the same food offering.

Same food offering is defined in the Location Rules to include:

where a fixed food business sells or offers for sale the same generic type of food product (excluding, with the exception of coffee products, beverages of any kind and distinct from the same type of cuisine) that is sold or offered for sale by the mobile food vending business.

Further flexibility is provided in circumstances where a fixed food business provides evidence of their written consent. One practical example where this might occur is match day at Sturt Football Club where the Sturt Football Club supports a MFV operating in Trimmer Terrace within 200 metres of the café.

Pricing Structure

In addition to the Location Rules, the pricing structure is the key mechanism that Council has to determine how attractive the Council area is to MFVs. The current annual fee for a MFV is \$408 per annum.

The regulations prescribe that Council must not require the payment of a fee exceeding \$2,000 per year (excluding GST) or \$200 per month (excluding GST). There is also the provision for Council to instead set a daily fee, to enable more ad-hoc trading, however, in doing so Council should be aware that setting a nominal fee for ad-hoc trading is unlikely to cover Councils administrative costs of administering and issuing the permit.

Once adopted by Council, these fees will be included in Council's fees and charges register.

In setting a fee structure Council can determine how attractive it wants the City of Unley to be to MFVs. The Administration has prepared two options for Council to consider later in the report. The first option proposes a small increase on the current fee structure (\$408) recommending an annual fee of \$450, or a monthly fee of \$45. The second option recommends an increase on the current fee structure with an annual fee of \$1200 and a monthly fee of \$120. Both options are still well below the maximum statutory fee and higher than the existing fee of \$408 per annum.

Both options will cover Council administrative processing costs for issuing the permits. If a food inspection is required by Council Environmental Health Officers a separate fee will be charged.

Definition of Vehicle

The Location Rules define a mobile food vending business as a business involving the sale of food and beverages from a vehicle (within the meaning of the *Road Traffic Act 1961*). The definition of a vehicle under the *Road Traffic Act 1961* includes the following:

vehicle includes—

- (a) a motor vehicle, trailer and a tram; and
- (b) a bicycle; and
- (c) an animal-drawn vehicle, and an animal that is being ridden or drawing a vehicle; and
- (d) a combination; and
- (e) a motorised wheelchair that can travel at over 10 kilometres per hour (on level ground),

but does not include another kind of wheelchair, a train, or a wheeled recreational device or wheeled toy;

Under this definition a bike powered mobile food cart would require a permit however, a hand powered cart would not.

5. ANALYSIS OF OPTIONS

Option 1 – That the Mobile Food Vendor Location Rules (Attachment 1 to Item 1097/18) be endorsed and the fee for Mobile Food Vendors for the remainder of the 2017/2018 financial year be set at \$45 per month and for the 2018/19 financial year be set at \$450 per annum and \$45 per month to be reviewed annually as part of fees and charges.

As per the recent amendments to the *Local Government Act 1999* and the *Local Government (General) Regulations 2013*, Council is required to endorse Location Rules for the operation of Mobile Food Vendors prior to 1 March 2018.

The proposed fee structure represents a small increase above the existing fee of \$408 per annum. The advantage of this fee is that it provides an affordable option designed to attract MFVs to the City of Unley. The monthly fee of \$45 is likely to be attractive to MFVs seeking to undertake ad-hoc or seasonal trading.

Option 2 – The Mobile Food Vendor Location Rules (Attachment 1 to Item 1097/2018) be endorsed and the fee for Mobile Food Vendors for the remainder of the 2017/2018 financial year be set at \$120 per month and for the 2018/19 financial year be set at \$1,200 per annum and \$120 per month to be reviewed annually as part of fees and charges.

As above, Council must endorse Location Rules for MFVs.

In this option, the fee structure represents a significant increase above the current fee structure. It is likely to be less attractive to MFVs than option 1 however, it still remains significantly less than the maximum fee of \$2000 that can be imposed under the new regulations.

Option 3 – Endorse Location Rules with amendments and/or prescribe an alternative fees and charges structure for the operation of Mobile Food Vendors.

In considering this option, Council should be mindful of the associated legislative requirements, along with the impact of attracting or deterring MFVs into the City of Unley.

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

7.1 Financial/budget

There are no significant financial/budget costs. The fee structure recommended in the report should generally cover the costs associated with administration of the permit.

7.2 Legislative/Risk Management

Council must endorse the Location Guidelines and a fee structure prior to 1 March 2018 to enable administration of the MFV legislative changes.

7.3 Environmental/Social/Economic

This report does raise economic development related matters that may be considered by UBED in the future.

7.4 Stakeholder Engagement

There is no requirement for stakeholder engagement.

Discussions have been held with the Sturt Football Club regarding their requirements for the use of MFVs on match days.

No other stakeholder engagement has been undertaken due to the limited timeframes. Administration will prepare a communication plan with frequently asked questions to be placed on Councils website to assist with any questions or concerns.

8. REPORT CONSULTATION

Consultation occurred with the Elected Members Policy Working Group, Council's Director Strategic Projects, Business and Economic Development, Regulatory Services and Governance and Risk.

9. ATTACHMENTS

- *Attachment 1 – Mobile Food Vendor Location Rules*

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
Megan Berghuis	General Manager City Services

CITY OF UNLEY
MOBILE FOOD VENDOR LOCATION RULES
Adopted pursuant to section 225A of the *Local Government Act 1999*

1. INTRODUCTION

- 1.1 Pursuant to section 222 of the Act a person must not use a public road for a business purpose (including to operate a mobile food vending business) without a permit.
- 1.2 Section 222(1a) of the Act requires the Council to grant a permit to authorise a mobile food vending business to operate on a public road. The only exception to this is that pursuant to Regulation 25A(2) of *the Local Government (General) Regulations 2013*, the Council is **not** required to grant a permit for a mobile food vending business *if* the vehicle proposed to be used would unduly obstruct the use of roads in a manner that cannot be adequately addressed by conditions under section 224 of the Act.
- 1.3 These Location Rules are adopted by the Council under section 225A of the Act. The purpose of them is to outline the public roads in the Council's area where a mobile food vending business that has been granted a MFVB Permit may operate. It is the responsibility of the Permit Holder to comply with these Location Rules.
- 1.4 For the avoidance of doubt, these Location Rules apply to the operation of a mobile food vending business on a road only. It is an offence under the Council's *Local Government Land By-law* to operate a mobile food vending business on Local Government land without permission from the Council. As such, a separate permit will be required where a mobile food vendor wishes to operate on Local Government land.

2. DEFINITIONS

- 2.1 **Act** means the *Local Government Act 1999*.
- 2.2 **Council** means the Corporation of the City of Unley.
- 2.3 **Event space** means any land (that may be a public road) on which an organised event is being conducted. It does not include a public road (or any part of that road) that is simply located adjacent to the land on which an event is being conducted.
- 2.4 **Fixed food business** means a business the primary purpose of which is the retail sale of food or beverages that is carried on at fixed premises.
- 2.5 **Footpath** means the part of a street or road between the property boundary of the street or road and the edge of the carriageway on the same side of that boundary.

- 2.6 **Local Government land** means all land vested in or under the care, control and management of the Council except a road.
- 2.7 **Mobile food vending business** means a business involving the sale of food or beverages from a vehicle (within the meaning of that term in clause 2.13 below).
- 2.8 **MFVB permit** means a permit issued to authorise a mobile food vending business to operate on a road under section 222 of the Act.
- 2.9 **Organised event** means an event of any kind (sporting, community, charity etc.) that is being conducted on a public road that is either run by the Council or has been approved by the Council and is open to the public or a select portion of the public (i.e. ticketholders). For example, a street market.
- 2.10 **Permit Holder** means a person who holds a MFVB permit.
- 2.11 **Road** has the same meaning as 'public road' under the Act and includes a footpath.
- 2.12 **Same food offering** (relevant for Rule 3.1.1 below) means where a fixed food business sells or offers for sale the same generic type of food product (excluding, with the exception of coffee products, beverages of any kind and distinct from the same type of cuisine) that is sold or offered for sale by the mobile food vending business.
- 2.13 **Vehicle** has the same meaning as under the *Road Traffic Act 1961* and includes—
- a) a motor vehicle, trailer and a tram;
 - b) a bicycle;
 - c) an animal-drawn vehicle, and an animal that is being ridden or drawing a vehicle;
 - d) a combination; and
 - e) a motorised wheelchair that can travel at over 10 kilometres per hour (on level ground) -
- but does not include another kind of wheelchair, a train, or a wheeled recreational device or wheeled toy.

3. LOCATION RULES

The Council has determined that a Permit Holder may operate a mobile food vending business from any road located in the Council's area, subject to compliance with these Location Rules and the conditions attaching to the applicable MFVB Permit.

3.1 A mobile food vending business must **not** operate:

- 3.1.1 within 200 metres of a fixed food business ~~(with the same food offering)~~ during such times that the fixed food business is open to the public unless the Permit Holder has first obtained the written consent of the fixed food business to operate in closer proximity and a copy of that consent has been provided to Council; or
- 3.1.2 within 200 metres of a school except on weekends, public holidays and during school holidays; or
- 3.1.3 while an organised event is taking place, on any road that is part of the event space- (whether or not the road has been closed to vehicular traffic for that event) unless:
 - a) in the case of a Council event, the Permit Holder has received approval from the Council to operate within the event space; and
 - b) in all other cases, the Permit Holder has received approval from the event operator to operate within the event space and the mobile food vending business is operated in accordance with the relevant permit issued to the event operator by the Council.

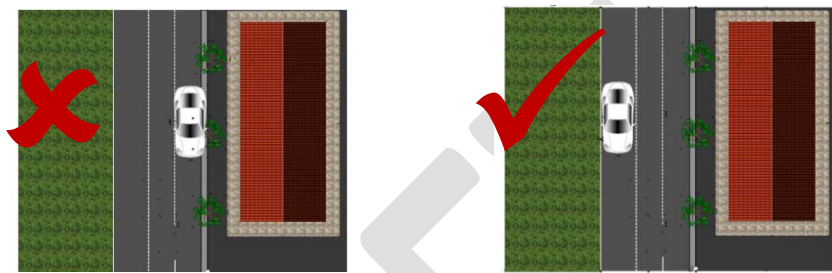
For Example:

1. Under Rule 3.1.1 a mobile food vending business that:
 - sells hamburgers **must not** operate within 200 metres of a fixed food business that sells hamburgers;
 - sells pizza **may** operate within 200 metres of a fixed food business that sells pasta (and not pizza);
 - sells cakes (of any kind) **must not** operate within 200 metres of a fixed food business that sells/offers for sale cakes of any kind; or
 - sells coffee **must not** operate within 200 metres of a fixed food business that sells coffee.
2. Under Rule 3.1.3 where an organized event is taking place on Unley Oval (such as a Sturt Football Club match) a mobile food vending business:
 - **must not** operate on any portion of the footpath adjacent Unley Oval that is within the event space without the required consents;

- **may** operate on the part of a road that is adjacent to Unley Oval provided that part of the road is not within the event space or within 200 metres of a fixed food business that has the same food offering (and otherwise complies with these Location Rules).

3.33.2 A mobile food vending business must not operate on the same side of a road that is directly in front of residential premises without the written consent of the occupier of the premises.

Note: a mobile food vending business may operate on the side of a road that is directly opposite from a residential premises. For example, if it is directly in front of an oval.



3.43.3 A mobile food vending business must only operate during the following hours:

3.4.13.3.1 between 8am and 10:30pm when Daylight Savings is in force; and

3.4.23.3.2 at all other times, between 9am and 9pm.

3.53.4 Food and beverages from a mobile food vending business:

3.5.13.4.1 may only be served onto a footpath provided that a clear path of at least 1.2 metres is maintained for pedestrians at all times; and

3.5.23.4.2 must not be served from the rear of the vehicle.

3.63.5 A mobile food vending business and the vehicle from which it operates must not be situated or parked in one location for more than 24 hours (regardless of whether or not the business is operating).

3.73.6 Unless the MFVB Permit provides to the contrary, a Permit Holder must not erect any structures, place any objects (not including a vehicle) or install any permanent fixtures or fittings on Local Government land or a road in connection with the mobile food vending business without the written permission of the Council.

3.83.7 A Permit Holder must select a location for operating the mobile food business that takes into account the effect of the operation of the mobile food vending business on:

3.8.13.7.1 vehicles and pedestrian traffic, footpaths, driveways, access points to buildings and parking areas for people with disabilities;

~~3.8.23.7.2~~ the requirements relating to, and availability of, parking spaces at that location; and

~~3.8.33.7.3~~ residents and businesses in the location and its vicinity;

~~3.9.3.8~~ the Permit Holder must select a location for operating the mobile food business that does not unduly interfere with:

~~3.9.13.8.1~~ vehicles driven on roads;

~~3.9.23.8.2~~ vehicles parking or standing on roads;

~~3.9.33.8.3~~ a parking area for people with disabilities (within the meaning of rule 203(2) of the *Australian Road Rules*);

~~3.9.43.8.4~~ public transport and cycling infrastructure (including bus zones, taxi zones and bike lanes);

~~3.9.53.8.5~~ other road related infrastructure; or

~~3.9.63.8.6~~ infrastructure designed to give access to roads, footpaths and buildings.

~~3.10.3.9~~ A mobile food vending business must select a site for operation which does not breach any relevant requirements under:

~~3.10.13.9.1~~ the *Australian Road Rules*;

~~3.10.23.9.2~~ the *Food Act 2001*;

~~3.10.33.9.3~~ the *South Australian Public Health Act 2011*;

~~3.10.43.9.4~~ the *Environmental Protection Act 1993*;

~~3.10.53.9.5~~ the *Local Nuisance and Litter Control Act 2016*;

~~3.10.63.9.6~~ the *Motor Vehicle Act 1959* and the *Road Traffic Act 1961*; and

~~3.10.73.9.7~~ any other applicable legislation relating to electrical and gas installations or appliances, health, safety or the environment.

4. OBJECTION TO LOCATION RULES

If the operator of a food business in the Council's area is directly adversely affected by these location rules, then the operator may apply to the Small Business Commissioner for a review of these Location Rules.

5. AMENDMENT OF THE LOCATION RULES

The Council may amend these Location Rules from time to time and must amend them if directed to do so by the Small Business Commission or to satisfy a requirement of the Minister for Local Government.

Policy Type	Council Policy
Responsible Department	Development & Regulatory
Responsible Officer	
Related Policies and Procedures	
Date Adopted	
Last Council Review	
Next Review Date	

INFORMATION REPORT

REPORT TITLE:	RESILIENT EAST CLIMATE CHANGE ADAPTATION PLAN
ITEM NUMBER:	1098
DATE OF MEETING:	26 FEBRUARY 2018
AUTHOR:	NATALIE IGLIO
JOB TITLE:	COORDINATOR ENVIRONMENTAL PROJECTS AND STRATEGY

1. EXECUTIVE SUMMARY

This report provides an update on the Resilient East Regional Climate Change Adaptation Plan and outlines priority projects and funding expectations for 2018/19.

The Resilient East Project was created by the partnership of the eastern metropolitan Adelaide councils with the development of Resilient East Regional Climate Change Adaptation Plan. The plan is aimed at ensuring that the “Eastern Region remains a vibrant, desirable and productive place to live, work and visit and that our businesses, communities and environments can respond positively to the challenges and opportunities presented by a changing climate”.

The City of Unley endorsed the Resilient East Regional Adaptation Plan and its ongoing governance by the Resilient East Project Steering Group in May 2016. This deliverable is a requirement of the State Government’s Climate Change Adaptation Framework.

The plan outlines key vulnerabilities to climate change across the eastern region and a range of adaptation decision making and planning options at a regional and individual Council level. For the City of Unley, key vulnerabilities are anticipated from increased heatwave frequency and duration, to more intense periods of rainfall.

Resilient East provides a number of preferred options for the eastern region to increase our resilience to climate change. The implementation of aspects relevant to Unley include:

- Improve stormwater management to maximise amenity and water re-use;
- Increase community education and awareness regarding climate hazards;
- Increase planting across urban areas; and
- Increase the area of open space in strategic locations.

Many of the actions align with existing council objectives and initiatives such as the Tree Strategy implementation, with much of the work completed with in-kind staff support, complementary projects and knowledge sharing across partner organisations.

Excellent progress has been made since endorsing the adaptation plan, including:

- Signing of Climate Change Sector Agreement with State Government.
- Establishing the Resilient East Project Steering Group.
- Securing funding and appointing Regional Coordinator position hosted at City of Unley.
- Completion of baseline report to provide benchmark for progress reporting.
- Participation in RMIT Citizen Science Microclimate Study (Nationally funded).
- Sharing of projects, knowledge and case studies across project partners.
- Heat Mapping Aerial Survey across whole region to be completed in March 2018.

Proposed priority actions for 2018/19 include:

- Continuation of Coordinator position.
- Development of shared Street Tree species list that is climate tolerate.
- Outputs and analysis of aerial heat mapping work.
- Community engagement and awareness raising activities.
- Emergency Management – adaptation planning for community centres, libraries, event management etc.

A budget bid will be developed for consideration as part of 2018/19 processes but will likely be seeking contribution of \$20,000 from City of Unley.

By being proactive and thinking and planning now for the impacts that are likely to occur as the climate changes, the City of Unley can position itself to manage adverse impacts and take advantage of any opportunities.

2. RECOMMENDATION

That:

1. The report be received.
 2. The progress to date of the Resilient East Regional Climate Change Adaption Plan guided by the Project Steering Group be noted.
-

3. RELEVANT CORE STRATEGIES/POLICIES

Environmental Stewardship

2.5 The City's resilience to climate change is increased.

A landscape scale climate change adaptation plan is a requirement of the State Government's Climate Change Adaptation Framework.

City of Unley Four Year Delivery Plan

- 2.5c. Work with member councils to implement the 'Resilient East' plan for the Eastern Region.

Environmental Sustainability Strategy

- Increasing resilience to changes in climate.

4. DISCUSSION

Background

Resilient East is an initiative between the Cities of Adelaide, Burnside, Campbelltown, Norwood Payneham & St Peters, Prospect, Tea Tree Gully, Unley and the Town of Walkerville.

At its May 2016 meeting, Council passed the following resolution:

That:

1. *The report be received.*
2. *Council gives in principle endorsement of the Resilient East Regional Climate Change Adaptation Plan (Attachment 1).*
3. *Council endorses Adelaide City Council's continued involvement in the Resilient East Regional Climate Change Adaptation project partnership.*
4. *Council notes that the Resilient East Project Steering Group will continue to oversee the project and develop recommendations for the ongoing governance and implementation framework for project partners, including councils and State Government.*
5. *A subsequent report be presented to Council outlining the priority projects, partners, and funding expectations included in the Resilient East Regional Climate Change Adaptation Plan.*

CARRIED UNANIMOUSLY
Item 467/2016

Resilient East is funded by the eight partner Councils, the Department of Environment, Water and Natural Resources, South Australian Fire and Emergency Services Commission (SAFECOM) and Adelaide and Mount Lofty Ranges Natural Resources Management (AMLR NRM) Board.

Adaptation options include short, medium and long term actions spanning the next 30-40 years. This provides the flexibility to look ahead for any new planning and infrastructure projects and share projects and gradually build our resilience.

The goal of Resilient East is to ensure our communities, assets and infrastructure, local economies and natural environment are resilient to the impacts and challenges of climate change.

Progress to Date

Climate Change Sector Agreement

The Resilient East partner councils signed a [Climate Change Sector Agreement](#) with the State Government in March 2017. The Sector Agreement demonstrates the continued partnership between the State Government and the eight councils on delivering the actions identified in the Climate Change Adaptation Plan.

Establishing the Resilient East Project Steering Group

The Resilient East Sector Agreement included the establishment of a Project Steering Group to provide the strategic direction and decision making towards achieving the objectives of the Resilient East Regional Adaptation Plan. This includes the identified priority actions through in-kind staff support and/or complementary budget funds where possible, and allows direct involvement for Adelaide and Tea Tree Gully which are part of Resilient East but not the Eastern Region Alliance (ERA).

The Project Steering Group has General Manager/Asset Manager level representation from all project partners including councils and State Government. For the City of Unley this representative is the Manager Strategic Assets.

Securing funding and appointing Regional Coordinator position hosted at Unley

To drive implementation, Resilient East recognised the importance of a coordinator in delivering outcomes, given the numerous and diverse stakeholders necessary in the process. Funding was secured for an initial 12 months jointly with \$50,000 combined across the eight Local Government partners and \$50,000 from the AMLR NRM Board.

The Resilient East Coordinator was appointed in September 2017, reports to the Project Steering Group, and is responsible for coordinating the effective delivery of the Resilient East project by the Resilient East Program Partners through the implementation of the plan.

The Coordinator is hosted at the City of Unley and responsibilities include coordinating project opportunities with project partners, seeking external funding opportunities, overseeing regional projects, preparation of reports to the Steering Group and managing project communications.

Completion of baseline report to provide benchmark for progress reporting

In November 2017, the Regional Coordinator completed a report that provides a foundation snapshot of the climate adaptation status of Resilient East Project councils, as they relate to priority actions identified for 2017-18.

This report is based on achieving the outcomes sought in relation to each of the four highest priority actions. The format includes defining the outcomes sought, identifying current status, identifying gaps and needs, and proposing milestones and Key Performance Indicators (KPIs).

Participating in RMIT Citizen Science Microclimate Study (Nationally funded)

The City of Unley has recently accepted an invitation from the RMIT University and the University of New South Wales to participate in the “Scientists Working with Communities to Improve Urban Microclimate” project. This project aims to engage and empower citizens to measure the local impact of climate change, with a particular focus on extreme heat.

The project will run over the summer of 2018-2019 and aims to have approximately 100 volunteers per Council. Once trained, each volunteer will be assigned the required equipment and instructions to measure temperature, surface temperature, and humidity or wind speed in one of the selected micro-climate locations. Training will take place on an afternoon of high temperature at one of the selected local locations.

The aim is to obtain data on the extent to which the presence of shaded/non-shaded areas, irrigated/non-irrigated landscapes, water bodies and other landscape and material types impact on local temperatures. The project will also assess the impact of streetscape height/width ratios and orientations on local temperatures.

There is no monetary cost to the Council to participate in this project. The Council’s role shall be to assist the universities to encourage residents to participate and help identify suitable locations for the measurements. This opportunity was identified through the Resilient East project, and both the City of Adelaide and the City of Norwood Payneham & St Peters are participating.

Sharing of projects, knowledge and case studies across project partners

Much of the benefit of Resilient East comes from collaboration and sharing of in-house technical knowledge to common regional issues. As such, in October 2017, the Project Steering Group and partner CEOs agreed that three priorities be progressed through establishment of three technical working groups:

- Heat Mapping and Canopy Cover.
- Street Tree Species Review.
- Water Sensitive Urban Design Policy and Guidelines.

Each working group is comprised of technical officer level staff and pools the collective technical knowledge across the region on shared climate change adaptation challenges. After only a few months, this process has already identified project idea sharing and development of case studies which are included in the benchmark report.

Heat Mapping Aerial Survey across whole region to be completed in March 2018

A key project currently underway is an Aerial Heat Mapping action which has been demonstrated as a proven communication and decision-making tool for both Resilient South and Adapt West regions. The Resilient East Project Steering Group has now secured funding commitment from across all of the Resilient East Partner Councils, together with the addition of the City of Salisbury to proceed with the Aerial Heat Mapping Project this summer (March 2018). The City of Tea Tree Gully is processing the procurement and finance components of this collaborative project. The City of Unley will be contributing \$1,884 in 2017-18, and \$2,826 in 2018-19 from complementary budgets, towards a project with a total value of \$100,000.

The cost sharing has been adjusted to ensure equity based on the area covered across the partner councils, with efficiencies from shared fly-over costs inclusive of the participation of the City of Salisbury.

A plane will fly over the entire region in March 2018 and take detailed surface temperatures during both day and night. The benefits of the Aerial Heat Mapping Project include:

- It provides vital information to target investment in climate adaptation and monitor progress through time.
- It provides a valuable communication and education tool for elected members and residents regarding climate adaptation action and expenditure, for example it provides the ability to zoom in and compare the surface day and night temperatures of their house/street/local park etc., together with identifying that a well tree-lined street can be 8°C cooler than an adjacent poorly shaded street.
- Opportunities for learning and improving upon the work done by the Southern and Western regions.

Future Priorities

Proposed priority actions for 2018-19 include:

- Development of a shared Street Tree species list that is climate tolerant (both drought and heat) and suitable for the eastern urban environment. This work may expand to include under-storey and other common council landscaping plants and grasses, and will be completed through in-kind technical staff knowledge.
- Outputs and analysis of aerial heat mapping work which can then directly be used for future planning and communication outcomes.
- Community engagement and awareness raising activities through promotion of highlights to date, aerial heat mapping being publicly available and potential for a heatwave or storm hypothetical event.
- Establish Emergency Management technical working group to collaborate on climate change adaptation planning for our community centres, libraries, event management etc.
- Commence research into Business climate change impacts around continuity, energy and transport transition.

A specific funding request will come through the normal budget processes for 2018/19 and is anticipated to be in the range of \$20,000 for the City of Unley.

5. ANALYSIS OF OPTIONS

Option 1 – The progress to date of the Resilient East Regional Climate Change Adaption Plan guided by the Project Steering Group be noted.

The Council has previously endorsed its participation in the Resilient East project and allocated funding accordingly. The Resilient Unley section of Council's Environmental Sustainability Strategy is centred on Unley playing its role in Resilient East.

Option 2 - Council provides an alternate recommendation

6. RECOMMENDED OPTION

Option 1 is the recommended option.

7. POLICY IMPLICATIONS

The relevant Objective in the Community Plan is 2.5 *The City's resilience to climate change is increased* with a specific initiative defined in the Four Year Delivery Plan, 2.5c *Work with member councils to implement the 'Resilient East' plan for the Eastern Region.*

The Council, through its Community Plan and Environmental Sustainability Strategy has committed to considering the impacts of climate change in everything it does and continuation of Council's good reputation as a leader in environmental sustainability.

The implementation of the regional Adaptation Plan, in conjunction with other partner organisations, will ensure that the Council's collaborative approach to climate change adaptation aligns with the State Government's Climate Change Adaptation Framework (2012).

7.1 Financial/budget

The original adaptation plan development was funded by each of the Local Government partners, NRAMLR, the DEWNR and Natural Resources and the Natural Disaster Resilience Program. Total project funding is approximately \$170,000 and Unley Council's financial contribution was \$4,818, which was fully budgeted.

The costs to implement the plan to date have been largely complimentary or in-kind support as part of normal business operations. For example, a number of the specific budgeted environmental activities meet the requirements of this plan.

The first year of the Coordinator position was funded jointly with \$50,000 combined across the eight Local Government partners and \$50,000 from the AMLR NRM Board.

The contribution of funds from City of Unley to support specific initiatives will be provided as a project for consideration as part of the 18/19 budget process but is expected to be in the order of \$20, 000.

7.2 Legislative/Risk Management

The Local Government Sector in South Australia is self-insured through the LGAMLS, which has stipulated that all Councils in South Australia must put in place appropriate management strategies to respond to the impacts of long term climate change, to reduce the sector's public liability risks. The LGAMLS has supported this requirement through the development and implementation of the Climate Change Adaptation Risk Management Program, which facilitated the preparation of Climate Change Adaptation Reports for all Councils in South Australia.

While the State Government's Climate Change Adaptation Framework (2012) does not require the mandatory preparation of adaptation responses by Local Government Authorities, it encourages the formation of voluntary regional agreements (based on the existing South Australian Government Regions).

The strategic risk issues that are being addressed and managed under the regional adaptation approach include:

- public liability exposure;
- planning policy;
- asset management;
- public safety;
- insurance costs;
- community expectations; and
- resource management - statutory responsibilities.

7.3 Staffing/Work Plans

Required work can be accommodated within existing staff work plans assuming the continued support of the Coordinator Resilient East position.

7.4 Environmental/Social/Economic

Climate change projections for South Australia from the South Australian Bureau of Meteorology, indicate warmer weather and drier conditions across most of the State, with an increased risk of extreme events such as flooding, extremely hot days, drought and bushfires.

These events will have variable impacts on the lives of all South Australians and on the natural environment across the state.

Climate change will have direct and indirect impacts on health and wellbeing, particularly for vulnerable members of the community such as the elderly, the sick and people on low incomes.

Failure to adapt will expose our community to possibly severe and long-term consequences including serious health issues and the potential loss of unique and essential natural ecosystems and species.

For more detail on predicted impacts please refer to the Integrated Vulnerability Assessment Report at the Resilient East website (www.resilienteast.org.au).

7.5 Stakeholder Engagement

Project partners include Eastern Region Alliance (ERA) councils (the Cities of Campbelltown, Burnside, Unley, Norwood Payneham and St Peters, Prospect, the Town of Walkerville), City of Adelaide, City of Tea Tree Gully, NRM Board and DEWNR.

Each stage of the project to date has incorporated engagement and consultation with a wide range of stakeholders representing community health, emergency services, biodiversity, water management, residential and business interests, sport and recreation, infrastructure management and planning.

8. REPORT CONSULTATION

This report has had input from the A/Manager Strategic Assets who is the City of Unley representative on the Resilient East Project Steering Group.

9. ATTACHMENTS

- N/A

10. REPORT AUTHORISERS

Name	Title
Peter Tsokas	Chief Executive Officer
John Devine	General Manager City Development

DECISION REPORT

REPORT TITLE: GREENING UNLEY ROAD
ITEM NUMBER: 1099
DATE OF MEETING: 26 FEBRUARY 2018
AUTHOR: JOEL ASHFORTH
JOB TITLE: NATURAL ASSETS LEAD

1. EXECUTIVE SUMMARY

At the Council Meeting held Monday 27 November 2017, the Administration was tasked with providing a report on the feasibility of planting trees on either or both sides of Unley Road, taking into consideration the advantages, issues, risks and costs associated with such a project.

For background, the City of Unley is well regarded for its tree-lined streets, predominantly resulting from a Council initiative in the late 1970s and early 1980s to ensure that where practicable the streets within the City had trees planted in the footpaths and nature verges.

In 2015 Council endorsed its Active Ageing Strategy which seeks to ensure that the City is accessible for everyone; promotes health and wellbeing; and provides opportunities for connection, inclusion and contribution.

In 2016 Council endorsed its Environmental Sustainability Strategy which in part seeks to ensure that there is an increased greening of our street networks, and retention of the existing tree canopy.

In the context of an existing and ever-developing urban environment, the adoption of these strategies seeks to mitigate potential for challenges within existing streetscapes, in order to achieve balance for competing outcomes. Competing interests include, but are not limited to elements such as carriageway width; nature verge width; footpath width; underground utility services; trees; lighting; above- ground electrical conductors; on-street parking; and urban consolidation that increases the number of vehicle crossovers.

An investigation into tree planting and increased greening of Unley Road has been completed by staff and the findings are now provided to Council for consideration.

A number of potential tree planting opportunities within Unley Road and the adjacent side streets have been identified that would increase the softening and amenity of Unley Road, without the need for relocation of underground services, and consistent with age friendly and accessibility principles.

Further enhancement with greening 'value adds' could be achieved through initiatives such as increased vine coverage on retail verandahs and working in collaboration with private property owners such as the Unley Traders Association, and the Main Street Improvement Program.

2. RECOMMENDATION

That:

1. The report be received.
 2. Replacement trees be planted in the ten (10) vacant tree locations on the western side of Unley Road within the existing 2nd Generation Tree Strategy implementation and budget.
 3. As part of the 2018/19 budget process, a five-year project to progress tree planting and other greening options along both sides of Unley Road be considered.
-

3. RELEVANT CORE STRATEGIES/POLICIES

The 30 Year Plan for Greater Adelaide (2016) outlines key directions to create a greener city through an increase in tree canopy by 20% across metropolitan Adelaide by 2045.

Council's Four Year Delivery Plan, Environmental Sustainability Strategy and Tree Strategy

- Unley's Urban Forest is maintained and improved.
- Maintaining Unley's Urban Forest at 26% canopy cover.
- Increasing resilience to changes in climate.

Active Aging Strategy

"the City is accessible for everyone, promotes health and wellbeing and provides opportunities for connection, inclusion and contribution".

4. DISCUSSION

At the Council Meeting held Monday 27 November 2017, Council resolved:

1. *Council provide a report on the feasibility of planting trees on either or both sides of Unley Road.*
Item No. 1028/2017

Advantages

Additional canopy and greening on our main streets has multiple environmental, social, and economic benefits.

Street trees improve ambient temperatures, filter air pollution and dust, store carbon, provide shade, reduce stormwater run-off and provide wildlife corridors, habitat and food for native fauna species. Street trees also create a sense of place, and many residents value and identify with tree-lined streets in Unley.

Trees can also improve the economic performance of the city by increasing the attractiveness of business and tourism areas. People typically linger, shop, and dine longer in tree-lined streets.

Unley seeks to be a City that is 'age friendly' which includes ensuring that footpaths along main roads are both attractive and accessible for all age groups. This functionality includes canopy cover and the resultant shade along the footpath.

The investigation along Unley Road confirmed that there are approximately 65 *Jacaranda mimosifolia* (Brazilian Rosewood) street trees on the western side of Unley Road and no street trees on the eastern side of Unley Road (Greenhill Road - Cross Road). There is also a total of 476 linear metres of vine growing along business verandahs which are maintained by Council, adding significant greening impact in summer and filtered light in the winter months. Refer to Table 1.

	Eastern Side	Western Side	Total
Existing Trees	0	65	65
Existing Vines	277 metres	199 metres	476 metres

Table 1: Existing Greening on Unley Road

Issues

Unley Road is a 60km/hr DPTI road with multiple services, limited road reserve and many competing priorities including:

- Significant underground Telstra infrastructure (coaxial cable) along the eastern side, along with a range of other services including electricity, gas, water, etc. In the unlikely event that utilities approved the relocation of such services, the cost to relocate would be significant. Refer Figure 1.
- The footpaths have limited width in many locations and tree planting along the path would further limit accessibility. This is a core objective of Council under Age Friendly Streets. Typically, the preferred footpath width is 2.1 metres, with minimum 1.8 metres required for a main street.
- Following preliminary discussions with DPTI staff, it is noted that DPTI are currently looking at improving the efficiency of its north-south arterial road network and seeking to improve its capacity. A move to reduce the capacity of Unley Road by placing trees in the kerb side lane is not supported as this is a cycle lane and the road experiences a significant volume of traffic during peak hours.
- While it may or may not happen in the future, the consideration of a Tram or other public transport options down Unley Road would further conflict with tree planting opportunities.
- There are a number of properties along Unley Road that have verandahs over the footpath limiting the opportunity for successful tree establishment. In the unlikely event that tree establishment was achieved, these verandahs would have to be significantly modified in many instances to accommodate the tree.



Figure 1: Much of the eastern side of Unley Road has significant underground services.

Opportunities

Currently, 10 tree vacancies have been identified on the western side of Unley Road that could be planted out if approved within current DPTI standards. Preliminary discussions with DPTI staff suggest that this type of planting within the footpath would be supported.

In December 2017, DPTI updated standards for Trees in Medians and Roadsides in the Urban Environment Operational Instruction to achieve an appropriate balance between road users' safety and community expectations of trees in a road reserve.

Tree planting guidance takes into account the principals of safe system, community values, sight distance and visibility, maintenance and environmental sustainability in determining appropriate locations for roadside trees.

This amendment allows trees to be planted closer to the road than under the clear zone criteria specified in the previous version. For a 60km/h road such as Unley Road, the minimum lateral distance from verge kerb to face of mature tree trunk is 0.6 metres.

Underground services are found along the entire length of Unley Road; however, the major communications cables do not extend south of Northgate Street. Therefore, increased potential for safe tree planting on the eastern side between Cross Road and Northgate Street does exist. This section of Unley Road also generally has a wider footpath (approx. 2.7m) without hindrance of frequently used retail premises and verandahs. Refer Figure 2.

The initial assessment identified a potential for approximately 35 new street trees to be planted along Unley Road with minimal disruption to existing infrastructure, predominately in the south eastern section. Refer Table 2.



Figure 2: An example of 2.7m wide footpath on the eastern side of Unley Road south of Northgate Street with potential for Council street trees to be planted in compliance with DPTI and Council regulations.

Item	Eastern Side	Western Side	Total	Cost	Total Cost
Replace Vacant Tree*	0	10	10	\$350.00 ea	\$3,500.00
Install new tree (Council Land)	34	1	35	\$400.00 ea	\$14,000.00
New Vine	327m	542m	869m	\$15.00 per/m	\$13,035.00
Protuberance	3	-	3	\$15,000 ea	\$45,000.00
New Tree private land	15	1	16	\$100.00 ea	\$16,000.00

*This will be included in the 2nd Generation Tree Strategy implementation and budget.

Table 2: Potential Greening Options on Unley Road

There are a number of street trees within adjacent streets feeding Unley Road, which when mature will provide surrogate shade and aesthetic softening to Unley Road without actually being planted in Unley Road. Refer Figure 3.

Administration identified three potential locations where a side street tree could be planted to create this effect once mature. Refer Figure 4.



Figure 3: A mature London Plane tree planted on a side street (Edmund Ave) provides similar effect to street tree on Unley Road.



Figure 4: Example of side street with potential for greening protuberance and large tree that could provide shade and greening onto Unley Road. Note this stretch is already no-parking zone.

Vines

Unley Road shop verandahs currently have 476 linear metres of vine that provide greening in summer. These are not irrigated and the majority are owned and maintained by Council staff.

There is potential for an additional 869 linear metres of vines to be trained and grown along verandahs assuming suitable funding (for establishment and ongoing maintenance) together with consultation with property owners and tenants.

Private Land

Many of the setback businesses on the eastern side of Unley Road (mostly south from Unley Central) have potential space or underutilised garden beds adjacent to the footpath and private car parking provisions. Refer to Figures 6-8. There is potential for trees planted in these spaces to greatly assist with increasing the canopy and aesthetics of Unley Road, whilst also providing shade to customers' cars.



Figure 6: Private tree providing canopy and greening for Unley Road



Figure 7 and 8: Examples of suitable land on adjacent private property that have potential for large tree planting

Mainstreet Improvement Program

The Mainstreet Improvement Program is intended to deliver permanent infrastructure projects to enhance the economic prosperity of the mainstreet precincts within the City of Unley. There are currently four identified mainstreets within the City, each with a Mainstreet Trader Association.

Each year, as part of their budget requests, the Mainstreet Trader Associations identify infrastructure and improvement projects as part of the Mainstreet Improvement Program (MIP) for the coming financial year. The Program is considered in addition to the Separate Rate (levy) collected for each of the four mainstreet precincts, which is to be used for marketing and promotional purposes.

The MIP is a key program in supporting the mainstreet precincts. In 2017/18, \$200K was endorsed as part of the budget process, an increase of \$70K from previous years. Staff will engage with the Unley Road Traders Association in relation to this project.

Tree Species Selection

The existing tree stock within Unley Road is dominated by *Jacaranda mimosifolia* (Brazilian Rosewood) albeit the impact is only noteworthy along small sections of the road corridor.

Whilst the *Jacaranda* species has performed well within the streets of Unley over recent decades, a recent audit of the tree stock identified that approximately 25% of the trees within the streets of Unley were *Jacaranda* species. This number is extraordinarily high, and presents increased risks to the sustained success of the City's urban forest. Diversity is a key ingredient of a successful and sustainable urban forest and as a consequence, a reduction in the percentage of Jacarandas across the City has been endorsed by Council as part of its tree strategy. That being said, Jacarandas may be the most appropriate choice for some sections of Unley Road, given existing plantings and the overall visual amenity that would be achieved.

To this end, species selection will be critical to the greening success of Unley Road, as this corridor transports Unley's community and many visitors through the heart of the City of Unley, on a daily basis. It is imperative that an aesthetically pleasing and hardy species that also contributes to continued diversity within the tree stock is chosen.

Trees must be planted and maintained to minimise any adverse impact on the safe and efficient operation of the road, thereby reducing any potential maintenance costs. Where trees are planted in close proximity to road infrastructure, tree tanks or root barriers may be used to minimise the potential impact of tree roots. Formative pruning of young trees must be carried out routinely to ensure that clearance envelopes are achieved and visibility is maintained.

5. ANALYSIS OF OPTIONS

Option 1 –

1. Replacement trees be planted in the ten (10) vacant tree locations on the western side of Unley Road within the existing 2nd Generation Tree Strategy implementation and budget.
2. As part of the 2018/19 budget process, a five-year project to progress tree planting and other greening options along both sides of Unley Road be considered.

A high level feasibility assessment has identified a number of vacant and potential tree placement opportunities on Unley Road and in adjacent side streets which would increase the greening and amenity of Unley Road without the need for relocation of underground services or conflict with age friendly principals.

Ten (10) vacant tree locations have been identified on the Western side of Unley Road, and replacement trees will be planted in those locations within the existing 2nd Generation Tree Strategy implementation and budget.

A further 34 new trees locations have been identified on the Eastern side of Unley Road (predominantly in the south-eastern section) in locations that do not interfere with underground infrastructure, plus one new tree location on the Western side. For all 35 new trees to be planted additional funding is required.

The replacement/new tree plantings could be further enhanced with incorporation of greening opportunities on verandahs and private property in collaboration with the Unley Traders Association and potentially utilising Council's Main Street Improvement Program. There is also scope to consider increasing vines along Unley Road subject to engagement with property owners and tenants and a more detailed assessment of associated costs, particularly relating to ongoing maintenance of the vines.

This option will achieve the overall objective of greening Unley Road, and allow the costs to be considered as part of the 2018/19 (and future) budget processes. Following approval of the budget a concept will be further developed, including tree species, and this will return to Council for endorsement.

Option 2 – Council as part of its budget consideration commences a program in 2018/19 to create an avenue of trees along both sides of Unley Road including necessary relocation of underground services.

Due to multiple underground services, narrow sections of footpath and/or existing verandas particularly on the eastern side of Unley Road, the creation of a uniform avenue of trees would be expensive (expected to be in excess of \$1m) and complicated. This option is not recommended.

Option 3 – Council maintains Unley Road in its current state

Council may decide on no further action at this time.

6. RECOMMENDED OPTION

Option 1 is the recommended.

7. POLICY IMPLICATIONS

7.1 Financial/budget

A substantial increase in tree planting or other 'greening' enhancement work to Unley Road will require additional funding, including ongoing maintenance, as this is not considered within the current budget.

7.2 Legislative/Risk Management

Proposed works would need to be risk assessed and comply with relevant public and road safety legislation.

In accordance with Operational Instruction 20.1, local councils are required to seek approval from DPTI prior to planting trees along and within DPTI road corridors. This applies to both new planting and replacement planting. Approval is generally only withheld on the basis of road safety, or if major works are proposed in the foreseeable future.

7.3 Staffing/Work Plans

Any proposed work would need to be considered and factored into future work plans including on-going maintenance.

7.4 Environmental/Social/Economic

Increasing greening and tree canopy would positively contribute to Council's Environmental Sustainability Strategy and Climate Change objectives.

Main street enhancement would also contribute to community sense of place and economic development outcomes and Active ageing objectives.

7.5 Stakeholder Engagement

On 10 January 2017 administration staff met with local resident who first suggested the idea to explore potential greening opportunities and constraints for Unley Road.

Any substantial greening or street enhancement work would involve engagement with key stakeholders and in particular would involve Unley Traders Association, traders along the road, and DPTI.

8. REPORT CONSULTATION

This report was developed with assistance from the Coordinator Environmental Projects & Strategy and Strategic Assets team.

9. ATTACHMENTS

- *Nil*

10. REPORT AUTHORISERS

<u>Name</u>	<u>Title</u>
Peter Tsokas	Chief Executive Officer
John Devine	General Manager City Development

INFORMATION REPORT

REPORT TITLE: COUNCIL ACTION RECORDS
ITEM NUMBER: 1100
DATE OF MEETING: 26 FEBRUARY 2018
AUTHOR: LARA JONES
JOB TITLE: EXECUTIVE ASSISTANT OFFICE OF THE CEO

1. **EXECUTIVE SUMMARY**

To provide an update to Members on information and actions arising from resolutions of Council.

2. **RECOMMENDATION**

That:

1. The report be noted.
-

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
23/05/16	467	Resilient East Climate Change Adaptation Plan - 2. Council gives in principle endorsement of the Resilient East Regional Climate Change Adaptation Plan (Attachment 1). 3. Council endorses Adelaide City Council's continued involvement in the Resilient East Regional Climate Change Adaptation project partnership. 4. Council notes that the Resilient East Project Steering Group will continue to oversee the project and develop recommendations for the ongoing governance and implementation framework for project partners, including councils and State Government. 5. A subsequent report be presented to Council outlining the priority projects, partners, and funding expectations included in the Resilient East Regional Climate Change Adaptation Plan	GM City Development	- ERA has engaged an additional resource to assist with the project and once he has met with the ERA CEO's, a report will then be submitted to all ERA Councils. - An update report outlining progress to date and priority projects for 18/19 is scheduled for February 2018 Council meeting. - Council Agenda Item 26 February 2018.	Completed
25/07/16	522	Parkside on Street Parking - 2. Subject to approval from DPTI of the concept, community engagement on (pay for use) parking bay indentation along Greenhill Road be supported. 3. Further investigation into the introduction of Smart Parking technology occur, and if the proposal looks to have promise, a report be provided to a future meeting regarding a trial in the Parkside area. 4. A report outlining the outcome of the above community engagement be presented to Council as soon as the results are available.	GM City Development	- DPTI supports the Greenhill Road parking option in-principle and community engagement occurred with affected stakeholders in September 2017. Currently options are being worked out for smart parking solutions. - A further report to Council is to be included in the Parkside LATM area for community engagement. LATM report is scheduled for April 2018 Council meeting.	June 2018
23/01/17	744	Notice of Motion Councillor Rabbitt re Vacant Land at 251 Goodwood Road - 1. Administration investigates ownership of the vacant land at 251 Goodwood Road, Kings Park (believed to be owned by the Department of Planning Transport and Infrastructure). 2. On the basis of 1. above being confirmed, Administration requests the transfer of ownership of this land to the City of Unley 'gratis', on the basis that council will maintain the land in a tidy state. 3. Administration prepares a concept plan and costing for a low maintenance, dry garden area that would provide an additional 'green space', enhance the western approach to the Millswood Train Station and hopefully discourage the regular dumping of rubbish at the site. 4. Administration identifies funding sources as part of the 2017/18 budget process	GM City Development	- Due to the slow response from DPTI, this matter has now been escalated to the General Manager Property at DPTI to follow up.	
27/02/17	772	Proposed Road Opening Western Corner of Blyth and Nelly Streets Parkside - 2. Council accept the gift of the small piece of land on the western corner of Blyth and Nelly Street, Parkside, and undertake the process under the Roads Opening and Closing Act 1991, to transfer this piece of land to public road, at Council's expense. 3. Subject to the response to the Community Consultation process, the Chief Executive Officer and Mayor be approved to sign and Seal where necessary, any documents to complete the roads opening process.	GM City Development	Survey Plan & Documents finalised (Signed & Council Seal attached) Documents Lodged at Lands Title Office	August 2018
27/02/17	773	Proposed Road Closure of Pieces of Rugby Street (Haslop Reserve) and Cremorne Street Malvern - 1. The report be received. 2. In accordance with the process under the Roads Opening and Closing Act 1991 that sections of the public roads known as Rugby Street (currently known as Haslop Reserve) and Cremorne Street, Malvern be closed as a public road and a Certificate of Title be issued in the ownership of Council. 3. Subject to the response to the Community Consultation process to close portions of Rugby Street and Cremorne Street, Malvern (currently known as Haslop Reserve), the CEO and Mayor be approved to sign and Seal where necessary, any documents to complete the roads closing process. 4. The sections of the public road proposed to be closed be excluded from the classification of community land. 5. Notice of this resolution, be published in the Government Gazette in accordance with S193 (6) (a) of the Local Government Act. 6. Administration discuss with the Department of Education and Child Development their interest in purchasing this portion land or contributing towards the cost of the land transfer.	GM City Development	Survey Plan & Documents finalised (Signed & Council Seal attached) Documents Lodged at Lands Title Office	August 2018
27/03/17	799	42 Ferguson Avenue and Ferguson Avenue Reserve Myrtle Bank - Proposed Land Swap and Road Closure	GM City Development	Survey Plan & Documents finalised (Signed & Council Seal attached) Documents Lodged at Lands Title Office	August 2018

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
22/05/17	863	MOTION ON NOTICE – COUNCILLOR SALAMAN RE FUTURE USE OF VACANT LAND AT 41 OXFORD TERRACE UNLEY That: 1. Administration investigates options (including planning considerations) for ongoing use of the land, including as a car park area for City of Unley staff. 2. Administration prepares a concept plan and costing for low maintenance car park area that identifies the number of parks available and considers drainage, pavement type and lighting and accessibility. 3. Administration identify existing car parks that will likely be freed up as a result of relocating a number of staff parks to 41 Oxford Terrace (ie current onstreet parking or reallocation of spaces within the Civic precinct rear car park area. 4. Administration identifies funding sources.	GM City Development	- The land has become available and a report will be submitted to Council in March 2018.	March 2018
22/05/17	864	MOTION ON NOTICE – COUNCILLOR SCHNELL RE PARKING PERMITS Council review its policy on paid residential parking permits across the whole city	GM City Development	- The Parking Policy is currently being redrafted and a report is scheduled for March 2018 Council meeting.	March 2018
26/06/17	883	UNLEY OVAL IMPROVEMENT PLAN 2. The revised proposal to develop only the player facilities component and new canteen becomes the new preferred Grandstand Upgrade option. 3. \$300 000 be included in the 2017/18 budget as the initial Council contribution to the project. 4. At the time of receiving confirmation that grant funding from the AFL and SA Government has been secured, Administration be authorised to immediately commit a further \$1.5 million to the project, brought forward from future years of the four year financial plan. 5. Administration seek opportunities for additional grant funding in the lead up to the State election in 2018. 6. Following appropriate community engagement, a forty year (non-exclusive) lease be offered to Sturt Football Club over the new facilities in accordance with Councils Property Management Policy. 7. Administration be delegated the authority to enter into necessary contracts to deliver the project.	Director Strategic Projects	State Government Grant has been secured. Contract has been awarded to Kennett Pty Ltd and documentation signed. Commencement in week beginning 12th Feb, with completion expected prior to end 2018. No further updates on Motion 883/17 required.	Completed
27/11/17	1020	Almond Street Goodwood – Shared Zone 1. The creation of a shared zone or street in Almond Street is considered as part of the budget process for the 2018/19 financial year. 2. A budget provision of \$10,000 is considered at the second Budget Review in 2017/18 to allow the preparation of concept design works for a shared zone or street in Almond Street	CEO	- A consultant has been engaged to investigate options and a report will be provided in February or March 2018.	March 2018
27/11/17	1021	Priority Projects at Goodwood Oval and Millswood Sporting Complex 1. The State Government offer of a grant of up to \$2.5m towards the construction of a new facility for the Goodwood Football and Cricket Clubs on Goodwood Oval be accepted, supported by financial contributions from the sporting clubs/SANFL of up to \$150,000 and a Council contribution of \$950,000 with the Chief Executive Officer authorised to enter into the necessary funding agreement with the State Government and any other agreement with funding contributors in order to deliver the project. 2. The two-storey option proposed as the preferred option for the new facility on Goodwood Oval be endorsed, subject to discussions with the Office of Recreation and Sport and the sporting clubs, not proposing any major variations to the options. 3. Community engagement on the proposed new facility on Goodwood Oval occur from January to March 2018, and a report be brought back to Council upon the completion of the engagement process. 4. \$40,000 be allocated towards the sports lighting upgrade at the Millswood Tennis Complex, and discussions continue with external funding partners to achieve this project. Subject to confirmation of a funding contribution from Tennis SA: a. a development application for the project is to be submitted by the Administration; and b. at the appropriate time in 2018, a grant funding application is to be submitted to the Office for Recreation & Sport for additional funds to enable delivery of this project. 5. \$260,000 be allocated towards the development of a new club building and surrounds at the Millswood Croquet Club and discussions continue with possible external funding partners before a commitment to proceed with this project is made.	GM City Development	1. Deed and invoice for \$2.5m complete. Additional funds (i.e. SANFL) will be sought at the appropriate time. 2. Design variations completed and presented to Council on 29 Jan. 3. Consultation underway with a report to be brought back to council in April 2018. 4. Admin to discuss project scope and funding with Tennis SA, with a view to submitting an ORS grant and development application for the lights by mid-April. 5. Designs for croquet building are being reviewed and scaled back in order to apply to Office for Rec & Sport for funding by mid April 2018. Marketing materials developed by end of Feb 2018 if possible. Discussions with external funding partners to continue before state election, and with federal funding partners also. - Refer to Council Agenda 29 January 2018 Item 1077.	TBA

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
27/11/17	1022	GOODWOOD COMMUNITY CENTRE PERFORMANCE REVIEW 1. The renewal of Goodwood Community Services Inc. Lease Agreement for the management of Goodwood Community Centre for a further three years (expiry date 16 May 2021) in accordance with the terms of the current lease, be approved. 2. Further discussion occur with GCS to further align KPI requirements.	GM City Services	GCS has been advised and discussions are continuing to facilitate the lease extension to further align KPI requirements.	TBA
27/11/17	1028	Making Unley Road a Continuous Avenue of Trees 1. Council provide a report on the feasibility of planting trees on either or both sides of Unley Road.	GM City Development	- Investigation into the planting of trees and other vegetation along Unley Road has commenced and a report will be provided to Council in coming months. - Council Agenda 26 February 2018.	Completed
27/11/17	1037	UNLEY CENTRAL UPDATE 1. The deadline for negotiation of a suitable Development Deed between Optage and Council be extended to 8 February 2018. 2. The CEO be authorised to negotiate the following elements of the Development Deed with Optage: • CPI increase. • Environmental warranty. With a report detailing the outcome of negotiations, and if possible a draft Development Deed for consideration, be presented to the February 2018 meeting of Council. 3. Administration to investigate strategies for provision of rate incentives for developments within the City of Unley with a report to be presented to Council for consideration.	Director Strategic Projects	Deed still outstanding as at 12 Feb 2018. Only two issues remain to be resolved before Deed can be executed. Round table meeting on 14th Feb seeking to resolve these.	February 2018
11/12/17	1053	NOTICE OF MOTION FROM COUNCILLOR HEWITSON RE SHARED STREETS IN UNLEY 1. A report be prepared for presentation to the February 2018 Council meeting, identifying streets across Unley, potentially suited to shared-street classification. In identifying potential streets suited to shared-street classification, it is suggested that the following criteria be considered: • Current road classification • Lack of accessible footpath • Dead-end streets vs. through roads • Important pedestrian routes as identified in the Walking and Cycling Plan • Other factors that may impinge upon shared-street classification The report should also include consideration of the issues and alternative remedies to enable pedestrians to safely share the roadway with vehicles, throughout local streets across Unley	GM City Development	- As per Council direction, a report is scheduled to be presented at the February 2018 Council meeting. - Report scheduled to be presented to Council.	March 2018
29/01/18	1066	OMBUDSMAN SA AMENDED AND REDACTED FINAL INVESTIGATION REPORT: CR SCHNELL 1. The Ombudsman SA "Amended and Redacted Final Report: Full Investigation pursuant to referral under section 24(2)(a) of the Independent Commissioner Against Corruption Act 2012" be received. 2. In accordance with the Ombudsman SA recommendations under section 25(2) of the Ombudsman Act 1972, Cr Schnell: a. undertake training in respect of confidentiality; b. apologise to the council in person at a council meeting for disclosing confidential information (including the sharing of [Elected Member A's] personal information); and c. be reprimanded by the council by means of public statement.	OCEO	Training scheduled for 13/03/18 with Executive Manager OCEO; reprimand issued 30/01/18 on Council website; Apology made at Council meeting 29/01/18; and email sent to Ombudsman SA 16/02/18 outlining actions taken in response to report.	Completed

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2018

Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
29/01/18	1069	RECOMMENDATION TO VARY COUNCIL DECISION 883/17 – UNLEY OVAL IMPROVEMENT PLAN The report be received. 2. That Council Resolution 883 of the Council meeting of 26 June 2017 be varied as follows (strikethrough text to be deleted): ITEM 883 UNLEY OVAL IMPROVEMENT PLAN 1. The report be received. 2. The revised proposal to develop only the player facilities component and new canteen becomes the new preferred Grandstand Upgrade option. 3. \$300,000 be included in the 2017/18 budget as the initial Council contribution to the project. 4. At the time of receiving confirmation that grant funding from the AFL and SA Government has been secured, Administration be authorised to immediately commit a further \$1.5 million to the project, brought forward from future years of the four year financial plan. 5. Administration seek opportunities for additional grant funding in the lead up to the State election in 2018. 6. Following appropriate community engagement, a forty year (non-exclusive) lease be offered to Sturt Football Club over the new facilities in accordance with Councils Property Management Policy. 7. Administration be delegated the authority to enter into necessary contracts to deliver the project.	Director Strategic Projects	In progress.	TBA
29/01/18	1070	KING WILLIAM ROAD TRADERS ASSOCIATION 1. The report be received. 2. A report consistent with the provisions of section 151(5)(d) of the Local Government Act 1999 be prepared, and provided to Elected Members to inform consideration of the request from the King William Road Traders Association for a review and audit of the collection of the separate rate.	Director Strategic Projects	In progress.	April 2018
29/01/18	1071	ECONOMIC DEVELOPMENT RATES INCENTIVE 1. The report be received. 2. An Economic Development Rates Incentive Policy be developed for Council consideration at the February meeting.	GM Business Support & Improvement	Policy in consultation with the working group will be developed.	March 2018
29/01/18	1075	TRAMPOLINES AT KATHERINE STREET RESERVE 1. The report be received. 2. Council endorse the reinstatement of two trampolines at Katherine Street Reserve in the new central location Alternative B, as shown in Attachment 3 to Item 1075/18. Local residents within 500 metres of Katherine Street Reserve be informed of Council's decision in writing via a letter	GM City Development	1. Seeking quote from contractor to complete endorsed works. 2. Meeting with the contractor in late Feb, with works proposed to commence in March. 3. Letter sent to residents advising them of Council's decision.	February 2018
29/01/18	1076	RENEWABLE ENERGY AT CLARENCE PARK COMMUNITY CENTRE 1. The report be received. 2. The procurement and installation of a 20kW solar power system at Clarence Park Institute Hall in 2017/18 be endorsed in principle subject to funds (\$17,000) being identified in the third budget review	GM City Development		
29/01/18	1077	CONSULTATION FOR GOODWOOD OVAL NEW TWO-STOREY FACILITY 1. The report be received. 2. Council undertake community consultation on the proposed new two-storey facility at Goodwood Oval via a direct mail out between February and March 2018, and the Administration present a report back to Council April 2018 to summarise the results of the consultation and endorse a final design for the new two-storey facility.	GM City Development	1. Consultation commenced 12 Feb and promoted via various sources, including direct mail out, website, facebook, Eastern Courier, posters at Goodwood Oval and other council facilities. 2. Consultation will close on 16 March and Admin will collate, analyse and prepare a report for the April 2018 council meeting.	

COUNCIL ACTION REPORTS - ACTIONS TO FEBRUARY 2018					
Meeting Date	Item #	Subject and Council Resolution	Responsible Exec.	Status/Progress	Expected Completion Date
29/01/18	1079	MOTION OF WHICH NOTICE HAS BEEN GIVEN That Council Resolution 1014 of the Council meeting of 23 October 2017 be varied as follows (strikethrough text to be deleted, bold text to be inserted): 1. The report be received. 2. The Civic Precinct Development Working Group be established to assist in developing a precinct plan for the area bounded by Unley Road, Oxford Terrace, Rugby Street and Edmund Avenue, with the Working Group to commence activity from January 2018. 3. Membership of the Civic Precinct Development Working Group consist of: a) relevant City of Unley staff b) 3 Elected Members bc) one (1) representative from St Augustine's Parish, and cd) 6 4 community members 4. An expression of interest process be used to seek nominations for the sixfour (64) community members to be appointed to the Civic Precinct Development Working Group. 5. That Councillors Boisvert, Hewitson and Lapidge are appointed as the Elected Members on the Civic Precinct Development Working Group.	OCEO	Appointment process currently being finalised. EM Briefing held on 19 February 2018.	Completed
29/01/18	1080	MOTION OF WHICH NOTICE HAS BEEN GIVEN 1. That Council be provided with all relevant information from past consideration by Council of the number of sites in Unley suitable for the transformation of dead-end streets into "pocket parks".	GM City Development		

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE
ITEM NUMBER:	1101
DATE OF MEETING:	26 FEBRUARY 2018
ATTACHMENTS:	NIL

Councillor Salaman has given notice of intention to move the following motion at the Council meeting to be held on 26 February 2018:

MOTION

That Council Resolution 769 of the Council meeting of 27 February 2017 be **varied** as follows (*bold text to be inserted*):

1. The report be received.
 2. Infrastructure changes as outlined in Attachment 1 be approved for implementation with the amendments that at the:
 - a. Young Street/Porter Street intersection the stop bars are moved into the intersection as far as possible to improve safety; **and**
 - b. **Rugby Street/Oxford Terrace intersection a re-assessment of traffic prioritisation be undertaken to enable the best design to be developed to accommodate all car, cyclist and pedestrian movements.**
 3. The Mayor and CEO be given authority to enter into a co-funding agreement with DPTI to enable the project works to be undertaken.
 4. Consideration be given to undertaking Stage 2 works as part of the 2017/18 budget consideration.
-

Background

December 2015 Council endorsed the Rugby-Porter Street Bikeway design with no change of priorities at Oxford Terrace, however, after a rescission motion passed in January 2016, several amendments were made to the concept, including giving consideration to reversing priorities to favour cyclists at several road junctions, including Oxford Terrace.

At the time these decisions were made, major upgrades were planned for Oxford Terrace including making it into an attractive plaza and restricting traffic to one way, however, this project has been abandoned and Oxford Terrace still carries about 3000 vehicles a day, while Rugby Street carries about 1280 south of Oxford Terrace and 640 north of Oxford Terrace. The Unley Road traffic lights provide one of only two opportunities to turn right into Unley Road at a traffic light between Greenhill and Cross Roads.

Since the plaza development has been abandoned, and given the high volume of traffic using Oxford Terrace, it is prudent to reconsider reversing the priorities.

Officers Comments

The proposed changes to the resolution are supported by the Administration as they will allow consideration of the overall traffic operation for all modes of transport at this intersection, particularly given that Council is no longer considering a one-way traffic flow along Oxford Terrace from Rugby Street to Unley Road.

Oxford Terrace carries an average daily traffic volume of 3370 and Rugby Street (Oxford Terrace to Edmund Avenue) carries 1124 vehicles daily (and 330 vehicles at the dead end section of Rugby Street).

Given the high number of traffic movements, the changes to the traffic priority may have network wide impacts and need to be considered.

MOTION OF WHICH NOTICE HAS BEEN GIVEN

TITLE:	MOTION ON NOTICE
ITEM NUMBER:	1102
DATE OF MEETING:	26 FEBRUARY 2018
ATTACHMENTS:	NIL

Councillor Boisvert has given notice of intention to move the following motion at the Council meeting to be held on 26 February 2018:

MOTION

1. The Administration commence investigations into the possible future uses of the hockey playing field and building at the Goodwood Oval complex in order to ensure that this site is used appropriately, at such a time that Forestville Hockey Club should vacate the site. To enable the proposed review of alternative uses of the Forestville hockey playing field and building to be completed, Council to consider a budget bid of \$30K during its 2018/19 budget deliberations.
 2. The Administration liaise with the State Government to obtain further information on the redevelopment of the Women's Memorial Playing Fields, including timelines and possible funding contributions, and that further updates be provided to Council once this information is obtained.
-

Background

Since the endorsement of the Goodwood Oval Improvement Plan in 2014, Council has been working closely with Forestville Hockey Club ('the Club') to investigate options for a new home facility, including a club building and competition grade synthetic pitch for training and home matches.

Established in 1905, the club is one of the oldest hockey club's in Australia and has been a tenant at their current Goodwood Oval home since 1916. The Club provides hockey opportunities for people residing in the inner south of the Adelaide metropolitan area, however people from other areas of Adelaide and regional areas are involved with the club.

The Club has worked with the Office for Recreation & Sport and Hockey SA to locate potential options for a new facility, and as a result, the Club was included as a key stakeholder in the master plan of the Women's Memorial Playing Fields, on the corner of Ayliffes Road and Shepherds Hill Road at St Mary's. This facility is owned and managed by the State Government and located in the City of Mitcham, approximately six kilometres from Goodwood Oval. It is currently used for soccer, cricket and lacrosse under separate lease agreements. Under the plan, a new synthetic pitch with club rooms and lighting would be constructed that could be shared by hockey and lacrosse.

Current Status

On 4 February 2018, the State Government announced that they will commit \$9 million to the upgrade of the Women's Memorial Playing Fields, which will enable the Club to relocate to a new home facility. With the hockey club vacating their current Goodwood Oval home facility, it will create an opportunity for Council to explore opportunities for other uses of the hockey space and buildings.

Whilst the details of the redevelopment are not yet known, it would be worthwhile for Council to commence investigations into possible uses of the hockey playing field and building at the Goodwood Oval complex, in order to ensure the site is used appropriately and optimally at such a time that Forestville Hockey Club vacates the site.

This investigation should consider the objectives of Council's Community Plan, Open Space Strategy and Sport & Recreation Plan, the needs of existing sporting clubs in the City of Unley, other sports and the needs of the broader community.

The Administration is also aware that a funding contribution from Council towards the redevelopment of the Women's Memorial Playing Fields may be sought from the State Government, however, the details of this are also not yet known.

CORRESPONDENCE

TITLE: CORRESPONDENCE
ITEM NUMBER: 1103
DATE OF MEETING: 26 FEBRUARY 2018
ATTACHMENTS: 1. CORRESPONDENCE

The correspondence from:

- Royal Adelaide Show – letter of thanks for sponsorship
- Australia Day Council of SA – acknowledgement and introduction to recipients of Australia Day Awards
- Puddle Jumpers – letter of thanks for grant
- Minister for Volunteers – announcement of 2018 Premier’s Certificate of Recognition for outstanding volunteer service program
- Minister for Volunteers – announcement of 2018 South Australian Volunteers Awards program
- Salvation Army – letters of thanks and notification of Doorknock Appeal
- Minister for Local Government – notification of ministerial approval of the Brown Hill and Keswick Creeks Stormwater Board Regional Subsidiary

be noted.



18 January 2018

His Worship the Mayor of Unley
Mr Lachlan Clyne
The City of Unley
PO Box 1
UNLEY SA 5061

Dear Lachlan,

I wish to thank you and the City of Unley for confirming of Royal Show sponsorship for 2018.

I know the Woodcutting Committee will appreciate this support for the competition which is one of the most visited and popular areas of the Show.

The Society notes this is the last time you will sign off as Mayor and on behalf of the Society, I would like to thank you for your support in your time as Mayor and your hands on commitment to the Show and the broader community.

We wish you all the very best over the coming months and with your future role serving the community of South Australia.

Regards,

JOHN W ROTHWELL
CHIEF EXECUTIVE

February 5, 2018



CEO
City of Unley
181 Unley Road
UNLEY SA 5061

GPO Box 2343
Adelaide SA 5001

Tel 08 8463 5436
adcsa@sa.gov.au
ABN 95 945 352 311

australiadaysa.com.au

Dear CEO

The Australia Day Council of South Australia (ADCSA) facilitates various award programs that recognises and celebrates the achievements and contributions of great Australians. We help to identify and acknowledge those who make an extraordinary commitment to their community, culture or to the broader Australian and international landscape.

We would like to introduce to you the South Australian - Australian of the Year Recipients, The State Citizen of the Year, The State Young Citizen of the Year and other recipients from our prominent Australia Day Awards.

We are keen to introduce these extraordinary people to you and offer you the opportunity to engage them in some capacity as a guest speaker (subject to availability) over the next 12 months.

For more information please visit our website www.australiadaysa.com.au or contact Emma Chidlow at emma.chidlow@sa.gov.au or on 08 8463 5436 to explore what options are possible to engage with our recipients.

Please find enclosed more information about the recipients and their backgrounds. We would be delighted to work with your organisation in 2018 and beyond.

Yours sincerely,

Jan Chorley
Chief Executive Officer
Australia Day Council of SA

2-84-1 (P)

SOUTH AUSTRALIAN OF THE YEAR	
Application No.	
Doc. No.	09 FEB 2018
Class. Am	
For Information	
LJONGS	

South Australian – Australian of the Year Recipients 2018

Each year our nation celebrates the achievement and contribution of eminent Australians through the Australian of the Year Awards by profiling leading citizens who are role models for us all. They inspire us through their achievements and challenge us to make our own contribution to creating a better Australia. The Australian of the Year Awards provides all Australians with the opportunity to recognise someone who makes them proud.

Professor David David AC – 2018 SA Australian of the Year



Craniofacial surgeon

An accomplished and respected craniofacial surgeon, Professor David David has dedicated the last 45 years of his life to working with patients with facial deformities and disfigurements. The 76-year-old medical veteran founded the world-renowned Australian Craniofacial Unit based at the Royal Adelaide Hospital and the Women's and Children's Hospital in Adelaide. Since he established the unit in 1975, David has helped more than 17,000 people. Many of David's patients first come into his care within hours of their birth, and their relationship can continue for life. Working alongside a team of top medical professionals, one of just two standalone multidisciplinary craniofacial teams in the world, David uses his skills to change faces and change lives. David is a founding member of the International Society of Craniofacial Surgeons, the founding President of the Asian-Pacific Society of Craniofacial surgeons and the Australian and New Zealand Society of Craniofacial Surgeons. He continues his work to develop new treatments, tools, research and systems to restore the dignity of his patients.

Barbara Spriggs – 2018 SA Senior Australian of the Year



Campaigner to prevent abuse of aged care patients

When she suspected her husband was being mistreated in a government-run mental health facility, Barbara Spriggs began to push for answers. Barb had no choice but to place Bob, who was suffering from Parkinson's disease and other complex illnesses, into care at the Oakden Older Person's Mental Health Services facility. But after suspecting her husband was being physically and chemically restrained, Barb lifted the lid on a story of systematic abuse and neglect. Barb's determination to seek answers and justice led to a formal inquiry, a damning report detailing a culture of cover up dating back 10 years, and an Independent Commission Against Corruption inquiry. Barb's husband has since died, but her sustained efforts saw other patients transferred to a new facility with hand-picked staff offering high-quality care. Barb's persistence at a time of great personal grief honours her beloved husband with a legacy of better care and respect for older people in aged care facilities around Australia.

Kyran Dixon – 2018 SA Young Australian of the Year



Role model for Indigenous youth

Braving two battles with cancer, Kyran Dixon is a role model for young Indigenous people in his community. After being diagnosed with bone tumour in his hip when he was just 11, this talented Australian Rules footballer had to press pause on his sporting ambitions. Working his way back to football, Kyran joined the Port Adelaide Football Club Academy before disaster struck. A second diagnosis, this time Acute Myeloid Leukemia in 2014, demanded lifesaving treatment. While enduring rounds of chemotherapy, Kyran maintained his university studies, graduating in 2016. He's now an ambassador that actively promotes cancer awareness and research. As a proud member of the Kurna and Narungga clans, Kyran is a founding member of the Aboriginal Youth Cancer Advisory Group, and promotes healthy lifestyle choices among Aboriginal young people. Whether he's a guest speaker or a mentor for at-risk youth, Kyran spreads a message of hope, strength and resilience, and motivates others to make the most of their chances.

Andrew Costello – 2018 SA Local Hero



Charity founder and community champion

A much-loved radio host and media personality, Andrew 'Cosi' Costello uses his public profile to help people in South Australia and beyond. For the last seven years, he's hosted 'South Aussie with Cosi', the state's only travel show, which is broadcasted internationally. His goal is to expand South Australia's tourism industry and inspire locals to appreciate what's on their own doorstep. Cosi regularly gives up his time to help people who are doing it tough. He's organised camping trips for single mums and their kids, and held a birthday party at the Adelaide Zoo for 100 children who'd missed out on celebrations through social isolation or illness. Cosi, who spent seven years as a pig farmer, is also the founder of Cows for Cambodia. This cow 'bank' loans pregnant cows to impoverished families, who get to keep the calf. Cosi has set a goal to raise 1,000 cows for the project, which would make it one of Asia's largest agriculture charities.

South Australian State Citizen of the Year Awards 2018

The Citizen of the Year Awards recognise those that have made outstanding contributions to the community.

Edward Roberts (Ned) (District Council of Tumby Bay) – The South Australian Citizen of the Year 2018



Edward Roberts known affectionately known as Ned, has quietly and generously contributed to the community of Tumby Bay and its surrounding districts. Ned has given over 25 years' service to the Rovers Cricket Club. During this time he captained the team for many years as well as representing the Tumby Bay Association at Inter-Association level. He was nominated in their "Team of Half a Century". Ned was also an active member of the Tumby Bay Football Club, both as a player and active club member including treasurer. He was also selected to represent Great Flinders in the

Mortlock Shield. Ned has devoted his life to community service, in his working life as District Clerk of Tumby Bay District Council where he oversaw the huge expansion of Tumby Bay and Pt Neil which was a major contribution to the District's growth and future development. He has been the prime mover of Aged Care Homes, Community Bank and other community services.

Dr Robert Irving (Dr Bob) (City of Prospect) – Commendation Award for the South Australian Citizen of the Year 2018



Dr Bob approached the then Aboriginal and Torres Strait Islander Commission (ATSIC) in 1996 offering his services as a veterinary surgeon to remote indigenous communities. His offer was passed on to Nganampa Health Council (NHC) and Dr Bob subsequently started working on the NHC Dog Health Program. Dr Bob has given NHC 22 years of consistent service. The program has been funded by the Australian Government and the dog health program operates in the APY lands. The closest veterinary practice is in Alice Springs which is 500 kms from the APY lands. The aim of the program is to reduce the risk of transmission of

the zoonotic diseases from dogs to humans, to control the size of the population of dogs and to humanely and strategically remove sick or troublesome dogs from the communities. Dr Bob has administered close to 18,000 doses of the parasitic control agent, over 3000 doses of the fertility drug and put down close to 3,000. The benefits of his work are enormous. Dog numbers have been controlled and reduced since the start of the program. A unique character and one who has undertaken important work for the Australian community. A truly unsung citizen.

Stephany Martin (Campbelltown City Council) – The South Australian Young Citizen of the Year 2018



Stephany grew up on a settlement just over an hour out of Mildura to a young mum, in the midst of one of the worst droughts in Australian history. She took on the opportunity to support her family during the tough economic time by cleaning her local school every night and other jobs. She discovered Art and exhibited pieces in Sydney, Mildura and Broken Hill. After graduating from high school she had the ambition to study law and to join the Rotary Club of Campbelltown (the youngest member of the District at the time), she went on to complete various Rotary Youth Leadership

programs. She has taken on International Director of the Rotary Club of Campbelltown, coordinating International Women's Day dinners and a \$60,000 project raising funds for Fiji. She has held significant leadership roles for Rotary and is consistently driving initiatives for disadvantaged children.

Women Hold up Half the Sky Recipient 2018

The Women Hold Up Half the Sky award recognises an outstanding woman who has made a great contribution to the community, is part of the Australia Day awards and honours and is jointly coordinated by the Office for Women.

Women Hold Up Half the Sky Award 2018 – commendation – Margaret Hampel



Margaret Hampel has been an outstanding contributor to the South Australian Country Women's Association. Margaret has been a member for over 60 years and has been a key member of the Loxton district, state wide and the Pacific region through the associated activities of the association and SACWA's Women of the World activities. On many occasions she has been the friendly face of the organisation, assisting women experiencing domestic violence, during times of bushfires as well as encouraging women to learn new skills and connecting them to other women in the organisation in order to draw support. Margaret was instrumental with her Loxton District Branch Members in the making of 55 quilted rugs for the APY lands all from donated fabrics. As State Treasurer for SACWA in 1996, she was the overseer of a complete overhaul of the organisation's financial structures to ensure the increased efficiency and financial coherence of the organisation so it could more readily respond to women and children across the State.

Women Hold Up Half the Sky Award 2018 – Sarah Gun



Sarah Gun is a passionate advocate and entrepreneur who established Gogo events as a social enterprise with the explicit aim of training homeless and disadvantaged people to produce décor items and event materials, then employ these trainees to install their events. Through her work with Gogo events Sarah goes to significant lengths, by committing to environmental and socially sustainable practises in all areas of event design. Gogo events are a pathway to employment partner and in the first 6 months of 2016-17 together with the Hutt Street Centre they created 100 plus paid work opportunities. Through her work and the partnerships she has created, Sarah is changing lives and empowering people to build their confidence and capacity. Sarah as a Committee member organised Gogo Events 7th Big Lunch, raising funds for the Big Issue. She acts as a broker between corporate clients who value corporate social responsibility, the agencies supporting disadvantaged women and has been instrumental in creating paid and meaningful work for people experiencing homelessness. It is Sarah's desire to create lasting social change to the event industry and tackling entrenched disadvantage that has been inspirational.

Award for Leadership in Languages and Cultures Recipient 2018

The Award for Leadership in Languages and Cultures, is provided by the Minister for Education and Child Development, through MELC - the Multicultural Education and Languages Committee. This Award is for people aged 24 years or younger, who have demonstrated a commitment to advocacy for a multicultural Australia including community leadership and the capability to operate across languages and cultures.

Manal Younus – 2018 recipient



Manal is a young Muslim women of Eritrean origins, who through her storytelling, community work and advocacy has been a great contributor to the national discussion on linguistic and cultural diversity, what it means to be different and how to be an agent of change. Through her poetry and performance Manal has encouraged and empowered others to find and develop their own voices. Manal has supported new arrivals and refugees and developed programs to elevate the national conversation around refugees, immigration and multiculturalism, through her work with Welcome to Australia - a non-for-profit organisation that aims to cultivate a culture of welcome to our nation. With the ActNow Theatre, Manal staged award-winning interactive theatre performances that identify and confront racism. Through these workshops Manal has engaged communities and schools in discussions about racism and cultural safety and has assisted high school students and community leaders to develop practical skills for 'responding to racism'. Manal is a spoken word (performance) poet and storyteller who has used her poetry not only to explore her own sense of identity but also to provoke discussion relating to issues of linguistic and cultural diversity, racism and prejudice. Manal has worked with other refugees to develop and perform poems that share their stories of persecution, displacement and freedom.

Manal has encouraged others to question perspectives in order to bring about change and encourage all Australians to engage with and embrace diversity.

31st January 2018



The CEO
City of Unley
PO Box 1
UNLEY SA 5061

52 Pleasant Avenue
GLANDORE SA 5037
www.puddlejumpers.org.au
T: 08 7071 5270
E: puddlejumper@jumpinallthepuddles.org

Dear CEO

We would like to thank you for providing the grant that enabled us to run our first disco for disadvantaged children.

As you are aware, Puddle Jumpers is a not for profit, non-government organisation that relies heavily on donations and sponsorship from the community as well as our own efforts in fundraising and grant submissions, and we are committed to responding to the social development needs of society's most vulnerable children and young people.

Please visit our facebook page www.facebook.com/PuddlejumpersSA or our website www.jumpinallthepuddles.org

Your support is very much appreciated.

Kind Regards

Melanie Tate
CEO & Founder



Subject - <i>Appreciation</i>		
Property/Street		
Application No.		
Doc. No.	13 FEB 2018	Class.
For Info/Action <i>Mr. Sene</i>		



**Government
of South Australia**

**Minister for Communities and
Social Inclusion
Minister for Social Housing
Minister for the Status of Women
Minister for Ageing
Minister for Multicultural Affairs
Minister for Youth
Minister for Volunteers**

Level 12 South
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dcsi.ministerbettison@sa.gov.au

18TDCSI/130

Mr Lachlan Clyne
Mayor
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor

I am pleased to announce that the 2018 *Premier's Certificate of Recognition for outstanding volunteer service* program will open for nominations on Friday 16 February 2018 and close 5pm, Monday 19 March 2018.

The certificate provides a great opportunity for volunteer-involving organisations and community groups to nominate one or more volunteers who have made an outstanding commitment and contribution to the community and/or their organisation.

Guidelines and online nomination form are available from the Office for Volunteers website at

www.ofv.sa.gov.au/volunteer-recognition/volunteer-certificate-recognition-program

Organisations and community groups will be notified of the outcome of their nomination(s) in May 2018.

I trust you will ensure that as many volunteer-involving organisations as possible are made aware of the award.

Yours sincerely

Hon Zoe Bettison MP
MINISTER FOR VOLUNTEERS

7 / 2 / 2018

Subject	Notification Award		
Proposed/Strap			
Application No.			
Doc. No.	15 FEB 2018	Class.	
For Information	L. J. O'Neil		
		SOUTH AUSTRALIA	



**Government
of South Australia**

Minister for Communities and
Social Inclusion
Minister for Social Housing
Minister for the Status of Women
Minister for Ageing
Minister for Multicultural Affairs
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Minister for Volunteers

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18TDCSI/122

Mr Lachlan Clyne
Mayor
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor

I am pleased to announce that the *2018 South Australian Volunteers Awards* program will open for applications on Friday 16 February 2018.

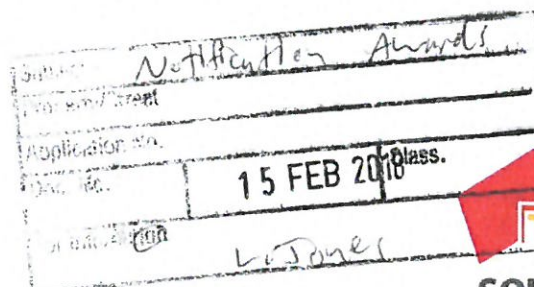
The Awards, which recognise the invaluable work that volunteers, community organisations and businesses contribute to the South Australian community, will be presented at a special Volunteers Day event to be held on 11 June 2018.

Nominations can be made in the following categories:

- **The Joy Noble Medal.** South Australia's highest distinction for an individual volunteer and is open to all individual volunteers across the State.
- **The Premier's Award for Corporate Social Responsibility.** This award recognises the strong contribution the corporate sector makes to our communities in different ways, such as through philanthropy, partnerships and corporate volunteering.
- **'The Andamooka' Community Project Award.** Awarded to a community, or group of volunteers, which has undertaken a community project resulting in significant community benefit.

Any member of the public can nominate eligible recipients for these awards, and self-nominations are accepted.

Guidelines and the online nomination forms are available on the Office for Volunteers' website at www.ofv.sa.gov.au. The closing date for nominations is 5pm, Monday 19 March 2018.



Applicants will be notified by the Office for Volunteers of the outcome of their nomination(s) in May 2018.

I trust you will ensure that as many volunteer-involving organisations as possible are made aware of the Awards.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Zoe Bettison', with a long horizontal flourish extending to the right.

Hon Zoe Bettison MP
MINISTER FOR VOLUNTEERS

7 / 2 / 2018

PUBLIC RELATIONS OFFICE
SOUTH AUSTRALIA & NORTHERN TERRITORY DIVISION



DK:jm

15 February 2018

The Mayor
City of Unley

Mayor Lachlan Clyne
PO Box 1
UNLEY SA 5061

Dear Mayor,

The Salvation Army has been busier than ever over the last 12 months helping people in need. Without the support of the Councils in our state this would not be possible and we want to say **"Thank You!"**

In 2016/17 we raised \$592,074.02 through our Red Shield Neighbourhood Appeal (Doorknock) in South Australia for which we are very thankful to all South Australians.

As a courtesy The Salvation Army would like to advise Council that we will again be conducting this Appeal over the month of May, with the main Doorknock being the weekend of the 26th and 27th May 2018

This Appeal will benefit many in your local community through various programs conducted by local Salvation Army initiatives.

Again, we thank you for your generous support of The Salvation Army's Neighbourhood Appeal.

Yours sincerely,

Duan Kereru
COMMUNITY FUNDRAISING MANAGER

Subject - STREET TRADER CANVASSING		
Property/Street		
Application No.		
Doc. No.	19 FEB 2018	Class. <i>Accu</i>
For Info/Action <i>L Jones</i>		

Living OUR
VISION

Sharing the love of Jesus

Caring for people

Creating faith pathways

Building healthy communities

Working for justice

salvationarmy.org.au

South Australia Office:-

39 Florence Street (PO Box 12), Fullarton, SA, 5063
Telephone 08 8408 6900 Fax 08 8338 3362

William Booth Founder
André Cox General

Floyd J Tidd National Commander
Gregory R. Riggall Chief Secretary

BROWN HILL KESWICK CREEK ⑤	
STORMWATER	
10 FEB 2018	Class. ACU
L JONES	
eA183438	



Government
of South Australia

Mr Peter Hughes
Acting Mayor
City of Unley
PO Box 1
UNLEY SA 5061

Dear Mayor Hughes

PETER

Thank you for your joint letter of 15 January 2018 regarding the establishment of the Brown Hill and Keswick Creeks Stormwater Board (Regional Subsidiary), in conjunction with the City of Adelaide, City of Burnside, City of Mitcham, City of Unley, and City of West Torrens.

Having reviewed the contents of the charter for the proposed Regional Subsidiary, I am of the opinion that it is sufficient for the purposes of granting ministerial approval under section 43(3) of the *Local Government Act 1999* (the Act).

I hereby advise that I approve the establishment of the Brown Hill and Keswick Creeks Stormwater Board Regional Subsidiary and its charter.

Pursuant to Clause 17(3) of Schedule 2 of the Act, the Regional Subsidiary will formally come into operation on the date that my approval is published in the South Australian Government Gazette. Upon Gazettal, a copy of the notice will be forwarded to you.

It is the councils' responsibility to ensure that, in conjunction with the publication of this notice under Clause 17(4), a copy of the charter of the Regional Subsidiary is also published in the Government Gazette. The Office of Local Government is able to arrange this publication to ensure that both my approval and the charter appear in the same volume of the Gazette. An invoice from the government publishers for the publication of the charter will be forwarded to the Regional Subsidiary's nominated person following this.

Yours sincerely

Brock

Hon Geoff Brock MP
MINISTER FOR REGIONAL DEVELOPMENT
MINISTER FOR LOCAL GOVERNMENT

15 February 2018

Minister for Regional Development
Minister for Local Government

Level 17, 25 Grenfell Street Adelaide SA 5000 | GPO Box 2557 Adelaide SA 5001 DX 667
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MAYOR'S REPORT

REPORT TITLE: MAYOR'S REPORT FOR MONTH OF FEBRUARY
ITEM NUMBER: 1104
DATE OF MEETING: 26 FEBRUARY 2018
ATTACHMENTS: 1. REPORT INCLUDING FUNCTIONS ATTENDED

1. RECOMMENDATION

That:

1. The report be received.
-

30th Jan – Attended Concordia College Commencement Service in their Chapel / Theatre for the Installation of new Principal (Paul Weinert), Pastor, New Staff and Student Leaders. A very impressive event.

3rd Feb – Attended the inaugural match of Sturt Football Club's Women's team in the SANFL W competition. The game was played at 1.00. Australian Rules Football was never intended to be played in Summer, in the day time. We must be open to the possibility of playing twilight games. The Code has a duty of care to players.

3rd Feb – Opened the Unley Greek Festival. A magnificent crowd spread through the Village Green, Carpark and Oxford terrace to enjoy a celebration of Greek culture. A great use of this space.

6th Feb – Attended the Unley Business Breakfast. A well organised event with an enthusiastic guest speaker and many networking opportunities for business people. Elected members were well represented.

9th Feb – Met with the CEO of Parkinson's SA, Olivia Nassaris at their premises 23A King William Rd where they have been based for many years. They have very significant plans to expand their service offerings that will be complementary to our Active Ageing status.

10th Feb – Attended the Evening Under the Stars music performance in the Soldiers Memorial Gardens. This was an Unley Road Traders event with significant support from Council. It was a near perfect community event. A large and appreciative crowd enjoyed high standard performances, in a great setting, in good weather and for free.

15th Feb – Attended our 'Change Makers Pitching Night' in the Town Hall where 5 young budding entrepreneurs pitched for seed money to turn their concept into reality. Candidates had been supported by a business professional to prepare their pitch, were judged by a panel and eventually all received \$1000 seed money. They will continue to receive mentoring and will reconvene in 8 weeks for a progress report. An excellent initiative that has been conducted very well by staff member Nate Overbeek with active support from Crs Boisvert, Palmer and Rabbitt. The project is a variation of the Fish Tank exercise that supported the formation of the Taboo project.

16th Feb Attended the Hughes Gallery, Fullarton, opening of Helen Mickan's Introspective Retrospective exhibition. Helen is a local artist who regularly exhibits at Hughes Gallery.

16th Feb – Attending the Adelaide Fringe Opening Event that brought an incredible number of people into the East End precinct of Adelaide. It was extremely successful.

20th Feb – Undertook Media Training with Deputy Mayor Hewitson. Very valuable and should be offered as part of the induction of the next Council.

21st Feb – Addressed the Concordia College Year 12 student assembly on Community Service. Students are expected to participate in a Community Service module. The City of Unley is offering many opportunities again this year.

DEPUTY MAYOR'S REPORT

REPORT TITLE: DEPUTY MAYOR'S REPORT FOR MONTH OF FEBRUARY
ITEM NUMBER: 1105
DATE OF MEETING: 26 FEBRUARY 2018
ATTACHMENTS: 1. REPORT

1. RECOMMENDATION

That:

1. The report be received.
-

Mon 12th Find your everything discussion... an excellent initiative that failed to take off.
Mon 12th Chair Strategic Planning - Prioritisation of the 4 Year Delivery Plan 2017-21 /
Review of the Draft Annual Operating Plan 2017-18
Friday 16 City of Adelaide State Election Breakfast

This proved a very worthwhile meeting as each candidate discussed the problems of Adelaide and Prospect Council areas. Of particular note was the dissatisfaction with the high rise buildings jumping up around Prospect and the issue of land banking. This could be becoming a problem for Unley because it was not just the Le Cornu's site being discussed. On the positive side the rules we won in 2015 for our DPA including better protection for neighbouring properties (the 30 degree rule) were mentioned as an improvement to planning.... Unley was not mentioned!

Transport was another related issue with Trams getting quite a mention.

REPORTS OF MEMBERS

REPORT TITLE: REPORTS OF MEMBERS
ITEM NUMBER: 1106
DATE OF MEETING: 26 FEBRUARY 2018
ATTACHMENTS: 1. REPORTS

Council to note the attached reports from Members:

1. Councillor Palmer
-

REPORTS OF MEMBERS

REPORT TITLE: REPORT FROM COUNCILLOR PALMER

(a) Items of particular interest, concern or urgency

LGA Annual Survey

The LGA will conduct its annual member survey during March.

This is your opportunity to provide feedback on the performance of your Association and provide input into our strategic direction and annual priorities.

Feedback received will be incorporated in the LGA's business planning for 2018/19.

Further information and a link to the survey will be provided in a future edition of this update.

I encourage those of us who have issues/concerns of an LGA industry level to take up this opportunity.

(b) Functions Attended (up to the time of writing this report)

These functions/events are in excess of those I would normally attend.

26 Jan	Australia Day Awards & Citizenship.
31 Jan	Meet with Goodwood Saints Tennis Club re Tennis World concerns (with John Wilkinson and Cr Boisvert). Lachlan Clyne & John Koumi farewell.
1 Feb	Met with Acting Mayor
3 Feb	Toured Black Forest Primary School Oval surrounds with Kate Hubmayer & Cr Boisvert Greek Festival
6 Feb	Unley Business Breakfast Mentored Matthew D'Onofrio
10 Feb	Hindu Planning Day on behalf of the Acting Mayor Evening Under the Stars
13 Feb	FYE Coffee meeting with Laura De Bono Small Business Friendly Council Initiative with Akarra Klingberg T20 Cricket: Goodwood Saints FC v Goodwood Roos CC
14 Feb	Active Ageing Alliance
15 Feb	Change Makers Pitch
16 Feb	Election Meeting with Kate Bickford (SA Best candidate for Badcoe)
17/18 Feb	Met with a number of residents around the Goodwood Oval perimeter
20 Feb	Met with Goodwood Oval residents and John Wilkinson & Cr Boisvert.
21 Feb	Unley Gourmet Gala Working Group debrief.

I also had a number of one on one conversations with elected members, the CEO and Administration. I also assisted other ratepayers with concerns.